

**Amanda-Clearcreek Local School District  
Board of Education Meeting  
January 18, 2023  
Room 1100 7PM  
Minutes**

**Buildings and Grounds Committee  
Room 1100 6:00 pm  
Mrs. Pinkstock**

**1. Opening of Public Session**

- a. Call to Order and Roll Call by President Sharp - Mrs. Young, Mrs. Saum, Mr. Sharp present; Mrs. Pinkstock absent; Mr. Rainier resigned.
- b. Pledge of Allegiance led by Mr. Sharp
- c. Approval of agenda as presented **011.23**

Motion	Saum	Second	Young				
<i>Pinkstock</i>		Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

**2. Communications**

- a. Public Participation - Hannah Saum - FFA - Zoo Lights trip was in December; Officer books are being assembled; Public Speaking contest next week; Young Leaders Conference coming up; Lock in Leadership Night; Going to Louisville at the end of February; Hannah is just back from Costa Rica; Thank you for your support
- b. Student Liaison Report - none
- c. Buildings and Grounds Committee Update - Mrs. Saum reported on the meeting which was held at 6PM. The Master Facility plan is in development. The committee includes 3 community members and several staff members. The final presentation should be given at the board meeting in May. The HVAC at the 77 gymnasium was discussed. A contract for replacing equipment should be presented to the board next month. The equipment is original to the building. Further discussion was held on renovation of the lobby, restrooms, bleachers, etc. for the 77 Gym. The committee was also updated on the projects that have been completed over the last several months.
- d. Student Achievement Liaison Report (Mrs. Pinkstock) - Mrs. Pinkstock emailed information to the board
- e. Legislative Liaison Report - Mrs. Young reported on SB1 - Transfer power to Governor's office for Ohio Dept of Education oversight; 36% ESSER monies spent nationally
- f. Building Principals Reports -  
**Michelle Fraley - Primary**
  - We celebrated the second nine weeks Quarterly Awards last Friday
    - It is always exciting to celebrate the hard work and success of our students.
    - Next week we will be having a Spirit Week!
  - Next, Wednesday during our 2-hour late arrival we will be discussing the Dyslexia Law and the training that our staff will be taking over the next several months.

-I want to encourage parents to continue to support their child and remind them to be their biggest FAN!! We want to celebrate the successes and progress students make. The best person to compare yourself with is yourself! Reading every evening, playing games, and just having discussions truly are game changers for kiddos.

Soaring Stars~ Average Attendance-45 Students

Teachers- 6, Counselor-1, ParaProfessionals- 3, 2- OU Students

[https://docs.google.com/spreadsheets/d/1yhoXEfvsDEa\\_kHfO62CrXP9rEE7eOszZPToRGwH9LeE/edit#gid=1497459573](https://docs.google.com/spreadsheets/d/1yhoXEfvsDEa_kHfO62CrXP9rEE7eOszZPToRGwH9LeE/edit#gid=1497459573)

### **Mike Brosovich - Elementary**

Teacher of the Month - December - Miss Hanson -4th grade

January - Miss Wills -3rd Grade

Friday January 13 - 2nd Nine Weeks Awards -

We had great parent and community involvement and packed the home bleachers.

We highlight Ace of the Month, A Dreambox Award, AR Reading Award, and Perseverance Award

We recognized 17 students have read over 250,000 words

2 students have read over 500,000 words

1 student has read over 750,000 words

4 students have read 1 million words

The Elementary has received a Pine Grove Grant to purchase a Book Vending Machine - This will be a PBIS incentive that can benefit not only the elementary students but all students. We are also looking in a way parents can purchase books with it being in the cafeteria area for all events.

Upcoming on February 22nd is our Math and Science Night - More details will be shared about this evening in the coming weeks.

### **Aimee Cochran - Middle School**

- There were seven middle school students who qualified for the All-County Band. These students showcased their instrumental talents at Fairfield Union High School last Wednesday. Congratulations to Samantha Buckley, Alayna Leppert, Alaina Pettis, Madeline Wilson, Declan Patterson, Gavin Moore, and Alaina Graves.
- It is hard to believe that it is time to start planning the 2023-2024 master schedule. Mr. Dennis, Dr. Edwards, and I recently met to begin discussing some preliminary items. The 6-12 master schedule is an intricate process with shared spaces and shared staff.
- The Amanda-Clearcreek Local School District will celebrate Kindness Week on February 6th through February 14th. The mission of Kindness Week is to create a culture of change by encouraging and empowering students to make a positive influence on the world through kindness. The entire community is invited to get involved. If you would like your family, business, organization, club, class, or church to be involved, please contact Mrs. Melissa Bennett ([mbennett@amanda.k12.oh.us](mailto:mbennett@amanda.k12.oh.us)). As a kick-off event, the community is invited to attend an evening presentation by Corey the Dribbler on February 6th. Corey the Dribbler will present to the students on February 7th ([Corey the Dribbler](#)).

### **Billy Dennis - High School**

- Students were given an end of the semester course evaluation. This survey is a way to provide students with input and provide valuable feedback to their first semester teachers. This information will be shared with the teachers and the survey repeated at the end of the school year.
- We are currently working on final updates to the program of studies and plan on having that ready for approval at the February meeting. Making this document reflective of what we are offering and ensuring that it is user friendly. Our plan is to finalize a master schedule within the month and begin entering student course requests shortly thereafter. This master schedule will represent a more efficient utilization of shared staff in order to provide as many course offerings as possible from which students can choose.
- PBIS School Store will be popping up soon in the space formerly occupied by vending machines in the main MS/HS hallway. This will be a place where students can receive incentives.

**Theresa Pinkstock- Preschool**

- We are currently getting back into a routine after Christmas break. It is like starting over with our 3,4 and 5-year-old students. Students thrive with structure and our students are starting to settle back into their schedule.
- In looking at the ages of our students, we potentially have close to sixty students that could transition to Kindergarten next year. The teachers have asked the parents what their intentions are for next year. As we receive the information, we will schedule transition meetings to prepare for the transition.
- The 2023-2024 Intent to Enroll form will be active on March 1, 2023. Next year’s enrollment will be based on a first come, first serve basis as time stamped on the Intent to Enroll form

g. Energy Savings Presentation - 12 Month Veregy Report - Jon Saxton and Adam Von Lehmden

Savings have exceeded the estimates. HVAC controls - compare current situation to upgraded systems - commissioning ended fall 2021 - 1st year of savings through September 2022 - Adam reviewed baseline rating and the maximum rate (2 reports) - baseline data from 2019 - the two different reports use different rates to compute the savings (1 uses 2019 kw pricing and 1 uses 2022 kw pricing)

h. Board Communications - Board Vacancy Notice - Mr. Sharp announced the board vacancy. The application is on the website and will be accepted through Wednesday, January 25, 2023

i. Athletic Coach Committee Update - Chet Saum has been recommended; we will need to table until the next meeting due to a lack of board members present.

j. Board Appreciation Month Recognition - Dr Edwards recognized our board members for January - Board Appreciation Month. Board members were presented certificates, plants and some treats.

**3. Consent Agenda**

**012.33**

- a. Accept minutes from previous meeting(s) December 21, 2022. **(Attachment #1 pg.)**
- b. Accept minutes from Organizational meeting, January 4, 2023 **(Attachment # 2 pg.)**
- c. Approve the January substitute list #6 as presented by the Fairfield County ESC and the January substitute list #6 as presented by the Pickaway County ESC. **(Attachments # 3-4 pgs.)**

Motion	Young	Second	Saum
<i>Pinkstock</i>		Y <i>Saum</i>	Y <i>Sharp</i>
			Y <i>Young</i>

**4. Treasurer Recommendations**

- a. Financial status reports will be given by the Treasurer
- b. Approve Financial Reports (**Attachment #5 pgs.**)

**013.23**

Motion	Young	Second	Saum
<i>Pinkstock</i>		Y	<i>Saum</i>

- c. Resolution to move funds from 002 to PI (003)

**014.23**

*WHEREAS, the School District issued its \$2,219,997.60 Advance Refunding Bonds, Series 2008, dated April 30, 2008 (the "Bonds"); and*

*WHEREAS, the outstanding maturities of the Bonds were fully repaid on December 1, 2022, and no portion of the principal of or interest due on the Bonds remains outstanding or unpaid; and*

*WHEREAS, there is currently an unexpended balance of approximately \$20,967.84 in the Bond Retirement Fund (USAS 002) of the School District, and all indebtedness, interest, and other obligations for the payment of which the Bond Retirement Fund exists have been paid; and*

*WHEREAS, Ohio Revised Code Section 5705.14(C)(2) allows a school district, after an affirmative vote of two-thirds of the members of its board of education, to transfer excess monies in its bond retirement fund to a specific permanent improvement fund, provided that the county budget commission where the school district is located approves the transfer and determines that such monies will not be required to meet the obligations payable from such fund after the county budget commission has reviewed and considered all of the following: the balance of the bond retirement fund; the outstanding obligations, if any, payable from such fund; and the sources and timing of the fund's revenue; and*

*WHEREAS, this Board has determined that it is necessary to transfer the unexpended balance in the Bond Retirement Fund (USAS 002) to a specific permanent improvement fund, namely the School District's Permanent Improvement Fund (USAS 003);*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Amanda-Clearcreek Local School District, Fairfield County, Ohio, two-thirds of the members elected thereto concurring, that:*

Section 1. *In accordance with Ohio Revised Code Section 5705.14(C)(2) and because the School District no longer has any obligations payable from its Bond Retirement Fund (USAS 002), the Board hereby requests approval from the County Budget Commission of Fairfield County, Ohio (the "Budget Commission") to transfer all monies in the School District's Bond Retirement Fund (USAS 002), which is currently in the amount of approximately \$20,967.84, to the School District's Permanent Improvement Fund (USAS 003).*

Section 2. *The Treasurer of the Board (the "Treasurer") is hereby authorized and directed to execute and deliver, on behalf of the Board, this Resolution and any such additional instruments, documents, agreements, contracts, certificates, and other papers as may be necessary or appropriate in order to carry out the intent of this Resolution. The Treasurer is hereby directed to forward a certified copy of this Resolution to the County Auditor of Fairfield County, Ohio, as Secretary of the Budget Commission.*

Section 3. *If the Budget Commission approves the transfer of monies as requested and described herein, then the Treasurer is hereby authorized and directed to transfer all monies (or such lesser amount of monies as may be approved by the Budget Commission) in the School District's Bond Retirement Fund (USAS 002) to the School District's Permanent Improvement Fund (USAS 003).*

Section 4. *It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.*

Motion	Saum	Second	Young
<i>Pinkstock</i>		Y	<i>Saum</i>

**5. Superintendent Recommendations**

**015.23**

- a. Approve classified personnel for 2022-2023
  - i. Madison Friesner, Educational Aide, Step 0, \$15.87, effective 1/4/2023
  - ii. Whitney Carney, Educational Aide, Step 0, \$15.87, effective 1/23/2023

Motion	Saum	Second	Young					
<i>Pinkstock</i>		Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>	

- b. Approve classified substitutes for 2022-2023 **016.23**
  - i. Amy Myers, Substitute Custodian
  - ii. Deanna Archey, Substitute Custodian, Substitute Bus Driver

Motion	Young	Second	Saum					
<i>Pinkstock</i>		Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>	

- c. Approve salary step adjustment for previously hired certified employees **017.23**
  - i. Bailey Opperman, BA to MA Step 7, \$59,258, effective 1/1/2023
  - ii. Connor Scott, BA Step 1 to Step 4, \$47,406, effective 12/26/22

Motion	Young	Second	Saum					
<i>Pinkstock</i>		Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>	

- d. Approve Volunteers for 2022-2023 **018.23**
  - Classroom Volunteers
    - i. Sarah Doner

Athletic Volunteers

- i. Melissa Singleton, Softball

Motion	Young	Second	Saum					
<i>Pinkstock</i>		Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>	

**6. New Business**

**019.23**

- a. *WHEREAS: the Board of Education of the Amanda-Clearcreek Local School District engaged the Ohio School Boards Association to conduct a thorough search of documents for existing policy, regulations and management information and to provide the Board a manual containing a new codification of current policies and regulations, and*

*WHEREAS: the search, codification and manual preparation tasks have been completed and*

*WHEREAS: the manual has been reviewed by the Board, the Superintendent and school administrators and found to be current and accurate, therefore*

*BE IT RESOLVED: that the Amanda-Clearcreek Local School District Board of Education accept and adopt the manual prepared as the Policy Manual of the Amanda-Clearcreek Local School District. As of this date, January 18, 2023, this manual contains all of the policies of the Amanda-Clearcreek Local School District with the understanding that all of the policies and regulations contained therein are subject to continuing review and revision by the Board. All policies in effect prior to this date are hereby rescinded or superseded.*

Motion	Saum	Second	Young					
<i>Pinkstock</i>		Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>	

- b. Approve Choir Trip to Chicago, IL. May 13-15, 2023. **020.23**

Motion	Saum	Second	Young					
<i>Pinkstock</i>		Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>	

- c. Approve 2nd Semester Assignments for Substitutes **021.23**

Motion	Young	Second	Saum					
<i>Pinkstock</i>		Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>	

- d. Approve Memorandum of Understanding with ACSSA and Teamsters Local #248 retroactive to January 12, 2023. (Attachments #6-7 pgs.) **022.23**

Motion	Young	Second	Saum					
<i>Pinkstock</i>		Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>	

- e. Approve agreement for Varsity Brands Impact Program (**Attachment #8 pg.**) - Motion by Young, seconded by Saum. Discussion. Motion by Saum to table the item, seconded by Young. Roll call vote to table: Mrs. Saum - yes, Mrs. Young - yes, Mr. Sharp - yes

f. Approve staff leave without pay:

023.23

- i. Kennie Smith, 2/2/23, 2/3/23
- ii. Heather Bell, 12/20/22

Motion	Young	Second	Saum
<i>Pinkstock</i>		Y <i>Saum</i>	Y <i>Sharp</i>

**7. Board Discussion**

- a. 6-12 IT Teacher Position
- b. 6-12 Assistant Principal
- c. Lifewise Academy (**Attachment #9 pg.**)
- d. Discuss scope of work for Dynamix aka Veregy Energy Services for HVAC upgrades to the '77 Gym
- e. Set meeting date and time for Audit Committee - Thursday, Feb 2 9AM - Kyle and Susan
- f. Set special meeting date to discuss the appointment of a Board of Education member - Review Applications - January 25, 2023 7PM then Interview and Appoint at separate special meeting if necessary.

**8. Executive Session**

024.23

- a. Approve motion to enter into executive session to consider the compensation of a public employee.

Time Entering: 9\_\_:05\_\_ pm

Motion	Saum	Second	Young
<i>Pinkstock</i>		Y <i>Saum</i>	Y <i>Sharp</i>

Time Exiting: \_10\_\_: \_28\_\_ pm

**9. Motion for Adjournment**

Time Adjourned \_\_10:29PM\_\_

Motion	Young	Second	Saum
<i>Pinkstock</i>		Y <i>Saum</i>	Y <i>Sharp</i>

  
 \_\_\_\_\_  
 Kyle Sharp, President

  
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 Lana Fairchild, Treasurer/CFO