Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
November 19, 2020	D-2

Title

Authorization to Declare Surplus Property and Dispose of Said Property

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Declaring Surplus Property and Disposing of Said Property

Summary Explanation and Background

Annually the Superintendent and staff identify School District property as surplus and seek School Board approval to dispose of surplus according to Board Policy DO - School Properties Disposal Procedures.

Rather than the usual in-person annual surplus sale, items will be advertised on the School District website and sent to registered vendors this year, along with instructions relative to submitting bids and a deadline for doing so. Sealed bids received prior to the published deadline will be reviewed by staff and the highest bid will be accepted for each item. The entire process will be completed prior to the end of the 2020-21 fiscal year. The property listed has been inspected by appropriate staff to ensure it is not usable for current CCSD educational programs.

School administration staff has the first opportunity to preview surplus property in order to determine if a need exists for it prior to the final sale date. Pursuant to written systemic partnership agreements, outside agencies will then be allowed to preview the surplus items prior to the sealed bid process.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

2020-21 Budget Includes a Revenue Line Item of $12,634 for Inventory Adjustment.

Exhibits: (List)

Surplus Property Summary

Source of Additional Information

Kenneth Owen	770.479.1871
Jeff Waderich	770.479.1871

CCSD Surplus List

School Principals and Department Heads have determined inventory surplus items listed below are unusable primarily due to items being outdated or damaged and the cost to upgrade or repair exceeds the replacement cost.

The following items will be offered to the public via an online bidding process, date to be determined.

Equipment

Alcatel Lucent Telephone System (1,716 pieces)

Transportation

1998 Horse Trailer, Utility Trailer (year unknown)