

Dear Parents, Guardians, Students, and Staff:

It is my hope you all had a wonderful summer and had the opportunity to recharge and spend time with your families. The transportation staff is very excited to meet new faces and greet returning students for the first day of school on September 8, 2022. 😊 I wanted to take a moment to reach out to you about the Transportation Department's protocols that we will be implementing moving forward. It is my hope that with open communication we can all work together to have a safe and successful school year together.

- Starting this year transportation changes will be filled within a 72 hour turn around window. Changes and requests submitted to our offices on Monday's and Tuesday's will be ready for a Wednesday start date. Changes and requests submitted to our offices on Wednesday's, Thursday's, and Friday's will be ready to start for the following Monday. This will allow the transportation department time to prepare our staff for the changes to ensure that there are no errors and that your student is transported safely to the correct locations.
- To keep your students safe and accounted for in an emergency it is our practice to not allow students to ride other routes. For all parents who need alternate stops for daycare we allow for one extra address besides your residence for pick up or drop off within the town of Killingly. Please let the school know as soon as possible what your needs are so we can process your requests in a timely manner.
- We do understand that emergencies arise, in this case please reach out to the transportation office directly and we will try our best to accommodate your emergency request.
- Parents or Guardians are required to be present at pick up and drop off for students attending Pre-K through 3rd Grade. Students in Grades 4 through 12 will be let off the bus without a parent present unless you have specified with the transportation office otherwise.
- Please have your child at the bus stop ten minutes prior to the pick-up time. We ask for your patience during the first couple weeks of the 2022-2023 school year as there may be delays, we want to ensure that everyone gets to and from school safely.

Posted to the transportation website: (<https://www.killinglyschools.org/departments/transportation>) as of August 31, 2022, you will be able to find all the bus routes that we will be servicing for school year 2022-2023. Please click on the link below the Bus Routes picture at the top of the transportation page to open the file and locate the bus stop nearest to your residence and the time the bus is expected to arrive.

- Please note that we are utilizing Route Numbers and not the bus numbers that are stickered to the side of the bus. The assigned route number will be posted in the second bus window next to the service door and the second window behind the driver side on a bright pink sign.
- These signs and route assignment are especially important for our elementary students as both Killingly Memorial School and Killingly Central School will be serviced by their own buses this year and will not be sharing transportation with each other as has been past practice.

If you wish to know the specific route your child has been assigned to, you may call the Transportation Office at 860-779-6790 for assistance. Schools will also have bus route information available for you. Any questions or concerns should be directed to the transportation office staff. I want to personally thank you for your help in making this year a success, and I look forward to working with you and your students over the coming school year!

All my best,

Joseph Boulanger, Supervisor of Student Transportation, Killingly Public Schools