

## Covid-19 Status

### Recent/Ongoing

- Relative low activity / related efforts. This will be the last month of update unless status changes.

## Town Administration

### Contract Updates

- BOE's playground grant: BOE handling state-contractor coordination and project management, including DEEP grant reporting.
- Same as last month: Initial discussion with State DECD for recently awarded Belding Remediation - expect Town as pass-through for work managed by developer.
- School Security: updated draft for SSD/PPD review and then will coordinate with BOE.
- Same as last month: Initial review of waste collection contract with Casella (previously Willimantic Waste), with likely progression towards requested 2-year contract extension.

### Recent

- Continued FY24 budget preparations, including Mayor's budget to Selectmen and options for Selectmen consideration.
- Gathering historical information to answer request for Cargill Falls project, and coordinating with NDDH regarding their response.
- Planning and advertising for part-time Deputy Fire Marshal.
- Interview and employment offer for Recreation Clerk - expected start date February 20th.

### Upcoming

- Continued FY24 budget review including with BOS, presentation to BOF and preparation for Town Meeting and referendum.
- Pomfret St residential property. Non-payment of reimbursement for expenses paid by Town to date - Revenue Office is coordinating with Tax Sale.
- Same as last month, ongoing: progress on projects using ARPA funds, including final design progression on Kennedy Drive Parking, and ACOE input regarding scope of Simonzi Park.
- Ongoing: Coordinating with Finance Director and HR Director regarding auto and property updates, and overall asset management.

## Municipal Complex

### Recent/Ongoing

- Consideration for modification of room reservation and management due to above-expected requests from various organizations and groups.
- Interior work including modifying bathroom doors complete.
- Same as last month: Playscape install planned for post-winter, March 2023.
- Submitted final reimbursement request to State Library, coordinating for final vendor invoices.

## Road and Sidewalk Improvements

### Recent / Ongoing

- Same as last month: Church Street and Woodstock Ave project final items and billing. Expect any final efforts to be Spring 2023.
- Grove Street sidewalks: same as last month, winter shutdown with expected early Spring 2023 holding pre-construction meeting and start of work.

- For School Street Sidewalks projects: same as last month, J&D coordinating with DOT for various reviews. While design is near-finalized, allowing for 2023 bidding and construction start, NECCOG and DOT have concerns about availability of adequate LOTCIP funding.
- [Same as last month: Highway has various additional paving projects ongoing and upcoming.]

Upcoming

- Same as last month: Monitor School Street for design finalization and funding authorization, as applicable.

**Bridges**

Recent

- Same as last month: Danco Road Bridge: design continues towards final design, including planning with WPCA utilities. Received State DOT confirmed 50/50 program funding, expect Commitment to Fund Letter in upcoming weeks.
- Same as last month: Approved consultant to continue full inspections and load ratings (as applicable) on additional under-20 bridges including: Bates Ave Bridge over Little Dam Tavern Brook, Munyan Road over Munyan Brook, Elmwood Hill Road over Keech Brook and Industrial Park Road over Culver Brook.
- [Note Highway Department continues to complete minor repairs that were identified on previous inspections (spalling repair, guiderail repair).

Upcoming

- Same as last month: Internal management and update for long-term planning of Town bridge improvements, including researching new state funding programs that allow for design through construction packaging.
- Same as last month: Design continuation for Danco Road Bridge replacement - expect bidding to be Spring 2023 at the earliest, with construction following.
- Ongoing/same as last month: In-house minor repairs to bridges to comply with DOT inspection comments. Highway Department leading.
- Same as last month: Initiate planning and permitting with engineering consultant for East Putnam Road Bridge over Mary Brown Brook. (2023 or beyond construction).

**Athletic and Recreation**

Recent / Ongoing

- Rotary Park Bandstand roof replacement: recent start of constuction(!). Expect February/March 2023 completion.
- Ongoing: Gravel excavation by contractor for Sabin Street Recreation Field construction work. Land Use Agent leading.
- Ongoing: coordination with consultant Weston & Sampson for Airline Trail Improvements project Trail Bed Improvements including connection to Putnam River Trail at Quinebaug River (Town of Pomfret leading). Design underway, with initial survey and geotechnical activities ongoing. Likely selected alternative is south/east treatment side for side-trail ADA ramp accommodations.
- Air Line Connection between Putnam and Thompson: Waiting for feedback on Town submitted Resiliency Grant Application for River Trail connection to Air Line Trail in Thompson; and preparing application for DEEP Recreational Grant which is due March 1st.

Upcoming

- Ongoing: continue to identify State DOT and Railroad officials to discuss alternatives, and build support for Putnam-to-Thompson trail connection. Monitor grant availability and submit applications if eligible.

## Other Town Responsibilities

### Recent

- WPCA: Ongoing monthly construction progress meeting with USDA and G. Donovan for wastewater treatment plant storage building and generator project (USDA funding, and some ARPA funding). Generators and buildings complete, some remaining punchlist and removal of existing storage tank.
- WPCA: Ongoing lead line service inventory work, including coordinating with consultant to provide data on water services and record drawings. Coordinating with DPH for funding and loan forgiveness components. Expanding program for more inspections and computer-based trending.
- Same as last month: Accessory Dwelling Unit regulations. Draft regulations being developed by the Zoning Commission and Town staff for internal Town review.
- Fox Road transfer station planning: conceptual design by J&D Engineers being developed based on site walk. Will include coordinating for location of facilities onsite, including likely relocating bus parking. Recent efforts are reviewing draft DEEP application for public information plan due to Environmental Justice community requirements.

### Upcoming

- Ongoing: Stormwater MS4 permit requirements, including Town-proposals for text amendments to local regulations (Land Use Agent Bruce Fitzback lead), storm drain sampling and GIS updates. Annual report due in Spring 2023.
- Same as last month: Execute contract extensions for municipal solid waste handling with Wheelabrator Lisbon.
- Ongoing/long-term: Coordinate with Highway Superintendent regarding Fox Road planning for transfer station categorization and permitting as applicable. Will require Environmental Justice review process.

## Conferences and Training

### Recent

- CCM webinars for Aging and Battery Storage, towards CCMO certification.
- NEWEA Annual Conference January 2023.

### Upcoming

- CCM webinars towards CCMO certification.