



School Council
Meeting Minutes Notes

Sixes Elementary School School Council

DATE 9/13/2022

MEETING TIME 7:05 AM

MEETING LOCATION Sixes Elementary School Conference Room

MEETING CALLED BY	Dr. Ashley Kennerly on behalf of Chairperson- Gayla Roland
TYPE OF MEETING	Regular Meeting
PRINCIPAL	Dr. Ashley Kennerly
NOTE TAKER	Lindsey Roberson/Emily Robinette
BOARD ATTENDEES	Dr. Ashley Kennerly Rachel Blend Lindsay Roberson Jennifer Carter Gayla Roland Emily Robinette Lauren Grimsley
GUEST ATTENDESS	none

Agenda Items

TIME ALLOTTED: 7 min

TOPIC: Call to Order

PRESENTER: Dr. Kennerly

DISCUSSION		
Welcome and Introductions		
Agenda Review		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TIME ALLOTTED: 18 min

TOPIC: School Council Training

PRESENTER: Dr. Kennerly

DISCUSSION		
Review of district provided training powerpoint and discussion or responsibilities of council members		
Discussion of officer responsibilities		
CONCLUSIONS		



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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TIME ALLOTTED: 5 min TOPIC: Election of Officers PRESENTER: Dr. Kennerly

DISCUSSION		
Chair- Gayla Roland elected as Chair		
Vice Chair- Rachel Blend elected as Vice Chair		
Secretary- Lindsay Roberson elected as Secretary		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TIME ALLOTTED: 5 min TOPIC: CCSD Back to School Updates PRESENTER: Dr. Kennerly

DISCUSSION		
CCSD Enrollment		
<ul style="list-style-type: none"> Council reviewed enrollment numbers for Sixes. We currently have 705 students enrolled. We are an open enrollment school due to our ability to serve more students that are currently enrolled. 		
Attendance Expectations		
<ul style="list-style-type: none"> All attendance recording is back to “pre-COVID” coding. There is no longer a “COVID” sick coding, it is simply an excused “sick” absence when an excuse note is received by the school. Our pre-COVID attendance averaged around 98%. Our current attendance averages 95.1%. This is consistent with other schools in the district. We have started teacher attendance check ins. If a student is absent for 2 consecutive days, teacher calls to check in. District has also started sending automated notices home after set number of absences (ex: 5, 7, etc.). We are using incentives to encourage student attendance during our PBIS Flight Missions. Students can earn “brag tags” and work towards collecting all 4 (1 for each quarter). All communication from the school to families regarding their child’s attendance is in regard to unexcused absences. 		



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Visitors

- Sixes opened our doors to school visitors beginning on September 1. Thank you to our parents and community for understanding the need to establish and practice safety routines prior to opening our doors to our community.
- Our Gradparent Breakfasts last week were a huge success! We served over 1,100 breakfasts to students and their grand parents. Thank you to all who participated and made this event possible.

CONCLUSIONS

Committee agrees to consider other ideas for increasing motivation for school attendance within the community. We will discuss ideas at our next meeting.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Brainstorm ideas for increasing community engagement with student attendance	All council members	Nov 29

TIME ALLOTTED: 10 min

TOPIC: Sixes Updates

PRESENTER: Dr. Kennerly

DISCUSSION

School Improvement Plan (SIP)

- Our SIP draft will be presented before the school board meeting this Thursday (Sept 15).
- 2 goals: ELA and Math, both goals are being carried over from our 2021-2022 SY SIP
- We have determined 3 action steps under each goal:
 - Goal 1: ELA
 - Teacher clarity
 - Goal setting/feedback
 - Relationships
 - Goal 2: Math
 - Small groups
 - Academic vocabulary
 - Relationships

Shine Bright Award

- Our Shine Bright Award is awarded monthly to a staff member for recognition of their hard work at Sixes. Our August recipient is Ms. Julianne Conrad. Ms. Conrad was recognized for her hard work in creating parent resources related to fall benchmark data. She provided clear explanation of student scores and resources/suggestions for how parents can help their child meet learning goals.



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PBIS Flight Mission

- Sixes PBIS committee has worked hard to create a realignment and reformatting of our PBIS behavior matrix. This has made it more kid-friendly and easier for teachers to incorporate into their conversations with students.
- We have plans to encourage students to memorize the new matrix term “Safety, Teamwork, Attitude, Respect” with an incentive to receive a flight mission bracket.

Fundraising Initiatives

- 60 for Sixes began on Monday and is off to a great start! We raised ~\$3100 on the first day.
- We will continue to use fundraised money toward paying off the remainder balance on our Walking Track (continued from last year).
- We are also work (with PTA) to fundraise for new technology- replacing devices as they reach “end of life” and are no longer useable.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TIME ALLOTTED: 10 min

TOPIC: Leadership Qualities Document

PRESENTER: Gayla Roland

DISCUSSION		
Leadership Qualities Document Review		
<ul style="list-style-type: none"> • Review of example Leadership Qualities Document • Discussion of new ideas to incorporate into former document 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

AJOURNMENT CALLED BY	Gayla Roland
TIME	8:10 am
NEXT MEETING	Tuesday, November 29, 2022- 7:05 pm

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