



# Agenda Request Form

Meeting Date	Agenda Item Number
October 21, 2021	D-2

Title
Authorization to Declare Surplus Property and Dispose of Said Property at Public Auction
Requested Action
School Board Consideration of Superintendent's Recommendation for Approval of Declaring Surplus Property and Disposing of Said Property at Public Auction
Summary Explanation and Background
<p>Annually the Superintendent and staff identify School District property as surplus and seek Board approval to dispose of surplus at a public auction.</p> <p>School Administration Staff has the first opportunity to preview surplus property in order to determine if a need exists for it prior to the final sale date. Pursuant to written systemic partnership agreements, outside agencies will then be allowed to preview the surplus items.</p> <p>The annual surplus sale date is set for Saturday, November 13, 2021 to be held at the Central Distribution Warehouse. The property has been inspected by Procurement, Technology, and Special Education Staff to ensure that it is not usable for current CCSD educational programs.</p>
Priority Area
Organizational and Operational Effectiveness
Financial Impact
2021-22 Budget Includes a Revenue Line Item of \$76,255 for Disposal of Surplus.
Exhibits: (List)
Surplus Property Summary
Source of Additional Information
Kenneth Owen 770.479.1871 Jeff Waderich 770.479.1871

CCSD Surplus Sale  
November 13, 2021 Preview: 8:00am Sale Begins: 9:00am  
Central Distribution Warehouse  
201 Mountain Brook Court  
Canton, GA 30115

School Principals and Department Heads have determined items in surplus inventory unusable primarily due to items being outdated or damaged and the cost to upgrade or repair exceeds the replacement cost. Items in surplus inventory include the following:

**Classroom and Office Furniture**

Desks (Metal, Wood and Administrative), Chairs (Student, Teachers, Administrative and folding), Tables (Rectangular, Round, Kidney, Folding, Computer and Printer), Dry Erase Boards, Cabinets (Wooden, Metal File and Storage), Bookcases, Art Easels, Globes, Study Carrels, Cubbies, Shelving, Sofas (Large and Small), Lunchroom Tables, Podiums, Sand Table, Clinic Bed

**Equipment**

Televisions, TV Stands, Projectors, Cassette Players, Headphones, AV Carts, Video Cameras, VCR/DVD Players, Microscopes, Computer Keyboard Trays, Washers, Dryers, Dishwashers, Coffee Maker, Misc. Science Equipment, Music Stands, Pull Down Maps and Screens,

**Miscellaneous Office**

Shredders, Laminators, Paper Cutters, Sorters, File Holders, Three-Hole Punch, Printer/Toner Cartridges, Clocks, Calculators, Cash Drawer, Electric Pencil Sharpeners, Adding Machines

**School Food Services**

Hobart Mixer Stand, Milk Coolers, Serving Line Components, Microwaves, Proofer/Warmer, Small School Food Services Items (Knives, Spoons, Forks, Cutters, Peelers, Pans, Bowls, Spatulas, Scoops,) Cambro Containers, Refrigerators, Stoves, Dishwasher, Scales, Metro Rack Shelving, Drink Containers, Hot/Cold Pass Throughs, Bread Rack, Electric Can Openers

**Support Services**

Misc. DeWalt Power Tools (18V,20V), Misc. Milwaukee Power Tools, Starrett Transit and Mount, Gym Light Fixtures, Pressure Washer, Hydraulic Press, Drill Press, Band Saws, Miller Welders, Lincoln Welders, Grinders, Scotchman Shear, AC Compressors, Duct Seamer, Scroll Saws, Skill Saws, Torch Gauge System, John Deere Tractors (Models 1070, 990, 870), Brush Cutters, Impact Wrench, Classroom Mobile Units, Wire auger with Bits, Misc. Hand Tools, Yale Forklift with charger, Yale Electric Pallet Jack

**Transportation**

(1) 2004 Freightliner School Bus mileage 132,162, (24) 2005 Freightliner School Buses mileage ranging from 168,126 - 273,200, 2001 Ford F-250 223,786 miles, 2007 Ford Crown Vic 164,275 miles, 1988 GMC Van 160,901 miles, 1993 International Box Truck with Liftgate 363,505 miles, (4) Equipment Trailers, Horse Trailer, Brake Lathe, Transmission Machine, Tire Balancer, OTC Diagnostic Equipment, Brake Bleeder Kit

**Miscellaneous**

Partitions, Rugs, Weightlifting Equipment, Ticket Booths, PE Equipment, Special Needs Equipment, Chicken Brooder, Incubator, Poultry Laying Cage, Sound System (Sound Board, Horns and Subwoofers), Changing Table, Sewing Machines, Lighting Board, Sensory Table, Dell Server Cabinets, Kilns, Athletic Uniforms (Basketball and Cheerleading)