

**SCHOOL DISTRICT OF ABBOTSFORD
REGULAR BOARD OF EDUCATION MEETING**

**Community Room
December 19, 2016
6:30 P.M.**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. NOTICE OF PROPER POSTING**
- IV. PUBLIC PARTICIPATION**
- V. ADMINISTRATIVE REPORTS/UPDATES**
 - A. District Administrator
 - B. Principals Reports
 - 1. District Goals/Student Achievement
 - 2. Summer School Update
 - 3. Athletic Director's Report
 - C. Technology Update
 - D. Maintenance Update
 - E. Other District Related Reports
 - 1. CESA 10 - November 10, 2016
 - 2. Marathon County Children with Disabilities Board - November 17, 2016
 - 3. Falcon Enterprises Alternative High School - December Newsletter
 - 4. Rural Virtual Academy (RVA) - November 16, 2016 Meeting Minutes
- VI. CONSENT AGENDA**
 - A. Approve Minutes of Meeting(s)
 - 1. Monday, November 21, 2016
 - B. Approve District Financial Reports
 - 1. Check Approval
 - 2. Monthly Vendor Checks
 - 3. District Receipts
 - 4. General Input Journal Entries
 - 5. Student Activity Balance Sheet
 - 6. General Input Budget Revisions - None
 - 7. General Input Budget Transfers
 - C. 2016-2017 Substitute List
 - D. Grant Applications and Approval - None
 - E. Out of State Travel - None
 - F. Awards, Donations and Gifts to the School District of Abbotsford
 - 1. Abby Booster Club: \$100 for the Student of the Month
 - 2. Wisconsin Farm Bureau: \$100 for the Greenhouse Activity Account
 - 3. Forward Financial: \$200 for PBIS
 - 4. A student's earnings from videotaping athletic events: \$40 to the "Class of 2018" student activity account
 - 5. Abbotsford Education Foundation: \$240 to the Student of the Month Program

G. Proclamations/Resolutions/Recognition - None

VII. POLICIES

-None-

VIII. BUDGET, CONTRACTS, BIDS, AND PROPOSALS

A. 2016-2017 Budget

Informational/Discussion

1. Utility Report (Expenditures by Function)

2. 2016-2017 SAGE/AGR Allocations

B. 2017-2018 Budget

1. Budget Timeline

IX. PERSONNEL

A. Resignations - None

B. Employment Recommendations

Discussion/Approval

1. Volunteer Boys Basketball Coach

2. Volunteer Boys Basketball Coach

3. Boys Basketball Coach C-Team

X. OTHER

A. Policy Considerations Regarding

Informational/Discussion

1. Citizen Participation at Board Meetings

2. Board Use of Electronic Mail

B. Board Consideration for Appointment to Open Seat

Discussion/Approval

XI. ADJOURN

Reminders

January 16, 2017

Regular Monthly Board Meeting

6:30 P.M.

Community Room

January 18-20, 2017

96th State Education Convention

Milwaukee

District Administrator's Report (December, 2016)

Sherry Baker



Legislative Updates

- Governor Scott Walker once again pledged more money for public schools in his 2017-19 state budget proposal. State agency requests have been submitted to the governor and he will introduce his proposal during a budget address in February where we will likely first hear the specifics of his plan. This is certainly welcome news for school districts as revenues to K-12 schools have not kept pace with inflation (CPI-U) since the passage of Act 10. The underlying question for school boards is how much of the additional money will actually translate into resources districts can use?
- A finalized 2017 report on resolutions advanced by the Policy and Resolutions Committee will proceed to the Delegate Assembly in January. This report is accessible at the WASB website and is included in your board packet for easy review.
- Since the tragic school bus accident in Tennessee, there is a renewed attention on school bus safety, specifically the requirement for safety belts on all school buses. Stay tuned!
- Top priorities for the Government Relations team include: 1) preserving governance of publicly funded schools by locally elected boards; 2) meeting unmet student mental health need that interfere with student learning; and 3) providing necessary resources for public schools.
- President-elect Donald Trump has selected voucher activist Betsy DeVos as Education Secretary. She is a national leader in the school choice movement.
- A court has temporarily blocked the new federal overtime rule that was to take effect on December 1st. It has been determined by this court that the salary threshold and accelerated implementation of the requirement would exceed the fiscal capacity of the majority of school districts.

Budget Highlights

- The due date for the 2015-2016 audited financial statements has been extended to January 10, 2017. This date has been extended several times now. This delay is due to the release of the GASB Statement #68 information by the Department of Employee Trust Funds (ETF). We have received notice from our auditors that our report is ready, but we are still reviewing it before it goes to print on their end. You can anticipate seeing it in January or February.
- In the next couple of weeks staff budgeting for 2017-2018 will commence.

District Goals Review

District Goal #2-Safety

- Progress continues in the drop-off and pick-up parking lot area.
- Work toward installing door strikes with card access continues to advance on one main door for both the North and South Gymnasiums as well as the Pool.

District Goal #3-K-12 Writing Across All Curricula

- Ms. Boehm continues to meet with staff, 4K-12, across the district on curriculum. Both principals have primary building goals focused on 'writing'.

District Goal #4-Data Management and Achievement Growth

- ELL leadership is working with Kris Gundry and Stacey Boehm from CESA 10 to develop a plan for how to move our staff and students forward in more effectively and proactively meeting the needs of our growing ELL population.

District Goal #5- Increased Stakeholder Involvement

- Fitness Center Advisory Committee - Met again on December 7th with its next meeting scheduled for January 18th.
- Ongoing meetings are being conducted with NTC representatives to encourage post-secondary education, specifically with our hispanic population; increase stakeholder involvement, specifically with Spanish-only speaking parents; developing some programming for English development; and the exploration of summer-time programming.

Professional Goals

- Increased staff collaboration through committee work in decision-making.
 - The Website Accessibility Committee met on Tuesday morning, December 6th before school. Initial discussions centered on current website accessibility, options moving forward, and the possibility of creating a 'gatekeeper' position for website oversight.
- Recruitment and Retention of Staff: I continue to work with the Marathon County Special Education insurance consortium. Dr. Kapitz is going to include our district's staff numbers and insurance needs in its calculations as it goes out for bids for 2017-2018. I am looking forward to reporting back to you at some time in the future. A primary concern for those candidates who turned down our contract proposals this past summer was the current configuration of our insurance benefits package and the onerous responsibility of contribution and/or deductible. With district improved base salaries falling in the top half of schools of our size, this very important component of recruitment and retention may be the changing factor.

Other

- a. Attending this year's 96th State Education Convention will be Mr. Don Medenwaldt and me. The Convention formally starts on January 18th and runs through the 20th and is taking place in Milwaukee, WI.
- b. Neola Policy Work started on December 1st - Ms. Lewandowski and I met with Mr. Stu Waller from 1pm to 4pm. We effectively reviewed and updated policies regarding Board of Education Bylaws (0000). I would like to specifically bring to your attention, due to their importance, the following:
 - Policy 0167.3: Public Participation at Board Meetings
 - Policy 0167.5: Use of Electronic Mail (as it pertains to Board Members)
 - Policy 0167.6: E-mail - Public Records
 - Policy 0167.7: Use of Personal Communication Devices

In regards to Public Participation at Board Meetings, a policy which is recommended, addresses how the Board will handle public comment period(s). The Board's current policy certainly provided guidance in this area, but in one specific area of the template, there are options which the Board can choose from when updating its policy. Does this Board believe that citizens wishing to be heard 'register' prior to speaking? Does this Board believe that citizens wishing to be heard restrict their comments to only 'agenda items'? Does this Board believe that citizens should only be allowed to comment during the assigned 'public comment(s)' period or is comment accepted throughout the agenda? It is my desire that the draft policy reflect the board's desires.

The remaining three policies indicated above, even though not required by any state or federal mandate, are extremely important for Boards to know and consistently practice. In brief, electronic mail is a form of communication that can and does often conflict with the Open Meetings law, but also the Open Records law. Because electronic mail is accessible on personal communication devices it is strongly recommended that the Board understand that it may be used only for the purposes of communicating under very specific circumstances and that there be no expectation of privacy for messages sent by this means. For this reason, district Board Members are encouraged to have a district account and that only

this district account be used for communication purposes as they pertain to any or all board exchanges and will be archived. I am very cognizant of this not being current practice, but felt it was important enough to share at this point in policy development, but also ask if the Board would desire it to 'be' a part of policy, albeit not required?

- c. NTC Annual Report: This report is available for your review. There are numerous statistics specific to Abbotsford graduates that you might find interesting. Within the report is data on academy completers, Dual Credit course completion totals, Regional Academy participant numbers, Youth Options and Course Options numbers, and much more.
- d. Union Recertification: Notice was received by the district that the Abbotsford Education Association and the Abbotsford Education Association Support Staff Personnel Unions have re-certified for the purposes of collective bargaining for CPI and base-wage increases with the Abbotsford School District.
- e. WASB Resolutions have been released and are included in your board packet for review. I have highlighted a couple of particular interest from my perspective.

Reminder(s)

By way of election reminders, there are two:

1. In the event a current board member is choosing to 'not' run again, his or her declaration of **non-candidacy** is due by the 2nd Friday (December 23, 2017 at 5:00 PM) before the deadline for candidacy (January 3, 2017 at 5:00 PM). The district will be closed on Friday, December 23rd so it would be helpful for staffing reasons to know if you are intending to file non-candidacy prior to Friday, December 23rd.
2. In the event a current board member is intending to run for re-election, he or she must complete and submit a 'Campaign Registration Statement' (Form ETHCF-1) and a 'Declaration of Candidacy' (Form EL-162sd) no later than January 3, 2017 by 5:00 PM.

These forms can be found in the District Office.

1 WISCONSIN ASSOCIATION OF SCHOOL BOARDS, INC.
2 Madison, Wisconsin
3 December 6, 2016
4

5 REPORT TO THE MEMBERSHIP ON 2017 RESOLUTIONS
6 WASB Policy & Resolutions Committee
7 Terry McCloskey, Three Lakes School Board, Chair
8
9

10 ***Resolution 17-01: Technical Resolution—Revisions to Repeal Outdated Resolutions***
11

12 a) ***Repeal Resolution 1.23 *School Calendar****
13

14 Rationale: 2011 Wisconsin Act 10 made significant changes to the collective bargaining law
15 affecting school district employees and prohibits the school calendar from being a subject of
16 bargaining.
17
18

19 b) ***Repeal Resolution 1.24 (b) *Days of Instruction****
20

21 Rationale: 2011 Wisconsin Act 10 made significant changes to the collective bargaining law
22 affecting school district employees and prohibits the school calendar from being a subject of
23 bargaining.
24
25

26 c) ***Repeal Resolution 3.116 *Administration of Certain Required State Assessments****
27

28 Rationale: The requirement that the ACT Explore test must be administered twice in the 9th
29 grade, once in the fall and once in the spring, which was enacted in 2013 Wisconsin Act 20,
30 the 2013-15 biennial budget, was repealed by 2015 Wisconsin Act 55, the 2015-17 biennial
31 budget.
32

33 ***Resolution 17-02: Technical Resolution—Revisions to Amend Outdated Language***
34

35 a) ***Amend Resolution 2.05 *Balanced Tax System* as follows:***
36

37 ***2.05 Balanced Tax System***

38 The WASB recommends developing a well-balanced tax system that lowers Wisconsin's
39 heavy reliance on the income and property taxes while ~~maintaining the current two-thirds~~
40 ~~funding commitment for schools and properly funding existing mandates. (2003-10)~~
41

42 Rationale: The state's two-thirds funding commitment was repealed in the 2003-05 state
43 biennial budget (2003 Wisconsin Act 33). From the 1996-97 school year through the 2002-
44 03 school year, the state committed by state statutes to fund two-thirds of public school
45 costs, calculated on a statewide basis.

1 b) **Amend Resolution 2.12 (g) State Aid Reduction** as follows:

2
3 **g) Enhance Flexibility**

4 No reductions in state support for school districts should be enacted without concurrent
5 relief in school district mandates, ~~including binding arbitration~~, and an increase in
6 flexibility being granted to meet school district operational needs. (1991-16)

7
8 Rationale: 2011 Wisconsin Act 10 made significant changes to the collective bargaining
9 law affecting school district employees and eliminated binding arbitration.

10
11
12 c) **Amend Resolution 3.18 State School Accountability System and ESEA Waiver** as
13 follows:

14
15 **3.18 State School Accountability System and ESEA Waiver**

16 The WASB supports the state's efforts to develop a state school accountability system for
17 all schools that receive public funds ~~as a necessary step to applying for a federal waiver~~
18 ~~from the accountability provisions of the current version of the Elementary and~~
19 ~~Secondary Education Act (ESEA) known as No Child Left Behind. The WASB further~~
20 ~~supports the state's efforts to obtain a federal ESEA flexibility waiver. (2012-10)~~

21
22 Rationale: Congress reauthorized the Elementary and Secondary Education Act (ESEA)
23 in December 2015 as the Every Student Succeeds Act (ESSA), as a replacement for the
24 No Child Left Behind Act. Under the ESSA, accountability waivers to states granted by
25 the U.S. Department of Education expired on August 1, 2016.

26
27
28 d) **Amend Resolution 6.13 State and Local Responsibility** to update the language as
29 follows:

30
31 **6.13 State and Local Responsibility**

32 The WASB recognizes that the Wisconsin Department of ~~Workforce Development~~ Safety
33 and Professional Services is responsible for monitoring school districts to ensure safe and
34 healthful school facilities. The WASB supports state statutes that recognize the state and
35 local responsibility to maintain modern, safe and healthful school buildings. (1994-1)
36 (1997-1)

37
38 Rationale: This change updates the name of the state agency responsible for administering and
39 enforcing laws to ensure safe and sanitary conditions in public and private buildings. 2011
40 Wisconsin Act 32, the 2011-13 biennial budget, created the Department of Safety and
41 Professional Services by combining the Department of Regulation and Licensing and the
42 Divisions of Safety and Buildings and Environmental and Regulatory Services from the
43 Department of Commerce.

1 ***Resolution 17-03: Commencement of the School Term***

2
3 **Create:** The WASB supports legislation to allow PreK-8 school districts to begin their school
4 term before September 1.

5
6 **Rationale:** School districts have supported, without success, attempts to repeal the school start date
7 mandate law (s. 118.045, Stats.) since that law was enacted in 1999. Over the years, one argument
8 that the tourism industry has used to justify its support for the current mandate law is that starting
9 school prior to September 1 deprives that industry of seasonal workers needed to meet demand.
10 However, students in PreK-8 districts are not typically part of the teenage workforce that is employed
11 in the summer tourism industry. As a result, the impact of making this change on tourism and the
12 tourism workforce would be small, given the small number of PreK-8 districts (46) in the state.

13
14 An existing WASB resolution—Resolution 1.22 *Authority to Establish the School Calendar*—calls for
15 repealing the existing start date statute. This proposed resolution would amend the existing statute to
16 create a limited exception without affecting existing Resolution 1.22.

17
18
19 ***Resolution 17-04: Increase Resources for Summer Learning***

20
21 **Amend** existing **Resolution 2.41(h)** as follows:

22
23 **h)** Include 100 percent of full-time equivalent (FTE) summer school membership for
24 each of the years used in the computation of the revenue cap. (1995-17)

25
26 **Rationale:** Research indicates that high-quality summer school programs can positively impact
27 student achievement, leading to demonstrable growth in learning and social skills while reducing the
28 summer learning slide. This proposed resolution supports a mechanism to provide additional resources
29 to districts to support summer school learning.

30
31 Summer school has long been aided by the state through the general aid formula, which allows
32 100 percent of the full-time equivalent (FTE) enrollment of summer school students to be fully
33 counted for aid purposes. Under current law, for revenue limit purposes, districts can include in
34 their membership counts 40 percent of the full-time equivalent (FTE) summer enrollment in
35 academic summer classes or laboratory periods that are for necessary academic purposes, as
36 defined in administrative rule by DPI. This proposed resolution, if adopted, would clarify that the
37 WASB supports allowing districts to count 100 percent of their full-time equivalent (FTE)
38 summer enrollment for revenue limit purposes.

39
40
41 ***Resolution 17-05: Transportation Aid to Address Student Mobility***

42
43 **Create:** The WASB supports creating a state categorical aid targeted to assist districts with the
44 costs of transporting mobile or transient students to the school in which they were originally
45 enrolled when, within a given school year, such students move to another school within the
46 district.

1 Rationale: Keeping students in stable learning environments is important to student learning growth
2 and achievement. Changing schools multiple times during a year significantly impedes a student's
3 academic and social growth. The research on highly mobile students, including homeless students,
4 indicates that a student can lose academic progress with each school change. Highly mobile students
5 have also been found to have lower test scores and worse overall academic performance than peers
6 who do not change schools frequently. High student mobility also creates a challenge for districts
7 because when students move from one school to another during the school year, the district must
8 revisit staffing and resources to ensure that all students' needs are met.

9
10 Federal law—through the McKinney-Vento Act and Every Student Succeeds Act (ESSA)—
11 imposes requirements on school districts to keep homeless children and youths—those who lack
12 a fixed, regular, and adequate nighttime residence—and children in foster care in their school of
13 origin to promote school stability and greater educational outcomes overall, unless it is not in the
14 student's best interest. In the interest of maintaining educational stability and improving student
15 achievement, school districts may choose to keep transient or mobile students who are not
16 "homeless" under federal law definitions in the same school even if they are not legally required
17 to do so.

18
19 In addition to state and local funds that may be available for providing transportation, limited
20 amounts of federal funds may be available to cover additional transportation costs to maintain
21 students in their schools of origin as required by law; however, these funds, even if available, are
22 unlikely to cover the full costs of such transportation.

23
24
25 **Resolution 17-06: Annual Revenue Limit Adjustments**

26
27 **Substitute the following language for the language of current Resolution 2.41 (u):**

28
29 The WASB supports legislation to annually increase per pupil revenue limits statewide
30 by a dollar amount equal to the percentage increase, if any, in the consumer price index
31 (CPI-U) on a fiscal year basis applied to the statewide average revenue limit authority per
32 pupil.

33
34 Rationale: Revenue limits were implemented in 1993-94 by state lawmakers, as a means of
35 controlling increases in school property tax levies. Throughout most of the history of revenue limits,
36 lawmakers provided annual per pupil adjustments in the amount school districts could raise. These
37 adjustments helped school district budgets keep pace with inflation in school costs. Since 2009,
38 however, per pupil adjustments to revenue limits have not kept pace with inflation and in the 2015-16
39 and 2016-17 school years and thereafter no per pupil adjustment is provided.

40
41 This proposed resolution updates Resolution 2.41 (u) to clarify that it calls for a restoration of the
42 annual per pupil adjustments aligned to CPI-U of the type that were customarily provided by
43 lawmakers prior to 2009.

1 **Resolution 17-07: Narrowing Disparities in Allowable Revenue Under the Revenue Limits**
2

3 **Create:** The WASB supports legislation to require the Department of Public Instruction (DPI)
4 each year to identify in dollar terms a per-pupil revenue limit that approximates 95 percent of the
5 statewide average per-pupil revenue limit and to allow any district with a per-pupil revenue limit
6 that falls below that dollar amount identified by the DPI to increase its revenue limit each year
7 by up to \$100 per-pupil more than the dollar amount of the per-pupil adjustment generally
8 allowed by law without the need for referendum approval up to the dollar amount identified by
9 the DPI.
10

11 Rationale: Revenue limits were imposed on school districts by the state, beginning in 1993-94, and
12 have been in place for 24 years. Districts that were frugal and low-spending back in 1992-93 often
13 argue they have been unfairly locked-in to their per-pupil spending levels/patterns at that time by these
14 limits and can only break free if they can pass a referendum to increase their revenue limit. For some
15 districts, this may be difficult or unlikely.
16

17 Early on, lawmakers recognized that disparities in the ability of districts to pass referendums
18 could lead to widening of the gaps in budgetary resources between low-revenue-limit and high-
19 revenue-limit districts. They enacted the low revenue ceiling in the 1995-97 biennial budget act
20 (the same act that made revenue limits permanent). The low revenue ceiling allows school
21 boards of the lowest spending districts in the state to increase their per-pupil revenues up to the
22 dollar amount of this ceiling (set by the Legislature) without having to go to a referendum vote.
23

24 No school board is required to raise its per-pupil revenues to up to the dollar amount of the low-
25 revenue ceiling; rather, it is an option that gives the lowest-spending districts an opportunity—if
26 they choose to use it—to narrow their revenue disparity with the highest-spending districts.
27

28 The proposed resolution uses an approach similar in concept to the low-revenue ceiling but
29 distinguishable as different. Rather than allowing a district to increase its per pupil revenue limit
30 to a set figure in one fell swoop, it takes an incremental approach that allows a series of increases
31 over a several year period. The proposed resolution expresses support for an approach that would
32 allow districts with per-pupil revenue limits below a certain defined dollar amount to
33 incrementally increase their revenue limits each year by up to \$100 more per year than districts
34 above that certain defined dollar amount until they reach or “catch up” to that defined dollar
35 amount. No board would be required to raise its per-pupil revenues under this approach, the use
36 of which would be optional.
37

38
39 **Resolution 17-08: Impact Aid**
40

41 **Create:** The WASB petitions the Wisconsin Legislature to adopt a joint resolution asking
42 Congress to fully fund Impact Aid as it did from the creation of the program in 1950 until 1969,
43 and will also work with the NSBA to try to secure greater funding of Impact Aid, including by
44 offering a proposed resolution to the NSBA urging NSBA to lobby Congress for a similar
45 increase in federal Impact Aid.

1 Rationale: Impact Aid is a federal program created in 1950 to provide financial assistance to
2 school districts financially "impacted" by federal activities. For example, when a school district
3 has federal land within its boundaries (e.g., Indian land or a military installation), such land is
4 exempt from taxation. The school district cannot receive property taxes for that land, even if
5 children who attend schools in the district reside there. Impact Aid compensates school districts
6 for this loss of local tax revenue.

7
8 Between 1950 and 1969 Congress fully funded the Impact Aid program; but with the creation of
9 numerous new programs within the discretionary side of the federal budget, Impact Aid began
10 competing for discretionary dollars, a situation which has continued for the past 45 years. If all
11 1,300 school districts in the country that receive Impact Aid were fully funded, the total cost of
12 the program would be slightly over \$2 billion. However, the program is currently funded at about
13 \$1.1 billion—or approximately 55 percent of the amount necessary to fund all districts at the
14 level that was intended they should receive. This proposed resolution supports full funding of the
15 Impact Aid program.

16
17
18 **Resolution 17-09: Educational Goals and Objectives**

19
20 **Substitute the following language for the language of current resolution 3.01(c):**

21
22 (c) recognition that a “well-rounded education” includes courses, activities, and programming
23 in subjects such as English, reading or language arts, writing, science, technology, engineering,
24 mathematics, foreign languages, civics and government, economics, arts, history, geography,
25 computer science, music, career and technical education, health, physical education, and any
26 other subject, as determined by the State or local school district, with the purpose of providing
27 all students access to an enriched curriculum and educational experience.

28
29 Rationale: A frequent criticism of No Child Left Behind (NCLB), the version of the federal
30 Elementary and Secondary Education Act (ESEA) in effect from 2001 to December 2015, was its
31 overemphasis on English language arts and mathematics as the only measures of student success. The
32 result, said critics, was a national trend of narrowing K-12 curricula and instruction toward those two
33 subjects and “teaching to the test.”

34
35 With this criticism in mind, Congress reauthorized the ESEA in late 2015, replacing NCLB with the
36 Every Student Succeeds Act (ESSA) in a way that encourages states and districts to embrace an
37 educational model that offers a comprehensive educational program to meet each student’s unique
38 academic needs, learning styles and interests. The ESSA encourages states to re-establish a “well-
39 rounded education” for all students, which covers a wide selection of academic subjects, including the
40 arts, humanities, sciences and social sciences, in addition to English language arts and mathematics.

1 The ESSA opens up opportunities for states and districts to invest in activities that support a “well-
2 rounded education” by authorizing Student Support and Academic Enrichment Grants under Title IV,
3 Part A meant to increase state and local capacity to provide, among other things, students access to a
4 “well-rounded education.” This grant program is a consolidation of several smaller, targeted NCLB
5 grants into a single formula-funded flexible block grant program. This frees school districts from
6 having to select a specific subject area or type of program and allows them room to create their own
7 unique program.

8
9 Beyond authorizing Student Support and Achievement Grants, ESSA also clearly opens up a well-
10 rounded education to include both in-school and out-of-school learning opportunities in Titles I, II and
11 IV. For example:

- 12
13 ○ Title I includes a requirement that all districts provide a “well-rounded program of instruction
14 that meets the needs of all students.”
- 15 ○ Title II allows funds to be used to help teachers “integrate comprehensive literacy instruction
16 into a well-rounded education.”
- 17 ○ Title IV encourages districts and local partners to provide “well-rounded education activities,
18 including activities that enable students to be eligible for credit recovery or retainment.”

19
20 This proposed resolution supports a strategy to meet these educational goals by recognizing the
21 elements of a “well rounded education,” which are more consistent with the language of the
22 ESSA than the reference to “comprehensive education” in the current language of Resolution
23 3.01 (c).

24 25 26 ***Resolution 17-10: Measuring College- and Career-Readiness***

27
28 **Create:** The WASB supports the use of a framework of multiple valid and reliable readiness
29 indicators to more accurately assess students' college- and career-readiness to succeed in life.

30
31 **Rationale:** Under the state’s current accountability framework, students’ readiness for college or
32 careers is determined largely on the basis of standardized test scores, particularly scores in the
33 domains of English language arts and mathematics. Some argue that this framework is too narrow and
34 that multiple measures of college-and career-readiness should be utilized to recognize students who
35 have demonstrated the knowledge, skills and dispositions that indicate a readiness for life (and
36 success) after high school. Under the federal Every Student Succeeds Act (ESSA), states must
37 develop robust, multi-measure statewide accountability systems and are able to identify new indicators
38 of Academic Progress and School Quality or Student Success, as long as the *indicators are proven to*
39 *increase student academic achievement or, at the high school level, graduation rates.*

40
41 This proposal would support the use of a framework of multiple research-based readiness
42 indicators to more accurately assess students' readiness to succeed in college, career and life.
43 One example of such a framework is the *Redefining Ready!* Campaign developed by the
44 American Association of School Administrators (AASA), the national school superintendents’
45 association.

1 **Resolution 17-11: Medicaid Direct Certification**

2
3 **Create:** The WASB supports the Department of Public Instruction initiative to create a
4 demonstration project which would enable participating school districts to test the use of Medicaid
5 enrollment to qualify children for free or reduced-price meals.
6

7 **Rationale:** In January 2016, the U.S. Department of Agriculture (USDA), which administers the
8 federal school meals program, published a policy memorandum titled *Request for Applications to*
9 *Participate in New Demonstrations to Evaluate Direct Certification with Medicaid*. Because direct
10 certification has the potential to improve student access to school meals, reduce administrative burden
11 for schools and local educational agencies, and improve certification accuracy, the new
12 demonstrations will evaluate the impact of using Medicaid data to directly certify students for both
13 free and reduced price meal eligibility.
14

15 The DPI School Nutrition Team (SNT) is submitting an application to USDA to participate in
16 these new demonstration projects for the 2017-2018 school year. This proposed resolution
17 expresses support for this demonstration project.
18
19

20 **Resolution 17-12: Mental Health Supports**

21
22 **Amend** Resolution 6.06 *Mental Health Supports* as follows:
23

24 **Mental Health Supports**

25 The WASB supports the provision of state funding adequate to: address the shortage of mental
26 health professionals in our state qualified to address the needs of school-age children and
27 young adults; provide adequate professional mental health supports in our schools and our
28 communities that wish to provide such supports; and permit schools to enter into effective
29 partnerships with agencies that are involved with mental health to provide for school-based
30 mental health programs, that could provide services, including but not limited to, the
31 following:
32

- 33 • Comprehensive student screening in every school;
- 34 • Professional development for ~~classroom teachers~~ all staff on recognition and
35 appropriate classroom response to support affected students;
- 36 • Professional mental health counselors and/ or services;
- 37 • Professional education and training to expand availability of mental health
38 professionals; and
- 39 • Public information programs related to mental health.
40

41 **Rationale:** This proposed amendment would clarify that the provision of mental health supports
42 to students by school districts is voluntary and that the objective of securing state funding to
43 address student mental health needs should allow for professional development for all licensed
44 professional staff and not solely for classroom teachers.

1 **Resolution 17-13: Sparsity Aid**

2
3 **Amend** Resolution 2.16 (a) *Sparsity Aid* as follows:

4
5 **(a) Sparsity Aid**

6 The WASB supports providing sparsity aid based on enrollment size and population density
7 (students per square mile), without regard to the percentage of the district's enrollment that is
8 eligible for free- and reduced-price lunch, ~~provided that, if any formula changes are made, if~~
9 sparsity aid eligibility is expanded, additional funding should be provided to maintain sparsity
10 aid payments to districts that are currently eligible. (2012-2)

11
12 **Rationale:** This proposed resolution would clarify the intent that if changes are made to sparsity aid
13 that would allow more districts to qualify for this aid, funding should be increased so that payments to
14 previously eligible recipient districts do not have to be decreased or prorated.

15
16
17 **Resolution 17-14: Recovery School Districts**

18
19 **Substitute** the following language for the language of current Resolution 1.01 (b) *Recovery School*
20 *Districts* as follows:

21
22 **(b) Recovery School Districts**

23 The WASB opposes the creation in Wisconsin of a recovery school district or a similar state-
24 created authority designed to take over public schools or school buildings.

25
26 **Rationale:** This proposed resolution would reiterate the WASB's support for the governance of public
27 schools by locally elected boards and restate the WASB's opposition to proposals or programs to
28 remove governance from local school boards in unambiguous language. (2015 Wisconsin Act 55, the
29 2015-17 biennial state budget, created a program under which certain of the lowest performing,
30 vacant, or underutilized schools in Milwaukee County are to be transferred from management and
31 control of the locally elected school board to an Opportunity Schools and Partnership Program under
32 the management and control of a Commissioner supervised by the Milwaukee County Executive.

33
34
35 **Resolution 17-15: Weapons Possession**

36 **Amend** Resolution 6.11 (b) *Weapons Possession* as follows:

37
38 (b) The WASB supports safe learning environments for all children, free of guns and other
39 weapons. Further, the WASB opposes any initiatives at the state or federal level that would
40 legalize any further ability for anyone, with the exception of sworn law enforcement officers,
41 to bring a weapon or possess a weapon, including a facsimile or "look-alike" weapon,
42 concealed or otherwise, in school zones or lessen the consequences for violation of existing
43 safe school policies relating to guns and other weapons. Decisions about whether CCW
44 licensees may possess weapons in school buildings must remain exclusively in the hands of the
45 locally elected school board which governs the school.

1 Rationale: This proposed amendment would update the existing WASB resolution to reflect recent
2 changes in state law, as well as anticipated proposals to change state law with respect to individuals
3 possessing firearms in or on school grounds.

4
5 2011 Wisconsin Act 35, commonly referred to as the Carrying Concealed Weapon (CCW) law,
6 effectively allows those with training and registration to carry concealed weapons in most settings
7 unless specially prohibited by law. Act 35 became effective November 1, 2011, and changed the state
8 law governing firearms in or on school grounds or in school zones (i.e., within 1,000 feet of school
9 grounds). Under the amended law, there is a general prohibition on individuals, including students,
10 knowingly possessing firearms in or on school grounds. There is no exception provided for CCW
11 licensees. However, some exceptions make it lawful to possess a firearm:

- 12
13 (1) on private property that is not part of school grounds;
14 (2) for use in a program approved by a school in the school zone;
15 (3) in accordance with a contract entered into between a school in the school zone and the
16 individual or employer of the individual;
17 (4) by a law enforcement officer acting in his or her official capacity;
18 (5) when the firearm is unloaded and is possessed by an individual while traversing school
19 premises for the purpose of gaining access to public or private lands open to hunting, if the
20 entry on the school premises is authorized by school authorities;
21 (6) when the firearm is not loaded and is encased or in a locked firearms rack that is on a
22 motor vehicle;
23 (7) by a state-certified commission warden acting in his or her official capacity; or
24 (8) by a person legally hunting in a school forest if the school board has decided that hunting
25 may be allowed in the school forest.

26
27 In general, absent an exception in the law, firearms are not allowed on school grounds, regardless of
28 any rights afforded under Act 35 for carrying concealed weapons. Further, although a CCW licensee
29 may possess a firearm within 1,000 feet of school grounds, other individuals, including students, are
30 generally prohibited from such possession.

31
32 Legislation that was proposed last session and will be reintroduced in January would allow an
33 individual who has a CCW license to possess a firearm on the grounds of a school, but would prohibit
34 a CCW licensee from possessing a firearm in a building on the grounds of a school if instruction is
35 provided to students in the building and if the building has signs posted at all entrances that notify the
36 licensee not to enter or remain in the building while possessing a firearm.

37 38 39 **Resolution 17-16: Education Savings Accounts**

40
41 Create: The WASB opposes the creation of Education Savings Accounts.

42
43 Rationale: The WASB has not taken a position with respect to Education Savings Accounts (ESAs).
44 This proposed resolution would establish a WASB position on ESAs.

45
46 Education Savings Account (ESA) programs (as known as "Vouchers 2.0") are a type of private
47 school choice program that provides eligible students with public funding toward a private education.

1 They are a mechanism that enables a parent to direct their education funding to the schools, courses,
2 programs, and services of their choice. ESAs typically may be used fund private school tuition, online
3 education and other educational expenses. Assembly Republicans who hold a substantial majority
4 have proposed advancing ESAs in their 2017-18 Legislative Agenda, which they have labeled the
5 “Forward Agenda.”

6
7 Education Savings Accounts (ESAs) can be distinguished from voucher programs in that vouchers are
8 a *school choice* program. Vouchers generally provide interested parents with funding for *tuition* at a
9 religious or secular private school. ESAs, on the other hand, are an *educational* choice program.
10 ESAs are typically designed to fund *a broader set of educational expenses*, such as private school
11 tuition and fees, online learning programs, private tutoring, education therapies for students with
12 special needs, textbooks, or dual enrollment or higher education expenses. ESA programs also lay out
13 which expenses are allowed and what to do with any unused funds. In some cases, ESAs allow funds
14 to be used for college savings plans or for a student to enroll in college courses

15
16 ESAs are a new but rapidly expanding private school choice option. While the first voucher program
17 began in 1990, the first ESA program began more recently in 2011 in Arizona. Since then, ESA
18 programs have been adopted in Florida (in 2014), and Mississippi, Tennessee and Nevada. Eligibility
19 for ESAs can be limited to special populations (e.g., Florida or Tennessee, which limit participation to
20 special populations) or can be available to nearly all students (e.g., Nevada). The Nevada program
21 extends eligibility to all 450,000+ public school students in the state, making it the country’s most
22 expansive K-12 choice program ever enacted. In all five states that have enacted ESA programs,
23 students must leave or withdraw from public education in order for their family to access ESA funds.

24
25 Advocates for ESAs argue that they give parents greater control and ability to “unbundle” educational
26 services or access a wider range of services than vouchers do. They also argue that by allowing parents
27 to plan for their child’s unique needs, ESAs create a personal approach to education that can maximize
28 each child’s natural learning abilities.

29
30 Critics question whether educational providers who accept ESA funds will offer uniformly high-
31 quality services and, if not, whether parents will be able to differentiate between high-quality
32 providers and low quality providers. At their worst, ESA programs might simply enable low-
33 performing private schools of other providers to access millions of dollars of government
34 revenue.

35
36 It is an open question whether or how ESAs could be used in any in public schools given that the
37 Wisconsin Constitution requires public education to be “free and without charge for tuition to all
38 children.” Wisconsin statutes provide a number of pathways for non-public school students to
39 access public school courses at the high school level free of charge in their district of residence.
40 Under s. 118.145(4), Stats., pupils enrolled in private schools or tribal schools may take up to
41 two public high school courses each semester in the school district in which they reside if space
42 is available. Under s. 118.53, Stats., pupils who are home-schooled may take up to two public
43 high school courses each semester in the school district in which they reside if the school board
44 determines that they qualify for admission to those courses and space is available.

1 ***Resolution 17-17: Gender Identity***
2

3 **Create:** The WASB encourages each member school board to take the initiative to assess
4 whether its policies and/or practices deny equal opportunities for students and/or school district
5 employees as a result of the person's sex, including transgender status, change of gender, gender
6 identity, gender expression or gender nonconformity.
7

8 **Rationale:** While federal non-discrimination law—Title IX—has been the basis for conflicting
9 court rulings related to transgender individuals, as well as guidance from the Office for Civil
10 Rights and the U.S. Department of Justice over the past several years, school districts generally
11 have an obligation to support all students by providing a safe, positive environment. In this
12 period of unsettled law, school districts may be well advised to address the needs of
13 transgendered students to ensure their transgender status does not interfere with their ability to
14 access educational programs. This proposed resolution suggests that while the legal battles swirl,
15 a review of district policies and a thoughtful, case-by-case approach to addressing these needs is
16 advisable.
17

18 While school leaders await further resolution of their legal obligations to students from the courts
19 and, potentially, from Congress, applicable state legislatures, and administrative agencies, they
20 will continue to face policy challenges as they attempt to balance student rights and personal
21 privacy, provide safe learning environments for all students, and ensure that no student is
22 unnecessarily marginalized.
23

24 While federal circuit courts are currently divided on the issue of whether a different federal non-
25 discriminations law—Title VII—may be used by transgender employees as a basis to sue a
26 public employer for discrimination, the federal Equal Employment Opportunity Commission
27 (EEOC) has, since 2012, held that discrimination against transgender employees because of their
28 gender identity is prohibited by Title VII as discrimination because of sex. Although EEOC
29 rulings are not directly binding on employers, federal courts give deference to EEOC substantive
30 guidance and regulations to the extent the court finds them persuasive.
31

32 This proposed resolution suggests that with respect to both students and employees, school
33 leaders should continue to monitor further developments in this area and, in the absence of
34 binding court precedents, consider that it may be a best practice for boards to review their
35 board's policies in this area.

Elementary Principal's Report-December 2016

Mr. Gary Gunderson

District Goal #1-Internal School Climate

- November referrals finished with a 2.8 per day rate. December, through the 8th is at 2 per day.

District Goal #3-Writing Across Curricula

- Stacy Boehm from CESA is working with the staff on BYOC and will also take time to during those days to review the new writing curriculum.

District Goal #4-Data Management and Achievement Growth

- ACCESS testing began on Dec. 7. The ACCESS Assessment provides the district with data on our Language Learners.
- The AGR (formerly SAGE) allocations have been announced. Abbotsford will receive a little over \$340,000. This is the first year of our new contract. Just a review, the main focus in the contract for Abbotsford is to continue with Class Size Reduction and Professional Development around Small Group Sizes. I have included the application information and contract requirements in the packet. This was approved first by our Board and then the DPI.
- The district has once again applied for the Rural, Low Income School Achievement Grant. A little over \$16,000 would be available for a Language Learner Program Support.
- A breakdown of grades 3-5 2016 Fall MAP Assessment results is in your packet. They are sorted by grade level, subject, and percentage above benchmark.

District Goal #5-Stakeholder Involvement

- The Elementary Christmas Concert was held on December 12. It was a wonderful concert. Thank you Patti Schoenborn and all who helped make it a super night.
- Seal-A-Smile was here on December 5, 6, and 7 providing dental services for all students whose families were interested in grades 3-12. The district works with Clark County for this.

Summer School Report-December 2016

District Goal #5-Stakeholder Involvement

I have sent out summer school information to staff in the recruitment of teachers for summer school in 2017. Once staff members are in place, I will begin the process of preparing 2017 summer school information, packets, schedules, etc.

Athletic Director's Report-December 2016

- As of now, we are looking for a week one football game and one more non-conference volleyball game. This is due to the changes in the Marawood and Cloverwood Conferences that you were updated on last month.
- The boy's basketball team is also able to run a C-Team. So far the C-Team has played a couple of games and I will be working with other teams to get as many games as possible for them.

V.B.

Elementary Fall MAP Assessment Results, 2016

<u>Grade Level</u>	<u>Subject</u>	<u>% Above Benchmark</u>
Grade 3	Language Usage	53
	Reading	53
	Math	43
Grade 4	Language Usage	52
	Reading	39
	Math	38
Grade 5	Language Usage	72
	Reading	66
	Math	62

Abbotsford AGR-2016-17

I. Application Information

Abbotsford School District

0020

Abbotsford Elementary School

0007

II. Contract Requirements

Achievement Gap Reduction Strategies

Abbotsford will continue with Class Size Reduction and Professional Development around Small Group Instruction. The school board will ensure that teachers in reduced class size classrooms will receive professional development around small group instruction in class sizes of 18:1 or 30:2 or fewer students.

Performance Objectives

Kindergarten through 2nd Grade Reading Performance Objective(s)-Growth

80% of the students in Kindergarten through 2nd Grade will reach benchmark levels by the end of the 2016-17 school year on the PALS Reading Assessment.

Kindergarten through 2nd Grade Reading Performance Objective(s)-Formative and Summative Assessments

The Kindergarten through 2nd Grade students will use the PALS reading assessment as the summative assessment for AGR. Teachers will use various formative assessments throughout the year to direct instruction. These assessments will include but not be limited to weekly and unit tests, running records, high frequency and letter recognition tests, and daily work.

Kindergarten through 2nd Grade Reading Performance Objective(s)-AGR Strategies

Class size reduction and professional development will aid in attaining the stated objectives in the following ways. Smaller class sizes will allow staff to provide more one on one instruction as well as more time in small group instruction. The Abbotsford School Board will work with CESA 10 to provide curriculum and BYOC training for the staff. The district will continue using Professional Learning Communities as its method of using data and staff resources to provide the best instruction for the students. The district has also created a Reading Interventionist position to work with students and staff to help meet the needs of the students.

Kindergarten through 2nd Grade Mathematics Performance Objective(s)-Growth

80% of the students in Kindergarten through 2nd Grade will reach core academic levels by the end of the 2016-17 school year using Easy CBM Mathematics assessment.

Kindergarten through 2nd Grade Mathematics Performance Objective(s)-Formative and Summative Assessments

Kindergarten through 2nd Grade students will use the Easy CBM Mathematics assessment as the summative assessment for AGR. Teachers will use various formative assessment throughout the year to direct instruction. These assessments will include but not be limited to weekly and unit tests, number sense assessments, and daily work.

Kindergarten through 2nd Grade Mathematics Performance Objective(s)-AGR Strategies

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3rd Grade Reading Growth

80% of the students will reach a 5 Point RIT growth level by the end of the 2016-17 school year using Measures of Academic Progress assessments (MAP).

3rd Grade Reading Formative and Summative Assessment

The 3rd Grade students will use the Measures of Academic Progress (MAP) assessment as the summative assessment for AGR. Teachers will use various formative assessments throughout the year to direct instruction. These assessments will include but not be limited to weekly and unit tests, running records, high frequency and letter recognition tests, and daily work.

3rd Grade AGR Strategies

Class size reduction and professional development will aid in attaining the stated objectives in the following ways. Smaller class sizes will allow staff to provide more one on one instruction as well as more time in small group instruction. The Abbotsford School Board will work with CESA 10 to provide curriculum and BYOC training for the staff. The district will continue using Professional Learning Communities as its method of using data and staff resources to provide the best instruction for the students. The district has also created a Reading Interventionist position to work with students and staff to help meet the needs of the students.

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3rd Grade Mathematics Formative and Summative Assessment

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Electronic Signatures

Principal

Kindergarten Teacher

1st Grade Teacher

2nd Grade Teacher

3rd Grade Teacher

School Board Representative

District Administrator

Abbotsford Middle/Senior High Principal Board Report - December 2016

Mr. Ryan Bargender

- Scheduling process for 2017-18 has begun:
 - 8th Grade Parent's Night was December 1st and very well attended
 - Course offerings rotation took place December 2nd
 - Beginning December 5th, students began registering
- The middle school/high school Winter Concert took place December 13th. It was a great performance put on by the students, led by Mrs. Schindler and Ms. Novak, getting everyone ready for the Winter season.

District Goals/Achievement

- **District Goal #2-Safety:**
 - Through partnership with Marathon County Special Education, we are going to begin using a mental health screener in grades 6 and 9. I will keep the Board updated.
- **District Goal #3-Writing Across All Curricula:**
 - I will be meeting with staff from Colby and Bloomer, two schools which have taken on similar writing goals.
- **District Goal #4-Data Management and Achievement Growth:**
 - There was an identical number of PBIS office referrals November 2016 compared to 2015.
 - Juniors took the ASVAB test November 21st.
 - December 8th was Mid-Quarter
 - Winter MAP Testing will take place in January.
 - We have begun ACCESS testing for ELL students.
 - All seniors have passed the Civics Exam needed for graduation.
 - The following students placed in the top 10 for the November Math Meet:
 - Caden Decker - Algebra 10th
 - Elizabeth Busse - Advanced Math 6th
- **District Goal #5-Increased Stakeholder Involvement:**
 - MS Student Senate gathered over 50 items for the food pantry.
 - The Elem/MS/HS teaching staff donated \$260 to select items for a boy and girl from the Angel Tree. The money was collected in order to wear jeans on every other Friday.

Abbotsford Middle/Senior High Athletic Director Board Report - December 2016

- There were 11 academic code violations after Quarter 2 Mid-Quarter Reports.
- Winter Sports are underway, below are the following participation numbers:
 - 7th Grade Boys Basketball - 7
 - 8th Grade Boys Basketball - 17
 - HS Boys Basketball - 27
 - MS Girls Basketball - Begins in January
 - HS Girls Basketball - 25
 - MS Wrestling (Abby students) - 8
 - HS Wrestling (Abby students) - 11

Abbotsford Technology Department

December 2016 Technology Report

Donation from A&B Processing Stratford

We received 10 laptops from A&B Processing in Stratford. These were designed for running big programs, so I have planned to use them with our Tech Ed department. These will be an addition to Randy Pempek's current existing lab, and I will be using a mobile cart we had in storage.

WiDA Access Testing

I can say that we had some small issues last year, but this year I am proud to say that WiDA Access testing has started and without any issues. There were some changes this year, and I was required to reinstall the caching server on a different server.

Promethean Board Update

There is only 1 (of 10) left to install. A huge shout-out to Mike Rau as he did a great job installing these and saved the district hundreds of dollars by installing these in-house.

I have heard nothing but positive feedback by all the staff that received one of these interactive boards. I also was in contact with Promethean and am working on scheduling a training day in January for the 10 staff members, which was included in our purchase.

Updating District Backup System

For a limited time (November - December) Unitrends was offering a "Trade Up" promotion. This would allow us to trade in our current legacy appliance and receive a new version (*better performance, more storage*) for free. I know what you're thinking, "but Jesse...what's the catch?", the only catch is we would need to renew our current maintenance contract with them, which we had planned on doing anyhow. Our current backup maintenance contract was coming due in 150 days. And we will be getting the 150 days added onto the end of the three year contract.

District Website Accessibility Committee

The U.S. Department of Education's office for civil rights has been monitoring website accessibility through its power to enforce Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act. Both of those acts together prohibit discrimination by public entities and entities that receive federal funding.

With that said, there has been a recent initiative to enforce K-12 website's accessibility. We have been using our available tools to address these accessibility issues, but with the time involved, number of hands involved, and some of the issues being on rSchool's (host) side, it looks to be a very large task. Cheryl has proactively created a committee to address these accessibility issues. During this meeting we discussed issues with the website content, our host, and how the content was being added. I feel we are moving in the right direction to satisfy these accessibility requirements.

Dashir Management Services, Inc.

V. D.

2356 Reinhardt Ct ~ Reedsburg WI 53959
Phone (608) 524-2251 ~ Fax (608) 524-2251
www.dashirmanagement.com

Abbotsford School District **December 2016** **Custodial / Maintenance Report**

Personnel Information

In the last month we have used 6.5 days for personal, sick, or vacation days. Also, Thanksgiving Day and the day after Thanksgiving were paid Dashir holidays. It was a nice extended weekend.

Training Conducted

Our monthly safety training on SDS and Hazardous Communication - Right to Know, will be combined for November and December. It will be held in December in the boiler room.
The crew is adjusting to the winter schedules.

Inspections

Three inspections were conducted during the month of November.

Projects Progress

- Winterized the concession stand.
- Hauled two loads of scrap to Alter in Medford.
- Installing the new touch screens.
- Interviewed for the two part time positions, new staff will begin their training within the next week.
- Interviewed for the new Facility Manager and I am happy to say we have hired Mason Rachu. Mason and I will start the transition period this next week.
- Melvin's is doing our parking lot snow removal for the first time, they have done a nice job.

Comments

Thank you for your time and as always, if you have a question or concern, just call or stop in.
Merry Christmas and a Happy New Year to you all.

Randy Hill
Building & Grounds Manager

REGULAR MEETING MINUTES**CESA 10 Board of Control**

Thursday, November 10, 2016

7:00 PM

725 W Park Avenue, Chippewa Falls WI

*Where service and leadership unite.***► CALL TO ORDER**

The meeting was called to order by Rick Eloranta at 7:00 p.m.

► ROLL CALL AND MILEAGE

A Donna Albarado
P Daren Bauer
P Dave Burke
P Rick Eloranta

P Deanna Heiman
P Ron Keys
P Valorie Kulesa
P Cheryl Ploeckelman

P Mark Shain
A Stephanie Seidlitz
P Rozanne Traczek

► FINANCIAL REPORTS

Motion by Deanna Heiman and seconded by Cheryl Ploeckelman to approve the treasurer's recommendation of issuing CESA checks numbered 69600 through 69638 (voided check #69581) and ACH checks numbered 41000469 through 41000493, and October, 2016 Reconciliation Statements. Voice Vote Taken. Motion carried.

► CONSENT AGENDA

A. Minutes of Board of Control Meeting – October 13, 2016

B. Employment:

B.1 Luke Schultz – Facilities Management – Manager of Business Development – Transfer

C. Out of State Travel:

C.1 Ryan Sprague - Facilities Management – Mandatory CEM Course and Exam – March 5-10, 2017 – Chicago, IL

C.2 Adam Snippen– Facilities Management - Mandatory CEM Course and Exam – March 5-10, 2017 – Chicago, IL

D. Contracts - None

Motion by Val Kulesa and seconded by Rozanne Traczek to approve the consent agenda. Voice Vote Taken. Motion Carried.

► REPORTS AND DISCUSSION ITEMS**1. Follow-up from WI Rural Schools Alliance Conference**

Val Kulesa shared information from the WI Rural Schools Alliance Conference. There was discussion regarding the organization.

► **ACTION ITEMS**

None

► **NOTICE OF CLOSED SESSION §19.85 (1)(c)**

Convene to closed session as per WI Statutes §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body had jurisdiction or exercises responsibility, as well as associated deliberation.

The following employees were present during the closed session: Mike Haynes, Leigh McMahon, Charlie Schneider

Motion by Mark Shain and seconded by Deanna Heiman to convene to closed session, at 7:20 p.m., carried by a roll call vote:

<u>A</u>	Donna Albarado	<u>P</u>	Deanna Heiman	<u>P</u>	Mark Shain
<u>P</u>	Daren Bauer	<u>P</u>	Ron Keys	<u>A</u>	Stephanie Seidlitz
<u>P</u>	Dave Burke	<u>P</u>	Valorie Kulesa	<u>P</u>	Rozanne Traczek
<u>P</u>	Rick Eloranta	<u>P</u>	Cheryl Ploeckelman		

Motion by Deanna Heiman and seconded by Cheryl Ploeckelman to adjourn closed session and reconvene to open session at 7:40 pm, carried by a roll call vote:

<u>A</u>	Donna Albarado	<u>P</u>	Deanna Heiman	<u>P</u>	Mark Shain
<u>P</u>	Daren Bauer	<u>P</u>	Ron Keys	<u>A</u>	Stephanie Seidlitz
<u>P</u>	Dave Burke	<u>P</u>	Valorie Kulesa	<u>P</u>	Rozanne Traczek
<u>P</u>	Rick Eloranta	<u>P</u>	Cheryl Ploeckelman		

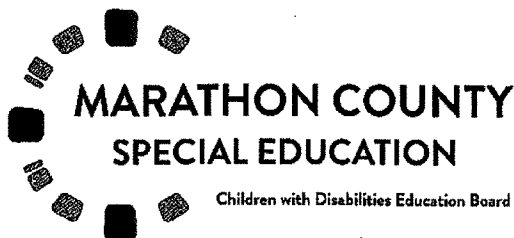
Motion by Cheryl Ploeckelman and seconded by Rozanne Traczek to approve appointing Heather Feigum as the Facilities Management Assistant Director effective January 1, 2017. Voice vote taken. Motion carried

► **OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD**

- January 12, 2017 Board of Control meeting will be at the new elementary school in Altoona.
- February 9, 2017 Board of Control meeting will be at the Stanley Prison.
- February 10, 2017 – Kevin Honeycutt will be at CVTC – he will also be at Medford on January 20, 2017.
- Rick Eloranta reminded the board that the WASB conference was this coming Saturday.
- Reminder of the State Convention in January.

► **ADJOURN**

Motion by Cheryl Ploeckelman and seconded by Deanna Heiman to adjourn the meeting at 8:05 pm. Voice Vote Taken. Motion Carried.



V.E.2.

MARATHON COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD

November 17, 2016 - Highlights

- Board members present: Scott Johnson, John Resech, Carol Schulz, Sharon Seubert and Lori Haines.
- Board members absent: Gary Lewis
- Also present at the meeting: Kelly Kapitz, Ph.D., Director of Special Education, Danny Powers, Assistant Director of Special Education, Kristin Jacobson, Assistant Director of Special Education, Becca Schreiber, Finance, Kathy Matthaideis, Finance Manager and Shelby Lang, Board Recorder.
- The following visitors were recognized at the meeting: Stacy Fronk, Abbotsford School Program Support; Brittany Oblak, Athens School Psychologist; Jason Haluska, Edgar School Psychologist; Amber McDougal, Marathon School Psychologist; Rob Toepel, Spencer School Psychologist; Doreen Delikowski, Rosholt School Psychologist.
- The meeting was called to order by Chairman Resech at 12:11 p.m.
- The minutes of October 11, 2016 Negotiations, October 19, 2016 Negotiations and October 19, 2016 meetings were approved.
- Shared upcoming Board Events.
- Approved finance packet as presented.
- The 2015-2016 Annual Report is due in December. Once received, the Board will be provided with copies.
- Final Medicaid reimbursements have not been determined for 2015-2016. Information is expected from MJ Care in December.
- In communications, the Board was updated on the Marathon County Schools Benefits Insurance Purchasing Cooperative.

- The Finance Administrator position has been accepted. Kristopher Zachary will begin with MCSE on November 28, 2016.
- Dr. Kapitz reviewed the Administrator highlights from November 8, 2016.
- The contract revisions for the Assistant Directors of Special Education was approved.
- In personnel,

Approved Resignations

Shannon Zschernitz, CC Aide, Spencer School District

Approved Hires

Judi Brown, Educational Interpreter, Marathon School District

Kristopher Zachary, Finance Administrator, MCSE

Tammy Schlagenhaft, Paraeducator, Spencer School District

Julia Craft, Paraeducator, Spencer School District

Vicki Zenner, Health Aide, Spencer School District

Approved Leaves

Patti Jennings, LD, Spencer Elementary, December 23, 2016 using personal leave and contingent on finding suitable substitution

- The meeting adjourned at 1:50 p.m.

email: MCCDEB

Fax: District Administrators

e-mail: Principals and Psychologists

Holiday Newsletter

Falcon Enterprises Alternative High School

PO Box 70

1011 E. Spruce St.

Abbotsford, WI 54405

www.abbotsford.k12.wi.us 715-223-2386 ext. 4

Hours: Monday – Thursday 8 a.m. – 6 p.m.

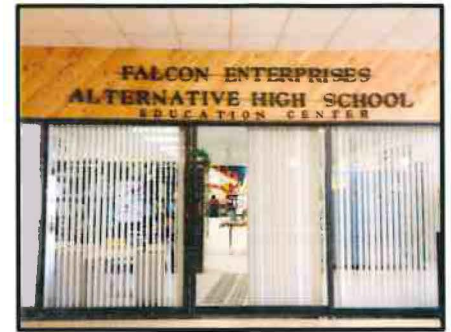
Dear Parents/Guardians-

Well the holiday break is fast approaching and I think that we are all ready for a well-deserved break here at FEAHS! The students continue to make good progress towards their educational goals as they have completed 4.5 credits in the following subjects: English, Algebra 1, Pre-Algebra, Economics and Physical Science as well as 2 credits through our work study program thus far in the 2nd quarter. The holiday break for FEAHS will be December 23-January 2. We are wishing all of you happy holidays and a joyous new year! As always, feel free to contact me with any questions or concerns you have regarding your son/daughter's education.

Sincerely,

Ms. Ann Kleiber

akleiber@abbotsford.k12.wi.us



Upcoming Events

December 20-22

FEAHS hours 8-4

December 23-January 2

Holiday Break- No School

January 20

End of 1st Semester



November/December Highlights

PBIS 1st Quarter Incentive

To celebrate meeting our classroom expectations of being Safe, Organized, Accountable & Respectful we had an ice cream sundae social on Thursday, November 17th. Students were able to create their own sundaes from a variety of ingredients and enjoy a tasty treat!



Here we are enjoying our ice-cream sundaes, wearing our hats & hoods for a good cause and showing off our new bulletin board with important reminders regarding our on-line presence

Community Connections

On Thursday, November 17th students were given the opportunity to pay \$1 and wear a hat or hood for the day. Proceeds from this event were given to the Angel Tree project in Colby.

FEAHS also held a food drive November 17-December 2. All non-perishable food items collected went to the local food pantry at Zion Lutheran Church.

Reminders:

FEAHS hours for Tuesday, December 20 – Thursday, December 22 will be from 8-4. Holiday break is December 23 – January 2. Classes will resume on Tuesday, January 3. Thank you.

FEAHS is a closed campus. Students are not allowed to visit other businesses within the mall or the parking lot during their scheduled school hours.

Please call before your child's scheduled school hours when your son/daughter will be absent. Try to schedule appointments for Fridays when possible as FEAHS is not in session. If your son/daughter is ill please turn in doctors notes when applicable. Time missed should be made up within the week of the absence. Regular hours for FEAHS are 8-6 Monday-Thursday.



**Rural Virtual Academy
Regular Board Meeting
Wednesday, November 16, 2016**

The regular meeting of the Rural Virtual Academy was called to order by Administrator, Charlie Heckel, on Wednesday, November 16, 2016 at 1:00 p.m. at the Taylor County Education Center.

Roll Call

Roll call indicated that Gary Gunderson, Toleff Wienke, Jennifer Krauss, Paul Dixon, Laura Mukerji, Rebecca Hopkins, Laura Anderson, Sarah Marcis, Charlone Mertes, and Sara Holewinski were present. Kelly Klawitter, Denise Herkert, Greg Krause, and Sandi Gallagher were absent.

Administrators present included: Ryan Bargender, Charlie Heckel, Pat Sullivan, Dick Lind, Randy Bergman, and Glenda Butterfield-Boldig. James Delikowski, Steve Kolden, Rodney Figueroa, Lori Manion, Mike Endreas, and Scott Winch were absent.

Open Meeting Law Compliance

Charlie Heckel stated that a copy of the agenda was sent to the Medford Area Public Schools, Star News, WKEB/WIGM Radio, and was posted at the District Office.

Period of Public Comment

None.

Scott Winch arrived at 1:03 p.m.

Correspondence

1. Good News Update
 - a. RVA Office - Sandy Pope reported that enrollment continues to increase.
 - b. Activities - Rebecca Hopkins reported that there are seven regional event coordinators overseeing events in their areas. Josh Duwe was introduced to the Board. He is overseeing high school events as well as teaching a math course.

Lori Manion arrived at 1:06 p.m.

- c. Parent Advisory Council - Charlone Mertes reported that she plans to meet face-to-face in each area once per year. A quarterly PAC Newsletter was just launched which was distributed to the board members.
2. Email: RVA Room Space at TCEC - Charlie Heckel thanked Taylor County and Joseph Greget for the opportunity for RVA to increase their space at TCEC.
3. Email: College Board Level II Code Confirmation - Charlie Heckel shared that RVA now has a College Board Code for ACT testing and will be able to administer AP exams.
4. WEN Affiliate Partner Professional Learning Grant Application - Charlie Heckel shared that application has been made for a WEN Affiliate Partner Professional Learning Grant Application.

Consent Agenda

Consideration of:

1. Approval of Agenda
2. Secretary's Report
 - a. Approval of Regular Meeting Minutes of Wednesday, September 21, 2016 (open).
Motion (Lind/Winch) to approve the consent agenda, including: approval of agenda and approval of Regular Meeting Minutes of Wednesday, September 21, 2016 (open). Motion carried.

Regular Business

1. Update on Enrollment
Charlie Heckel updated the board on current enrollment. RVA has served 455 pre-K through grade 11; current enrollment is 434 (313 elementary school and 121 high school) Districts are asked to verify that the students' names for their district are correct.

Mike Endreas arrived at 1:15 p.m.

2. Update on Receipt of 2017/18 Annual Commitment Agreements and Fall Invoices
Charlie Heckel updated the board on the recent mailing of 2017/18 Annual Commitment Agreements and Fall Invoices. Payment by December 1st is greatly appreciated.
3. Update on RVA Consortium Meetings
Charlie Heckel updated the board that districts will be receiving an invitation for administrators and/or all interested parties to meet with RVA administration to discuss the RVA and how districts can be best served.
4. Update on RVA Staffing
Charlie Heckel updated the board on RVA Staffing. Due to continued growth RVA will be looking to add two full-time positions: high school guidance and assistant secretary.
5. Presentation of Wisconsin eSchool Network Partnership with RVA
Charlie Heckel introduced John Jacobs who explained the Wisconsin eSchool Network.

Denise Herkert arrived at 1:15 p.m.

6. Presentation of 2016/17 Fall Welcome Survey
Charlie Heckel reviewed results of the 2016/17 Fall Welcome Survey.
7. Presentation of Fall Digital Learning Survey
Charlie Heckel reviewed results of the Fall Digital Learning Survey.

Scott Winch left at 2:15 p.m.

Mike Endreas left at 2:17 p.m.

8. Consideration of Policy Adoptions and Revisions
Several policies were reviewed and considered for adoption/revision.
Motion (Hopkins/Holewinski) to approve Policy RVA-IGHB. Motion carried.

Toleff Weinke left at 2:30 p.m.

Motion (Dixon/Hopkins) to approve Policy RVA-IKFA. Motion carried.
Motion (Gunderson/Anderson) to approve Policy RVA-JECBB. Motion carried.
Motion (Manion/Hopkins) to approve Policy RVA-JI with one possible edit: verify that paragraph four has up-to-date discrimination language. Motion carried.
Motion (Butterfield-Boldig/Bergman) to approve Policy JIA with one edit: in paragraph three, add the word "immediately" between "semesters" and "preceding." Motion carried.

Mike Endreas returned at 2:28 p.m.

Motion (Lind/Anderson) to approve Policy RVA-JIB with one edit: in paragraph four, add the word "immediately" between "semesters" and "preceding." Motion carried.
Motion (Butterfield-Boldig/Holewinski) to approve Policy RVA-IKE. Motion carried.

Lori Manion left at 2:35 p.m.

Motion (Lind/Butterfield-Boldig) to approve Policy RVA-IKF. Motion carried.

Motion (Gunderson/Dixon) to approve Policy RVA-IKFB. Motion carried.

Motion (Anderson/Lind) to approve Policy RVA-IL. Motion carried.

9. Consideration of Adding Grade 12

Motion (Hopkins/Bergman) to add Grade 12 to RVA in the 2017/18 school year. Motion carried.

10. Update of RVA Costing, Budget, and Expenditures to Date

Charlie Heckel updated the board on RVA Costing, Budget, and Expenditures through October 31, 2016.

Adjourn

Motion (Anderson/Butterfield-Boldig) to adjourn the meeting. Motion carried. The meeting was adjourned at 2:50 p.m.

Nikki Clements
Recording Secretary
minutes1116.wpd



SCHOOL DISTRICT OF ABBOTSFORD

ABBOTSFORD, WISCONSIN 54405



RYAN BARGENDER
HIGH SCHOOL PRINCIPAL
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GARY GUNDERSON
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510 W Hemlock Avenue
Telephone (715) 223-4281
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**School District of Abbotsford
Board of Education Meeting**
Monday, November 21, 2016
High School Community Room at 6:30 p.m.

Board Members Present: Donald Medenwaldt, Gary Schraufnagel, Juanita Hammel, Eric Reis, Shanna Hackel, and Dave Otten
Absent: Andy Baldus
Administration: Sherry Baker, Gary Gunderson and Ryan Bargender
Others: Randy Hill, Liz Stoss (TP Printing), Mike Nelson (Dashir) and Jackie Schreiber

Don Medenwaldt called the meeting to order at 6:37 PM.

Sherry Baker verified the proper posting of the meeting.

Sherry Baker presented information on legislative highlights, budget highlights (athletic post season financials and Baird Budget Forecast Model), district goals review, school report card for 2015-2016, and others (upcoming 2018 state convention, website accessibility and OCR enforcement Initiatives, Abby Community Wellness Center Committee meeting, Wausau Tile discontinuation, and Neola Policy update).

Elementary School Principal, Gary Gunderson, gave updates on elementary referrals, curriculum work continues, use of Edu Climber, Educator Effectiveness update, Family Reading Night – “Super Hero Reading Night” (Oct 27), PTO Movie Night – (Nov 11), and Picture Retakes – (Nov 2).

Summer School Coordinator, Gary Gunderson gave an update on summer school and indicated that Prairie Fire Theatre will be “Cinderella” for the 2017 summer school program.

Both Gary Gunderson and Ryan Bargender presented updates for Student Achievement to include quarterly awards for academic and behavior excellence, EL population considerations regarding curriculum and best practices, and classroom connections with Alaskan schools.

Gary Gunderson, Ryan Bargender, and Sherry Baker presented the Athletic Directors' reports. They gave an update on scheduling issues for this year due to post-season success and conference shuffling of teams.

Middle/High School Principal, Ryan Bargender reported on Marawood Conference Leadership Day, All Conference Honors Band/Choir Festival (Nov 1), “Mix It Up” activity, student attendance for Live Stream training, Junior Parent Night (Nov 8), Veteran’s Day Program (Nov 11), SPED students assisting with Sunshine Club meals and activities, Student Senate raises money for Make-A-Wish Foundation, District goals updates, reduction, October PBIS office referrals, ACT Aspire Results, Recognition for fall activities, academic code violations, football team – Cloverwood Conference Champs, All Region and All Conference players recognized, and Mr. Jake Knapmiller named Cloverwood Coach of the Year, and Mr. Andy Brehm named Assistant Coach of the Year.

Sherry Baker presented the technology update with information on promethean board update, Alaska workshop, Cesa 10 technology meeting, STEAM team Conference, surveillance system update, door security, and camera demonstration was presented.

Motion by Hackel, second by Reis at 8:43 PM to adjourn. Motion carried on a voice vote with all ayes.

The board was reminded of the following upcoming events: December 12, 2016 – Elementary Christmas Concert at 7:00 PM in the North Gym, December 13, 2016 – Middle/Senior High Christmas Concert at 7:00 PM in the North Gym, December 19, 2016 – Regular Monthly Board Meeting at 6:30 PM in the Middle/High school Community Room, and January 18 – 20, 2017 – Wisconsin State Education Convention in Milwaukee.

The meeting adjourned at 8:43 p.m.

Respectfully submitted:

Transcribed by:

Shanna Hackel
Board Clerk

Jackie Schreiber
District Bookkeeper

SCHOOL DISTRICT OF ABBOTSFORD

ABBOTSFORD, WISCONSIN 54405

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Check Approval December 19, 2016

The Abbotsford School Board of Education, at its Regular Meeting on December 19, 2016 approved the following checks:

RECEIPTS

Receipts – General (November)	# 21312 - 21369	\$ 188,039.07
Receipts – Student (November)	# 60202570 - 60202586	\$ 11,189.01

VENDOR CHECKS

Vendor Checks (Nov 19 – Dec 15)	# 57348 - 57437	\$ 243,802.65
Vendor EFT (Nov 19 – Dec 15)	# 161700151 - 161700175	\$ 156,553.14
Wires (Nov 19 – Dec 15)	# 201600082 - 201600098	\$ 132,030.37
Student Activity (Nov 19 – Dec 15)	# 6970 - 6985	\$ 7,335.71

PAYROLL CHECKS

Payroll Checks (November)	# 26639	\$ 547.09
Direct Deposits (November)	# 19145 - 19353	\$ 92,986.36
Payroll Payables (November)	None	\$ 0.00

JOURNAL ENTRIES

Journal Entries (November)	16-00067 – 16-00078
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BUDGET REVISIONS

Budget Revisions (November)	None
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BUDGET TRANSFERS

Budget Transfers (November)	16-00013 – 16-00018
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ABBOTSFORD SCHOOL BOARD OF EDUCATION

President

Vice President

Clerk

Treasurer

VI.B.2.

CHECK		CHECK		PO
NUMBER	VENDOR	DATE	AMOUNT	NUMBER
37	EMPLOYEE BENEFITS CO	11/30/2016	1,044.52	0
6970	ABBOTSFORD HIGH SCHO	11/28/2016	15.00	6001600071
6971	ENGLEBRETSON, DEBBIE	11/28/2016	86.32	6001600076
6972	KRAMERS COUNTY MARKE	11/28/2016	20.37	6001600074
6973	NATIONAL FFA ORGANIZ	11/28/2016	55.00	6001600072
6973	NATIONAL FFA ORGANIZ	11/28/2016	55.00	6001600072
6973	NATIONAL FFA ORGANIZ	11/28/2016	136.00	6001600072
6974	SCHROTH WHOLESALE	11/28/2016	46.48	6001600073
6975	SLIPEK, JOHN	11/28/2016	171.18	6001600077
6975	SLIPEK, JOHN	11/28/2016	9.49	6001600078
6976	ANIMAL HOUSE PETS &	12/08/2016	164.99	6001600082
6977	DESIGNER ADVERTISING	12/08/2016	356.75	6001600085
6978	FASTENAL	12/08/2016	298.35	6001600075
6979	FLORIDA INDIAN RIVER	12/08/2016	4,244.39	6001600081
6980	KNAPMILLER, JACOB	12/08/2016	121.19	6001600087
6981	KRAMERS COUNTY MARKE	12/08/2016	55.20	6001600083
6982	LUCILLE TACK CENTER	12/08/2016	760.00	6001600080
6983	MECA SPORTSWEAR	12/08/2016	329.52	6001600086
6984	SCHROTH WHOLESALE	12/08/2016	356.08	6001600084
6985	TRIBUNE PHONOGRAPH	12/08/2016	54.40	6001600079
57348	ASHBECK, AL	11/23/2016	70.00	0
57349	BELANGER, SCOTT	11/23/2016	70.00	0
57350	BERGERSON, BRIER	11/23/2016	70.00	0
57351	BROESKE, MARVIN	11/23/2016	40.00	0
57352	BROESKE, MARVIN	11/23/2016	40.00	0
57353	EISENMAN, LOUIE	11/23/2016	70.00	0
57354	JAGLINSKI, PAUL	11/23/2016	70.00	0
57355	JAHNKE, MIKE	11/23/2016	70.00	0
57356	JAHNKE, MIKE	11/23/2016	40.00	0
57357	KNAPMILLER, JANALEE	11/23/2016	40.00	0
57358	KNETTER, PAUL	11/23/2016	70.00	0
57359	KNETTER, PAUL	11/23/2016	40.00	0
57360	KNETTER, PAUL	11/23/2016	70.00	0
57361	PILZ, STEVE	11/23/2016	47.80	0
57362	PRAIRIE FIRE THEATRE	11/23/2016	400.00	7001600003
57363	SCOTT, GREGG	11/23/2016	70.00	0
57364	TARRAS, STEVE	11/23/2016	70.00	0
57365	THEISS, SCOTT	11/23/2016	70.00	0
57365	THEISS, SCOTT	11/29/2016	-70.00	0
57366	WHITE, CATHERINE	11/23/2016	75.00	0
57366	WHITE, CATHERINE	11/23/2016	147.90	0
57367	WILLIAMS, GRAEME	11/23/2016	70.00	0
57368	ABBOTSFORD ED FOUNDA	11/28/2016	145.00	0
57369	GREAT- WEST	11/28/2016	230.00	0
57369	GREAT- WEST	11/28/2016	840.00	0
57370	MIDAMERICA - TSA	11/28/2016	25.00	0
57370	MIDAMERICA - TSA	11/28/2016	460.00	0
57370	MIDAMERICA - TSA	11/28/2016	75.00	0
57370	MIDAMERICA - TSA	11/28/2016	170.00	0
57370	MIDAMERICA - TSA	11/28/2016	235.00	0
57370	MIDAMERICA - TSA	11/28/2016	75.00	0
57371	MIDAMERICA ADMIN & R	11/28/2016	104.17	0
57372	TARRAS, ALEX	11/29/2016	70.00	0
57373	ABBOTSFORD SCHOOL DI	12/01/2016	50,000.00	0
57374	ABBOTSFORD POST OFFI	12/01/2016	153.04	0
57375	AFLAC	12/06/2016	240.66	0

CHECK		CHECK	AMOUNT	PO
NUMBER	VENDOR	DATE		NUMBER
57376	BROESKE, MARVIN	12/06/2016	70.00	0
57377	CHARTER COMMUNICATIO	12/06/2016	48.00	0
57377	CHARTER COMMUNICATIO	12/06/2016	107.16	0
57377	CHARTER COMMUNICATIO	12/06/2016	12.00	0
57377	CHARTER COMMUNICATIO	12/06/2016	550.00	0
57377	CHARTER COMMUNICATIO	12/06/2016	3,297.81	0
57378	KANSAS CITY LIFE INS	12/06/2016	1,346.57	0
57379	NVA FIDUCIARY TRUST	12/06/2016	557.37	0
57380	ABBOTSFORD ED FOUNDA	12/13/2016	145.00	0
57381	GREAT- WEST	12/13/2016	230.00	0
57381	GREAT- WEST	12/13/2016	840.00	0
57382	MIDAMERICA - TSA	12/13/2016	235.00	0
57382	MIDAMERICA - TSA	12/13/2016	75.00	0
57382	MIDAMERICA - TSA	12/13/2016	460.00	0
57382	MIDAMERICA - TSA	12/13/2016	75.00	0
57382	MIDAMERICA - TSA	12/13/2016	25.00	0
57382	MIDAMERICA - TSA	12/13/2016	170.00	0
57383	MIDAMERICA ADMIN & R	12/13/2016	104.17	0
57384	WHITE, CATHERINE	12/14/2016	30.00	0
57384	WHITE, CATHERINE	12/14/2016	59.16	0
57385	A-TEAM RECYCLERS, LL	12/15/2016	265.00	4001600203
57386	ADMIN ARSENAL	12/15/2016	480.82	4001600284
57387	ADVANCED DISPOSAL SE	12/15/2016	832.83	2001600037
57388	AMERICAN FENCE COMPA	12/15/2016	1,516.00	2001600043
57389	ASSOCIATED BANK	12/15/2016	21,236.00	8051600003
57390	BACKGROUND INVESTIGA	12/15/2016	23.90	0
57391	BATTERIES PLUS	12/15/2016	119.00	2001600046
57392	BB COMMUNITY LEASING	12/15/2016	2,049.00	0
57393	BLUE RIBBON MAINTENA	12/15/2016	754.31	3001600061
57394	BUSHMAN DAIRY DIST	12/15/2016	218.30	3001600063
57394	BUSHMAN DAIRY DIST	12/15/2016	186.90	3001600063
57394	BUSHMAN DAIRY DIST	12/15/2016	221.30	3001600063
57394	BUSHMAN DAIRY DIST	12/15/2016	345.90	3001600063
57394	BUSHMAN DAIRY DIST	12/15/2016	295.20	3001600063
57394	BUSHMAN DAIRY DIST	12/15/2016	446.70	3001600063
57395	CDW GOVERNMENT	12/15/2016	367.29	4001600279
57396	CELLCOM WAUSAU MSA	12/15/2016	33.27	2001600047
57397	CESA 10	12/15/2016	12,026.03	0
57397	CESA 10	12/15/2016	150.00	0
57398	CITIZENS STATE BANK	12/15/2016	21,236.00	8051600005
57399	CONSTELLATION NEWENE	12/15/2016	634.48	0
57399	CONSTELLATION NEWENE	12/15/2016	1,504.59	0
57400	DAMARC QUALITY INSPE	12/15/2016	300.00	2001600038
57401	DELTA PUBLISHING COM	12/15/2016	54.95	4001600145
57402	DEPARTMENT OF ADMINI	12/15/2016	1,500.00	0
57403	DESIGNER ADVERTISING	12/15/2016	2,707.00	8001600071
57404	FOLLETT SCHOOL SOLUT	12/15/2016	442.92	4001600280
57405	FRANCIS MELVIN INC	12/15/2016	40.50	2001600042
57406	GOV CONNECTION INC	12/15/2016	7,155.00	1001600206
57406	GOV CONNECTION INC	12/15/2016	249.60	4001600298
57407	GRAINGER	12/15/2016	245.70	2001600041
57408	HAWKEYE DAIRY	12/15/2016	36.33	4001600292
57409	HILTON MILWAUKEE CIT	12/15/2016	531.00	8001600045
57410	HILTON MILWAUKEE CIT	12/15/2016	531.00	8001600045
57411	HYATT ON MAIN GREEN	12/15/2016	115.00	4001600282
57412	KURT KALEPP EXCAVATI	12/15/2016	112.00	2001600044

CHECK		CHECK	PO	
NUMBER	VENDOR	DATE	AMOUNT	NUMBER
57413	KWIK TRIP	12/15/2016	210.83	2001600048
57414	MARSHFIELD CLINIC	12/15/2016	48.20	0
57415	MEYER LUMBER SUPPLY	12/15/2016	41.78	2001600040
57415	MEYER LUMBER SUPPLY	12/15/2016	50.78	2001600040
57415	MEYER LUMBER SUPPLY	12/15/2016	36.98	2001600040
57416	MIDAMERICA ADMIN & R	12/15/2016	81.25	0
57417	NATIONAL SCIENCE TEA	12/15/2016	147.84	4001600260
57418	NCS PEARSON INC	12/15/2016	176.00	2701600027
57419	NICOLET NATIONAL BAN	12/15/2016	21,236.00	8051600004
57420	PROGRESSIVE TRAVEL I	12/15/2016	750.00	0
57421	ROCKLER WOODWORKING	12/15/2016	190.87	4001600295
57422	SANFELIPPO, JOE	12/15/2016	100.00	1001600202
57423	SCHOOL DISTRICT OF A	12/15/2016	125.00	0
57424	SCHOOL DIST OF BLACK	12/15/2016	150.00	0
57425	SCHOOL SPECIALTY INC	12/15/2016	56.05	2701600026
57425	SCHOOL SPECIALTY INC	12/15/2016	41.91	1001600208
57425	SCHOOL SPECIALTY INC	12/15/2016	191.07	1001600198
57426	SECURITY HEALTH PLAN	12/15/2016	75,500.45	8051600001
57427	SECURITY ADMINISTRAT	12/15/2016	39.10	0
57428	SHOPKO HOMETOWN	12/15/2016	9.99	4001600296
57429	STATE OF WISCONSIN	12/15/2016	50.00	2001600039
57429	STATE OF WISCONSIN	12/15/2016	200.00	2001600039
57430	STRANG, PATTESON REN	12/15/2016	40.00	8001600064
57431	TEAM SPORTING GOODS	12/15/2016	40.00	4001600219
57432	TUMARX INC	12/15/2016	682.00	8001600068
57433	UPS	12/15/2016	6.02	4001600139
57433	UPS	12/15/2016	6.38	3001600060
57434	UW EAU CLAIRE	12/15/2016	175.00	0
57435	WASE	12/15/2016	198.00	8001600042
57436	WASDA	12/15/2016	275.00	8001600043
57437	WELD RILEY PRENN & R	12/15/2016	37.00	8001600070
161700151	ABBOTSFORD CITY	12/15/2016	1,088.11	0
161700151	ABBOTSFORD CITY	12/15/2016	3,380.21	0
161700152	BURNETT TRANSIT INC	12/15/2016	1,990.44	8001600065
161700152	BURNETT TRANSIT INC	12/15/2016	3,293.84	0
161700152	BURNETT TRANSIT INC	12/15/2016	26,611.36	8001600065
161700152	BURNETT TRANSIT INC	12/15/2016	549.99	8001600065
161700153	CHELT DEVELOPMENT LL	12/15/2016	4,200.00	8001600066
161700154	DASHIR MANAGEMENT SE	12/15/2016	15,833.81	8001600067
161700155	DEAN FOODS OF WISCON	12/15/2016	545.96	3001600080
161700155	DEAN FOODS OF WISCON	12/15/2016	748.66	3001600080
161700155	DEAN FOODS OF WISCON	12/15/2016	356.00	3001600080
161700155	DEAN FOODS OF WISCON	12/15/2016	676.50	3001600080
161700155	DEAN FOODS OF WISCON	12/15/2016	712.04	3001600080
161700155	DEAN FOODS OF WISCON	12/15/2016	558.18	3001600080
161700155	DEAN FOODS OF WISCON	12/15/2016	319.94	3001600080
161700155	DEAN FOODS OF WISCON	12/15/2016	712.04	3001600080
161700156	DECKER, JULIE	12/15/2016	32.00	1001600145
161700157	DEMCO INC	12/15/2016	74.25	4001600264
161700158	ELMHORST, ERIC	12/15/2016	24.00	4001600291
161700159	FALTEISEK, KRISTA	12/15/2016	225.00	0
161700160	GUMDROP BOOKS	12/15/2016	1,914.57	4001600252
161700160	GUMDROP BOOKS	12/15/2016	2,016.79	1001600192
161700161	HEINEMANN	12/15/2016	30.00	1001600193
161700161	HEINEMANN	12/15/2016	104.50	4001600162
161700161	HEINEMANN	12/15/2016	30.00	1001600196

CHECK		CHECK	AMOUNT	PO
NUMBER	VENDOR	DATE		NUMBER
161700162	HUTHER, LORI	12/15/2016	31.89	4001600309
161700163	INDIANHEAD FOODSERVI	12/15/2016	1,118.96	3001600074
161700163	INDIANHEAD FOODSERVI	12/15/2016	60.24	3001600074
161700163	INDIANHEAD FOODSERVI	12/15/2016	305.70	3001600065
161700163	INDIANHEAD FOODSERVI	12/15/2016	178.71	3001600079
161700163	INDIANHEAD FOODSERVI	12/15/2016	977.04	3001600067
161700163	INDIANHEAD FOODSERVI	12/15/2016	43.00	3001600070
161700163	INDIANHEAD FOODSERVI	12/15/2016	2,467.72	3001600068
161700163	INDIANHEAD FOODSERVI	12/15/2016	480.00	3001600044
161700163	INDIANHEAD FOODSERVI	12/15/2016	777.23	3001600066
161700163	INDIANHEAD FOODSERVI	12/15/2016	4,207.87	3001600072
161700163	INDIANHEAD FOODSERVI	12/15/2016	2,604.88	3001600076
161700163	INDIANHEAD FOODSERVI	12/15/2016	1,047.64	3001600066
161700163	INDIANHEAD FOODSERVI	12/15/2016	21.90	3001600078
161700163	INDIANHEAD FOODSERVI	12/15/2016	-2.56	0
161700163	INDIANHEAD FOODSERVI	12/15/2016	3,440.83	3001600071
161700163	INDIANHEAD FOODSERVI	12/15/2016	3,194.02	3001600073
161700163	INDIANHEAD FOODSERVI	12/15/2016	1,078.05	3001600069
161700163	INDIANHEAD FOODSERVI	12/15/2016	2,056.43	3001600068
161700163	INDIANHEAD FOODSERVI	12/15/2016	157.17	3001600064
161700163	INDIANHEAD FOODSERVI	12/15/2016	-15.06	0
161700163	INDIANHEAD FOODSERVI	12/15/2016	54.20	3001600077
161700164	J W PEPPER & SON INC	12/15/2016	66.47	4001600289
161700164	J W PEPPER & SON INC	12/15/2016	19.00	4001600289
161700164	J W PEPPER & SON INC	12/15/2016	330.00	4001600231
161700164	J W PEPPER & SON INC	12/15/2016	27.40	4001600289
161700164	J W PEPPER & SON INC	12/15/2016	283.07	4001600289
161700165	KNAPMILLER, JANALEE	12/15/2016	27.90	4001600301
161700166	KRAMERS COUNTY MARKE	12/15/2016	120.57	4001600293
161700166	KRAMERS COUNTY MARKE	12/15/2016	127.16	4001600293
161700166	KRAMERS COUNTY MARKE	12/15/2016	8.43	4001600293
161700166	KRAMERS COUNTY MARKE	12/15/2016	96.34	4001600293
161700166	KRAMERS COUNTY MARKE	12/15/2016	127.23	4001600293
161700166	KRAMERS COUNTY MARKE	12/15/2016	11.00	4001600297
161700166	KRAMERS COUNTY MARKE	12/15/2016	208.74	3001600059
161700166	KRAMERS COUNTY MARKE	12/15/2016	50.33	4001600267
161700166	KRAMERS COUNTY MARKE	12/15/2016	61.37	4001600293
161700166	KRAMERS COUNTY MARKE	12/15/2016	4.26	4001600293
161700166	KRAMERS COUNTY MARKE	12/15/2016	172.80	0
161700167	MARATHON COUNTY SPEC	12/15/2016	59,162.90	0
161700168	MENARD'S	12/15/2016	160.58	2001600036
161700169	NASCO	12/15/2016	74.16	1001600201
161700170	PAN-O-GOLD	12/15/2016	88.30	3001600062
161700170	PAN-O-GOLD	12/15/2016	83.70	3001600062
161700171	PRAXAIR DISTRIBUTION	12/15/2016	75.35	4001600307
161700171	PRAXAIR DISTRIBUTION	12/15/2016	15.20	4001600306
161700172	QUILL CORPORATION	12/15/2016	35.49	1001600195
161700172	QUILL CORPORATION	12/15/2016	49.45	1001600199
161700172	QUILL CORPORATION	12/15/2016	179.99	1001600203
161700172	QUILL CORPORATION	12/15/2016	81.94	1001600195
161700172	QUILL CORPORATION	12/15/2016	9.50	1001600195
161700172	QUILL CORPORATION	12/15/2016	16.99	1001600203
161700172	QUILL CORPORATION	12/15/2016	616.82	4001600288
161700172	QUILL CORPORATION	12/15/2016	110.21	1001600199
161700173	STRATFORD SIGN CO LL	12/15/2016	175.00	2001600045
161700174	TP PRINTING CO INC	12/15/2016	197.63	8051600002

CHECK		CHECK		PO
NUMBER	VENDOR	DATE	AMOUNT	NUMBER
161700175	WE ENERGIES	12/15/2016	269.09	0
161700175	WE ENERGIES	12/15/2016	551.65	0
161700175	WE ENERGIES	12/15/2016	2,451.94	0
161700175	WE ENERGIES	12/15/2016	91.13	0
201600082	INTERNAL REVENUE SER	11/30/2016	557.50	0
201600082	INTERNAL REVENUE SER	11/30/2016	9,462.12	0
201600082	INTERNAL REVENUE SER	11/30/2016	2,212.94	0
201600082	INTERNAL REVENUE SER	11/30/2016	12,740.42	0
201600082	INTERNAL REVENUE SER	11/30/2016	9,462.12	0
201600082	INTERNAL REVENUE SER	11/30/2016	2,212.94	0
201600083	WI DEPT OF REVENUE	11/30/2016	10.00	0
201600083	WI DEPT OF REVENUE	11/30/2016	6,332.20	0
201600084	WI RETIREMENT SYSTEM	11/30/2016	-5.88	0
201600084	WI RETIREMENT SYSTEM	11/30/2016	9,347.44	0
201600084	WI RETIREMENT SYSTEM	11/30/2016	9,347.44	0
201600084	WI RETIREMENT SYSTEM	11/30/2016	-5.88	0
201600085	ABBY BANK	11/30/2016	66.00	0
201600086	XCEL ENERGY	12/12/2016	9,200.70	8001600069
201600087	INTERNAL REVENUE SER	12/15/2016	577.50	0
201600087	INTERNAL REVENUE SER	12/15/2016	9,026.72	0
201600087	INTERNAL REVENUE SER	12/15/2016	2,111.14	0
201600087	INTERNAL REVENUE SER	12/15/2016	12,377.34	0
201600087	INTERNAL REVENUE SER	12/15/2016	9,026.72	0
201600087	INTERNAL REVENUE SER	12/15/2016	2,111.14	0
201600088	WI DEPT OF REVENUE	12/15/2016	20.00	0
201600088	WI DEPT OF REVENUE	12/15/2016	6,175.53	0
201600089	WI RETIREMENT SYSTEM	12/15/2016	9,221.84	0
201600089	WI RETIREMENT SYSTEM	12/15/2016	9,221.84	0
201600089	WI RETIREMENT SYSTEM	12/15/2016	0.00	0
201600090	AMAZON INC	12/15/2016	401.52	2701600009
201600091	AMAZON INC	12/15/2016	4.99	4001600263
201600092	AMAZON INC	12/15/2016	87.85	8001600059
201600093	AMAZON INC	12/15/2016	282.15	4001600287
201600094	AMAZON INC	12/15/2016	185.97	8001600061
201600095	AMAZON INC	12/15/2016	56.98	4001600290
201600096	AMAZON INC	12/15/2016	82.02	8001600058
201600097	AMAZON INC	12/15/2016	4.67	8001600061
201600098	AMAZON INC	12/15/2016	114.39	4001600290

Totals for checks 539,721.87

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	204,895.04	-44,565.00	271,373.73	431,703.77
27	SPECIAL EDUCATION FUND	0.00	0.00	62,247.44	62,247.44
50	FOOD SERVICE FUND	0.00	0.00	31,739.02	31,739.02
60	AGENCY FUND	7,335.71	0.00	0.00	7,335.71
80	COMMUNITY SERVICE FUND	0.00	0.00	71.80	71.80
99	OTHER PACKAGE AND COOPERATIVE	0.00	0.00	6,624.13	6,624.13
***	Fund Summary Totals ***	212,230.75	-44,565.00	372,056.12	539,721.87

***** End of report *****

Post Date	Receipt	Amount	Comment	Acct Nbr	Comment	Additional Desc	Reference
11/01/2016	21265	158.00		10 R 800 271 500000 121			JBOOTH
11/01/2016	21269	-158.00		10 R 800 271 500000 121			JBOOTH
11/04/2016	21297	139.40		50 R 800 251 500000 000			MWEHRMAN
11/04/2016	21298	145.00		50 R 800 251 500000 000			MWEHRMAN
11/04/2016	21299	427.00		50 R 800 251 500000 000			MWEHRMAN
11/04/2016	21300	1233.85		50 R 800 251 500000 000			MWEHRMAN
11/04/2016	21301	620.61		27 R 800 780 500000 000			FORWARD HEALTH
11/04/2016	21302	50.00		10 R 800 271 500000 210			K99
11/04/2016	21303	50.00		10 R 800 271 500000 210			SUNRISE BROADCASTING
11/04/2016	21304	100.00		10 R 800 271 500000 121			COLUMBUS CATHOLIC SH
11/04/2016	21305	10.00		10 R 800 240 500000 000			RHEINDL
11/04/2016	21306	10.00		10 R 800 240 500000 000			RHEINDL
11/04/2016	21307	75.00		80 R 800 272 500000 960		166036	JSCHREIBER
11/04/2016	21308	100.00		80 R 800 272 500000 960		166034	JSCHREIBER
11/04/2016	21309	150.00		80 R 800 272 500000 960		166035	JSCHREIBER
11/14/2016	21312	1481.01		50 R 800 730 500000 594			WI DPI AIDS REG
11/21/2016	21313	1307.00		27 R 800 611 500000 000			WI DPI AIDS REG
11/21/2016	21314	113392.00		10 R 800 650 500000 835			WI DPI AIDS REG
11/21/2016	21315	8891.65		50 R 800 717 500000 546			WI DPI AIDS REG
11/21/2016	21316	1172.18		50 R 800 717 500000 547			WI DPI AIDS REG
11/28/2016	21317	25345.20		50 R 800 717 500000 547			WI DPI AIDS REG
11/28/2016	21318	4025.36		10 R 800 751 500000 141			WI DPI AIDS REG
11/28/2016	21319	12229.88		10 R 800 751 500000 141			WI DPI AIDS REG
11/29/2016	21321	376.57		10 R 800 264 500000 000			ALTER METAL RECYCLIN
11/29/2016	21322	190.66		10 R 800 264 500000 000			ALTER METAL RECYCLIN
11/29/2016	21323	2192.26		10 R 800 952 500000 888			MIDAMERICA ADMIN
11/29/2016	21324	75.00		80 R 800 272 500000 960		166037	JSCHREIBER
11/29/2016	21325	100.00		80 R 800 272 500000 960		166038	JSCHREIBER
11/29/2016	21326	75.00		80 R 800 272 500000 960		166039	JSCHREIBER
11/29/2016	21327	100.00		80 R 800 272 500000 960		166040	JSCHREIBER
11/29/2016	21328	125.00		80 R 800 272 500000 960		166041	JSCHREIBER
11/29/2016	21329	150.00		80 R 800 272 500000 960		166042	JSCHREIBER
11/29/2016	21330	150.00		80 R 800 272 500000 960		166043	JSCHREIBER
11/29/2016	21331	355.00		50 R 800 251 500000 000			MWEHRMAN
11/29/2016	21332	175.00		50 R 800 251 500000 000			MWEHRMAN
11/29/2016	21333	550.00		50 R 800 251 500000 000			MWEHRMAN

VI.B.3.

Post Date	Receipt	Amount	Comment	Acct Nbr	Comment	Additional Desc	Reference
11/29/2016	21334	529.00		50 R 800 251 500000 000			MWEHRMAN
11/29/2016	21335	71.00		50 R 800 251 500000 000			MWEHRMAN
11/29/2016	21336	225.00		50 R 800 251 500000 000			MWEHRMAN
11/29/2016	21337	625.00		50 R 800 251 500000 000			MWEHRMAN
11/29/2016	21338	890.00		50 R 800 251 500000 000			MWEHRMAN
11/29/2016	21339	651.75		50 R 800 251 500000 000			MWEHRMAN
11/29/2016	21340	630.00		50 R 800 251 500000 000			MWEHRMAN
11/29/2016	21341	200.00		50 R 800 251 500000 000			MWEHRMAN
11/29/2016	21342	325.00		50 R 800 251 500000 000			MWEHRMAN
11/29/2016	21343	1075.00		50 R 800 251 500000 000			MWEHRMAN
11/29/2016	21344	445.50		50 R 800 251 500000 000			MWEHRMAN
11/29/2016	21345	60.00		10 R 800 971 500000 000			WI FBLA
11/29/2016	21346	25.00		80 R 800 272 500000 960			CBORES
11/29/2016	21347	249.90		50 R 800 262 500000 799			MARAWOOD
11/29/2016	21348	180.00		10 R 800 291 500000 000			ABBY BANK
11/29/2016	21349	380.00		10 R 800 291 500000 000			UW OSHKOSH
11/30/2016	21351	27.71		72 R 800 280 500000 000			INTEREST
11/30/2016	21352	4.65		60 L 600 000 814030 000			
11/30/2016	21353	1.93		60 L 600 000 814030 000			
11/30/2016	21354	203.00		10 R 800 280 500000 000		INTEREST	INTEREST
11/30/2016	21355	253.15		10 R 800 280 500000 000		INTEREST	INTEREST
11/30/2016	21355	50.93		10 R 800 280 500000 000		INTEREST	INTEREST
11/16/2016	21357	1333.16		10 R 800 517 500000 365			CESA 10
11/16/2016	21358	2879.76		10 R 800 517 500000 391			CESA 10
11/30/2016	21359	200.00		50 R 800 251 500000 000			ONLINE
11/30/2016	21360	30.00		50 R 800 251 500000 000			ONLINE
11/30/2016	21361	90.00		50 R 800 251 500000 000			ONLINE
11/30/2016	21362	100.00		50 R 800 251 500000 000			ONLINE
11/30/2016	21363	185.00		50 R 800 251 500000 000			ONLINE
11/30/2016	21364	60.00		50 R 800 251 500000 000			ONLINE
11/30/2016	21365	99.00		50 R 800 251 500000 000			ONLINE
11/30/2016	21366	200.00		50 R 800 251 500000 000			ONLINE
11/30/2016	21367	40.00		50 R 800 251 500000 000			ONLINE
11/30/2016	21368	49.00		50 R 800 251 500000 000			ONLINE
11/30/2016	21369	100.00		50 R 800 251 500000 000			ONLINE
11/14/2016	60202566	95.00		60 L 600 000 814960 000			

Post Date	Receipt	Amount	Comment	Acct Nbr	Comment	Additional Desc	Reference
11/14/2016	60202567	60.00		60 L 600 000 814940 000			
11/14/2016	60202568	110.00		60 L 600 000 814540 000			
11/14/2016	60202570	53.16		60 L 600 000 814600 000			
11/14/2016	60202571	35.00		60 L 600 000 814960 000			
11/14/2016	60202572	22.00		60 L 600 000 814520 000			
11/14/2016	60202573	65.00		60 L 600 000 814520 000			
11/14/2016	60202574	250.00		60 L 600 000 814540 000			
11/14/2016	60202575	8037.35		60 L 600 000 814530 000			
11/14/2016	60202576	1136.50		60 L 600 000 814530 000			
11/14/2016	60202577	200.00		60 L 600 000 814560 000			
11/14/2016	60202578	320.00		60 L 600 000 814560 000			
11/22/2016	60202579	30.00		60 L 600 000 814530 000			
11/22/2016	60202581	215.00		60 L 600 000 814320 000			
11/22/2016	60202582	15.00		60 L 600 000 814530 000			
11/22/2016	60202584	10.00		60 L 600 000 814960 000			
11/22/2016	60202585	280.00		60 L 600 000 814070 000			
11/22/2016	60202586	255.00		60 L 600 000 814960 000			

199228.08 Total for Cash Receipts

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	0.00	137,966.73	0.00	137,966.73
27	SPECIAL EDUCATION FUND	0.00	1,927.61	0.00	1,927.61
50	FOOD SERVICE FUND	0.00	46,985.44	0.00	46,985.44
60	AGENCY FUND	11,195.59	0.00	0.00	11,195.59
72	EXPENDABLE TRUST FUND	0.00	27.71	0.00	27.71
80	COMMUNITY SERVICE FUND	0.00	1,125.00	0.00	1,125.00
***	Fund Summary Totals ***	11,195.59	188,032.49	0.00	199,228.08

***** End of report *****

VI.B.4.

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00068	Food Service Payments	2016-2017	11/14/2016	Activate	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Record F/S payments from Payroll-Debit Debit	10 L 000 000 811692 000	11/14/2016	233.84	0.00
2		Record F/S payments from Payroll-Credit Credit	50 R 800 251 500000 000	11/14/2016	0.00	233.84
3		Record F/S payments from Payroll-Credit Credit	10 A 000 000 711000 000	11/14/2016	0.00	233.84
4		Record F/S payments from Payroll-Debit Debit	50 A 000 000 711000 000	11/14/2016	233.84	0.00
5		Record F/S payments from Payroll-Debit Debit	27 L 000 000 811692 000	11/14/2016	6.66	0.00
6		Record F/S payments from Payroll-Credit Credit	50 R 800 251 500000 000	11/14/2016	0.00	6.66
7		Record F/S payments from Payroll-Credit Credit	27 A 000 000 711000 000	11/14/2016	0.00	6.66
8		Record F/S payments from Payroll-Debit Debit	50 A 000 000 711000 000	11/14/2016	6.66	0.00
TOTALS					481.00	481.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00069	TRANSFERS TO/FROM SAVINGS	2016-2017	11/21/2016	Activate	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1	COMMUNIT000	TRANSFER TO SAVINGS -DEBIT	10 A 000 000 712200 000	11/21/2016	0.00	0.00
		TRANSFER TO SAVINGS				
2	ABBY BAN000	TRANSFER TO SAVINGS-CREDIT	10 A 000 000 711000 000	11/21/2016	0.00	0.00
		TRANSFER TO SAVINGS				
3	COMMUNIT000	TRANSFER TO CHECKING - CREDIT	10 A 000 000 712200 000	11/21/2016	0.00	1,130,143.44
		TRANSFER TO CHECKING				
4	ABBY BAN000	TRANSFER TO CHECKING - DEBIT	10 A 000 000 711000 000	11/21/2016	1,130,143.44	0.00
		TRANSFER TO CHECKING				
TOTALS					1,130,143.44	1,130,143.44

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00070	TRANSFERS TO/FROM SAVINGS	2016-2017	11/22/2016	Activate	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1	COMMUNIT000	TRANSFER TO SAVINGS -DEBIT	10 A 000 000 712200 000	11/22/2016	605,000.00	0.00
		TRANSFER TO SAVINGS				

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00070	TRANSFERS TO/FROM SAVINGS	2016-2017	11/22/2016	Activate	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . CONTINUED						
2	ABBY BAN000	TRANSFER TO SAVINGS-CREDIT	10 A 000 000 711000 000 TRANSFER TO SAVINGS	11/22/2016	0.00	605,000.00
3	COMMUNIT000	TRANSFER TO CHECKING - CREDIT	10 A 000 000 712200 000 TRANSFER TO CHECKING	11/22/2016	0.00	0.00
4	ABBY BAN000	TRANSFER TO CHECKING - DEBIT	10 A 000 000 711000 000 TRANSFER TO CHECKING	11/22/2016	0.00	0.00
TOTALS					605,000.00	605,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00071	TRANSFERS TO/FROM SAVINGS	2016-2017	11/28/2016	Activate	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1	COMMUNIT000	TRANSFER TO SAVINGS -DEBIT	10 A 000 000 712200 000 TRANSFER TO SAVINGS	11/28/2016	0.00	0.00
2	ABBY BAN000	TRANSFER TO SAVINGS-CREDIT	10 A 000 000 711000 000 TRANSFER TO SAVINGS	11/28/2016	0.00	0.00
3	COMMUNIT000	TRANSFER TO CHECKING - CREDIT	10 A 000 000 712200 000 TRANSFER TO CHECKING	11/28/2016	0.00	175,000.00
4	ABBY BAN000	TRANSFER TO CHECKING - DEBIT	10 A 000 000 711000 000 TRANSFER TO CHECKING	11/28/2016	175,000.00	0.00
TOTALS					175,000.00	175,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00072	TRANSFERS TO/FROM SAVINGS	2016-2017	11/16/2016	Activate	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1	COMMUNIT000	TRANSFER TO SAVINGS -DEBIT	10 A 000 000 712200 000 TRANSFER TO SAVINGS	11/16/2016	0.00	0.00
2	ABBY BAN000	TRANSFER TO SAVINGS-CREDIT	10 A 000 000 711000 000 TRANSFER TO SAVINGS	11/16/2016	0.00	0.00
3	COMMUNIT000	TRANSFER TO CHECKING - CREDIT	10 A 000 000 712200 000 TRANSFER TO CHECKING	11/16/2016	0.00	50,000.00
4	ABBY BAN000	TRANSFER TO CHECKING - DEBIT	10 A 000 000 711000 000 TRANSFER TO CHECKING	11/16/2016	50,000.00	0.00
TOTALS					50,000.00	50,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00073	Food Service Payments	2016-2017	11/28/2016	Activate	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Record F/S payments from Payroll-Debit Debit	10 L 000 000 811692 000	11/28/2016	233.84	0.00
2		Record F/S payments from Payroll-Credit Credit	50 R 800 251 500000 000	11/28/2016	0.00	233.84
3		Record F/S payments from Payroll-Credit Credit	10 A 000 000 711000 000	11/28/2016	0.00	233.84
4		Record F/S payments from Payroll-Debit Debit	50 A 000 000 711000 000	11/28/2016	233.84	0.00
5		Record F/S payments from Payroll-Debit Debit	27 L 000 000 811692 000	11/28/2016	6.66	0.00
6		Record F/S payments from Payroll-Credit Credit	50 R 800 251 500000 000	11/28/2016	0.00	6.66
7		Record F/S payments from Payroll-Credit Credit	27 A 000 000 711000 000	11/28/2016	0.00	6.66
8		Record F/S payments from Payroll-Debit Debit	50 A 000 000 711000 000	11/28/2016	6.66	0.00
TOTALS					481.00	481.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00076	INTEREST - MONTHLY	2016-2017	11/30/2016	Activate	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer General Interest - DB INTEREST - DB	10 A 000 000 712200 000	11/30/2016	202.22	0.00
2		Transfer General Interest - CR INTEREST - CR	10 A 000 000 711000 000	11/30/2016	0.00	202.22
3		Transfer Student Interest - DB	60 A 600 000 712200 000	11/30/2016	1.93	0.00
4		Transfer Student Interest - CR	60 A 600 000 711060 000	11/30/2016	0.00	1.93
TOTALS					204.15	204.15

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00078	Correct Interest entry.	2016-2017	11/30/2016	Batch Entry	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Interest entry correction	10 R 800 280 500000 000	12/08/2016	101.86	0.00
2		Interest entry correction	10 A 000 000 711000 000	12/08/2016	0.00	101.86
TOTALS					101.86	101.86

***** End of report *****

VI.B.5.

Fd	Fd	Func	Func	Beginning Balance	2016-17 FYTD Credits	2016-17 FYTD Debits	Ending Balance
60	AGENCY FUND	711060	STUDENT ACTIVITY CASH ACCOUNT	7,150.78	26,805.03	37,450.16	17,795.91
60	AGENCY FUND	712200	SAVINGS ACCOUNTS	0.00	7,909.35	54,921.38	47,012.03
60	AGENCY FUND	7-----		7,150.78	34,714.38	92,371.54	64,807.94
60	AGENCY FUND	811210	AP ACCRUAL	0.00	18,868.02	18,820.26	47.76-
60	AGENCY FUND	8-----		0.00	18,868.02	18,820.26	47.76-
60	AGENCY FUND	814030	INTEREST	-649.90	178.63	94.27	734.26-
60	AGENCY FUND	814050	MISCELLANEOUS	-464.09	80.00	327.50	216.59-
60	AGENCY FUND	814070	PBIS	-20.89	280.00	86.32	214.57-
60	AGENCY FUND	814217	CLASS OF 2017	-879.08	50.00	60.24	868.84-
60	AGENCY FUND	814218	CLASS OF 2018	-500.00	0.00	0.00	500.00-
60	AGENCY FUND	814219	Class of 2019	-540.00	410.00	0.00	950.00-
60	AGENCY FUND	814220	Class of 2020	0.00	405.00	5.00	400.00-
60	AGENCY FUND	814320	ANNUAL	-161.37	215.00	0.00	376.37-
60	AGENCY FUND	814400	KIDS OF 205	-82.38	0.00	0.00	82.38-
60	AGENCY FUND	814415	FALCON ALTERNATIVE SCHOOL	-205.66	0.00	33.00	172.66-
60	AGENCY FUND	814420	FORENSICS	-161.52	0.00	0.00	161.52-
60	AGENCY FUND	814520	FBLA	-1,003.81	1,229.00	665.94	1,566.87-
60	AGENCY FUND	814530	FFA	-1,382.28	13,024.88	4,934.66	9,472.50-
60	AGENCY FUND	814540	FCCLA	-588.13	490.00	412.37	665.76-
60	AGENCY FUND	814560	FOREIGN LANGUAGE CLUB	-6,053.52	520.00	0.00	6,573.52-
60	AGENCY FUND	814570	COMMUNITY SERVICE PROJECTS	-11.16	0.00	0.00	11.16-
60	AGENCY FUND	814580	NHS	-43.49	0.00	0.00	43.49-
60	AGENCY FUND	814600	HS STUDENT SENATE	-1,585.38	742.87	703.66	1,624.59-
60	AGENCY FUND	814610	MIDDLE SCHOOL STUDENT SENATE	-265.18	135.00	0.00	400.18-
60	AGENCY FUND	814620	VICA	-1,041.32	0.00	775.00	266.32-
60	AGENCY FUND	814730	GREENHOUSE	-30,156.57	280.00	328.22	30,108.35-
60	AGENCY FUND	814740	METALS	-1,568.70	63.45	50.74	1,581.41-
60	AGENCY FUND	814800	PREPS ON THE NET MEDIA	-187.23	0.00	0.00	187.23-
60	AGENCY FUND	814810	BASEBALL	73.35	0.00	0.00	73.35
60	AGENCY FUND	814820	BOYS BASKETBALL	-288.26	0.00	0.00	288.26-
60	AGENCY FUND	814830	GIRLS BASKETBALL	-405.65	0.00	0.00	405.65-
60	AGENCY FUND	814850	TRACK	-746.55	0.00	0.00	746.55-
60	AGENCY FUND	814860	FOOTBALL	-883.55	7,521.74	6,785.78	1,619.51-
60	AGENCY FUND	814930	VOLLEYBALL	-2,254.23	1,073.00	2,005.52	1,321.71-
60	AGENCY FUND	814940	WRESTLING	-1,033.31	60.00	0.00	1,093.31-
60	AGENCY FUND	814950	Student of the Month	-376.53	75.00	96.07	355.46-
60	AGENCY FUND	814960	Elementary Trip Account	0.00	2,859.27	1,658.00	1,201.27-
60	AGENCY FUND	814970	PHY ED - CAN RECYCLING	-411.39	23.85	0.00	435.24-

<u>Fd</u>	<u>Fd</u>	<u>Func</u>	<u>Func</u>	<u>Beginning</u> <u>Balance</u>	<u>2016-17</u> <u>FYTD Credits</u>	<u>2016-17</u> <u>FYTD Debits</u>	<u>Ending</u> <u>Balance</u>
60	AGENCY FUND	814990	Safe Organized Acctable Respon	-188.00	0.00	0.00	188.00-
60	AGENCY FUND	8-----		-54,065.78	29,716.69	19,022.29	64,760.18-
60	AGENCY FUND	931100	RESERVED FOR ENCUMBRANCES	820.00	21,526.19	20,243.44	462.75-
60	AGENCY FUND	9-----		820.00	21,526.19	20,243.44	462.75-
60	AGENCY FUND	-----		-46,095.00	104,825.28	150,457.53	462.75-

<u>Fd</u>	<u>Fd</u>	<u>Func</u>	<u>Func</u>	<u>Beginning</u> <u>Balance</u>	<u>2016-17</u> <u>FYTD Credits</u>	<u>2016-17</u> <u>FYTD Debits</u>	<u>Ending</u> <u>Balance</u>
				7,150.78	34,714.38	92,371.54	64,807.94
				-54,065.78	48,584.71	37,842.55	64,807.94-
				820.00	21,526.19	20,243.44	462.75-
				-46,095.00	104,825.28	150,457.53	462.75-

Number of Accounts: 38

***** End of report *****

VI.B.7.

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00013	For Marketing Academy book	2016-2017	11/28/2016	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		For Marketing Academy book	10 E 400 471 127002 000	10/25/2016	0.00	41.94
2		For Marketing Academy book	10 E 400 471 122001 000	10/25/2016	0.00	1.06
3		Customer Service book for Marketing Academy	10 E 400 471 133000 910	10/25/2016	43.00	0.00
TOTALS					43.00	43.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00014	Meals for Football semi-sectionals	2016-2017	11/01/2016	Batch Entry	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Meals for semi-sectionals (43 Students + 4 Coaches) x \$5.00 each	10 E 400 345 162210 000	10/31/2016	235.00	0.00
2		Meals for semi-sectionals (43 Students + 4 Coaches) x \$5.00 each	10 E 800 241 231100 000	10/31/2016	0.00	235.00
TOTALS					235.00	235.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00015	Conference Reg	2016-2017	11/28/2016	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Conference Registration	10 E 800 342 213100 000	11/11/2016	0.00	10.00
2		Conference Registration	10 E 800 310 213100 000	11/11/2016	10.00	0.00
TOTALS					10.00	10.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00016	transfer to purchase books in Spanish	2016-2017	11/28/2016	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer to purchase books in Spanish	10 E 100 432 222200 000	11/14/2016	1,824.64	0.00
2		transfer to purchase books in Spanish	10 E 100 433 222200 000	11/14/2016	0.00	123.00
3		transfer to purchase books in Spanish	10 E 100 434 222200 000	11/14/2016	0.00	800.00
4		transfer to purchase books in Spanish	10 E 100 439 222200 000	11/14/2016	0.00	201.64
5		transfer to purchase books in Spanish	10 E 100 480 222200 000	11/14/2016	0.00	450.00
6		transfer to purchase books in Spanish	10 E 400 480 222200 000	11/14/2016	0.00	250.00
TOTALS					1,824.64	1,824.64

VI.B.7.

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00017	PDQ Software Renewal + cover already negative	2016-2017	11/28/2016	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer from	10 E 800 441 266000 000	11/16/2016	0.00	2,146.74
2		Transfer to	10 E 800 480 266000 000	11/16/2016	2,146.74	0.00
TOTALS					2,146.74	2,146.74

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00018	Balancing Common School Funds	2016-2017	11/30/2016	Batch Entry	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Common School Funds	10 E 100 441 222200 000	11/30/2016	11,951.00	0.00
2		Common School Funds0	10 E 800 241 231100 000	11/30/2016	0.00	11,951.00
TOTALS					11,951.00	11,951.00

***** End of report *****

VI. C.

SUBSTITUTE LIST

LAST NAME	FIRST NAME	POSITION	APPROVED
	Adleman , Amy	Substitute Teacher	6/20/2016
	Anderson , Chell	Substitute Teacher	9/17/2012
	Arndt , Michele	Teacher Assistant	12/19/2016
	Bichanich , Robin	Substitute Teacher	9/15/2014
	Blair , Sara	Clerical Sub	2/22/2001
	Broeske , Kimberly	Teacher Ass't Sub	10/17/2016
	Bunke , Cathy	Substitute Teacher	11/19/2012
	Carpenter , Mary	Substitute Teacher	8/17/2015
	Colby , Trisha	Substitute Teacher	7/1/2010
	Erickson , Patricia	Substitute Teacher	9/1/2014
	Gehrke , Dorothy	Substitute Teacher	12/1/1997
	Gonnering , Shawn	Clerical Sub	11/1/2004
	Gutierrez , Melissa	Ell Assistant, Kitchen Help	8/17/2015
	Heck , Susan	Teacher Assistant, Kitchen Sub & Clerical Sub	4/21/2014
	Hoffman , Linda	Clerical Sub	
	Hoffman , Paul	Substitute Teacher	5/16/2005
	Hosler , Russell	Substitute Teacher	9/19/2011
	Jones , Janice	Secretarial/Lunch Substitute	9/19/2016
	Karsten , Susan	Substitute Teacher	1/21/2008
	Kelsey , Emily	Substitute Teacher	9/19/2016
	Knautz , Paul	Substitute Teacher	9/19/2011
	Krebsbach , Sheryl	Food Service Substitute	5/18/2016
	Landwehr , Lita	Teacher Assistant Substitute	
	Lindau , Megan	Substitute Teacher	3/21/2016
	Maki , Carol	Clerical Sub	12/15/2008
	Meyer , James	Substitute Teacher	11/16/2015
	Meyers , Marilyn	Substitute Teacher	8/15/2011
	Milliren , Charles	Substitute Teacher	9/19/2016
	Niedzwiecki , Andy	Substitute Teacher	12/19/2016
	O'Konski , Renae	Substitute Teacher	11/19/2007
	Olson , Hannah	Substitute Teacher	11/21/2016
	Smith , Gregory	Substitute Teacher	9/21/2015
	Soto , Emily	Food Service Substitute	6/16/2014
	Soto , Marissa	Food Service Substitute	6/16/2014
	Thomas , Justin	Substitute Teacher	11/22/2010
	Welsh , Reed	Substitute Teacher	11/21/2016
	Wilson , Kimberley	Substitute Teacher	9/21/2015
	Wittlinger , Judith	Clerical Sub	3/18/2013
	Wiersma , Terri	Substitute Teacher	12/16/2013
ADDITIONS FOR THE CURRENT MONTH			

	November 2015-16	November 2016-17	2016-17	2016-17	Unencumbered	2016-17 FYTD
Fd Obj Obj	Monthly Activity	Monthly Activity	Revised Budget	FY Activity	Balance	Unencumbered Bal
10 310 PURCHASED PERSONAL SERVICES	530.00	0.00	2,607.90	1,227.50	1,380.40	1,380.40
10 336 ELECTRICITY FOR OTHER THAN HEA	0.00	0.00	0.00	0.00	0.00	0.00
10 341 PUPIL TRAVEL	0.00	711.90	8,000.00	1,140.52	7,288.10	7,288.10
10 353 POSTAGE/CARTAGE	0.00	0.00	0.00	0.00	0.00	0.00
10 355 TELEPHONE & TELEGRAPH	0.00	0.00	0.00	0.00	0.00	0.00
10 --- ELEMENTARY SCHOOLS	530.00	711.90	10,607.90	2,368.02	8,668.50	8,668.50
10 310 PURCHASED PERSONAL SERVICES	2,239.80	1,492.80	38,393.00	12,368.10	25,864.90	25,864.90
10 336 ELECTRICITY FOR OTHER THAN HEA	0.00	0.00	0.00	0.00	0.00	0.00
10 341 PUPIL TRAVEL	2,492.70	2,895.29	42,787.00	12,481.02	33,921.20	34,371.20
10 353 POSTAGE/CARTAGE	0.00	352.95	11,000.00	2,845.98	95.03	95.03
10 355 TELEPHONE & TELEGRAPH	0.00	0.00	0.00	0.00	0.00	0.00
10 --- MIDDLE/SENIOR HIGH SCHOOLS	4,732.50	4,741.04	92,180.00	27,695.10	59,881.13	60,331.13
10 310 PURCHASED PERSONAL SERVICES	0.00	400.00	3,500.00	400.00	1,050.00	1,050.00
10 341 PUPIL TRAVEL	0.00	0.00	18,000.00	0.00	18,000.00	18,000.00
10 --- SUMMER SCHOOL	0.00	400.00	21,500.00	400.00	19,050.00	19,050.00
10 310 PURCHASED PERSONAL SERVICES	23,490.97	33,574.96	351,192.00	148,552.06	208,800.76	199,250.76
10 331 GAS FOR HEAT	1,489.94	2,407.52	75,000.00	11,916.62	68,495.13	68,495.13
10 336 ELECTRICITY FOR OTHER THAN HEA	10,145.39	10,012.12	122,000.00	48,022.52	83,051.18	83,051.18
10 337 WATER	2,154.47	1,929.16	24,000.00	8,470.36	17,384.24	17,384.24
10 338 SEWERAGE	2,180.51	2,175.41	23,000.00	9,998.91	15,085.08	15,085.08
10 341 PUPIL TRAVEL	26,187.12	26,611.36	252,488.00	133,056.80	146,042.56	146,042.56
10 348 VEHICLE FUEL	513.90	415.66	6,000.00	1,037.92	5,172.91	5,172.91
10 353 POSTAGE/CARTAGE	0.00	0.00	1,023.00	311.11	864.93	864.93
10 355 TELEPHONE & TELEGRAPH	656.84	585.10	11,000.00	3,115.01	9,586.80	9,586.80
10 381 PAYMENT TO MUNICIPALITY	643.03	605.23	6,000.00	3,064.05	3,465.68	3,465.68
10 --- DISTRICT-WIDE	67,462.17	78,316.52	871,703.00	367,545.36	557,949.27	548,399.27
27 310 PURCHASED PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
27 --- MIDDLE/SENIOR HIGH SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
27 310 PURCHASED PERSONAL SERVICES	81.00	435.50	0.00	1,495.50	-1,465.50	-1,465.50
27 341 PUPIL TRAVEL	2,745.60	2,708.36	28,000.00	8,610.06	21,989.53	21,989.53
27 --- DISTRICT-WIDE	2,826.60	3,143.86	28,000.00	10,105.56	20,524.03	20,524.03
39 310 PURCHASED PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
39 --- DISTRICT-WIDE	0.00	0.00	0.00	0.00	0.00	0.00
49 310 PURCHASED PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
49 353 POSTAGE/CARTAGE	0.00	0.00	0.00	0.00	0.00	0.00
49 355 TELEPHONE & TELEGRAPH	0.00	0.00	0.00	0.00	0.00	0.00
49 --- DISTRICT-WIDE	0.00	0.00	0.00	0.00	0.00	0.00
80 310 PURCHASED PERSONAL SERVICES	0.00	0.00	500.00	0.00	500.00	500.00
80 353 POSTAGE/CARTAGE	0.00	0.00	0.00	0.00	0.00	0.00
80 --- DISTRICT-WIDE	0.00	0.00	500.00	0.00	500.00	500.00

VIII.A.1.

2016-17 SAGE and AGR School Allocations

VIII. A. 2.

District Number	School Number	SAGE or AGR	District Name	School Name	September Eligible Enrollment Count	September Eligible Low-Income Count	Approximate Aid Allocation per School
0007	0020	AGR	Abbotsford School District	Abbotsford Elementary	212	152	\$340,174.51
0014	0130	AGR	Adams-Friendship Area School District	Adams-Friendship Elementary	245	167	\$373,744.36
0014	0140	AGR	Adams-Friendship Area School District	Grand Marsh Elementary	102	84	\$187,991.18
0014	0200	AGR	Adams-Friendship Area School District	Roche A Cri Elementary	83	61	\$136,517.40
0070	0020	AGR	Algoma School District	Algoma Elementary/Middle	202	86	\$192,467.16
0091	0080	AGR	Alma Center School District	Lincoln Elementary	166	109	\$243,940.93
0084	0020	AGR	Alma School District	Alma Elementary	75	26	\$58,187.74
0105	0020	AGR	Almond-Bancroft School District	Almond Elementary	85	41	\$91,757.60
0105	0060	AGR	Almond-Bancroft School District	Bancroft Elementary	31	9	\$20,141.91
0112	0080	AGR	Altoona School District	Pedersen Elementary	481	206	\$461,025.98
0119	0020	AGR	Amery School District	Lien Elementary	382	188	\$420,742.16
0140	0080	AGR	Antigo Unified School District	Crestwood Elementary	75	42	\$93,995.59
0140	0100	AGR	Antigo Unified School District	East Elementary	77	53	\$118,613.48
0140	0180	SAGE	Antigo Unified School District	North Elementary	106	87	\$194,705.15
0140	0280	AGR	Antigo Unified School District	West Elementary	149	111	\$248,416.91
0147	0060	AGR	Appleton Area School District	Badger Elementary	218	121	\$270,796.81
0147	0080	AGR	Appleton Area School District	Columbus Elementary	98	69	\$154,421.32
0147	0100	AGR	Appleton Area School District	Edison Elementary	171	90	\$201,419.12
0147	0150	AGR	Appleton Area School District	Foster Elementary	186	98	\$219,323.04
0147	0190	AGR	Appleton Area School District	Horizons Elementary	226	123	\$275,272.79
0147	0240	AGR	Appleton Area School District	Jefferson Elementary	222	114	\$255,130.88
0147	0280	AGR	Appleton Area School District	Lincoln Elementary	196	120	\$268,558.82
0154	0190	AGR	Arcadia School District	Arcadia Elementary	345	260	\$581,877.45
0161	0020	AGR	Argyle School District	Argyle Elementary	79	21	\$46,997.79
0170	0080	SAGE	Ashland School District	Lake Superior Primary	480	331	\$740,774.75
0170	0120	SAGE	Ashland School District	Marengo Valley Elementary	117	95	\$212,609.07
0196	0020	AGR	Athens School District	Athens Elementary	94	43	\$96,233.58
0203	0040	AGR	Auburndale School District	Auburndale Elementary	231	80	\$179,039.22
0217	0020	AGR	Augusta School District	Augusta Elementary	140	72	\$161,135.29
0287	0020	AGR	Barneveld School District	Barneveld Elementary	137	13	\$29,093.87
0308	0020	AGR	Barron Area School District	Almena Elementary	43	34	\$76,091.67
0308	0120	AGR	Barron Area School District	Ridgeland Elementary	46	27	\$60,425.74
0308	0160	AGR	Barron Area School District	Woodland Elementary	203	116	\$259,606.86
0315	0020	SAGE	Bayfield School District	Bayfield Elementary	101	81	\$181,277.21
0336	0080	AGR	Beaver Dam Unified School District	Jefferson Elementary	206	142	\$317,794.61
0336	0100	AGR	Beaver Dam Unified School District	Lincoln Elementary	139	95	\$212,609.07
0336	0160	AGR	Beaver Dam Unified School District	Washington Elementary	146	63	\$140,993.38
4263	0040	AGR	Beecher-Dunbar-Pembine School District	Pembine Elementary	69	46	\$102,947.55
0364	0020	AGR	Belmont Community School District	Belmont Elementary	108	35	\$78,329.66
0413	0060	AGR	Beloit School District	Converse Elementary	353	271	\$606,495.34
0413	0110	AGR	Beloit School District	Gaston Elementary	303	219	\$490,119.85
0413	0120	AGR	Beloit School District	Hackett Elementary	296	245	\$548,307.60
0413	0210	AGR	Beloit School District	Merrill Elementary	204	175	\$391,648.28
0413	0260	AGR	Beloit School District	Robinson Elementary	391	293	\$655,731.13
0413	0320	AGR	Beloit School District	Todd Elementary	400	282	\$631,113.23
0427	0020	AGR	Benton School District	Benton Elementary	58	22	\$49,235.78
0441	0020	AGR	Birchwood School District	Birchwood Elementary	61	34	\$76,091.67
0441	0130	AGR	Birchwood School District	Birchwood Public Montessori	26	21	\$46,997.79
2240	0160	AGR	Black Hawk School District	Black Hawk Elementary	113	57	\$127,565.44
0476	0080	AGR	Black River Falls School District	Forrest Street Elementary	229	134	\$299,890.69
0476	0130	AGR	Black River Falls School District	Third Street Elementary	255	149	\$333,460.54
0485	0034	AGR	Blair-Taylor School District	Blair-Taylor Elementary	191	89	\$199,181.13
0497	0020	AGR	Bloomer School District	Bloomer Elementary	352	127	\$284,224.75
0602	0020	AGR	Bonduel School District	Bonduel Elementary	175	69	\$154,421.32
0609	0020	AGR	Boscobel Area School District	Boscobel Elementary	241	135	\$302,128.68
0623	0020	SAGE	Bowler School District	Bowler Elementary	88	60	\$134,279.41
0637	0020	AGR	Boyceville Community School District	Tiffany Creek Elementary	210	94	\$210,371.08
0735	0020	AGR	Bruce School District	Bruce Elementary	102	71	\$158,897.30
0840	0020	AGR	Butternut School District	Butternut Elementary	48	32	\$71,615.69
0870	0020	AGR	Cadott Community School District	Cadott Elementary	205	92	\$205,895.10
0882	0060	AGR	Cambria-Friesland School District	Cambria Friesland Elementary	104	50	\$111,899.51
0903	0020	AGR	Cameron School District	Cameron Elementary	327	141	\$315,556.62
0980	0020	AGR	Cashton School District	Cashton Elementary	168	68	\$152,183.33
1071	0100	AGR	Chequamegon School District	Glidden Elementary	33	18	\$40,283.82
1071	0110	AGR	Chequamegon School District	Park Falls Elementary	136	86	\$192,467.16
1080	0100	AGR	Chetek-Weyerhaeuser Area School District	Roselawn Elementary	267	130	\$290,938.72
1120	0020	SAGE	Clayton School District	Clayton Elementary	98	55	\$123,089.46

**SCHOOL DISTRICT OF ABBOTSFORD
2017-2018 BUDGET TIMELINE**

FORM B

VIII. B.

Each employee is responsible for submitting the following by January 27th, 2017:

- 1) All budget requisitions entered into Skyward (See Form E for instructions)
- 2) Budget Request Summary Form (Form F).
- 3) Travel Budget Requisition Form - ((Form D)(Objects 341, 342, & 345)) – ONLY IF APPLICABLE

Objects 341, 342, and 345 (Form D), are the only objects that are budgeted using paper forms. All other objects are entered into Skyward. The budget summary form includes all accounts that are budgeted.

BUDGET TIMELINE:

January:

Jan 17th–Budget entry training (Elem)–Bring your completed budget summary sheet, order details, and laptop.

MANDATORY – MUST ATTEND AT LEAST ONE SESSION

Jan 19th Budget entry training (MS/HS)– Bring your completed budget summary sheet, order details, and laptop.

January 27th– All budget requisitions and forms are due! (as described above)

February:

February 6th–Due to the District Office

- All 411, 441, 471, 472, 551 and 561 budget summaries prepared by Building Principals (Mr. Bargender and Mr. Gunderson), Technology Administrator (Mr. Meddaugh), Maintenance (Mr. Hill), MCCDEB (Ms. Fronk) and Athletics (Ms. Baker), summarized by function and object number for presentation to board.
- A reminder that all budget requests will be reviewed by the administrative team.

February 20th- Board Meeting

- Preliminary Board approval: 441, 471, 472, 551 and 561

March:

March 20th – Board Meeting

- Preliminary budget review for all functions and objects.

March 31st – Final day to approve 2016-2017 purchase orders for all objects, **INCLUDING SUPPLIES.**

April:

April 3rd – Purchase preparation Training (Elem)–Bring your completed budget summary sheet, order details, and laptop.

MANDATORY _ MUST ATTEND AT LEAST ONE SESSION

April 6th – Purchase preparation Training (MS/HS)–Bring your completed budget summary sheet, order details, and laptop.

TIPS:

It is important that all budgetary requests are entered correctly. Please read the definitions of the object numbers (Form C) before submitting. Most common object numbers for staff include the following:

- General Supplies (411) – Again this year, the district is requesting that you submit a five-percent budget increase for all requests. Specific needs that fall under 411 requests which exceed the allowable five-percent budget increase will be considered on an individual basis to be reviewed by the principal.
- Computer Software Programs (435) – These requests along with 551 and 561 technology specific requests will be reviewed by the technology committee.
- **Non-capital assets (441) - Items that have the characteristics of equipment but with a small unit costs (items less than \$5,000). Included here are containers, desks, other building furnishing, measuring devices, tools, and equipment.**
- Textbooks (471) and Workbooks (472) – These budgets should align with anticipated numbers and adopted curriculums.
- Equipment New (551) and Equipment Replacement (561) – for individual items over \$ 5,000.00 each. When budgeting for 551 and 561 requests, it is important that requests are prioritized. Requests will be considered following a building principal review and presented to the board at the February meeting for consideration.

PRIORITIZE:

Prioritize budget requests with #1 being essential, #2 necessary, and #3 lowest priority. This means that there should be 1's, 2's, and 3's on your budget request description line. If there are only priority #1's identified, your budget may be returned for reworking.

USE APPROVED VENDOR:

These vendors provide reliability as well as the best price, service, and transportation costs. If you need to request a new vendor, please complete the New Vendor Request Form (Form G) and turn into the district office as soon as possible.

Questions should be directed to the following:

- Gary Gunderson (Elementary)
- Ryan Bargender (Middle/High School)
- Stacy Fronk (MCCDEB)
- Jesse Meddaugh (Technology)
- Cheryl Baker (EC-12 Operations and Programs)

SCHOOL DISTRICT OF ABBOTSFORD VOLUNTEER SERVICE

353.1- F

I, (print name) Garrett Ran, understand and agree that my involvement
 with Boys Basketball in the classroom or interscholastic athletic program
 in the Abbotsford School District is performed with and under the following conditions:

1. I waive payment of any salary or stipend for my services.
2. I waive any eligibility for any benefits for my services.
3. I will familiarize myself with and adhere to all policies and procedures established by the WIAA (if applicable), Marawood Conference (if applicable), Board of Education, administration, and athletic department of the School District of Abbotsford.
4. I will attend all in-service meetings designed to enhance student relationship skills as deemed necessary by the administration and/or athletic director.
5. In my performance of my duties as a volunteer, I shall not intentionally or wantonly cause any injury or damage to person or property of the Abbotsford School District or any participant, staff member, or spectators involved.
6. I will respect the confidentiality of students at all times.
7. My services as a volunteer shall be performed on the condition that I am covered by and included as an insured under all applicable liability insurance policies of the Abbotsford School District.
8. A volunteer is not covered for his/her own injuries by school district insurance.
9. I understand that my service requires a district application and is subject to a criminal background check.
10. I attest that the volunteer service performed does not present a conflict of interest.
11. I agree that I serve at the pleasure of the School District of Abbotsford and may be removed from the position by the District Administrator at any time, upon a request from anyone involved with the volunteer assignment (e.g. teacher, building principal, head coach, Athletic director).

Garrett Ran
 Signature of Volunteer

11-23-16
 Date

Cheryl Baker
 Athletic Director/Building Principal

12/1/2016
 Date

Recorded in the Abbotsford Board of Education minutes of _____
 Date

Pc: File

The School District of Abbotsford does not discriminate on the basis of age, sex, race, religion, national origin (including limited English proficiency) ancestry, creed, pregnancy, marital status, parental status, sexual orientation, physical disability, mental disability, emotional disability, learning disability, or any other reason prohibited by law.

SCHOOL DISTRICT OF ABBOTSFORD VOLUNTEER SERVICE

353.1- F

I, (print name) Craig Haffenbrad, understand and agree that my involvement
with Dean Bellanti in the classroom or interscholastic athletic program

in the Abbotsford School District is performed with and under the following conditions:

1. I waive payment of any salary or stipend for my services.
2. I waive any eligibility for any benefits for my services.
3. I will familiarize myself with and adhere to all policies and procedures established by the WIAA (if applicable), Marawood Conference (if applicable), Board of Education, administration, and athletic department of the School District of Abbotsford.
4. I will attend all in-service meetings designed to enhance student relationship skills as deemed necessary by the administration and/or athletic director.
5. In my performance of my duties as a volunteer, I shall not intentionally or wantonly cause any injury or damage to person or property of the Abbotsford School District or any participant, staff member, or spectators involved.
6. I will respect the confidentiality of students at all times.
7. My services as a volunteer shall be performed on the condition that I am covered by and included as an insured under all applicable liability insurance policies of the Abbotsford School District.
8. A volunteer is not covered for his/her own injuries by school district insurance.
9. I understand that my service requires a district application and is subject to a criminal background check.
10. I attest that the volunteer service performed does not present a conflict of interest.
11. I agree that I serve at the pleasure of the School District of Abbotsford and may be removed from the position by the District Administrator at any time, upon a request from anyone involved with the volunteer assignment (e.g. teacher, building principal, head coach, Athletic director).

Craig Haffenbrad
Signature of Volunteer

12-6-16
Date

[Signature]
Athletic Director/Building Principal

12-7-16
Date

Recorded in the Abbotsford Board of Education minutes of _____
Date

Pc: File

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Board of Education

Agenda Format

The Board will generally follow this order of business unless circumstances dictate a desirability of varying the sequence:

1. CALL TO ORDER

2. ROLL CALL

3. NOTICE OF PROPER POSTING

4. PUBLIC PARTICIPATION

- Public participation is limited to agenda items.
- Participants may be asked to sign-in to speak to allow the presiding board officer to determine the number of speakers and time allotted to the public participation portion of the meeting.
- Speakers shall stand, give their name, address and the group, if any, that is represented.
- The presiding board officer may establish time limits for each speaker to address a specific agenda item. Time limits may not exceed three minutes unless an extension of time is granted by the presiding board officer.
- The presiding board officer may restrict repetitive and irrelevant speech.
- Disruptive, abusive, or harassing speech is not permissible.
- Public participation will not be allowed pertaining to employee grievance matters or student discipline.
- The Board will not hear personal complaints of school personnel nor against any person connected with the school system. Speakers may offer such objective comments concerning school operations and programs.
- Speakers are encouraged to use established channels of communication at the appropriate building level for resolution prior to presentation to the board.

5. ADMINISTRATIVE REPORTS/UPDATES

- This portion of the agenda is devoted to information, presentations, reports, and updates that do not require board action.

6. CONSENT AGENDA

- The consent agenda includes items that need board action, but might not merit discussion. These items are regular agenda items that need board action on a monthly basis. Board action may move Consent agenda items for placement in the appropriate agenda listing if further discussion is requested by a board member. They include, but are not limited to the following:

A. Approve Minutes of Meetings

- Includes minutes of the previous monthly board meeting and minutes of special board meetings that may have been held during the month between regular meetings.

B. Approve Revenues, Expenditures, and Student Activity Reports

C. Approve Monthly Journal Entries

D. Approve General Budget Transfers and Revisions

E. New Hire Report

F. Updated Substitute List

G. Grant Applications and Approval

H. Out of State Travel Approval

I. Awards, Donations and Gifts to the School District of Abbotsford

J. Proclamations/Resolutions/Recognition

The School District of Abbotsford does not discriminate on the basis of age, sex, race, religion, national origin (including limited English proficiency) ancestry, creed, pregnancy, marital status, parental status, sexual orientation, physical disability, mental disability, emotional disability, learning disability, or any other reason prohibited by law.

School District of Abbotsford

- The board may recognize accomplishments by students, staff, businesses, and alumni that represent the district in a positive manner.

7. POLICIES

- The Policy agenda items include introduction, review, or revision of policies concerning the operations of the district.
- New policies require a first and second reading.
- Policy revisions require a first and second reading, unless determined to be annual revisions or editorial changes. Annual revisions or editorial changes may be submitted for approval after a first reading.

8. BUDGET, CONTRACTS, BIDS, AND PROPOSALS

- The Budget, Contracts, Bids, and Proposals agenda items shall include monthly updates on the fiscal budget, as well as other items that are specific to the budget process for the district.

9. PERSONNEL

- The Personnel agenda items shall include resignations, retirements, assignments, individual contracts, and recommendations for employment with the district.

10. OTHER

- This portion of the agenda shall include any agenda items that may not fall under the categories above.

11. ADJOURNMENT INTO CLOSED SESSION

- If necessary the board may adjourn into closed session to discuss and possibly act on matters that are permissible under Wisconsin State Statutes 19.85 (1)

12. ADJOURN

Revised September 15, 2014

Revised September 17, 2001

Revised April 22, 1996

Revised March 17, 1986

Adopted May 19, 1980

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SCHOOL DISTRICT

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Recording of Closed Sessions

Choose one of the following [NOTE: Option #1 is recommended]:

Option #1

- ☐ Other than expulsion hearings, closed sessions of the Board will not be recorded, filmed or photographed without prior approval of the Board. Any such recording, film or photograph must be maintained in accordance with Policy 8310 – Public Records and Policy 8330 – Student Records.

Option #2

- ☐ Board closed sessions may be recorded, filmed or photographed by the full board or an individual Board member, with the understanding that if an individual Board member records, films or photographs the session the Board is responsible for the maintenance of the recording, film or photograph in accordance with Policy 8310 – Public Records and Policy 8330 – Student Records.

0167.3

Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than _____ days prior to the meeting and include:

- () name and address of the participant;
- () group affiliation, if and when appropriate;



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SCHOOL DISTRICT

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- () topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- () **Public participation shall be permitted**
 - () as indicated on the order of business.
 - () before the Board takes official action on any issue of substance.
 - () at the discretion of the presiding officer.
- () **Anyone** having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- () **Attendees** must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.



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- () **Participants** must be recognized by the presiding officer
 - () and will be requested to preface their comments by an announcement of their name;
 - () address;
 - () group affiliation, if and when appropriate.
- () **Each** statement made by a participant shall be limited to _____ minutes duration.
- () **No** participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- () **Participants** shall direct all comments to the Board and not to staff or other participants.
- () **All** statements shall be directed to the presiding officer; no person may address or question Board members individually.
- () **The** presiding officer may:
 - () interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - () request any individual to leave the meeting when that person does not observe reasonable decorum;
 - () request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - () call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;



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SCHOOL DISTRICT

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- () waive these rules.
- () with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- () The portion of the meeting during which the participation of the public is invited shall be limited to _____, unless extended by a vote of the Board.
- () Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.

SCHOOL DISTRICT OF ABBOTSFORD

522.7

**COMMUNICATION
USE OF INTERNET/ELECTRONIC MEDIA**

The District is committed to providing technology resources that allow employees to communicate effectively with all employees in the District. In the District's effort to maintain current technology practices, more responsibility and cooperation is required of employees to use the following core software programs and technology resources.

A. Electronic Communications:

1. Electronic communications are protected by the same laws and policies and are subject to the same limitations as other types of media. When creating, using or storing messages on the network, the user should consider both the personal ramifications and the impact on the District should the messages be disclosed or released to other parties. Extreme caution should be used when committing confidential information to the electronic messages, as confidentiality cannot be guaranteed.
2. The District may review email logs and/or messages at its discretion. Because all computer hardware, digital communication devices and software belong to the District, users have no reasonable expectation of privacy, including the use of email, text-message and other forms of digital communications, e.g. voicemail, Twitter™, Facebook™, etc. The use of the District's technology and electronic resources is a privilege which may be revoked at any time.
3. Electronic mail transmissions and other use of the District's electronic communications systems or devices by employees shall not be considered confidential and may be monitored at any time by designated District staff to ensure appropriate use. This monitoring may include, but is not limited by enumeration to, activity logging, virus scanning, and content scanning. Participation in computer-mediated conversation/discussion forums for instructional purposes must be approved by curriculum and District administration. External electronic storage devices are subject to monitoring if used with District resources.

B. User Responsibilities: Network/Internet users (students and District employees), like traditional library users or those participating in field trips, are responsible for their actions in accessing available resources. The following standards will apply to all users (students and employees) of the Network/Internet:

1. The user in whose name a system account is issued will be responsible at all times for its proper use. Users may not access another person's account without written permission from an administrator or immediate supervisor.

2. The system may not be used for illegal purposes, in support of illegal activities, or for any other activity prohibited by District policy.
3. Users may not redistribute copyrighted programs or data without the written permission of the copyright holder or designee. Such permission must be specified in the document or must be obtained directly from the copyright holder or designee in accordance with applicable copyright laws, District policy, and administrative regulations.
4. A user must not knowingly attempt to access educationally inappropriate material. If a user accidentally reaches such material, the user must immediately back out of the area on the Internet containing educationally inappropriate material. The user must then notify the building administrator and/or immediate supervisor of the site address that should be added to the filtering software, so that it can be removed from accessibility.
5. A user may not disable internet tracking software or implement a private browsing feature on District computers or networks. Browsing history shall only be deleted by authorized staff or in accordance with the District's technology department's directives.
6. Employees of the district will sign the district acceptable use policy. The district will retain the signed copy in the employee's file. (***Reference Policy 364.5-Use of Electronic Mail Consent Form.***)

- C. Electronic Communications with Students: Employees are prohibited from communicating with students who are enrolled in the District through electronic media, except as set forth herein. An employee is not subject to this prohibition to the extent the employee has a pre-existing social or family relationship with the student.

For example, an employee may have a pre-existing relationship with a niece or nephew, a student who is the child of an adult friend, a student who is a friend of the employee's child, or a member or participant in the same civic, social, recreational, or religious organization. The following definitions apply for purposes of this section on Electronic Communication with Students:

"Authorized Personnel" includes classroom teachers, counselors, principals, assistant principals, directors of instruction, coaches, campus athletic coordinators, athletic trainers, and any other employee designated in writing by the District Administrator or a campus principal.

"Communicate" means to convey information and includes a one-way communication as well as a dialogue between two or more people. A public communication by an employee that is not targeted at students (e.g., a posting on the employee's personal social network page or a blog) is not a communication; however, the employee may be subject to District regulations on personal electronic

communications. Unsolicited contact from a student through electronic means is not a communication.

“Electronic media” includes all forms of social media, such as, but not limited by enumeration to, the following: text messaging, instant messaging, electronic mail (email), Web logs (blogs), electronic forums (chat rooms), video sharing Websites (e.g., YouTube™), editorial comments posted on the Internet, and social network sites (e.g., Facebook™, MySpace™, Twitter™, LinkedIn™), and all forms of telecommunication such as landlines, cell phones, and web-based applications.

D. Limited Electronic Communication with Students: Authorized Personnel may communicate through electronic media with students who are currently enrolled in the District only within the following guidelines:

1. The employee shall limit communications to matters within the scope of the employee’s professional responsibilities (e.g., for classroom teachers, matters relating to class work, homework, and tests).
2. If an employee receives an unsolicited electronic contact from a student that is not within the employee’s professional responsibilities (e.g., for classroom teachers, matters relating to class work, homework, and tests), the employee shall not respond to the student using any electronic media except to address a health or safety emergency.
3. Only a teacher, coach, trainer, or other employee who has an extracurricular duty may communicate with students through text messaging. The employee may communicate only with students who participate in the extracurricular activity over which the employee has responsibility.
4. The employee shall restrict communication to reasonable hours of the day unless the employee has immediate supervisory responsibilities for the student that would necessitate communication
5. Upon request from administration, an employee will provide the phone number(s), social network site(s), or other information regarding the method(s) of electronic media the employee uses to communicate with any one or more currently-enrolled students.
6. The employee continues to be subject to applicable state and federal laws, local policies, administrative regulations, including:
 - a. prohibitions against soliciting or engaging in sexual conduct or a romantic relationship with a student. (*Reference District Policy 364.6 and 522.4*)
 - b. confidentiality of student records. (*Reference District Policy 522.4*)

c. confidentiality of other District records, including educator evaluations, credit card numbers, and private email addresses. (*Reference District Policy 522.4*)

d. Upon written request from a parent, the employee shall discontinue communicating with the parent's minor student through email, text messaging, instant messaging, or any other form of one-to-one communication.

e. An employee may request an exception from one or more of the limitations above by submitting a written request to his/her immediate supervisor.

- E. Retention of Electronic Communications and other Electronic Media: The District archives all non-spam emails sent and/or received on the system in accordance with the District's adopted record retention schedule. After the set time has elapsed, email communications may be discarded unless the records may be relevant to any pending litigation, pending public records request, or other good cause exists for retaining email records.

Employees who create pupil records via email need to ensure that pupil records are retained for the period of time specified by the pupil records law. For this reason, the District heavily discourages the use of email as the means to communicate about individually identifiable students.

(The district uses the mandated state guidelines and schedule for record retention.)

- F. Electronic Recording: Employees shall not electronically record by audio, video, or other means, any conversations or meetings unless each and every person present has been notified and consents to being electronically recorded. Persons wishing to record a meeting must obtain consent from anyone arriving late to any such meeting. Employees shall not electronically record telephone conversations unless all persons participating in the telephone conversation have consented to be electronically recorded. These provisions are not intended to limit or restrict electronic recording of publicly posted Board meetings, grievance hearings, and any other Board sanctioned meeting recorded in accordance with Board policy. These provisions are not intended to limit or restrict electronic recordings involving authorized investigations conducted by District personnel, or authorized agents of the District, or electronic recordings that are authorized by the District, e.g. surveillance videos, extracurricular activities, voicemail recordings.
- G. Compliance with Federal, State and Local Law: For all electronic media, employees are subject to certain state and federal laws, local policies, and administrative regulations, even when communicating regarding personal and private matters, regardless of whether the employee is using private or public equipment, on or off District property. These restrictions include:

1. Confidentiality of student records. (*Reference District Policy 522.4 and 522.4(a)*)
 2. Confidentiality of other District records, including educator evaluations and private email addresses. (*Reference District Policy 522.4 and 522.4(a)*)
 3. Confidentiality of health or personnel information concerning colleagues, unless disclosure serves lawful professional purposes or is required by law. (*Reference District Policy 522.4*)
 4. Prohibition against harming others by knowingly making false statements about a colleague or the District. (*Reference District Policy 522.4*)
- H. Personal Web Pages: Employees may not misrepresent the District by creating, or posting any content to, any personal or non-authorized website that purports to be an official/authorized website of the District. No employee may purport to speak on behalf of the District through any personal or other non-authorized website.
- I. Disclaimer: The District's electronic systems are provided on an "as is, as available" basis. The District does not make any warranties, whether expressed or implied, including, without limitation, those of merchantability and fitness for a particular purpose with respect to any services provided by the system and any information or software contained therein. The District does not warrant that the functions or services performed by, or that the information or software contained on the system will meet the system user's requirements, or that the system will be uninterrupted or error-free, or that defects will be corrected. Opinions, advice, services, and all other information expressed by system users, information providers, service providers, or other third-party individuals in the systems are those of the individual or entity and not the District. The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to misuse of the District's electronic communications system.

First Reading: September 19, 2011
Second Reading/Adoption: October 17, 2011

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