SCHOOL COUNCIL MEETING MINUTES

[_____] Mill Creek Middle School - School Council
September 27, 2021

1. Call to Order – The September 27, 2021 meeting of the Mill Creek School Council was called to order by Matthew May at 8:04 AM and seconded by Alan Johnson.

2. Pledge of Allegiance – Mr. May led the council in the Pledge of Allegiance.

3. Approval of Agenda – The agenda was reviewed and approved by the council.

4. Approval of Minutes - Mr. May showed the council where previous minutes from meetings in prior years could be found on the school website. Mr. May also explained that another copy of meeting minutes could be found in the front office of Mill Creek.

5. Presentation to School Council

   School Councils: Organizations and Procedures- Matthew May

   - Mr. May reviewed a presentation with the school council. The presentation serves as the required training for school council members. The Georgia law establishing school councils was reviewed, the roles and functions of the council, and the roles such as chair, vice chair, and secretary were discussed. _____

6. Report of the Principal

   Update on Mill Creek – Mr. May provided an update on Mill Creek so far during the 2021-2022 school year.

   - Enrollment – Enrollment is just over 1300. The 6th grade class was smaller this year, causing our overall numbers to drop. The number of students electing digital instruction due to Covid was only 34 this year compared to over 400 at the start of the 2019-2020 school year.

   - Staffing/Courses- Mill Creek is currently fully staffed. Mill Creek has one teacher retiring on September 30. A replacement teacher has been hired and will begin October 1. Mr. May described the process that Mill Creek uses to fill vacancies. The goal is to always hire the best possible teacher. Mr. May also described courses new to Mill Creek. Mill Creek is offering a new Drama course and Computer Science course. The courses are intended to expose students to potential career opportunities and provide students with additional performing arts experiences. Mr. May also gave an update on the Healthcare Science Class which is in its second year of existence. Nurse Molina has moved from the Clinic/School Nurse to the teaching position for this course.

   - Communication: Mr. May explained the use of ParentSquare which is the new communication tool being used this year to provide updates and information to parents.

- Digital Instruction: Mill Creek is handling digital instruction in house. This allows Mill Creek students to be served by Mill Creek teachers. It also reduces the potential problems as they can be handled in house and allow for easy transition for students when they wish to return to in person instruction. The students would have the same teacher all year and lessons would be live stremed or recorded and posted to Canvas.

7. Old Business

   None

8. New Business

   - Election of Chair, Vice Chair, Secretary- Alan Johnson was elected Chair, Sara Bolden was elected Vice Chair, and Scott Steinbrenner was elected Secretary.

   - Review and Adoption of 2021-2022 Leadership Qualities of a Principal - The council reviewed the 2020-2021 Leadership Qualities of a Principal for Mill Creek. Each quality was discussed and reviewed. Alan Johnson made a motion to adopt the qualities as is for the 2021-2022 school year. Samantha Daugherty seconded the motion and the qualities were adopted by the council.

9. Adjournment – Scott Steinbrenner made a motion to adjourn the meeting at 9:08 AM and was seconded by Christina Ritzmann and Alan Johnson.

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