Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
May 16, 2019	I-2

Title

SY2019-20 Student Discipline Code

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of SY2019-20 Student Discipline Code

Summary Explanation and Background

To keep students, parents and the community apprised of appropriate and necessary changes in the Student Discipline Code, the code (in handbook form) will continue to be made available for review by all parents and students through district-level postings and school site distribution. School Board approval of the Student Discipline Code at this meeting is essential for all updates to be incorporated and the handbook published in a timely manner.

Based upon the recommendation of the Superintendent's Ad Hoc Discipline Code Handbook Committee (comprised of central office and school-based administrators, teachers, and parents), technical/clarifying modifications were made to reflect organizational changes and to ensure continued compliance with current statutory provisions. Additionally, in order to address the prevalent vaping issue, a specific discipline code (5E) has been added along with appropriate disciplinary measures to curb vaping use at school.

Major System Priority

Improving Safety and Security

Financial Impact

N/A

Exhibits: (List)

(1) Summary of Proposed Changes to Student Discipline Code; (2) SY2019-20 Student Discipline Code

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Trey Olson 770.479.1871 Dr. Debra Murdock 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CHEROKEE COUNTY SCHOOL DISTRICT
Summary of Proposed Changes to Student Discipline Code
SY2019-20
REVISED

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CHEROKEE COUNTY SCHOOL DISTRICT
Summary of Proposed Changes to Student Discipline Code
SY2019-20
REVISED

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Cherokee County School District

2019-20 DISCIPLINE CODE

DR. BRIAN V. HIGHTOWER
Superintendent of Schools

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Statement of Purpose

The purpose of the schools within the Cherokee County School District is to provide the best learning opportunity possible for students. The School District's behavior standards, as outlined in this discipline code, govern student actions while attending school, on school property and/or attending a school-sponsored event. As it relates to these standards, there is an expectation that students will behave themselves in such a way so as to facilitate a learning environment for themselves and other students. We expect students to:

- Respect each other;
- Respect school district employees;
- Obey student behavior policies adopted by the Board of Education; and
- Obey rules established by individual schools.

Good order and discipline may be described as the absence of distractions and disturbances that interfere with the optimum functioning of the students, the classroom, the school, and the safe operation of school buses. It is also the presence of a friendly, yet businesslike, rapport in which students and school personnel work cooperatively toward mutually accepted goals.

We ask your cooperation in sharing this responsibility for maintaining a proper learning environment.

CHEROKEE COUNTY BOARD OF EDUCATION

Kyla Cromer, School Board Chair
Kelly Poole, School Board Vice-Chair
Mike Chapman
John Harmon
Patsy Jordan
Clark Menard
Robert Rechsteiner
Dr. Brian V. Hightower
Superintendent of Schools

Important Notes

Note: In accordance with disciplinary procedures of the Cherokee County School District ("School District"), and as required by O.C.G.A. § 20-2-736, this publication of student behavior infractions and required or recommended dispositions is submitted for the information of school personnel, students, and parents.

Introduction to Student Discipline Procedures

Section I: Progressive Discipline

The School District will utilize progressive discipline processes in order to create the expectation that the degree of discipline will be in proportion to the severity of the behavior, as well as consideration will be given to each student's previous discipline history and any other relative factors. The School District will follow due process procedures as required by federal and state law.

Section II: Investigation and Notification Procedures

A teacher must document a student's violation of the student code of conduct within one school day of the incident. The report will be filed with the Principal (or designee) and shall describe the student's behavior.

Following an appropriate investigation in compliance with Section III below of the alleged infraction, the Principal (or designee) will make a determination regarding a disposition.

Within one school day after determining a disposition, the Principal (or designee) will send to the student's parents or guardians a copy of the report and information relative to the student support services being utilized or the disciplinary action taken/recommended upon completion of the investigation. Written notification will include information regarding how the student's parents or guardians may contact the Principal (or designee).

The Principal (or designee) will send written notification to the teacher of the action taken relative to the student incident referred by that teacher.

Section III: Due Process Rights for Students Relative to Administrative Investigations

In all cases, the rights of individuals involved will be ensured and protected. If a Principal (or designee) is planning to impose a punishment amounting to less than a ten-day suspension, he/she has three responsibilities to the student (Goss v. Lopez, 419 U.S. 565 (1975)):

(1) Notify the student of the charge;
(2) Provide an explanation of the evidence collected; and
(3) Extend an opportunity to the student to answer to that charge.

If the Principal (or designee) is seeking to impose a punishment that will exceed a ten-day suspension/expulsion, the student is entitled to a due process discipline hearing before a panel of individuals approved by the Board of Education or a hearing officer.

Section IV: Student Searches

School officials are authorized to conduct reasonable searches of students, staff, and visitors pursuant to applicable law.

Description of Search Types:

- **Student Searches:** When reasonable suspicion exists, school officials may search students whom they believe have either violated a particular law or school rules. The scope of the search will be reasonably related to the purpose of the search and not excessively intrusive in light of the age and gender of the student and the nature of the suspected infraction.

- **School Property Searches:** (i.e., lockers, desks, etc.): Student lockers, desks and all school and classroom storage areas are school property and remain at all times under the control of the school. These areas are not private. Periodic general inspections of these areas may be conducted by school authorities for any reason at any time without notice, and without student consent.

- **Personal Property:** Searches (i.e., automobiles, purses, book bags, etc.): These searches may be conducted pursuant to reasonable suspicion. Students who obtain a parking permit and park on school properties give consent to search their vehicle as a condition to obtaining a parking permit. Students are permitted to park on school premises as a matter of privilege, not of right. The schools retain the authority to conduct routine patrols of student parking lots and inspections of student vehicles on school property. Students should not expect their vehicles or vehicle contents to remain private if exercising the privilege of parking on campus.

- **Reasonable Suspicion:** Reasonable suspicion is a legal standard that applies in different criminal-law contexts, most often where searches and seizures are involved. Reasonable suspicion is a standard lower than probable cause, and it does not require anywhere near 50% certainty that the student has done something illegal or in

violation of school rules. Reasonable suspension must be based upon articulable facts and must be more than a mere hunch.

Section V: Illegal Acts

Parents and students should be aware that in some instances, an offense may constitute a violation of Georgia Law, as well as School District's policy. In such cases, students may be punished for violation of school policy, as well as criminally prosecuted for violation of the state law.

Section VI: SafeSchools Alert/"See Something, Say Something!"

Express or implied threats of violence will be treated seriously. Students should always report any potential threats regarding the safety or welfare of students and/or staff to a school administrator or staff member.

Students should also notify an administrator or staff member when illegal, suspicious, dangerous or banned items are found in the school building, on the school campus, or on the school bus.

The School District utilizes the SafeSchools Alert System to allow stakeholders to report concerns. Through SafeSchools Alert, safety concerns can be submitted to the School District in four (4) different ways:

1. By Phone: 1-855-4ALERT1, ext. 1695
2. By Text: Text #1695 + your tip to ALERT1 or 253781
3. By Email: 1695@alert1.us
4. By Online Message: http://1695.alert1.us

Section VII: Discipline of Students with IDEA Services and 504 Services

(A) GUIDELINES FOR SUSPENSION/EXPULSION OF STUDENTS RECEIVING SPECIAL EDUCATION SERVICES OR SECTION 504 SERVICES

Students receiving special education services under the Individuals with Disabilities Education Act (IDEA) or services under a Section 504 Plan can be suspended out-of-school (OSS) for a total of ten (10) consecutive or cumulative school days in a school year without considering whether the behavior is a manifestation of the student's disability.

If school administration is proposing a discipline that either exceeds ten (10) cumulative school days in a school year or there has been a recommendation for suspension or expulsion beyond ten (10) school days for a special education student or Section 504 student, the School District must conduct a Manifestation Determination Review (MDR). The purpose of the MDR will be to determine whether the student's behavior was a manifestation of the student's disability. If the behavior is determined to be a manifestation of the student's disability, the student must return to the placement from which the student was removed, unless the parent and the School District agree to a change of placement. If the behavior is found not to be a manifestation of the student's disability, then the School District may impose the recommended discipline as it would to a student without a disability; however, the special education student must continue to receive educational services. The student's Individual Education Program (IEP) committee will determine the location of the education services.

In cases in which a student is being considered for a suspension/expulsion beyond ten (10) school days, and there is no record indicating the student has a disability, but the parent(s)/legal guardian claim the school/School District has knowledge that the student does have a disability, the school administration should notify the Executive Director of Special Education before proceeding with the discipline process.

(B) TRIBUNAL GUIDELINES FOR STUDENT RECEIVING SPECIAL EDUCATION SERVICES AND/OR 504 SERVICES

Students receiving special education and/or 504 services are afforded the same right to a disciplinary due process hearing before a tribunal as nondisabled students where there is a recommendation for suspension/expulsion beyond ten (10) consecutive school days.

Section VIII: Discipline of Student K-3

Before expelling or suspending a K-3 student out-of-school ("OSS") for more than five (5) consecutive or cumulative days during a school year, the school must implement a multi-tiered system of supports including but not limited to Response to Intervention ("RTI") unless the student possessed a weapon as defined by O.C.G.A. §§ 16-11-121 and 16-11-131, controlled drugs or dangerous substances as defined below, other weapon as defined by O.C.G.A. § 16-11-127.1 or committed such actions as to endanger the physical safety of other students or school personnel.

Section IX: Reporting Infractions to the District Attorney

The following violations of this Discipline Code must be reported to the Cherokee County District Attorney (DA): 01B.1, 01B.2, 01B.3, 01C.3*, 03B.3*, 04C.3*, 08C*, 14 and 15. School personnel who knowingly fail to report the above mentioned violation to the DA may be guilty of a misdemeanor pursuant to O.C.G.A. § 20-2-1184 (d).

*These act(s) of physical violence must rise to the level of Aggravated Assault or Aggravated Battery pursuant to O.C.G.A. § 16-5-21 or § 16-5-24 to be reportable to the District Attorney.

Section X: Unsafe School Choice Option and Violent Criminal Offenses

Major offenses including, but not limited to, drug and weapon offenses can lead to schools being named as an "Unsafe School" according to the provisions of the State Board Rule 160-4-8-.16, Unsafe School Choice Option (USCO). Also, under USCO provisions, School District guidelines are in place to facilitate the timely and appropriate requested transfer of students who are victims of "violent criminal offenses" and/or students enrolled in schools determined to be "persistently dangerous" (as determined by the same State Board Rule).

Section XI: Disciplining Off-Campus Student Behavior

The authority of administrators to discipline a student is not limited to the student's on-campus conduct. Students may be suspended or expelled for off-campus conduct which is reasonably related to any school activity and is contrary to the law or has an adverse impact on good order, discipline or the learning environment at the school.

In conjunction with recent statutory requirements contained within O.C.G.A. § 20-2-751.4, local schools will address certain incidences of off-campus cyber-bullying when reported to school officials. Guidelines for addressing these behaviors are located on pages 18-19 of this handbook.

Section XII: Definitions

ACE Academy: An alternative program for students who meet certain criteria regarding their school behavior, including poor attendance or academic deficiencies.

Administrator: An administrator refers to a Principal, Assistant Principal or other designated person to whom authority has been delegated.

Board: The Cherokee County Board of Education will be referred to as the Board.

Detention: A requirement that the student report to a specified school location and to a designated teacher or school official to make up work missed or to receive specific instruction in behavior modification. Detention may require the student's attendance before school, after school, on Saturdays, or during scheduled class or school activity time if school officials deem removal of the student from his/her regular school schedule essential to the well-being of the student or school.

Disciplinary Hearing Panel: A group of at least three (3) individual(s) appointed by the Board to adjudicate student discipline when there has been a recommendation by an administrator for suspension or expulsion beyond ten (10) school days.

Disciplinary Tribunal: A due process hearing afforded to students where there is a recommendation for suspension/expulsion for longer than ten (10) school days. A tribunal panel has the authority to suspend students out of school long-term, expel or place them in Alternative School or ACE Academy. All tribunals must be held no later than ten days after the beginning of the student's suspension unless: (1) the parent/guardian requests, in writing, an

extension to the established deadline; (2) parent agrees to maintain student's current status until tribunal has been completed; and (3) both school and parent accept this extension/continuance. Any teacher who is called as a witness by the school system shall be given notice no later than three days prior to the hearing.

Due Process: The process required by State and federal law when disciplining students.

Expulsion: The removal of a student from school beyond the current school quarter or semester.

In-School Suspension (ISS): ISS is the removal of a student from his/her class for at least half a school day by the Principal or a designee and assignment to a location supervised by appropriate personnel in another room on the school premises for a period not exceeding ten (10) consecutive school days.

Long-Term Suspension: The suspension of a student from school for more than ten (10) school days, but not beyond the current school quarter or semester.

Out-of-School Suspension (OSS): Denial of a student of the right to attend school. Students who have been externally suspended are not permitted on any Cherokee County school campus or at any school function while under suspension. This includes students attending ACE Academy as determined by a tribunal, except when the students are allowed bus privileges to/from home. Externally suspended students who return to school or attend a school function while under expulsion/suspension may be considered to have criminally trespassed and may be prosecuted accordingly if they have not obtained and carry written permission from that Principal.

Parent: The student's natural parent, adoptive parent, person with valid, non-revocable power of attorney or court approved legal guardian.

Permanent Expulsion: Expulsion from all Cherokee County Schools for the remainder of the student's eligibility to attend school pursuant to Georgia law.

Progressive Discipline: The degree of discipline will be in proportion to the severity and/or the number of occurrences of the behavior.

School Property: includes, but is not limited to:

1. Any and all property owned, leased, or occupied by the School District;
2. Any other property or building, including school bus stops, wherever located, and where any school sponsored/sanctioned function or activity is conducted;
3. Any bus or other vehicle used in connection with school functions and activities, including but not limited to, school buses, buses leased by the Cherokee County School District and privately-owned vehicles used for transportation to and from school activities.

School Technology Resources: includes, but is not limited to:

1. Electronic media systems such as computers, electronic networks, messaging, and Web site publishing, and
2. The associated hardware and software programs used for purposes such as, but not limited to, developing, retrieving, storing, disseminating, and accessing instructional, educational, and administrative information.

School-Wide Panic or Alarm: Any action that results in the imposition of a code "red" school lockdown, panic among the student body that results in a higher than normal check-out and/or absentee rate, parental concern that results in a higher than normal parent call-in rate, disruption/or interruption of more than 10 educational classes, or a school-wide evacuation.

Self-Defense: Self-defense is defined by O.C.G.A. § 16-3-21 as when a student is justified in threatening or using force against another when and to the extent that he or she reasonably believes that such threat or force is necessary to defend himself or herself or a third person against such other's imminent use of unlawful force. A student is not justified in using force under the circumstances if the student (1) initially provokes the use of force against himself with the intent to use such force as an excuse to inflict bodily harm upon the assailant; (2) is attempting to commit, committing, or fleeing after the commission or attempted commission of a felony; or (3) was the aggressor or was engaged in a combat by agreement unless he withdraws from the encounter and effectively communicates to such

other person his intent to do so and the other, notwithstanding, continues or threatens to continue the use of unlawful force.

Short-Term Suspension: The suspension of a student from school for ten (10) school days or less.

Suspension of Bus Privileges: Denial of the privilege of School District bus transportation as the result of disciplinary infraction(s).

Suspension of Parking Privileges: Parking is a privilege bestowed by permit which may be suspended or revoked at the Principal's discretion.

Teacher: A classroom teacher, counselor, school assistant, substitute teacher or a student teacher who has been given authority over some part of the school program by the Principal or a supervising teacher.

Tribunal Deferral: For students' grades K-5, it is permissible for the School Principal, in working with the student and parent(s)/guardian(s), to substitute a "Tribunal Deferral" in place of the required recommendation for long-term suspension or expulsion. Tribunal Deferrals may also be utilized for students grades 6-12 in limited situations as determined by the Office of School Operations. This deferral would involve an admission of guilt from the student, as well as, an outline of the school-assigned consequences which, if involving a suspension or assignment to alternative school, cannot exceed ten (10) days.

Visible Injury: An injury that is evident to any person other than the injured at the scene.

Section XIII: Student Discipline Policies

Current School Board Policies may be reviewed on the Cherokee County School District website.

Section XIV: State Coding of Discipline Infractions

The Georgia Department of Education requires that certain reportable discipline infractions be coded for identification purposes. The three classifications for these reportable infractions are mild, moderate and severe.

These infractions may be denoted in the CCSD Discipline Code by the use of a decimal, then a number. An example of this coding system would be:

Code # .1 = Mild level
Code # .2 = Moderate level
Code # .3 = Severe level

Codes that are not state reportable may not be divided into these code sections.

Section XV: Amending the Discipline Code

Additions or changes in the student infraction codes and the corresponding dispositions may be made as deemed necessary. If this becomes necessary, appropriate announcements will be made to all students.

Student Infractions and Dispositions

WEAPONS INFRACTIONS
SECTIONS (01A; 01B; 01C; 01D; 01E)

01A **Possession of any device capable of injury, or death, or destruction of property by means of causing an explosion, or any item deemed to be used in a destructive manner or used to injure, wound, or kill an individual by the release of a spray, foam, gas, spark, or smoke**. For purposes of this section, such devices shall be referred to as "explosive devices" and shall include but are not limited to:

- Bullets or ammunition of any kind
- Fireworks of any type and size including consumer fireworks as defined in O.C.G.A. § 25-10-1
- Smoke bombs, paint bombs, stink bombs, any type of homemade bomb

.1 UNINTENTIONAL POSSESSION OF ANY EXPLOSIVE DEVICE – Unknowingly possessing any explosive device on school grounds, the bus, the bus stop, or at any school event.

Disposition:

- Immediate suspension for one to nine school days.
- Tribunal may be scheduled, with recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student may be suspended or expelled from bus transportation.

REPORTING CCSD Police; State Report

.2 INTENTIONAL POSSESSION OF ANY EXPLOSIVE DEVICE WITH NO INTENT TO DO HARM - Knowingly possessing any explosive device on school grounds, the bus, the bus stop, or at any school event with no intent to harm.

Disposition:

- Immediate suspension for one to nine school days.
- Tribunal will be scheduled, with recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student may be suspended or expelled from bus transportation.

REPORTING CCSD Police, State Report

.3 INTENTIONAL POSSESSION OF ANY EXPLOSIVE DEVICE WITH INTENT TO DO HARM OR DO DAMAGE TO PROPERTY – Knowingly possessing any explosive device on school grounds, the bus, the bus stop, or at any school event with the manifest intent to harm.

Disposition:

- Immediate suspension for one to nine school days.
- Tribunal will be scheduled, with recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended or expelled from bus transportation.

REPORTING CCSD Police, State Report

01B POSSESSION OF A FIREARM OR DANGEROUS WEAPON

a) Firearm is defined by O.C.G.A. § 16-11-131 as a handgun, rifle, shotgun, or other weapon which will or can be converted to expel a projectile by the action of an explosive or electrical discharge.

b) Dangerous Weapon is defined by O.C.G.A. § 16-11-121. A dangerous weapon includes any weapon commonly known as a "rocket launcher," "bazooka," or "recoilless rifle" which fires explosive or nonexplosive rockets designed to injure or kill personnel or destroy heavy armor, or similar weapon used for such purpose. The term shall also mean a weapon commonly known as a "mortar" which fires high explosive from a metallic cylinder and which is commonly used by the armed forces as an antipersonnel weapon or similar weapon used for such purpose. The term shall also mean a weapon commonly known as a "hand grenade" or other similar weapon which is designed to explode and injure personnel or similar weapon used for such purpose.

Possession is prohibited on school property, the bus, the bus stop or at any school function. For purposes of this section, action may be taken without regard to whether the weapon is loaded or unloaded or is presently capable of firing or detonating.

.1 UNINTENTIONAL POSSESSION OF A FIREARM OR DANGEROUS WEAPON – Unknowingly possessing a firearm or dangerous weapon on school property, the bus, the bus stop or at any school function.

Disposition:

- Immediate external suspension for nine school days.
- Tribunal will be scheduled, with recommendation for long-term assignment to alternative school or expulsion. Within the student information system, it must be noted if the firearm is a rifle (this is reported separately to the State).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student may be suspended or expelled from bus transportation.

REPORTING CCSD Police, District Attorney, State Report

.2 INTENTIONAL POSSESSION OF A FIREARM OR DANGEROUS WEAPON WITH NO INTENT TO DO HARM – Knowingly possessing a firearm or dangerous weapon on school property, the bus, the bus stop or at any school function with no intent to do harm.

Disposition:

- Immediate external suspension for nine school days.
- Tribunal will be scheduled, with recommendation for expulsion for a minimum of one year. Within the student information system, it must be noted if the firearm is a rifle (this is reported separately to the State).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student may be suspended or expelled from bus transportation.

REPORTING CCSD Police, District Attorney, State Report

.3 INTENTIONAL POSSESSION OF A FIREARM OR DANGEROUS WEAPON WITH INTENT TO DO HARM OR CAUSE DAMAGE TO PROPERTY – Knowingly possessing a firearm or dangerous weapon on school property, the bus, the bus stop or at any school function with the manifest intent to do harm. For purposes of this section, action may be taken without regard to whether the weapon is loaded or unloaded or is presently capable of firing or being detonated.

Disposition:

- Immediate external suspension for nine school days.
- Tribunal will be scheduled, with recommendation expulsion for a minimum of one year. Within the student information system, it must be noted if the firearm is a rifle (this is reported separately to the State).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended or expelled from bus transportation.

REPORTING CCSD Police, District Attorney, State Report

01C POSSESSION OF OTHER WEAPONS (as defined by O.C.G.A. § 16-11-127.1)

Weapon means and includes any pistol, revolver, or any weapon designed or intended to propel a missile of any kind by means of compressed air, compressed gas or a spring (e.g. BB guns, pellet guns, paint pellet guns, airsoft guns) any dirk, bowie knife, switchblade knife, ballistic knife, any other knife having a blade of two or more inches, straight-edge razor, razor blade, spring stick, knuckles, whether made from metal, thermoplastic, wood, or other similar material, blackjack, any bat, club, or other bludgeon-type instrument, or any flailing instrument consisting of two or more rigid parts connected in such a manner as to allow them to swing freely, which may be known as a nun chahka, nun chuck, nunchaku, shuriken, or fighting chain, or any disc, of whatever configuration, having at least two points or pointed blades which is designed to be thrown or propelled and which may be known as a throwing star or oriental dart, or any object of like kind and any stun gun or Taser as defined in subsection (a) of Code Section 16-11-106. ***Also included as weapons are permitted medical accessories (i.e. Hypodermic needle, lancet) and/or school tools (i.e. pencils, pens) when used in a manner to injure or threaten injury to students, school employee or third parties."***

.1 UNINTENTIONAL POSSESSION OF OTHER WEAPONS – Unknowingly possessing Other Weapons on school property, school bus, school bus stop, or at any school function.

Disposition:

- Penalty at the discretion of the Principal, up to suspension from one to nine days and referral to a discipline tribunal.
- Because of serious nature of infraction, either (a) a Tribunal may be scheduled with a recommendation for long-term assignment to alternative school or expulsion; OR (b) a Tribunal Deferral may be filed. (Tribunal Deferral may replace a tribunal, but in those cases, suspension or Alternative School must not exceed nine days).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student may be suspended or expelled from bus transportation.

REPORTING CCSD Police, State Report

.2 INTENTIONAL POSSESSION OF OTHER WEAPONS WITH NO INTENT TO DO HARM - Knowingly possessing Other Weapons on school property, school bus, school bus stop, or at any school function with no manifest intent to do harm.

Disposition:

- Immediate external suspension for nine days.
- Because of serious nature of infraction, either (a) a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion; OR (b) a Tribunal Deferral will be filed. (Tribunal Deferral may replace a tribunal, but in those cases, suspension or Alternative School must not exceed 9 days).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student may be suspended or expelled from bus transportation.

REPORTING CCSD Police, State Report

.3 INTENTIONAL POSSESSION OF OTHER WEAPONS WITH THE INTENT TO DO HARM AND/OR USED IN AN ASSAULT - Knowingly possessing Other Weapons on school property, school bus, school bus stop, or at any school function with the manifest intent to do harm.

Disposition:

- Immediate external suspension for nine days.
- Because of serious nature of infraction, either (a) a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion; OR (b) a Tribunal Deferral will be filed. (Tribunal Deferral may replace a tribunal, but in those cases, suspension or Alternative School must not exceed 9 days).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended or expelled from bus transportation.
- If the act(s) of physical violence rises to the level of Aggravated Assault or Aggravated Battery, pursuant to O.C.G.A. § 16-5-21 or § 16-5-24, the District Attorney shall be notified.

REPORTING CCSD Police, District Attorney, State Report

01D POSSESSION OF A HOAX EXPLOSIVE DEVICE, FIREARM, WEAPON OR DANGEROUS WEAPON SHALL BE DEFINED AS — Any "look alike/hoax" device, or replica of an explosive device, firearm, weapon, or dangerous weapon which by virtue of its shape, design, or representation causes another person to believe the hoax device to be an explosive device, firearm, weapon, or dangerous weapon as defined by Georgia law on school property, the school bus, the bus stop or at any school function. (See definitions in 01A, 01B and 01C and O.C.G.A. §§ 16-11-131, 16-11-121, and 16-11-127.1)

.1 UNINTENTIONAL POSSESSION OF A HOAX WEAPON - Unknowingly possessing a Hoax Device on school property, school bus, school bus stop, or at any school function with NO intent to cause bodily injury, death, or property damage/destruction.

Disposition:

- Penalty at the discretion of the Principal, up to suspension from one to nine days and referral to a discipline tribunal.
- A Tribunal may be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student may be suspended or expelled from bus transportation.

REPORTING CCSD Police, State Report

.2 INTENTIONAL POSSESSION OF A HOAX WEAPON WITH NO INTENT TO DO HARM - Possessing a Hoax Weapon on school property, school bus, school bus stop, or at any school function with no manifest intent to do harm.

Disposition:

- Immediate external suspension for nine days.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student may be suspended or expelled from bus transportation.

REPORTING CCSD Police, State Report

.3 INTENTIONAL POSSESSION OF A HOAX WEAPON WITH INTENT TO DO HARM - Possessing a Hoax Weapon on school property, school bus, school bus stop, or at any school function WITH the manifest intent to cause bodily injury, death, or property damage/destruction. Intent to harm may be inferred if firearm/weapon is represented as an actual weapon.

Disposition:

- Immediate external suspension for nine days.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended or expelled from bus transportation.

REPORTING CCSD Police, State Report

01E FAILURE TO REPORT EXPLOSIVE DEVICES, FIREARMS, DANGEROUS WEAPONS and WEAPONS ON CAMPUS - Students who have personal knowledge of any explosive devices, firearms, dangerous weapons and (as defined in O.C.G.A. §§ 16-11-131, 16-11-121, and 16-11-127.1) or other dangerous device (e.g. ammunition, explosive devices, hoax devices) shall immediately report the information to an administrator, teacher, or school police officer. Failure to report the information shall be viewed as "conscious disregard" for the safety of others and the safety of the school campus.

Disposition:

- The punishment will be at the discretion of the Principal depending on the circumstances of the violation. The Principal may suspend a total of nine school days or may recommend long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

PUBLIC ALARM/ARSON INFRACTIONS SECTION (02A; 02B)

02A FALSE ALARM

.1 FALSE ALARM WITHOUT PUBLIC DISSEMINATION -The transmittal to a person(s) without dissemination to others, through any verbal/non-verbal manner or action including through any social media or gaming platforms, that an explosive device, destructive device, or device intended to release hazardous material of any nature is concealed in such a place that its explosion, detonation or release would endanger human life, cause injury or damage property knowing at the time that such report is false.

Disposition:

- Immediate suspension for one to nine school days.
- Because of serious nature of infraction, a Tribunal may be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student may be suspended from bus transportation.

REPORTING CCSD Police,

.2 FALSE FIRE ALARM – The transmittal, through any verbal/non-verbal manner or action, to any fire department, agency or person(s) of a false report of fire, knowing at the time that there is no reason to believe that a fire exists. This offense shall specifically include the activation of a FIRE ALARM without cause.

Disposition:

- Immediate suspension for one to nine school days.
- Tribunal will be scheduled, with recommendation for expulsion of at least one year.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student may be suspended from bus transportation.

REPORTING CCSD Police, State Report

.3 FALSE PUBLIC ALARM WITH SCHOOL-WIDE DISSEMINATION - The transmittal to a person(s) or dissemination to others resulting in school-wide dissemination through any verbal/non-verbal manner or action including through any social media or gaming platforms, that an explosive device, destructive device, or device intended to release hazardous material of any nature is concealed in such a place that its explosion, detonation or release would endanger human life, cause injury or damage property knowing at the time that such report is false.

Disposition:

- Immediate suspension for one to nine school days.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended from bus transportation.

REPORTING CCSD Police, State Report

02B ARSON

.1 ARSON; DAMAGE TO PERSONAL OR SCHOOL PROPERTY VALUE MORE THAN $25 – when a person unlawfully causes, aids or encourages damages to personal property or school property with a value of $25 or more.

Disposition:

- Immediate suspension for one to nine school days.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- Restitution to be determined by School District or court having jurisdiction (when applicable.)
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student may be suspended from bus transportation.

REPORTING CCSD Police

.2 ARSON; DAMAGE TO PROPERTY, VEHICLE OR STRUCTURE - when a person knowingly causes damage to a school building, vehicle parked on school property, or any other school structure by means of fire or explosives.

Disposition:

- Immediate suspension for one to nine school days.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- Restitution to be determined by School District or court having jurisdiction (when applicable).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student may be suspended from bus transportation.

REPORTING CCSD Police

.3 ARSON; ENDANGERS HUMAN LIFE– a person knowingly causes damage, with fire or explosives, to an occupied or unoccupied school building or vehicle on school property that could endanger human life.

Disposition:

- Immediate suspension for one to nine school days.
- Tribunal will be scheduled, with recommendation for expulsion of at least one year.
- Restitution to be determined by School District or court having jurisdiction (when applicable).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended from bus transportation.

REPORTING CCSD Police, State Report

ACTIONS AGAINST EMPLOYEES SECTION (03A; 03B)

For purposes of this section, the following definitions will apply:

- Assault. A student commits the infraction of assault when he or she attempts to commit a violent injury to a person of another or commits an act which places another in reasonable apprehension of immediate injury.
- Battery. A student commits the infraction of battery when he or she intentionally makes physical contact of an insulting or provoking nature with the person of another or intentionally causes physical harm to another.
- Disrespect. Insulting speech, writing or gestures directed to a school employee which tends to disrupt the learning environment. Such speech, writing or gestures may include, but is not limited to, the use of expletives, name-calling, derogatory remarks, statements of defiance, or any other public speech which a reasonable person would consider inappropriate and disruptive to the learning environment.
- Physical Violence. (a) Intentionally making physical contact of an insulting or provoking nature with the person of another; (b) Intentionally making physical contact, which causes physical harm to another unless such contact was in defense of himself or herself.
- School Employee. Teachers, school bus drivers, school officials, volunteers and any other employee of the Cherokee County School District.
- Terroristic Threats. A student commits the offense of terroristic threats, when he or she threatens to commit any crime of violence, release any hazardous substance, burn or damage property for the purposes of terrorizing another.

03A NON-PHYSICAL ACTIONS AGAINST EMPLOYEES

.1 DISRESPECT DIRECTED AT A SCHOOL EMPLOYEE as defined above.

Disposition:

- Immediate suspension for one to nine school days.
- Tribunal may be scheduled, with recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

.2 ASSAULT OF AN EMPLOYEE as defined above.

Disposition:

- Immediate suspension for nine school days.
- A tribunal will be scheduled. A recommendation of long term suspension or expulsion shall be made to the disciplinary tribunal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from the bus for one to nine school days.

REPORTING None

.3 TERRORISTIC THREAT TO A SCHOOL EMPLOYEE as defined above.

Disposition:

- Immediate suspension for one to nine school days.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from the bus for one to nine school days.

REPORTING State Report

03B PHYSICAL ACTIONS AGAINST EMPLOYEES:

.1 INCIDENTAL CONTACT WITH EMPLOYEE DURING AN ALTERCATION WITH A THIRD PARTY OTHER THAN SCHOOL EMPLOYEE

Disposition:

- Punishment at the discretion of the Principal depending on circumstances. Recommendations for a tribunal to determine long-term assignment to alternative school or expulsion at the discretion of the Principal for repeated violation or if the safety of others is seriously affected.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police, State Report

.2 BATTERY OF A SCHOOL EMPLOYEE WITH NO PHYSICAL INJURY

Disposition:

- Immediate suspension for nine school days.
- A tribunal will be scheduled. A recommendation for a permanent expulsion will be made to the disciplinary tribunal for long term suspension or expulsion for Cherokee County Schools.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police, State Report

.3 BATTERY OF A SCHOOL EMPLOYEE RESULTING IN VISIBLE INJURIES

Disposition:

- Immediate suspension for nine school days.
- A tribunal will be scheduled. A recommendation for a permanent expulsion will be made to the disciplinary tribunal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended or expelled from bus transportation.
- If the act(s) of physical violence rises to the level of Aggravated Assault or Aggravated Battery, pursuant to O.C.G.A. § 16-5-21 or § 16-5-24, the District Attorney shall be notified.

REPORTING CCSD Police, District Attorney, State Report

ACTIONS AGAINST STUDENTS INFRACTION SECTIONS (04A; 04B; 04C; 04D; 04E; 04F; 04G)

04A ACTIONS THAT ENDANGERS STUDENT(S) - Any disturbance or act that endangers the well-being of any student including, but not limited to, behaving in a rough, boisterous, unruly, or reckless manner.

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: (a) Counseling with student, parents, and teachers, (b) In-school suspension, (c) After school detention, and (d) Removal from class for a period of time.
- Tribunal may be scheduled, with recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

04B PROVOKING A FIGHT AND/OR ASSAULT - An attempt to commit a violent injury to a student, or an act which places that student in reasonable apprehension of immediately receiving a violent injury including participating in demeaning activities, threatening behavior or directly communicating a threat that could result in a fight.

Disposition:

- Punishment at the discretion of the Principal depending on circumstances. Circumstances will determine which one or more of the following alternatives will be used: Counseling/Peer mediation, In-school suspension, External suspension or alternative school of one to nine school days. Recommendations for long-term assignment to alternative school or expulsion at the discretion of the Principal for repeated violation or if the safety of others is seriously affected.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

04C FIGHTING WITH ANOTHER STUDENT

.1 MUTUAL FIGHTING WITH ANOTHER STUDENT RESULTING IN NO VISIBLE INJURIES

Disposition:

- Punishment at the discretion of the Principal depending on circumstances. Circumstances will determine which one or more of the following alternatives will be used: Counseling/Peer mediation, In-school suspension, External suspension or alternative school of one to nine school days, Recommendations for long-term assignment to alternative school or expulsion at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.
- The Principal or designee may also convene a parent/guardian conference in which a behavior contract is entered into by and between the School District, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.
- To the extent possible, the administrative investigation will determine whether or not either of the students was acting in self-defense of themselves or others.

REPORTING State Report

.2 MUTUAL FIGHTING WITH ANOTHER STUDENT RESULTING IN VISIBLE INJURIES

Disposition:

- Immediate suspension of one to nine school days. Recommendations for long-term assignment to alternative school or expulsion at the discretion of the Principal.
- School Police will be contacted, and charges may be filed.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.
- The Principal or designee may also convene a parent/guardian conference in which a behavior contract is entered into by and between the School District, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.
- To the extent possible, the administrative investigation will determine whether or not either of the students was acting in self-defense of themselves or others.

REPORTING CCSD Police, State Report

.3 THE STRIKING OF ANOTHER STUDENT WITHOUT WARNING RESULTING IN VISIBLE PHYSICAL INJURY/BATTERY

Disposition:

- Immediate suspension of one to nine school days. A tribunal will be scheduled and a recommendation for a long-term expulsion will be made to the disciplinary tribunal.
- School Police will be contacted, and charges may be filed.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.
- The Principal or designee may also convene a parent/guardian conference in which a behavior contract is entered into by and between the School District, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.
- To the extent possible, the administrative investigation will determine whether or not the student was acting in self-defense of themselves or others.
- If the act(s) of physical violence rises to the level of Aggravated Assault or Aggravated Battery, pursuant to O.C.G.A. § 16-5-21 or § 16-5-24, the District Attorney shall be notified.

REPORTING CCSD Police, District Attorney, State Report

04D BULLYING ANOTHER STUDENT

Bullying is defined as the following:

- Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so;
- Any intentional display of force such as that which would give the victim reason to fear or expect immediate bodily harm; or,
- Any intentional written, verbal or physical act, which a reasonable person would perceive as being intended to threaten, harass or intimidate. Such acts could include causing the following:
    - physical or visible bodily harm;
    - substantial damage to property;
    - disruption of school;
    - substantially interferes with the student's education;
    - is so severe/persistent/pervasive that it creates an intimidating or threatening educational environment; or
    - has the effect of substantially disrupting the orderly operation of the school.

Additional Notes Relative to Identifying Bullying Behavior:

- Bullying applies to acts which occur on school property, in the student's neighborhood or via cyberbullying as defined below. Parents will be responsible for the actions of their students while at home and should immediately report any instances of bullying outside of school or cyberbullying to school officials.
- These actions are prohibited at school, on school property, at school bus stops and at school-related functions. This statement is inclusive of the use of technology or other equipment owned by the School District and/or located at a school for the purposes of bullying another student.
- These actions may not be confined to events that occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system.

.1 BULLYING ANOTHER STUDENT, FIRST OFFENSE IN SCHOOL YEAR

Disposition:

- Consequences for grades K-5:
  - Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).
- Consequences for grades 6-12:
  - Appropriate punishment at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.
- The Principal or designee may also convene a parent/guardian conference in which a behavior contract is entered into by and between the School District, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.

REPORTING State Report

.2 BULLYING ANOTHER STUDENT, SECOND OFFENSE IN SCHOOL YEAR

Disposition:

- Consequences for grades K-5:
  - Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).
- Consequences for grades 6-12:
  - One to nine days of assignment to alternative school. Recommendation for long-term suspension or expulsion may also be made at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.
- The Principal or designee may also convene a parent/guardian conference in which a behavior contract is entered into by and between the School District, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.

REPORTING State Report

.3 BULLYING ANOTHER STUDENT, THREE OR MORE INSTANCES IN SCHOOL YEAR

Disposition:

- Consequences for grades K-5:
  - Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).
- Consequences for grades 6-12:
  - Nine days of assignment to alternative school. A recommendation for long-term assignment to alternative school or expulsion will be made by the Principal.

- Additional Offenses: A recommendation for long-term assignment to alternative school or expulsion at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.
- The Principal or designee may also convene a parent/guardian conference in which a behavior contract is entered into by and between the School District, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.

REPORTING State Report

04E CYBERBULLYING ANOTHER STUDENT

Cyberbullying is defined the same as 04D BULLYING ANOTHER STUDENT above, but cyberbullying is defined as bullying via the use of the Internet, interactive and digital technologies (such as computers, social media messaging applications, PDAs, computer/gaming-system, etc.) and/or mobile telephones that includes the following:

- Is directed specifically at students or school personnel;
- Is maliciously intended for the purpose of threatening the safety of those specified or substantially disrupting the orderly operation of the school; and
- Creates a reasonable fear of harm to the students' or school personnel's person or property or has a high likelihood of succeeding in that purpose.

Electronic communication includes, but is not limited to any transfer of signs, signals, writings, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system.

.1 CYBERBULLYING ANOTHER STUDENT, FIRST OFFENSE IN SCHOOL YEAR

Disposition:

- Consequences for grades K-5:
  - Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).
- Consequences for grades 6-12:
  - Appropriate punishment at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

The Principal or designee may also convene a parent/guardian conference in which a behavior contract is entered into by and between the School District, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.

REPORTING State Report

.2 CYBERBULLYING ANOTHER STUDENT, SECOND OFFENSE IN SCHOOL YEAR

Disposition:

- Consequences for grades K-5:
  - Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).
- Consequences for grades 6-12:
  - One to nine days of assignment to alternative school. Recommendation for long-term suspension or expulsion may also be made at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.
- The Principal or designee may also convene a parent/guardian conference in which a behavior contract is entered into by and between the School District, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited

behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.
- The student may no longer be able to utilize the School District's electronic devices or internet.

REPORTING State Report

.3 CYBERBULLYING ANOTHER STUDENT, THREE OR MORE INSTANCES IN SCHOOL YEAR

Disposition:
- Consequences for grades K-5:
  - Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).
- Consequences for grades 6-12:
  - Nine days of assignment to alternative school. A recommendation for long-term assignment to alternative school or expulsion will be made by the Principal.
- Additional Offenses: A recommendation for long-term assignment to alternative school or expulsion at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.
- The Principal or designee may also convene a parent/guardian conference in which a behavior contract is entered into by and between the School District, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.
- The student may no longer be able to utilize the School District's electronic devices or internet.

REPORTING State Report

04F HARASSMENT AGAINST ANOTHER STUDENT OR EMPLOYEE

No student shall harass any person through disparaging conduct or communication based upon the person's race, ethnic heritage, national origin, religion, gender, gender identity, disability or handicapping conditions ("Constitutionally Protected Differences"). Harassment of Constitutionally Protected Differences includes:
- Behavior that creates an unpleasant or hostile situation by uninvited or unwelcome verbal or physical conduct, teasing, or taunting. Harassing behaviors may include, but are not limited to:
  - Oral statements, written statements, gestures, use of slurs, or any other form of communication or conduct that stands for or implies any sort of intimidating, derogatory, demeaning, or prejudicial message towards an individual or group based upon their Constitutionally Protected Differences.
  - Any type of conduct or activity exhibited by an individual or a group that is rooted in racial prejudice that conveys an intimidating, derogatory, demeaning, or prejudicial message towards an individual or a group based upon their Constitutionally Protected Differences.
  - Wearing or possessing items depicting or implying any type of intimidating, derogatory, demeaning or prejudicial message towards another group or individual based upon their Constitutionally Protected Differences.
  - Students must report any alleged harassment to the building Principal or designee (Students may refer/utilize the "Harassment/Discrimination Complaint Form", Appendix G).
  - Students/Parents/Employees may refer to the School Board's Policy regarding Harassment (see Appendix F)

.1 HARASSMENT AGAINST ANOTHER STUDENT OR EMPLOYEE, FIRST OFFENSE IN SCHOOL YEAR

Disposition:
- Consequences for grades K-5:
  - Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).
- Consequences for grades 6-12:
  - Appropriate punishment at the discretion of the Principal.

- In all cases the parents/ guardian of all students involved shall be notified of the complaint, investigation and remedial actions taken with appropriate documentation of such contact. Students, parents, or guardians dissatisfied by the Principal's determination may appeal such determination pursuant to the District's Harassment Discrimination Policy.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

.2 HARASSMENT AGAINST ANOTHER STUDENT OR EMPLOYEE, SECOND OFFENSE IN SCHOOL YEAR

Disposition:

- Consequences for grades K-5:
  - Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).
- Consequences for grades 6-12:
  - One to nine days of assignment to alternative school. Recommendation for long-term suspension or expulsion may also be made at the discretion of the Principal.
- In all cases the parents/ guardian of all students involved shall be notified of the complaint, investigation and remedial actions taken with appropriate documentation of such contact. Students, parents, or guardians dissatisfied by the Principal's determination may appeal such determination pursuant to the District's Harassment Discrimination Policy.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

.3 HARASSMENT AGAINST ANOTHER STUDENT OR EMPLOYEE, THIRD OFFENSE IN SCHOOL YEAR

Disposition:

- Consequences for grades K-5:
  - Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).
- Consequences for grades 6-12:
  - Nine days of assignment to alternative school. A recommendation for long-term assignment to alternative school or expulsion will be made by the Principal.
- Additional Offenses: A recommendation for long-term assignment to alternative school or expulsion at the discretion of the Principal.
- In all cases the parents/ guardian of all students involved shall be notified of the complaint, investigation and remedial actions taken with appropriate documentation of such contact. Students, parents, or guardians dissatisfied by the Principal's determination may appeal such determination pursuant to the District's Harassment Discrimination Policy.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

REPORTING None

04G TERRORISTIC THREATS AGAINST ANOTHER STUDENT

Terroristic Threats. A student commits the offense of terroristic threats, when he or she threatens to commit any crime of violence, release any hazardous substance, burn or damage property for the purposes of terrorizing another.

.1 TERRORISTIC THREAT AGAINST ANOTHER STUDENT; INDIVIDUAL THREAT OR INTIMIDATION

Disposition:

- Immediate suspension for one to nine school days.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion.

- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police, State Report

.2 DISSEMINATION OF INFORMATION TO PROMOTE TERROR

Knowingly furnishing or disseminating through any means including but not limited to a computer, gaming system, or computer network, any picture, photograph, drawing, or similar visual representation or verbal description of any information designed to encourage, solicit, or otherwise to promote terror, or terroristic acts.

Disposition:

- Immediate suspension for nine school days.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion for one school year;
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police, State Report

.3 TERRORISTIC THREATS AGAINST OTHERS THAT RESULT IN SCHOOL-WIDE PANIC OR ALARM

Knowingly furnishing or disseminating through any means including but not limited to a computer, gaming systems, or computer network, any picture, photograph, drawing, or similar visual representation or verbal description of any information designed to encourage, solicit, or otherwise to promote terror, terroristic acts, or public alarm that has the effect of causing a school-wide panic or alarm.

Disposition:

- Immediate suspension for nine school days.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion for one school year;
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

REPORTING CCSD Police, State Report

ALCOHOL/DRUG/TOBACCO/VAPING INFRACTIONS SECTIONS (05A; 05B; 05C; 05D; 05E; 05F)

05A POSSESSION OR TRANSFER OF TOBACCO-RELATED/DRUG-RELATED ITEMS

Possession of drug or smoking paraphernalia (i.e., lighter/matches, pipe, rolling paper, bong, water pipe, wrappers or other ordinary items that have clearly been used as drug or smoking paraphernalia, etc.).

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school and/or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

05B POSSESSION, USE OR TRANSFER OF TOBACCO

Except as provided by 05E below, possession, use and/or transfer of tobacco or tobacco-related products including but not limited to cigarettes, cigars, smokeless tobacco, dissolvable tobacco products or any other substance that contains nicotine ("tobacco products"). Smoking or other use of tobacco will not be permitted on school property, on school buses, or while attending a school function.

.1 UNINTENTIONAL POSSESSION OF TOBACCO PRODUCTS - Unknowingly possessing tobacco or tobacco products on school grounds, bus, bus stop, school function or event.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school and/or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING State Report

.2 INTENTIONAL USE OR POSSESSION OF TOBACCO PRODUCTS - Knowingly possessing tobacco or tobacco products on school grounds, bus, bus stop, school function or event.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school and/or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING State Report

.3 SALE, AND/OR DISTRIBUTION OF TOBACCO PRODUCTS - The sale or distribution of tobacco or tobacco products or the attempt to sell or distribute tobacco or tobacco products.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school and/or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING State Report

05C POSSESSION/USE/UNDER THE INFLUENCE/DISTRIBUTION OF ALCOHOL - Possession or attempt to possess, conspiring with one or more persons to possess or use, under influence of alcohol or the distribution of alcohol on school property, in school buses, at a bus stop or while attending school function.

.1 UNINTENTIONAL POSSESSION OF ALCOHOL - Unknowingly possessing alcohol products on school property, the bus, the bus stop, or at a school function.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school and/or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING State Report

.2 INTENTIONAL POSSESSION OF ALCOHOL OR UNDER THE INFLUENCE OF ALCOHOL - Under the influence of alcohol; the intentional possession of alcohol on school property, on a school bus, at a school bus stop, or any school function or event, or the possession of any substance purported to be alcohol.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school and/or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police, State Report

.3 SALE, PURCHASE, OR TRANSFER OF ALCOHOL - The sale or purchase of, transfer of, conspiring with one or more persons for the sale or transfer of, or the attempt to sell or transfer alcohol on school property, on school buses, or while attending school functions.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school and/or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

REPORTING CCSD Police, State Report

05D POSSESSION/USE/UNDER THE INFLUENCE OF OVER-THE-COUNTER DRUGS

Any commercially produced medication that may be purchased without regard to age (e.g. aspirin, Tylenol, Midol, diet pills, or cold medicine)

.1 UNINTENTIONAL POSSESSION OF OVER-THE-COUNTER DRUGS AND/ OR FAILURE TO REPORT POSSESSION OF OVER-THE-COUNTER DRUGS - Unknowingly possessing over-the-counter drugs on school property, school bus, bus stop or school function.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING State Report

.2 INTENTIONAL POSSESSION OF OVER-THE-COUNTER DRUGS - Knowingly possessing or attempting to possess, conspiracy by one or more persons to possess or use or under the influence of over-the-counter drugs, look-alike substance, inhalants, pills, tablets, capsules, any substance purported to be a controlled substance, or any synthetic over-the-counter substance that is misused.

Disposition:

- The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING State Report

.3 SALE/TRANSFER OF OVER-THE-COUNTER DRUGS - The sale of, transfer of, conspiring with one or more persons for the sale or transfer or the attempt to sell or transfer over-the counter drugs, look-alike drugs, inhalants, pills, tablets, capsules or anything purported to be a controlled substance or alcohol on school property.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police, State Report

05E ANTI-VAPING CODE

The Cherokee County School District is committed to the health, safety, and welfare of its students. The District has determined that the use of vapes, vaporizers, e-cigarettes, or other devices used to inhale vapor by means of an electronic device ("vaping") is harmful to the health of students and the good order of the School District. Vaping requires the use of a purpose-made or homemade device that vaporizes oil that may contain flavoring, nicotine, Cannabidiol ("CBD") oil of varying concentrations, tetrahydrocannabinol ("THC") oil of varying concentrations, or other substances that may or may not be legal to possess ("vape"). A vaping device is generally composed of a vaporizer, battery, reservoir for smoking oil, and a battery charger. By way of example and not as a limitation, vaping devices may be called vapes, Juuls, e-cigarettes, e-cigs, dab pens or other brand names.

It will be a violation of the Cherokee County Discipline Code to possess, use or transfer a vape as provided below.

For purposes of this section, the following definitions will apply:

- Cannabis. Tetrahydrocannabinol (THC) and cannabidiol (CBD) are the two primary cannabinoids that occur naturally in the cannabis sativa plant.
- CBD Oil. CBD oil is derived from a cannabis plant called hemp. Hemp contains a very high concentration of CBD and less than .3% by volume of THC.
- Low-THC Oil. Low-THC oil is derived from the cannabis plant that produces marijuana. Low-THC oil contains no more than 5% by volume of THC and may only be possessed or used under a doctor's supervision with a prescription. Possession of Low-THC oil without a valid prescription is a felony.
- THC Oil. THC oil is derived from the cannabis plant and contains more than 5% by volume of THC. Some THC oil may contain up to 98% by volume of THC (3 - 5 times stronger than typical marijuana). Possession of THC oil is a felony.
- Vape. A vape is a purpose-made or homemade device that electronically vaporizes liquid to allow a user to inhale the vapor created in the lungs (i.e. vapes, juuls, e-cigarette, e-cig, dab

pen, vape sticks, etc.) Vape will include individually or together vape battery(ies), reservoir(s), vaporizer(s), and/or vape charger(s).

- Vape Juice. Vape juice is a slang term for the liquid used by the vaporizer to create vapor. Vape juice may contain flavored juice, CBD oil, Low THC oil or THC oil.

At present, there is no proven technology to quickly, easily and accurately test vape juice to identify its composition as flavored juice, nicotine juice, CBD oil, Low-THC oil or THC oil. Because of the documented, extreme health effects associated with high concentration THC oil this code creates a rebuttable presumption that vapes and vape juice contain THC oil. Absent clear and convincing evidence to the contrary the possession and/or use of vape juice will be treated as a 05E.3 violation of this code.

.1 THE USE, ATTEMPT TO POSSESS, OR THE POSSESSION INDIVIDUALLY OR IN CONNECTION WITH OTHERS OF A VAPE OR FLAVORED VAPE JUICE IN OR OUT OF A VAPE

Disposition:

- Punishment will generally be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered:
  - Counseling with student, parents, and teachers; and/or
  - In-school suspension; and/or
  - After school detention; and/or
  - Removal from class for a period of time; and/or
  - Assignment to alternative school or suspension from school for one to nine school days.
  - If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

.2 THE USE, ATTEMPT TO POSSESS, OR THE POSSESSION INDIVIDUALLY OR IN CONNECTION WITH OTHERS OF VAPE JUICE CONTAINING NICOTINE OR CBD OIL IN OR OUT OF A VAPE. THE SECOND OR SUBSEQUENT USE, OR ATTEMPT TO POSSESS OR POSSESSION OF A VAPE IN ANY GIVEN SCHOOL YEAR.

Disposition:

- An immediate external suspension for nine days from school; and because of serious nature of the infraction, a Tribunal **may** be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

.3 THE USE, ATTEMPT TO POSSESS, OR THE POSSESSION INDIVIDUALLY OR IN CONNECTION WITH OTHERS OR THE DISTRIBUTION OF VAPE JUICE CONTAINING LOW-THC OIL OR THC OIL IN OR OUT OF A VAPE.

Disposition:

- An immediate external suspension for nine days from school; and because of the serious nature of the infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.
- In the case of distribution consideration of a recommendation for a multi-year expulsion.

REPORTING CCSD Police

05F POSSESSION, USE, UNDER THE INFLUENCE OR TRANSFER OF CONTROLLED OR DANGEROUS DRUG

.1 NON-FELONY POSSESSION/USE/UNDER THE INFLUENCE OF A CONTROLLED OR DANGEROUS DRUG

- Except as provided in 05E above, non-felony possession or use, or attempt to possess or use, conspiracy by one or more persons to possess or use or under the influence of less than one ounce of marijuana, or any unscheduled prescription medication defined as a dangerous drug by O.C.G.A. § 16-13-71(b) on school property, on school buses, at bus stops or while attending school functions.

Disposition:

- An immediate external suspension for nine days from school.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police, State Report

.2 FELONY POSSESSION/USE/UNDER THE INFLUENCE OF CONTROLLED DRUG –

- Except as provided in 05E above, possession or use, or attempt to possess or use, conspiracy by one or more persons to possess or use or under the influence of more than one ounce of marijuana, any food product containing marijuana or marijuana derivatives or any scheduled prescription medication (not dangerous drugs), and any other illegal drug on school property, on school buses, at bus stops or while attending school functions.
- Administrators should work with the CCSD School Police Department in the application of this code to student discipline infractions.

Disposition:

- An immediate external suspension for nine days from school.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police, State Report, Federal Report

.3 DISTRIBUTION OF DANGEROUS DRUGS, MARIJUANA, ANY SUBSTANCE CONTAINING MARIJUANA, ANY OTHER SCHEDULED DRUG, ANY CONTROLLED SUBSTANCES, OR ILLEGAL DRUGS –

- Except as provided by 05E above, the sale of, transfer of, conspiring with one or more persons for the sale or transfer of, or the attempt to sell or transfer dangerous drugs, marijuana, any food product containing marijuana or marijuana derivatives any substance containing marijuana, any other scheduled drug, any controlled substances, any substance represented to be a controlled substance, dangerous drug, or any dangerous substance or illegal drugs on school property, on school buses, or while attending school functions.
- Administrators should work with the CCSD School Police Department in the application of these codes to student discipline infractions.

Disposition:

- An immediate external suspension for nine days from school.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.
- In the case of distribution consideration of a recommendation for a multi-year expulsion.

REPORTING CCSD Police, State Report

EDUCATIONAL DISTURBANCE INFRACTIONS SECTIONS (06A; 06B; 06C; 06D; 06E)

06A DISTURBANCE

.1 MINOR DISTURBANCE – A disturbance in the classroom or on school property, school bus, school bus stop, or at school activity that interrupts or disturbs the good order of the school or learning environment.

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: (a) Counseling with student, parents, and teachers, (b) In-school suspension, (c) After school detention, and (d) Removal from class for a period of time.
- Recommendation for expulsion/long-term assignment to alternative school if disturbances continue.
- If offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

.2 DISTURBANCE TO SCHOOL OPERATIONS (OBSCENE LANGUAGE AND/OR OBSCENE DISPLAY)

- The use of profane, vulgar, or obscene words, gestures, or other inappropriate language or actions; the use/possession of pornographic or sexual materials; and/or
- The display of sexually explicit, vulgar, obscene, profane, drug-related or other inappropriate written expression or graphics to include alcohol, cigarettes, illegal drugs, etc. displayed on a student's body, clothing, work materials or on school-owned property.

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: (a) Counseling with student, parents, and teachers, (b) In-school suspension, (c) After school detention, and (d) Removal from class for a period of time, (e) contact parents to bring a change of clothes, or (f) alternative school or suspension from school for one to nine school days.
- Recommendation for expulsion/long-term assignment to alternative school.
- If offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

.3 MAJOR DISTURBANCE (DISORDERLY CONDUCT) - A disorderly conduct infraction occurs when a student commits any of the following:

- Acts in a violent or tumultuous manner toward another student or School Employee whereby such person is placed in reasonable fear of the safety of such person's life, limb, or health;
- Acts in a violent or tumultuous manner toward another student or School Employee whereby the property of such person is placed in danger of being damaged or destroyed;
- The use of abusive words without provocation that tend to provoke violent resentment, commonly called "fighting words".

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: (a) Counseling with student, parents, and teachers, (b) In-school suspension, (c) After school detention, and (d) Removal from class for a period of time, (e) alternative school or suspension from school for one to nine school days.
- Recommendation for expulsion/long-term assignment to alternative school.
- If offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

REPORTING CCSD Police, State Report

06B VIOLATION OF ANTI-GANG POLICY RESTRICTIONS

- The Cherokee County Board of Education is dedicated to preventing the influence and activities of gangs in Cherokee County schools. It has been determined by the Cherokee County Board of Education that gangs create a significant negative influence upon the learning environment in schools by interfering with school routines and operations, impinging on the rights of other students, and/or impacting the basic educational mission. This policy is designed to eliminate or prevent such influence and activities and should be interpreted in the broadest form permissible to effectuate these purposes.
- For purposes of this policy, a "gang" is defined as any group or association of three or more persons, whether formal or informal, which encourages, solicits, promotes, urges, counsels, furthers, advocates, condones, assists, causes, advises, procures, or abets any illegal or disruptive activity/behavior of any kind whether on or off school campuses or school property.
- No Student Shall: (1) display or wear gang articles, paraphernalia or clothing which has been established as being gang related; (2) recruit or solicit membership in any gang/gang-related organization; (3) hold himself or herself out as a member of a gang, either through words, drawings, hand signs, or actions; or (4) participate in any action that promotes the furtherance of a gang.

.1 WEARING OR POSSESSION OF GANG-RELATED APPAREL; CONVEYING PERSONAL MEMBERSHIP OR AFFILIATION WITH A GANG - Possession or display of gang identified apparel, jewelry or accessories.

Disposition:

- Discipline will be at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING State Report

.2 VIOLATION OF ANTI-GANG POLICY RESTRICTIONS; GANG-RELATED SOLICITATION, VIOLENCE, THREATS, DEFACEMENT OF PROPERTY - Promotion of or solicitation to enter into gang activity, or, violence or threats of violence related with gang activities, or, defacement or destruction of property related with gang activities.

Disposition:

- An immediate suspension for one to nine school days and/or recommendation for long- term assignment to Alternative School or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police, State Report

.3 VIOLATION OF ANY OTHER PROVISION OF THIS CODE FOR THE PURPOSE OF PROMOTING, HOLDING OUT, REPRESENTING OR SOLICITING STUDENTS FOR GANG INVOLVEMENT OR AS A DIRECT RESULT OF GANG INVOLVEMENT.

Disposition:

- An immediate suspension for one to nine school days and/or recommendation for long- term assignment to Alternative School or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police, State Report

06C SUBVERSIVE BEHAVIORS - The School District reserves the right to punish behavior which is subversive to good order and discipline in the schools, on school property, or at school functions, even though such behavior is not specified in the preceding written rules and practices. This infraction might include, but is not limited to, inciting others to violate the District's Conduct Code and/or school rules.

Disposition:

- Discipline will be at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

06D DISRUPTIVE PRESENCE - The School District may expel any student whose off-campus behavior could result in the student being criminally charged with a felony and which makes the student's continued presence at school a potential danger to the student, other students, or the school in general, or which disrupts the educational process.

Disposition:

- Recommendation for long-term suspension or expulsion at the discretion of the Principal.

REPORTING None

06E FALSE REPORTING AND STATEMENTS - No student shall knowingly and/or willingly make false reports or statements, whether orally or in writing; falsely accuse other students or school staff of wrong actions would include false, misleading or erroneous accusations of a staff member's inappropriate behavior toward a student. This infraction also includes falsifying school records, forgery, plagiarism or, forging signatures.

Disposition:

- Discipline will be at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

VANDALISM/THEFT INFRACTIONS SECTIONS (07A; 07B; 07C)

07A THEFT OR MALICIOUS DAMAGE TO PROPERTY

.1 MINOR THEFT OR MALICIOUS DAMAGE TO PROPERTY; VALUE LESS THAN $25 - Unlawfully taking property or assisting others in unlawfully taking or maliciously damaging property which belongs to another person or the School District while at school. The Principal or his/her designee in their sole discretion may determine the value of the item taken or damaged.

Disposition:

- The Principal may suspend a total of nine school days or may recommend long-term assignment to alternative school or expulsion.
- Restitution should be required.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

.2 THEFT OR MALICIOUS DAMAGE TO PROPERTY VALUE GREATER THAN $25 BUT LESS THAN $100 - Unlawfully taking property or assisting others in unlawfully taking or maliciously damaging property which belongs to another person or the School District while at school. The Principal or his/her designee in their sole discretion may determine the value of the item taken or damaged.

Disposition:

- Principal may suspend a total of nine school days or may recommend long-term assignment to alternative school or expulsion.
- School Police will be contacted.
- Restitution should be required.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police, State Report

.3 THEFT OR MALICIOUS DAMAGE TO PROPERTY VALUE GREATER THAN $100 - Unlawfully taking property or assisting others in unlawfully taking or maliciously damaging property which belongs to another person or the School District while at school. The Principal or his/her designee in their sole discretion may determine the value of the item taken or damaged.

Disposition:

- The Principal may suspend a total of nine school days or may recommend long-term assignment to alternative school or expulsion.
- School Police will be contacted.
- Restitution should be required.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

REPORTING CCSD Police, State Report

07B POSSESSION OF STOLEN PROPERTY – Knowingly possessing unlawfully-taken property belonging to another person or the School District at school.

Disposition:

- The Principal may suspend a total of nine school days or may recommend long-term assignment to alternative school or expulsion.
- Restitution may be required.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police

07C ILLEGAL ENTRY - Entering any school building, the premises of a school, or school buses on weekends or non-school hours without authorization.

Disposition:

- The Principal may suspend a total of one to nine school days or may recommend long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police, State Report

SEXUAL-RELATED INFRACTIONS SECTIONS (08A; 08B; 08C)

Parents/guardians of students are encouraged to inform their student(s) on the consequences, including potential criminal penalties, of underage sexual conduct and crimes for which a minor can be tried as an adult.

08A SEXUAL OFFENSES /MISCONDUCT

.1 PUBLIC DISPLAY OF AFFECTION - Physical contact including, but not limited to, kissing or embracing on school property, or at a school activity.

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: counseling with student; notification of parents; suspension from school for one to nine school days; recommendation for expulsion/long-term assignment to alternative school at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

.2 POSSESSING, VIEWING, DISPLAYING, PORNOGRAPHIC MATERIALS/CONTENT -The possessing, viewing or displaying of pornographic drawings, pictures, or electronic images is prohibited. This offense can include downloading, uploading or transmitting pornographic content while at school or on any computers, cell phones, tablets, or other electronic devices or utilizing the School District's network.

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: counseling with student; notification of parents; suspension from school for one to nine school days; recommendation for expulsion/long-term assignment to alternative school at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police

.3 CONSENSUAL SEXUAL CONTACT AND/OR EXPOSURE - Inappropriate contact of a sexual nature or sexual intercourse, without force or threat of force, and where participants are capable of giving consent (16 years of age or older) or the exposure of intimate parts of the body as defined by O.C.G.A § 16-6-22.1(a) for the purpose of sexual gratification in person or via electronic means.

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: counseling with student; notification of parents; suspension from school for one to nine school days; recommendation for expulsion/long-term assignment to alternative school at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING CCSD Police, State Report

08B SEXUAL HARASSMENT

- Sexual harassment is generally defined as unwelcome sexual advance(s), request for favor(s) or other verbal and/or visual contact of a sexually explicit and/or sexually-directed nature including, but not limited to inappropriate references to body parts, inappropriate references regarding a student's reputations, inappropriate gestures, sexually oriented jokes, sexually oriented innuendoes, obscenities, displaying of sexually suggestive objects, pictures, cartoons, and/or the

utterance of sexually suggestive writings. Any student alleging a complaint of sexual harassment should take immediate steps to inform an employee of the Cherokee County School District responsible for student supervision.

- Upon receiving any complaint of sexual harassment, the responsible employee shall assist the student in making an appropriate reporting to the *Title IX Coordinator* and immediately notify the Principal/work location administrator.

.1 SEXUAL HARASSMENT; UNWELCOME COMMENTS, STATEMENTS, OR ACTIONS, NOT DIRECTED TOWARD AN INDIVIDUAL

Disposition:

- Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: counseling; In-school suspension; suspension of one to nine school days; or recommendations for long-term assignment to alternative school or expulsion at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING State Report

.2 SEXUAL HARASSMENT; UNWELCOME COMMENTS, STATEMENTS, OR ACTIONS, DIRECTED TOWARD AN INDIVIDUAL

Disposition:

- Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: counseling; In-school suspension; suspension of one to nine school days; or recommendations for long-term assignment to alternative school or expulsion at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING State Report

.3 SEXUAL HARASSMENT; REPEATED VIOLATIONS OF SEXUAL HARRASSMENT POLICY

Disposition:

- An immediate suspension for one to nine school days and/or recommendation for long- term assignment to Alternative School or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student shall be suspended from bus transportation.

REPORTING State Report

08C SEXUAL BATTERY/ABUSE - The intentional, unwelcome contact with the intimate body parts of another or the intentional exposure of intimate parts of the body as defined by O.C.G.A § 16-6-22.1(a) to another.

Disposition:

- Suspension of one to nine school days will be at the discretion of the Principal. A recommendation for expulsion/long-term assignment to alternative school at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.
  If the act(s) of physical violence rises to the level of Aggravated Assault or Aggravated Battery, pursuant to O.C.G.A. § 16-5-21 or § 16-5-24, the District Attorney shall be notified.

REPORTING CCSD Police, District Attorney, State Report

ATTENDANCE-RELATED INFRACTIONS SECTIONS (09A; 09B; 09C; 09D; 09E)

09A UNEXCUSED ABSENCES/TRUANCY - Unlawful school absences.

Disposition:

Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: Detention; Parent conference and Counseling; Referral to School Social Worker; Saturday School; Suspension for one to nine school days; Revocation of Parking Privileges; Revocation of Reassignment/Transfer.

REPORTING State Report

09B UNEXCUSED TARDIES TO CLASS/SCHOOL - Unexcused tardies to school/class, as well as unexcused school check-ins/check-outs.

Disposition:

Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: Detention; Parent conference and Counseling; Referral to School Social Worker; Saturday School; Suspension for one to nine school days; Revocation of Parking Privileges; Revocation of Reassignment/Transfer.

REPORTING None

09C SKIPPING CLASS - Skipping class.

Disposition:

Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: Detention; Parent conference and Counseling; Referral to School Social Worker; Saturday School; Suspension for one to nine school days; Revocation of Parking Privileges; Revocation of Reassignment/Transfer.

REPORTING None

09D SKIPPING CLASS/LEAVING CAMPUS - SKIPPING CLASS AND LEAVING CAMPUS.

Disposition:

Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: Detention; Parent conference and Counseling; Referral to School Social Worker; Saturday School; Suspension for one to nine school days; Revocation of Parking Privileges; Revocation of Reassignment/Transfer.

REPORTING State Report

09E OTHER ATTENDANCE INFRACTIONS/OUT OF DESIGNATED AREA/ON OTHER CAMPUSES - Other attendance infractions, to include such things as not signing in upon late arrival to school, not remaining in assigned area within school/on campus or being on other campuses without the permission of that school's administration.

Disposition:

Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: Detention; Parent conference and Counseling; Referral to School Social Worker; Saturday School; Suspension for one to nine school days; Revocation of Parking Privileges; Revocation of Reassignment/Transfer; Criminal Trespass Warning or Warrant.

REPORTING State Report

BUS-RELATED INFRACTIONS SECTIONS (10A; 10B; 10C; 10D)

10A **Violation of Bus Rules** - Repeated bus violations resulting in cumulative referrals.

Disposition:

Punishment will be at the discretion of the Principal depending on circumstances. Students will receive suspensions that vary in length or expulsion. As the number of incidents increase, the length of suspension will increase accordingly. Circumstances will determine which one or more of the following alternatives will be considered: contact with parent/guardian; required attendance at a safety class; long-term bus suspension; permanent bus suspension.

REPORTING None

10B **School Bus Endangerment** - Interference with or the endangerment of the safe operation of school buses including, but not limited to: students distracting bus drivers; throwing objects at, from or within buses; shooting at buses; reckless endangerment; following/following too closely; passing bus with stop sign out; or any act that would endanger the safety of the bus and/or passengers, including the inappropriate uses of electronic devices during the operation of a school bus. Students are also prohibited from using mirrors, lasers, flash cameras or any other lights or reflective devices in a manner that might interfere with the school bus driver's operation of the school bus.

Disposition:

Punishment will be at the discretion of the Principal depending on circumstances. May include suspension or revocation of parking permit, suspension from school and/or bus for one to nine school days and/or a recommendation for expulsion or long-term assignment to alternative school.

REPORTING None

10C **TAMPERING WITH BUS CONTROLS** - Tampering with bus controls, (i.e., lights, horn, gear shift, crossing control arm, etc.).

Disposition:

Suspension of bus transportation at the discretion of the Principal.

REPORTING None

10D **IMPROPER USE OF BUS DOORS/WINDOWS/HATCHES** - Use of the emergency door, emergency windows or hatches of a bus at any time except in case of an emergency or during a scheduled and supervised drill.

Disposition:

Suspension of bus transportation at the discretion of the Principal.

REPORTING None

TECHNOLOGY-RELATED INFRACTIONS SECTIONS (11A; 11B; 11C; 11D)

The provisions of the current Acceptable Use Policy IFBG are incorporated herein and by reference and also located at Appendix C.

11A UNAUTHORIZED USE OF COMPUTER, TECHNOLOGY TAMPERING, OR ALTERING RECORDS – Unlawful or unauthorized use of CCSD computers, or attempts or threats to tamper with technological hardware, software, cabling, and associated equipment, intentional interruption of technology services, or unauthorized access to or altering of computer records.

Disposition:

- Punishment at the discretion of the Principal depending on circumstances of the violation. Suspension for one to nine school days, expulsion or long-term assignment to alternative school.
- Restitution may be required.

REPORTING State Report

11B TECHNOLOGY TRESPASSING/DAMAGE/VIOLATION OF ACCEPTABLE USE POLICY – Unauthorized destruction or alteration of computer programs and/or data or violating acceptable use policy (Appendix C).

Disposition:

- Punishment at the discretion of the Principal depending on circumstances of the violation. Suspension for one to nine school days, expulsion or long-term assignment to alternative school.
- Restitution may be required.

REPORTING State Report

11C INAPPROPRIATE OR UNAUTHORIZED USE OF ELECTRONIC DEVICE - Failure to comply with CCSD Bring Your Learning Device (BYLD) initiative (as outlined in Appendix L) or the use of an electronic device to create a disruption or disturbance in the school, on a school bus, at a school bus stop, or at any school function or event, OR, using a computer or computer network to disseminate any picture, photograph, drawing, or similar visual representation or verbal description of any information designed to encourage, solicit, or otherwise promote terroristic threats, acts of bullying another student, upskirting (observing, photographing, videotaping, filming, or video recording such individual underneath or thorough such individual's clothing), or transmission/possession of pornographic content.

Disposition:

- Punishment at the discretion of the Principal depending on circumstances of the violation. Suspension for one to nine school days, expulsion or long-term assignment to alternative school.
- Violations of this initiative will result in disciplinary consequences which may include but are not limited to:

1. Suspension of privilege to access the BYLD network on campus.
2. Appropriate disciplinary or legal action in accordance with the Student Code of Conduct and applicable laws including monetary damages.
   Possible criminal action.

REPORTING None

11D USE/POSSESSION OF LASER POINTER - Use or possession of a laser pointer is prohibited during school hours or on school buses.

Disposition:

- Punishment at the discretion of the Principal.
- If the offense occurs on a bus, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

DRESS-CODE INFRACTIONS SECTION (12A)

12A DRESS CODE VIOLATIONS - Failure to comply with the CCSD Dress Code (as outlined in Appendix A).

.1 DRESS CODE VIOLATIONS; NON-OFFENSIVE OR NON-SUGGESTIVE CLOTHING

Disposition:

Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: parent notification; counseling with student and/or parents to include opportunity to correct dress.

REPORTING State Report

.2 DRESS CODE VIOLATIONS; OFFENSIVE OR SUGGESTIVE CLOTHING INCLUDING ANY GRAPHICAL DISPLAY OF GUNS OR GUN PARAPHERNALIA GLORIFYING VIOLENCE

Disposition:

Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: parent notification; counseling with student and/or parents to include opportunity to correct dress.

REPORTING State Report

.3 DRESS CODE VIOLATIONS; THREE OR MORE OFFENSES IN THE SAME SCHOOL YEAR

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: parent notification; counseling with student and/or parents to include opportunity to correct dress.
- Refusal to comply with the dress code, repeated offenses, or violations of a severe nature may result in a higher degree of discipline as outlined in the disciplinary code under such offenses as "violation of anti-gang policy", "disruption", "major disruption", "willful refusal to comply", "refusal to accept/attend discipline action", and/or "repeated violation of school rules."

REPORTING State Report

MISCELLANEOUS INFRACTIONS SECTIONS (13A; 13B; 13C; 13D; 13E; 13F; 13G)

13A UNPREPARED FOR CLASS - Failure to carry paper, pencil, pen, books, required electronic devices and/or other materials to class that have been designated by the teacher as necessary for work and participation in the class.

Disposition:
Punishment will be at the discretion of the Principal or designee.
REPORTING None

13B WILLFUL REFUSAL TO COMPLY - Willful refusal to carry out valid instructions of any faculty member, staff member, or bus driver when at any school or school function, or on a school bus.

Disposition:
- Punishment will be at the discretion of the Principal. Suspension for one to nine school days, depending on the circumstances. Recommendation for long-term assignment to alternative school or expulsion will be at the discretion of the Principal.
- If the offense occurs on a bus, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING State Report

13C FAILURE TO ATTEND/ACCEPT DISCIPLINE ACTION - Failure to attend detention or accept disciplinary action.

Disposition:
- Punishment will be at the discretion of the Principal. Suspension of one to nine school days, depending on the circumstances. Repeated violations could result in recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus, in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING State Report

13D ACADEMIC DISHONESTY; CHEATING/PLAGIARISM - Cheating and/or plagiarism on school assigned work.

.1 ACADEMIC DISHONESTY; UNAUTHORIZED ASSISTANCE TO OR BY ANOTHER PERSON ON CLASSROOM ASSIGNMENTS OR PROJECTS

Disposition:
- The student will receive a reduction in credit, or no credit, for any test, project or other school assignment for which the student was found to have cheated or plagiarized. The amount of credit received by the student in this situation will be determined by the teacher, with approval from the Principal.
- Additionally, at the discretion of the Principal, and upon notification of the parent(s), the following consequences may be added to the disposition regarding any student found to have cheated or plagiarized a test, project or other school assignment: Detention, In-School Suspension, and Saturday School. This disposition may also include requiring the student to properly complete the previous assignment where there was cheating/plagiarism.

REPORTING State Report

.2 ACADEMIC DISHONESTY; PLAGIARISM OR CHEATING ON CLASSROOM ASSIGNMENTS OR PROJECTS

Disposition:
- The student will receive a reduction in credit, or no credit, for any test, project or other school assignment for which the student was found to have cheated or plagiarized. The amount of

credit received by the student in this situation will be determined by the teacher, with approval from the Principal.

- Additionally, at the discretion of the Principal, and upon notification of the parent(s), the following consequences may be added to the disposition regarding any student found to have cheated or plagiarized a test, project or other school assignment: Detention, In-School Suspension, and Saturday School. This disposition may also include requiring the student to properly complete the previous assignment where there was cheating/plagiarism.

REPORTING State Report

.3 ACADEMIC DISHONESTY; PLAGIARISM OR CHEATING ON MAJOR EXAMS OR STATEWIDE/NATIONAL ASSESSMENTS; OR, THREE OR MORE OFFENSES IN THE SAME SCHOOL YEAR

Disposition:

- The student will receive a reduction in credit, or no credit, for any test, project or other school assignment for which the student was found to have cheated or plagiarized. The amount of credit received by the student in this situation will be determined by the teacher, with approval from the Principal.
- Additionally, at the discretion of the Principal, and upon notification of the parent(s), the following consequences may be added to the disposition regarding any student found to have cheated or plagiarized a test, project or other school assignment: Detention, In-School Suspension, and Saturday School. This disposition may also include requiring the student to properly complete the previous assignment where there was cheating/plagiarism.

REPORTING State Report

13E GAMBLING –The act of betting or wagering a thing of value upon the outcome of some random event. The act of betting or wagering upon a card game, dice, video game or the other games of chance or skill.

Disposition:

- Punishment at the discretion of the Principal depending on circumstances.
- If the offense occurs on a bus in addition to the school disposition, the student may be suspended from bus transportation.

REPORTING None

13F ILLEGAL PARKING/TRAFFIC VIOLATIONS - Illegal parking and traffic violations on school property. Illegal parking is defined as the parking of any vehicle in an area not designated by school officials for parking or parking a vehicle without a valid permit.

Disposition:

- Penalty will be at the discretion of the Principal and may include revocation of parking privileges/suspension from school. Vehicles will be towed.

REPORTING CCSD Police

13G REPEATED VIOLATIONS OF SCHOOL RULES - Multiple and/or repeated violations of school rules.

Disposition:

Punishment will be at the discretion of the Principal depending on circumstances. Consequences can include suspension for one to nine school days, expulsion or long-term assignment to alternative school.

REPORTING State Report

UNSAFE SCHOOL CHOICE OPTION SECTION (14)

14 Aggravated battery to employee; Aggravated battery to student; Aggravated child molestation; Aggravated sexual battery; Aggravated sodomy; Armed robbery; First degree arson; Kidnapping; Murder; Rape; or, Voluntary manslaughter are unlawful and prohibited.

Disposition:

- Immediate suspension for one to nine school days;
- Tribunal will be scheduled, with recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended or expelled from bus transportation.

In conjunction with the Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

REPORTING CCSD Police, District Attorney, State Report, Federal Report

OTHER STATE-REPORTABLE OFFENSES SECTION (15)

15 The Georgia Department of Education requires that the following criminal offenses be reported annually to the State by local School Districts upon determination the offense occurred during the violation of a school rule: (a) burglary, (b) robbery, (c) arson, (d) motor vehicle theft and (e) other firearms.

REPORTING CCSD Police, District Attorney, State Report

Appendix A: CCSD Student Dress Code

The purpose of a dress code is to promote an orderly learning environment in our schools while preparing all students for later success in the world of work. The CCSD Student Dress Code was developed through the direction of the Superintendent and with the cooperation of parents, students, teachers, and administrators.

Students of the Cherokee County School District are expected to dress in a manner that is conducive to a good learning environment. Accordingly, the administration reserves the right to determine if accessories/clothing are too casual, too revealing or too distracting for school dress. Additionally, the administration reserves the right to prohibit accessories/clothing if those items create a potential safety or injury risk to the individual student or others; or, if the administration determines that they create a reasonable disruption to the classroom or school environment.

Note: While the Student CCSD Dress Code guidelines may be modified for students at the elementary school level, any changes at the middle and high school levels, as described above, cannot compromise or negate existing provisions.

APPROVED FOR SCHOOL WEAR

PANTS AND SHORTS

- Length must be appropriate (mid-thigh 5" from the top of kneecap as measured by a ruler or the width of a 3x5 index card);
- Size appropriate-waist, seat and inseam; must be hemmed or cuffed;
- Cannot be altered from their original form.
- Pants made of stretch material that conforms to the legs and hips must be accompanied by a blouse/shirt that extends below the waist and buttocks.

SKIRTS AND DRESSES

- Skirts must be size appropriate and be worn at waistline;
- Shoulders must be covered and arm holes must be tight fitting;
- Length must be appropriate (3" from the top of kneecap as measured by a ruler or the length of a 3x5 index card);
- Slits in skirts must be appropriate (no slit above the three-inch rule);
- Cannot be altered from their original form.

SHIRTS AND BLOUSES

- Must be size appropriate;
- Long or short sleeved, dress shirt, polo type, sleeveless with appropriate, tight-fitting armholes (no tank tops, no halter tops, no spaghetti straps);
- T-shirts or sweatshirts must have no writing, pictures, or graphics that unreasonably attract the attention of other students or cause disruption or interference with the operation of the school (e.g., vulgarity, sexual innuendo);
- Shirttails must be below the belt line even with arms raised above the head or when the student is seated;
- Cannot be altered from their original form.

SHOES

- All students must wear appropriate shoes (examples: dress, tennis, sandals, clogs).

UNDERGARMENTS

- Appropriate undergarments must be worn at all times.

ACCESSORIES

- Belts are optional and are to be proper length tucked into belt loops.

NOT APPROVED FOR SCHOOL WEAR

- Pants that touch the ground or floor;
- Holes above the knee that are inappropriately revealing;
- Pants, dresses, skirts, shorts and shirts that have frayed ends;
- See-through clothing;
- Sleeveless shirts, blouses, without appropriate (tight-fitting) armholes;
- Deep-scooped necklines;
- Shirts/blouses that are tight-fitting and/or inappropriately revealing;
- Clothing that shows the bare midriff, bare back or the bare shoulders;
- Pajamas, bedroom shoes, or other sleep wear, unless approved for special occasions;
- Articles of clothing which advertise or display the symbols of drugs, tobacco products or alcoholic beverages;
- Clothing which displays or implies profane or obscene language or symbols;
- Emblems, insignias, badges, tattoos or other symbols where the effect thereof is to unreasonably attract the attention of other students or cause disruption or interference with the operation of the school;
- Hats, sunglasses and caps are not to be worn in the school building unless approved for special occasions (All hats and caps shall be properly stored during the school day).
- Chains hanging from wallets or clothing;
- Exposure of undergarments of any type;
- Display or wearing of any gang articles, paraphernalia or clothing that can be construed as being gang related;
- Display or wearing clothing depicting weapons or weapon paraphernalia glorifying violence;
- Jewelry that is offensive, distracts or is studded or pointed is unacceptable. Heavy chains are not allowed.

Notes:

- Uniforms for school related activities are acceptable as approved by the school administration. Female cheerleaders must wear warm-ups under cheerleading uniforms except during games and pep rallies.
- The school administration reserves the right to alter the dress code for special occasions or extracurricular activities.
- Parents who require an exemption from the dress code for religious, cultural, or short-term medical reasons may make application to the Principal.

Appendix B: Resources for Cherokee County Families

AID Atlanta: AID Atlanta is a non-profit, community-based AIDS services organization, serving individuals infected and affected by the AIDS epidemic. Founded in 1982, AID Atlanta is the Southeast's largest AIDS services organization, sponsoring education programs to stop the spread of HIV/AIDS and providing comprehensive support and services for people living with HIVAIDS. Since our founding twenty years ago, AID Atlanta has grown to become the leader in the fight against the AIDS epidemic in Atlanta. www.aidatlanta.org 404.870.7700

Alcoholics Anonymous: a fellowship of men and women who share their experience, strength and hope with each other that they may solve their common problem and help others to recover from alcoholism. www.atlantaaa.org 404.525.3178

Alateen/Alanon: For those concerned about someone else's drinking. www.ga-al-anon.org 404.687.0466

American Red Cross: The Red Cross is committed to saving lives and easing suffering. This diverse organization serves humanity and helps you by providing relief to victims of disaster, both locally and globally. The Red Cross is responsible for half of the nation's blood supply and blood products. The Red Cross gives health and safety training to the public and provides emergency social services to U.S. military members and their families. In the wake of an earthquake, tornado, flood, fire, hurricane or other disaster, it provides relief services to communities across the country. The Red Cross is America's most trusted charity, and it needs the support of compassionate Americans to succeed. www.redcross.org 1.800.435.7669

Boys and Girls Club: 770.720.7712

Cherokee Family Violence Center: P.O. Box 489, Canton, GA 30114 770.479.1703

Cherokee County Health Department: 1219 Univeter Road, Canton, GA 30115 770.345.7371; Woodstock Office: 7545 North Main Street, Suite 100 Woodstock, GA 30188 770.928.0133

Children's Healthcare of Atlanta: Children's Healthcare of Atlanta specializes in pediatric health care, research, and education. Formed in 1998 when Egleston Health Care System merged with Scottish Rite Children's Medical Center, the company has over 430 beds in its two children's hospitals, 16 other health care facilities, and contracts with 1287 physicians. It has been recognized for its pediatric services in cardiology, cancer treatment, and transplants. CHOA www.choa.org 404.325.6000

The Council on Alcohol and Drugs: The Council on Alcohol and Drugs is a substance abuse prevention and education agency that develops programs and materials based on the most current research on drug use and its impact on community. The Council's mission is to combat substance abuse, and related problems, through prevention education, social policy and information dissemination. Since our establishment in 1969, we have served the community through high-quality services and effective prevention programs. We have an exciting range of educational programs and services designed to engage children & teens, address the needs of parents, and to provide employers, educators, health professionals, policy-makers and the media with authoritative information on tobacco, alcohol and drugs such as marijuana, cocaine, and heroin. www.livedrugfree.org 404.223.2480

Georgia Emergency Management Agency: A part of the Office of the Governor, The Georgia Emergency Management Agency (GEMA) operates on 24-hour call to assist local authorities in responding to emergencies. www.gema.ga.gov 404.635.7000

Georgia PTA: The PTA Mission is to support and speak on behalf of children and youth in the schools and before governmental agencies and other organizations that make decisions affecting children; to assist parents in developing the skills they need to raise and protect their children; and to encourage parent and public involvement in the schools of this nation. www.georgiapta.org 404.659.0214

Highland Rivers/Cherokee Mental Health: 191 Lamar Haley Parkway, Canton, GA 30114-8019 770.704.1600

Learning Disabilities Association of Georgia: The goals of LDAG is to develop programs to advance parenting skills and understanding; increase skills of parents and adults with LD/ADHD in improving their advocacy skills, effectiveness, and self-knowledge; gain community awareness and acceptance by improving educational, vocational and employment services and opportunities; and provide opportunities for related professionals to enhance their knowledge and skills in the evolving field of learning disabilities and attention deficit disorders. http://georgia.ldaamerica.net ldaofgeorgia@gmail.com

Link Counseling Center: The Link offers short-term to long-term therapy. In addition, a number of support groups and educational programs are offered. The Link offers services on a sliding fee scale when needed. Programs offered: Children in Crisis and Grief Suicide Prevention and Aftercare Community Education, Training and Supervision. www.thelink.org 404.256.9797

Mental Health America of Georgia: The Mental Health America of Georgia works to enhance the mental health of all Georgians. They want to give all Georgians access to culturally competent and appropriate mental health services and information including prevention, early intervention, treatment and recovery. www.mhageorgia.org 404.527.7175

Northside Hospital Cherokee: NH-C is committed to advancing health care in Cherokee County. With medical providers trained in pediatric and adult care, we have created a multidisciplinary approach with over 800 physicians on our campus. Whether you are seeking primary care, cardiovascular, orthopedic physicians or radiology services, we've got you covered. Northside Hospital Cherokee www.northside.com 770-224-1000

Parent Alert: Home drug test service. Quick, thorough and accurate. www.parentsalert.com 404.691.8055

Peachford Hospital: Peachford Behavioral Health System of Atlanta has served metropolitan Atlanta and the near North Georgia area in providing specialized treatment programs for children, adolescents, adults and seniors suffering from emotional, behavioral and psychiatric disorders as well as addictions. www.peachford.com 770.454.2302

Prevent Child Abuse Georgia: Prevent Child Abuse Georgia's toll-free statewide Helpline provides information, referrals, and support for parents, survivors of abuse (including bullying), professionals, community members, children, adolescents, families, educators, and more. www.preventchildabusega.org 1.800.CHILDREN

Ridgeview Institute: Located in Smyrna, Georgia, Ridgeview's mission is to provide a comprehensive continuum of mental health and addiction treatment services based upon a commitment to excellence and quality care to patients and families within the communities we serve. www.ridgeviewinstitute.com 770.434.4567

Note: While this listing of local agencies is intended for use as a potential resource by Cherokee County individuals and families, inclusion on the list should not be considered as a preference expressed by the School District or as a referral for services by the School District.

Appendix C: CCSD Acceptable Use Policy

BOARD POLICY Descriptor Code: IFBG

Internet Acceptable Use

The Cherokee County Board of Education recognizes that electronic media, such as the Internet, offers vast, diverse, and unique resources to both students and teachers that should promote educational excellence in our schools. The intent of this policy is to help ensure that all uses of the School District's Internet connection are for support of education and research and are consistent with the goals and educational philosophy of the School District.

I. INTERNET PROTECTION

The School District will utilize a required technology protection measure as defined in the Children's Internet Protection Act (CIPA). To the extent practicable, this technology protection measure will restrict access to visual depictions that are obscene, pornographic or harmful to minors, as defined in CIPA. Subject to administrative approval, technology protection measures may be disabled or minimized only for bona fide research or other lawful purposes.

All of the School District's Internet users are subject to the following rules and regulations:

II. STANDARDS FOR USAGE

1) Acceptable Use -- The purpose of the school Network/Internet is to support research and education in and among academic institutions in the United States and the world by providing access to unique resources and the opportunity for collaborative work. The use of the network must be consistent with the educational objectives of the School District. Transmission of any material in violation of any U.S., or state regulation or School District policy is prohibited. This includes, but is not limited to the following: copyrighted material, threatening or obscene material or material protected by trade secret. Use for commercial activities or product advertisement is not acceptable unless approved by the School District. Use for political lobbying is prohibited, however, users may communicate with elected officials to express an opinion on political issues. All users will follow Internet Safety Guidelines developed by the School District.
2) Privileges -- Each user who receives access to the Internet must first participate in an Internet safety/acceptable use policy training session. The use of the Internet is a privilege, not a right, and inappropriate use will result in a restriction of those privileges and may result in additional administrative disciplinary action. Also, the School District network administrator may close an account at any time as deemed necessary for the safety of the users and for the security and integrity of the School District's Network/Internet services.
3) Security -- Security on any computer system is a high priority, especially when the system involves many users. Passwords provide a level of security and must not be shared. Unauthorized attempts to logon to a Network/Internet as a network administrator or other system user may result in cancellation/denial of user privileges. Any user(s) identified as a security risk or having a history of problems with other computer systems may be denied access to the Network/Internet services throughout the School District. If a security problem on the Network/Internet is suspected, users are required to notify the School District's Division of Technology and Information Services as soon as possible.
4) Network/Internet Use Behavior Standards -- All internet users are expected to abide by the following guidelines. These standards of behavior include, but are not limited to the following:
    a. Illegal activities are strictly prohibited.
        i. Violation of O.C.G.A. § 16-9-93 as it pertains to computer theft, computer trespass, and computer invasion of privacy, computer forgery, and computer password disclosure
        ii. Violation of O.C.G.A. § 16-11-37.1 as it pertains to dissemination of information through a computer or computer network of information, any picture, photograph, drawing, or verbal description designed to encourage, solicit or promote terroristic acts and/or threats

    b. Submitting, publishing or displaying profanity, vulgarities, defamatory language, intentionally inaccurate information, or inappropriate language is prohibited.

c. Use of an identity other than the user's own is prohibited.

d. Publishing personal information about students such as full name, address, phone number or social security number is prohibited.

e. Electronic mail (e-mail) instant messages and other forms of messaging using District resources are not private. Inappropriate or illegal messages will be reported to the proper authorities.

f. A user will not intentionally spread computer viruses, vandalize the data, infiltrate systems, damage hardware or software, or in any way disrupt the use of the network.

g. Engaging in non-educational games and monopolizing resource time and materials is prohibited.

h. All communications and information accessible via the network should be assumed to be subject to copyright law. The user is responsible for checking for copyrighted or licensing agreements. Data received through the Internet is subject to the same rules of documentation as traditional information. Credit is to be given for all material used in research.

i. Copying or downloading software illegally from network sources, disks, or other electronic material to another computer is prohibited. Software installation must be approved by the School District's Division of Technology and Information Services.

j. Use of the Internet to access inappropriate matter is prohibited. This includes, but is not limited to the materials that are: obscene, sexually explicit, threatening, abusive, harassing, illegally damaging to another person's reputation and/or demeaning to genders, gender identity, sexual orientation, race, ethnicity, religion and national origins, contrary to the School District's policy on harassment.

k. An authorized user will be ultimately responsible for all activity under their account and password. Accounts will be used only by the authorized user for the purposes specified.

l. Employee generated files are the property of the School District and may be accessed by appropriate authorized system personnel.

m. Local, state or federal officials may obtain access to electronic communications in conjunction with investigations or other purposes. In addition, messages sent over the electronic network may be subject to disclosure under the Open Records Act.

n. It will be the responsibility of all members of the School District staff to supervise and monitor usage of the computer, network device and access to the Internet in accordance with this policy, the Children's Internet Protection Act and the Protecting Children in the 21st Century Act.

5) Disclaimer -- The School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The School District will not be responsible for any damages a user suffers. This includes loss of data resulting from delays, service interruptions and exposure to offensive or threatening material. Use of any information obtained via the Network/Internet is at each user's own risk. The School District specifically denies any responsibility for the accuracy or quality of any information obtained through its services.

ADOPTED: August 21, 2008
REVISED: September 1, 2016

Cherokee County Board of Education

Appendix D: GA Code Relative to Compulsory Attendance (§20-2-690.1.)

(a) Every parent, guardian, or other person residing within this state having control or charge of any child or children between their sixth and sixteenth birthdays shall enroll and send such child or children to a public school, a private school, or a home study program that meets the requirements for a public school, a private school, or a home study program; and such child shall be responsible for enrolling in and attending a public school, a private school, or a home study program that meets the requirements for a public school, a private school, or a home study program under such penalty for noncompliance with this subsection as is provided in Chapter 11 of Title 15, unless the child's failure to enroll and attend is caused by the child's parent, guardian, or other person, in which case the parent, guardian, or other person alone shall be responsible; provided, however, that tests and physical exams for military service and the National Guard and such other approved absences shall be excused absences. The requirements of this subsection shall apply to a child between his or her seventh and sixteenth birthdays who has been assigned by a local board of education or its delegate to attend an alternative public school program established by that local board of education, including an alternative public school program provided for in Code Section 20-2-154.1, regardless of whether such child has been suspended or expelled from another public school program by that local board of education or its delegate, and to the parent, guardian, or other person residing in this state who has control or charge of such child. Nothing in this Code section shall be construed to require a local board of education or its delegate to assign a child to attend an alternative public school program rather than suspending or expelling the child.

(b) Any parent, guardian, or other person residing in this state who has control or charge of a child or children and who shall violate this Code section shall be guilty of a misdemeanor and, upon conviction thereof, shall be subject to a fine not less than $25 and not greater than $100, imprisonment not to exceed 30 days, community service, or any combination of such penalties, at the discretion of the court having jurisdiction. Each day's absence from school in violation of this part after the child's school system notifies the parent, guardian, or other person who has control or charge of a child of five unexcused days of absence for a child shall constitute a separate offense. After two reasonable attempts to notify the parent, guardian, or other person who has control or charge of a child of five unexcused days of absence without response, the school system shall send a notice to such parent, guardian, or other person by certified mail, return receipt requested. Public schools shall provide to the parent, guardian, or other person having control or charge of each child enrolled in public school a written summary of possible consequences and penalties for failing to comply with compulsory attendance under this Code section for children and their parents, guardians, or other persons having control or charge of children. The parent, guardian, or other person who has control or charge of a child or children shall sign a statement indicating receipt of such written statement of possible consequences and penalties; children who are age ten years or older by September 1 shall sign a statement indicating receipt of such written statement of possible consequences and penalties. After two reasonable attempts by the school to secure such signature or signatures, the school shall be considered to be in compliance with this subsection if it sends a copy of the statement, via certified mail, return receipt requested, to such parent, guardian, other person who has control or charge of a child, or children. Public schools shall retain signed copies of statements through the end of the school year.

(c) *Local school superintendents in the case of private schools or home study programs and visiting teachers and attendance officers in the case of public schools shall have authority and it shall be their duty to file proceedings in court to enforce this subpart.

* *To fully comply with the provisions of the State's compulsory attendance law, the School District must receive proactive cooperation from the person, or persons, administering private school or home study programs*.

Appendix E: Guidelines for the Teacher Removal of a Student from Class

I. Introduction

The Cherokee County School District fully supports the provisions of GA Code § 20-2-738, which provides that a teacher shall have the authority to remove from class a student who repeatedly or substantially disrupts the learning process. Consideration must be given to disciplinary options available through the school, the district, other public entities, or community organizations. Care must be given to ensure that the status of IEP students is maintained. This option of a teacher removing a student from class should be used within the context of the Board's Disciplinary Code that is followed by all students and staff.

II. Guidelines for Classroom Teachers

A. Teachers may remove a student from class for either: (1) Substantial disruption of class or acts that pose immediate threats to safety; and (2) repeated disruptive classroom behavior. Prior written reports must be on file identifying the student as a "chronic disciplinary problem".
B. Teacher must discuss the matter with the Principal (designee) and file a report describing the student behavior in not more than one page. This report must be filed by the end of the school day on which the removal occurs or at the beginning of the next school day.
C. After discussions, if the Principal (designee) seeks to return the student to the teacher's class and the teacher withholds consent, then a Placement Review Committee decides the matter.
D. Any teacher may be required to complete professional development to improve classroom management skills if the teacher has more than two students returned by a Placement Review Committee because the class is deemed to be the best available alternative for the student. The Principal shall derive the plan in consultation with the teacher to include identification and remediation of academic and behavioral student needs or other instructional skills.

III. Guidelines for Principals

A. The Principal (designee) will discuss the matter with the teacher and student by the end of the day or the beginning of the next school day.
B. Students will retain all due process rights and safeguards. The student will be given the reason(s) for the removal along with an opportunity to present an explanation of the situation.
C. After receiving written notice from the teacher that a student is to be removed, the Principal (or designee) will within one day send the parents/guardian notification that the student was removed from class, a copy of the report filed by the teacher and information on how the Principal (designee) may be contacted.
D. After the above discussion, the student may be returned to class if the teacher gives consent. This return does not limit the Principal (designee) from administering appropriate disciplinary action as warranted.
E. If the teacher withholds consent, the Principal (designee) will decide on an appropriate temporary placement by the end of the first day following the removal from class. This temporary placement should provide the least disruption possible taking into account the severity of the infraction, past behavior of the student, need for special services, and the availability of alternative settings. This action should be communicated to parents/guardians and the teacher.
F. The Principal (designee) convenes a meeting of the Placement Review Committee.
G. The Principal (designee) informs the parents/guardians and teacher of the Placement Review Committee decision.

IV. Guidelines for Placement Review Committees

A. Each school will have one or more Placement Review Committees. The purpose of the committee is to determine the placement of a student when a teacher withholds consent to the return of a student to the teacher's class.
B. A committee will be composed of three members. The faculty will choose two teachers to serve and one teacher as an alternate. The Principal shall choose one member of the professional staff to serve. The teacher that withholds consent to readmit may not serve on the committee.

C. The Placement Review Committee shall have authority to do the following: (a) return the student to the teacher's class upon determining that such placement is the best or only available alternative; and (b) refer the student to the Principal (designee) for other appropriate action.
D. The Placement Review Committee will meet by the end of the second day after the removal of the student from class and will issue a decision in writing by the end of the third day following the removal by the teacher.
E. If the decision is not to return the student to the class from which they were removed, the Principal (designee) will use prescribed procedures outlined in the Cherokee County Disciplinary Handbook such as:
   - placement in another classroom
   - assignment to in-school suspension
   - assignment to alternative school
   - external suspension not to exceed ten total days for the incident
   - referral to an alternative program through a disciplinary panel
   - combination of the aforementioned dispositions.

F. The Principal (designee) may return the student to the class from which they were removed upon successful completion of the assigned intervention(s) or consequence(s). This action should be communicated to the teacher and parents/guardians.

V. Staff Development

Members of the Placement Review Committees will be provided training regarding the procedure for a teacher removing a student from the classroom and Cherokee County Board Policy and Disciplinary Code.

Appendix F: School Board Policy Regarding Harassment

Board Policy Descriptor Code: JCAC
Harassment

The Cherokee County Board of Education prohibits discrimination and harassment based upon "Constitutionally-Protected Differences" and other legally protected statuses (e.g. race, age, gender, gender identity, color, religion, national origin, disability or any other constitutionally protected class or status). As such, it is the policy of the School District to address such complaints at the lowest level of administration in order to quickly and efficiently resolve all such matters.

All employees are responsible for prevention of harassment and discrimination against students/employees, including the responsibility to report any conduct which they believe to be in violation of this policy. No person will be subject to retaliation or reprisal for making a good faith complaint under this policy or for participating in an investigation.

The Superintendent will develop administrative guidelines regarding the role and responsibility of the applicable Title Coordinator(s) ("Coordinator") and the role of the Deputy Superintendent ("DS") in action steps, and the collection and analysis of reporting data in this regard.

I. DEFINITION

Harassment and discrimination may include any conduct which has the effect of unreasonably interfering with a student's participation in an educational program or activity, including conduct by school employees, students or others. Examples may include offensive jokes, slurs or comments; offensive touching or requests for dates or favors; different treatment of students based upon Constitutionally-Protected Differences and/or other legal protected statuses; display or communication of offensive photographs, writing or materials; or conditioning educational benefits on a student's participation in, or reaction to, such conduct. Discipline may be imposed for such conduct without regard to whether it rises to the level of a violation of law.

II. COMPLAINT PROCEDURES

Complaints made to the School District regarding alleged discrimination, harassment or retaliation for complaints about, or opposition to discrimination or harassment will be processed in accordance with the following procedure:

1. Any student or other person with a complaint alleging a violation as described above will promptly notify the Coordinator, as annually appointed by the Superintendent, and/or Principal of the school or work site location supervisor attended by the person believed to have suffered discrimination/harassment. If a report is made to a Principal or work location supervisor, the Principal or work location supervisor will forward the complaint to the Coordinator. The complainant need not be the victim of the discrimination/harassment, but may be any person aware of the conduct.

2. Upon receipt of a discrimination/harassment complaint, the Coordinator will (a) facilitate a prompt investigation of the complaint, (b) take any interim action necessary to protect students, staff or operations of the school or work location pending the result of the investigation, and (c) make any necessary reporting of the allegations. Said investigation will consist at a minimum of interviewing the complainant, accused person(s), and persons with direct knowledge of the alleged events. Said investigation will be concluded as soon as practicable, and generally within fifteen (15) business days (defined as days when the School District Central Office is open for business) of receipt of the complaint. Upon completion of the investigation the Coordinator will initiate such remedial actions as are necessary to prevent any further harassment. Such steps may include: counseling, suspension, expulsion, or any other remedial action deemed appropriate to address and eliminate further discrimination/harassment. Upon completion of the investigation the Coordinator will notify appropriate parties (which may include the alleged victim(s), accused, and/or their parents or legal guardians) in writing of the substance of the investigation and remedial measures to be

taken pending any appeal. The Coordinator will retain, review and analyze the investigative file of each complaint and will report the results of the review and analysis annually to the Superintendent.

3. The complainant may seek a review of the initial decision by written request received by the Coordinator within five (5) business days of the date of the decision.

4. Upon timely written request, the Coordinator will forward a copy of the investigative file to the DS. The DS or designee will have up to fifteen (15) business days to review the appeal, investigative file and the previous decision and determine, if additional investigation is warranted, any change in the remedial action recommended. The DS or designee will promptly notify appropriate parties of the appeal decision.

5. The decision of the DS or his/her designee will be the final decision under this policy. Additional due process will be provided for any disciplinary measures as required by law.

   The complainant retains at all times the right to contact the Office of Civil Rights or the Equal Employment Opportunity Commission with regard to any allegations that the School District has violated any law.

   This policy will be distributed to all students annually. Additionally, the Coordinator and other employees designated by the Superintendent will receive appropriate training in investigating, remediating and analyzing complaints of discrimination/harassment on an annual basis.

ADOPTED: August 2, 2001
REVISED: July 19, 2018

Cherokee County Board of Education

Appendix G: Harassment/Discrimination Complaint Form

HARASSMENT/DISCRIMINATION COMPLAINT FORM

Name of person subjected to harassment/discrimination: _____

Complaining party (if different than above): _____

Person(s) accused or involved _____

Type of harassment/discrimination: (check all that may apply):

___ Gender/Sex ____ Age ___ Race ____ National Origin ____ Color ____ Disability ___ Religion ___ Other

Describe events leading you to complain:

_____

_____

_____

Dates of these events (if known):

_____

List any other person who witnessed these events, suffered similar acts, or knows something about your complaint:

_____

_____

Briefly, how has this affected you?

_____

_____

Any other facts you believe are important: _____

_____

_____

Signature _____ Date _____

Student/employee contact information
(telephone/email) _____

_____

Received by _____ Date _____

Appendix H: The Teenage and Adult Driving Responsibility Act (TAADRA)

During the 2015 session of the Georgia General Assembly, GA Code § 40-5-22 (TAADRA) was modified in such a manner as to eliminate student accountability as it relates to school attendance and discipline infractions. Under the modified GA Code, schools will simply have to certify that a student is enrolled in and not under expulsion from a public or private school to be eligible for a driver's license or learner's permit. Please review the following Frequently Asked Questions (FAQs) related to students obtaining and maintaining a Georgia Learner's Permit and a Georgia Drivers' License.

Frequently Asked Questions (from Students)

Q	What do I need from the school before applying for a license/learner's permit?
A	The student must get a signed, notarized Certificate of School Enrollment from the school.
Q	How long is the Certificate of School Enrollment valid?
A	The Certificate of School Enrollment is valid for 30 days.
Q	How do I get a Certificate of School Enrollment during the summer?
A	The front offices in each of the high schools are open during the summer months, but if the student needs one within 30 days of the school year end, he/she should get one before the end of the year.
Q	Can my parent/guardian sign for me to drop out of school and my license NOT be suspended?
A	NO. While that was true at one time, a parent can no longer sign for a student to drop out of school without the student's license being suspended.
Q	Can I drop out to get my GED without my license being suspended?
A	YES. Students must enroll in a certified GED program to avoid a suspension of the license.
Q	How can I get more information on TAADRA?
A	The "TAADRA Implementation Guidelines" are accessible through the District's website at www.cherokeek12.net. After accessing the site, select "Departments." Select "School Operations" from the pop-up menu, and this will take you to the site in which the guidelines are posted.

Appendix I: CCSD Anti-Bullying Provisions for Local Schools

The following provisions serve as administrative guidelines for schools in addressing anti-bullying provisions. In conjunction with statutory requirements contained within GA Code § 20-2-751.4, these guidelines provide school stakeholders with existing provisions regarding the School District's continued efforts to eliminate all forms of bullying within the scope of its authority and jurisdiction.

Anti-Bullying Statement (should be posted at local school sites)

"The Cherokee County School District expressly prohibits the bullying of any person, by any means, at school, on school property, or at school-related functions.

Defining Bullying and Cyberbullying as an Infraction.

The current School Board's Code of Conduct defines bullying as the following:

- Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so;
- Any intentional display of force such as that which would give the victim reason to fear or expect immediate bodily harm; or,
- Any intentional written, verbal or physical act, which a reasonable person would perceive as being intended to threaten, harass or intimidate. Such acts could include causing the following:
    - physical or visible bodily harm;
    - substantial damage to property;
    - disruption of school;
    - substantially interferes with the student's education;
    - is so severe/persistent/pervasive that it creates an intimidating or threatening educational environment; or
    - has the effect of substantially disrupting the orderly operation of the school

Notes Relative to Identifying Bullying Behavior

- These actions are prohibited, by any means, at school, on school property, at school bus stops or at school-related functions. This statement is inclusive of the use of technology or other equipment owned by the School District and/or located at a school for the purposes of bullying another student.
- These actions may not be confined to events that occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system.
- Assistance in differentiating bullying from isolated incidents of aggressive, intimidating or threatening behavior is provided by Dr. Dan Olweus (noted researcher in school bullying), who defines bullying as "repeated negative, ill-intentioned behavior by one or more students directed against a student who has difficulty defending him or herself. Most bullying occurs without any apparent provocation on the part of the student who is exposed."

The current School Board's Code of Conduct defines cyberbullying as the following:

- Cyberbullying is defined as bullying via the use of the Internet, interactive and digital technologies (such as computers, PDAs, etc.) and/or mobile telephones that includes the following:
    - Is directed specifically at students or school personnel
    - Is maliciously intended for the purpose of threatening the safety of those specified or substantially disrupting the orderly operation of the school, and
    - Creates a reasonable fear of harm to the students' or school personnel's person or property or has a high likelihood of succeeding in that purpose.

Notes Relative to Identifying Bullying Behavior

- These actions are prohibited at school, on school property, at school bus stops and at school-related functions. This statement is inclusive of the use of technology or other equipment owned by the School District and/or located at a school for the purposes of bullying another student.
- These actions may occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of the School District.

- However, these actions may not be confined to events that occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system.
- Electronic communication includes, but is not limited to, any transfer of signs, signals, writings, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system.

Consequences for Bullying and Cyberbullying

Consequences for grades K-5:

- Punishment at the discretion of the Principal (The student's age/level of maturity or development should be considered in relation to the offense).

Consequences for grades 6-12:

- First Offense: Three school days of suspension or other appropriate punishment at the discretion of the Principal.
- Second Offense: Five school days of suspension or other appropriate punishment at the discretion of the Principal.
- Third Offense: Nine days of assignment to alternative school. A recommendation for long-term assignment to alternative school or expulsion at the discretion of the Principal.
- Additional Offenses: Additional alternative school assignment and/or a recommendation for long-term assignment to alternative school or expulsion at the discretion of the Principal.

If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation. The Principal or designee shall also convene a parent/guardian conference in which a behavior contract is entered into by and between the School District, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.

Reporting Bullying

- Any school employee, upon becoming aware that an incident of bullying has occurred by personally witnessing the event, or through reporting by students and/or parents, will take appropriate steps to ensure that the school's administration is aware of that incident.
- There is no expectation relative to investigations made through an anonymous reporting when the accusations of bullying cannot be substantiated with other sources or witnesses.
- Any student who knowingly files a false report of bullying is guilty of such and will be punished under existing disciplinary provisions.
- Retaliation for the reporting of bullying incidents is expressly prohibited.

Investigating and Documenting Bullying

- Upon receiving a report of a bullying incident, an appropriate, timely investigation will be conducted by the school's administration.
- An administrative investigation will include timely, parental notification of both the victim's parents and the alleged aggressor's parents; appropriate, policy-driven consequences applied to the incident if a bullying incident is determined to have occurred; a safety plan for the victimized student if a bullying incident is determined to have occurred; and, identification of the potential building (or campus) "hot spot," so as to reduce any further potential for repeated incidents of bullying.
- Relative to reporting bullying incidents, schools will maintain compliance with existing State School Board Rule.

Developing/Implementing Bullying Prevention Programs at Local Schools

Each school within the School District will develop, or implement an existing, school-wide bullying prevention program based on research-based best practices.

Note: "Best Practices" include the involvement of school stakeholders in the development /implementation of the bullying prevention program, as well as timely, effective school-to-home communications regarding the ongoing success of any such program.

Appendix J: Student Activity Code of Conduct

I. Introduction

The Cherokee County School District has determined that participation in interscholastic/extracurricular activities is a privilege for students enrolled in the School District. A student participating in such activities is considered to be a school leader~~;~~ and, with leadership comes additional responsibility~~.~~ Consequently, students must adhere to the standards and expectations contained in the School District's Activity Code of Conduct. As such, if a student violates these standards, schools may withdraw the privilege of participating in these activities, regardless of whether the violation occurred at a school-related or non-school-related activity. Schools may also withdraw the privilege of participating in these activities if the student violations occur outside of the scope of the activity's "season"; or, beyond the scope of the school day or year.

II. Student Infractions and Standards of Behavior

Student Infractions: Any student who commits the following infractions may be suspended or permanently dismissed from the team:

1.) Hazing other students—school clubs and student organizations will not use hazing or degradation of individual dignity;
2.) Missing practice, rehearsal or activities (unless excused by the coach or sponsor);
3.) Skipping class and/or truancy;
4.) Acting in an unsportsmanlike manner when representing the school;
5.) Violating team curfews (as established by the coach or sponsor);
6.) Academic dishonesty;
7.) Any behavior which results in discipline by the school administration; and
8.) Any behavior which, in the opinion of the administration, reflects in a negative manner on the team, activity, athletic program, or school.

Standards and Expectations for Behavior: Students participating in interscholastic/extracurricular activities must comply with the following standards and expectations for behavior:

1.) Establishing and promoting a positive self-image for the program, school, and School District;
2.) Exhibiting good sportsmanship;
3.) Supporting team/activity rules developed by the activity's coaches or sponsors;
4.) Adhering to the School District's Student Discipline Code;
5.) Observing all standards and guidelines established by the Georgia High School Association (GHSA) Constitution and by-laws; and
6.) Obeying local, State, and Federal laws governing behavior and conduct. *

Note: Provisions for dealing with starred (*) items above are contained in Section V of this document.

III. Dispositions for Student Infractions and Standards of Behavior

Dispositions for student infractions and violations of standards and expectations of behavior include, but are not limited to, the following:

- Additional practice or conditioning time;
- Conferencing between sponsor/parent or sponsor/student athlete;
- Loss of position or awards privileges;
- Suspension and/or removal from team.

IV. Suspensions for Student Infractions and Standards of Behavior

Applying Suspensions: Relative to suspensions, progressive discipline processes will be utilized to create the expectation that the degree of discipline will be in proportion to the severity of the behavior, as well as consideration given to each student's previous discipline history and other relative factors.

1st Offense:	Amount of suspension will be at the discretion of the Principal
2nd Offense:	Suspension will be a minimum of twice the suspension for the first offense
3rd Offense:	Permanent suspension

Reporting Suspensions: Parent/guardian will be notified of the student's suspension. A suspension report will be filed with the Office of Student Activities and Athletics.

Transferring of Suspended Student Athletes: Students suspended from activities will not regain eligibility by transferring to another school within the School District.

V. Dispositions and Guidelines for Chemical Use and/or Student Arrests

Reporting of Chemical Use and/or Student Arrests: A student (or his/her parent/guardian) is responsible for informing a school official, which may include the Principal, Athletic Director or his/her Head Coach or sponsor, of misconduct involving chemical use and/or a student arrest. This report must occur within five calendar days of the incident or the student faces disciplinary action up to, and including, partial or permanent suspension.

Confirming Student Arrests: Student chemical use and/or arrests that are verified through a reliable source (school administrator, teacher, coach/sponsor, staff member, parent of involved student, School District Police Department, etc.) will be appropriately investigated by the school administration or designee.

Penalties for Chemical Use, Alcohol/Drug Related and/or Other Non-Felony Offenses: An athlete who is in violation of Chemical Use and/or arrested for, charged with, or found guilty of a misdemeanor shall receive the consequences as outlined below:

1st Offense:	The student will lose a minimum of 30% of the current season or the next season in which the athlete competes. The penalty will be immediately assessed to the athlete's next competition. If the offense happens prior to the season starting, the athlete may be permitted to try-out for the activity but will then serve the suspension at the start of the season. During the suspension, the student may practice with the team if the coach/school permits. Practicing and team travel during the suspension is a local school decision.
2nd Offense:	The student will be suspended from all practices/competitions for one calendar year from the date of the incident. In the event a student's calendar year suspension results in reinstatement to activities during the season of an activity which requires tryouts, the student will be permitted to participate in tryouts at the same time as his/her peers.
3rd Offense:	The student will lose the privilege to participate in extracurricular activities for the remainder of their high school career.

Suspension Guidelines:

1.) When assessing a suspension, only GHSA regular season and playoff games will count towards the suspension. Although scrimmages are considered practices and do not count towards the overall game suspension total(s), the player will also forfeit participation in any scrimmage(s).
2.) If a student is suspended, playoff games count towards the game suspension (i.e.: a football player caught with alcohol after the 9th game of the season and the team qualifies for state, the student would serve a 30% suspension, in this case 3 games.) In this scenario, the student would be suspended for the 10th game, 1st and 2nd rounds of playoffs, if applicable. If the team were eliminated, the student would sit for the 10th game and the 1st game of the following season.
3.) Suspensions for one-sport athletes: if a suspension occurs out of season, the student will serve the imposed suspension the following year.
4.) Suspensions for multi-sport athletes: a suspension may carry over from one sport to another. For this rule to be applicable, the student must have played the 2nd sport the previous year, with a freshman student serving as an exception. A student may not play a second sport to avoid serving a suspension in their primary sport. The CCSD Athletic Director will make the final determination in these cases.

Suspension totals are based on the number of varsity games allowed according to GHSA By-Laws. Partial numbers are rounded up. Suspension per sport will be:

Sport	GHSA Varsity Games	Missed Games (30%)
Baseball	30	9
Basketball	25	8
Cheerleading		
• Competition	6	2
• Football Sideline	10	3
• Basketball Sideline	25	8
Cross Country	10	3
Football	10	3
Golf	12	4
Gymnastics	10	3
Lacrosse	18	6
Literary Competition*		
One Act Play*		
Soccer	18	6
Softball		
• Fast Pitch	26	8
• Slow Pitch	16	5
Swim	10	3
Tennis	18	6
Track	12	4
Volleyball	18	6
Wrestling	20	6

*Discretion of the Principal

Suspensions of activities not considered under the prevue of GHSA competitions will be at the discretion of the Principal.

Addressing Felony Arrests and/or Convictions: Felony arrests constitute an immediate suspension from activities. Relative to that arrest, any subsequent felony conviction of a student may result in a permanent dismissal from activities.

Guidelines: A student who is arrested, indicted, convicted of, or charged with a felony or act that would constitute a felony if committed by an adult should be automatically suspended from interscholastic/extracurricular activities. Students will not be permitted to participate in preseason activities. All felony DUI offenses will be dealt with according to these guidelines.

Duration: The student shall remain suspended from extracurricular activities until:

1.) The charges are completely dismissed;
2.) The charges are reduced to a misdemeanor, in which case the student would be subject to penalties outlined for misdemeanor infractions;
3.) The student is found not guilty; or
4.) The student serves his/her consequence as outlined below:

Once the student successfully completes the consequences assigned by the judge or agreed to by the student, including probation or diversion, the student may be permitted to participate in extracurricular activities. The student is responsible to provide evidence that all sentencing and/or fines have been satisfied, including, but not limited to, probation and/or community service have been satisfied.

VI. Duration of Code of Conduct

The Student Activity Code of Conduct will be in effect year-round.

Appendix K: Notes for Students and Parents Regarding On-Line Use

Section I: Internet Safety Tips

The Internet is an effective tool for communicating, learning and collaborating. However, there are safety precautions that must be taken when navigating through cyber space—always ask a trusted adult for permission or guidance if you are unsure about any online activity.

For Students:

- Never give out personal information about yourself, your family, your school or your activities to anyone on the Internet.
- Choose usernames and screen names that are generic and anonymous.
- Use caution or seek guidance prior to completing a form or questionnaire.
- Do not send or post a picture of yourself, your family or friends.
- Never agree to meet anyone that you met online.
- Don't open an email from anyone you don't know.
- Tell a trusted adult right away if you read or see anything on the Internet that makes you feel uncomfortable.
- Know how to exit an inappropriate website.
- Avoid violating copyright laws by copying words, pictures, sound or video from someone else's website without permission.

For Parents: Along with assisting your child with the tips (provided), parents should also….

- Set clear rules for Internet use.
- Encourage your child to avoid sharing any type of personal information over the Internet without your permission.
- Ask your child to tell you if something or someone online makes them feel uncomfortable or threatened.
- Advise your child not to download programs, music or files without your permission. File-sharing and taking text, images, sounds or video from the Internet may be illegal.
- Teach your child responsible, ethical online behavior.
- Talk to your child about online dangers and let them know you are there to help them get out of a bad situation.
- Your child may be better protected by the use of computer security tools such as content blockers, firewalls and pop-up blockers.
- Communicate regularly with your child about their online experiences.
- Consider "Internet Safety Contracts" with your child. Some helpful websites for these contracts and discussions with your child include: www.netsmartz.org, www.isafe.org and www.ikeepsafe.org (for younger children).

Section II: Using Social Networking Sites

Student access to social networking websites (i.e., Facebook, Instagram, Twitter, Snapchat) has continued to grow in popularity. These sites, when used safely, offer young people and adults an opportunity to communicate with one another. However, when used inappropriately, these sites can become a hurtful or dangerous place for all students.

Some students choose to use social networking sites in offensive, disrespectful and inappropriate ways. While the School District uses "best practices" to filter access to such sites on school computers, these sites can be accessed on personal computing devices and smart phones. Also, sometimes while at school, students will share what they have read. This creates disruptions and negatively impacts peer relationships, as well as the learning environment.

Section III: Cyberbullying

Cyberbullying, or Internet Bullying, is using the Internet or other digital devices to send or post negative messages, images, or video clips about others. It can take many forms, including posting or sending mean or embarrassing comments and/or images on chat rooms, message boards, websites, social networking sites, online gaming sites, cell phones, instant messages or e-mail. Cyberbullying is a form of emotional bullying that instills feelings of fear, isolation, and humiliation among its targets.

Parents/guardians should discuss cyberbullying behavior, encouraging children to speak out against cyber bullying they witness and to report instances to the appropriate person. Incidents of cyberbullying which occur at school or

using school/School District technologies will be investigated by school administrators. However, these actions may not be confined to events that occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system. In addition, parents/guardians need to set up guidelines for appropriate use for each new piece of technology that is brought into the home.

Section IV: Internet Safety Policy

Additional information in this regard is contained in the School Board's Internet Safety Policy (IFABB), which can be obtained in the Online Policy Manual located on the Cherokee County website.

Appendix L: Bring Your Learning Device (BYLD) Initiative

As new technologies continue to change the world in which we live, they also provide many new and positive education benefits for classroom instruction. To enhance learning, students in Cherokee schools may now bring their own technology to CCSD campuses that are participating in the Bring Your Learning Device (BYLD) initiative.

Definition of Technology

For purposes of BYLD, "Technology" means personally owned Internet-accessible, wireless, portable, electronic equipment used for instructional purposes. All approved devices must allow access to the Internet through a fully functional Web browser and be capable of accessing the CCSD Guest network. Recognizing the rapidly changing world of technology, the list of allowed devices will be reviewed annually. Approved devices include: smartphones, iPads, iPods, Smart Watches, laptops, netbooks, tablet computers and eReaders that meet the definition of technology.

Internet

All Internet access shall occur using the CCSD BYLD network. Cellular network adapters and hotspots are not permitted to be used by students to access the Internet at any time.

Security and Damages

Responsibility to keep privately owned devices secure rests with the individual owner. Neither CCSD, nor its staff or employees is liable for any device stolen or damaged on campus. Personal devices that are reported as stolen, lost or damaged while in the care of the student will be treated as any other personal item (such as coats, purses, books, gym bags, shoes, etc.). The school will initiate protocols that promote safety and security (e.g., lock cabinets, lock doors to classrooms and desk drawers where items may be secured).

Student Agreement

The use of personal technology to provide educational material is not a necessity but a privilege. A student does not have the right to use his or her laptop, cell phone or other electronic device while at school without express permission from the teacher. When abused, privileges will be taken away. When respected, privileges will benefit the learning environment.

Students and parents/guardians participating in BYLD must adhere to all Board policies and the CCSD Internet Acceptable Use Policy.

CCSD is excited about the new learning opportunities available through BYLD. It is our intention that students and teachers will collaborate in rich, engaging learning experiences using technology. In order to be a responsible electronic citizen in the CCSD, students are expected to follow these guidelines.

- Students may use these devices in the classroom when the teacher determines it is appropriate for educational purposes. Students must learn when to use and not to use technology, including headphones. If they are not sure, students must ask for clarification.
- All devices must remain silent or be put away unless being used within a lesson during class time. Personal technology cannot be used during campus, district or state testing.
- Devices must have the ability to enhance the educational process and must be able to access the Internet.
- Students are responsible for making sure devices are fully charged prior to use in class.
- Technical support for personal devices will not be provided by teacher, staff or CCSD Technology Staff.
- Personal devices will not be allowed to connect to the CCSD network; they will only access the BYLD network.
- Students must comply with acceptable use terms for accessing the Internet while on school campus.
- Students are responsible for the security of their personal devices.
- The device may not be used to cheat on assignments or tests or for non-instructional purposes during instructional time.
- Personal technology with photographic or video capabilities may only be used with explicit permission from the classroom teacher or Principal.
- The device may not be used to record, transmit or post photographic images or video of a person, or persons on campus during school activities and/or hours unless assigned by the teacher as allowed by the CCSD Internet Acceptable Use Policy.

- The device may only be used to access files or Internet sites which are relevant to the classroom curriculum.
- Non-instructional games are not permitted.
- Students must comply with teachers' request to turn off the device.
- Students are responsible for ensuring that any computers or computing devices, diskettes, CDs, memory sticks, USB flash drives, or other forms of storage media that they bring in from outside the school are virus free and do not contain any unauthorized or inappropriate files.
- Students are NOT permitted to use their own computing devices to access the Internet via personal Wi-Fi accounts, "hot spots" or by any manner other than connecting through the wireless connection provided by the school system.
- Students may not use devices during non-instructional times, such as passing periods, lunch and before/after school without express permission from the school's administration.
- All devices should be clearly labeled with student's full name. Password protection is recommended. Parents and students should discuss insurance, data plans and fees, as these are not the responsibility of CCSD faculty.
- Students are responsible for personal property brought to school and should keep personal items with themselves or in a locked space. Lost and found devices must be immediately reported and/or turned over to a teacher or administrator.
- Students take full responsibility for personal digital devices at all times. The school is not responsible for the security of the device.

INAPPROPRIATE USE

Inappropriate use will generally fall into two categories; procedural and malicious. Procedural issues will be routinely handled within the classroom and common areas of the school without formal intervention. Examples of procedural issues would include having a device out at the wrong time or forgetting to set a phone to silent. More serious and malicious use will be reported to the office. Examples of these types of issues would include:

- Using the personal technology for illegal purposes including, but not limited to, cyber bullying, gambling, pornography and computer hacking.
- Using photographic or video features in any restroom or locker room.
- Purposefully opening, viewing, using or deleting files on another person's personal technology without permission.
- Electronically posting personal information about one's self or others (i.e., addresses, phone numbers and pictures).
- Downloading or plagiarizing copyrighted information without permission from the copyright holder.
- Intentionally introducing a virus or other malicious programs onto another person's personal technology device.
- Electronically posting messages or accessing materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation or illegal.

SPECIAL NOTE: CYBERBULLYING

Cyberbullying is defined as the use of any Internet-connected device for the purpose of bullying, harassing, or intimidating another student. This includes, but may not be limited to:

- Sending abusive text messages to cell phones, computers, or Internet-connected game consoles.
- Posting abusive comments on someone's blog or social networking site (e.g., Facebook, Twitter, Snapchat, Instagram).
- Creating a social networking site or Web page that masquerades as the victim's personal site and using it to embarrass him or her.
- Making it appear that the victim is posting malicious comments about friends to isolate him or her from friends.
- Posting the victim's personally identifiable information on a site to put them at greater risk of contact by predators.
- Sending abusive comments while playing interactive games.
- Taking videos or photos of anyone while on campus or at a school function—often using a cell phone camera—and posting them online, sometimes manipulating them to embarrass the target.

Appendix M: Student Data Privacy Accessibility and Transparency Act Complaint Form

STUDENT DATA PRIVACY ACCESSIBILITY AND TRANSPARENCY ACT COMPLAINT FORM

Name (Complainant): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Local Education Authority Complaint is being filed against:

_____

Date on which violation occurred: (mm/dd/yyyy): _____

Statement of alleged violation: (attached additional sheets if necessary)

_____

_____

_____

List the names and telephone numbers of individuals who can provide additional information.

_____

_____

Has a complaint been filed with any other government agency concerning this matter? No ☐ Yes ☐

If yes, provide the name of the agency:

_____

_____ _____

Signature of Complainant Date

Appendix N: Clearing the Air on Vaping's Dangers

No matter what you call it - vaping, Juul-ing, e-cigarettes – or how harmless the devices may seem, let's clear the air: these are dangerous devices not permitted in schools.

CCSD takes vaping as seriously as any other tobacco product or marijuana, and the repercussions to a student's health and school record are not worth risking. A 2018 national study released reported 1 in 5 high school students have tried vaping. The majority of student disciplinary tribunals held by CCSD so far this school year have been focused on vaping and distribution of vaping devices and oils, with punishments as tough as expulsion.

What is vaping? It's the most common way to refer to using a "smokeless" tobacco device to inhale vaporized nicotine or other drugs from oil. While initially shaped like cigarettes, most vaping devices now look like a pen or flash drive or are designed to mimic other common small items like a pack of gum or a lipstick tube.

What's in the vapor? The vapor comes from an oil, which primarily contains nicotine. Flavorings are added to many oils, which make them even more appealing to younger users. Some oils are made from cannabis and contain the same mind-altering THC as illegal recreational marijuana.

What's the danger? There are two dangers to consider: the danger to your child's health, and the danger to his or her success at school.

Research shows that while vaping may be less harmful than smoking traditional tobacco products, vaping is still too harmful for doctors to recommend it as a tool to quit smoking (they advocate for quitting, and a regulated nicotine replacement therapy if a quitting aid is needed). Nicotine is a drug: it causes harm to users' hearts and respiratory systems and additional negative impacts to still-developing children and teenagers -- including damage to cognitive development. Nicotine is a highly addictive substance and vaping as a teen can set your child up for a lifelong battle with addiction.

Long-term effects of vaping are unknown, which should be cause enough for alarm. If that's not enough, consider the immediate risks of vaping oils when the contents are unknown, possibly contaminated, and possibly dangerous… a child or teen can overdose on THC and other drug-laced oils and end up hospitalized or worse.

The danger to your child's success in school is clear, as CCSD has zero tolerance for vaping. Students found possessing, using or distributing vape oil will face disciplinary action. We encourage students and parents to report vaping and the distribution of vaping devices and oils to our SafeSchools Alert System, which can be used anonymously, with tips made by text, email, phone call, online message or mobile app.

What should you do? Talk to your children about the dangers of vaping. Keep up with what they're doing in their bedroom and bathroom when the door is closed, what's in their backpack, and who they're hanging out with. Clear the air – you'll be glad you did.

Visit the Centers for Disease Control & Prevention (CDC) & American Lung Association to learn more from experts.