Cherokee County School District

# AGENDA

## School Board Meeting

**School Board Auditorium**
**at the Dr. Frank R. Petruzielo Educational Services Facility**

**7:00 p.m.**

**October 17, 2019**

- **Call to Order**
- **Pledge of Allegiance/Inspiration**
- **Adoption of Superintendent's Recommended Agenda for October 17, 2019 School Board Meeting**
- **Approval of Minutes of the September 19, 2019 School Board Meeting**
- **Approval of Consent Agenda for October 17, 2019 School Board Meeting**
- **Public Participation**

**A. Resolutions/Recognition**

1. **School Board Recognition of Seven Cherokee County School District Students Named to the State School Superintendent's 2019-20 Student Advisory Council**

2. **School Board Recognition of Cherokee High School Junior Rebekah Seng -- Congressional Award Gold Medal Recipient**

3. **School Board Recognition of First-, Second- and Third-place Winners in Districtwide Fire Safety Contest**

4. **School Board Approval of Proclamation in Honor of Retired Educators Day**

5. **School Board Consideration of Superintendent's Recommendation to Approve Renewal of the Partnership Agreements with Cherokee Retired Educators Association and The City of Holly Springs**

**B. School Board Members**

**C. School Board Policies**

1. **School Board Consideration of Superintendent's Recommendation for Approval of Modifications to School Board Policy: Goals and Objectives (CA) - - on Final Reading**

**D. Financial Management**

1. **School Board Consideration of Superintendent's Recommendation for Approval of September 2019 Financial Report and Sales Tax Update**

2. **School Board Consideration of Superintendent's Recommendation to Declare Surplus Property and Dispose of Said Property at Public Auction**

**E. Curriculum and Instruction**

1. **School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

**F. Support Services**

1. **School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements**

**G. Human Resources**

1. **School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

**H. School Board Attorney**

**I. Superintendent of Schools**

1. **School Board Consideration of Superintendent's Recommendation for Modifications to the SY2019-20 and SY2020-21 Organizational Chart**

2. **School Board Authorization Relative to Superintendent of Schools Membership in Leading Ed Solutions Professional Development**

- **Executive Session**
  -- **Personnel Matter (Governance Team Assessment)**
  -- **Potential Litigation Matter**

- **Adjournment**

**CHEROKEE COUNTY BOARD OF EDUCATION**

**OFFICE OF THE SUPERINTENDENT**

**Thursday, September 19, 2019**

**MINUTES OF REGULAR BOARD MEETING**
**7:00 p.m.**

The Cherokee County Board of Education called its regular meeting to order at 7:00 p.m. on Thursday, September 19, 2019 in the School Board Auditorium at the Dr. Frank R. Petruzielo Educational Services Facility, 1205 Bluffs Parkway, Canton, Georgia. Present were: School Board Chair Kyla Cromer; Members Mike Chapman, John Harmon, Patsy Jordan and Clark Menard; Superintendent Dr. Brian V. Hightower; and, Attorney Tom Roach. School Board Vice-Chair Kelly Poole and School Board Member Robert Rechsteiner were not in attendance.

**Call to Order**

The call to order by Kyla Cromer was followed by the Pledge of Allegiance to the Flag of the United States of America, led by River Ridge High School student Callie Goins.

A brief inspirational video and story was shared by Patsy Jordan.

**Approval of Agenda**

On a motion by Mike Chapman seconded by Clark Menard and carried, the Board unanimously adopted the Superintendent's recommended agenda *(5-0 vote)*.

**Minutes for Approval**

On a motion by Clark Menard seconded by Patsy Jordan and carried, the Board approved the minutes from the August 22, 2019 School Board Meeting *(5-0 vote)*.

**Consent Agenda**

Following identification of those agenda items, Board Members and members of the public indicated they would like considered separately, a motion was made by Patsy Jordan seconded by John Harmon and carried, to approve the Consent Agenda, for the remaining items - identified by asterisks (*5-0 vote)*.

**PUBLIC PARTICIPATION**

Ten members of the public signed up to address the School Board.

## A. RESOLUTIONS/RECOGNITIONS/PARTNERSHIPS

**A-1. School Board Recognition of Sequoyah High School English Teacher Elaine Dasher -- Recipient of Fulbright Teachers for Global Classrooms Grant**

*(Recognized)*

**A-2. School Board Recognition of E.T. Booth Middle School Teacher Debbie Krug -- Recipient of the Georgia Association for Health, Physical Education, Recreation, and Dance (GAHPERD) Award**

*(Recognized)*

**A-3. School Board Recognition of CCSD School Nutrition Program for Winning Georgia Golden Radish Award -- Platinum Level**

*(Recognized)*

**A-4. School Board Recognition of Five Cherokee County School District Teachers as First in CCSD to Achieve ISTE (International Society for Technology in Education) Certification**

*(Recognized)*

**A-5. School Board Recognition of CCSD Schools as Governor's SHAPE (Student Health and Physical Education) Honor Roll Honorees**

*(Recognized)*

**A-6. School Board Recognition of River Ridge High School Computer Science Teacher Jennifer Norton -- Facebook Master Teacher**

*(Recognized)*

**A-7. School Board Recognition of Cherokee County School District High School Seniors Named 2020 National Merit Scholarship Semifinalists**

*(Recognized)*

***A-8. School Board Approval of Proclamation in Honor of Constitution Week**

*(Approved)*

***A-9. School Board Approval of Proclamation Recognizing September as National Attendance Awareness Month**

*(Approved)*

## B. SCHOOL BOARD MEMBERS/STUDENT ADVISOR TO THE SCHOOL BOARD

School Board Member Comments:

- Positive comments shared about the Annual Cherokee Child Welfare Luncheon

## C. SCHOOL BOARD POLICIES

***C-1. School Board Consideration of Superintendent's Recommendation for Approval of Modifications to School Board Policy: Goals and Objectives (CA) - - on First Reading**

*(Approved)*

## D. FINANCIAL MANAGEMENT

***D-1. School Board Consideration of Superintendent's Recommendation for Approval of July 2019 Financial Report and Sales Tax Update**

*(Approved)*

***D-2. School Board Consideration of Superintendent's Recommendation for Approval of August 2019 Financial Report and Sales Tax Update**

*(Approved)*

**D-3. School Board Consideration of Superintendent's Recommendation for Approval of Issuance of a Tax Anticipation Note (TAN)**

*(Approved)*

Motion was made by Clark Menard, seconded by Patsy Jordan and carried to Adopt a Resolution for Approval of the Issuance of a Tax Anticipation Note (TAN) and approval of a bid awarded to First Citizens *(5-0 vote)*.

## E. CURRICULUM AND INSTRUCTION

***E-1. School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

*(Approved)*

***E-2. School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

*(Approved)*

***E-3. School Board Consideration of Superintendent's Recommendation for Approval of Modified Health and PSEAE Curriculum Resources for Grades 5-9**

*(Approved)*

## F. SUPPORT SERVICES

***F-1. School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects**

*(Approved)*

***F-2. School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements**

*(Approved)*

## G. HUMAN RESOURCES

***G-1. School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

*(Approved)*

## H. SCHOOL BOARD ATTORNEY

***H-1. School Board Consideration for Approval of School Board Attorney's Modified Plan for SY2019-20 Local School Board Governance Training**

*(Approved)*

School Board Attorney Comments:

- School Board Self-Assessment planned for October School Board Meeting

## I. SUPERINTENDENT OF SCHOOLS

***I-1. School Board Consideration of Superintendent's Recommendation for Approval of Contract and Memorandum of Understanding with Ninth District Opportunity, Inc. for October 1, 2019 through September 30, 2020**

*(Approved)*

***I-2. School Board Consideration of Superintendent's Recommendation for Approval of Contractual Agreement with Mountain Education Center, Inc. to Operate a Mountain Education Charter High School (MECHS) within Cherokee County School District (CCSD) Subject to Future Approval of a Special Lease Agreement**

*(Approved)*

Informational Items:

- CCISH Report
- Updates:
    1. RFP Creekview HS Agriscience Building
    2. Marketing of Buffington ESC
    3. CTAE New Program Offerings
- VILLA scheduled to begin in October

## ADJOURNMENT

The School Board adjourned at 8:40 p.m.

_____ _____

School Board Chair Secretary

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | A-1 |

## Title

Recognition of Seven Cherokee County School District Students Named to the State School Superintendent's 2019-20 Student Advisory Council

## Requested Action

School Board Recognition of Seven Cherokee County School District Students Named to the State School Superintendent's 2019-20 Student Advisory Council

## Summary Explanation and Background

Seven CCSD students have been named to the State School Superintendent's 2019-20 Student Advisory Council.

They are: Etowah HS ninth-grader Ila Prabhuram; E.T. Booth MS eighth-graders Madeline May and Anvita Rautray; Teasley MS eighth-grader Nick Whyte; Woodstock HS seniors Laney Broussard and Ella Elbeck; and Woodstock MS seventh-grader Marisol Borrero.

The 130 Council members were selected from more than 1,000 applications statewide based on their community service experience and their answers to essay questions about public education and how they think it could be improved.

Council members will meet with State Superintendent Woods throughout the school year to talk about issues such as how state policies affect their schools, and also will serve as the Superintendent's student ambassadors and participate in service projects.

## Major System Priority

Improving Student Achievement

## Financial Impact

N/A

## Exhibits: (List)

N/A

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871<br>Barbara Jacoby 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | A-2 |

## Title

Recognition of Cherokee High School Junior Rebekah Seng -- Congressional Award Gold Medal Recipient

## Requested Action

School Board Recognition of Cherokee High School Junior Rebekah Seng -- Congressional Award Gold Medal Recipient

## Summary Explanation and Background

A Cherokee County School District student has earned the prestigious Congressional Award Gold Medal!

Cherokee High School junior Rebekah Seng, who is a member of the JROTC program at Cherokee HS, joins an elite group, as only about 500 students in the United States earn the Gold Medal each year.

The Congressional Award is the highest voluntary award from the United States Congress that a U.S. teenager can earn; the medals are awarded at the bronze, silver and gold levels. The Congressional Award Gold Medal requires 200 hours of documented activity in Physical Fitness, 200 hours of documented time in Personal Development (learning something new), and 400 documented hours of Volunteer Service to an organization(s) that serves the greater community. In addition, applicants must complete a minimum five-day exploration/expedition activity that is completely planned and carried out by the applicant.

Rebekah earned the Silver medal last school year, following her achievement of Bronze status.

The award will officially be presented to Rebekah this summer at the 2020 Annual Gold Medal Ceremony in Washington, D.C.

## Major System Priority

Improving Student Achievement

## Financial Impact

N/A

## Exhibits: (List)

N/A

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871<br>Barbara Jacoby 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | A-3 |

## Title

Recognition of First-, Second- and Third-place Winners in Districtwide Fire Safety Contest

## Requested Action

School Board Recognition of First-, Second- and Third-place Winners in Districtwide Fire Safety Contest

## Summary Explanation and Background

CCSD's Office of Safety & Security, in collaboration with Cherokee County Office of Fire & Emergency Services and Woodstock Fire Department, recently sponsored a Districtwide fire safety contest for Cherokee County School District students.

National Fire Prevention Week was October 6-12, 2019, and the theme was: "Not Every Hero Wears a Cape. Plan and Practice Your Escape!"

CCSD students in grades k-5 were invited to enter a poster contest with designs celebrating the theme. CCSD students in grades 6-12 were invited to enter an essay contest with essays focused on the theme.

For both contests, a first-, second- and third-place winner was selected for each grade level. The top three entries in each contest from all grades were entered into the State contest sponsored by Georgia's Insurance and Safety Fire Commissioner.

## Major System Priority

Increasing Student Achievement

## Financial Impact

N/A

## Exhibits: (List)

List of Winners

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871<br>Barbara Jacoby 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# Fire Safety 2019-2020
# County Level

## First Grade

Hallie Berkland- Bascomb Elementary School
Bryce Hall- R.M. Moore ES STEM Academy
Beau Houchens- Bascomb Elementary School

## Second Grade

Dolly Gabriel- R.M. Moore ES STEM Academy
Anthony Silva- R.M. Moore ES STEM Academy

## Third Grade

Lola Brown -Boston Elementary School
Katie Blanchard- Boston Elementary School
Trysta Donehoo- Oak Grove ES Fine Arts Academy

## Fourth Grade

Sofia Daniel- R.M. Moore ES STEM Academy
Maricarmen Gomez-Perez- Hasty ES Fine Arts Academy
Erin Shearer- Hasty ES Fine Arts Academy

## Fifth Grade

Olivia Ni- Bascomb Elementary School
Alexis Barker- Hasty ES Fine Arts Academy
Gustavo Strougo- Bascomb Elementary School

## Middle/High School Essay Winners

Anvita Rautray- E.T. Booth Middle School
Vanosha Moghaddasi- E.T. Booth Middle School
Heath Hembree- Sequoyah High School

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | A-4 |

## Title

Approval of Proclamation in Honor of Retired Educators Day

## Requested Action

School Board Approval of Proclamation in Honor of Retired Educators Day

## Summary Explanation and Background

One of the School Board's Major System Priorities is increasing parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process.

The Cherokee Retired Educators Association has requested that the School Board approve the attached proclamation in honor of Retired Educators Day on Sunday, November 3, 2019.

## Major System Priority

Increasing Parental and Community Involvement

## Financial Impact

N/A

## Exhibits: (List)

Proclamation

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871<br>Barbara Jacoby 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# Retired Educators Day 2019

WHEREAS: The Governor of the State of Georgia has proclaimed the day of Sunday, November 3, 2019 as Retired Educators Day in Georgia; and

WHEREAS: There are more than 121,000 retired educators in Georgia, 28,000 plus of whom are members of the Georgia Retired Educators Association; and

WHEREAS: The retired educators of Georgia donate thousands of hours of volunteer service and make invaluable contributions to the welfare of their respective communities across the state; and

WHEREAS: It is appropriate that a day be designated for citizens to express their appreciation for the contributions that retired educators have made and continue to make for the betterment of human lives and for society; and

WHEREAS: the Cherokee Retired Educators Association has made and continues to make outstanding contributions to the Cherokee County School District;

NOW, THEREFORE, we, the Cherokee County School Board, do hereby proclaim November 3, 2019 to be Retired Educators Day, and ask our students, staff and the community to reflect upon and show appreciation for the contributions of educators in their lives and to observe the day in an appropriate manner honoring retired educators.

IN WITNESS WHEREOF, I have hereunto set my hand on this 17th day of October in the year two thousand nineteen and of the Independence of the United States of America the two hundred and forty third.

_____

Kyla Cromer, School Board Chair

_____

Dr. Brian V. Hightower, Superintendent of Schools

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | A-5 |

## Title

Approval of Renewal of Partnership Agreements with Cherokee Retired Educators Association and The City of Holly Springs

## Requested Action

School Board Consideration of Superintendent's Recommendation to Approve Renewal of the Partnership Agreements with Cherokee Retired Educators Association and The City of Holly Springs

## Summary Explanation and Background

One of the School Board's Major System Priorities is increasing parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process.

The School Board is requested to consider the Superintendent's recommendation to approve a Partnership Agreement renewal with Cherokee Retired Educators Association and The City of Holly Springs.

## Major System Priority

Increasing Parental and Community Involvement

## Financial Impact

N/A

## Exhibits: (List)

Proclamation

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871<br>Barbara Jacoby 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# PARTNERSHIP AGREEMENT

# BETWEEN

# THE CHEROKEE COUNTY BOARD OF EDUCATION

# AND

# GEORGIA RETIRED EDUCATORS ASSOCIATION - CHEROKEE RETIRED EDUCATORS ASSOCIATION

This agreement entered into on this 17th day of October, 201~~3~~9 by and between the Cherokee County Board of Education, hereinafter referred to as the "School Board" and Georgia Retired Educators Association – Cherokee Retired Educators Association hereinafter referred to as "GREA" and "CREA."

WHEREAS, the School Board's mission is to ~~enable all students to become contributing citizens who can communicate effectively, gather and use information, make responsible decisions, utilize technology effectively, and adapt to the challenges of the future~~ educate the emerging generation through learning environments designed to increase the performance of all students; and,

WHEREAS, one of the School Board's ~~Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process~~ Five Priority Areas is Family, Partner and Community Engagement; and,

WHEREAS, the mission of GREA is to unite retired educators in Georgia for fellowship, support and educational/community service, and to improve benefits for all retired educators through cooperation with Local, State and National organizations; and,

WHEREAS, the purposes of CREA are:

- To provide an organized basis for continuing interest and efforts;
- To present meaningful programs;
- To encourage continued fellowship;
- To support beneficial legislations; and,
- To recognize current contributions.

WHEREAS, CREA wishes to support the Cherokee County School District, both students and educators, by providing volunteers, recognition and support for teaching and learning.

Now therefore in consideration of the covenants and conditions set forth herein the parties agree as follows:

## ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference:

## ARTICLE II

The School Board will:

1. Distribute information to retirees regarding GREA and CREA.

2. ~~Maintain a CREA web page on the School District website with a link to the GREA website.~~

3. Promote GREA- and CREA-sponsored activities and programs through existing communication channels, as permitted by School Board policy, including the posting of notices on the online Virtual Community Bulletin Board.

4. Issue an annual proclamation recognizing Retired Educators Day.

5. Allow the use of School District facilities for six yearly CREA meetings, as needed.

6. Allow the use of a School District copier for CREA materials, with CREA to provide the paper.

7. ~~Allow the use of a bookcase in the School District Historic Classroom at Building C for an archive of CREA historic records, which would be made available for public review.~~

8. Explore professional development opportunities in both parties' best interests.

9. Pursue joint grant opportunities in both parties' best interests.

10. Provide CREA with CCSD email addresses for all retiring educators every spring.

## ARTICLE III

CREA will:

1. Provide volunteers for the School District including, but not limited to: classroom, media center and clerical assistants; event judges; proctors; tutors and mentors; in-service professional development leaders; and guest readers.

2. Provide an annual scholarship for ~~one~~ a Cherokee County School District graduate(s) attending Reinhardt University to study in the field of education and provide financial assistance with final certification fees to a Cherokee County School District graduates(s).

3. Abide by the rules and regulations contained in the Community Use of System Facilities Policy (KG), including custodial and supervisory fees when applicable.

4. Explore professional development opportunities in both parties' best interests.

5. Pursue joint grant opportunities in both parties' best interests.

6. Accept all children/interested participants for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition. Children/participants with handicaps or any other discrimination recognized and prohibited by State or Federal Law must be provided all necessary levels of supervision and must be included within the activities of the partnering organization. As a result of this partnership agreement, CREA must adhere to all local, State or Federal laws regarding education.

## ARTICLE IV

The term of this contract is October 17, 201~~39~~ through October 17, 201~~4~~20. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

ARTICLE V

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County Schools, ~~110 Academy Street~~ P.O. Box 769, Canton, GA 301~~1~~469; and to CREA, P.O. Box 769, Canton, GA 30169.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

CHEROKEE RETIRED EDUCATORS ASSOCIATION

_____
By: Susan Buice, President, Cherokee Retired Educators Association

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____
By: Kyla Cromer, Chairman

_____
By: Dr. Brian V. Hightower
Superintendent of Schools

Approved as to form:

_____
Tom Roach, Esquire

# PARTNERSHIP AGREEMENT

# BETWEEN

# THE CHEROKEE COUNTY BOARD OF EDUCATION

# AND

# THE CITY OF HOLLY SPRINGS

This agreement entered into on this ~~5th day of September, 2013~~ 17th day of October, 2019 by and between the Cherokee County Board of Education, hereinafter referred to as the "School Board," and The City of Holly Springs hereinafter referred to as the "Holly Springs."

WHEREAS, the School Board's mission is to ~~enable all students to become contributing citizens who can communicate effectively, gather and use information, make responsible decisions, utilize technology effectively and adapt to the challenges of the future~~ educate the emerging generation through learning environments designed to increase the performance of all students; and,

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process; and,

WHEREAS, Holly Springs' mission is to provide efficient and effective municipal services to Holly Springs residents, recognize and collaborate on regional issues in order to maintain and improve the quality of life for the citizens of Holly Springs; and,

WHEREAS, Holly Springs is located in the heart of Cherokee County extending from the Little River to the south, to exit 14 of I-575 to the north, to Marble Quarry Road to the west to Harmony on the Lake ~~Boulevard~~ Drive to the east; and,

WHEREAS, Holly Springs' current projections indicate continued growth for years to come and the city plans to take an aggressive and pro-active approach to deal with the anticipated growth.

Now therefore in consideration of the covenants and conditions set forth herein the parties agree as follows:

## ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference:

## ARTICLE II

The School Board will:

1. Assess no costs to the other party in cases of easement granting.

2. Share information and facilities in emergency situations, such as natural disasters and inclement weather; and share information concerning road conditions, especially in inclement weather.

3. Continue to allow the City use of school facilities upon request, waiving the rental fee as reflected in School Board Policy KG, including, but not limited to, use of the Holly Springs Elementary School parking lot for the City's annual Autumn Fest and Easter Egg Hunt events.

4. Evaluate and allow joint purchasing opportunities for goods and services on a case-by-case basis.

~~5. Coordinate needs determinations and future school site selection with the City's Community Development Department.~~

~~6. Correspond the needs of future school sites with other planned city land uses, such as parks, fire stations, law enforcement precincts and public libraries, in order to purchase larger tracts of land, share infrastructure costs and provide for joint use of public facilities.~~

7. Evaluate and allow on a case-by-case basis alternate financing opportunities by the city to construct infrastructure or acquire land for redevelopment opportunities such as community improvement districts, business improvement districts and tax allocation districts, the City and the Holly Springs Downtown Development Authority.

8. Participate with the city's long-term planning effort and provide input as to school capacity, planning and construction efforts.

9. Promote ongoing coordinating efforts to assess the locations and types of future population growth. This includes the school system being directly involved in land use projections and discussions of such, so that future school sites will not adversely impact Holly Springs' plans for land usage. This initiative will include the sharing of database information, such as population trends, enrollment, zoning applications, etc.

10. Develop methods to work in conjunction with the City in its zoning process, so that developers are routinely expected to discuss mitigating the financial impact on the school system and Holly Springs.

11. Recognize and welcome input when initiated or requested by a City representative at School Board meetings, so that school system recommendations and decisions made in such meetings are routinely considered by the City in that forum, as need be.

12. Provide regular opportunities for City representatives to inspect surplus property in order to determine if there may be a need for such property (first right of refusal).

13. Pursue joint grant opportunities in both parties' best interests.

14. Promote the City's community special events through existing communication channels, as permitted by School Board policy.

15. Track developer contributions collected by the City on behalf of the School Board and provide the City with an annual report of capital improvement investments made at schools attended by students from the City.

## ARTICLE III

Holly Springs will:

1. Assess no costs to the other party in cases of easement granting of City-controlled property.

2. Assess no costs to the other party in terms of storm water impact fees.

3. Share information and facilities in emergency situations, such as natural disasters and inclement weather; and share information concerning road conditions, especially in inclement weather

4. Coordinate needs determinations and future City construction projects with the School Board's Department of Planning and Forecasting.

5. Evaluate and allow joint purchasing opportunities for goods and services on a case by case basis.

~~6. Correspond the needs of planned City land uses, such as parks, fire stations, law enforcement precincts and public libraries, with future school sites in order to purchase larger tracts of land, share infrastructure costs and provide for joint use of public facilities.~~

7. Promote ongoing efforts to assess the locations and types of future population growth. This includes the school system being directly involved in land use projections and discussions of such, so that future school sites will not adversely impact City plans for land usage and vice versa. This initiative will include the sharing of database information, such as population trends, enrollment, zoning applications, etc.

8. Work in conjunction with the School Board in the City zoning process to request mitigation of the financial impact of residential developments on the school system.

9. Recognize and reserve time for input for a school system representative at public zoning meetings so that school system analysis and recommendations made in such

meetings are routinely considered by the City in that forum. When requested by the School Board, the same courtesy shall be applicable to City Council meetings.

10. Include School Board system analysis documentation in zoning packets which are distributed to the Planning Commission and City Council in advance to all public meetings and incorporate a summary of the analysis within the city's zoning analysis.

11. Provide judges for the School System Science Fair, Young Authors Fair, Governors Honors, Speech Contests and other related functions.

12. Provide and establish a Speakers Bureau list, for City employees to serve as classroom speakers on requested topics.

13. Provide release time with pay to employees in order for them to work with and mentor principals, teachers and students to ensure that student achievement gains are recognized, particularly in the subject areas of science and math.

14. Provide internship opportunities for Cherokee County students as it relates to the School Board's future Career/Technical Education "Senior Project" requirements in all applicable fields.

15. Pursue joint grant opportunities in both parties' best interests.

16. Assess fees as each residential building permit is pulled ~~pursuant to the attached schedule~~ and remit said fees to the School Board on a quarterly basis.

17. Allow the School Board to use the City-owned portion of J.C. Mullins Park upon request, waiving the rental fee and deposit as set forth in the City of Holly Springs Municipal Service Master Fee Schedule.

18. Shall provide portable police radios in the front office of each school within the city to enhance security and communication in the event that the school needs assistance from the City of Holly Springs Police Department.

19. Provide opportunities for Senior Projects for high school students including service as project mentors when staff members and/or volunteers are available.

20. Accept all children/interested participants for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition <u>or any other discrimination recognized and prohibited by State or Federal Law</u>. Children/participants with handicaps must be provided all necessary levels of supervision and must be included within the activities of the partnering organization. As a result of this partnership agreement, Holly Springs must adhere to all local, State or Federal laws regarding education.

## ARTICLE IV

The term of this contract is ~~September 5, 2013 through September 5, 2014~~ October 17, 2019 through October 17, 2020. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

ARTICLE V

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County Schools at ~~110 Academy Street~~ PO Box 769, Canton, Georgia 301~~14~~69, and to the City Manager of Holly Springs, at 100 Hickory Circle, P.O. Box 990, Holly Springs, Georgia 30142.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

CITY OF HOLLY SPRINGS

_____

By: Steven W. Miller, Mayor

_____

By: Robert H. Logan, City Manager

CHEROKEE COUNTY BOARD OF EDUCATION

_____

By: Kyla Cromer, Chairman

_____

By: Dr. Brian V. Hightower

Superintendent of Schools

Approved as to form:

_____

Tom Roach, Esquire

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | C-1 |

## Title

School Board Policy:  Goals and Objectives (CA) - - on Final Reading

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Modifications to School Board Policy: Goals and Objectives (CA) - - on Final Reading

## Summary Explanation and Background

As a result of School Board approval (August 15, 2019) of the New Five-Year Strategic Plan, "Blueprint," which was developed over the previous nine months through an inclusive, community-based process,  a new Vision and Core Beliefs Around Rigor, Relevance and Relationships were developed along with five Priority Areas to drive CCSD's continuous improvement over the next five years.

The attached, proposed modifications to School Board Policy regarding Goals and Objectives (CA) reflect the new language from Blueprint and include additional content updates to ensure alignment with other business practices and procedures.

## Major System Priority

Increasing Accountability

## Financial Impact

N/A

## Exhibits: (List)

Policy CA; Blueprint

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower (770) 479-1871<br>Mike McGowan (770) 479-1871<br>Tom Roach (770) 479-1406 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

As reflected in the Cherokee County Board of Education and Cherokee County School District's Five-Year Strategic Plan, "Blueprint," the Mission Statement; Vision Statement; Core Beliefs Around Rigor, Relevance and Relationships; and, the Priority Areas, as contained below, will govern the School District's actions as it relates to continuous improvement.

## I. ~~SCHOOL BOARD'S~~ MISSION STATEMENT

We~~, the School Board of the Cherokee County School District,~~ are committed to educating the emerging generation through learning environments designed to increase the performance of all students.

## II. VISION STATEMENT

Together, we will prepare the emerging generation to confidently rise up to limitless learning potential and success.

## III. CORE BELIEFS AROUND RIGOR, RELEVANCE AND RELATIONSHIPS

A. We believe in a growth mindset, as every student can learn, achieve and thrive.

B. We believe the meaningful connections we forge with students, families and community partners positively influence how we teach, lead and prepare graduates for success in a knowledge-based, technology rich and culturally diverse world.

C. We believe safe, diverse and inclusive schools are critical for successful teaching and learning and strengthening our culture of belonging, kindness and possibility.

## IV. PRIORITY AREAS

A. Student Achievement: Equity and Access

B. Organizational and Operational Effectiveness

C. Family, Partner and Community Involvement

D. Positive Culture and Climate

E. Quality Workforce

## ~~II. SCHOOL BOARD'S BELIEF STATEMENTS~~

~~A. All students deserve the opportunity to learn, achieve success and become productive citizens.~~

~~B. Education/learning is a shared responsibility and should take place in the home, at school and in the community.~~

C. All students can learn; but they learn in different ways, at different rates and with different preferential learning styles.

D. Learning is achieved through the use of a variety of effective teaching techniques.

E. A safe and secure environment is essential for teaching and learning.

F. All students should be taught by teachers and parents how to learn and how to become lifelong learners.

G. All students deserve equal access to a quality education.

H. Quality education requires quality staff, programs, facilities, equipment and technology.

I. Parent and community participation, support and responsibility are essential to the positive social, emotional, cultural and academic development of every student.

J. Student achievement is enhanced through partnerships with parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities.

K. All policy, administrative, instructional and educational support decisions should be based on student needs and what is best for students.

L. Diversity should be promoted so that isolation of racial, ethnic, disabled, and socioeconomic groups is avoided and education is enhanced in a diverse, inclusive setting.

M. All schools should be accountable for improving student achievement.

N. All schools should reflect school-based, participatory management.

O. All students must be prepared to function effectively in a knowledge-based, technologically rich and culturally diverse 21st century.

P. All staff should have access to results-driven professional development and training which is aligned with the School Board's Major System Priorities and School Improvement Plans. Such professional development and training must be standards-based, job-imbedded, collaborative and build an organizational culture that insures continuous improvement.

## III. SCHOOL BOARD'S MAJOR SYSTEM PRIORITIES

~~A. Establishing internationally competitive standards for student performance and an accountability system and policy framework designed to insure that all students are challenged individually and collectively to meet more rigorous standards.~~

~~B. In collaboration with technical colleges, other institutions of higher learning and the local business community, insuring that career, technical and agricultural education programs prepare students for a diverse and technologically rich society.~~

~~C. Insuring that all students and staff have a safe and secure environment for teaching and learning.~~

~~D. Attracting, retaining and training the best teachers, principals and support staff.~~

~~E. Utilizing technology both to improve student achievement and to increase the school district's productivity and efficiency as a major business enterprise.~~

~~F. Increasing parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process.~~

~~G. Addressing continued exploding student population growth, recognizing that there remains a significant gap between the school district's facilities and technology needs and available capital outlay revenue.~~

~~**IV.**~~

## V. SCHOOL BOARD ROLES, RESPONSIBILITIES AND STRUCTURES

### A. Responsibilities

1. Employ a professional Superintendent to operate the School District.

2. Adopt an annual budget as recommended by the Superintendent.

3. Review/approve ~~the District Strategic Plan,~~ all School Improvement Plans ~~and all Waiver Requests~~ annually.

4. Monitor schools' progress in addressing the ~~School Board's Major System Priorities~~ Priority Areas and School Improvement Plan (SIP) objectives.

5. Authorize and facilitate school and district-level partnerships with parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities to improve student achievement and increase school effectiveness.

### B. Vision/Philosophy/Goals

1. The School Board adopts, focuses and reviews the School D~~d~~istrict's ~~v~~Vision for students.

2. The School Board adopts, reviews and revises its ~~m~~Mission ~~s~~Statement that defines its work ~~and is parallel to the district's mission statement~~.

3. The School Board adopts Core Beliefs related to the importance of introducing rigor, relevance and relationships to all students.

4. The School Board, with Superintendent's input, ~~annually~~ adopts ~~board and district goals~~ ~~p~~Priority ~~a~~Areas for continued improvement.

5. The School Board, upon recommendation of the Superintendent, adopts policies and ~~implementation~~ strategic plans to facilitate the accomplishment of stated goals.

**C. Systematic Improvement**

1. The School Board participates in annual training and professional development that meets or exceeds the requirements of Georgia law.

2. The School Board and Superintendent participate in ~~a team-building activity~~ collaborative activities focused on ~~assessment of previously adopted goals~~ developing Priority Areas for continued improvement.

3. The School Board and the Superintendent use a retreat/strategic work session environment and process to function as a team to accomplish the following: ~~*~~
   a. Assess progress made to update and revise action plans to accomplish the School D~~d~~istrict's ~~v~~Vision/Mission/Core ~~b~~Beliefs ~~statements~~ and ~~p~~Priority ~~a~~Areas for continuous improvement ~~philosophy/goals~~.
   b. Assess the strengths and improvements needed in the S~~s~~chool D~~d~~istrict.
   c. Consider any compelling problem(s) or emerging issue(s).
   d. Study and explore trends, opportunities and anticipated challenges.
   e. Reflect on the leadership team's educational and leadership philosophy and performance.
   f. Complete any statutorily-specified reviews of laws, rules or regulations for local school boards.
   g. (May) participate in statutorily-required School Board training.
   h. (May) evaluate the Superintendent's annual performance.
   ~~i. Review the Georgia School Boards Association Standards for Local Boards of Education.~~

~~* The School Board and Superintendent function as a team to accomplish these items.~~

4. Conduct a ~~School Board~~ Governance Team self-evaluation in order to assess working relationships among the School Board and improve Ssuperintendent and School B~~b~~oard relations.

**D. Organizational Structure**

1. The School Board establishes and, along with the Superintendent, follows federal law, state law, State Department of Education policies and rules, local policies, procedures and ethical standards governing the conduct of the School Board and Superintendent.

2. The officers of the School Board are elected using the procedures defined in state law and board policy and carry out their duties that are clearly delineated in law or policy.

3. The School Board uses the superintendent as its chief executive officer with full authority to administer district affairs.

4. The School Board, organizes and distinguishes its role as a policy-making body from the roles/responsibilities authorized to the Superintendent for the administration of the district.

5. The School Board and Superintendent function as a leadership team, while maintaining careful recognition of appropriate roles and responsibilities.

**E. Board Operations: Policy Development**

1. The School Board adopts and revises its written policies so that they are clear, up-to-date, and in compliance with the state constitution and state and federal laws.

2. The School Board follows policies and procedures for:
   a. Policy adoption
   b. Emergency adoption of policy
   c. Policy dissemination
   d. Policy repeal
   e. The School Board considers the following when it adopts policies:
      i. The recommendation, usually in writing from the Superintendent
      ii. An opportunity for public review
      iii. Provisions whereby policies ~~The policy~~ will be reviewed periodically

**F. Board Operations: Board Meetings**

1. The School Board develops meeting agendas, posts agendas for public review and conducts its meetings in accordance with the Open Meetings Law (O.C.G.A. § 50-14-1 et seq.)
2. School Board procedures provide an opportunity, prior to board meetings, for members of the School Board to:

   a. Suggest items to be removed from or placed on the agenda and/or

b. Request additional information on an agenda item.

3. The agenda provides a sound order of business, including an opportunity to make adjustments to the agenda, which facilitates productive meetings.

4. The School Board uses a "consent agenda" procedure when appropriate.

5. The approved agenda is followed, and the School Board departs from it only under special circumstances and with concurrence of a majority of its members present.

6. The School Board has procedures in place to facilitate public input.

7. School Board minutes properly record agenda motions/votes/actions of the School Board.

**G. Board Operations: Personnel**

1. The School Board oversees the management of the School D~~d~~istrict by employing a Superintendent and evaluating his/her performance in providing educational leadership, managing daily operations and performing all duties assigned by the School Board and/or required by law.

2. The School Board authorizes the employment, assignment and dismissal of personnel only on the recommendation of the Superintendent.

3. The Superintendent is accountable to the School Board in developing, following state law, and conducting a fair and equitable evaluation of all personnel in the district.

4. The School Board refrains from applying pressure on the Superintendent to employ persons on the basis of any criteria other than professional and/or occupational qualifications as defined in currently approved job descriptions.

5. The School Board has been trained in the Superintendent evaluation process and follows that process for evaluation.

6. Periodically, but at least once in any 12-month period, the School Board, using the process agreed upon by the School Board and the Superintendent, evaluates the professional performance of the Superintendent.

**H. Board Operations: Financial Management**

1. The School Board provides guidance to the Superintendent in developing the budget and:
   a. Conducts pre-budgeting discussions with the Superintendent.

b. May establish specific budget parameters where deemed necessary or appropriate.
c. Examines allocations as they relate to the School Bboard and School Ddistrict budget goals annually adopted.

2. The School Board receives the draft budget from the Superintendent and after careful study gives tentative budget approval.

3. The School Board publishes the budget and provides opportunity for public review and reaction.

4. The School Board approves the annual budget after consideration of the Superintendent's recommendation.

5. Once a budget that incorporates sound business and fiscal practices is approved, the Superintendent implements and administers the budget.

6. The School Board, by policy, establishes the level of spending beyond the budget for which the Superintendent must seek School Board approval.

7. The School Board receives monthly financial reports on the status of the budget.

8. The School District's Board's financial records are audited annually.

## I. Board/Staff/Community Relations

1. The School Board and individual School Board members maintain an appropriate and professional relationship with the Superintendent, staff and community.

2. The School Board recognizes and protects the concept of chain of command.

3. The School Board works with the Superintendent to provide and follow a process, when it is appropriate, that encourages and seeks the input of staff at all levels of decision-making on significant issues.

4. The School Board periodically receives input from citizens on matters relating to the Sschool Ddistrict.

5. The School Board working with the Superintendent seeks advice and communicates with the community through:
   a. Providing leadership, policies and training to school councils.
   b. Collaboration agreements with local and state agencies.
   c. Community groups, community forums and media.
   d. Allowing and considering appropriate public input.

~~V.~~

## VI. ORGANIZATION OF SCHOOL DISTRICT ADMINISTRATION

Proper administration of the schools is most vital to a successful educational program. The general purpose of the School District's administration will be to coordinate and supervise, under the policies of the School Board, the creation and operation of an environment in which students learn most effectively. Administrative duties and functions will be appraised in terms of the contribution made to improving instruction and learning. The School Board will rely on its chief executive officer, the Superintendent, to provide at the district level the professional administrative leadership demanded by such a far-reaching goal.

The School District's administrative organization will be designed so that all district-level divisions and departments and all schools are part of a single accountability system guided by School Board policies which are implemented through the Superintendent. Principals and district-level administrators are all expected to administer their units in accordance with School Board policy and the Superintendent's rules and procedures. However, the mere execution of directives cannot, by itself, be construed as good administration. Vision, initiative, resourcefulness, and wide leadership – as well as consideration and concern for staff members, students, parents and others – are essential for effective administration.

Within the concept of an effective total system, it will be the policy of the School Board that ways ~~shall~~ will be sought to decentralize administration in order to bring administrative decisions closer to, hence more responsible to, specific needs of individual students and the school communities.

The Superintendent, each principal, and all other administrators will have the authority and responsibility necessary for their specific administrative assignment. Each will likewise be accountable for the effectiveness with which the administrative assignment is carried out. The School Board will be responsible for clearly specifying requirements and expectations of the Superintendent accountable by evaluating how well those requirements and expectations have been met. In turn, the Superintendent will be responsible for clearly specifying requirements and expectations for all other administrators, then for holding each accountable by evaluating how well requirements and expectations have been met.

Major goals of administration in the School District ~~shall~~ will be:

1. To manage the School District's various divisions, departments, units~~,~~ and programs effectively.

2. To provide professional advice and counsel to the School Board and to advisory groups established by the Superintendent.

3. To implement the management function so as to assure the best and most effective learning programs, through achieving such sub-goals as:

   (a) providing leadership in keeping abreast of current educational developments;

   (b) arranging for the staff development necessary to the establishment and operation of learning programs that better meet more learner needs;

   (c) coordinating cooperative efforts at improvement of learning programs, facilities, equipment, and materials;

   (d) providing access to the decision-making process for improvement of ideas of staff, students, parents and others.

**REVISED:** ~~**July 21, 2016**~~
**September 19, 2019**

**Cherokee County Board of Education**

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | D-1 |

## Title

September 2019 Financial Report and Sales Tax Update

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of September 2019 Financial Report and Sales Tax Update

## Summary Explanation and Background

Financial Report for September 2019

See Attached Reports

## Major System Priority

Increasing Accountability

## Financial Impact

N/A

## Exhibits: (List)

Financial Report and Sales Tax Update

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Kenneth Owen 770.479.1871<br>Dr. Brian V. Hightower 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# CHEROKEE COUNTY BOARD OF EDUCATION

Dr. Brian V. Hightower, Superintendent
Kenneth Owen, Chief Financial Officer

## FINANCIAL REPORT
## SEPTEMBER 2019

**General Fund**

For the month ending September 30, 2019, the third month of the 2019-20 Fiscal Year, the School District's Operating Account (General Fund) has received $40,151,368 in revenue (year-to-date) consisting of state funds of 25,836,817 (11% of budget), $3,904,321 local taxes (2% of budgeted amount), and other funds of $10,410,230 (78% of budget). All operating expenditures of $77,742,904 (18% of budget) are within the Board of Education's approved 2019-20 budget.

**Building Fund/EdSPLOST Collections**

The Capital Outlay Fund balance of $13,391,628 as of September 30, 2019 reflects Special Purpose Local Option Sales Tax for Education (EdSPLOST) collections for August 2019, proceeds of bond sales for capital outlay purposes, less bond refundings, transfers from the General Fund, bond issuance costs, and capital outlay expenses paid.

Cherokee County School District received $3,627,866 in September 2019, for the month of August 2019, the 20th month of 60 monthly sales tax collections for the 2018-2022 EdSPLOST. Collections received were above projections (detail included) for the month by $724,757 and above cumulative projections by $12,555,203.

EdSPLOST collections are accumulated within the Building Fund to be used for specified capital outlay purchases (limited pay-as-you-go) and transferred to the Debt Service Fund at the appropriate time to meet annual bond obligations (January and July). Excess EdSPLOST collections above projections are used to meet critical capital outlay needs and/or transferred to the Debt Service Fund as a safeguard against future negative economic conditions, assuring the School District can meet future bond payments.

**Debt Service Fund**

The Debt Service Fund balance as of September 30, 2019 is $46,694,544 representing funds accumulated from EdSPLOST collections, collections from the one mill of property tax approved by the School Board, interest earned from investments and Invested Sinking Fund earnings. The Invested Sinking Fund is attached to the Series 2010B Bond issuance and is structured to fully pay the annual debt service on the Series 2010B bonds through January 2028. Annual Debt Service payments are made in February and August of each year, according to the Debt Service Schedule published annually in the Cherokee County School District Budget Book.

**Federal/State/Competitive Grants and School Nutrition Funds**

The School Nutrition Fund Balance as of September 30, 2019 is $6,765,373 and represents the difference between revenues from all sources and all expenditures. This amount is held in reserve to cover potential funding shortfalls or unexpected expenses.

Federal, State and Competitive grant funds are annually awarded to the School District based on funding formulas (Federal Title Programs) and/or program applications (State and competitive grants). As funds are expended, reimbursements are sought from the various programs. Local funds are not intended to cover shortfalls within grant programs nor are grants intended to carry a fund balance.

**Cherokee County School District**
**FINANCIAL REPORT**
**AS OF SEPTEMBER 30, 2019**

## BALANCE SHEET

| | GENERAL FUND | DEBT SERVICE FUND | BUILDING FUND | FED FUNDS AND SCHOOL NUTRITION | TOTAL |
|---|---|---|---|---|---|
| **ASSETS** | | | | | |
| Cash | $ 28,492,781 | $ 28,129,592 | $ 13,391,628 | $ 3,279,529 | $ 73,293,530 |
| Investments | 1,666,653 | 18,564,952 | - | - | 20,231,605 |
| Inventory | 215,062 | - | - | 657,614 | 872,676 |
| Accounts Receivable | 533,856 | - | - | 4,023,604 | 4,557,460 |
| **TOTAL ASSETS** | $ 30,908,352 | $ 46,694,544 | $ 13,391,628 | $ 7,960,747 | $ 98,955,271 |
| **LIABILITIES** | | | | | |
| Salaries and Benefits Payable | $ 13,115,057 | $ - | $ - | $ 417,047 | $ 13,532,104 |
| Accounts Payable | 195,382 | - | - | 778,327 | 973,709 |
| **FUND BALANCE** | | | | | |
| **Fund Balance 9/30/2019** | 17,597,913 | 46,694,544 | 13,391,628 | 6,765,373 | 84,449,458 |
| **TOTAL LIABILITIES AND FUND BALANCE** | $ 30,908,352 | $ 46,694,544 | $ 13,391,628 | $ 7,960,747 | $ 98,955,271 |

## REVENUE AND EXPENSE

| | | | | | |
|---|---|---|---|---|---|
| Revenue | $ 40,151,368 | $ 528,446 | $ 7,639,487 | $ 6,034,027 | $ 54,353,328 |
| Expense | 77,742,904 | 26,669,435 | 8,375,562 | 6,034,027 | 118,821,928 |
| Excess Revenue over Expense | (37,591,536) | (26,140,989) | (736,075) | - | $ (64,468,600) |
| BEGINNING FUND BALANCE 7/01/2019 | 55,189,449 | 72,835,533 | 14,127,703 | 6,765,373 | 148,918,058 |
| **ENDING FUND BALANCE 9/30/2019** | **$ 17,597,913** | **$ 46,694,544** | **$ 13,391,628** | **$ 6,765,373** | **$ 84,449,458** |

**General Fund**
**Comparison of Budget to Actual**
**July 1, 2019 to September 30, 2019**

| Description | 2019-20 Budget | Year to Date | Available Budget |
|---|---|---|---|
| **Revenue** | | | |
| Federal | $ 168,238 | 131,878 | $ 36,360 |
| Local | 184,402,912 | 3,904,321 | 180,498,591 |
| State | 232,765,766 | 25,836,817 | 206,928,949 |
| Other | 3,490,472 | 528,352 | 2,962,120 |
| Tan | 9,750,000 | 9,750,000 | - |
| **Total Revenue** | **$ 430,577,388** | **40,151,368** | $ 390,426,020 |
| **Expense** | | | |
| Instructional Services | $ 289,098,233 | $ 49,494,406 | $ 239,603,827 |
| Pupil Services | 17,150,954 | 2,926,718 | 14,224,236 |
| Improvement of Instructional Services | 14,544,707 | 3,558,175 | 10,986,532 |
| Instructional Staff Training | 486,551 | 127,544 | 359,007 |
| Educational Media Services | 5,213,589 | 816,944 | 4,396,645 |
| General Administration | 3,092,156 | 853,373 | 2,238,783 |
| School Administration | 26,938,663 | 6,212,439 | 20,726,224 |
| Support Services - Business | 2,887,636 | 794,097 | 2,093,539 |
| Maintenance & Operation of Plant | 30,788,776 | 6,675,417 | 24,113,359 |
| Student Transportation Services | 22,700,754 | 4,382,101 | 18,318,653 |
| Support Services - Central | 4,860,206 | 1,621,522 | 3,238,684 |
| Facilities Acquisition and Construction Services | 317,155 | 80,168 | 236,987 |
| Outgoing Transfers | 1,777,096 | 200,000 | 1,577,096 |
| Debt Service | 9,777,659 | - | 9,777,659 |
| **Total Expense** | **$ 429,634,135** | **$ 77,742,904** | $ 351,891,231 |
| **Excess Revenue over Expense** | **$ 943,253** | **$ (37,591,536)** | $ 38,534,789 |

1% SALES TAX (2018-2022)
COMPARISON OF COLLECTIONS
THROUGH SEPTEMBER 2019

| REPORTING MONTH | 60 MONTH COLLECTION PERIOD | PROJECTED COLLECTIONS | BOE 1% COLLECTIONS | DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS |
|---|---|---|---|---|
| **February 2018** | **January 2018 (1)** | $ 2,482,396 | $ 2,974,362 | $ 491,966 |
| **March 2018** | **February 2018 (2)** | 2,569,511 | 2,610,220 | 40,709 |
| **April 2018** | **March 2018 (3)** | 2,735,881 | 3,482,968 | 747,087 |
| **May 2018** | **April 2018 (4)** | 2,726,393 | 3,174,263 | 447,870 |
| **June 2018** | **May 2018 (5)** | 2,796,817 | 3,361,741 | 564,924 |
| **July 2018** | **June 2018 (6)** | 2,841,541 | 3,476,673 | 635,132 |
| **August 2018** | **July 2018 (7)** | 2,871,634 | 3,479,906 | 608,272 |
| **September 2018** | **August 2018 (8)** | 2,818,552 | 3,366,506 | 547,954 |
| **October 2018** | **September 2018 (9)** | 2,792,606 | 3,108,962 | 316,356 |
| **November 2018** | **October 2018 (10)** | 2,736,315 | 3,627,964 | 891,649 |
| **December 2018** | **November 2018 (11)** | 2,906,999 | 3,499,055 | 592,056 |
| **January 2019** | **December 2018 (12)** | 3,588,310 | 4,145,833 | 557,523 |
| **February 2019** | **January 2019 (13)** | 2,556,868 | 3,278,360 | 721,492 |
| **March 2019** | **February 2019 (14)** | 2,646,596 | 3,135,700 | 489,104 |
| **April 2019** | **March 2019 (15)** | 2,817,958 | 3,559,057 | 741,099 |
| **May 2019** | **April 2019 (16)** | 2,808,185 | 3,717,585 | 909,400 |
| **June 2019** | **May 2019 (17)** | 2,880,722 | 3,800,003 | 919,281 |
| **July 2019** | **June 2019 (18)** | 2,926,787 | 3,621,310 | 694,523 |
| **August 2019** | **July 2019 (19)** | 2,957,783 | 3,871,832 | 914,049 |
| **September 2019** | **August 2019 (20)** | 2,903,109 | 3,627,866 | 724,757 |
| | | $ 56,364,963 | $ 68,920,166 | $ 12,555,203 |

# CHEROKEE COUNTY SCHOOL DISTRICT
# 1% SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST)
# 2018-2022 PROJECTED COLLECTIONS

| | 2018 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022 |
|---|---|---|---|---|---|---|
| **July** | $ - | $ 2,871,634 | $ 2,957,783 | $ 3,046,516 | $ 3,137,912 | $ 3,232,049 |
| **August** | $ - | $ 2,818,552 | $ 2,903,109 | $ 2,990,202 | $ 3,079,908 | $ 3,172,306 |
| **September** | $ - | $ 2,792,606 | $ 2,876,384 | $ 2,962,676 | $ 3,051,556 | $ 3,143,103 |
| **October** | $ - | $ 2,736,315 | $ 2,818,405 | $ 2,902,957 | $ 2,990,046 | $ 3,079,747 |
| **November** | $ - | $ 2,906,999 | $ 2,994,209 | $ 3,084,035 | $ 3,176,556 | $ 3,271,853 |
| **December** | $ - | $ 3,588,310 | $ 3,695,959 | $ 3,806,838 | $ 3,921,043 | $ 4,038,675 |
| **January** | $ 2,482,396 | $ 2,556,868 | $ 2,633,574 | $ 2,712,581 | $ 2,793,958 | $ - |
| **February** | $ 2,569,511 | $ 2,646,596 | $ 2,725,994 | $ 2,807,774 | $ 2,892,007 | $ - |
| **March** | $ 2,735,881 | $ 2,817,958 | $ 2,902,497 | $ 2,989,571 | $ 3,079,259 | $ - |
| **April** | $ 2,726,393 | $ 2,808,185 | $ 2,892,430 | $ 2,979,203 | $ 3,068,579 | $ - |
| **May** | $ 2,796,817 | $ 2,880,722 | $ 2,967,144 | $ 3,056,158 | $ 3,147,843 | $ - |
| **June** | $ 2,841,541 | $ 2,926,787 | $ 3,014,591 | $ 3,105,029 | $ 3,198,180 | $ - |
| **Total by Fiscal Year** | $ 16,152,539 | $ 34,351,532 | $ 35,382,079 | $ 36,443,540 | $ 37,536,847 | $ 19,937,733 |
| **Total Projected Collections** | | | | | | $ 179,804,270 |

The amount shown in each month is the expected collection amount. Actual receipt would occur in the subsequent month.

Revised August 28, 2017

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | D-2 |

## Title

Authorization to Declare Surplus Property and Dispose of Said Property at Public Auction

## Requested Action

School Board Consideration of Superintendent's Recommendation to Declare Surplus Property and Dispose of Said Property at Public Auction

## Summary Explanation and Background

Annually the Superintendent and staff identify School District property as surplus and seek School Board approval to dispose of surplus at a public auction.

The annual surplus sale date is set for Saturday, November 9, 2019 to be held at the Central Distribution Warehouse. The property has been inspected by Procurement, Technology, and Special Education Staff to ensure that it is not usable for current CCSD educational programs.

School Administration Staff has the first opportunity to preview surplus property in order to determine if a need exists for it prior to the final sale date. Pursuant to written systemic partnership agreements, outside agencies will then be allowed to preview the surplus items.

## Major System Priority

Increasing Accountability

## Financial Impact

2019-20 Budget Includes a Revenue Line Item of $130,862.

## Exhibits: (List)

Surplus Property Summary

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Kenneth Owen 770.479.1871<br>Jeff Waderich 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

CCSD Surplus Sale
November 9, 2019 Preview: 8:00am Sale Begins: 9:00am
Central Distribution Warehouse
201 Mountain Brook Court
Canton, GA 30115

School Principals and Department Heads have determined items in surplus inventory unusable primarily due to items being outdated or damaged and the cost to upgrade or repair exceeds the replacement cost. Items in surplus inventory include the following:

**Classroom and Office Furniture**

Desks (Metal, Wood and Administrative), Chairs (Student, Teachers and Administrative), Tables (Rectangular, Round, Kidney, Folding, Computer and Printer), Dry Erase Boards, Cabinets (Wooden, Metal File and Storage), Bookcases, Art Easels, Globes, Study Carrels, Cubbies, Shelving (Plastic and Metal), Sofas (Large and Small), Lunchroom Tables, Podiums, Sand Table

**Equipment**

Televisions, TV Stands, Overhead Projectors, Cassette Players, Headphones, AV Carts, Video Cameras, Tripod Stands, Speakers, VCRs, DVD Players, Microscopes, Computer Keyboard Trays, Washers, Dryers, Coffee Maker, Typewriters, Misc. Science Equipment, Pull Down Maps and Screens, Portable PA System

**Miscellaneous Office**

Shredders, Laminators, Paper Cutters, Sorters, File Holders, Three-Hole Punch, Printer Cartridges, Clocks, Calculators, Toner Cartridges, Calculators

**School Food Services**

Hobart Mixers, Milk Coolers, Serving Line Components, Microwaves, Work Tables, Proofer/Warmer, Small School Food Services Items (Knives, Spoons, Forks, Cutters, Peelers, Pans, Bowls, Spatulas, Scoops,) Cambro Containers, Refrigerators, Stoves, Dishwasher, Scales, Digital Thermometers, Shelving, Drink Containers, Hot/Cold Pass Through, Slicers

**Maintenance and Grounds**

Drill Router, Honda Engines, DeWalt Drills 18V,20V, Gym Light Fixtures, Power Water Jetter, Angle Grinders, Husqvarna Concrete Saw, Amp Meter, Toner Tester, Plasma Table, Skill Saws, Heat Guns, Torch Mate C&C Cutting System

**Transportation**

(2) 2003 Freightliner School Buses mileage ranging from 169,268 – 203,138, (27) 2004 Freightliner School Buses mileage ranging from 123,435 – 232,011 miles, 2006 Ford Explorer XLT 217,729 miles, 2006 Ford Crown Vic 205,520 miles, 2006 Ford F-150 4WD 141,942 miles, 2 Ton Floor Jack, Hunter R811 Tire Machine, Misc. Parts

**Miscellaneous**

Piano, Music Stands, Classroom Rugs, Partitions, Gym Equipment, Weightlifting Equipment, Volleyball Cart, PE Equipment, Special Needs Equipment (Prone Standers, Wheelchairs, Walkers), Chicken Brooder, Xylophone, Porta Harp, Adjustable Changing Table, Sewing Machines, Lighting Board, Spiral Binding Machine, Dell Server Cabinets

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | E-1 |

## Title

Out of State Travel Request

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel

## Summary Explanation and Background

See attachment for out of state travel requests to attend professional conferences.

## Major System Priority

Attracting, retaining, and training the best teachers, principals, and support staff

## Financial Impact

See Legend on Attached Out of State Travel Requests

## Exhibits: (List)

Attached Out of State Travel Requests

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Nicole H. Holmes 770.479.1871<br>Dr. Keith A. Bryant 770.479.1871<br>Jackie Miller 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# OUT OF STATE TRAVEL REQUESTS

| Name | School | Dates | Reason | Place | Cost |
|---|---|---|---|---|---|
| Karla Tipton, Supervisor<br><br>Matt Roper, Facilitator | Division of Technology and Information Services | 11.04.19 – 11.08.19 | *To attend Microsoft Ignite Conference* | Orlando, FL | $1,463 ●<br><br>$2,073 ● |
| Lindsay Bowley, Recruitment Coordinator | Division of Human Resources | 10.30.19 | *To attend Teacher Recruitment Fair at University of Alabama* | Tuscaloosa, AL | $543 ■ |
| Dr. Patti Howard, Lead Speech-Language Pathologist | Department of Special Education | 11.20.19 – 11.23.19 | *To Attend 2019 American Speech-Language-Hearing Association (ASHA) Convention* | Orlando, FL | $1,711 ❖ |
| Hollis Grabrovac, Assistive Technology Specialist<br><br>Jim Whitley, Assistive Technology Specialist<br><br>Brandi Wood, Assistive Technology Specialist | Department of Special Education | 01.29.20 – 02.01.20 | *To attend Assistive Technology Industry Association Conference* | Orlando, FL | $866 ♦<br><br>$1,430 ♦<br><br>$630 ♦ |
| Anne Nechvatal, Media Specialist | Cherokee HS | 12.02.19 – 12.06.19 | *To attend TEDWomen 2019 Conference* | Palm Springs, CA | $2,740 ❖ |

Legend

● – Local Funds, FY2019-20
■ - Title II Funds, FY2019-20
❖ - District State Staff Development Funds, FY2019-20
⧫ - Title VIB Funds, FY2019-20

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | E-2 |

## Title

Out of State and Overnight Field Trips

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips

## Summary Explanation and Background

See Attached List of Field Trips

## Major System Priority

Increasing Accountability

## Financial Impact

N/A

## Exhibits: (List)

See Attachment

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871<br>Dr. Nicole Holmes 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

## ATTACHMENT: OVERNIGHT AND OUT-OF- STATE FIELD TRIPS

### I. Curriculum-Based Trips

| School | Grade | Date | Destination | Reason/Nature |
|---|---|---|---|---|
| Cherokee HS | 9 – 12 | 06.25.21 – 07.03.21 | Oslo, Norway; Copenhagen, Denmark; Stockholm, Sweden | Social Studies students will experience culture and tour historical sites. |
| Etowah HS | 9 – 12 | 10.30.19 – 11.02.19 | Indianapolis, IN | Future Farmers of America (FFA) students will attend the National FFA Convention. |
| Etowah HS | 10 | 11.08.19 – 11.21.19 | Singapore | Air Force JROTC student was chosen to participate in the International Cadet Leadership Exchange Program. |
| Etowah HS | 9 – 12 | 11.24.20 – 11.27.20 | Chicago, IL | Band students will perform at the Chicago Thanksgiving Day Parade. |

### II. Student Activities/Athletic-Based Trips

| School | Grade | Date | Destination | Reason/Nature |
|---|---|---|---|---|
| Cherokee HS | 9 – 12 | 12.18.19 – 12.22.19 | Bristol, TN | Cherokee High School Girls Basketball team will travel to Bristol, TN to participate in a Christmas Invitational Tournament. |

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | F-1 |

## Title

Monthly Update on Capital Outlay Projects

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects

## Summary Explanation and Background

See the attached report from the Chief Support Services Officer regarding the status of the current Capital Outlay Projects.

## Major System Priority

Increasing Accountability

## Financial Impact

N/A

## Exhibits: (List)

See Attachment

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | William J. Sebring 770.479.1871<br>Steve Werner 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

Cherokee County School District

**DATE:** 8 October 2019

**TO:** Dr. Brian V. Hightower
Superintendent of Schools

**FROM:** William J. Sebring
Chief Support Services Officer

**SUBJECT:** Construction Status Reports

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Capital Improvements staff has reviewed the architect's monthly status report on the current construction projects. A summary of the progress for each project is shown below:

Mill Creek Middle School Classroom Addition

- HVAC system is functional.
- Building automation system is operational.
- Access control and security system cabling is complete.
- Overhead inspections for mechanical, electrical and plumbing systems are complete.
- Science casework installation is underway.
- Ceiling tile installation is in progress.
- Epoxy flooring installation in the restrooms continues.
- This project is scheduled for completion August 2020.

WJS

WJS/SW:mm

1205 Bluffs Parkway
Canton, Georgia 30114
770.479.1871
www.cherokeek12.net



**Womack Lewis & Smith Inc**

*Mill Creek Middle School*

Print #190928457
Date: 09/28/19
Lat/Lon: 34.117435 -84.477930
Order No. 65859
Aerial Photography, Inc. 954-568-0484



Typical Interior Corridor

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | F-2 |

## Title

Special Lease Agreements

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements

## Summary Explanation and Background

Pursuant to the School Board's Community Use of System Facilities Policy (KG), special lease agreements applicable to non-school allied groups (users applying for extended use of school facilities who are required to pay rental fees) and for-profit summer camps, summer recreational leagues and/or any activities where Cherokee County School District employees are compensated, must be recommended by the Principal to the Superintendent for consideration of approval by the School Board prior to use of the facility. Extended use is defined as an event involving four or more consecutive days or for recurring activities.

Attached is a synopsis of detail of the special lease agreements, which adhere to the guidelines stipulated for such use and which have been approved by the Principal and Superintendent.

## Major System Priority

Increasing Accountability

## Financial Impact

N/A

## Exhibits: (List)

See Attachment

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | William J. Sebring 770.479.1871<br>Scott Krug 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# Special Lease Agreements October 2019

School Facility: Cherokee HS
Event Dates: 10.19.19, 10.29.19, 11.29.19
Name of Organization: Josh Thomas Baseball Camp
Director of Activity: Josh Thomas
Object or Purpose: Baseball Camp
Term: 3 days

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School Facility: Etowah HS East
Event Dates: 5.1.20 – 4.30.21
Name of Organization: Mountain Education Center, Inc.
Director of Activity: Dr. Charles Wayne Lovell
Object or Purpose: Operation of State Chartered Special School
Term: One Year, subject to renewal

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | G-1 |

## Title

Recommendations and Resignations/Terminations of Employment for Certified and Classified Personnel

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel

## Summary Explanation and Background

The recommendations include the following items:

1. Certified Recommendations
2. Certified Resignations/Terminations of Employment
3. Classified Recommendations
4. Classified Resignations/Terminations of Employment

## Major System Priority

Attracting, Retaining and Training the Best Teachers, Principals and Support Staff

## Financial Impact

N/A

## Exhibits: (List)

Summary List of Recommendations

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871<br>Richard Beaulieu 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

## CERTIFIED RECOMMENDATIONS 10/17/2019

| Last | First | Position | Location | Start Date |
|---|---|---|---|---|
| Bise | Jeffrey | Teacher | Cherokee HS | 09/09/19 |
| Francois | Sonja | Counselor | Creekview HS | 10/07/19 |
| Ballew | Annabel | Teacher | Freedom MS | 09/30/19 |
| Petersen | Amanda | Teacher | Holly Springs ES | 10/01/19 |
| Stout | Carrie | Teacher | Holly Springs ES | 10/01/19 |
| DeSanctis | Linda | Teacher | Little River ES | 10/01/19 |
| Bryant | Christy | Teacher | Teasley MS | 10/16/19 |

## CERTIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 10/17/2019

| Last | First | Position | Location | End Date |
|---|---|---|---|---|
| Dass | Katarina | Teacher | Creekview HS | 10/08/19 |
| Edwards | Peggy | Teacher | Holly Springs ES | 09/19/19 |
| Douglas | Amy | Teacher | Little River ES | 09/30/19 |
| Olson | Trey | Deputy Superintendent | School Operations | 04/01/20 |
| Staker | Mandi | Teacher | Woodstock MS | 09/30/19 |

## CLASSIFIED RECOMMENDATIONS 10/17/2019

| Last | First | Position | Location | Start Date |
|---|---|---|---|---|
| Ledford | Quilla | School Nutrition Worker | Ball Ground ES | 10/07/19 |
| Hagan | Amy | School Nurse | Carmel ES | 11/04/19 |
| Steuer | Samantha | Paraprofessional | Cherokee HS | 09/30/19 |
| Covington | Jamie | Paraprofessional | Johnston Preschool | 10/09/19 |
| Fletcher-Fincham | Joanne | Paraprofessional | LR Tippens Center | 10/09/19 |
| Phouangphet | Veuy | Facility Technician | Maintenance | 10/02/19 |
| Chang | Chi-Hsun | School Nutrition Worker | Mill Creek MS | 09/30/19 |
| Bennett | Rebecca | Student Records Facilitator | RM Moore ES | 09/30/19 |
| Blalock | Tammy | Bus Driver | Transportation | 10/16/19 |
| Farrell | Joseph | Bus Driver | Transportation | 10/16/19 |
| Morales | Ginger | Bus Driver | Transportation | 10/04/19 |
| Smyth | Carol | Bus Driver | Transportation | 10/01/19 |
| Weathers | Lawanna | Bus Driver | Transportation | 10/16/19 |

## CLASSIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 10/17/2019

| Last | First | Position | Location | End Date |
|---|---|---|---|---|
| Jordan | Tina | School Nutrition Worker | Ball Ground ES | 09/30/19 |
| Hawkins | Genine | School Nurse | Carmel ES | 09/20/19 |
| Rodman | Caryn | School Nutrition Worker | ET Booth MS | 10/11/19 |
| Christ | Linda | Paraprofessional | Hasty ES | 09/30/19 |
| George | Amanda | Paraprofessional | Johnston Preschool | 09/30/19 |
| Nolan | Craig | Facility Technician | Maintenance | 09/16/19 |
| Keim | Kevin | Bus Driver | Transportation | 09/19/19 |

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | I-1 |

## Title

Superintendent's Recommended Modifications to the SY2019-20 and SY2020-21 Organizational Chart

## Requested Action

School Board Consideration of Superintendent's Recommendation for Modifications to the SY2019-20 and SY2020-21 Organizational Chart

## Summary Explanation and Background

Following a recent review of operational efficiencies and the current classification structure for the School District's management positions, the Superintendent is recommending modification to the SY2019-20 and SY2020-21 Organizational Chart so that all Division Chiefs report directly to the Superintendent, removing the designated assignment of one Division Chief also serving as Deputy Superintendent.

The modified SY2019-20 and SY2020-21 organizational structure would continue to enable staff to: maintain clear focus on addressing the School Board's Major System Priorities; increase student achievement; increase productivity, efficiency and maintain accountability; and insure clarity and continuity regarding administrative/supervisory reporting lines and relationships.

## Major System Priority

Increasing accountability

## Financial Impact

N/A

## Exhibits: (List)

CCSD Modified Organizational Charts for SY2019-20 and SY2020-21

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871 |

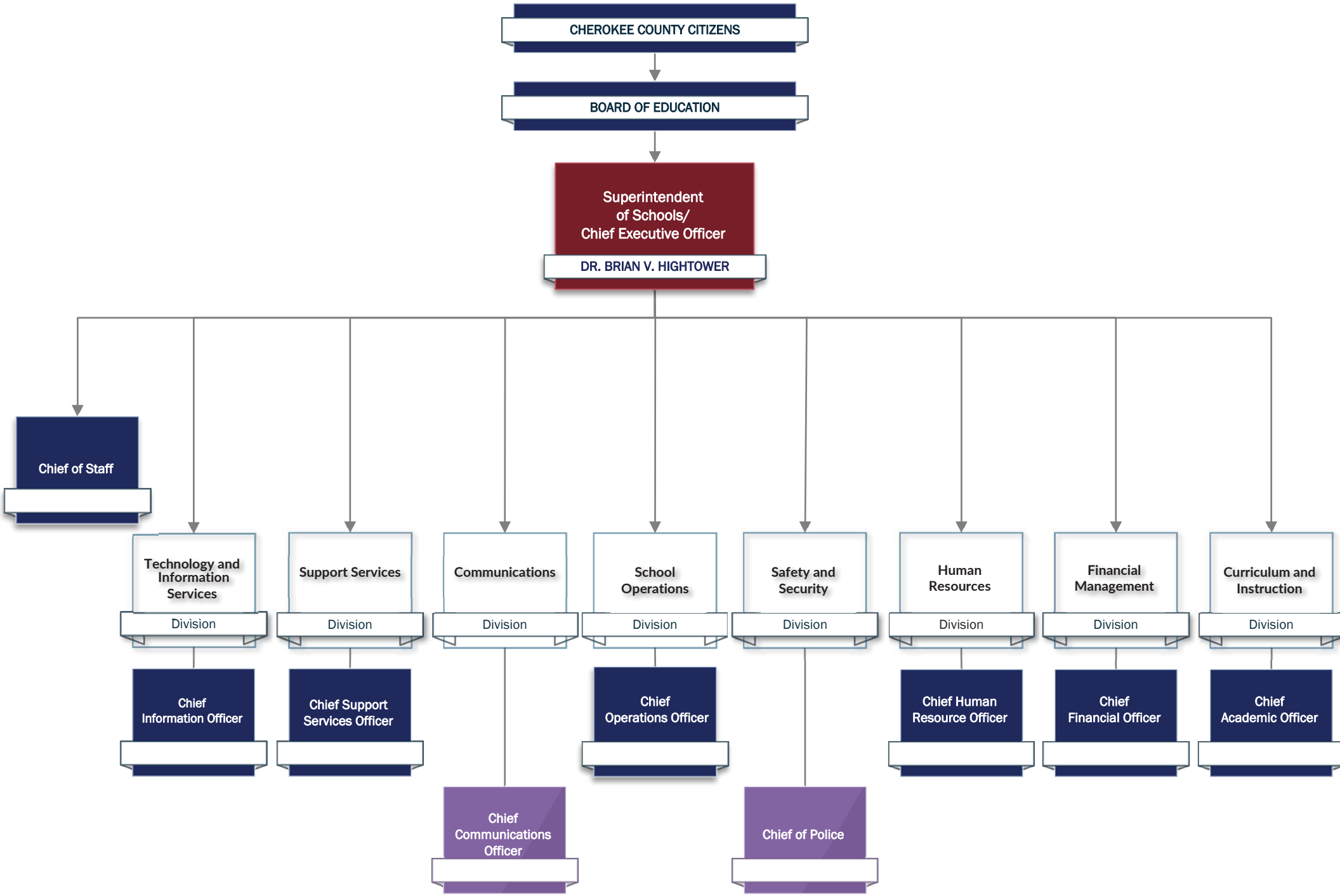
OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____ (Date)

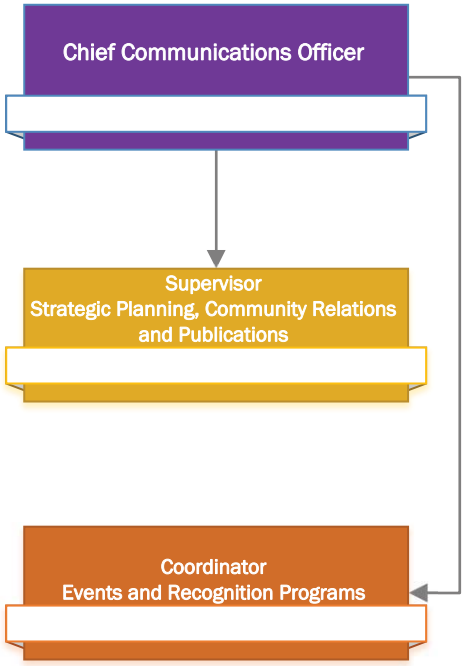
By: _____ (School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

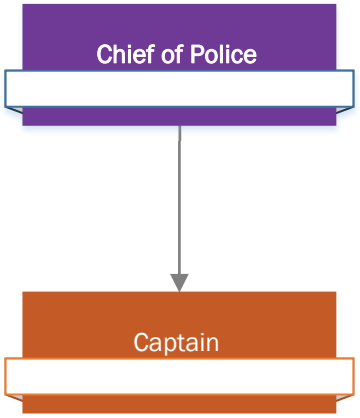
# DRAFT CCSD Organizational Chart of Divisions - - SY2019-20 and SY2020-21



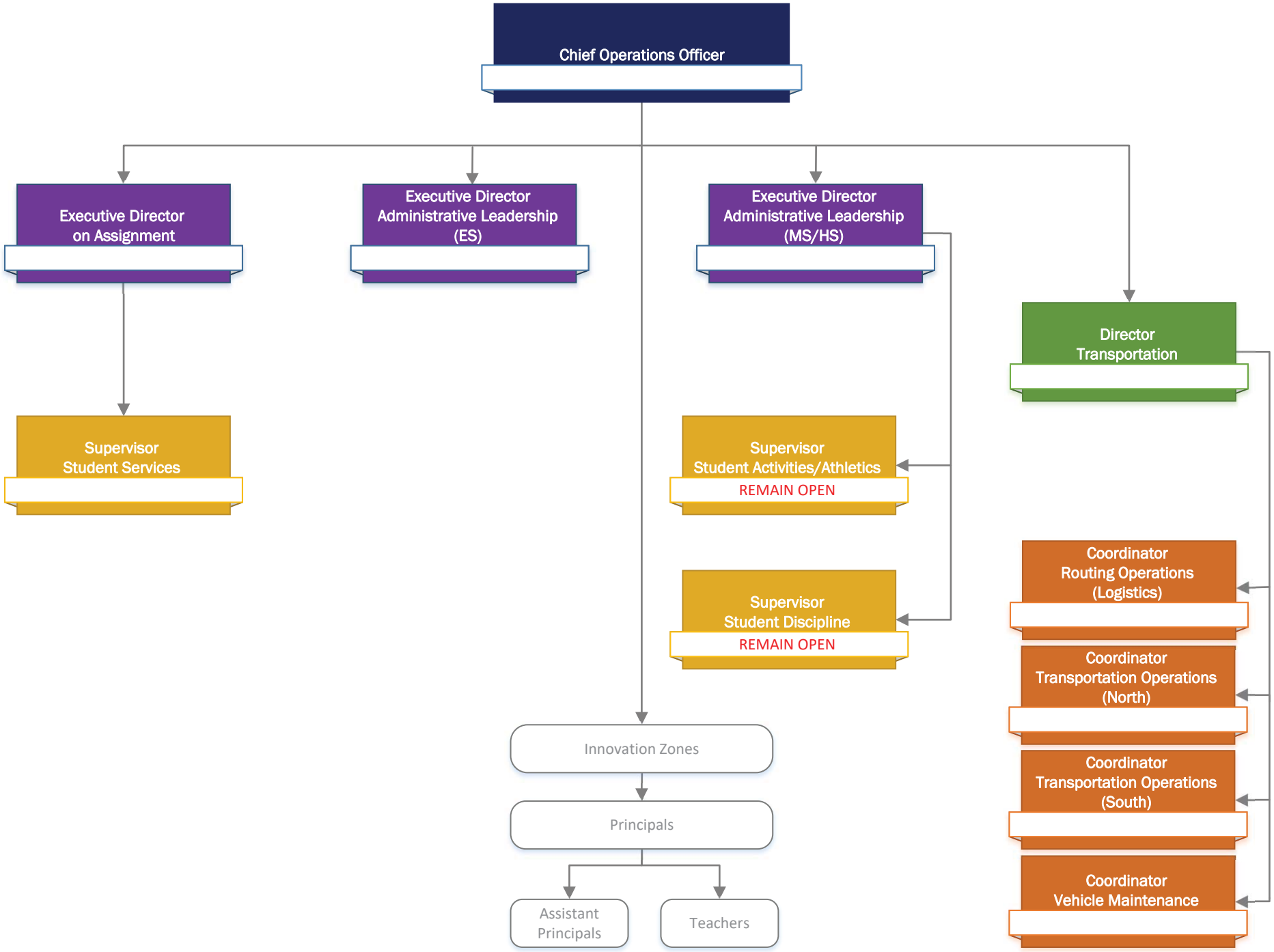
# Division of Communications



# Division of Safety and Security



# Division of School Operations



# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| October 17, 2019 | I-2 |

## Title

Leading Ed Solutions Professional Development

## Requested Action

School Board Authorization Relative to Superintendent of Schools Membership in Leading Ed Solutions Professional Development

## Summary Explanation and Background

Pursuant to the Superintendent's employment contract, participation in professional organizations is encouraged and terms provide that the School District will pay dues and related expenses including travel and subsistence. As such, Leading Ed Solutions is a professional collaborative established to provide a structure and support system to help public school leaders individually and collectively take their school districts to the next level.

Leading Ed Solutions will ultimately be comprised of 50 superintendents from throughout the country who meet twice a year to learn from industry experts and discuss common issues and initiatives amongst their peers. The national collaborative will also provide access to monthly webinars for the superintendent's team and an app that provides a support network, enabling collaboration with those superintendents working on similar initiatives. Dr. Hightower has been nominated by his peers to become a member in this collaborative.

## Major System Priority

Increasing Accountability

## Financial Impact

$6,000.00 Annual Membership Dues

## Exhibits: (List)

N/A

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871<br>Tom Roach 770.479.1406 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*