Cherokee County School District

AGENDA

School Board Meeting

School Board Auditorium
at the Dr. Frank R. Petruzielo Educational Services Facility

6:00 p.m.

March 19, 2020

- **Call to Order**
- **Pledge of Allegiance/Inspiration**
- **Adoption of Superintendent's Recommended Agenda for March 19, 2020 School Board Meeting**
- **Approval of Minutes of the February 13, 2020 School Board Meeting**
- **Approval of Consent Agenda for March 19, 2020 School Board Meeting**
- **Public Participation**

A. Resolutions/Recognition

1. **School Board Recognition of School Board Members During School Board Member Appreciation Week**

B. School Board Members

C. School Board Policies

D. Financial Management

1. **School Board Consideration of Superintendent's Recommendation for Approval of February 2020 Financial Report and Sales Tax Update**

E. Curriculum and Instruction

F. Support Services

1. **School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects**

2. **School Board Consideration of Superintendent's Recommendation for Approval of the Special Lease Agreements**

3. **School Board Consideration of Superintendent's Recommendation for Approval of Proposals for the Construction of the Woodstock Middle School Classroom Addition and Woodstock High School Auxiliary Gym**

G. Human Resources

1. **School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

H. School Board Attorney

I. Superintendent of Schools

1. **School Board Consideration of Superintendent's Recommendation for Authorization to Continue Paying Eligible Employees During the COVID-19 Closure**

- **Executive Session**
  -- **Student Discipline Matter**

- **Adjournment**

CHEROKEE COUNTY BOARD OF EDUCATION

OFFICE OF THE SUPERINTENDENT

Thursday, February 13, 2020

MINUTES OF REGULAR BOARD MEETING
7:00 p.m.

The Cherokee County Board of Education called its regular meeting to order at 7:00 p.m. on Thursday, February 13, 2020 in the School Board Auditorium at the Dr. Frank R. Petruzielo Educational Services Facility, 1205 Bluffs Parkway, Canton, Georgia. Present were: School Board Chair Kyla Cromer; Vice-Chair Kelly Poole; Members John Harmon, Patsy Jordan, Clark Menard and Robert Rechsteiner; Superintendent Dr. Brian V. Hightower; and, Attorney Tom Roach. School Board Member Mike Chapman was not in attendance.

Call to Order

The call to order by Kyla Cromer was followed by the Pledge of Allegiance to the Flag of the United States of America, led by Avery Elementary School student Ansleigh Estep.

A brief inspirational story was shared by Patsy Jordan.

Approval of Agenda

On a motion by Kelly Poole seconded by Patsy Jordan and carried, the Board unanimously adopted the Superintendent's recommended agenda (*6-0 vote).*

Minutes for Approval

On a motion by Clark Menard seconded by John Harmon and carried, the Board approved the minutes from the January 16, 2020 School Board Meeting *(6-0 vote).*

Consent Agenda

Following identification of those agenda items, Board Members and members of the public indicated they would like considered separately, a motion was made by Patsy Jordan seconded by Kelly Poole and carried, to approve the Consent Agenda, for the remaining items - identified by asterisks (*6-0 vote).*

PUBLIC PARTICIPATION

One member of the public signed up to address the School Board.

A. RESOLUTIONS/RECOGNITIONS/PARTNERSHIPS

A-1. School Board Recognition of Students' Academic Achievement with the 2020 Yes I Can Awards

(Recognized)

A-2. School Board Recognition of Mill Creek Middle School Teacher Ann-Margaret Somers -- Selected as 2019-20 Teacher Fellows by the Northrop Grumman Foundation and National Science Teaching Association (NSTA)

(Recognized)

A-3. School Board Recognition of Woodstock High School Junior Thomas Arntzen for Achieving a Perfect ACT Score

(Recognized)

A-4. School Board Recognition of 2019-20 STAR Students and STAR Teachers

(Recognized)

A-5. School Board Recognition of Woodstock High School Athletic Director Chris Bennett as Region 4-7A Athletic Director of the Year

(Recognized)

A-6. School Board Recognition of 2019-20 Middle School County Academic Bowl Team Champions Freedom Middle School

(Recognized)

A-7. School Board Recognition of Etowah High School Senior Faith Ediae-Holly -- Georgia HOSA State President

(Recognized)

A-8. School Board Recognition of Etowah High School Senior Savannah Bray -- 2019-20 Gatorade Georgia Volleyball Player of the Year

(Recognized)

***A-9. School Board Approval of a Resolution Recognizing February 25, 2020 as "PTA Day in the Cherokee County School District"**

(Approved)

***A-10. School Board Consideration of Superintendent's Recommendation to Approve Renewal of Partnership Agreements with Optimists and Georgia Commute Schools**

(Approved)

B. SCHOOL BOARD MEMBERS/STUDENT ADVISOR TO THE SCHOOL BOARD

***B-1. School Board Approval of Application for Georgia School Boards Association (GSBA) Governance Team Recognition - - Exemplary Board Level III**

(Approved)

B-2. School Board Approval of Delegate and Alternate for 2020 Georgia School Boards Association (GSBA) Delegate Assembly

(Approved)

Motion was made by Patsy Jordan, seconded by Kelly Poole and carried to nominate Robert Rechsteiner as Delegate for 2020 Georgia School Boards Association (GSBA) Delegate Assembly *(6-0 vote)*.

Motion was made by Patsy Jordan, seconded by Clark Menard and carried to nominate John Harmon as Alternate for 2020 Georgia School Boards Association (GSBA) Delegate Assembly *(6-0 vote)*.

C. SCHOOL BOARD POLICIES

D. FINANCIAL MANAGEMENT

***D-1. School Board Consideration of Superintendent's Recommendation for Approval of January 2020 Financial Report and Sales Tax Update**

(Approved)

E. CURRICULUM AND INSTRUCTION

***E-1. School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

(Approved)

***E-2. School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

(Approved)

F. SUPPORT SERVICES

***F-1. School Board Consideration of Superintendent's Recommendation for Approval of Georgia Department of Transportation Land Purchase and Permanent Construction Easement Offer**

(Approved)

***F-2. School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects**

(Approved)

***F-3. School Board Consideration of Superintendent's Recommendation for Approval of the Special Lease Agreements**

(Approved)

F-4. School Board Consideration of Superintendent's Recommendation for Approval of Proposals for the Construction of the New Sequoyah High School Healthcare Science Lab

(Approved)

Motion was made by Patsy Jordan, seconded by Kelly Poole and carried to Approve the proposal from Albion Scaccia Enterprises, LLC for the Construction of Sequoyah HS Healthcare Science lab *(6-0 vote)*.

G. HUMAN RESOURCES

***G-1. School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

(Approved)

H. SCHOOL BOARD ATTORNEY

School Board Attorney Comments:

- School Board Training Plan to Complete SY2019-20

I. SUPERINTENDENT OF SCHOOLS

***I-1. School Board Consideration of Superintendent's Recommendation for Approval of SY2019-20 Attendance Area Map Correction**

(Approved)

Informational Items:

- Update on Current Topics
  - High School Graduation Ceremonies
  - School Board Meeting Dates SY2020-21
  - Technology Plan
  - Stop Arm Camera Pilot Beginning Spring 2020
  - SEL Parent University for Each Innovation Zone
  - Reviewing Attendance Zones for Special Needs Students to Align with Home Feeder pattern
- Reminders: CCSD Job Fair and CCEF Gala on March 7th

ADJOURNMENT

Motion was made by Kelly Poole, seconded by Patsy Jordan and carried to adjourn to Executive Session to discuss a Student Discipline Matter *(O.C.G.A. Section 20-2-757)* at 8:13 p.m. *(6-0 vote)*.

Motion was made by Kelly Poole, seconded by John Harmon and carried to exit Executive Session at 8:29 p.m. *(6-0 vote)*.

Motion was made by Clark Menard, seconded by Patsy Jordan and carried to return to Open Session at 8:30 p.m. *(6-0 vote)*.

Motion was made by Patsy Jordan, seconded by Kelly Poole and carried to Uphold the findings and Disposition of the Discipline Tribunal Panel for Tribunal #19-142443 *(6-0 vote)*.

The School Board adjourned at 8:36 p.m.

_____ _____

School Board Chair Secretary

CHEROKEE COUNTY BOARD OF EDUCATION

AFFIDAVIT

The undersigned members of the Cherokee County Board of Education, under oath, certify that an Executive Session of the Board of Education was duly called and approved by majority vote in open session in accordance with O.C.G.A. §50-14-4 on 2/13/2020. The only matter(s) considered or discussed during the closed executive session of its meeting is/are as checked below:

X	To review an appeal from a Student Disciplinary Tribunal [Hearing Officer, Panel]; (O.C.G.A. Section 20-2-757)
_____	To consider a matter involving the disclosure of personally identifiable information from a student's educational records; (20 U.S.C. Section 1232g.)
_____	To discuss the future acquisition of real estate; (O.C.G.A. Section 50-14-3 (4))
_____	To discuss or deliberate upon appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee; (O.C.G.A. Section 50-14-3 (6))
_____	To consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the school district or an officer or employee or in which the officer or employee may be directly involved; (O.C.G.A. Section 50-14-2).

The members of the Board Of Education present for the executive session further certify and acknowledge that all discussions and proceeding conducted in executive session shall remain strictly confidential.

This 13 day of Feb, 2020.

Renee Coleman

Sworn to and subscribed before
me on the above indicated date:

Notary Public
My Commission Expires: Dec 6, 2021

RENEE COLEMAN NOTARY PUBLIC CHEROKEE COUNTY, GEORGIA MY COMMISSION EXPIRES DECEMBER 06, 2021

Kyla Cromer

Kelly Poole

Agenda Request Form

Meeting Date	Agenda Item Number
March 19, 2020	A-1

Title

Recognition of School Board Members During School Board Member Appreciation Week

Requested Action

School Board Recognition of School Board Members During School Board Member Appreciation Week

Summary Explanation and Background

The Georgia School Boards Association (GSBA) has announced the week of March 16-20, 2020 as "School Board Member Appreciation Week." The Cherokee County School District joins a statewide celebration this week to salute the efforts of local school board members. As constitutional officers of Georgia, school board members are responsible for setting educational policies, employing school personnel, providing buildings and equipment, operating a transportation system and disbursing school funds. As community leaders, school board members serve as advocates for the children in local public schools and must study, evaluate and decide what actions are in the best interest of those students.

The Cherokee County School Board has, in the past, been named a School Board of Distinction by GSBA and commended for governance and leadership by AdvancED. Thank you for your dedication and hard work on behalf of the children of Cherokee County!

Priority Area

Organizational and Operational Effectiveness; Positive Culture and Climate

Financial Impact

N/A

Exhibits: (List)

N/A

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Barbara Jacoby	770.479.1871

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 19, 2020	D-1

Title

February 2020 Financial Report and Sales Tax Update

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of February 2020 Financial Report and Sales Tax Update

Summary Explanation and Background

Financial Report for February 2020

See Attached Reports

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

Financial Report and Sales Tax Update

Source of Additional Information

Kenneth Owen	770.479.1871
Dr. Brian V. Hightower	770.479.1871

CHEROKEE COUNTY BOARD OF EDUCATION

Dr. Brian V. Hightower, Superintendent
Kenneth Owen, Chief Financial Officer

FINANCIAL REPORT
FEBRUARY 2020

General Fund

For the month ending February 29, 2020, the eighth month of the 2019-20 Fiscal Year, the School District's Operating Account (General Fund) has received $308,107,243 in revenue (year-to-date) consisting of state funds of $121,295,905 (52% of budget), $174,631,308 local taxes (95% of budgeted amount), and other funds of $12,180,030 (91% of budget). All operating expenditures of $260,416,461 (61% of budget) are within the Board of Education's approved 2019-20 budget.

Building Fund/EdSPLOST Collections

The Capital Outlay Fund balance of $44,633,818 as of February 29, 2020 reflects Special Purpose Local Option Sales Tax for Education (EdSPLOST) collections, proceeds of bond sales for capital outlay purposes, less bond refundings, transfers from the General Fund, bond issuance costs, and capital outlay expenses paid.

Cherokee County School District received $3,457,342 in February 2020, for the month of January 2020, the 25th month of 60 monthly sales tax collections for the 2018-2022 EdSPLOST. Collections received were above projections (detail included) for the month by $823,768 and above cumulative projections by $16,498,680.

EdSPLOST collections are accumulated within the Building Fund to be used for specified capital outlay purchases (limited pay-as-you-go) and transferred to the Debt Service Fund at the appropriate time to meet annual bond obligations (January and July). Excess EdSPLOST collections above projections are used to meet critical capital outlay needs and/or transferred to the Debt Service Fund as a safeguard against future negative economic conditions, assuring the School District can meet future bond payments.

Debt Service Fund

The Debt Service Fund balance as of February 29, 2020 is $70,376,839 representing funds accumulated from EdSPLOST collections, collections from the one mill of property tax approved by the School Board, interest earned from investments and Invested Sinking Fund earnings. The Invested Sinking Fund is attached to the Series 2010B Bond issuance and is structured to fully pay the annual debt service on the Series 2010B bonds through January 2028. Annual Debt Service payments are made in February and August of each year, according to the Debt Service Schedule published annually in the Cherokee County School District Budget Book.

Federal/State/Competitive Grants and School Nutrition Funds

The School Nutrition Fund Balance as of February 29, 2020 is $7,560,663 and represents the difference between revenues from all sources and all expenditures. This amount is held in reserve to cover potential funding shortfalls or unexpected expenses.

Federal, State and Competitive grant funds are annually awarded to the School District based on funding formulas (Federal Title Programs) and/or program applications (State and competitive grants). As funds are expended, reimbursements are sought from the various programs. Local funds are not intended to cover shortfalls within grant programs nor are grants intended to carry a fund balance.

Cherokee County School District
FINANCIAL REPORT
AS OF FEBRUARY 29, 2020

BALANCE SHEET

	GENERAL FUND	DEBT SERVICE FUND	BUILDING FUND	FED FUNDS AND SCHOOL NUTRITION	TOTAL
ASSETS					
Cash	$ 113,791,800	$ 50,185,729	$ 44,633,818	$ 3,618,413	$ 212,229,760
Investments	1,010,503	20,191,110	-	-	21,201,613
Inventory	209,608	-	-	762,915	972,523
Accounts Receivable	724,693	-	-	4,821,242	5,545,935
TOTAL ASSETS	$ 115,736,604	$ 70,376,839	$ 44,633,818	$ 9,202,570	$ 239,949,831
LIABILITIES					
Salaries and Benefits Payable	$ 12,851,371	$ -	$ -	$ 739,313	$ 13,590,684
Accounts Payable	5,002	-	-	902,594	907,596
FUND BALANCE					
Fund Balance 2/29/2020	102,880,231	70,376,839	44,633,818	7,560,663	225,451,551
TOTAL LIABILITIES AND FUND BALANCE	$ 115,736,604	$ 70,376,839	$ 44,633,818	$ 9,202,570	$ 239,949,831

REVENUE AND EXPENSE

Revenue	$ 308,107,243	$ 34,391,150	$ 67,643,895	$ 21,835,834	$ 431,978,122
Expense	260,416,461	36,849,844	37,273,260	21,040,544	355,580,109
Excess Revenue over Expense	47,690,782	(2,458,694)	30,370,635	795,290	$ 76,398,013
BEGINNING FUND BALANCE 7/01/2019	55,189,449	72,835,533	14,263,183	6,765,373	149,053,538
ENDING FUND BALANCE 2/29/2020	**$ 102,880,231**	**$ 70,376,839**	**$ 44,633,818**	**$ 7,560,663**	**$ 225,451,551**

General Fund
Comparison of Budget to Actual
July 1, 2019 to February 29, 2020

Description	2019-20 Budget	Year to Date	Available Budget
Revenue			
Federal	$ 168,238	131,878	$ 36,360
Local	184,402,912	174,631,308	9,771,604
State	232,765,766	121,295,905	111,469,861
Other	3,490,472	2,298,152	1,192,320
Tan	9,750,000	9,750,000	-
Total Revenue	**$ 430,577,388**	**308,107,243**	$ 122,470,145
Expense			
Instructional Services	$ 289,098,233	$ 168,580,811	$ 120,517,422
Pupil Services	17,150,954	10,269,961	6,880,993
Improvement of Instructional Services	14,544,707	9,898,894	4,645,813
Instructional Staff Training	486,551	439,013	47,538
Educational Media Services	5,213,589	3,055,576	2,158,013
General Administration	3,092,156	2,202,774	889,382
School Administration	26,938,663	17,320,570	9,618,093
Support Services - Business	2,887,636	1,937,560	950,076
Maintenance & Operation of Plant	30,788,776	18,097,125	12,691,651
Student Transportation Services	22,700,754	14,577,245	8,123,509
Support Services - Central	4,860,206	3,311,196	1,549,010
Facilities Acquisition and Construction Services	317,155	182,359	134,796
Outgoing Transfers	1,777,096	750,000	1,027,096
Debt Service	9,777,659	9,793,377	(15,718)
Total Expense	**$ 429,634,135**	**$ 260,416,461**	$ 169,217,674
Excess Revenue over Expense	**$ 943,253**	**$ 47,690,782**	$ (46,747,529)

1% SALES TAX (2018-2022)
COMPARISON OF COLLECTIONS
THROUGH FEBRUARY 2020

REPORTING MONTH	60 MONTH COLLECTION PERIOD	PROJECTED COLLECTIONS	BOE 1% COLLECTIONS	DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS
February 2018	**January 2018 (1)**	$ 2,482,396	$ 2,974,362	$ 491,966
March 2018	**February 2018 (2)**	2,569,511	2,610,220	40,709
April 2018	**March 2018 (3)**	2,735,881	3,482,968	747,087
May 2018	**April 2018 (4)**	2,726,393	3,174,263	447,870
June 2018	**May 2018 (5)**	2,796,817	3,361,741	564,924
July 2018	**June 2018 (6)**	2,841,541	3,476,673	635,132
August 2018	**July 2018 (7)**	2,871,634	3,479,906	608,272
September 2018	**August 2018 (8)**	2,818,552	3,366,506	547,954
October 2018	**September 2018 (9)**	2,792,606	3,108,962	316,356
November 2018	**October 2018 (10)**	2,736,315	3,627,964	891,649
December 2018	**November 2018 (11)**	2,906,999	3,499,055	592,056
January 2019	**December 2018 (12)**	3,588,310	4,145,833	557,523
February 2019	**January 2019 (13)**	2,556,868	3,278,360	721,492
March 2019	**February 2019 (14)**	2,646,596	3,135,700	489,104
April 2019	**March 2019 (15)**	2,817,958	3,559,057	741,099
May 2019	**April 2019 (16)**	2,808,185	3,717,585	909,400
June 2019	**May 2019 (17)**	2,880,722	3,800,003	919,281
July 2019	**June 2019 (18)**	2,926,787	3,621,310	694,523
August 2019	**July 2019 (19)**	2,957,783	3,871,832	914,049
September 2019	**August 2019 (20)**	2,903,109	3,627,866	724,757

1% SALES TAX (2018-2022)
COMPARISON OF COLLECTIONS
THROUGH FEBRUARY 2020

REPORTING MONTH	60 MONTH COLLECTION PERIOD	PROJECTED COLLECTIONS	BOE 1% COLLECTIONS	DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS
October 2019	**September 2019 (21)**	2,876,384	3,587,669	711,285
November 2019	**October 2019 (22)**	2,818,405	3,686,737	868,332
December 2019	**November 2019 (23)**	2,994,209	3,760,601	766,392
January 2020	**December 2019 (24)**	3,695,959	4,469,659	773,700
February 2020	**January 2020 (25)**	2,633,574	3,457,342	823,768
		$ 71,383,494	$ 87,882,174	$ 16,498,680

CHEROKEE COUNTY SCHOOL DISTRICT
1% SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST)
2018-2022 PROJECTED COLLECTIONS

	2018	2018-19	2019-20	2020-21	2021-22	2022
July	$ -	$ 2,871,634	$ 2,957,783	$ 3,046,516	$ 3,137,912	$ 3,232,049
August	$ -	$ 2,818,552	$ 2,903,109	$ 2,990,202	$ 3,079,908	$ 3,172,306
September	$ -	$ 2,792,606	$ 2,876,384	$ 2,962,676	$ 3,051,556	$ 3,143,103
October	$ -	$ 2,736,315	$ 2,818,405	$ 2,902,957	$ 2,990,046	$ 3,079,747
November	$ -	$ 2,906,999	$ 2,994,209	$ 3,084,035	$ 3,176,556	$ 3,271,853
December	$ -	$ 3,588,310	$ 3,695,959	$ 3,806,838	$ 3,921,043	$ 4,038,675
January	$ 2,482,396	$ 2,556,868	$ 2,633,574	$ 2,712,581	$ 2,793,958	$ -
February	$ 2,569,511	$ 2,646,596	$ 2,725,994	$ 2,807,774	$ 2,892,007	$ -
March	$ 2,735,881	$ 2,817,958	$ 2,902,497	$ 2,989,571	$ 3,079,259	$ -
April	$ 2,726,393	$ 2,808,185	$ 2,892,430	$ 2,979,203	$ 3,068,579	$ -
May	$ 2,796,817	$ 2,880,722	$ 2,967,144	$ 3,056,158	$ 3,147,843	$ -
June	$ 2,841,541	$ 2,926,787	$ 3,014,591	$ 3,105,029	$ 3,198,180	$ -
Total by Fiscal Year	$ 16,152,539	$ 34,351,532	$ 35,382,079	$ 36,443,540	$ 37,536,847	$ 19,937,733
Total Projected Collections						$ 179,804,270

The amount shown in each month is the expected collection amount. Actual receipt would occur in the subsequent month.

Revised August 28, 2017

Agenda Request Form

Meeting Date	Agenda Item Number
March 19, 2020	F-1

Title

Monthly Update on Capital Outlay Projects

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects

Summary Explanation and Background

See the attached report from the Chief Support Services Officer regarding the status of the current Capital Outlay Projects.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

See Attachment

Source of Additional Information

William J. Sebring	770.479.1871
Steve Werner	770.479.1871

Cherokee County School District

DATE: 10 March 2020

TO: Dr. Brian V. Hightower
Superintendent of Schools

FROM: William J. Sebring
Chief Support Services Officer

SUBJECT: Construction Status Reports

Capital Improvements staff has reviewed the architect's monthly status report on the current construction projects. A summary of the progress for each project is shown below:

Creekview HS Agri-Science Lab

- Temporary construction fencing and erosion control is in place.
- Site grading and utility excavation is underway.
- This project is scheduled for completion December 2020.

Mill Creek MS Classroom Addition

- Contractor continues to complete punch list items.
- Certificate of Occupancy received.
- Data cabling is underway.
- Purchase Orders for classroom furniture and equipment have been secured.
- Distribution of received furniture and equipment is in progress.
- This project is scheduled for completion August 2020.

Sequoyah HS Healthcare Science Lab

- Contract, Certificate of Insurance and Payment/Performance Bonds have been secured.
- Preconstruction and on-site introductory meetings were held on February 24, 2020 with school administration and the general contractor.
- Construction to begin April 06, 2020.
- This project is scheduled for completion July 27, 2020.

WJS

WJS/SW:mm
Attachments

1205 Bluffs Parkway
Canton, Georgia 30114
770.479.1871
www.cherokeek12.net

Creekview High School Agri-Science Lab



Aerial View



Site Grading – Pad Prep

Agenda Request Form

Meeting Date	Agenda Item Number
March 19, 2020	F-2

Title

Special Lease Agreements

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of the Special Lease Agreements

Summary Explanation and Background

Pursuant to the School Board's Community Use of System Facilities Policy (KG), special lease agreements applicable to non-school allied groups (users applying for extended use of school facilities who are required to pay rental fees) and for-profit summer camps, summer recreational leagues and/or any activities where Cherokee County School District employees are compensated, must be recommended by the Principal to the Superintendent for consideration of approval by the School Board prior to use of the facility. Extended use is defined as an event involving four or more consecutive days or for recurring activities.

Attached is a synopsis of detail of the special lease agreements, which adhere to the guidelines stipulated for such use and which have been approved by the Principal and Superintendent.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

See Attachment

Source of Additional Information

William J. Sebring	770.479.1871
Scott Krug	770.479.1871

Special Lease Agreements March 2020

School Facility: Holly Springs ES

Event Dates: Monday/Thursday – 3/20/20-5/29/20

Name of Organization: Georgia State Warriors

Director of Activity Name: Brian Giddens

Object or purpose: Basketball training

Term: 9 weeks

Areas: GYM

School Facility: LR Tippens Ed Center

Event Dates: Tuesday/Thursday – 3/23/20-6/11/20

Name of Organization: Wood Elite Skillz Training

Director of Activity Name: Quinton Wood

Object or purpose: Basketball practice

Term: 11 weeks

Areas: Gym

School Facility: Indian Knoll ES

Event Dates: Monday/Wednesday - 3/23/20-6/29/20

Name of Organization: Camp Gladiator

Director of Activity Name: Jeff Norris

Object or purpose: Boot Camp

Term: 14 weeks

Areas: Parking lot

School Facility: Hickory Flat ES

Event Dates: Tuesday/Thursday – 3/23/20-5/29/20

Name of Organization: Georgia State Warriors

Director of Activity Name: Randy Beck

Object or purpose: Basketball practice

Term: 9 weeks

Areas: Gym

School Facility: Creekland MS

Event Dates: Tuesday – 3/24/20-6/11/20

Name of Organization: Georgia State Warriors

Director of Activity Name: Wes Latimer

Object or purpose: Basketball Practice

Term: 12 weeks

Areas: Gym

School Facility: Clark Creek ES

Event Dates: Sunday – 4/1/20-6/30/20

Name of Organization: One Hope Church

Director of Activity Name: David Huffman

Object or purpose: Church Service

Term: 13 weeks

Areas: Cafeteria, classroom

School Facility: Carmel ES

Event Dates: 5/29/20-7/24/20

Name of Organization: CRPA

Director of Activity Name: Frankie Sanders

Object or purpose: Day Camp Adventure Express

Term: 8 weeks

Areas: Gym, classroom, playground

School Facility: Hickory Flat ES

Event Dates: 5/29/20-7/24/20

Name of Organization: CRPA

Director of Activity Name: Frankie Sanders

Object or purpose: Day Camp Adventure Express

Term: 8 weeks

Areas: Gym, playground

School Facility: Woodstock ES

Event Dates: 5/29/20-7/24/20

Name of Organization: CRPA

Director of Activity Name: Frankie Sanders

Object or purpose: Day Camp Adventure Express

Term: 8 weeks

Areas: Gym, one classroom, cafeteria, playground

School Facility: Cherokee North

Event Dates: Sunday – 7/1/20-6/30/21

Name of Organization: Embrace Church

Director of Activity Name: Steven Brumbeloe

Object or purpose: Church Service

Term: 52 weeks

Areas: Cafeteria and 3 classrooms

Agenda Request Form

Meeting Date	Agenda Item Number
March 19, 2020	F-3

Title

Construction of the Woodstock Middle School Classroom Addition and Woodstock High School Auxiliary Gym

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Proposals for the Construction of the Woodstock Middle School Classroom Addition and Woodstock High School Auxiliary Gym

Summary Explanation and Background

Proposals were received by the School District for construction of the Woodstock Middle School Classroom Addition and Woodstock High School Auxiliary Gym on February 25, 2020. Subsequently, all proposals for this construction project have been transmitted to School Board Members for their review and consideration. Upon review of all of the information provided, the School Board will take action on the Proposals for Construction.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

Funds for the project have been included in the Board Approved 2019-20 Capital Outlay Budget

Exhibits: (List)

Summary of Proposals will be provided at the March 19, 2020 School Board Meeting

Source of Additional Information

William J. Sebring	770.479.1871
Steve Werner	770.479.1871

Agenda Request Form

Meeting Date	Agenda Item Number
March 19, 2020	G-1

Title

Recommendations and Resignations/Terminations of Employment for Certified and Classified Personnel

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel

Summary Explanation and Background

The recommendations include the following items:

1. Certified Recommendations
2. Certified Resignations/Terminations of Employment
3. Classified Recommendations
4. Classified Transfers
5. Classified Resignations/Terminations of Employment

Priority Area

Quality Workforce

Financial Impact

N/A

Exhibits: (List)

Summary List of Recommendations

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Rick Beaulieu	770.479.1871

CERTIFIED RECOMMENDATIONS 03/19/2020

Last	First	Position	Location	Start Date
Van Ostrand	Jody	Teacher	Cherokee HS	03/16/20
Kemper	Matthew	Teacher	Etowah HS	03/30/20
Davis	Abigail	Teacher	Hasty ES	03/03/20
Eaves	Lori	Teacher	Teasley MS	02/24/20

CERTIFIED TRANSFERS 03/19/2020

Last	First	Position	Location	Start Date
Dutko	Julie	Assistant Principal to Principal	Ball Ground ES	07/08/20
Freedman	Matthew	Principal to Principal	Little River	07/08/20
Ritter	Debbie	Learning Support Specialist to Principal	Ralph Bunche Center	07/08/20
Jordan	Ann	Assistant Principal to Principal	Woodstock ES	07/08/20

CERTIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 03/19/2020

Last	First	Position	Location	End Date
Hendrix	Margie	Teacher	Ace Academy	05/29/20
Virostek	Philomena	Teacher	Ace Academy	05/29/20
Esser	Kimberly	Teacher	Avery ES	06/01/20
Lambert	Lauren	Teacher	Avery ES	06/01/20
Braswell	Brooke	Teacher	Ball Ground ES	06/01/20
Carr	Lynlee	Teacher	Ball Ground ES	06/01/20
Lee	Gennie	Teacher	Bascomb ES	05/29/20
Godfrey	Elizabeth	Teacher	Carmel ES	06/01/20
Mathis	Crystal	Teacher	Carmel ES	05/29/20
Romero	Miranda	Teacher	Carmel ES	06/01/20
Tucker	Maria	Teacher	Carmel ES	05/29/20
Franzman	Cayla	Teacher	Cherokee HS	06/01/20
Howell	Neil	Assistant Principal	Cherokee HS	05/29/20
Lange	Roy	Teacher	Cherokee HS	05/29/20
Matheny	Heidi	Teacher	Cherokee HS	06/01/20
Toner	Jacquie	Teacher	Cherokee HS	06/01/20
Webb	Kelly	Teacher	Cherokee HS	06/01/20
Cain	Crystal	Teacher	Creekland MS	05/29/20
Strand	Monica	Teacher	Creekland MS	05/29/20
Ard	Cleve	Teacher	Creekview HS	05/29/20
Higgins	Kevin	Assistant Principal	Creekview HS	06/10/20
McManus	Kathryn	Teacher	Creekview HS	05/29/20
Nolan	Roger	Teacher	Creekview HS	05/29/20
Wheeler	Justin	Teacher	Creekview HS	06/01/20
Pracht	Lindsey	Teacher	Dean Rusk MS	06/01/20
Williams	Ricky	Teacher	Dean Rusk MS	05/29/20
King	Sarah	Teacher	ET Booth MS	06/01/20
Rinehart	Karen	Teacher	ET Booth MS	05/29/20
Robertson	Kim	Teacher	Etowah HS	05/29/20
Ballew	Annabel	Teacher	Freedom MS	06/01/20
Hamilton	Haley	Teacher	Freedom MS	06/01/20
Whitaker	Amber	Teacher	Freedom MS	06/01/20
Brackett	Lauren	Media Specialist	Hasty ES	05/29/20
Haney	Tara	Teacher	Hasty ES	06/01/20
Johnson	Kristin	Teacher	Hickory Flat ES	05/29/20
Cloer	Denise	Teacher	Holly Springs ES	05/29/20
Carl	Karen	Principal	Little River ES	05/29/20
Hefner	Darlene	Teacher	Macedonia ES	05/29/20
Thom	Victoria	Principal	Ralph Bunche Center	05/29/20
Heinzer	Erin	Teacher	River Ridge HS	06/01/20
Bowen	Allie	Teacher	Sequoyah HS	06/01/20
Garrett	Heather	Teacher	Sequoyah HS	06/01/20

CERTIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 03/19/2020 (Continued)

Last	First	Position	Location	End Date
Kleg	Donna	Teacher	Sixes ES	06/01/20
Kimball-McInnis	Kiriar	Psychologist	Special Education	06/01/20
Wood	Lauren	Psychologist	Special Education	06/01/20
Edge	Rhonda	Teacher	Teasley MS	05/29/20
Messer	Lejean	Teacher	Teasley MS	05/29/20
Penniman	Graham	Teacher	Teasley MS	05/29/20
Smithyman	Katherine	Teacher	Teasley MS	05/29/20
Hopper	Brittany	Teacher	Woodstock ES	06/01/20
Pardue	Charles	Teacher	Woodstock ES	06/01/20
Hipp	Deborah	Teacher	Woodstock HS	05/29/20
Wall	Chandler	Teacher	Woodstock HS	03/13/20
Conant	Chelsea	Teacher	Woodstock MS	06/01/20
Welker	Robin	Teacher	Woodstock MS	06/01/20
Young	Samuel	Teacher	Woodstock MS	05/29/20
Zullo	Beth	Teacher	Woodstock MS	06/01/20

CLASSIFIED RECOMMENDATIONS 03/19/2020

Last	First	Position	Location	Start Date
Arnold	Jennifer	Paraprofessional	Clark Creek ES	02/24/20
Wayland	Kelly	Paraprofessional	Creekview HS	03/02/20
Mancuso	Christine	School Nutrition Assistant Manager	Knox ES	03/02/20
Everest	Andrew	Paraprofessional	Mill Creek MS	02/24/20
Hendrix	Madison	Paraprofessional	RM Moore ES	03/09/20
Blattner	Melinda	Bus Driver	Transportation	02/26/20
Dorr	Andrea	Bus Driver	Transportation	03/11/20
Griffin	Heather	Bus Driver	Transportation	02/27/20
Hollon	Benjamin	Bus Driver	Transportation	03/12/20
Keith	Carey	Bus Driver	Transportation	02/27/20
Stirrat	Dane	Bus Driver	Transportation	02/27/20
Biesterveld	Sheri	Nurse	Woodstock ES	03/02/20

CLASSIFIED TRANSFERS 03/19/2020

Last	First	Position	Location	Start Date
Curtis	Cade	Paraprofessional to Teacher	Clayton ES	02/24/20
Losner	Rebecca	School Nutrition Worker to Assistant Manager	Liberty ES	03/09/20
Shepherd	Kerry	School Nutrition Assistant Manager to Manager	Liberty ES	03/02/20
Bennett	William	Data Comm. Specialist to Sr. Data Comm. Specialist	Technology	02/18/20

CLASSIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 03/19/2020

Last	First	Position	Location	End Date
Adkins	Erin	Ace Academy	School Nurse	02/14/20
Reynolds	Johanna	Arnold Mill ES	Paraprofessional	05/29/20
Picard	Julie	Bascomb ES	Student Records Facilitator	06/10/20
Barnett	Karen	Carmel ES	Paraprofessional	05/29/20
Crutchley	Martha	Carmel ES	Paraprofessional	05/29/20
Franks	Stacy	Carmel ES	Paraprofessional	05/29/20
Heinz	Linda	Creekview HS	Principal's Secretary	05/29/20
Fischer	Angela	ET Booth MS	School Nutrition Worker	01/10/20
Suzal-George	Michelle	ET Booth MS	Nurse	03/17/20
Bushey	Terri	Etowah HS	School Nutrition Worker	02/07/20
Peebles	Erica	Freedom MS	Paraprofessional	05/29/20
Potter	Anna Beth	Freedom MS	Paraprofessional	05/29/20
Randall	Janet	Hasty ES	Nurse	02/28/20
Acuff	Terry	LR Tippens Center	Paraprofessional	02/28/20
Aultman	Lori	Mill Creek MS	Paraprofessional	05/29/20

CLASSIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 03/19/2020 (Continued)

Last	First	Position	Location	End Date
Brady	Michelle	Mountain Road ES	Nurse	05/29/20
Williams	Kathy	School Nutrition	Bookkeeper	04/30/20
Weaver	Mallory	Sequoyah HS	Paraprofessional	05/29/20
Reece	Ava	Sixes ES	Paraprofessional	05/29/20
Abraham	Tamiko	Transportation	Bus Driver	03/06/20
Bates	Mary	Transportation	Bus Driver	02/13/20
O'Malley	Richard	Transportation	Bus Driver	02/13/20
Sinclair	Evelyn	Transportation	Bus Driver	02/28/20

Agenda Request Form

Meeting Date	Agenda Item Number
March 19, 2020	I-1

Title

Superintendent's Authorization for Staff Compensation During the COVID-19 Closure

Requested Action

School Board Consideration of Superintendent's Recommendation for Authorization to Continue Paying Eligible Employees During the COVID-19 Closure

Summary Explanation and Background

Within these provisions, all full-time and part-time salaried employees will be compensated their normal salaries during the COVID-19 closure period.

Temporary (e.g., Afterschool Program workers, student workers, lunchroom monitors, etc.) and substitute employees will not receive compensation during this period. The exceptions to the temporary category of workers are long-term teaching substitutes, the 3.5 hour KK paraprofessionals and 3.5 hour school nutrition workers--these temporary workers will be compensated their normal salaries during the COVID-19 closure period.

Priority Area

Organizational Effectiveness

Financial Impact

N/A

Exhibits: (List)

N/A

Source of Additional Information

Dr. Brian V. Hightower, Superintendent of Schools	770.479.1871
Kenneth Owen, Chief Financial Officer	770.479.1871