



Santa Paula High School

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Principal Elizabeth Garcia



Assistant Principal: Robert DeCandia

Assistant Principal: Melissa Guerra

Assistant Principal: Daniel Guzman

ELAC Meeting Minutes

November 19th, 2021

8:30am – 10am, Location: Zoom

- I. Welcome
 - Meeting started at 8:36am via the online Zoom platform
- II. Parents and Personal Present
 - Ulaila Martinez, Yuvany Luna, Clara Rauda, Rosa Sanchez, Juan Ojeda Cabera, Daniel Guzman, Lucia Zamora
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- III. Guests
 - N/A
- IV. Changes/ Additions to the Meeting Agenda
 - N/A
- V. Report Minutes
 - N/A
- VI. Committee Reports
 - N/A
- VII. Unfinished Business
 - N/A
- VIII. New Business
 - Daniel Guzman, welcomes and discusses the agenda.
 - Mr. Guzman shares that the school has not received any other nominations for President and Vice President. Current candidates are President, Ulaila Martinez and the Vice president candidate is Yuvany Luna.
 - Mr. Guzman asked the two parents if they would accept their nominations, both parents accepted the nomination.
 - Mr. Guzman goes on to discuss the meeting minutes from the previous meeting on October 8th, 2021. Mr. Guzman shares that he sent the minutes via email and motions to accept the meeting minutes.
 - Parents share that they have not reviewed the minutes yet, Mr. Guzman provides time for them to review the past meeting minutes.

- Mr. Guzman stated to parents in attendance, when they are ready we can review the October 8th, 2021 meeting minutes. Parents states they are ready,
- Mr. Guzman asks parents in attendance if they have, any revisions that they would like to make.
- Mrs. Martinez the President states that yes, she would like to correct the year in English meeting minutes.
- Mr. Guzman calls for a motion to accept minutes with new change and a second.
- Yuvany Luna first motion to accept notes and Ulaila Martinez provides a second motion to accept notes
- Mr. Guzman goes on to review the 1st PowerPoint slide that discusses SPHS Academic Achievement/Review 2021 Quarter 1. How we will be helping students who have D/F's this semester.
- Mr. Guzman showed parents the data for students per department of students that have passed each department with each letter grade. Students have high numbers of Fs in Math and it is a total of 38.76% which is the highest of all departments
- Mr. Guzman discusses COVID, students struggle in Math, foreign language and social studies.
- Mr. Guzman also reviewed the percentage of A/B/c/D/Fs from Isbell to SPHS. He provided data from Semester one data from 2017-2018, 2018-2019, 2019/2020, 2020/2021 and 2021/2022
- Mr. Guzman disclosed that the class passing rate was higher in past years and last year the pass rate percentage fell low. He states that the school is improving from the previous year. But we are still low compared to the previous years.
- Mr. Guzman goes on to discuss Interventions that we offer such as the Counselors talking to students who have low grades, tutoring offered in the morning, after school and evening, Saturday School, Tutor.com.
- Mr. Guzman goes on to state that if students do not go to school then the school is having an outreach team which consists of teachers who can go to students' homes to assist them. The teachers could go home, they could talk to them over the phone and will check in with the students.
- Juan Ojeda Cabera asked about tutoring and Saturday school and what happens to students who do not attend.
- Mr. Guzman goes on to state that Tutoring is optional and Saturday is assigned. Saturday school can be given due to unexcused absences.
- If students do not attend school a PDAT meeting with the Assistant Principals is held. If they continue to not come they then talk to the district attorney and the parents could get cited.
- Yuvany Luna asked what students do at Saturday school?
- Mr. Guzman states that the school provides the following to students breakfast, lunch, laptops, 4 hours with an English teacher or PE teacher. Saturday school has a minimum of 4 to 5 teachers who help in the cafeteria. The subject of the classes depends on the instructors who offer to help. Within Saturday school students get separated into different groups based on what the students need assistance with.

- Ulalia Martinez asked if Saturday school will take place tomorrow.
- Mr. Guzman states that Saturday school will happen tomorrow and students who volunteer to stay, can stay for however long they like as long as they do not owe a Saturday school. When it is mandatory Saturday school, parents will get a letter in the mail sent on Monday and often arrives 3 to 4 days later. Mr. Guzman states that the school has a system that also calls home regarding attendance.
- Some parents commented that some of the general calls at 6am will wake them up and asked if emails can be sent.
- Mr. Guzman states that the school does send emails to parents and students.
- Mr. Guzman shared in the meeting that another intervention that school will offer is that with students who have Ds and Fs there will be student groups that will consist of 25 students for the outreach assigned to one instructor. The instructor will be reaching out to connect with students.
- Mr. Guzman states that in the past semester that the student's friends would reach out for the student. Now with these groups the teachers are assigned to help. These groups were designed to try to reduce the Ds and Fs that we previously discussed.
- Juan Ojeda asked regarding how the parents feel about the help and how students feel?
- Mr. Guzman answered that the teachers check in with the students for wake-up calls. He went on to say that the school would like parents to be a part of the team to assist students with getting to school. Mr. Guzman stated that having interactive parents is important.
- Juan Ojeda then stated that it is difficult to get parents involved in their students' education because parents are not usually involved until the students are in trouble.
- Guzman responded that he agreed and shared that sometimes parents do not understand and it depends on the communications that the school sends out because they are in English and sometimes in Spanish to assist parents.
- Juan Ojeda asked if it is possible to plan a night in Spanish and in English in the future to discuss the Life and discuss assistant principals' past history when they were in their high school, prior to college. He shared that Parents would like the parent to know more about the speaker's troubles and life prior to having no difficulties.
- Mr. Guzman shared that in the past the district did offer coffee with the Director and Principal. Mr. Guzman stated that, that is a recommendation that the school can take into consideration to plan to have time after school for parents to talk and get information.
- Ulaila Martiez agreed that a question and answer session would be a good idea and she would like to inform parents about what the school offers and to invite parents as well as discuss the importance of ELAC. To also discuss the students' categories and learn about if their student is in ELAC.

- Mr. Guzman stated that in the past something similar was held but only about 15 parents attended so it may be possible to host it over Zoom.
- Yuvany Luna is interested in Coffee with the Superintendent to learn more about their past and who they are since the district has a new superintendent. To host a meeting so that parents are able to connect and meet with the new people.
- Mr. Guzman stated that he will attempt to have a coffee with the superintendent, or our principal and/or Vice Principals. The meeting will be optional, if held.
- Mr. Guzman went on to explain ELAC and that during these meetings the school can get guest speakers. Mr. Guzman then discussed the Principals and Vice Principal.
- Mr. Guzman wanted to review the parents' in attendance email addresses to make sure that they are correct.
- Mr. Guzman went on to discuss the CAFE conference and that the school can send 1 or 2 people. The conference will be in San Francisco from March 30th- April 2 2022
- Yuvany Luna would like to go but needs to confirm with her spouse.
- Juan Ojeda asked Ulalia and Yuvany to discuss their previous experience.
- Yuvany discussed in detail her experience and she would like other parents to attend CAFE if possible. Her first experience was with Ulalia and she had a good experience. First mother to attend from Santa Paula in 2016. They were able to experience it online last year but it was a different experience than in person.
- Ulaila Martiez would like to also attend and speak with her husband, if it is possible.
- Daniel Guzman will attempt to attend.
- Mr. Guzman discussed the New director with a new vision. New motive is to serve all students all day and how the school would like to rebrand.
- Guzman asked regarding parents' input regarding the mission and shared that at the moment the school district is asking parents for their opinions.
- Mr. Ojeda asked if it is possible to have a meeting or a lunch at the school to incentivize parents since parents are not involved in their students' lives.
- Mr. Ojeda then asked if it possible to have a late meeting to have a person discuss their past and how they reached their positions. He stated that he would like any school employee to discuss their story of how they reached their position
- Mr. Guzman will attempt to have Coffee with the principal, and will discuss with the high school if it is possible to host it at the school and offer school lanyards. Guzman answered past questions that Mr. Ojeda had.
- Mr. Guzman will work on his end to have coffee with the principal so that parents can eat and socialize to discuss the school.
- Mr. Guzman discussed the School site council, Safety Plan (SPHS Comprehensive Safety Plan). He showed the parents the google form that the school has for students to send their input.
- Mr. Guzman will also send the link to the emails the parents in the meeting provided, so they may respond.

- Mr. Ojeda then asked if the parents have to answer all the questions? What if a person is not knowledgeable about all questions.
- Mr. Guzman stated that for parents to submit their form, parents will only have to answer the red asterisk questions.
- Mr. Guzman then asked about what would be the best meeting type either, in-person or online for the next meeting that will be held on January 21st, 2022 at 8:30am.
- Uliliha Martinez states that she would prefer Zoom due to convenience for those with small children. No other parent responded.
- Mr. Guzman, stated okay we can move forward with a Zoom meeting for the next meeting. Mr. Guzman asked if parents would like Information regarding school lunches, counselors, Wellness Center, college and career.
- Ulalia Martinez, asked if it would be possible to have a survey for students to have food that isn't eaten replaced with something else. Juan Ojeda also agreed and would like this survey held.
- Mr. Guzman shared that he will see if it is possible to request the Cafeteria director to appear as a guest. The director will be able to give more information regarding what food is served. The team can plan this for the next meeting.
- Yuvany asked regarding Lunch lines and if more personnel would be needed or how we can reduce the lines for students.
- Mr. Ojeda would like to know if it is possible for students to have a quicker line experience so that the students do not feel like they cannot eat and give up friend time.
- Mr. Guzman discussed that the student lunch line time happens within the first 20 minutes and often processes all the students within that time. He also shared that there are two cafeterias that serve food.
- Yuvany would like to know if it is possible to offer students water instead of milk as an option.
- Mr. Guzman stated that he will have a discussion with the principal regarding that.
- Mr. Guzman then summarized the meeting stating that he will work on planning Coffee with the Principal. He will also work on CAFE training, he shared that anyone interested please inform him so that he has time to plan the trip with the school.

I. Public Comments

- N/A

II. Evaluation

- N/A

III. Adjournments

- Meeting adjourned at 10:02am
- Next meeting will be on January 21st, 2022.

Lucia Zamora
November 19th, 2021