

CLARK-SHAWNEE LOCAL SCHOOL DISTRICT  
Clark County, Ohio  
BOARD OF EDUCATION MEETING  
February 21, 2023  
6:30 p.m. Regular Board Meeting  
Shawnee MS/HS Media Center

**AGENDA**

**I. OPENING**

- A. Call to Order**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Acceptance of the Agenda**
- E. Moment of Silence–Mrs. Nancy Shank & Mrs. Julie Billet**

**II. REQUESTS AND CONCERNS OF THE GENERAL PUBLIC**

**Reminders Concerning Public Participation**

The Board welcomes and encourages the public to communicate with the Board on educational issues and school matters of community interest. The Board values public comment on such matters and seeks to provide the public with a meaningful opportunity to express points relative to such matters. Please note that the purpose of public participation is to give the public an opportunity to provide such comments, but the purpose is not for the Board to respond to any such comments. The Board will take all comments that are of an appropriate nature relative to educational issues and school matters of community interest under advisement and will respond in a manner the Board deems appropriate.

Please be advised that public participation may not be repetitive, obscene, and/or comments that constitute a true threat. Any such comments may be interrupted, warned, or terminated by the Board’s presiding officer, and the Board’s presiding officer may seek removal of any participant who does not observe reasonable decorum.

Also please be advised that public participation may not exceed three (3) minutes in length per participant. If you have a comment and/or question after the public participation period has closed, please submit your comment/question to the board in writing. Individuals desiring to participate in the public participation period must register on the sign-in sheet prior to the start of the meeting.

### **III. ROUNDTABLE**

#### **F. Student Presentation–Shawnee Middle School Minutes**

**G. Student Presentation–Springfield-Clark Career Technology Center**  
**Mrs. Michelle Patrick–Springfield-Clark CTC Superintendent**  
**Shelbey Mercer–FFA Vet Science**  
**Nicholas Dunn–Dental Assisting**

#### **H. Presentation–Shawnee Athletic Boosters**

#### **I. Career Technology Center Update**

Mr. Ben Galbreath, member of the CTC Board, will provide an update on the activities of the Career Technology Center.

#### **J. Assistant Superintendent Update**

Mr. Brian Masser, Assistant Superintendent, will provide an update to the Board of Education including the semi-annual bullying report.

#### **K. District Update**

Mr. Brian Kuhn, Superintendent, will provide an update to the Board of Education including a facilities project update.

### **Administrative Reports/Action Items**

*The following items have been reviewed by the board members prior to the meeting. Discussion will be limited, but board action is required.*

### **IV. TREASURER’S REPORT**

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#### **ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL**

Action by the Board of Education in “Acceptance of Consent Calendar” at this point of the agenda means that items L through P are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

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#### **L. Signing of the Minutes of the Previous Meeting**

#### **M. Treasurer’s Report and Condition of the Funds**

#### **N. Monthly Bills and Allowance of those that are in Order**

#### **O. Appropriations Modification**

#### **P. Resolution Accepting Amounts and Rates**

WHEREAS, the Clark-Shawnee Board of Education ["Board"] in accordance with the provisions of the law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2023; and

WHEREAS, The Budget Commission of Clark County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten-mill tax limitation;

THEREFORE, BE IT RESOLVED, By the Board of Education of the Clark-Shawnee Local School District, Clark County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten-mill limitation as follows:

<b>SCHEDULE A</b>				
<b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES</b>				
<b>FUND</b>	<b>Amount to Be Derived from Levies Inside the 10 Mill Limitation</b>	<b>Amount to Be Derived from Levies Outside the 10 Mill Limitation</b>	<b>County Auditor's Estimate of Tax Rate to Be Levied</b>	
			<b>Inside 10 Mill Limit</b>	<b>Outside 10 Mill Limit</b>
	<b>Column II</b>	<b>Column IV</b>	<b>V</b>	<b>VI</b>
<b>General Fund</b>	<b>\$3,037,353</b>	<b>\$6,970,038</b>	<b>6.600</b>	<b>25.300</b>
<b>Substitute Levy Fund</b>		<b>\$4,740,115</b>		<b>10.300</b>
<b>Bond Retirement Fund</b>		<b>\$1,951,270</b>		<b>4.240</b>
<b>Totals</b>	<b>\$3,037,353</b>	<b>\$13,661,423</b>	<b>6.600</b>	<b>39.840</b>

SCHEDULE B		
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES		
FUND	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy
Current Expense Levy authorized by voters on November, 1976 for not to exceed Continuing years.	25.30	\$6,970,038
Substitute Levy authorized by voters on August 3, 2022 for not to exceed Continuing years.	5.37 *	\$2,471,303
Substitute Levy authorized by voters on August 3, 2022 for not to exceed Continuing years.	4.93 *	\$2,268,812
* = Millage needed based upon current values for tax year 2022.		
<b>Totals</b>	<b>35.600</b>	<b>\$11,710,153</b>

AND BE IT FURTHER RESOLVED, that the Treasurer of this Board be and is hereby directed to certify a copy of this resolution to the Clark County Auditor.

Request: To approve the above resolution.

## V. SUPERINTENDENT'S REPORT

### ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL

Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items Q through R are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

### Q. Employment

#### Certified

Miss Abigail Burr as Intervention Specialist on a limited contract for the 2022-2023 school year effective February 16, 2023 [Current Assignment: Shawnee ES].

Recommendation: To employ the above individual provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

#### Support Staff

Elizabeth Bush-Peterson as Evening Custodian for the 2022-2023 school year effective January 30, 2023. [Current Assignment: Shawnee MS/HS]

Recommendation: To employ the above individual provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

#### Certified Substitute

Ms April Schipper as Long-term Substitute Teacher for the 2022-2023 school year.

Recommendation: To employ the above individual provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

#### Support Staff Substitute

Mrs. Sarah Brown as Long-Term Substitute Secretary for the 2022-2023 school year.

Mrs. Kelly Gragg as Substitute Bus Driver for the 2022-2023 school year.

Ms Linda Willson as Substitute Support Staff for the 2022-2023 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

#### Additional Duty (Certified)

Mr. Jeff Bumgardner as Assistant High School Track Coach for the 2022-2023 school year.

Mrs. Sara Lee as Head High School Track Coach for the 2022-2023 school year.

Mr. Jason Mattern as Assistant High School Track Coach for the 2022-2023 school year.

Mr. Rick Meeks as Assistant High School Track Coach for the 2022-2023 school year.

Mr. Devin Spitzer as Head High School Softball Coach for the 2022-2023 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

### Additional Duty (Support Staff)

The following supplemental positions for the pupil activity programs in the Clark-Shawnee Local School District were first offered to those employees of the District who are licensed individuals and no such employee applied and was qualified to fill the position such that the position was accepted by any such employee. The Board then advertised the position as available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position. Thus, the Board resolved to employ the following non-licensed individuals to fill the following supplemental position.

Mr. Mark Armstrong as Head Varsity Baseball Coach for the 2022-2023 school year. Mr. Armstrong is a lay coach.

Mr. Gary Baugh as Assistant High School Softball Coach for the 2022-2023 school year. Mr. Baugh is a lay coach.

Mr. Drew Fultz as Assistant Varsity Baseball Coach for the 2022-2023 school year. Mr. Fultz is a lay coach.

Mr. Logan Griffith as Assistant Middle School Track Coach for the 2022-2023 school year. Mr. Griffith is a lay coach.

Mr. Shane Hannan as Assistant High School Softball Coach for the 2022-2023 school year. Mr. Hannan is a lay coach.

Mr. Alex Sarihan as Boys Tennis Coach for the 2022-2023 school year. Mr. Sarihan is a lay coach.

Mr. David Shaffer as Co-Assistant Varsity Baseball Coach for the 2022-2023 school year. Mr. Shaffer is a lay coach.

Mr. Trayton Thompson as Co-Assistant Varsity Baseball Coach for the 2022-2023 school year. Mr. Shaffer is a lay coach.

Miss Olivia Tincher as Head Middle School Track Coach for the 2022-2023 school year. Miss Tincher is a lay coach.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

### Volunteers

Mr. William Fultz as Volunteer Baseball Coach for the 2022-2023 school year.

Mr. Brad Webb as a Volunteer Baseball Coach for the 2022-2023 school year.

Mr. James Wills as Volunteer Softball Coach for the 2022-2023 school year.

Recommendation: To approve the above volunteers for the 2022-2023 school year.

### **R. Non-Paid Leave**

Mrs. Donielle Avery, Teacher at Shawnee ES, is requesting a half day of non-paid medical leave January 26, 2023.

Mrs. Anne Berry, Teacher at Shawnee MS/HS, is requesting a non-paid leave of absence for the purpose of maternity/child care leave for the 2023-2024 contract year.

Mrs. Liberty Choiniere, Aide at Shawnee ES, is requesting a half day of non-paid leave on June 7, 2023.

Recommendation: To approve the requests for non-paid leave.

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#### **ACCEPTANCE OF CONSENT CALENDAR –MISCELLANEOUS**

Action by the Board of Education in “Acceptance of Consent Calendar” at this point of the agenda means that items S through W are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

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### **S. Trip Proposal–Shawnee High School Music Department**

Mrs. Michelle Heims, SMS/SHS Campus Principal, is requesting approval of the proposed Music Department Trip to Chicago on May 10-12, 2024 and at no cost to the district. [See Exhibit A]

Recommendation: To approve Shawnee High School Music Department trip proposal.

### **T. Approval of Winter Guard as a Student Activity for the 2022-2023 School Year**

Mrs. Michelle Heims, SMS/SHS Campus Principal, is requesting approval of Winter Guard as a student activity for the 2022-2023 school year.

Recommendation: To approve Winter Guard as a student activity for the 2022-2023 school year.

## **U. Open Enrollment**

Mr. Brian Kuhn, Superintendent, is recommending the Clark-Shawnee Local Board of Education approve inter-district and intra-district open enrollment for the 2023-2024 school year.

Recommendation: To approve open enrollment of students for the 2023-2024 school year, providing there is adequate space.

## **V. Resolution Selecting the Contractor for the Athletic Field Track Resurfacing Project and Authorizing the Agreement with the Contractor**

Mr. Brian Kuhn, Superintendent, recommends Heiberger Paving, Inc. (“Heiberger Paving”) as the contractor who is in the best interest of the Clark-Shawnee Local School District Board of Education (the “Board”) for the Athletic Field Track Resurfacing Project (the “Project”) and requests authority to negotiate an agreement with the Contractor based upon its proposal and to execute the agreement at the satisfactory conclusion of negotiations.

Rationale:

1. The Board has identified a need to resurface the track at Clark-Shawnee High School.
2. The Superintendent, working with other administrators obtained competitive proposals for the Project.
3. The Project is not subject to the bidding statute, R.C. 3313.46, because the scope of the Project falls outside the parameters of that statute, as it is not a “school building” as defined in Ohio Administrative Code Section 4101:1-2-01.
4. Multiple firms submitted proposals for the Project.
5. The Superintendent, working with other administrators, reviewed and evaluated the submitted proposals and determined that Heiberger Paving’s proposal was in the best interest of the Board.
6. The Superintendent recommends that the Board select Heiberger Paving as the contractor who is in the best interest of the Board for the Project.
7. The Superintendent requests authority to negotiate an agreement with Heiberger Paving for the Project and to execute the agreement at the satisfactory conclusion of negotiations in the amount of \$235,719.00. (“Contract Sum”).

The Superintendent also requests authority for the Superintendent and Treasurer to enter change orders on behalf of the Board in a total amount not-to-exceed 10% of the



not-to-exceed amount of the Contract Sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

The Board resolves as follows:

1. Based upon the recommendation of the Superintendent, the Board selects Heiberger Paving as the contractor who is in the best interest of the Board for the Project.
2. The Board authorizes the Superintendent to work with legal counsel to negotiate an agreement with Heiberger Paving for the Project, based upon Heiberger Paving 's proposal, and execute the agreement at the satisfactory conclusion of the negotiations in the amount of \$235,719.00.
3. The Board grants authority for the Superintendent and Treasurer to enter change orders on behalf of the Board in a total amount not to exceed 10% of the not-to-exceed amount of the Contract Sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

Recommendation: To approve the above resolution.

#### **W. Restroom Improvements at Shawnee MS/HS Bid Rejection and Extension**

Mr. Brian Kuhn, Superintendent, recommends that the Board reject all bids received for the work on the restroom improvements at the Shawnee MS/HS building, as the bid received exceeds 10% of the published estimate (ORC 153.12), and to extend the bid acceptance period with specification modifications through March 10, 2023.

Recommendation: To reject all bids and extend the bid acceptance period as noted above.

### **ADDITIONAL ITEMS FOR BOARD DISCUSSIONS AND/OR ACTION**

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#### **X. Executive Session**

#### **Y. Report Section**

1. Meeting Minutes
2. Financial Data and Resolution
3. Non-Paid Leave Request
4. Discipline Report
5. Music Department Trip Proposal [Exhibit A]

Mr. Brian Kuhn  
Superintendent  
February 21, 2023