



Holly Springs Elementary School STEM Academy School Council

DATE: 12/19/2022

MEETING TIME: 10:30am MEETING LOCATION: Conference Room

MEETING CALLED BY	Chair's Name- Mrs. LeeAnn Cochran (elected)
TYPE OF MEETING	Regular Meeting
PRINCIPAL	Ms. Ashley Polito
NOTE TAKER	Secretary- Mrs. Courtney Cox (selected teacher)
BOARD ATTENDEES	Mr. David Donoho, Mrs. Kayla Johnson
GUEST ATTENDEESS	Mrs. Maria McCardle (media specialist)

Agenda Items

TIME ALLOTTED: 5 minutes

TOPIC: Officer Roles to Fulfill

PRESENTER: Ms. Polito

DISCUSSION	Ms. Polito shared that officer roles needed to be fulfilled (chairperson, vice chair, and Secretary). Mrs. Cochran volunteered for chairperson, Mr. Donoho as vice chair, and Mrs. Cox for Secretary.	
CONCLUSIONS	Each person was explained their role and what collaborative efforts are typically made between the principal and chair person. Additionally, Ms. Polito stated that we would need to replace A board member in the January meeting.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Board members are seeking input from the community to find A replacement board member.	Ms. Polito and parent board Members.	January 2023

TIME ALLOTTED: 5 minutes

TOPIC: Update on school enrollment

PRESENTER: Ms. Polito

DISCUSSION	Student population currently sits at 719 students, with many families enrolling and exiting. Staffing changes had also occurred- 1 sped teacher resignation and replacement, 1 new kinder parapro, and replacement of a 5 th grade homeroom teacher.	
CONCLUSIONS	While projections were higher for enrollment, we hold at around 720 students. Staff Changes are handled quickly and efficiently, no open positions.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	N/A	



School Council
Meeting Minutes Notes

TIME ALLOTTED: 10 minutes TOPIC: Media Specialist update PRESENTER: Mrs. McCardle

DISCUSSION	Mrs. McCardle gave budget updates, text updates, trends in publications, donated books, Book fairs and proceeds, and plans for the future.	
CONCLUSIONS	Mrs. McCardle still has plans for updates to the library, books in circulation, and keeping Students interested in the resources of the media center and active in love of reading.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	Mrs. McCardle	

TIME ALLOTTED: 10 minutes TOPIC: Curriculum and Instruction update PRESENTER; Ms. Polito

DISCUSSION	Shared the School Improvement Plan (SIP) for the 2022-2023 school year, and projection. Shared the three specific strategies of focus: feedback, self-reported grades, and teacher clarity.	
CONCLUSIONS	The school will continue to provide professional development for staff in these three areas Via collaborative planning between the administrative team, teacher surveys, and the instructional lead Strategist Mrs. Kirkley.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	Ms. Polito	

TIME ALLOTTED: 10 minutes TOPIC: Five Prides, One Family PRESENTER: Ms. Polito

DISCUSSION	Ms. Polito shared updates regarding PBIS, pride celebrations, asked parents what they're Hearing from children, and discussed recent changes.	
CONCLUSIONS	Holly- the new mascot and first female for the county- was named by students. An PRIDE Assembly is held each quarter, and school culture is improved for all via the positive behavior intervention System in place.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Continued feedback from staff, parents, students, and community	Ms. Polito	

AJOURNMENT CALLED BY	Ms. Polito
TIME	11:10am
NEXT MEETING	January 26 th , 2023



NOTES	A parent brought up confusion and frustration with the Parent Square attendance letters. They asked the principal to make clarification in a principal newsletter at the beginning of next semester.
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