

Lincoln Elementary PTA Meeting

01/04/23 @ 6:30pm



I. **Call to Order:** Lorraine @ 6:32p

II. **Approval of Minutes** (November)

- Motion to approve: Lorraine May
- Second: Erin Gentzel
- Third: Anna Rutledge

[November PTA Meeting- Lincoln Elementary - Google Docs](#)

III. **Executive Board Member Reports**

- *1st VP - Erin Gentzel*
- *2nd VP- Heidi Ghildyal*
 - *Vote on Nominating Committee members. This Committee is tasked with selecting 2023-2024 PTA Board nominations. The committee includes PTA members of Lincoln students representing all grades, K-5. The Nominating Committee for the 2023-24 Board includes:*
 - *Ashley Stinespring-Harris*
 - *Katie Mikita*
 - *Shelagh Millburn*
 - Motion to approve Nominating Committee: Lorraine May
 - Second: Anna Rutledge
 - Third: Jaime DeCecco
- *3rd VP- Katie Mikita*
- *4th VP- Dr. Kitsko*
 - [PTA meeting Principal's Report 1/4/2023](#)
- *Recording Secretary- Jaime DeCecco*
- *Corresponding Secretary- Andrea Goeringer*
- *Historian- Anna Rutledge*
- *Treasurer- Kate Sweeney*
- *President- Lorraine May*
 - PTA Council Meeting report from today 01-04-23
 - School Board having conversations about calendar next year if anyone has any input
 - Superintendent search begins this month – get involved!
 - Erin Gentzel is the liaison from the School Board to help lead the Superintendent search – ways to provide feedback are many
 - Zoom and in person town halls

- Focus groups with middle school and high school students, teachers, union, athletics, police chiefs, commissioners, other special groups, etc.
 - Email surveys
- Meeting with teacher union next month to discuss ways to support
- Uptown project is still ongoing – concrete pour and demolition on hold until March 15th due to weather
- Lebo Light Up Night going forward will turn into a “Winter Market” which was very successful this year
- Municipality is doing a snow angel program – to apply to help or receive help you can apply on the website.
 - Helps provide neighbors in need shovel their walks
- Mt. Lebanon Outreach Wellness programs continue to provide support to those in the community
- Continued conversations with Dr. Irvin and Dr. Kitsko regarding the shelter in place that happened in November and how to handle school protocols and procedures aligning with Mt. Lebanon police and community communications
- *Staff Representatives- Mrs. O’Shea and Mrs. Aaron*
 - Much appreciative of all treats and gifts and donations – Thank you!
 - Also thank you from the Health Staff!

IV. Old Business

- *2021-2022 Audit Findings (Jen Curran, Jaime DeCecco, Laura Sowerby)*
 - Presentation done at November Meeting
 - Expand the reimbursement form to include a receipt reconciliation
 - Request additional documentation (ie picture of check) for Read a Thon deposits
 - Ensure two signatures are on every check written
 - [LES Audit Letter - 2022.docx](#)
 - [LES Audit Procedures 2021-2022.docx](#)
 - Notes hardcopy of these procedures are signed and included in the final report submitted
 - Motion to Approve 2021-2022 Audit Findings - Jaime DeCecco
 - Second - Erin Gentzel
 - Third - Katie Mikita

V. Committee Reports

Cultural Arts (Cate Albu) and Field Trips-

- The Lincoln PTA is so happy to be able to fund all of the Assemblies and Field Trips for the students of Lincoln! :-)
- Assemblies- So far this year:
 - Cello Fury (October)
 - Jeff the Geode Guy (November)
 - Josh and Gab (November)
 - Echoes of the Four Directions (December)
- Field Trips- So far this year:
 - 2nd Grade (Uptown Mt. Lebanon)
 - Kindergarten (Simmons Farm)
 - 5th Grade (Pittsburgh Zoo and PPG Aquarium)
 - 3rd Grade (Carnegie Museum of Natural History)

Membership - Annie Lahoda and Lorraine May

- 252 Students and 37 Staff Members
- Let us know if you did not get your Directory -part of your PTA membership dues :-)

Class Parties & Yearbook Photographers - Lorraine May, Erin Davies, Maggie Shiels

- Thank you in advance to the Winter Party Volunteers for pivoting your party ideas!
- Valentine's Party- Streamline party craft and game to gauge success of PTA planned Class Parties (on my list of things to do and any help with this would be appreciated!)
- Reminder
 - HRC- assigns 3 Classroom Party Volunteers
 - Yearbook Committee - assigns 1 Yearbook Photographer Volunteer

Book Fair – Cate Albu - March 6th- March 10th (Evening Volunteers during Science Fair)

Community Outreach- Katie Mikita, Anna Rutledge, Lorraine May, Julie Wagner

- Pennies for Puerto Rico - \$1,015.50 raised by Lincoln Elementary Students
- Socktober - 314 pairs of Socks Collected and delivered to Sisters Place
- THANK YOU Notes to Beverly Shops
- Thank you to Mrs. Majestic for coordinating 118 Stockings for Soldiers to be delivered to soldiers abroad
- Coat Drive and Hat/Mitten Trees
 - Over 200 Mittens, more than 50 Hats, 1 scarf & dozens of Coats Collected!
 - Donated to MTLFD/MRTSA/MLPD and Salvation Army
- Halloween Costume Collection- Laura Palmieri JLPFamily11@gmail.com
- 5th Grade Community Outreach Meeting - Thursday, January 5th - STAY TUNED! :-)

Frosty Shop- Lorraine May

- Frosty Shop 2022 was honestly SO MUCH FUN! We had SO MANY GIFTS for students to buy for their family and friends and we pretty much sold out of everything!
- **Special thanks to all of our Volunteers:**
 - *Becky Loughney, Alexis McCormick, Momoko Kitani, Devon Griswold, Jessica Egan, Danny Johnson, Christie Schoen, Michelle Sabourin, Kylie Abele, Elisa Black, Amanda Lucchino, Scott Buchanan, Britt Staley, Jen Kelly, Andrea Goeringer, Carl Goeringer, Amandine Turra, Brian Davies, Erin Davies, Liz Downs, Megan Kupchella, Maria Margolis, Jackie Smith, Kim Tranquilli, Dana Milyak, Marie Young, Kelly Junker, Parke Junker, Shelagh Milburn, Anne Lahoda, Norma Berger, Mike Berger, Christianne Johnson, Kim Kappeler, Erin Rutter, Colleen Hahn, Annie Hahn, Molly Connors, Rebecca Closson, Katie Mikita, Anna Rutledge, Erin Gentzel, Mary Ullman, Donina Cornacchione, Courtney Mason, Roseanne Geyer, Jill Lusk, Meghan Romano, Madison Flynn, Ashley London, Mrs. O'Shea, Mrs. Briscoe, Mrs. Sharp, Mrs. Smith, and Dr. Kitsko. I know there are people I probably forgot so apologies for that!*
- A few notes for 2023 Frosty Shop:
 - *We did not have much left after Frosty Shop this year because of the amazing participation from students. However, what we did have left unfortunately was damaged in the flood that affected the PTA Room. Because of that, we really are starting from scratch for next year. I know it is only January, but please feel free to get started on projects for next year! I have purchased dozens of storage containers to put materials in so as soon as you finish them, they can be put in the PTA Room and kept safe until December!*
 - *Also, Kim Tranquilli has so kindly offered to co-chair Frosty Shop with me next year!!! She will be organizing meetups with people and materials so that we can get a jump start on crafting for Frosty Shop 2023! Please let me know if you have any questions or are interested in helping. Thank you again for all of your support. Frosty Shop is something special to Lincoln and we hope that with your continued support we can continue this PTA sponsored event for years to come!*

International Families Night – Jen Curran and Joy Givens

February 22, 2023

- Would love to offer stipends to families to help buy groceries, a food truck of a certain country of origin, partnering with another family for cooking support, etc.
 - Joy to provide some additional information on specifics on how PTA can help financially or with time
 - Host in cafeteria with an international band playing across the hall
 - Possibly reach out to Washington Elementary to inquire about their recent international families night

Lunchtime Clubs - Melissa Blanton

Tentatively February 6th- March 3rd

Spelling Bee - Erin Gentzel

Thursday February 9, 2023

- In the process of securing volunteers to help and order prizes
 - Friday January 13th two classes need volunteers
 - 10:30a - Joy Givens to help
 - 10:45a - Erin to find a volunteer

Science Fair - Shelly Burr

Tuesday, March 7, 2023

- Flood impacting the gym floor and required renovations may occur during March
 - Possibly re-stage the Science Fair

Talent Show - Kristin Bartone, Erin Rutter, Joy Givens

Friday, March 24, 2023

- Flood impacting the gym floor and required renovations may occur during March
 - Possibly re-stage the Talent Show

Kids of Steel- Mary Ullman

- Coach Mary applied for and was awarded a \$500 Kids of Steel Grant! This grant will be used for Kids of Steel Training that we hope to start earlier than last year. Stay tuned for details about this spring's Kids of Steel events! Thanks to Coach Mary for her continued efforts in making Kids of Steel an amazing PTA sponsored activity!

Fifth Grade Farewell - Kim Kappeler, Danny Johnson, Emily Nalitz, Amanda Babst, Lisa Sweeney, Erin Gentzel, Erin Davies

- Pool Party - Bower Hill Swim Club June 7th.
- Thank you to Joanna Streets for her continued fundraising efforts- Currently at \$1,102

Garden Committee – Jeanne Marie Hannan

VI. New Business

- **Read-A-Thon** - \$26,000 Raised
 - Funding usage ideas
 - Staff Holiday Presents, Classroom Crayon Replenish
 - New Ideas
 - Yearbook discount – approximately \$4k
 - Teacher Pot of Gold
 - Field Trips or In-Class Field Trips
 - International Families Night and Family Support

- Babysitting support and interpreter support at General PTA meetings
- Sensory room enhancements
- Valentines Day Cards and other seasonal supplies to have for kids who need them
- Coats, hats, mittens, clothes, etc. to replenish supply in nursing
- If you have other ideas: send to lincolnawesomeabespta@gmail.com

VII. Upcoming Events

- **Winter Holiday Parties-** January 6th - 10:45am K (AM) & 2:45pm (1-5); moved from 12/23/22
- **International Families** – February 22, 2023 @6:00pm
- **Lunchtime Clubs** -February 6th- March 3rd
- **Spelling Bee** -Thursday February 9, 2023 @6:00pm
- **Science Fair** - Tuesday, March 7, 2023 @6:00pm
- **March PTA Meeting-** Wednesday, March 8th @6:30pm
- **Talent Show** -Friday, March 24, 2023 @6:00pm
- **April PTA Meeting** - Wednesday, April 12th @6:30pm
- **May PTA Meeting** - Wednesday, May 10th @6:30pm
- **Calendar of Lincoln PTA Events**

[Copy of Calendar of Events to Share - 2023 - Google Docs](#)

VIII. Adjournment – Lorraine @ 7:34p

Second – Andrea Goeringer

Third – Kate Sweeney