

# Cherokee County School System

## Facility Use Request Insurance Requirements

### Insurance requirements for Community Facility Users:

- One Million (\$1,000,000) aggregate single limit general liability coverage.
- A-, or better rated insurance companies only.
- Insurance certificate issued within 30 days of submission of Facility Use application and prior to event date.
- Insurance policy is in effect for the date(s) of event.
- **Cherokee County School System must be listed as the Certificate Holder:**

Certificate Holder Address:  
Cherokee County School System  
1205 Bluffs Parkway  
Canton, GA 30114

- Policy endorsed with **Cherokee County School System listed as Additional Insured and so noted on the certificate.**
- Required 30-day notice of cancellation to the School System.
- Email Certificate of Insurance to [kelly.ferris@cherokeek12.net](mailto:kelly.ferris@cherokeek12.net), or fax 770.720.1662, or mail to: CCSD Support Services Attn: Kelly Ferris 200 Mountain Brook Ct. Canton GA, 30115. If you have any questions, please call 770.721.8427.
- Additional insurance limits may be required as determined by School System personnel based on a review of the Facility Use Application.