Cherokee County School District

AGENDA

School Board Meeting

School Board Auditorium
at the Dr. Frank R. Petruzielo Educational Services Facility

7:00 p.m.

September 19, 2019

- **Call to Order**
- **Pledge of Allegiance/Inspiration**
- **Adoption of Superintendent's Recommended Agenda for September 19, 2019 School Board Meeting**
- **Approval of Minutes of the August 22, 2019 School Board Meeting**
- **Approval of Consent Agenda for September 19, 2019 School Board Meeting**
- **Public Participation**

A. Resolutions/Recognition

1. **School Board Recognition of Sequoyah High School English Teacher Elaine Dasher -- Recipient of Fulbright Teachers for Global Classrooms Grant**

2. **School Board Recognition of E.T. Booth Middle School Teacher Debbie Krug -- Recipient of the Georgia Association for Health, Physical Education, Recreation, and Dance (GAHPERD) Award**

3. **School Board Recognition of CCSD School Nutrition Program for Winning Georgia Golden Radish Award -- Platinum Level**

4. **School Board Recognition of Five Cherokee County School District Teachers as First in CCSD to Achieve ISTE (International Society for Technology in Education) Certification**

5. **School Board Recognition of CCSD Schools as Governor's SHAPE (Student Health and Physical Education) Honor Roll Honorees**

6. **School Board Recognition of River Ridge High School Computer Science Teacher Jennifer Norton -- Facebook Master Teacher**

7. **School Board Recognition of Cherokee County School District High School Seniors Named 2020 National Merit Scholarship Semifinalists**

8. **School Board Approval of Proclamation in Honor of Constitution Week**

9. **School Board Approval of Proclamation Recognizing September as National Attendance Awareness Month**

B. School Board Members

C. School Board Policies

1. **School Board Consideration of Superintendent's Recommendation for Approval of Modifications to School Board Policy: Goals and Objectives (CA) - - on First Reading**

D. Financial Management

1. **School Board Consideration of Superintendent's Recommendation for Approval of July 2019 Financial Report and Sales Tax Update**

2. **School Board Consideration of Superintendent's Recommendation for Approval of August 2019 Financial Report and Sales Tax Update**

3. **School Board Consideration of Superintendent's Recommendation for Approval of Issuance of a Tax Anticipation Note (TAN)**

E. Curriculum and Instruction

1. **School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

3. **School Board Consideration of Superintendent's Recommendation for Approval of Modified Health and PSEAE Curriculum Resources for Grades 5-9**

F. Support Services

1. **School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements**

G. Human Resources

1. **School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

H. School Board Attorney

1. **School Board Consideration for Approval of School Board Attorney's Modified Plan for SY2019-20 Local School Board Governance Training**

I. Superintendent of Schools

1. **School Board Consideration of Superintendent's Recommendation for Approval of Contract and Memorandum of Understanding with Ninth District Opportunity, Inc. for October 1, 2019 through September 30, 2020**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Contractual Agreement with Mountain Education Center, Inc. to Operate a Mountain Education Charter High School (MECHS) within Cherokee County School District (CCSD) Subject to Future Approval of a Special Lease Agreement**

- **Adjournment**

CHEROKEE COUNTY BOARD OF EDUCATION

OFFICE OF THE SUPERINTENDENT

Thursday, August 22, 2019

MINUTES OF REGULAR BOARD MEETING
7:00 p.m.

The Cherokee County Board of Education called its regular meeting to order at 7:00 p.m. on Thursday, August 22, 2019 in the School Board Auditorium at the Dr. Frank R. Petruzielo Educational Services Facility, 1205 Bluffs Parkway, Canton, Georgia. Present were: School Board Chair Kyla Cromer; Vice-Chair Kelly Poole; Members Mike Chapman, John Harmon, Patsy Jordan and Robert Rechsteiner; Superintendent Dr. Brian V. Hightower; and, Attorney Tom Roach. School Board Member Clark Menard was not in attendance.

Call to Order

The call to order by Kyla Cromer was followed by the Pledge of Allegiance to the Flag of the United States of America, led by Woodstock High School student Zakwan Zhan.

A brief inspirational video was shared by Kelly Poole.

Approval of Agenda

On a motion by Mike Chapman seconded by John Harmon and carried, the Board unanimously adopted the Superintendent's recommended agenda *(6-0 vote)*.

Minutes for Approval

On a motion by Patsy Jordan seconded by Robert Rechsteiner and carried, the Board approved the minutes from the July 18, 2019 School Board Meeting *(6-0 vote)*.

Consent Agenda

Following identification of those agenda items, Board Members and members of the public indicated they would like considered separately, a motion was made by Mike Chapman seconded by Kelly Poole and carried, to approve the Consent Agenda, for the remaining items - identified by asterisks (*6-0 vote)*.

PUBLIC PARTICIPATION

Two members of the public signed up to address the School Board.

A. RESOLUTIONS/RECOGNITIONS/PARTNERSHIPS

A-1. School Board Recognition of 2019 Georgia State Winter and Summer Special Olympic Games Gold Medal Winners

(Recognized)

A-2. School Board Recognition of Special Education Teacher Katie Proctor as Lions of Georgia's Anne Sullivan Award Recipient

(Recognized)

A-3. School Board Recognition of Clark Creek Elementary School STEM Academy -- Winner of 2019 Georgia Association of Elementary School Principals' "School Bell Award"

(Recognized)

A-4. School Board Recognition of Cherokee High School Senior Austin Ledbetter for Ranking in the Top 5 at the Skills USA National Contest

(Recognized)

A-5. School Board Recognition of Woodstock High School's Technology Student Association Members National Competition Winners

(Recognized)

A-6. School Board Recognition of Duke University Talent Identification Program (TIP) Students who achieved Grand and State Recognition during Seventh Grade Year

(Recognized)

A-7. School Board Recognition of Sequoyah High School Freshman Lily Carras as the 2019 CCSD Eighth-Grade Short Story Writing Contest Winner

(Recognized)

A-8. School Board Recognition of CCSD Adaptive Technology Specialist, Hollis Grabrovac and Retired AT Support Staff, Debbie Brineman as GaDOE Excellence in AT Service Delivery Award Recipients

(Recognized)

A-9. School Board Recognition of Cherokee County School District's Georgia PTA Reflections Winners

(Recognized)

A-10. School Board Recognition of Georgia PTA State-level Award Winners

(Recognized)

A-11. School Board Recognition of 2019-20 Student Advisor to School Board and Student Delegates

(Recognized)

B. SCHOOL BOARD MEMBERS/STUDENT ADVISOR TO THE SCHOOL BOARD

School Board Member Comments:

- School Board members shared their positive observations about their recent school visits
- GPBS radio broadcast with Dr. Debra Murdock on social and emotional learning
- GSBA Educational Summit on October 8th at CCSD
- Chamber's Elected Officials Appreciation Reception August 29th

C. SCHOOL BOARD POLICIES

D. FINANCIAL MANAGEMENT

***D-1. School Board Consideration of Superintendent's Recommendation for Approval of June 2019 Financial Report and Sales Tax Update**

(Approved)

***D-2. School Board Consideration of Superintendent's Recommendation to Declare Surplus Property and Dispose of Said Property (School Buses) to Outside Agencies through the State's Surplus Sale Program**

(Approved)

E. CURRICULUM AND INSTRUCTION

***E-1. School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

(Approved)

***E-2. School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

(Approved)

E-3. School Board Consideration of Superintendent's Recommendation for Approval of the 2019-20 School Improvement Plans (SIPs)

(Approved)

Motion was made by Kelly Poole, seconded by Patsy Jordan and carried to Approve the Superintendent's Recommended 2019-20 School Improvement Plans (SIPs) *(6-0 vote)*.

F. SUPPORT SERVICES

***F-1. School Board Consideration of Superintendent's Recommendation for Approval of the State-Required Capital Outlay Funding Application for the Sequoyah High School Health Care Science Lab, the Woodstock Middle School Classroom Addition and the Woodstock High School Auxiliary Gym**

(Approved)

***F-2. School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects**

(Approved)

***F-3. School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements**

(Approved)

***F-4. School Board Consideration of Superintendent's Recommendation to Grant a Temporary Buffington ESC Driveway Easement to the Georgia Department of Transportation**

(Approved)

G. HUMAN RESOURCES

***G-1. School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

(Approved)

H. SCHOOL BOARD ATTORNEY

School Board Attorney Comments:

- Recent segment on Good Morning America about concerns with vaping and seizures related to vaping

I. SUPERINTENDENT OF SCHOOLS

***I-1. School Board Consideration of Superintendent's Recommendation for Approval of the New CCSD Five-Year Strategic Plan, "Blueprint"**

(Approved)

Informational Items:

- CCSD *Class Act* Magazine
- Safety & Security updates
- Construction lab at Etowah HS providing additional CTAE opportunities for students
- *Instructional Framework* Guidebook for Teachers
- Anti-Vaping PSA Video Contest for Students

ADJOURNMENT

The School Board adjourned at 8:25 p.m.

_____ _____

School Board Chair Secretary

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	A-1

Title

Recognition of Sequoyah High School English Teacher Elaine Dasher -- Recipient of Fulbright Teachers for Global Classrooms Grant

Requested Action

School Board Recognition of Sequoyah High School English Teacher Elaine Dasher -- Recipient of Fulbright Teachers for Global Classrooms Grant

Summary Explanation and Background

Sequoyah High School English teacher Elaine Dasher has been selected by the U.S. Department of State and the J. William Fulbright Foreign Scholarship Board to receive a Fulbright Teachers for Global Classrooms Grant. She is one of only 76 teachers nationwide to earn the prestigious award this year.

Recipients are selected based on their academic and professional achievement and demonstrated leadership potential.

The year-long professional development opportunity offers recipients the opportunity "to develop skills to prepare students for a competitive global economy" through professional development and international field experience. Ms. Dasher will attend the Global Education Symposium in Washington, D.C., in January, travel next summer to a country to be determined and produce a capstone project.

Fulbright is the U.S. government's flagship international educational exchange program, "designed to increase mutual understanding between the people of the United States and the people of other countries," according to the State Department.

Major System Priority

Attracting and Retaining the Best Teachers and Support Staff

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	A-2

Title

Recognition of E.T. Booth Middle School Teacher Debbie Krug -- Recipient of the Georgia Association for Health, Physical Education, Recreation, and Dance (GAHPERD) Award

Requested Action

School Board Recognition of E.T. Booth Middle School Teacher Debbie Krug -- Recipient of the Georgia Association for Health, Physical Education, Recreation, and Dance (GAHPERD) Award

Summary Explanation and Background

E.T. Booth Middle School teacher Debbie Krug has won the top honor from the Georgia Association for Health, Physical Education, Recreation, and Dance (GAHPERD). One Georgia PE teacher from each level - elementary, middle and high - is recognized each year as the best at ensuring students receive a complete and diverse PE education, teaching with innovative and inclusive practices, and advocating for the importance of physical education in students' lives.

In its awards announcement, the Association applauded her service as an outstanding educator. The nomination letters submitted on her behalf “testify to her dedication to students, peers and athletes in the school district.”

Coach Krug now advances to the regional level, and the winner there moves on to the national competition.

She will receive the award at the 2019 GAHPERD Convention in Athens in October.

Major System Priority

Attracting and Retaining the Best Teachers and Support Staff

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	A-3

Title

Recognition of CCSD School Nutrition Program for Winning Georgia Golden Radish Award -- Platinum Level

Requested Action

School Board Recognition of CCSD School Nutrition Program for Winning Georgia Golden Radish Award -- Platinum Level

Summary Explanation and Background

For the third year in a row, Cherokee County School District has earned the highest honor in the State for providing fresh, healthy meals to students!

CCSD's School Nutrition program, which serves five million meals each year in school cafeterias, won the Golden Radish Award at the Platinum Level from Georgia's Departments of Agriculture, Public Health, Education and Georgia Organics.

The Platinum level is the highest recognition awarded to Georgia school nutrition programs for farm-to-school programs ... from serving locally grown food in cafeterias to teaching students science through school gardens to demonstrating how to cook healthy meals. This is CCSD's fourth year in the competition, winning Platinum last year as well.

CCSD School Nutrition Director Tina Farmer will accept the award at a ceremony in Atlanta on Tuesday, September 17, 2019.

Major System Priority

Attracting and Retaining the Best Teachers and Support Staff

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871 Kenneth Owen 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	A-4

Title

Recognition of Five Cherokee County School District Teachers as First in CCSD to Achieve ISTE (International Society for Technology in Education) Certification

Requested Action

School Board Recognition of Five Cherokee County School District Teachers as First in CCSD to Achieve ISTE (International Society for Technology in Education) Certification

Summary Explanation and Background

Five Cherokee County School District teachers have earned international certification for excellence in effective use of educational technology in the classroom!

The teachers - Kim Bennett, Kerri Gainer, Connie Garrison, Elizabeth Huffaker and Traci Rollman - who all serve at Creekland Middle School, are the first in CCSD to achieve ISTE (International Society for Technology in Education) Certification. The competency based process is based on the ISTE Standards for Educators and best practices for effectively teaching with education technology.

ISTE's Standards call for every teacher to be a: Learner, Leader, Citizen, Collaborator, Designer, Facilitator and Analyst, and for teachers to guide each student to become an: Empowered Learner, Digital Citizen, Knowledge Constructor, Innovative Designer, Computational Thinker, Creative Communicator and Global Collaborator.

As part of the certification process, teachers participate in professional development based on the Standards and best practices, and then create a portfolio that demonstrates their competency, which is closely evaluated by educational technology leaders.

Major System Priority

Attracting and Retaining the Best Teachers and Support Staff

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	A-5

Title

Recognition of CCSD Schools as Governor's SHAPE (Student Health and Physical Education) Honor Roll Honorees

Requested Action

School Board Recognition of CCSD Schools as Governor's SHAPE (Student Health and Physical Education) Honor Roll Honorees

Summary Explanation and Background

Twenty-eight Cherokee County School District schools have been named to the Governor's SHAPE (Student Health and Physical Education) Honor Roll in recognition of their commitment to the health and well-being of Georgia's students through fitness and nutrition!

The Honor Roll program recognizes and rewards the schools, students and teachers that demonstrate excellence on measures of SHAPE participation, data reporting, and student wellness. The Governor's SHAPE initiative is a statewide program merging governmental, philanthropic and academic and business communities to address childhood obesity.

Schools also receive additional prizes from the SHAPE program ranging from banners to sports equipment based on the medal level they achieved.

Major System Priority

Increasing Student Achievement

Financial Impact

N/A

Exhibits: (List)

List of Honorees

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

2019 Governor's SHAPE

(Student Health and Physical Education) Honor Roll

The 28 Cherokee County School District schools and their PE and Health teachers who made the recognition possible are:

PLATINUM (12 of 64 honorees statewide – 19%)

Avery ES: Chance Cain, Jason Fitts and Katherine Wallace

Ball Ground ES STEM Academy: Jennie Allen

Bascomb ES: Stephanie Cockrell, Ed Koschewa and Barry Stafford

Boston ES: Rena Ehlers and Scott Lambert

Clark Creek ES STEM Academy: Michael Bergeron and Chris Sears

Clayton ES: Anne Cross

Hasty ES Fine Arts Academy: Barry Dalton, Clint Shaw and Griff Tatum

Knox ES STEM Academy: James Adams, Melanie Beavers and Steve McGowan

Little River ES: Pam Davis, Reggie Kimball and Joshua Sams

Macedonia ES: J.J. Cantrell and Brooke Hopkins

Sixes ES: Hunter Bruce and Shona Roberts

Mill Creek MS: Jim Elder, Thomas Fountain, Eliot Galyean, Jana Redman, Donna Ross and Dana Townsend (now at Freedom MS)

GOLD (5 of 18 honorees statewide – 28%)

Free Home ES: Keith Furstenberg

Creekland MS: Ray Catlett, Jacob Cheshire, Keith Fountain, Julie McRae, Stacy Rich and Matt Rumble

Dean Rusk MS: Douglas Elliott, Jake Hester, Syretha Marble, Steve McGowan (now at Knox ES), Janet Roach, Paul Singer and Julie Swanson

Freedom MS: Patty Bonk, Laura Dunlap, Brad Duvall, Lee Lamb and Amanda Whitmire

Teasley MS: Don Deaton, Paige English, Connie Gaddis and Brian Puckett

SILVER (10 of 42 honorees statewide – 24%)

Arnold Mill ES: Pat Neder and Allyson Phillips

Hickory Flat ES: Corinne Snow and Josh Cantrell

Holly Springs ES STEM Academy: Amanda Anderson and Phil Dutko

Johnston ES: Michael L'Esperance and Josh Philpot

R.M. Moore ES STEM Academy: Katie Manley and Amberly Brown

Woodstock ES: Scott Fortes and Chas Pardue

E.T. Booth MS: Amanda Candelario, Julie Crowe, Bill Elliott, Trip Holton, Bryan Jones, Deborah Krug, Leigh Anne Shaw and Edward Williams

Etowah HS: Lindsey Alexander, Brandon Chester, Rob Graner, Courtney Hatchett, Ron Jankovich, Chris Pack, Brian Pierson, Kim Robertson, Greg Robinson and William Szpor

River Ridge HS: Scott Bradley, Mike Collins, Greg Dirst, Sarah Goodbread, Tyler Jones, Barry Lakes, Cecil Phillips, Julie Winfield

Woodstock HS: Kelly Audia, Jeff Brown, Brent Budde, Casey Clouse, Carolyn Edwards, Alex Gray, Bernard Walker, Josh Pierce, Mike Powell

BRONZE (1 of 14 honorees statewide – 7%)

Mountain Road ES: Kristy Reidy

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	A-6

Title

Recognition of River Ridge High School Computer Science Teacher Jennifer Norton -- Facebook Master Teacher

Requested Action

School Board Recognition of River Ridge High School Computer Science Teacher Jennifer Norton -- Facebook Master Teacher

Summary Explanation and Background

A River Ridge High School computer science teacher was tapped to lead a Master Teacher Workshop at Facebook's headquarters!

Jennifer Norton, who also heads up the school's Career, Technical and Agricultural Education department, was selected by the National Science Foundation and Facebook to lead the professional development session at the social media giant's headquarters in California last month. The cost of her trip was funded by the two groups.

A 10-year educator, Ms. Norton began her career at River Ridge HS after earning her mathematics degree from Kennesaw State University. She is a Master Teacher for Georgia Tech's EarSketch Program funded by the National Science Foundation, and also led its professional development in summer 2018.

She authored the AP Computer Science Principles section of Albert.io, is a published textbook reviewer for “Video Game Design and Programming Concepts” by Goodheart-Willcox Publishing and serves as a testing score confirmer for the Georgia Assessments for the Certification of Educators' computer science exam.

Major System Priority

Attracting and Retaining the Best Teachers and Support Staff

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	A-7

Title

Recognition of Cherokee County School District High School Seniors Named 2020 National Merit Scholarship Semifinalists

Requested Action

School Board Recognition of Cherokee County School District High School Seniors Named 2020 National Merit Scholarship Semifinalists

Summary Explanation and Background

Six Cherokee County School District high school seniors have been named 2020 National Merit Scholarship semifinalists!

They are: of Cherokee High School, Anna DeYoung; of Creekview High School, Jack Eno and Lyriel Todd; of River Ridge High School, Alicia Mazzurra and Sathvika Narasimhan; of Woodstock High School, Dayne J. Bergman.

The National Merit Scholarship Corporation, which oversees the prestigious competition, has named 16,000 semifinalists, who were selected from a pool of 1.5 Million students based on outstanding 2018 PSAT scores. Less than 1 percent of U.S. high school seniors are named semifinalists.

To be considered as a finalist, the students next will submit a detailed application noting their academic achievements, participation in school and community activities, demonstrated leadership abilities, employment, and honors; an endorsement and recommendation from a high school official; and an essay. Students also must earn SAT scores that confirm their PSAT performance.

The anticipated 15,000 finalists will compete for 7,600 scholarships worth about $31 million, which will be awarded in the spring.

Major System Priority

Improving Student Achievement

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	A-8

Title

Proclamation in Honor of Constitution Week

Requested Action

School Board Approval of Proclamation in Honor of Constitution Week

Summary Explanation and Background

In honor of the 232nd anniversary of the signing of the Constitution of the United States of America, and to comply with federal law in this regard, the Cherokee County School Board is issuing a proclamation in honor of Constitution Week, which is observed during the week of September 17-23 each year.

[From www.dar.org] The aims of the Constitution Week celebration are to:

- Emphasize citizens' responsibilities for protecting and defending the Constitution.
- Inform people that the Constitution is the basis for America's great heritage and the foundation for our way of life.
- Encourage the study of the historical events which led to the framing of the Constitution in September 1787.

CCSD will observe Constitution Day on September 17, and teachers are encouraged to plan activities for the week of Sept. 16-20.

Major System Priority

Increasing Parental and Community Involvement

Financial Impact

N/A

Exhibits: (List)

Proclamation in Honor of Constitution Week

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barabra Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Constitution Week 2019

Whereas, September 17, 2019 marks the two hundred and thirty-second anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

NOW, THEREFORE, we, the Cherokee County School Board, do hereby proclaim September 17 through 23, 2019 to be Constitution Week, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Cherokee County School District to be affixed this on this nineteenth day of September in the year two thousand nineteen.

_____

Kyla Cromer, School Board Chair

_____

Dr. Brian V. Hightower, Superintendent of Schools

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	A-9

Title

Proclamation Recognizing September as National Attendance Awareness Month

Requested Action

School Board Approval of Proclamation Recognizing September as National Attendance Awareness Month

Summary Explanation and Background

According to the U.S. Department of Education, more than 6.5 million students missed 15 or more days - almost a full month - of school during the 2013-14 academic year. During that school year, students were chronically absent in every state, and nearly 500 school districts reported that 30 percent or more of their students missed at least three weeks of school.

While the School District maintains strong overall student attendance rates (+96% average daily attendance over the past ten years), the attendance of every student every day is critically important to their individual success, as well as the overall continued high performance of the School District and the Cherokee County community at large.

The Georgia Department of Education is calling upon Superintendents of Schools and School Boards to make the promotion of attendance a priority through its support of National Attendance Awareness Month, which is observed in September.

In addition to this proclamation, the School District will be promoting the month in the community through its various communications platforms.

Major System Priority

Improving Student Achievement

Financial Impact

N/A

Exhibits: (List)

Proclamation Recognizing September as National Attendance Awareness Month

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barabra Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

National Attendance Awareness Month 2019

Whereas, September is observed as National Attendance Awareness Month to support a growing national movement of school leaders looking beyond average daily attendance and truancy numbers to identify and address the challenges that keep students from getting to school every day; and

Whereas, it is fitting and proper for the Cherokee County School District to observe this month as a continuation of its focus on continuously increasing student achievement; and

Whereas, adoption of a proclamation, along with other promotion by the Cherokee County School District, will raise awareness of the importance of every student attending school every day;

NOW, THEREFORE, we, the Cherokee County School Board, do hereby proclaim September as National Attendance Awareness Month in the Cherokee County School District.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Cherokee County School District to be affixed on this nineteenth day of September in the year two thousand nineteen.

_____

Kyla Cromer, School Board Chair

_____

Dr. Brian V. Hightower, Superintendent of Schools

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	C-1

Title

School Board Policy: Goals and Objectives (CA) - - on First Reading

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Modifications to School Board Policy: Goals and Objectives (CA) - - on First Reading

Summary Explanation and Background

As a result of School Board approval (August 15, 2019) of the New Five-Year Strategic Plan, "Blueprint," which was developed over the last eight months through an inclusive, community-based process, a new Vision and Core Beliefs Around Rigor, Relevance and Relationships were developed along with five Priority Areas to drive CCSD's continuous improvement over the next five years.

The attached, proposed modifications to School Board Policy regarding Goals and Objectives (CA) reflect the new language from Blueprint and include additional content updates to ensure alignment with other business practices and procedures.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

Policy CA; Blueprint

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 479-1871 Mike McGowan (770) 479-1871 Tom Roach (770) 479-1406

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

As reflected in the Cherokee County Board of Education and Cherokee County School District's Five-Year Strategic Plan, "Blueprint," the Mission Statement; Vision Statement; Core Beliefs Around Rigor, Relevance and Relationships; and, the Priority Areas, as contained below, will govern the School District's actions as it relates to continuous improvement.

I. ~~SCHOOL BOARD'S~~ MISSION STATEMENT

We~~, the School Board of the Cherokee County School District,~~ are committed to educating the emerging generation through learning environments designed to increase the performance of all students.

II. VISION STATEMENT

Together, we will prepare the emerging generation to confidently rise up to limitless learning potential and success.

III. CORE BELIEFS AROUND RIGOR, RELEVANCE AND RELATIONSHIPS

A. We believe in a growth mindset, as every student can learn, achieve and thrive.

B. We believe the meaningful connections we forge with students, families and community partners positively influence how we teach, lead and prepare graduates for success in a knowledge-based, technology rich and culturally diverse world.

C. We believe safe, diverse and inclusive schools are critical for successful teaching and learning and strengthening our culture of belonging, kindness and possibility.

IV. PRIORITY AREAS

A. Student Achievement: Equity and Access

B. Organizational and Operational Effectiveness

C. Family, Partner and Community Involvement

D. Positive Culture and Climate

E. Quality Workforce

~~II. SCHOOL BOARD'S BELIEF STATEMENTS~~

~~A. All students deserve the opportunity to learn, achieve success and become productive citizens.~~

~~B. Education/learning is a shared responsibility and should take place in the home, at school and in the community.~~

C. All students can learn; but they learn in different ways, at different rates and with different preferential learning styles.

D. Learning is achieved through the use of a variety of effective teaching techniques.

E. A safe and secure environment is essential for teaching and learning.

F. All students should be taught by teachers and parents how to learn and how to become lifelong learners.

G. All students deserve equal access to a quality education.

H. Quality education requires quality staff, programs, facilities, equipment and technology.

I. Parent and community participation, support and responsibility are essential to the positive social, emotional, cultural and academic development of every student.

J. Student achievement is enhanced through partnerships with parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities.

K. All policy, administrative, instructional and educational support decisions should be based on student needs and what is best for students.

L. Diversity should be promoted so that isolation of racial, ethnic, disabled, and socioeconomic groups is avoided and education is enhanced in a diverse, inclusive setting.

M. All schools should be accountable for improving student achievement.

N. All schools should reflect school-based, participatory management.

O. All students must be prepared to function effectively in a knowledge-based, technologically rich and culturally diverse 21st century.

P. All staff should have access to results-driven professional development and training which is aligned with the School Board's Major System Priorities and School Improvement Plans. Such professional development and training must be standards-based, job-imbedded, collaborative and build an organizational culture that insures continuous improvement.

III. SCHOOL BOARD'S MAJOR SYSTEM PRIORITIES

~~A. Establishing internationally competitive standards for student performance and an accountability system and policy framework designed to insure that all students are challenged individually and collectively to meet more rigorous standards.~~

~~B. In collaboration with technical colleges, other institutions of higher learning and the local business community, insuring that career, technical and agricultural education programs prepare students for a diverse and technologically rich society.~~

~~C. Insuring that all students and staff have a safe and secure environment for teaching and learning.~~

~~D. Attracting, retaining and training the best teachers, principals and support staff.~~

~~E. Utilizing technology both to improve student achievement and to increase the school district's productivity and efficiency as a major business enterprise.~~

~~F. Increasing parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process.~~

~~G. Addressing continued exploding student population growth, recognizing that there remains a significant gap between the school district's facilities and technology needs and available capital outlay revenue.~~

~~**IV.**~~

V. SCHOOL BOARD ROLES, RESPONSIBILITIES AND STRUCTURES

A. Responsibilities

1. Employ a professional Superintendent to operate the School District.

2. Adopt an annual budget as recommended by the Superintendent.

3. Review/approve ~~the District Strategic Plan,~~ all School Improvement Plans ~~and all Waiver Requests~~ annually.

4. Monitor schools' progress in addressing the ~~School Board's Major System Priorities~~ Priority Areas and School Improvement Plan (SIP) objectives.

5. Authorize and facilitate school and district-level partnerships with parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities to improve student achievement and increase school effectiveness.

B. Vision/Philosophy/Goals

1. The School Board adopts, focuses and reviews the School D~~d~~istrict's ~~v~~Vision for students.

2. The School Board adopts, reviews and revises its ~~m~~Mission ~~s~~Statement that defines its work ~~and is parallel to the district's mission statement~~.

3. The School Board adopts Core Beliefs related to the importance of introducing rigor, relevance and relationships to all students.

4. The School Board, with Superintendent's input, ~~annually~~ adopts ~~board and district goals~~ ~~p~~Priority ~~a~~Areas for continued improvement.

5. The School Board, upon recommendation of the Superintendent, adopts policies and ~~implementation~~ strategic plans to facilitate the accomplishment of stated goals.

C. Systematic Improvement

1. The School Board participates in annual training and professional development that meets or exceeds the requirements of Georgia law.

2. The School Board and Superintendent participate in ~~a team-building activity~~ collaborative activities focused on ~~assessment of previously adopted goals~~ developing Priority Areas for continued improvement.

3. The School Board and the Superintendent use a retreat/strategic work session environment and process to function as a team to accomplish the following: ~~*~~
   a. Assess progress made to update and revise action plans to accomplish the School D~~d~~istrict's ~~v~~Vision/Mission/Core ~~b~~Beliefs ~~statements~~ and ~~p~~Priority ~~a~~Areas for continuous improvement ~~philosophy/goals~~.
   b. Assess the strengths and improvements needed in the S~~s~~chool D~~d~~istrict.
   c. Consider any compelling problem(s) or emerging issue(s).
   d. Study and explore trends, opportunities and anticipated challenges.
   e. Reflect on the leadership team's educational and leadership philosophy and performance.
   f. Complete any statutorily-specified reviews of laws, rules or regulations for local school boards.
   g. (May) participate in statutorily-required School Board training.
   h. (May) evaluate the Superintendent's annual performance.
   ~~i. Review the Georgia School Boards Association Standards for Local Boards of Education.~~

~~* The School Board and Superintendent function as a team to accomplish these items.~~

4. Conduct a ~~School Board~~ Governance Team self-evaluation in order to assess working relationships among the School Board and improve Ssuperintendent and School B~~b~~oard relations.

D. Organizational Structure

1. The School Board establishes and, along with the Superintendent, follows federal law, state law, State Department of Education policies and rules, local policies, procedures and ethical standards governing the conduct of the School Board and Superintendent.

2. The officers of the School Board are elected using the procedures defined in state law and board policy and carry out their duties that are clearly delineated in law or policy.

3. The School Board uses the superintendent as its chief executive officer with full authority to administer district affairs.

4. The School Board, organizes and distinguishes its role as a policy-making body from the roles/responsibilities authorized to the Superintendent for the administration of the district.

5. The School Board and Superintendent function as a leadership team, while maintaining careful recognition of appropriate roles and responsibilities.

E. Board Operations: Policy Development

1. The School Board adopts and revises its written policies so that they are clear, up-to-date, and in compliance with the state constitution and state and federal laws.

2. The School Board follows policies and procedures for:
   a. Policy adoption
   b. Emergency adoption of policy
   c. Policy dissemination
   d. Policy repeal
   e. The School Board considers the following when it adopts policies:
      i. The recommendation, usually in writing from the Superintendent
      ii. An opportunity for public review
      iii. Provisions whereby policies ~~The policy~~ will be reviewed periodically

F. Board Operations: Board Meetings

1. The School Board develops meeting agendas, posts agendas for public review and conducts its meetings in accordance with the Open Meetings Law (O.C.G.A. § 50-14-1 et seq.)
2. School Board procedures provide an opportunity, prior to board meetings, for members of the School Board to:

   a. Suggest items to be removed from or placed on the agenda and/or

b. Request additional information on an agenda item.

3. The agenda provides a sound order of business, including an opportunity to make adjustments to the agenda, which facilitates productive meetings.

4. The School Board uses a "consent agenda" procedure when appropriate.

5. The approved agenda is followed, and the School Board departs from it only under special circumstances and with concurrence of a majority of its members present.

6. The School Board has procedures in place to facilitate public input.

7. School Board minutes properly record agenda motions/votes/actions of the School Board.

G. Board Operations: Personnel

1. The School Board oversees the management of the School D~~d~~istrict by employing a Superintendent and evaluating his/her performance in providing educational leadership, managing daily operations and performing all duties assigned by the School Board and/or required by law.

2. The School Board authorizes the employment, assignment and dismissal of personnel only on the recommendation of the Superintendent.

3. The Superintendent is accountable to the School Board in developing, following state law, and conducting a fair and equitable evaluation of all personnel in the district.

4. The School Board refrains from applying pressure on the Superintendent to employ persons on the basis of any criteria other than professional and/or occupational qualifications as defined in currently approved job descriptions.

5. The School Board has been trained in the Superintendent evaluation process and follows that process for evaluation.

6. Periodically, but at least once in any 12-month period, the School Board, using the process agreed upon by the School Board and the Superintendent, evaluates the professional performance of the Superintendent.

H. Board Operations: Financial Management

1. The School Board provides guidance to the Superintendent in developing the budget and:
   a. Conducts pre-budgeting discussions with the Superintendent.

b. May establish specific budget parameters where deemed necessary or appropriate.
c. Examines allocations as they relate to the School Bboard and School Ddistrict budget goals annually adopted.

2. The School Board receives the draft budget from the Superintendent and after careful study gives tentative budget approval.

3. The School Board publishes the budget and provides opportunity for public review and reaction.

4. The School Board approves the annual budget after consideration of the Superintendent's recommendation.

5. Once a budget that incorporates sound business and fiscal practices is approved, the Superintendent implements and administers the budget.

6. The School Board, by policy, establishes the level of spending beyond the budget for which the Superintendent must seek School Board approval.

7. The School Board receives monthly financial reports on the status of the budget.

8. The School District's Board's financial records are audited annually.

I. Board/Staff/Community Relations

1. The School Board and individual School Board members maintain an appropriate and professional relationship with the Superintendent, staff and community.

2. The School Board recognizes and protects the concept of chain of command.

3. The School Board works with the Superintendent to provide and follow a process, when it is appropriate, that encourages and seeks the input of staff at all levels of decision-making on significant issues.

4. The School Board periodically receives input from citizens on matters relating to the Sschool Ddistrict.

5. The School Board working with the Superintendent seeks advice and communicates with the community through:
   a. Providing leadership, policies and training to school councils.
   b. Collaboration agreements with local and state agencies.
   c. Community groups, community forums and media.
   d. Allowing and considering appropriate public input.

~~V.~~

VI. ORGANIZATION OF SCHOOL DISTRICT ADMINISTRATION

Proper administration of the schools is most vital to a successful educational program. The general purpose of the School District's administration will be to coordinate and supervise, under the policies of the School Board, the creation and operation of an environment in which students learn most effectively. Administrative duties and functions will be appraised in terms of the contribution made to improving instruction and learning. The School Board will rely on its chief executive officer, the Superintendent, to provide at the district level the professional administrative leadership demanded by such a far-reaching goal.

The School District's administrative organization will be designed so that all district-level divisions and departments and all schools are part of a single accountability system guided by School Board policies which are implemented through the Superintendent. Principals and district-level administrators are all expected to administer their units in accordance with School Board policy and the Superintendent's rules and procedures. However, the mere execution of directives cannot, by itself, be construed as good administration. Vision, initiative, resourcefulness, and wide leadership – as well as consideration and concern for staff members, students, parents and others – are essential for effective administration.

Within the concept of an effective total system, it will be the policy of the School Board that ways ~~shall~~ will be sought to decentralize administration in order to bring administrative decisions closer to, hence more responsible to, specific needs of individual students and the school communities.

The Superintendent, each principal, and all other administrators will have the authority and responsibility necessary for their specific administrative assignment. Each will likewise be accountable for the effectiveness with which the administrative assignment is carried out. The School Board will be responsible for clearly specifying requirements and expectations of the Superintendent accountable by evaluating how well those requirements and expectations have been met. In turn, the Superintendent will be responsible for clearly specifying requirements and expectations for all other administrators, then for holding each accountable by evaluating how well requirements and expectations have been met.

Major goals of administration in the School District ~~shall~~ will be:

1. To manage the School District's various divisions, departments, units~~,~~ and programs effectively.

2. To provide professional advice and counsel to the School Board and to advisory groups established by the Superintendent.

3. To implement the management function so as to assure the best and most effective learning programs, through achieving such sub-goals as:

   (a) providing leadership in keeping abreast of current educational developments;

   (b) arranging for the staff development necessary to the establishment and operation of learning programs that better meet more learner needs;

   (c) coordinating cooperative efforts at improvement of learning programs, facilities, equipment, and materials;

   (d) providing access to the decision-making process for improvement of ideas of staff, students, parents and others.

REVISED: ~~**July 21, 2016**~~
September 19, 2019

Cherokee County Board of Education

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	D-1

Title

July 2019 Financial Report and Sales Tax Update

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of July 2019 Financial Report and Sales Tax Update

Summary Explanation and Background

Financial Report for July 2019

See Attached Reports

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

Financial Report and Sales Tax Update

Board Action	Source of Additional Information
(For Official School Board Records Only)	Kenneth Owen 770.479.1871 Dr. Brian V. Hightower 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CHEROKEE COUNTY BOARD OF EDUCATION

Dr. Brian V. Hightower, Superintendent
Kenneth Owen, Chief Financial Officer

FINANCIAL REPORT
JULY 2019

General Fund

For the month ending July 31, 2019, the first month of the 2019-20 Fiscal Year, the School District's Operating Account (General Fund) has received $3,236,348 in revenue (year-to-date) consisting of state funds of $2,994,376 (1% of budget), and other funds of $241,972 (7% of budget). All operating expenditures of $7,356,810 (2% of budget) are within the Board of Education's approved 2019-20 budget.

Building Fund/EdSPLOST Collections

The Capital Outlay Fund balance of $12,026,012 as of July 31, 2019 reflects proceeds of bond sales for capital outlay purposes, less bond refundings, transfers from the General Fund, bond issuance costs, and capital outlay expenses paid.

Cherokee County School District received $3,621,310 in July 2019, for the month of June 2019, the 18th month of 60 monthly sales tax collections for the 2018-2022 EdSPLOST. Collections received were above projections (detail included) for the month by $694,523 and above cumulative projections by $10,916,397. For timely and proper reporting, June EdSPLOST revenue was accrued in June 2019 in the Debt Service Fund.

EdSPLOST collections are accumulated within the Building Fund to be used for specified capital outlay purchases (limited pay-as-you-go) and transferred to the Debt Service Fund at the appropriate time to meet annual bond obligations (January and July). Excess EdSPLOST collections above projections are used to meet critical capital outlay needs and/or transferred to the Debt Service Fund as a safeguard against future negative economic conditions, assuring the School District can meet future bond payments.

Debt Service Fund

The Debt Service Fund balance as of July 31, 2019 is $46,553,716 representing funds accumulated from EdSPLOST collections, collections from the one mill of property tax approved by the School Board, interest earned from investments and Invested Sinking Fund earnings. The Invested Sinking Fund is attached to the Series 2010B Bond issuance and is structured to fully pay the annual debt service on the Series 2010B bonds through January 2028. Annual Debt Service payments are made in February and August of each year, according to the Debt Service Schedule published annually in the Cherokee County School District Budget Book.

Federal/State/Competitive Grants and School Nutrition Funds

The School Nutrition Fund Balance as of July 31, 2019 is $6,578,428 and represents the difference between revenues from all sources and all expenditures. This amount is held in reserve to cover potential funding shortfalls or unexpected expenses.

Federal, State and Competitive grant funds are annually awarded to the School District based on funding formulas (Federal Title Programs) and/or program applications (State and competitive grants). As funds are expended, reimbursements are sought from the various programs. Local funds are not intended to cover shortfalls within grant programs nor are grants intended to carry a fund balance.

Cherokee County School District
FINANCIAL REPORT
AS OF JULY 31, 2019

BALANCE SHEET

	GENERAL FUND	DEBT SERVICE FUND	BUILDING FUND	FED FUNDS AND SCHOOL NUTRITION	TOTAL
ASSETS					
Cash	$ 44,878,611	$ 28,022,988	$ 12,240,546	$ 2,102,311	$ 87,244,456
Investments	1,666,227	18,501,763	-	-	20,167,990
Inventory	143,516	-	-	632,503	776,019
Accounts Receivable	17,656,168	28,965	-	4,833,195	22,518,328
TOTAL ASSETS	$ 64,344,522	$ 46,553,716	$ 12,240,546	$ 7,568,009	$ 130,706,793
LIABILITIES					
Salaries and Benefits Payable	$ 11,691,633	$ -	$ -	$ 168,040	$ 11,859,673
Accounts Payable	1,583,902	-	214,534	821,541	2,619,977
FUND BALANCE					
Fund Balance 7/31/2019	51,068,987	46,553,716	12,026,012	6,578,428	116,227,143
TOTAL LIABILITIES AND FUND BALANCE	$ 64,344,522	$ 46,553,716	$ 12,240,546	$ 7,568,009	$ 130,706,793

REVENUE AND EXPENSE

Revenue	$ 3,236,348	$ 1,624,545	$ 115,486	$ 300,070	$ 5,276,449
Expense	7,356,810	26,669,435	2,571,735	487,015	37,084,995
Excess Revenue over Expense	(4,120,462)	(25,044,890)	(2,456,249)	(186,945)	$ (31,808,546)
BEGINNING FUND BALANCE 7/01/2019	55,189,449	71,598,606	14,482,261	6,765,373	148,035,689
ENDING FUND BALANCE 7/31/2019	**$ 51,068,987**	**$ 46,553,716**	**$ 12,026,012**	**$ 6,578,428**	**$ 116,227,143**

General Fund
Comparison of Budget to Actual
July 1, 2019 to July 31, 2019

Description	2019-20 Budget	Year to Date	Available Budget
Revenue			
Federal	$ 168,238	-	$ 168,238
Local	184,402,912	-	184,402,912
State	232,765,766	2,994,376	229,771,390
Other	3,490,472	241,972	3,248,500
Tan	9,750,000	-	9,750,000
Total Revenue	**$ 430,577,388**	**3,236,348**	$ 427,341,040
Expense			
Instructional Services	$ 289,098,233	$ 1,291,350	$ 287,806,883
Pupil Services	17,150,954	148,515	17,002,439
Improvement of Instructional Services	14,544,707	828,880	13,715,827
Instructional Staff Training	486,551	15,446	471,105
Educational Media Services	5,213,589	14	5,213,575
General Administration	3,092,156	259,487	2,832,669
School Administration	26,938,663	1,772,958	25,165,705
Support Services - Business	2,887,636	226,829	2,660,807
Maintenance & Operation of Plant	30,788,776	1,744,518	29,044,258
Student Transportation Services	22,700,754	345,439	22,355,315
Support Services - Central	4,860,206	675,932	4,184,274
Facilities Acquisition and Construction Services	317,155	47,442	269,713
Outgoing Transfers	1,777,096	-	1,777,096
Debt Service	9,777,659	-	9,777,659
Total Expense	**$ 429,634,135**	**$ 7,356,810**	$ 422,277,325
Excess Revenue over Expense	**$ 943,253**	**$ (4,120,462)**	$ 5,063,715

1% SALES TAX (2018-2022)
COMPARISON OF COLLECTIONS
AS OF JULY 2019

REPORTING MONTH	60 MONTH COLLECTION PERIOD	PROJECTED COLLECTIONS	BOE 1% COLLECTIONS	DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS
February 2018	**January 2018 (1)**	$ 2,482,396	$ 2,974,362	$ 491,966
March 2018	**February 2018 (2)**	2,569,511	2,610,220	40,709
April 2018	**March 2018 (3)**	2,735,881	3,482,968	747,087
May 2018	**April 2018 (4)**	2,726,393	3,174,263	447,870
June 2018	**May 2018 (5)**	2,796,817	3,361,741	564,924
July 2018	**June 2018 (6)**	2,841,541	3,476,673	635,132
August 2018	**July 2018 (7)**	2,871,634	3,479,906	608,272
September 2018	**August 2018 (8)**	2,818,552	3,366,506	547,954
October 2018	**September 2018 (9)**	2,792,606	3,108,962	316,356
November 2018	**October 2018 (10)**	2,736,315	3,627,964	891,649
December 2018	**November 2018 (11)**	2,906,999	3,499,055	592,056
January 2019	**December 2018 (12)**	3,588,310	4,145,833	557,523
February 2019	**January 2019 (13)**	2,556,868	3,278,360	721,492
March 2019	**February 2019 (14)**	2,646,596	3,135,700	489,104
April 2019	**March 2019 (15)**	2,817,958	3,559,057	741,099
May 2019	**April 2019 (16)**	2,808,185	3,717,585	909,400
June 2019	**May 2019 (17)**	2,880,722	3,800,003	919,281
July 2019	**June 2019 (18)**	2,926,787	3,621,310	694,523
		$ 50,504,071	$ 61,420,468	$ 10,916,397

CHEROKEE COUNTY SCHOOL DISTRICT
1% SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST)
2018-2022 PROJECTED COLLECTIONS

	2018	2018-19	2019-20	2020-21	2021-22	2022
July	$ -	$ 2,871,634	$ 2,957,783	$ 3,046,516	$ 3,137,912	$ 3,232,049
August	$ -	$ 2,818,552	$ 2,903,109	$ 2,990,202	$ 3,079,908	$ 3,172,306
September	$ -	$ 2,792,606	$ 2,876,384	$ 2,962,676	$ 3,051,556	$ 3,143,103
October	$ -	$ 2,736,315	$ 2,818,405	$ 2,902,957	$ 2,990,046	$ 3,079,747
November	$ -	$ 2,906,999	$ 2,994,209	$ 3,084,035	$ 3,176,556	$ 3,271,853
December	$ -	$ 3,588,310	$ 3,695,959	$ 3,806,838	$ 3,921,043	$ 4,038,675
January	$ 2,482,396	$ 2,556,868	$ 2,633,574	$ 2,712,581	$ 2,793,958	$ -
February	$ 2,569,511	$ 2,646,596	$ 2,725,994	$ 2,807,774	$ 2,892,007	$ -
March	$ 2,735,881	$ 2,817,958	$ 2,902,497	$ 2,989,571	$ 3,079,259	$ -
April	$ 2,726,393	$ 2,808,185	$ 2,892,430	$ 2,979,203	$ 3,068,579	$ -
May	$ 2,796,817	$ 2,880,722	$ 2,967,144	$ 3,056,158	$ 3,147,843	$ -
June	$ 2,841,541	$ 2,926,787	$ 3,014,591	$ 3,105,029	$ 3,198,180	$ -
Total by Fiscal Year	$ 16,152,539	$ 34,351,532	$ 35,382,079	$ 36,443,540	$ 37,536,847	$ 19,937,733

Total Projected Collections $ 179,804,270

The amount shown in each month is the expected collection amount. Actual receipt would occur in the subsequent month.

Revised August 28, 2017

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	D-2

Title

August 2019 Financial Report and Sales Tax Update

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of August 2019 Financial Report and Sales Tax Update

Summary Explanation and Background

Financial Report for August 2019

See Attached Reports

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

Financial Report and Sales Tax Update

Board Action	Source of Additional Information
(For Official School Board Records Only)	Kenneth Owen 770.479.1871 Dr. Brian V. Hightower 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CHEROKEE COUNTY BOARD OF EDUCATION
Dr. Brian V. Hightower, Superintendent
Kenneth Owen, Chief Financial Officer

FINANCIAL REPORT
AUGUST 2019

General Fund

For the month ending August 31, 2019, the second month of the 2019-20 Fiscal Year, the School District's Operating Account (General Fund) has received $7,685,702 in revenue (year-to-date) consisting of state funds of $6,031,242 (3% of budget), $1,345,921 local taxes (1% of budgeted amount), and other funds of $308,539 (2% of budget). All operating expenditures of $41,772,716 (10% of budget) are within the Board of Education's approved 2019-20 budget.

Building Fund/EdSPLOST Collections

The Capital Outlay Fund balance of $13,832,435 as of August 31, 2019 reflects Special Purpose Local Option Sales Tax for Education (EdSPLOST) collections for July 2019, proceeds of bond sales for capital outlay purposes, less bond refundings, transfers from the General Fund, bond issuance costs, and capital outlay expenses paid.

Cherokee County School District received $3,871,832 in August 2019, for the month of July 2019, the 19th month of 60 monthly sales tax collections for the 2018-2022 EdSPLOST. Collections received were above projections (detail included) for the month by $914,049 and above cumulative projections by $11,830,446.

EdSPLOST collections are accumulated within the Building Fund to be used for specified capital outlay purchases (limited pay-as-you-go) and transferred to the Debt Service Fund at the appropriate time to meet annual bond obligations (January and July). Excess EdSPLOST collections above projections are used to meet critical capital outlay needs and/or transferred to the Debt Service Fund as a safeguard against future negative economic conditions, assuring the School District can meet future bond payments.

Debt Service Fund

The Debt Service Fund balance as of August 31, 2019 is $46,553,716 representing funds accumulated from EdSPLOST collections, collections from the one mill of property tax approved by the School Board, interest earned from investments and Invested Sinking Fund earnings. The Invested Sinking Fund is attached to the Series 2010B Bond issuance and is structured to fully pay the annual debt service on the Series 2010B bonds through January 2028. Annual Debt Service payments are made in February and August of each year, according to the Debt Service Schedule published annually in the Cherokee County School District Budget Book.

Federal/State/Competitive Grants and School Nutrition Funds

The School Nutrition Fund Balance as of August 31, 2019 is $6,991,653 and represents the difference between revenues from all sources and all expenditures. This amount is held in reserve to cover potential funding shortfalls or unexpected expenses.

Federal, State and Competitive grant funds are annually awarded to the School District based on funding formulas (Federal Title Programs) and/or program applications (State and competitive grants). As funds are expended, reimbursements are sought from the various programs. Local funds are not intended to cover shortfalls within grant programs nor are grants intended to carry a fund balance.

Cherokee County School District
FINANCIAL REPORT
AS OF AUGUST 31, 2019

BALANCE SHEET

	GENERAL FUND	DEBT SERVICE FUND	BUILDING FUND	FED FUNDS AND SCHOOL NUTRITION	TOTAL
ASSETS					
Cash	$ 30,886,939	$ 28,051,953	$ 13,832,435	$ 1,622,377	$ 74,393,704
Investments	1,666,454	18,501,763	-	-	20,168,217
Inventory	144,146	-	-	643,557	787,703
Accounts Receivable	444,494	-	-	5,864,958	6,309,452
TOTAL ASSETS	$ 33,142,033	$ 46,553,716	$ 13,832,435	$ 8,130,892	$ 101,659,076
LIABILITIES					
Salaries and Benefits Payable	$ 12,034,537	$ -	$ -	$ 139,641	$ 12,174,178
Accounts Payable	5,061	-	-	999,598	1,004,659
FUND BALANCE					
Fund Balance 8/31/2019	21,102,435	46,553,716	13,832,435	6,991,653	88,480,239
TOTAL LIABILITIES AND FUND BALANCE	$ 33,142,033	$ 46,553,716	$ 13,832,435	$ 8,130,892	$ 101,659,076

REVENUE AND EXPENSE

Revenue	$ 7,685,702	$ 1,624,545	$ 3,987,318	$ 3,468,463	$ 16,766,028
Expense	41,772,716	26,669,435	4,637,144	3,250,140	76,329,435
Excess Revenue over Expense	(34,087,014)	(25,044,890)	(649,826)	218,323	$ (59,563,407)
BEGINNING FUND BALANCE 7/01/2019	55,189,449	71,598,606	14,482,261	6,773,330	148,043,646
ENDING FUND BALANCE 8/31/2019	**$ 21,102,435**	**$ 46,553,716**	**$ 13,832,435**	**$ 6,991,653**	**$ 88,480,239**

General Fund
Comparison of Budget to Actual
July 1, 2019 to August 31, 2019

Description	2019-20 Budget	Year to Date	Available Budget
Revenue			
Federal	$ 168,238	-	$ 168,238
Local	184,402,912	1,345,921	183,056,991
State	232,765,766	6,031,242	226,734,524
Other	3,490,472	308,539	3,181,933
Tan	9,750,000	-	9,750,000
Total Revenue	**$ 430,577,388**	**7,685,702**	$ 422,891,686
Expense			
Instructional Services	$ 289,098,233	$ 25,352,447	$ 263,745,786
Pupil Services	17,150,954	1,505,117	15,645,837
Improvement of Instructional Services	14,544,707	2,149,644	12,395,063
Instructional Staff Training	486,551	44,162	442,389
Educational Media Services	5,213,589	392,497	4,821,092
General Administration	3,092,156	650,978	2,441,178
School Administration	26,938,663	3,980,571	22,958,092
Support Services - Business	2,887,636	452,645	2,434,991
Maintenance & Operation of Plant	30,788,776	3,992,212	26,796,564
Student Transportation Services	22,700,754	2,219,142	20,481,612
Support Services - Central	4,860,206	956,329	3,903,877
Facilities Acquisition and Construction Services	317,155	76,972	240,183
Outgoing Transfers	1,777,096	-	1,777,096
Debt Service	9,777,659	-	9,777,659
Total Expense	**$ 429,634,135**	**$ 41,772,716**	$ 387,861,419
Excess Revenue over Expense	**$ 943,253**	**$ (34,087,014)**	$ 35,030,267

1% SALES TAX (2018-2022)
COMPARISON OF COLLECTIONS
THROUGH AUGUST 2019

REPORTING MONTH	60 MONTH COLLECTION PERIOD	PROJECTED COLLECTIONS	BOE 1% COLLECTIONS	DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS
February 2018	**January 2018 (1)**	$ 2,482,396	$ 2,974,362	$ 491,966
March 2018	**February 2018 (2)**	2,569,511	2,610,220	40,709
April 2018	**March 2018 (3)**	2,735,881	3,482,968	747,087
May 2018	**April 2018 (4)**	2,726,393	3,174,263	447,870
June 2018	**May 2018 (5)**	2,796,817	3,361,741	564,924
July 2018	**June 2018 (6)**	2,841,541	3,476,673	635,132
August 2018	**July 2018 (7)**	2,871,634	3,479,906	608,272
September 2018	**August 2018 (8)**	2,818,552	3,366,506	547,954
October 2018	**September 2018 (9)**	2,792,606	3,108,962	316,356
November 2018	**October 2018 (10)**	2,736,315	3,627,964	891,649
December 2018	**November 2018 (11)**	2,906,999	3,499,055	592,056
January 2019	**December 2018 (12)**	3,588,310	4,145,833	557,523
February 2019	**January 2019 (13)**	2,556,868	3,278,360	721,492
March 2019	**February 2019 (14)**	2,646,596	3,135,700	489,104
April 2019	**March 2019 (15)**	2,817,958	3,559,057	741,099
May 2019	**April 2019 (16)**	2,808,185	3,717,585	909,400
June 2019	**May 2019 (17)**	2,880,722	3,800,003	919,281
July 2019	**June 2019 (18)**	2,926,787	3,621,310	694,523
August 2019	**July 2019 (19)**	2,957,783	3,871,832	914,049
		$ 53,461,854	$ 65,292,300	$ 11,830,446

CHEROKEE COUNTY SCHOOL DISTRICT
1% SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST)
2018-2022 PROJECTED COLLECTIONS

	2018	2018-19	2019-20	2020-21	2021-22	2022
July	$ -	$ 2,871,634	$ 2,957,783	$ 3,046,516	$ 3,137,912	$ 3,232,049
August	$ -	$ 2,818,552	$ 2,903,109	$ 2,990,202	$ 3,079,908	$ 3,172,306
September	$ -	$ 2,792,606	$ 2,876,384	$ 2,962,676	$ 3,051,556	$ 3,143,103
October	$ -	$ 2,736,315	$ 2,818,405	$ 2,902,957	$ 2,990,046	$ 3,079,747
November	$ -	$ 2,906,999	$ 2,994,209	$ 3,084,035	$ 3,176,556	$ 3,271,853
December	$ -	$ 3,588,310	$ 3,695,959	$ 3,806,838	$ 3,921,043	$ 4,038,675
January	$ 2,482,396	$ 2,556,868	$ 2,633,574	$ 2,712,581	$ 2,793,958	$ -
February	$ 2,569,511	$ 2,646,596	$ 2,725,994	$ 2,807,774	$ 2,892,007	$ -
March	$ 2,735,881	$ 2,817,958	$ 2,902,497	$ 2,989,571	$ 3,079,259	$ -
April	$ 2,726,393	$ 2,808,185	$ 2,892,430	$ 2,979,203	$ 3,068,579	$ -
May	$ 2,796,817	$ 2,880,722	$ 2,967,144	$ 3,056,158	$ 3,147,843	$ -
June	$ 2,841,541	$ 2,926,787	$ 3,014,591	$ 3,105,029	$ 3,198,180	$ -
Total by Fiscal Year	$ 16,152,539	$ 34,351,532	$ 35,382,079	$ 36,443,540	$ 37,536,847	$ 19,937,733
Total Projected Collections						$ 179,804,270

The amount shown in each month is the expected collection amount. Actual receipt would occur in the subsequent month.

Revised August 28, 2017

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	D-3

Title

Proposed Issuance of a Tax Anticipation Note (TAN)

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Issuance of a Tax Anticipation Note (TAN)

Summary Explanation and Background

The School District derives a large part of its annual operating revenue from the collection of property tax in the county. Property tax is collected one time per year, generally between October and December. Because of the timing of the collection of property taxes, the School District experiences a short-term cash flow interruption requiring short-term borrowing in the form of a Tax Anticipation Note ("TAN"), which must be repaid in full prior to the end of the calendar year.

The School Board is, therefore, asked to consider and approve the Superintendent's recommendation to adopt in substantially similar form, the attached Resolution authorizing the issuance of $9.75 million of a TAN to the financial institution submitting the lowest qualified interest rate bid. Interest rate bids will be solicited, received and evaluated by staff and representatives from Davenport and Company, the District's Independent Financial Consultant, prior to the September 19, 2019 Board Meeting.

Major System Priority

Increasing Accountability

Financial Impact

Estimated interest expense $27,659. Actual expense to be based on bid.

Exhibits: (List)

Resolution Authorizing Sale of a Tax Anticipation Note (TAN)

Board Action	Source of Additional Information
(For Official School Board Records Only)	Kenneth Owen 770.479.1871 Dr. Brian V. Hightower 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

A RESOLUTION OF THE CHEROKEE COUNTY BOARD OF EDUCATION PROVIDING FOR THE ISSUANCE AND SALE OF A TAX ANTICIPATION NOTE IN PRINCIPAL AMOUNT OF $9,750,000 AND FOR OTHER RELATED PURPOSES:

WHEREAS, the Cherokee County School System (the "Issuer") is a duly created and validly existing political subdivision of the State of Georgia under the Constitution and laws of the State of Georgia; and

WHEREAS, the Cherokee County Board of Education, the governing body of the Issuer charged with contracting debts and managing the affairs of the Issuer (the "Governing Body"), has determined that it is in the best interest of the Issuer to pay current expenses for calendar year 2019 in anticipation of the receipt of taxes levied or to be levied for the Issuer's General Fund (the "General Fund"); and

WHEREAS, the Issuer is authorized by Article IX, Section V, Paragraph V of the Constitution of the State of Georgia and Section 36-80-2 of the Official Code of Georgia Annotated, to borrow money to pay current expenses during any calendar year and to evidence such borrowing by issuing tax anticipation notes in anticipation of the receipt of taxes levied or to be levied for the General Fund for expenses payable in such calendar year; and

WHEREAS, the Issuer proposes to issue a tax anticipation note in the principal amount of $9,750,000 (the "Note") to pay the current expenses of the Issuer.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer and it is hereby resolved by authority of the same, as follows:

Section 1. Findings. The Governing Body hereby finds and determines as follows: (a) there are no other temporary loans or other contracts, notes, warrants or obligations for current expenses which have been issued by the Issuer in calendar year 2019; (b) the principal amount of the Note does not exceed 75% of the total gross income from taxes collected by the Issuer in calendar year 2018 for the General Fund; (c) the aggregate principal amount of the Note, together with other contracts, notes, warrants or obligations of the Issuer for current expenses in calendar year 2019 for the General Fund, does not exceed the total anticipated revenues of the Issuer for the General Fund for calendar year 2019; (d) no temporary loan or other contract, note, warrant or other obligation for current expenses incurred in calendar year 2018 or any prior calendar year remains unpaid as of the date hereof; and (e) a need exists for the Issuer to borrow $9,750,000 to pay current expenses of the Issuer in calendar year 2019 prior to the receipt of sufficient revenues from taxes levied or to be levied for the General Fund for 2019.

Section 2. Authorization of Note.

(a) The issuance of the Note in the principal amount of $9,750,000 is hereby authorized. The Note shall be designated "Cherokee County School System Tax Anticipation Note, Series 2019." The Note shall be dated as of the date of issuance thereof; shall bear interest

at the rate of 1.76% per annum, calculated on the basis of the actual number of days elapsed in a 360-day year; shall be payable as to principal and interest in lawful money of the United States of America to the person who is the registered owner of the Note on December 13, 2019; shall be numbered R-1 upward; and shall mature and together with accrued interest shall be payable on December 27, 2019 (the "Maturity Date").

(b) The Note shall be issued in the form of a single fully registered note. The Note shall be executed by the manual signature of the Chairman or Vice Chairman of the Governing Body and by the manual signature of the Secretary, and the corporate seal of the Issuer shall be impressed thereon. In case any officer whose signature shall be affixed to the Note or who shall have sealed the Note shall cease to be such officer before the Note so signed and sealed shall have been actually delivered, the Note, nevertheless, shall be a valid obligation of the Issuer and may be delivered as such notwithstanding the fact that such officer or officers may have ceased to be such officer or officers of the Issuer when the Note shall be actually delivered.

Section 3. Approval of Form of Note. The Note as initially issued shall be issued in substantially the form attached hereto as Exhibit A with such changes, insertions or omissions as may be approved by the Chairman or Vice Chairman of the Governing Body, and the execution and delivery of the Note shall be conclusive evidence of such approval.

Section 4. Designation of Paying Agent. The Issuer's Assistant Superintendent of Financial Management is hereby designated as Paying Agent, Note Registrar and Authenticating Agent with respect to the Note.

Section 5. Tax Revenues Used to Repay Note; General Obligation. The Issuer agrees to use for payment of the Note and the interest thereon a sufficient portion of the revenues received by the Issuer from taxes levied or to be levied for calendar year 2019 for the General Fund, subject to the 20 mill limitation prescribed by law, and other funds available for such purpose. The indebtedness to be evidenced by the Note is a general obligation of the Issuer, and the full faith and credit of the Issuer are hereby pledged to secure the payment of the principal of and interest on the Note.

Section 6. Authentication of Note. The Note as originally issued and all Notes issued in connection with a registration of transfer shall not be valid for any purpose unless and until a certificate of authentication substantially in the form set forth in Exhibit A shall be duly executed by the Note Registrar.

Section 7. Transfer and Exchange of Note. The Note Registrar shall cause to be kept books for the registration of transfer of the Note. The Note may be registered as transferred on the books of registration by the registered owner thereof in person or by his duly authorized attorney, upon surrender thereof, together with a written instrument of transfer executed by the owner or his duly authorized attorney. Upon surrender for registration of transfer at the principal office of the Note Registrar, the Issuer shall execute, and the Note Registrar shall authenticate and deliver in the name of the transferee, a new Note, numbered consecutively in order of issuance according to the records of the Note Registrar. Such

registration of transfer shall be without charge to the owner of the Note, but any tax or other governmental charge, required to be paid with respect to the same shall be paid by the owner of the Note requesting such registration of transfer as a condition precedent to the exercise of such privilege. The Note is subject to transfer restrictions as set forth in the Note.

Except as provided in Section 9 hereof, the Note may be not be exchanged.

Section 8. Registered Owners. The person in whose name the Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of either principal or interest shall be made only to or upon the order of the registered owner thereof or his duly authorized attorney, but such registration may be changed as hereinabove provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon the Note to the extent of the sum or sums so paid.

Section 9. Mutilated or Destroyed Note. In case the Note shall become mutilated or be destroyed or lost, the Issuer may cause to be executed, authenticated and delivered a new Note in exchange or substitution for any such Note upon, in the case of a mutilated Note, surrender of such Note, or in the case of destroyed or lost Note, the owners filing with the Issuer, the Paying Agent and the Note Registrar evidence satisfactory to them that such Note was destroyed or lost and providing indemnity satisfactory to them, provided that if the owner of such destroyed or lost Note has a minimum net worth of at least $25,000,000, such person's own unsecured agreement of indemnity shall be deemed to be satisfactory. If the Note shall have matured, instead of issuing a new Note, the Issuer may pay the same.

Section 10. Redemption. The Note is not subject to redemption or prepayment prior to maturity as is more fully provided in the form thereof.

Section 11. Tax Covenants and Representations. The Note is being issued by the Issuer in compliance with the conditions necessary for the interest income on the Note to be excludable from gross income for federal income taxation pursuant to the provisions of Section 103(a) of the Internal Revenue Code of 1986, as amended (the "Code"). It is the intention of the Issuer that the interest on the Note be and remain excludable from gross income for federal income tax purposes, and, to that end, the Issuer hereby covenants with the owner of the Note, as follows:

(a) It will not take any action, or fail to take any action, if any such action or failure to take action would adversely affect the tax-exempt status of the interest on the Note under Section 103 of the Code.

(b) It will not directly or indirectly use or permit the use of any proceeds of the Note or any other funds of the Issuer or take or omit to take any action in a way that would cause the Note to be (i) a "private activity bond" within the meaning of Section 141 of the Code, (ii) an obligation which is "federally guaranteed" within the meaning of Section 149 of the Code or (iii) a "hedge bond" within the meaning of Section 149 of the Code. Without limiting the foregoing, the Issuer will not allow 10% or more of the

proceeds of the Note to be used in the trade or business of any private business and will not loan 5% or more of the proceeds of the Note to any nongovernmental units.

(c) It will not directly or indirectly use or permit the use of any proceeds of the Note or any other funds of the Issuer or take or omit to take any action that would cause the Note to be an "arbitrage bond" within the meaning of Section 148 of the Code. To that end, the Issuer will comply with all requirements of Section 148 of the Code to the extent applicable to the Note.

Section 12. Approval of Tax Documents. The Chairman or Vice Chairman of the Governing Body is hereby authorized to execute on behalf of the Issuer a Tax and Non-Arbitrage Certificate to assure the owner of the Note and Murray Barnes Finister LLP, Bond Counsel, that the interest on the Note will remain excludable from gross income for federal income tax purposes and that the proceeds of the Note will not be used in a manner which would result in the Note being an "arbitrage bond" within the meaning of Section 148 of the Code. The Chairman of the Governing Body or Vice Chairman of the Governing Body is further authorized to execute on behalf of the Issuer an Internal Revenue Service Form 8038-G "Information Return for Tax-Exempt Governmental Obligations" related to the issuance of the Note.

Section 13. General Authority. From and after the date of adoption of this resolution, any member of the Governing Body and the officers, employees and agents of the Issuer are hereby authorized to do such acts and things, and to execute and deliver all such certificates or agreements as may be necessary or desirable in connection with the issuance of the Note. Without limiting the foregoing, the Vice-Chairman of the Governing Body is authorized to execute any and all documents on behalf of the Chairman of the Governing Body, and the Assistant Secretary of the Governing Body is authorized to execute any and all documents on behalf of the Secretary of the Governing Body. All actions of the Governing Body, officers, employees or agents of the Issuer taken in connection therewith prior to the date hereof are hereby ratified and confirmed.

Section 14. Sale of Note. The sale of the Note to First-Citizens Bank & Trust Company for the price of 100% of the par amount of the Note is hereby approved.

Section 15. Repeal of Conflicting Resolutions; Effective Date. This Resolution shall be in full force and effect immediately upon its adoption, and any and all resolutions or parts of resolutions in conflict with this Resolution shall be, and they are, to the extent of such conflict, hereby repealed.

Adopted and approved by the Cherokee County Board of Education on September 19, 2019.

CHEROKEE COUNTY SCHOOL SYSTEM

(SEAL)

By:_____
Chairman, Board of Education

Attest:

_____
Secretary, Board of Education

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	E-1

Title

Out of State Travel Request

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel

Summary Explanation and Background

See attachment for out of state travel requests to attend professional conferences.

Major System Priority

Attracting, retaining, and training the best teachers, principals, and support staff

Financial Impact

See Legend on Attached Out of State Travel Requests

Exhibits: (List)

Attached Out of State Travel Requests

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Nicole H. Holmes 770.479.1871 Dr. Keith A. Bryant 770.479.1871 Jackie Miller 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

OUT OF STATE TRAVEL REQUESTS

Name	School	Dates	Reason	Place	Cost
Dr. Nicole H. Holmes, Chief Academic Officer	Division of Curriculum and Instruction	10.20.19 – 10.22.19	*To attend Collaborative District Leadership RTM Education Congress*	Orlando, FL	$332 ●
Jim Georges, Director	Department of Transportation	11.01.19 – 11.05.19	*To attend National Association Pupil Transportation Conference*	Columbus, OH	$1,800 ❍
Dr. Amanda Ruiz, Coordinator Chris St. Vrain, Counselor	Division of Curriculum and Instruction Cherokee HS	11.05.19 – 11.08.19	*To attend College Board Forum 2019*	Washington, DC	$1,737 ● $1,679 Ω
Lindsay Bowley, Recruitment Coordinator	Division of Human Resources	10.02.19	*To attend Fall Career Networking Event for Teachers at Vanderbilt University*	Nashville, TN	$401 ■
Lindsay Bowley, Recruitment Coordinator	Division of Human Resources	10.03.19 – 10.04.19	*To attend Diversity Job Fair at Jacksonville State University*	Jacksonville, AL	$575 ■
Lindsey Bowley, Recruitment Coordinator	Division of Human Resources	10.15.19	*To attend Teacher Recruitment Fair at Auburn University*	Montgomery, AL	$715 ■
Lindsay Bowley, Recruitment Coordinator	Division of Human Resources	11.04.19 – 11.08.19	*To attend 5 Educator Recruitment Fairs*	College Station, San Marcos, Austin, Brownsville, and Edinburg, TX	$3,113 ■

Lindsay Bowley, Recruitment Coordinator	Division of Human Resources	11.14.19 – 11.15.19	*To attend Valdosta State Educator Fair and University of Central Florida Educator Fair*	Valdosta, GA; Orlando, FL	$1,903 ■
Dr. Erin Jacobs, Teacher on Special Assignment	Division of Curriculum and Instruction	10.16.19 – 10.17.19	*To attend Discovery Education STEM Symposium*	Charlotte, NC	$585 Ω
Doug Knott, Principal Stacy Campbell, Teacher Tiffany Wilson, Teacher Stephanie Hopersberger, Teacher Kelly Smith, Teacher	Liberty ES	10.24.19 – 10.27.19	*To attend National Forum on Character Education 2019*	Washington, DC	$1,421●♦ (Each Participant) $1,118 ●♦ $1,118 ●♦
Stephen Long, Teacher	Etowah HS	12.18.19 – 12.21.19	*To attend Midwest Band and Orchestra International Conference*	Chicago. IL	$291 ♦
Laura Martin, Choral Director	E.T. Booth MS	03.11.20 – 03.14.20	*To attend American Choral Directors Association Conference*	Mobile, AL	$806 ●♦
Cody Lamanac, Teacher Tim Lewis, Teacher	Teasley MS	10.02.19 – 10.04.19	*To attend National Council of Teachers of Mathematics (NCTM) Regional Conference & Exposition*	Nashville, TN	$1,427 ❖ $1,646 ❖

Anne Martin, Instructional Lead Strategist Stacy Sinclair, Teacher					$1,356 ❖ $853 ❖

Legend

● – Local Funds, FY2019-20
❍ - Transportation Funds, FY2019-20
Ω - District State Staff Development Funds, FY2019-20
■ - Title II Funds, FY2019-20
♦ - School-Based State Staff Development Funds, FY2019-20
❖ - Title I Funds, FY2019-20

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	E-2

Title

Out of State and Overnight Field Trips

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips

Summary Explanation and Background

See Attached List of Field Trips

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See Attachment

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Dr. Nicole Holmes 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

ATTACHMENT: OVERNIGHT AND OUT-OF- STATE FIELD TRIPS

I. Curriculum-Based Trips

School School	Grade Grade	Date Date	Destination Destination	Reason/Nature Reason/Nature
Cherokee HS	11 - 12	10.15.19 – 10.16.19	Mooresville, NC	CTAE students will visit NASCAR Technical Institute and participate in interactive workshops.
Creekview HS	9 - 12	07.07.20 – 07.17.20	Paris, Normandy, France; London, England	Social Studies students will experience culture and tour historical sites.
Etowah HS	11 - 12	10.15.19 – 10.16.19	Mooresville, NC	CTAE students will visit NASCAR Technical Institute and participate in interactive workshops.
River Ridge HS	9 - 12	04.06.21 – 04.17.21	Paris, Bordeaux, Biarritz, France; Pamplona, Barcelona, Spain	English and History Honors and Advanced Placement students will experience culture and tour historical sites.
River Ridge HS	9 – 12	03.18.20 – 03.21.20	Washington, DC	Air Force JROTC students will tour historical sites.
River Ridge HS	9 – 12	02.03.21 – 02.07.21	Orlando, FL	Art students will participate in Disney sponsored workshops.
Sequoyah HS	9 – 12	10.31.19 – 11.03.19	Gainesville, FL	Speech and Debate Team to compete at Florida Blue Key Speech and Debate Tournament at the University of Florida.
Sequoyah HS	10 -12	11.04.19 – 11.08.19	Las Vegas, NV	Hot Rodders Club students have qualified to attend the 2019 Hot Rodders of Tomorrow National Championship.
Sequoyah HS	9 – 12	04.02.20 – 04.12.20	Madrid, Granada, Seville, Costa del Sol, Spain	National Spanish Honor Society students will experience culture and tour historical sites.
Sequoyah HS	9 – 12	06.07.21 – 06.20.21	Beijing, Xi'an, Chengdu, Shanghai, China	Educational Travel Program students will experience culture and tour historical sites.
Woodstock HS	9 - 12	07.24.20 – 07.29.20	Richmond, VA	Latin Club students will attend the National Junior Classical League (NJCL) National Convention.
Woodstock HS	9 – 12	04.02.21 – 04.09.21	Venice, Florence, Rome, Italy	Latin Club students will experience culture and tour historical sites.

II. Student Activities/Athletic-Based Trips

School	Grade	Date	Destination	Reason/Nature
Cherokee HS	9 – 12	01.03.20 – 01.04.20	Greenville, SC	Cherokee High School's Wrestling team will be traveling to Greenville, SC to participate in a multi-state wrestling tournament.
Creekview HS	9 – 12	12.26.19 – 12.28.19	Charlotte, NC	Creekview High School's Wrestling team will be traveling to Charlotte, NC to participate in a wrestling tournament.
Etowah HS	9 – 12	09.27.19 – 09.28.19	Hoover, AL	Etowah High School's Volleyball team will be traveling to Hoover, AL to compete against out-of-state volleyball teams.
River Ridge HS	9 – 12	04.06.20 – 04.10.20	Orlando, FL	River Ridge High School's Girls Lacrosse team will be traveling to Orlando, FL to compete in a lacrosse competition.
River Ridge HS	9 – 12	03.19.20 – 03.22.20	Orlando, FL	River Ridge High School's Orchestra will be traveling to Orlando, FL to participate in a Sound Design/Sight Reading workshop with the Universal Music staff.
Sequoyah HS	9 – 12	03.19.20 – 03.22.20	Orlando, FL	Sequoyah High School's Orchestra will be traveling to Orlando, FL to participate in a Sound Design/Sight Reading workshop with the Universal Music staff.
Woodstock HS	9 – 12	02.28.20 – 03.01.20	Green Cove Springs, FL	Woodstock High School's JROTC will be traveling to Green Cove Springs, FL to compete in the Academic Brain Brawl. This will be the Georgia/Northern Florida Championship.

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	E-3

Title

Modified Health and Puberty, Sex Education and AIDS Education Curriculum for Grades 5-9

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Modified Health and PSEAE Curriculum Resources for Grades 5-9

Summary Explanation and Background

The Superintendent's Annual Health and Physical Education Comprehensive Review Committee convened in a series of meetings beginning Spring 2019. The Committee reviewed PSEAE curriculum currently in use and researched additional materials/instructional resources to ensure compliance with recent changes in statutory requirements for this curriculum, as well as to better serve general education and special education students utilizing the revised Comprehensive Health and Physical Education Program Plan adopted by the Georgia Department of Education.

As such, the Superintendent recommends for School Board approval necessary adjustments to CCSD's recently-adopted curriculum to comply with Georgia law and better align age/grade-level instruction for general education students. Additionally, the Superintendent recommends the adoption of Adapted curriculum materials to meet the needs of select special education students who require a modified curriculum for access to content. The Adapted curriculum/instructional resources recommended for adoption and use with select special education students are *Circles*, *Intimacy and Relationships 1* (Middle and High school) and *Life Horizons 1*, *Family Life* (Middle and High school).

Major System Priority

Increasing Student Achievement

Financial Impact

$7,800

Exhibits: (List)

1) PSEAE Curriculum Overview; 2) PSEAE Adapted Curriculum

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Dr. Nicole H. Holmes 770.479.1871 Dr. Keith Bryant 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CCSD Puberty, Sex Education, and AIDS Education (PSEAE) Curriculum Overview

**Students are separated by gender for all lessons taught in grades 5th -8th*

	5th Grade 75-85 min of instruction	6th Grade 110-130 min of instruction	7th Grade 220-240 min of instruction	8th Grade 220-240 min of instruction
Focus	• My Body (Gender Specific) • Puberty in My Body (Gender Specific)	• Human Growth & Development • HIV Awareness • Sexual Assault & Abuse Awareness	• Human Reproduction & Childbirth • Understanding HIV & AIDS • Sexual Assault & Abuse Prevention	• Sexually Transmitted Diseases (STDs) • Disease Prevention • Sexual Assault & Abuse Prevention
Topics	• **Body Systems** *(reproductive)* • **Stages of Puberty** *(adolescence, maturity, hormones, age, developmental body changes, menstruation)* • **Anatomy** *(gender specific)* • **Mental, Social & Emotional Changes** *(maturity, empathy, self-control, reasoning)* • **Personal Hygiene** *(bathing, body odor, skin and hair changes, feminine protection products)*	• **Review of Puberty** *(physical, emotional, social)* • **Body Systems** *(reproductive & endocrine systems)* • **General Anatomy and Basic Functions of Reproductive Systems** *(both male & female)* • **Fundamentals of Disease Transmission** *(communicable & non-communicable)* • **HIV/AIDS** *(acronyms, viral behavior, transmission)* • **Healthy Decisions** *(abstinence, sexting consequences, refraining from drug use, personal goals, resisting peer pressures/refusal skills, respect of privacy)* • **Sexual Assault & Abuse** *(Erin's Law awareness, shaping positive healthy behaviors)*	• **Review of Puberty** *(male and female onset/stages)* • **Body Systems** *(endocrine signals reproductive system)* • **Male Reproductive System** *(anatomy & physiology)* • **Female Reproductive System** *(anatomy & physiology, menstruation)* • **Pregnancy and Childbirth** *(gestation, childbirth, twins)* • **HIV/AIDS** *(risks, virus, communicable & noncommunicable diseases, misconceptions, transmission, abstinence)* • **Healthy Decisions** *(maturity, abstinence, responsible choices when using social media, personal goals, resisting peer pressures/refusal skills, respect of privacy)* • **Sexual Assault & Abuse** *(Erin's Law awareness, help shape positive healthy behaviors, reduce vulnerability to being sexually abused/assaulted)*	• **Review of Reproductive Systems** *(male & female)* • **Sexually Transmitted Diseases** *(communicable, bacterial & viral diseases)* • **Personal Health Responsibilities** *(abstinence, consequences of sexting, refraining from drug use, resisting persuasive tactics/refusal skills, goal-setting activities)* • **Sexual Assault & Abuse** *(Erin's Law awareness, help shape positive healthy behaviors, reduce vulnerability to being sexually abused/assaulted)*
Videos	• *Always Changing for Girls* • *Always Changing for Boys*	• *Puberty for Girls: Amazing Changes Inside and Out* • *Puberty for Boys: Amazing Changes Inside and Out* • *Highs, Lows & In-Betweens of Puberty* • *Sexting: Sex Plus Text Equals Trouble* (*only segment "Girls Just Want to Have Fun") • *Introduction to Erin's Law* • *Peer Pressure* • BrainPOP: *AIDS*	• *Human Reproduction and Childbirth* • *Understanding HIV and AIDS* • *Sexting: Sex Plus Text Equals Trouble* (*only segment "Protect Yourself Online") • *Introduction to Erin's Law* • *Are You Sure You Know Who You Are Talking to Online?* • *Survivor Diaries*	• *Straight Talk: The Truth about STDs* • *Sexting: Sex Plus Text Equals Trouble* • *Introduction to Erin's Law* • *Are You Sure You Know Who You Are Talking to Online?* • *Survivor Diaries*

Puberty, Sex Education and Aids Education Adapted Curriculum

Circles, Intimacy and Relations 1



The Circle curriculum is a curriculum intended for students with mild to moderate cognitive impairment to learn the social concepts of personal space, social distance, and social/sexual concepts. It was written by teachers, counselors, and consultants. The program teaches concepts through six color-coded concentric circles which is a nice visual for students to see and understand. The program is designed to be used by students who have learning disabilities, or cognitive, emotional, sensory, and/or affective impairments. Intimacy & Relationships - Level 1 is made up of the following three parts: Social Distance, Relationship Building and Sexuality Education.

Life Horizons 1



The Life Horizons I curriculum is the most widely used family life education program for individuals with developmental and learning disabilities. Five separate topics are presented on over 500 slides. The script and guide that accompany each set of pictures are comprehensive and easy to follow. Life Horizons I covers various areas of family life such as parts of the body, the sexual life cycle, human reproduction and sexual health.

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	F-1

Title

Monthly Update on Capital Outlay Projects

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects

Summary Explanation and Background

See the attached report from the Chief Support Services Officer regarding the status of the current Capital Outlay Projects.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See Attachment

Board Action	Source of Additional Information
(For Official School Board Records Only)	William J. Sebring 770.479.1871 Steve Werner 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Cherokee County School District

DATE: 9 September 2019

TO: Dr. Brian V. Hightower
Superintendent of Schools

FROM: William J. Sebring
Chief Support Services Officer

SUBJECT: Construction Status Reports

Capital Improvements staff has reviewed the architect's monthly status report on the current construction projects. A summary of the progress for each project is shown below:

Mill Creek Middle School Classroom Addition

- Flushing and cleaning of the mechanical piping system continues.
- Building automation system wiring is in progress.
- Access control and security system cabling is underway.
- Lighting in the Global Learning Resource Lab is being installed.
- Classroom lighting is operational.
- Lockers are installed.
- Epoxy flooring in the restrooms is underway.
- Concrete courtyard is poured between the new building and existing facility.
- Sod around the exterior of the building is installed.
- The elevated platform in the mezzanine has been painted.
- This project is scheduled for completion August 2020.

WJS

WJS/SW:mm

1205 Bluffs Parkway
Canton, Georgia 30114
770.479.1871
www.cherokeek12.net



Womack Lewis & Smith Inc

Mill Creek Middle School

Print #190901416
Date: 09/01/19
Lat/Lon: 34.117435 -84.477930
Order No. 65859
Aerial Photography, Inc. 954-568-0484



1st Floor Corridor with Lockers



Global Learning Lighting

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	F-2

Title

Special Lease Agreements

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements

Summary Explanation and Background

Pursuant to the School Board's Community Use of System Facilities Policy (KG), special lease agreements applicable to non-school allied groups (users applying for extended use of school facilities who are required to pay rental fees) and for-profit summer camps, summer recreational leagues and/or any activities where Cherokee County School District employees are compensated, must be recommended by the Principal to the Superintendent for consideration of approval by the School Board prior to use of the facility. Extended use is defined as an event involving four or more consecutive days or for recurring activities.

Attached is a synopsis of detail of the special lease agreements, which adhere to the guidelines stipulated for such use and which have been approved by the Principal and Superintendent.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See Attachment

Board Action	Source of Additional Information
(For Official School Board Records Only)	William J. Sebring 770.479.1871 Scott Krug 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Special Lease Agreements September 2019

School Facility: Avery ES

Event Dates: Every Saturday – 10.5.19 – 11.16.19

Name of Organization: i9 Sports (B&G Athletics)

Director of Activity Name: Barry Switzer

Object or purpose: Youth flag football, soccer, baseball

Term: 7 weeks

Areas: Fields and restroom

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	G-1

Title

Recommendations and Resignations/Terminations of Employment for Certified and Classified Personnel

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel

Summary Explanation and Background

The recommendations include the following items:

1. Certified Recommendations
2. Certified Resignations/Terminations of Employment
3. Classified Recommendations
4. Classified Transfers
5. Classified Resignations/Terminations of Employment

Major System Priority

Attracting, Retaining and Training the Best Teachers, Principals and Support Staff

Financial Impact

N/A

Exhibits: (List)

Summary List of Recommendations

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Richard Beaulieu 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CERTIFIED RECOMMENDATIONS 09/19/2019

Last	First	Position	Location	Start Date
Bially	Jennifer	Teacher	Boston ES	09/03/19
Schluchter	Joan	Teacher	Carmel ES	08/26/19
Alexandersen	Richard	Teacher	Cherokee HS	09/10/19
Graves	Angela	Teacher	Mill Creek MS	08/20/19
Guess	Rebecca	Teacher	Oak Grove ES	09/03/19
Braid	Kristen	Social Worker	School Operations	09/04/19
Threadgill	Jessica	Social Worker	School Operations	09/03/19
Morrison	Pola	Psychologist	Special Education	09/09/19
Jordan	Hannah	Teacher	Teasley MS	09/16/19

CERTIFIED TRANSFERS 09/19/2019

Last	First	Position	Location	Start Date
Firebaugh	Marjorie	Social Worker to Student Support Specialist	School Operations	07/25/19
Quinn-Schuldt	Tara	Social Worker to Student Support Specialist	School Operations	07/25/19

CERTIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 09/19/2019

Last	First	Position	Location	End Date
Bise	Jeffrey	Teacher	Cherokee HS	08/15/19
Yawn	Stacy	Teacher	Liberty ES	08/30/19
Weyhe	Mary	Teacher	Oak Grove ES	08/30/19
Cooper	Joshua	Teacher	River Ridge HS	12/20/19
Fincher	Elizabeth	Teacher	Teasley MS	09/09/19
Havens	Deborah	Teacher	Woodstock ES	08/22/19

CLASSIFIED RECOMMENDATIONS 09/19/2019

Last	First	Position	Location	Start Date
Torres	Soledad	School Nutrition Worker	Cherokee HS	08/28/19
Ragan	Lisa	School Secretary	Creekland MS	09/03/19
Santiago	Laura	Paraprofessional	Creekland MS	09/03/19
Carpenter	Beverly	School Nutrition Worker	Creekview HS	08/19/19
Shotz	Teresa	Paraprofessional	Creekview HS	08/22/19
Todd	Crystal	School Nutrition Worker	Dean Rusk MS	09/16/19
Rodman	Caryn	School Nutrition Worker	ET Booth MS	08/28/19
Suzal-George	Michelle	School Nurse	ET Booth MS	09/03/19
Berkowitz	Janne	School Nutrition Worker	Etowah HS	09/16/19
Flores	Rigoberto	School Nutrition Worker	Etowah HS	09/16/19
Mensonides	Angela	School Nutrition Worker	Hasty ES	08/16/19
Tooley	Amanda	School Nutrition Worker	Holly Springs ES	09/16/19
Beane	Kristine	School Nutrition Worker	Liberty ES	08/16/19
West	Jaime	School Nutrition Worker	Liberty ES	08/16/19
Wheaton	Jessica	School Nutrition Worker	Little River ES	09/06/19
Burnett	Christopher	Facility Technician	Maintenance	08/26/19
Painter	John	Facility Technician	Maintenance	09/16/19
Agnew	Amber	School Nutrition Worker	Oak Grove ES	09/18/19
Slomkowski	Margaret	School Nutrition Worker	River Ridge HS	08/26/19
Yuschak	Elizabeth	School Nutrition Worker	River Ridge HS	09/09/19
Leiter	Stephanie	School Nutrition Worker	Sequoyah HS	08/26/19
Cooper	Chelsea	Bus Driver	Transportation	09/05/19
Gazaway	Sonya	Bus Attendant	Transportation	08/29/19
Goforth	John	Bus Driver	Transportation	08/30/19
Hill	Janie	Bus Driver	Transportation	08/15/19
Kaylor	Ronald	Bus Driver	Transportation	09/05/19
Keim	Kevin	Bus Driver	Transportation	09/11/19
Mathis	Thomas	Bus Driver	Transportation	08/27/19
McClure	Bobby	Bus Attendant	Transportation	08/22/19

CLASSIFIED RECOMMENDATIONS 09/19/2019 (Continued)

Last	First	Position	Location	Start Date
Mitchell	Travis	Bus Attendant	Transportation	09/16/19
Pruitt	Shanon	Bus Driver	Transportation	09/09/19
Robertson	Brittiney	Bus Driver	Transportation	09/11/19
Williams	Mariann	Bus Driver	Transportation	08/16/19
Melehan	Lauren	Paraprofessional	Woodstock ES	09/03/19
Pennycuff	Christina	School Nutrition Worker	Woodstock ES	09/09/19
Whitney	Heather	Secretary	Woodstock ES	08/22/19
Barnett	Anne	School Nutrition Worker	Woodstock HS	08/19/19
Pullen	Lindsay	School Nutrition Worker	Woodstock HS	09/19/19

CLASSIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 09/19/2019

Last	First	Position	Location	End Date
Walker	Dee	School Secretary	Cherokee HS	12/20/19
Paul	Margaret	Paraprofessional	Creekview HS	08/21/19
Lawson	Allene	Clerk VI	Curriculum & Instruction	12/20/19
Myers	Kimberlee	Paraprofessional	ET Booth MS	09/20/19
Allison	Jean	School Nutrition Worker	Etowah HS	05/31/19
Mendoza	Hannah	School Nutrition Worker	Etowah HS	08/02/19
Cable	Darlene	School Nutrition Worker	Holly Springs ES	08/13/19
Benitez	Soraya	Paraprofessional	Johnston Preschool	09/30/19
Cagle	Stacy	School Nutrition Worker	Little River ES	09/04/19
Flores	Christina	School Nutrition Worker	Little River ES	08/31/19
Whitlock	Joanna	School Nutrition Worker	Little River ES	08/30/19
Hardison	Dawn	School Nutrition Worker	Oak Grove ES	09/06/19
Morgan	Rhonda	School Nutrition Worker	River Ridge HS	08/27/19
Townsend	Dorothy	Student Facilitator	RM Moore ES	09/06/19
Fouts	Keith	Warehouseman	Support Services	12/20/19
Lewis	Michael	Clerk IV Warehouse	Support Services	12/20/19
Alvizo	Laura	Bus Driver	Transportation	09/06/19
Anderson	Marquis	Bus Driver	Transportation	08/26/19
Boyer	Brian	Bus Driver	Transportation	05/30/19
Dorr	Andrea	Bus Attendant	Transportation	09/13/19
Gilliam	Jerry	Bus Attendant	Transportation	08/02/19
Jordan	Jasmine	Bus Driver	Transportation	08/26/19
Palcer	Michaela	Bus Attendant	Transportation	08/28/19
Roseman	Cherilyn	Bus Driver	Transportation	05/30/19
Strong	Penny	Bus Driver	Transportation	08/22/19

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	H-1

Title

School Board Attorney's Modified Plan for SY2019-20 Local School Board Governance Training

Requested Action

School Board Consideration for Approval of School Board Attorney's Modified Plan for SY2019-20 Local School Board Governance Training

Summary Explanation and Background

The State Board of Education (SBOE) has adopted governance standards for local boards as the basis for local school board member training. Per SBOE Rules, approved Training Providers will annually conduct local school board member training utilizing curricula aligned with SBOE governance standards for local boards and which meet identified areas for improvement as submitted in local boards' training program.

The School Board Attorney, in conjunction with Georgia RESA Executive Director Dr. Sam DePaul, a SBOE-approved Training Provider, has developed the proposed, modified plan (attached) for SY2019-20 Local School Board Governance Training in accordance with State requirements. All required training will be concluded by May 29, 2020.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See attached training plan.

Board Action	Source of Additional Information
(For Official School Board Records Only)	Tom Roach, School Board Attorney 770.479.1406

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Georgia Department of Education

Richard Woods, Georgia's School Superintendent
"Educating Georgia's Future"

Local Board Training Plan for individual board member training and whole board training resulting from an assessment identifying areas of board governance improvement.

Cherokee Board of Education **Date of approval: September 19, 2019**
(System)

Please remit by email to: mcardoza@doe.k12.ga.u s

Board Member/ Whole Board Training	Approved Training Course(s)* and Planning Date of Completion
1. Whole Board Training – 3 hours to include all Members of the Cherokee County Board of Education and the Superintendent of Schools. In addition, the Members of the Board will receive up to 6 hours of training at the annual School Board Retreat.	**Building High-Performing Teams, Superintendent Evaluation Process, Data Protection, Funding and Budgeting Capital Outlay Projects, Examination of Real Estate Acquisition within the confines of the Open Meetings Act and the Open Records Act, Annual Review of the Board's Ethics Policy and Conflict of Interest Policy. The training will be provided by Dr. Sam DePaul, Executive Director of North Georgia RESA, in conjunction with the School Board Attorney and School District Staff. The training is scheduled for the School Board retreat on February 7-8, 2020.**
2. Attend the GSBA Educational Summit – up to 6 hours of training credit. Members of the Cherokee County Board of Education and the Superintendent of Schools.	**What School Board and Community Members Should Know About Student Mental & Emotional Health and Well-Being. October 8, 2019.**

3. Up to 5 one-hour training sessions during Board of Education work sessions immediately preceding monthly Board of Education meetings. Members of the Cherokee County Board of Education and the Superintendent of Schools.	**Cultivating Positive Community Relationship, School Boardsmanship including Data Security Update and Special Education Updates. The training will be provided by Dr. Sam DePaul in conjunction with lawyers who specialize in data security and special education law.**
4. GSBA face-to-face training sessions offered in conjunction with GSBA sponsored events. Board Members as needed.	**As offered by GSBA. To be completed on or before May 29, 2020.**
5. GSBA online training opportunities. Board Members as needed.	**As offered by GSBA. To be completed on or before May 29, 2020.**
6.	
7.	
8.	
9.	
10.	
Whole Board Training	**3 hours**
Local Orientation for new member(s)	**N/A**
Total hours currently planned	**20 Hours**

*Required annual training: new board member = total 15 hours and veteran board members = total 9 hours; whole board governance team training of 3 hours included in total hours above. To receive required training credit hours, all training sessions must be conducted by a State Board of Education approved "training provider."

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	I-1

Title

Contract and Memorandum of Understanding with Ninth District Opportunity, Inc.

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Contract and Memorandum of Understanding with Ninth District Opportunity, Inc. for October 1, 2019 through September 30, 2020

Summary Explanation and Background

The CCSD and the Ninth District Opportunity, Inc (NDO) have entered into an annual contract to operate the Head Start and Pre-K program at the Ralph Bunch Center dating back to 1973. Johnston Preschool was added SY2009-10. Effective October 1, 2019, this contract will provide for a continuation of this program at these two locations. By engaging in this joint venture, the CCSD provides critically-needed educational opportunities for 74 Head Start students.

Major System Priority

Increased Accountability

Financial Impact

1) NDO funding is $423,433 for salary/benefits; 2) CCSD in-kind funding is $433,578

Exhibits: (List)

Copy of Proposed Contract and Memorandum of Understanding

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Trey Olson 770.479.1871 Victoria Thom 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

NINTH DISTRICT OPPORTUNITY, INC.
Gainesville, Georgia

CONTRACT

THIS CONTRACT, entered into as of this 4th day of August, 2019, by and between NINTH DISTRICT OPPORTUNITY, INC., of the County of Hall, State of Georgia, (hereinafter referred to as "NDO") and Cherokee County Board of Education, State of Georgia, (hereinafter referred to as the "Board").

WITHNESSETH THAT:

WHEREAS, NDO on the 1st day of October, 2019, received Grant 04CH010415 under the DEPARTMENT OF HEALTH AND HUMAN SERVICES, ADMINISTRATION FOR CHILDREN AND FAMILIES (hereinafter referred to as "ACF"), and

WHEREAS, pursuant to said Grant NDO is undertaking certain activities, including operating a Head Start Program; and

WHEREAS, NDO desires to engage the Board to provide certain staff for such undertaking;

NOW THEREFORE, NDO and the Board do mutually agree as follows:

1. NDO shall operate a Head Start Program for 74 children under the conditions as set forth in the above mentioned Grant plus the terms and conditions contained in the Contract.

2. The Parties agree to accept all children for participation within the Head Start Program without regard to gender, race, political affiliation, age, national origin or disability.

3. Certain privacy laws exist relative to student information and student records, and due to the need to maintain the privacy interests of students, the Parties agree not to discuss, divulge, disclose or disseminate the contents of any student record, nor divulge to anyone any issues or matters which could be deemed student information. Specifically, the Parties agree to be bound by the confidentiality provisions set forth in the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. Section 1232 (g).

4. This Contract shall begin on the 1st day of October 2019, and shall terminate no later than the 30th day of September, 2020.

5. Individuals who serve as teachers in the Head Start program must hold a baccalaureate, or advanced degree in early childhood education; or a baccalaureate, or advanced degree in a field related to early childhood education, with experience in teaching preschool children. Teaching assistants must hold a minimum of a preschool

child development associate (CDA) as required in the Head Start Act of 2007. Family Partners must possess, at a minimum, a credential or certification in social work, human services, family services, counseling or a related field. **Failure to comply with this requirement will result in the person no longer working in the Head Start program.**

6. Persons employed by the Board for the Head Start Program under this Contract shall be employees of the Board, but must adhere to conditions in Paragraph 5 relating to qualifications of teaching staff. The Board shall have complete control over the hiring and firing of the employees with approval from the Head Start Policy Council. Such employees must adhere to all Board policies and procedures and in addition, are subject to the requirements set forth in the Head Start Program Performance Standards and the 2007 Head Start Act. The reimbursement of employees' wages, salaries, bonuses and fringe benefits by NDO to the Board out of funds allocated under this Contract to the project is a bookkeeping or administrative function only and shall not be deemed to be an employer related function. Such payments shall be made directly to the Board as set forth in Paragraphs 7 & 8 of this Contract. The Board shall pay the respective employees of the Head Start Program under this Contract.

7. Payroll reimbursement to the Board by NDO shall be as follows:

Immediately following the preparation and distribution of payroll checks, the Board will summarize on the Invoice and Progress Reports Form, the Board's actual costs for gross wages paid, employer's portion of FICA where applicable, group insurance where applicable, retirement, the estimated cost of Workmen's Compensation insurance and the estimated cost of state unemployment benefits. The Invoice and Progress Report Form must be submitted to NDO on a monthly basis. All invoices must be received by NDO on, or before, September 23, 2020.

NDO will, within ten (10) working days from the date of receipt of such Invoice and Progress Report, forward a check to the Board in payment of the costs reported as above. The Board in accepting such payment will assume full responsibility for payment of actual costs, as they occur, and the Board will receive no additional reimbursement nor will NDO receive any refunds for costs related to the period specified.

The Board will furnish individual time sheets for the related period, prior to, or at the same time Invoice and Progress Reports are forwarded to NDO.

The Parties agree that payment and reimbursement of wages shall be in accordance with applicable state and/or federal laws including but not limited to the Fair Labor Standards Act.

8. It is expressly understood and agreed that the total amount of federal funds allocated for employee expenses for the Cherokee County Head Start Program is $423,433. The following amounts are allocated to the following purposes:

a. Personnel $286,103
b. Fringe Benefits $137,330

The above mentioned funds are to be used for the following positions:

- 3 Teachers - 40 hours per week for 38 weeks
- 1 Teacher - 20 hours per week for 38 weeks
- 1 Curriculum Director - 40 hours per week for 50 weeks
- 3 Assistant Teachers - 40 hours per week for 38 weeks
- 1 Assistant Teacher - 8 hours per week for 38 weeks
- 2 Family Partners - 35 hours per week for 51 weeks
- 1 Administrative Assistant - 25 hours per week for 38 weeks
- 1 Cook - 30 hours per week for 37 weeks
- Substitutes as needed

9. The Board will contribute $433,578 toward the expenses of the program. Such contribution shall be in cash in the amount of $0 and/or In-Kind in the amount of $433,578. Such records and accounts deemed necessary for the accounting for In-Kind shall be maintained by NDO. Said In-Kind contribution shall consist of:

- Ralph Bunche - 11,278 sq. ft. classroom & office space @ $12.92/sq. ft. $145,712 ($12,142.67/month)
- Johnston Elementary - 20,680 sq. ft. classroom & complimentary space @ $13.92/sq. ft $287,866 ($23,988.83/month)

10. NDO shall provide bookkeeping services, technical, advisory and administrative services. Bookkeeping services shall include the reimbursement to the Board for the Head Start employees' wages, salaries, and fringe benefits from funds allocated to the Board under this Contract. Such payment shall be an administrative or bookkeeping function only and not an employer/employee related function.

11. The Board shall maintain personnel records and accounts, as are deemed necessary by NDO or the Director of ACF to assure a proper accounting of these funds. These records will be made available for audit purposes to NDO, the ACF, or the Comptroller General of the United States or any authorized representative, and will be retained for three years after the expiration of this Contract unless permission to destroy them is granted by both NDO and the Director of ACF.

The Parties agree that confidentiality of personnel records shall be maintained in accordance with state and federal laws including but not limited to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

12. NDO may, from time to time, request changes in the scope of the services of the Board to be performed hereunder. Such changes including any increase or decrease in the amount of the Board's compensation, which are mutually agreed on by and between the Parties, must be incorporated in written amendments to this Contract.

13. If the Board fails to comply with its obligations under this Contract, NDO shall have the right to terminate this Contract by giving 30 days prior written notice to the Board of such termination. However, the Board will have 30 days from receipt of such notice to cure the noncompliance. In the event of termination by NDO, all property and finished or unfinished documents, data, studies, and reports purchased or prepared by the Board under this Contract shall, at the option of the NDO, become its property, and the Board shall be entitled to compensation for any unreimbursed expenses necessarily incurred in satisfactory performance of the Contract. Notwithstanding the above, the Board shall not be relieved of liability to NDO for damages sustained by NDO by virtue of any breach of the Contract by the Board and NDO may withhold any reimbursement for the purpose of set-off until such time as the exact amount of damages due NDO from the Board is agreed upon or otherwise determined.

14. The Board may terminate this Contract absolutely and without further obligation on the part of the Board at the end of the Contract year by providing 60 days written notice to NDO.

15. NDO will indemnify and save harmless the Board from any and every claim or demand of every kind or charter which may ever be asserted by reason of any injuries, illnesses, or diseases, or the effects of consequences thereof, or damage to property or person, which may arise due to the actions of NDO, its agents, servants or employees, on or off the premises occupied by NDO.

16. The Board, to the extent permitted under Georgia law and without waiving any immunities, herby agrees to indemnify and hold harmless NDO from and against any liability of damage NDO may incur, including reasonable attorney's fees, as a result of claims, demands, costs or judgments, of any kind or nature, by anyone whomsoever, arising out of, or otherwise connected with, this Contract, or the operation of any program as provided for herein.

17. The Board shall make financial and other reports as requested by NDO or the appropriate U.S. Agency, and will assist with arranging for on-site inspections by the appropriate U.S. Agency representatives at the request of either. NDO shall make financial, program progress, and other reports to the Board as requested.

Cherokee County Board of Education	Ninth District Opportunity, Inc.
BY:_____	BY: Patsy Thomas
TITLE: School Superintendent	TITLE: Executive Director
ATTEST:_____	ATTEST: Kay Laws
TITLE:_____	TITLE: Head Start Director

MEMORANDUM OF UNDERSTANDING
BETWEEN
NINTH DISTRICT OPPORTUNITY, INC.
AND
CHEROKEE COUNTY BOARD OF EDUCATION

This Memorandum of Understanding entered into on the 4th day of August, 2019 by and between Ninth District Opportunity, Inc. – Head Start/Pre-K and Cherokee County Board of Education for the purpose of improving the availability and the quality of services for children, ages three and four, and their families; to support children's optimal development and readiness for school entry; to address the unique strengths and needs of the local population, such as disabled, homeless, foster children, migrant, or non-English speaking families and to enhance linkages and relationships to reduce duplication of services.

Recognizing the need to provide appropriate educational and instructional services to eligible children in their respective jurisdictions, Ninth District Opportunity, Inc. and Cherokee County Board of Education wish to establish an enduring cooperative working relationship.

A. Ninth District Opportunity, Inc. – Head Start/Pre-K agrees to:

(1) Place priority on serving those children in the community who are most in need of service.
(2) Provide six dedicated Head Start slots for eligible disability children to be filled on or before ten days prior to the first day of school. More than six slots will be available providing that permission is obtained from the Head Start Director.
(3) Notify the Board of Education of enrollment vacancies.
(4) Provide screening and/or assessment information (with parental permission) as data to be considered when referring children with suspected disability to the school system.
(5) Share with the Board of Education by December 1, 2019 the number of children diagnosed with a disability and receiving services.

B. Cherokee County Board of Education agrees to:

(1) Refer eligible preschool children and their families to the Head Start/ Pre-K program.
(2) Provide training/technical assistance to Head Start/Pre-K staff working with children with disabilities
(3) Provide full and individual diagnostic evaluations and services, including all related services, to any enrolled child who is eligible for services under PL 108-446 and IDEA within the deadlines stated in such. The evaluation and eligibility determination shall be completed within 60 calendar days from the school

system's receipt of the parent's signed consent for evaluation, excluding holidays and other circumstances when students are not in attendance for at least five consecutive days.

(4) All disability services personnel provided to Head Start/Pre-K children will be provided by, or under the supervision of, personnel meeting State qualifications.

C. Ninth District Opportunity, Inc. – Head Start/Pre-K and the Cherokee County Board of Education jointly agree to:

(1) Create and maintain a meaningful partnership to promote school readiness so that preschool age children may receive comprehensive services to prepare them for elementary school and to address any potential "achievement gap."

(2) Develop successful linkages within the context of the Every Student Succeeds Act (ESSA) of 2015, the Head Start Act (2007), and Georgia legislation, policies and procedures.

(3) Conduct outreach to parents and school personnel (including special education and kindergarten teachers) to discuss the educational, developmental, and other needs of individual children. Screening, diagnostic and assessment information will be shared between the agencies with the written permission of the child's parents.

(4) Collaborate on the provision of an interagency delivery of service for each age appropriate child, when it is deemed appropriate and permissible by both agencies and the child's parents that such collaboration is in the best interest of the child.

(5) Jointly implement an IEP for each child served by both agencies within 30 days of eligibility diagnosis.

(6) Establish comprehensive transition policies and procedures that support children transitioning to school, including a systematic procedure for transferring, with parental consent, Head Start/Pre-K program records for each participating child to the school in which such child will enroll.

(7) Share training and staff development activities, as appropriate, when feasible and otherwise permissible on topics such as Head Start Early Learning Outcomes Framework, Georgia Early Learning and Development Standards and Georgia Kindergarten Performance Standards, instructional methods, curricula, social and emotional development and transitioning to kindergarten.

(8) Link the services provided in the Head Start/Pre-K program with educational services, including services relating to language, literacy, and numeracy, provided by the Cherokee County Board of Education.

(9) Generate support and leverage the resources of the entire local community in order to improve school readiness.

(10) Coordinate efforts to identify and meet the needs of homeless children and families in the community as set forth in the McKinney-Vento Homeless Assistance Act.

(11) Assist parents to understand the instructional and other services (including special education services and services for children with limited English proficiency) provided by the school in which their child will enroll and encourage parental involvement in their child's academics after participation in the Head Start/Pre-K program.

(12) Collaborate in the data collection and reporting requirements of each entity.

(13) Respect the uniqueness of each locality's needs and resources.

(14) All acknowledge confidentiality requirements that each agency must follow regarding the sharing and release, with the consent of families, or personally identifiable information regarding children and families. Each agency will protect the rights of young children with respect to records and reports created, maintained, and used by public agencies. It is the intent of this agreement to ensure that parents have the rights of access and rights of privacy with respect to such reports and records, and that applicable State and Federal laws for exercise of these rights be strictly followed.

All provisions of the Memorandum of Agreement shall be construed in accordance with the laws of the State of Georgia, the policies of the Cherokee County Board of Education and in accordance with all legal and other prescribed regulatory requirements applicable to Ninth District Opportunity, Inc. – Head Start/Pre-K.

This memorandum of understanding shall be in effect as of October 1, 2019, and shall continue for the period ending September 30, 2020. This memorandum of understanding may be terminated by either party upon 60 days written notice to the other party.

Ninth District Opportunity, Inc.

Patsy Thomas
Patsy Thomas Date
Executive Director

Attest: Kay Lawa

Cherokee County Board of Education

Dr. Brian V. Hightower Date
Superintendent

Attest: _____

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 19, 2019	I-2

Title

Contractual Agreement with Mountain Education Center, Inc. to Operate a Mountain Education Charter High School (MECHS) within Cherokee County School District (CCSD) Subject to Future Approval of a Special Lease Agreement

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Contractual Agreement with Mountain Education Center, Inc. to Operate a Mountain Education Charter High School (MECHS) within Cherokee County School District (CCSD) Subject to Future Approval of a Special Lease Agreement

Summary Explanation and Background

As discussed at the August 22, 2019 Superintendent/School Board Strategic Work Session, Cherokee County School District (CCSD) staff has worked with Mountain Education Center, Inc. to negotiate a contract during SY2019-20 leading to the Summer 2020 opening of a local campus for enrollment in the Mountain Education Charter High School (MECHS) for eligible students including those who currently attend CCSD's Polaris Evening School. The annual contract outlines general terms and conditions of facility use, costs, reimbursements, insurance and operations. A Special Lease Agreement with specific terms in this regard will be recommended by the Superintendent prior to the summer opening.

A MECHS campus located in Cherokee County will provide an alternative educational choice for students who have dropped out, gotten behind in school, have to work or care for children during the day and/or want to get ahead in their high school credits. The program offers unique scheduling, a year-round calendar, evening hours, flexible attendance and rolling enrollment.

Major System Priority

Increasing Accountability

Financial Impact

Savings of $283,000 in FY2021 in personnel and facility costs

Exhibits: (List)

Contractual Agreement

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 479-1871 Dr. Nicole Holmes (770) 479-1871 Kenneth Owen (770) 479-1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

STATE OF GEORGIA
COUNTY OF CHEROKEE

FACILITIES USE AGREEMENT

This AGREEMENT, made this _____ day of _____, 2019 between the SCHOOL DISTRICT, (hereinafter called "District"), and the MOUNTAIN EDUCATION CENTER, INC. (hereinafter "MEC") the holder of a charter dated August 3, 2007, to operate a state chartered special school pursuant to the laws of the State of Georgia (hereinafter the "Charter"):

WHEREAS, MEC operates a state chartered special school designed to assist students who have dropped out of school to complete their high school graduation requirements and earn a high school diploma and other students who may have fallen behind to recover credit so they can earn a diploma on time: and,

WHEREAS the DISTRICT and MEC mutually agree and recognize the services contemplated herein provide a benefit to the students and parents of the DISTRICT; and,

WHEREAS MEC and District desire to open a campus for expansion of the programs within the jurisdiction of District and make enrollment at that location available to residents of District on the same terms as residents of the jurisdictions comprising the collaborative members of MEC are allowed to enroll: and,

WHEREAS the parties wish to memorialize their agreements and understandings.

It is agreed as follows:

1. District will provide sufficient classroom and office space for MEC to operate a site within the District. The location will be at the site and location designed below and attached.

2. MEC shall have use of classrooms and office space at the location(s) identified below. The District's Superintendent or his designee and the MEC's Superintendent or his designee will coordinate the use of this portion of the facility to insure that the MEC is able to use the facility for its purposes. Its present hours of operation are 4:00 pm to 9:00 pm Monday through Thursday. MEC office staff will be allowed also to utilize office space on Fridays during regular work hours.

3. MEC will pay any and all reasonable costs of renovations, improvements and repairs to the facility necessitated by the use of the facility by MEC. Estimates of that cost will be provided in advance of the costs being incurred upon request by MEC.

4. This agreement shall be for a term commencing on the 1st day of August 2019 and ending on the 31st of July 2020. This agreement shall be renewed annually for additional one year terms in the absence of any written notice to the contrary by either party at least 30 days before the ending of then current term.

5. To the extent funded by the State, MEC will reimburse District for an appropriate portion of the utilities, technology, custodial or other costs for the facility as may be agreed upon between the District's Superintendent or his designee and the MEC's Superintendent or his designee.

6. Both parties will be responsible for and agree to provide a reasonable amount of property and liability insurance to protect their respective interests in the real or personal property that each owns and their respective risks of liability for the use of the facility.

7. Nothing contained herein shall be construed to be a waiver of the governmental, sovereign or official immunity of either MEC or the District, its officers or employees.

8. It is expressly understood and agreed that if at any time, the facilities originally designated are needed by District for other educational purposes, the District may, upon reasonable notice, relocate the facilities available to MEC to comparable other space within the District.

9. This Agreement may be terminated with or without cause by either party hereto by the giving of sixty days written notice of such termination.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their duly authorized officers or agents the day and year first above written.

MOUNTAIN EDUCATION CENTER, INC.

By:_____

[DISTRICT SIGNATURE PAGE AND SITE LOCATIONS ON FOLLOWING PAGE]

DISTRICT SIGNATURE PAGE AND SITE LOCATIONS

BY:_____ _____

CHEROKEE COUNTY SCHOOL DISTRICT

1205 Bluffs Parkway
Canton, GA 30114