Cherokee County School District

AGENDA

School Board Meeting

School Board Auditorium
at the Dr. Frank R. Petruzielo Educational Services Facility

7:00 p.m.

December 12, 2019

- **Call to Order**
- **Pledge of Allegiance/Inspiration**
- **Adoption of Superintendent's Recommended Agenda for December 12, 2019 School Board Meeting**
- **Approval of Minutes of the November 21, 2019 School Board Meeting**
- **Approval of Consent Agenda for December 12, 2019 School Board Meeting**
- **Public Participation**

A. Resolutions/Recognition

1. **School Board Recognition of Creekview High School Sophomore Callahan Pace for Being Selected to Serve on Georgia School Board Association Youth Advisory Council**

2. **School Board Recognition of 2019-20 Reinhardt University/CCSD Mathematics Tournament Winners**

3. **School Board Recognition of Clark Creek Elementary School STEM Academy for Being Named a Georgia Title I Distinguished School**

4. **School Board Recognition of Georgia High School Association State and Regional Champions**

B. School Board Members

1. **School Board Adoption of Georgia Education Coalition (GEC) 2020 Legislative Priorities**

C. School Board Policies

D. Financial Management

1. **School Board Consideration of Superintendent's Recommendation for Approval of November 2019 Financial Report and Sales Tax Update**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Financial Consultants to Prepare, Price and Tentatively Market the Sale of General Obligation Bonds for Voter-Approved Special Purpose Local Option Sales Tax for Education (Ed SPLOST) Projects**

E. Curriculum and Instruction

1. **School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

F. Support Services

1. **School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements**

3. **School Board Consideration of Superintendent's Recommendation for Approval of Proposals for the New Construction of the Creekview HS Agri-Science Lab**

G. Human Resources

1. **School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

H. School Board Attorney

I. Superintendent of Schools

- **Executive Session**
  -- Real Estate Matters (2)

- **Adjournment**

CHEROKEE COUNTY BOARD OF EDUCATION

OFFICE OF THE SUPERINTENDENT

Thursday, November 21, 2019

MINUTES OF REGULAR BOARD MEETING
7:00 p.m.

The Cherokee County Board of Education called its regular meeting to order at 7:00 p.m. on Thursday, November 21, 2019 in the School Board Auditorium at the Dr. Frank R. Petruzielo Educational Services Facility, 1205 Bluffs Parkway, Canton, Georgia. Present were: School Board Chair Kyla Cromer; Vice-Chair Kelly Poole; Members Mike Chapman, John Harmon, Patsy Jordan, Clark Menard, and Robert Rechsteiner; Superintendent Dr. Brian V. Hightower; and, Attorney Tom Roach.

Call to Order

The call to order by Kyla Cromer was followed by the Pledge of Allegiance to the Flag of the United States of America, led by Bascomb Elementary first grader Sarah Kate Lawless and her sister Lucy Lawless.

Patsy Jordan shared a brief inspirational story and video about the recent centennial celebration for Free Home Elementary.

Approval of Agenda

On a motion by Patsy Jordan seconded by Mike Chapman and carried, the Board unanimously adopted the Superintendent's recommended agenda *(7-0 vote)*.

Minutes for Approval

On a motion by Mike Chapman seconded by Clark Menard and carried, the Board approved the minutes from the October 17, 2019 School Board Meeting *(7-0 vote)*.

Consent Agenda

Following identification of those agenda items, Board Members and members of the public indicated they would like considered separately, a motion was made by Kelly Poole seconded by Mike Chapman and carried, to approve the Consent Agenda, for the remaining items - identified by asterisks (*7-0 vote)*.

PUBLIC PARTICIPATION

Three members of the public signed up to address the School Board.

A. RESOLUTIONS/RECOGNITIONS/PARTNERSHIPS

A-1. School Board Recognition of Student Anti-Vaping PSA Video Contest Winners

(Recognized)

A-2. School Board Recognition of River Ridge High School Senior Callie Goins and River Ridge High School Junior Maya Osborne for Achieving a Perfect ACT Score

(Recognized)

A-3. School Board Recognition of E.T. Booth Middle School Assistant Principal Kathie Monti -- Named 2020 Georgia Middle School Assistant Principal of the Year

(Recognized)

A-4. School Board Recognition of Cherokee County School District Teacher of the Year -- Barry Dalton, Hasty Elementary School Fine Arts Academy

(Recognized)

A-5. School Board Recognition of Georgia High School Association State and Regional Champions

(Recognized)

A-6. School Board Recognition of Georgia School Public Relations Association (GSPRA) Publication Awards

(Recognized)

A-7. School Board Recognition of Cherokee County School District VILLA Program Class of 2019 Participants

(Recognized)

***A-8. School Board Consideration of Superintendent's Recommendation to Approve Renewal of Partnership Agreement with March of Dimes and Northside Hospital Cherokee**

(Approved)

B. SCHOOL BOARD MEMBERS/STUDENT ADVISOR TO THE SCHOOL BOARD

School Board Member Comments:

- Free Home Elementary School's Centennial Celebration

- Remarked on the great events/activities happening in our schools and commended staff for technology support

C. SCHOOL BOARD POLICIES

D. FINANCIAL MANAGEMENT

***D-1. School Board Consideration of Superintendent's Recommendation for Approval of October 2019 Financial Report and Sales Tax Update**

(Approved)

E. CURRICULUM AND INSTRUCTION

***E-1. School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

(Approved)

***E-2. School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

(Approved)

F. SUPPORT SERVICES

***F-1. School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects**

(Approved)

***F-2. School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements**

(Approved)

G. HUMAN RESOURCES

***G-1. School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

(Approved)

H. SCHOOL BOARD ATTORNEY

I. SUPERINTENDENT OF SCHOOLS

***I-1. School Board Consideration of Superintendent's Recommendation for Approval of 2020 Legislative Partnership Priorities**

(Approved)

Informational Items:

- CCSD Graduate Profile Update
- Social and Emotional Learning (SEL) Update

Superintendent Comments:

- Announced that CCSD is a recipient of Inaugural GSBA Leading Edge Award for our VILLA program and thanked School Board Chair Kyla Cromer and Communications Chief Barbara Jacoby for their collaboration completing the application for this award
- Commended the Office of School Nutrition for the favorable GaDOE School Nutrition audit
- Commented on recent CCSD employee survey

ADJOURNMENT

Motion was made by Clark Menard, seconded by Kelly Poole and carried to adjourn to Executive Session to discuss a Student Discipline Matter *(O.C.G.A. Section 20-2-757)*, Personnel Matter *(O.C.G.A Section 50-14-3 (6))* and two Real Estate Matters *(O.C.G.A. Section 50-14-3 (4))* at 8:21 p.m. *(7-0 vote)*.

Motion was made by Kelly Poole, seconded by Patsy Jordan and carried to exit Executive Session at 10:00 p.m. *(7-0 vote)*.

Motion was made by Clark Menard, seconded by Patsy Jordan and carried to return to Open Session at 10:09 p.m. *(7-0 vote)*.

Motion was made by Kelly Poole, seconded by Clark Menard and carried to Uphold the findings and Disposition of the Discipline Tribunal panel for Tribunal #19-108092, *(7-0 vote).*

The School Board adjourned at 10:10 p.m.

_____ _____

School Board Chair Secretary

CHEROKEE COUNTY BOARD OF EDUCATION

AFFIDAVIT

The undersigned members of the Cherokee County Board of Education, under oath, certify that an Executive Session of the Board of Education was duly called and approved by majority vote in open session in accordance with O.C.G.A. §50-14-4 on 11/21/2019. The only matter(s) considered or discussed during the closed executive session of its meeting is/are as checked below:

X	To review an appeal from a Student Disciplinary Tribunal [Hearing Officer, Panel]; (O.C.G.A. Section 20-2-757)
_____	To consider a matter involving the disclosure of personally identifiable information from a student's educational records; (20 U.S.C. Section 1232g.)
X	To discuss the future acquisition of real estate; (O.C.G.A. Section 50-14-3 (4))
X	To discuss or deliberate upon appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee; (O.C.G.A. Section 50-14-3 (6))
_____	To consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the school district or an officer or employee or in which the officer or employee may be directly involved; (O.C.G.A. Section 50-14-2).

The members of the Board Of Education present for the executive session further certify and acknowledge that all discussions and proceeding conducted in executive session shall remain strictly confidential.

This 21 day of November, 2019.

Renee Coleman

Sworn to and subscribed before
me on the above indicated date:

Notary Public
My Commission Expires: Dec 6, 2021

RENEE COLEMAN NOTARY PUBLIC CHEROKEE COUNTY, GEORGIA MY COMMISSION EXPIRES DECEMBER 06, 2021

Terry Poole

Kyla Cromer

Agenda Request Form

Meeting Date	Agenda Item Number
December 12, 2019	A-1

Title

Recognition of Creekview High School Sophomore Callahan Pace for Being Selected to Serve on Georgia School Board Association Youth Advisory Council

Requested Action

School Board Recognition of Creekview High School Sophomore Callahan Pace for Being Selected to Serve on Georgia School Board Association Youth Advisory Council

Summary Explanation and Background

A Cherokee County School District student has been named to a prestigious public education advisory group!

Creekview High School sophomore Callahan Pace is one of only eight high school students from across the state selected to serve on the Georgia School Boards Association (GSBA) Youth Advisory Council.

The program was established to give Georgia high school students the opportunity to provide meaningful input to school board members, according to GSBA, through meetings that culminate in Council recommendations on topics ranging from academic programs to school climate. The application process is open every February to students statewide.

Through their service, Council members also enhance their leadership and public speaking skills and improve their school community, with a focus this year on topics including school climate and safety, students' social and emotional needs and college and career opportunities.

GSBA's goal is to gather student feedback "to help aid school board members in their decision making and implementation processes ... Through this program, we hope that students and school board members can achieve greater awareness regarding academic programs and school climate."

Callahan will be recognized by GSBA at a celebration on Dec. 5 at SunTrust Park.

Priority Area

Student Achievement: Equity and Access

Financial Impact

N/A

Exhibits: (List)

N/A

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Barbara Jacoby	770.479.1871

Agenda Request Form

Meeting Date	Agenda Item Number
December 12, 2019	A-2

Title

Recognition of 2019-20 Varsity and Junior Varsity Reinhardt University/Cherokee County School District (CCSD) Mathematics Tournament.

Requested Action

School Board Recognition of 2019-20 Reinhardt University/CCSD Mathematics Tournament Winners

Summary Explanation and Background

The Mathematics Tournament is sponsored by Cherokee County School District in conjunction with Reinhardt University and is open to Varsity and Junior Varsity Mathematics Team members in middle and high schools. Students compete as individuals completing a multiple choice test and a series of ciphering questions. The team score is comprised of students' individual scores and a team ciphering score.

Prizes awarded from Reinhardt University included:
First Place Varsity/Individual - Medallion, qualifies for an invitation to compete for the Reinhardt University Sharp Scholars Scholarship and received a $500 scholarship for Reinhardt University.
Second Place Varsity/Individual - Medallion, qualifies for an invitation to compete for the Reinhardt University Sharp Scholars Scholarship and received a $300 scholarship for Reinhardt University.
First Place Junior Varsity/Individual - Medallion
Teams Awards - Trophies were awarded to First and Second Place Varsity and Junior Varsity Teams.

Priority Area

Student Achievement: Equity and Access

Financial Impact

N/A

Exhibits: (List)

List of Mathematics Tournament Winners

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Dr. Nicole H. Holmes	770.479.1871
Barbara Jacoby	770.479.1871

Reinhardt Math Tournament 2019 Winners

Junior Varsity Individual Winners

Gracye Lamb	Etowah HS	1st Place
Avi Stein	Etowah HS	2nd Place

Varsity Individual Winners

Jeremy Jeong	Sequoyah HS	1st Place
Jack McGarry	Sequoyah HS	2nd Place

Junior Varsity Team Winners

Etowah HS Team B — 1st Place
- Carson Allen
- Gracye Lamb
- Diya Laliwala
- Avi Stein

Etowah HS Team A — 2nd Place
- Alexandria McPherson
- Calvin Mims
- Deesha Panchal

Varsity Team Winners

Sequoyah HS Team A — 1st Place
- Jeremy Jeong
- Jack McGarry
- Triston Oswald
- Alina Wargacki

Creekview HS Team B — 2nd Place
- Rose Little
- Bailey Newell
- Alex Young
- Hannah West

Agenda Request Form

Meeting Date	Agenda Item Number
December 12, 2019	A-3

Title

Recognition of Clark Creek Elementary School STEM Academy for Being Named a Georgia Title I Distinguished School

Requested Action

School Board Recognition of Clark Creek Elementary School STEM Academy for Being Named a Georgia Title I Distinguished School

Summary Explanation and Background

A Cherokee County School District elementary school has been named a Georgia Title I Distinguished School!

Clark Creek Elementary School STEM Academy achieved the prestigious recognition awarded only to the top 5% of Title I schools in the State based on its students' academic success and progress last school year. Title I schools are those that serve higher populations of students who qualify for free or reduced-price lunch.

Georgia's Distinguished Schools, including Clark Creek, are eligible to apply for the National Distinguished Schools Award; each state can select two schools for the national recognition.

“While we are focused on continuous improvement for all schools, it's also essential that we recognize when schools are doing well,” State School Superintendent Richard Woods said. “These schools are overcoming barriers, meeting challenges, and producing great gains for their students. I commend the school leaders, teachers, parents and communities in our 2019-20 Distinguished and Reward Schools who are opening up opportunities for their students.”

Priority Area

Organizational and Operational Effectiveness; Positive Culture and Climate

Financial Impact

N/A

Exhibits: (List)

N/A

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Barbara Jacoby	770.479.1871

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
December 12, 2019	A-4

Title

Recognition of Georgia High School Association State and Regional Champions

Requested Action

School Board Recognition of Georgia High School Association State and Regional Champions

Summary Explanation and Background

Please see the attached list of Georgia High School Association State and Regional Champions.

Priority Area

Student Achievement: Equity and Access

Financial Impact

N/A

Exhibits: (List)

Region/State Champions

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Barbara Jacoby	770.479.1871

ATHLETIC/ACTIVITY RECOGNITIONS

Cherokee High School

Sport/Activity Softball

Coach/Director
Tonya Carlisle
Michelle Blankinship
Randy Brown
Zack Lemons
Sharon Swanson
Bree Wells

Team Recognition Region Champions

Team Members
Rebekah Bledsoe
Nikki Brown
Haleigh Cianchetti
Kaley Crane
Teagan Donovan
Skyler Harrelson
Abby Hefner
Olivia Henley
Hope Jiles
Lottie Landmesser
Ashlyn Mickler
Gracie Mixson
Parker Modica
Libby Reece
Jenna Richman
Kenleigh Spence
Jordyn Stanfill
Cadance Summerlin
Celan Trowers
Emma Worley

Creekview High School

Sport/Activity Cross Country

Coach/Director
Kirk Scharich
Ansley Avera

Team Recognition
Region Champion
State Runner-Up

Team Members
Makena Gates

Creekview High School

Sport/Activity Softball
Coach/Director Jennifer Maloney
Chris Jeffreys

Team Recognition Region Champions

Team Members

Sophie Baker
Ella Campbell
AnnaLee Cantrell
Peyton Fitzpatrick
Laura Jane Garrett
Avery Grubbs
Sofia Jimenez
Mattie Lathem
Julia Lehman
Sammi Martin
Sierra Paradis
Anslie Pettit
Allie Razo
Ashton Schroyer
Brooke Wildes
Emily Wilkie
Ari Wright

Woodstock High School

Sport/Activity Competition Cheer
Coach/Director Helen Lane
Blake Bierman
Laura Crabb

Team Recognition Region Champions

Team Members

Magdalene Alvarez
Madison Coleman
Mattie Graison Earnest
Mikayla Foust
Bella Gabrovic
Annlee Grayson
Emily Hunter
Maggie Jensen
McKenzie Killian
Kaitlyn Klein
Jilly Logan
Sterling Morgan
Haley Roe
Cailin Smith

Lilee Stefan
Reagan Tidwell
Trell Toombs
Faith Walker

Agenda Request Form

Meeting Date	Agenda Item Number
December 12, 2019	B-1

Title

Georgia Education Coalition (GEC) 2020 Legislative Priorities

Requested Action

School Board Adoption of Georgia Education Coalition (GEC) 2020 Legislative Priorities

Summary Explanation and Background

The Georgia Education Coalition (GEC), a consortium of 11 large and growing public school districts in the State of Georgia created for the purpose of increasing collaboration and legislative/policy advocacy between and among large school systems, unanimously approved the attached Legislative Priorities for the upcoming General Assembly.

Also, attached for your reference are CCSD's 2020 Legislative Partnership Priorities unanimously approved by the School Board at its November 21, 2019 meeting.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

GEC 2020 Legislative Priorities
CCSD 2020 Legislative Partnership Priorities

Source of Additional Information

Kyla Cromer, School Board Chair	770.479.1871
Dr. Brian V. Hightower, Superintendent of Schools	770.479.1871
Mike McGowan, Chief of Staff	770.479.1871

The **Georgia Education Coalition**
201 17th Street NW, Suite 1700, Atlanta, Georgia 30363

2020 Legislative & Policy Priorities

1. Promote **full state funding** of public education and policies to **help local districts contain costs and maintain local revenues**.
    - Work to maintain full funding of the QBE formula while collaborating with partners to modernize the formula to recognize the true costs of delivering public education.
    - Support additional salary increases for certified and non-certified personnel and other efforts to recruit and retain educators.
    - Promote policies to contain local costs associated with health and retirement benefits.
    - Support flexibility in maturity requirements for local district tax anticipation notes.
    - Oppose diverting public funds to private entities through vouchers and tuition tax credits.

2. Support efforts, such as flexibility in testing, school calendars, and curriculum, to **maintain and increase local control** and **reduce burdens**, on school districts.
    - Promote reduction of State testing requirements to or near the federal minimum.
    - Support efforts to improve teacher, school, and district evaluative metrics to provide more reliable, actionable, and transparent performance data.
    - Oppose implementation of statewide school calendar restrictions and recess mandates.
    - Encourage elimination or better coordination of state-mandated use of schools as polling places.

3. Champion initiatives to **increase school safety** and **improve student health** through prevention, promotion, protection, and readiness.
    - Promote increased funding and support for school counseling and associated mental health positions and programming.
    - Support legislation to address vaping and illegal substances in schools.
    - Support district flexibility in the implementation of school safety initiatives.

2020 CCSD LEGISLATIVE PARTNERSHIP PRIORITIES

LOCAL CONTROL & GOVERNANCE

- Ensure proposed legislative initiatives strengthen provisions for the local control and management of schools (including the ability for a School Board to set its own local school year calendar and scheduling of daily recess) . . . thereby empowering local School Boards to fulfill their Constitutional mandate and corresponding responsibility to involve their local constituency, develop locally-derived educational policy and oversee continued performance improvements among their students.
- Oppose any effort to eliminate limited sovereign and official immunity . . . thereby protecting K-12 public school districts from lawsuits over day-to-day school operations (e.g., grades, discipline, classroom placements, etc.).
- Eliminate State-mandated use of schools as public polling locations during regular school days . . . thereby increasing safety and security for students, staff and buildings.

EDUCATIONAL OPPORTUNITIES

- Provide high school graduates in Georgia with flexible diploma requirement options regarding Career/Technical Pathways . . . thereby further ensuring students' workforce readiness skills and preparation for transitions directly into careers or secondary-level career educational opportunities.
- Support student assessment platforms which maximize flexibility and require no more testing than mandated under federal provisions.

FUNDING

- Consider modifications and update of the QBE formula to accurately reflect inflation, true costs of transportation; and, to include a funding weight for economically disadvantaged students, funding for safety and security and increased allocations for counselors, social workers, psychologists and nurses . . . thereby providing support for critically-needed student services functions.
- Oppose proposals which would allow for the utilization of Special Purpose Local Option Sales Tax (SPLOST) funds for maintenance and operations expenditures . . . which would result in serious financial and human capital inequities amongst local school districts.
- Continue to incorporate any teacher compensation increases into the State teacher salary schedule . . . thereby communicating the State's long-term commitment to providing competitive compensation for teachers and allowing local school districts to concentrate local revenues on offsetting State-required employer rate increases in health care premiums, local share of retirement plan contributions and locally-determined benefit plans (e.g., disability, life, dental, etc.).
- Oppose the continuation and/or expansion of existing programs that directly or indirectly use public funds to pay private school tuition for students or provide tax incentives for their parents . . . thereby ensuring a solid revenue base for state funding of public education.
- Preserve investment in Georgia's Teacher's Retirement System (TRS) in order to ensure the longevity of the defined benefit plan.

Cherokee County School District

DR. BRIAN V. HIGHTOWER
SUPERINTENDENT OF SCHOOLS

CHEROKEE COUNTY BOARD OF EDUCATION
KYLA CROMER, CHAIR
KELLY POOLE, VICE CHAIR
SCHOOL BOARD MEMBERS:
MIKE CHAPMAN, JOHN HARMON,
PATSY JORDAN, CLARK MENARD &
ROBERT RECHSTEINER

FACTS ON FUNDING PRESSURES

impacting funding availability for classroom instruction

EMPLOYEE RETIREMENT

The Teacher Retirement System of Georgia has increased the employer (CCSD) contribution rate from 14.27% (FY17) to an expected 19.06% in FY21. CCSD's annual payment to TRS on behalf of its employees for FY20 is expected to exceed $43.6M ($7.9M paid via local funds). Due to the vision and commitment of Georgia leaders over the decades, the TRS system:

- Ranks in the top third of pension systems in the U.S., is actuarially sound, and has a proven record of sustainability.
- Provides a compelling recruitment and retention incentive for the education industry, supporting a life-long career path for high-quality teachers in Georgia schools.
- Positively impacts Georgia's economy and the economic success of our state, as pensions for over 128,000 TRS retirees are reinvested in local communities across the state each year.
- Affords a defined benefit plan as the last, best benefit for Georgia's dedicated teachers, who are diligently preparing the next generation of Georgia citizens.

As Georgia is recognized to be the #1 place to do business, it must also seek to be the #1 place to teach. Supporting TRS today ensures success for Georgia tomorrow.

STUDENT TRANSPORTATION

CCSD will receive $2.2M in QBE funds for student transportation for FY20. The total budgeted cost for student transportation during this budget cycle is $22.7M.

EMPLOYEE HEALTH INSURANCE

Beginning in FY08, the State's contribution for non-certified employee health insurance premiums was reduced and then eliminated by FY12 (from over $500M to $0), requiring local school districts to fully absorb the additional costs since that time. CCSD's employer contribution toward the annual cost of providing health insurance for a non-certified employee has risen from $2,000 in FY10 to $11,340 in FY19 and continuing for FY20... this cost, nearing $1,000 per month/per participating employee, represents a 467% increase in just eight years.

CCSD's health insurance costs for non-certified employees are projected to be $14.4M for FY20 far exceeding and almost doubling the $7.5M cost in FY14. The extraordinary financial impact of continuing exorbitant employer contributions rates for State-mandated benefits without corresponding State funding continues to be of great concern. As such, CCSD was forced to privatize custodial and grounds services and increase the use of part-time/temporary workers for non-certified staffing as cost-reduction measures.

2020 CHEROKEE COUNTY LEGISLATIVE DELEGATION

State Representative, District 20
Michael Caldwell
3044 Lexington Avenue
Woodstock, GA 30189
michael@caldwellforhouse.com

State Representative, District 22
Wes Cantrell
1044 Meadow Brook Drive
Woodstock, GA 30188
wes@cantrellforhouse.com

State Representative, District 46
John Carson
3605 Sandy Plains Rd Suite 240-123
Marietta, GA 30006
john.carson@house.ga.gov

State Senator, District 21
Brandon Beach
303-B Coverdell Legis. Office Bldg
Atlanta, GA 30334
brandon.beach@senate.ga.gov

State Representative, District 21
Scot Turner
508 Blue Ridge Terrace
Canton, GA 30114
scot.turner@house.ga.gov

State Representative, District 23
Mandi Ballinger
P.O. Box 5123
Canton, GA 30114
mandiballinger23@gmail.com

State Senator, District 14
Bruce Thompson
25 Hawks Branch Lane
White, GA 30184
brucethompsonforsenate@gmail.com

State Senator, District 56
John Albers
530 Junction Pt
Roswell, GA 30075-3007
john@votealbers.com

Agenda Request Form

Meeting Date	Agenda Item Number
December 12, 2019	D-1

Title

November 2019 Financial Report and Sales Tax Update

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of November 2019 Financial Report and Sales Tax Update

Summary Explanation and Background

Financial Report for November 2019

See Attached Reports

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

Financial Report and Sales Tax Update

Source of Additional Information

Kenneth Owen	770.479.1871
Dr. Brian V. Hightower	770.479.1871

CHEROKEE COUNTY BOARD OF EDUCATION

Dr. Brian V. Hightower, Superintendent
Kenneth Owen, Chief Financial Officer

FINANCIAL REPORT
NOVEMBER 2019

General Fund

For the month ending November 30, 2019, the fifth month of the 2019-20 Fiscal Year, the School District's Operating Account (General Fund) has received $184,098,664 in revenue (year-to-date) consisting of state funds of 63,155,641 (27% of budget), $110,094,470 local taxes (60% of budgeted amount), and other funds of $10,848,553 (81% of budget). All operating expenditures of $146,584,989 (34% of budget) are within the Board of Education's approved 2019-20 budget.

Building Fund/EdSPLOST Collections

The Capital Outlay Fund balance of $18,792,630 as of November 30, 2019 reflects Special Purpose Local Option Sales Tax for Education (EdSPLOST) collections, proceeds of bond sales for capital outlay purposes, less bond refundings, transfers from the General Fund, bond issuance costs, and capital outlay expenses paid.

Cherokee County School District received $3,686,737 in November 2019, for the month of October 2019, the 22nd month of 60 monthly sales tax collections for the 2018-2022 EdSPLOST. Collections received were above projections (detail included) for the month by $868,332 and above cumulative projections by $14,134,820.

EdSPLOST collections are accumulated within the Building Fund to be used for specified capital outlay purchases (limited pay-as-you-go) and transferred to the Debt Service Fund at the appropriate time to meet annual bond obligations (January and July). Excess EdSPLOST collections above projections are used to meet critical capital outlay needs and/or transferred to the Debt Service Fund as a safeguard against future negative economic conditions, assuring the School District can meet future bond payments.

Debt Service Fund

The Debt Service Fund balance as of November 30, 2019 is $52,468,727 representing funds accumulated from EdSPLOST collections, collections from the one mill of property tax approved by the School Board, interest earned from investments and Invested Sinking Fund earnings. The Invested Sinking Fund is attached to the Series 2010B Bond issuance and is structured to fully pay the annual debt service on the Series 2010B bonds through January 2028. Annual Debt Service payments are made in February and August of each year, according to the Debt Service Schedule published annually in the Cherokee County School District Budget Book.

Federal/State/Competitive Grants and School Nutrition Funds

The School Nutrition Fund Balance as of November 30, 2019 is $6,525,419 and represents the difference between revenues from all sources and all expenditures. This amount is held in reserve to cover potential funding shortfalls or unexpected expenses.

Federal, State and Competitive grant funds are annually awarded to the School District based on funding formulas (Federal Title Programs) and/or program applications (State and competitive grants). As funds are expended, reimbursements are sought from the various programs. Local funds are not intended to cover shortfalls within grant programs nor are grants intended to carry a fund balance.

Cherokee County School District
FINANCIAL REPORT
AS OF NOVEMBER 30, 2019

BALANCE SHEET

	GENERAL FUND	DEBT SERVICE FUND	BUILDING FUND	FED FUNDS AND SCHOOL NUTRITION	TOTAL
ASSETS					
Cash	$ 102,999,612	$ 33,786,566	$ 18,792,630	$ 3,292,730	$ 158,871,538
Investments	1,671,690	18,682,161	-	-	20,353,851
Inventory	202,605	-	-	224,798	427,403
Accounts Receivable	500,543	-	-	4,306,364	4,806,907
TOTAL ASSETS	$ 105,374,450	$ 52,468,727	$ 18,792,630	$ 7,823,892	$ 184,459,699
LIABILITIES					
Salaries and Benefits Payable	$ 12,652,965	$ -	$ -	$ 685,146	$ 13,338,111
Accounts Payable	18,361	-	-	613,327	631,688
FUND BALANCE					
Fund Balance 11/30/2019	92,703,124	52,468,727	18,792,630	6,525,419	170,489,900
TOTAL LIABILITIES AND FUND BALANCE	$ 105,374,450	$ 52,468,727	$ 18,792,630	$ 7,823,892	$ 184,459,699

REVENUE AND EXPENSE

Revenue	$ 184,098,664	$ 6,302,629	$ 15,281,279	$ 12,113,692	$ 217,796,264
Expense	146,584,989	26,669,435	10,751,832	12,366,788	196,373,044
Excess Revenue over Expense	37,513,675	(20,366,806)	4,529,447	(253,096)	$ 21,423,220
BEGINNING FUND BALANCE 7/01/2019	55,189,449	72,835,533	14,263,183	6,778,515	149,066,680
ENDING FUND BALANCE 11/30/2019	**$ 92,703,124**	**$ 52,468,727**	**$ 18,792,630**	**$ 6,525,419**	**$ 170,489,900**

General Fund
Comparison of Budget to Actual
July 1, 2019 to November 30, 2019

Description	2019-20 Budget	Year to Date	Available Budget
Revenue			
Federal	$ 168,238	131,878	$ 36,360
Local	184,402,912	110,094,470	74,308,442
State	232,765,766	63,155,641	169,610,125
Other	3,490,472	966,675	2,523,797
Tan	9,750,000	9,750,000	-
Total Revenue	**$ 430,577,388**	**184,098,664**	$ 246,478,724
Expense			
Instructional Services	$ 289,098,233	$ 97,279,096	$ 191,819,137
Pupil Services	17,150,954	5,855,409	11,295,545
Improvement of Instructional Services	14,544,707	5,938,167	8,606,540
Instructional Staff Training	486,551	282,073	204,478
Educational Media Services	5,213,589	1,728,157	3,485,432
General Administration	3,092,156	1,355,060	1,737,096
School Administration	26,938,663	10,655,591	16,283,072
Support Services - Business	2,887,636	1,217,597	1,670,039
Maintenance & Operation of Plant	30,788,776	11,229,883	19,558,893
Student Transportation Services	22,700,754	8,396,979	14,303,775
Support Services - Central	4,860,206	2,166,936	2,693,270
Facilities Acquisition and Construction Services	317,155	130,041	187,114
Outgoing Transfers	1,777,096	350,000	1,427,096
Debt Service	9,777,659	-	9,777,659
Total Expense	**$ 429,634,135**	**$ 146,584,989**	$ 283,049,146
Excess Revenue over Expense	**$ 943,253**	**$ 37,513,675**	$ (36,570,422)

1% SALES TAX (2018-2022)
COMPARISON OF COLLECTIONS
THROUGH NOVEMBER 2019

REPORTING MONTH	60 MONTH COLLECTION PERIOD	PROJECTED COLLECTIONS	BOE 1% COLLECTIONS	DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS
February 2018	**January 2018 (1)**	$ 2,482,396	$ 2,974,362	$ 491,966
March 2018	**February 2018 (2)**	2,569,511	2,610,220	40,709
April 2018	**March 2018 (3)**	2,735,881	3,482,968	747,087
May 2018	**April 2018 (4)**	2,726,393	3,174,263	447,870
June 2018	**May 2018 (5)**	2,796,817	3,361,741	564,924
July 2018	**June 2018 (6)**	2,841,541	3,476,673	635,132
August 2018	**July 2018 (7)**	2,871,634	3,479,906	608,272
September 2018	**August 2018 (8)**	2,818,552	3,366,506	547,954
October 2018	**September 2018 (9)**	2,792,606	3,108,962	316,356
November 2018	**October 2018 (10)**	2,736,315	3,627,964	891,649
December 2018	**November 2018 (11)**	2,906,999	3,499,055	592,056
January 2019	**December 2018 (12)**	3,588,310	4,145,833	557,523
February 2019	**January 2019 (13)**	2,556,868	3,278,360	721,492
March 2019	**February 2019 (14)**	2,646,596	3,135,700	489,104
April 2019	**March 2019 (15)**	2,817,958	3,559,057	741,099
May 2019	**April 2019 (16)**	2,808,185	3,717,585	909,400
June 2019	**May 2019 (17)**	2,880,722	3,800,003	919,281
July 2019	**June 2019 (18)**	2,926,787	3,621,310	694,523
August 2019	**July 2019 (19)**	2,957,783	3,871,832	914,049
September 2019	**August 2019 (20)**	2,903,109	3,627,866	724,757

1% SALES TAX (2018-2022)
COMPARISON OF COLLECTIONS
THROUGH NOVEMBER 2019

REPORTING MONTH	60 MONTH COLLECTION PERIOD	PROJECTED COLLECTIONS	BOE 1% COLLECTIONS	DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS
October 2019	**September 2019 (21)**	2,876,384	3,587,669	711,285
November 2019	**October 2019 (22)**	2,818,405	3,686,737	868,332
		$ 62,059,752	$ 76,194,572	$ 14,134,820

CHEROKEE COUNTY SCHOOL DISTRICT
1% SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST)
2018-2022 PROJECTED COLLECTIONS

	2018	2018-19	2019-20	2020-21	2021-22	2022
July	$ -	$ 2,871,634	$ 2,957,783	$ 3,046,516	$ 3,137,912	$ 3,232,049
August	$ -	$ 2,818,552	$ 2,903,109	$ 2,990,202	$ 3,079,908	$ 3,172,306
September	$ -	$ 2,792,606	$ 2,876,384	$ 2,962,676	$ 3,051,556	$ 3,143,103
October	$ -	$ 2,736,315	$ 2,818,405	$ 2,902,957	$ 2,990,046	$ 3,079,747
November	$ -	$ 2,906,999	$ 2,994,209	$ 3,084,035	$ 3,176,556	$ 3,271,853
December	$ -	$ 3,588,310	$ 3,695,959	$ 3,806,838	$ 3,921,043	$ 4,038,675
January	$ 2,482,396	$ 2,556,868	$ 2,633,574	$ 2,712,581	$ 2,793,958	$ -
February	$ 2,569,511	$ 2,646,596	$ 2,725,994	$ 2,807,774	$ 2,892,007	$ -
March	$ 2,735,881	$ 2,817,958	$ 2,902,497	$ 2,989,571	$ 3,079,259	$ -
April	$ 2,726,393	$ 2,808,185	$ 2,892,430	$ 2,979,203	$ 3,068,579	$ -
May	$ 2,796,817	$ 2,880,722	$ 2,967,144	$ 3,056,158	$ 3,147,843	$ -
June	$ 2,841,541	$ 2,926,787	$ 3,014,591	$ 3,105,029	$ 3,198,180	$ -
Total by Fiscal Year	$ 16,152,539	$ 34,351,532	$ 35,382,079	$ 36,443,540	$ 37,536,847	$ 19,937,733

Total Projected Collections $ 179,804,270

The amount shown in each month is the expected collection amount. Actual receipt would occur in the subsequent month.

Revised August 28, 2017

Agenda Request Form

Meeting Date	Agenda Item Number
December 12, 2019	D-2

Title

Sale of 2020 General Obligation Bonds for Voter-Approved Ed SPLOST Purposes

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Financial Consultants to Prepare, Price and Tentatively Market the Sale of General Obligation Bonds for Voter-Approved Special Purpose Local Option Sales Tax for Education (Ed SPLOST) Projects

Summary Explanation and Background

The Board is requested to approve and authorize its managing underwriter, Citigroup Global Markets Inc., to prepare, price and tentatively market up to $40,000,000 in General Obligation Bonds, in accordance with voter approval of the Ed SPLOST Referendum on November 8, 2016. Proceeds are to be used for voter approved capital outlay projects, including but not limited to: Creekview HS Agriculture Science Lab, Woodstock Middle School instructional wing, Woodstock High School auxiliary gym, completion of the Mill Creek MS instructional addition, major repairs/renovations, technology equipment and infrastructure, property acquisition and security upgrades.

At the January 16, 2020 School Board Meeting, Citigroup Global Markets, Inc. will present to the Board the pricing results of these bonds, request that the Board adopt the Series 2020 Bond Resolution and sign the Bond Purchase Agreement for the purpose of funding the Board-approved projects.

Proceeds from the sale of these bonds will be subsequently transferred to an escrow account held at Regions Bank in the School District's name and used to pay for ongoing capital outlay projects over the next 18 to 24 months.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

$40,000,000 in Bond Proceeds

Exhibits: (List)

N/A

Source of Additional Information

Kenneth Owen, Chief Financial Officer	770.479.1871
Dr. Brian V. Hightower, Superintendent of Schools	770.479.1871

Agenda Request Form

Meeting Date	Agenda Item Number
December 12, 2019	E-1

Title

Out of State Travel Request

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel

Summary Explanation and Background

See attachment for out of state travel requests to attend professional conferences.

Priority Area

Quality Workforce

Financial Impact

See Legend on Attached Out of State Travel Requests

Exhibits: (List)

Attached Out of State Travel Requests

Source of Additional Information

Dr. Nicole H. Holmes	770.479.1871
Dr. Keith A. Bryant	770.479.1871
Jackie Miller	770.479.1871

OUT OF STATE TRAVEL REQUESTS

Name	School	Dates	Reason	Place	Cost
Tina Farmer, Director Tiffany Ridley, Coordinator	Department of School Nutrition	03.07.20 – 03.10.20	*To attend School Nutrition Association Legislative Action Conference*	Washington, DC	$2,198 ● $2,198 ●
Dr. Amanda Ruiz, Coordinator	Division of Curriculum and Instruction	01.23.20 – 01.25.20	*To attend 2020 Global Education Symposium*	Washington, DC	$ 268 ●
Dixie Harper, Technology Specialist Merry Hofmeister, Technology Specialist	Division of Technology and Informational Services	01.08.20 - 01.10.20	*To attend Microsoft Education Underground Summit*	Redmond, WA	$0 ❍ $0 ❍
Kristen Brooks, Technology Specialist	Division of Technology and Informational Services	01.14.20 – 01.17.20	*To attend Future of Education Technology Conference*	Miami, FL	$0 ❍
Michele Harcarik, Assistant Principal Sarah Mallow, Instructional Lead Strategist Ashley Bates, Teacher Maria Carrillo-Garcia, Teacher	Carmel ES	02.08.20 – 02.11.20	*To attend National Reading Recovery & K-6 Literacy Conference*	Columbus, OH	$320 ● $1,642 ■ $1,835 ■ $1,835 ■

Gena Tran, Teacher Maria Tucker, Teacher					$1,835 ■ $1,835 ■

Legend

● – Local Funds, FY2019-20
■ - Title I Funds, FY2019-20
❍ - No expense to Cherokee County School District (Microsoft)

Agenda Request Form

Meeting Date	Agenda Item Number
December 12, 2019	E-2

Title

Out of State and Overnight Field Trips

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips

Summary Explanation and Background

See Attached List of Field Trips

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

See Attachment

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Dr. Nicole Holmes	770.479.1871

ATTACHMENT: OVERNIGHT AND OUT-OF- STATE FIELD TRIPS

I. Curriculum-Based Trips

School	Grade	Date	Destination	Reason/Nature
Woodstock HS	9 – 12	04.01.21 – 04.12.21	Madrid, Salamanca, Spain; Porto, Lisbon, Portugal	Spanish Club students will experience culture and tour historical sites.

II. Student Activities/Athletic-Based Trips

School	Grade	Date	Destination	Reason/Nature
Creekview HS	9 – 12	03.28.20 – 03.29.20	Chattanooga, TN	Creekview HS Winter Guard will be traveling to UT Chattanooga to compete in SAPA Guard Championships.
Creekview HS	9 – 12	03.31.20 – 04.04.20	Dayton, OH	Creekview HS Winter Guard will be traveling to Dayton, OH to participate in World Championships.

Agenda Request Form

Meeting Date	Agenda Item Number
December 12, 2019	F-1

Title

Monthly Update on Capital Outlay Projects

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects

Summary Explanation and Background

See the attached report from the Chief Support Services Officer regarding the status of the current Capital Outlay Projects.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

See Attachments

Source of Additional Information

William J. Sebring	770.479.1871
Steve Werner	770.479.1871

Cherokee County School District

DATE: 02 December 2019

TO: Dr. Brian V. Hightower
Superintendent of Schools

FROM: William J. Sebring
Chief Support Services Officer

SUBJECT: Construction Status Reports

Capital Improvements staff has reviewed the architect's monthly status report on the current construction projects. A summary of the progress for each project is shown below:

Mill Creek Middle School Classroom Addition

- Ansul fire suppression units are being tied-in with the fire alarm system.
- Final construction cleaning is underway in all areas.
- Epoxy flooring installation is progressing.
- Contractor continues to prepare and complete the architectural punch list for Owner/Architect inspection.
- The mechanical and electrical punch lists by the engineers is ongoing.
- This project is scheduled for completion August 2020.

WJS

WJS/SW:mm

200 Mountain Brook Ct
Canton, Georgia 30115
770.479.1871
www.cherokeek12.net



Courtyard View



Side View – Bus Lane

Agenda Request Form

Meeting Date	Agenda Item Number
December 12, 2019	F-2

Title

Special Lease Agreements

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of the Special Lease Agreements

Summary Explanation and Background

Pursuant to the School Board's Community Use of System Facilities Policy (KG), special lease agreements applicable to non-school allied groups (users applying for extended use of school facilities who are required to pay rental fees) and for-profit summer camps, summer recreational leagues and/or any activities where Cherokee County School District employees are compensated, must be recommended by the Principal to the Superintendent for consideration of approval by the School Board prior to use of the facility. Extended use is defined as an event involving four or more consecutive days or for recurring activities.

Attached is a synopsis of detail of the special lease agreements, which adhere to the guidelines stipulated for such use and which have been approved by the Principal and Superintendent.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

See Attachment

Source of Additional Information

William J. Sebring	770.479.1871
Scott Krug	770.479.1871

Special Lease Agreements December 2019

School Facility: Sequoyah HS

Event Dates: Every Sunday – 12.15.19 - 5.17.20

Name of Organization: Diamonds Basketball

Director of Activity Name: Jasmine Stovall

Object or purpose: Skills Clinic

Term: 16 weeks

Areas: GYM

Agenda Request Form

Meeting Date	Agenda Item Number
December 12, 2019	F-3

Title

Construction of the New Creekview HS Agri-Science Lab

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Proposals for the New Construction of the Creekview HS Agri-Science Lab

Summary Explanation and Background

Proposals were received by the School District for construction of the New Creekview HS Agri-Science Lab on December 3, 2019. Subsequently, all proposals for this construction project have been transmitted to School Board Members for their review and consideration. Upon review of all of the information provided, the School Board will take action on the Proposals for Construction.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

Funds for the project have been included in the Board Approved 2019-20 Capital Outlay Budget

Exhibits: (List)

Summary of Proposals will be provided at the December 12, 2019 School Board Meeting

Source of Additional Information

William J. Sebring	770.479.1871
Steve Werner	770.479.1871

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
December 12, 2019	G-1

Title

Recommendations and Resignations/Terminations of Employment for Certified and Classified Personnel

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel

Summary Explanation and Background

The recommendations include the following items:

1. Certified Recommendations
2. Certified Resignations/Terminations of Employment
3. Classified Recommendations
4. Classified Transfers
5. Classified Resignations/Terminations of Employment

Priority Area

Quality Workforce

Financial Impact

N/A

Exhibits: (List)

Summary List of Recommendations

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Rick Beaulieu	770.479.1871

CERTIFIED RECOMMENDATIONS 12/12/2019

Last	First	Position	Location	Start Date
Lee	Marissa	Teacher	Arnold Mill ES	01/06/20
Bevan	Julie	Teacher	Avery ES	12/09/19
Bates	Ashley	Teacher	Carmel ES	01/06/20
Yeomans	Allison	Teacher	Cherokee HS	12/02/19
Stubblefield	Christina	Teacher	Creekview HS	01/06/20
Ricker	Kathryn	Teacher	ET Booth MS	12/02/19
Pittman	Lauren	Teacher	Indian Knoll ES	12/16/19
Stephens	Debra	Teacher	Knox ES	01/06/20

CERTIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 12/12/2019

Last	First	Position	Location	End Date
Parker	Gerald	Teacher	Sequoyah HS	05/29/20

CLASSIFIED RECOMMENDATIONS 12/12/2019

Last	First	Position	Location	Start Date
DeWitt	Renee	Paraprofessional	Hickory Flat ES	12/02/19
Prather	Justin	Paraprofessional	Woodstock MS	12/02/19
Miller	Hal	Bus Driver	Transportation	12/11/19

CLASSIFIED TRANSFERS 12/12/2019

Last	First	Position	Location	Start Date
Smith	Erika	School Nutrition Asst. Manager to Manager	ET Booth MS	12/02/19
Simpson	Richard	Coordinator to Supervisor of Maintenance	Support Services/Maint.	01/20/20
Ghorley	Miranda	Paraprofessional to Teacher	RM Moore ES	01/06/20

CLASSIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 12/12/2019

Last	First	Position	Location	End Date
Miller	Raye	School Nutrition Worker	Avery ES	01/31/20
Millsaps	Brenda	School Nutrition Assistant Manager	Boston ES	12/20/19
Brackett	Wanda	School Nutrition Worker	Knox ES	01/31/20
Swancey	Kandy	School Nutrition Worker	Knox ES	12/20/19
Ross	Kimberly	Paraprofessional	River Ridge HS	11/20/19
Boone	Cynthia	Bus Driver	Transportation	12/20/19
Caffrey	Judy	Bus Driver	Transportation	12/20/19
Elrod	Janice	Bus Driver	Transportation	12/20/19
Reynolds	Hayden	Bus Driver	Transportation	12/02/19