Cherokee County School District

AGENDA

School Board Meeting

School Board Auditorium
at the Dr. Frank R. Petruzielo Educational Services Facility

7:00 p.m.

September 13, 2018

- Call to Order
- Pledge of Allegiance/Inspiration
- Adoption of Superintendent's Recommended Agenda for September 13, 2018 School Board Meeting
- Approval of Minutes of the August 16, 2018 School Board Meeting
- Approval of Consent Agenda for September 13, 2018 School Board Meeting
- Public Participation

A. Resolutions/Recognition

1. School Board Recognition of the CCSD Police Department for earning Recertification through the State of Georgia Law Certification Program

2. School Board Recognition of Liberty Elementary School as a National School of Character and a 2018 Promising Practice Award Winner by Character.org

3. School Board Recognition of Creekview High School's FFA Chapter for Earning the 3 Star Chapter Award

4. School Board Recognition of Teasley Middle School Teacher Dr. Iona Strougo as a 2018 State-level Finalist for the Presidential Awards for Excellence in Mathematics and Science Teaching

5. School Board Recognition of Georgia High School Association State and Regional Champions

6. School Board Recognition of CCSD Schools as Governor's SHAPE (Student Health and Physical Education) Honor Roll Honorees

7. School Board Recognition of Creekview High School as International Rocketry Challenge Champions

8. **School Board Approval of Proclamation in Honor of Constitution Week**

9. **School Board Approval of Proclamation Recognizing September as National Attendance Awareness Month**

10. **School Board Consideration of Superintendent's Recommendation to Approve Renewal of Partnership Agreements with the Cherokee County Department of Juvenile Justice and the Service League of Cherokee County**

B. School Board Members

C. School Board Policies

D. Financial Management

1. **School Board Consideration of Superintendent's Recommendation for Approval of July 2018 Financial Report and Sales Tax Update**

2. **School Board Consideration of Superintendent's Recommendation for Approval of August 2018 Financial Report and Sales Tax Update**

3. **School Board Consideration of Superintendent's Recommendation for Approval of Issuance of Tax Anticipation Notes (TAN)**

E. Curriculum and Instruction

1. **School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

F. Support Services

1. **School Board Consideration of Superintendent's Recommendation for Approval of the State-Required Capital Outlay Funding Application for the Creekview High School AGRISCIENCE Lab Facility**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects**

3. **School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements**

Human Resources

1. **School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

School Board Attorney

Superintendent of Schools

1. **School Board Consideration of Superintendent's Recommendation for Approval of Contract and Memorandum of Understanding with Ninth District Opportunity, Inc. for October 1, 2018 through September 30, 2019**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Real Property Exchange with Cherokee County Government**

Executive Session

-- **Personnel Matter (Governance Team Assessment)**
-- **Real Estate Matter**

Adjournment

CHEROKEE COUNTY BOARD OF EDUCATION

OFFICE OF THE SUPERINTENDENT

Thursday, August 16, 2018

MINUTES OF REGULAR BOARD MEETING
7:00 p.m.

The Cherokee County Board of Education called its regular meeting to order at 7:00 p.m. on Thursday, August 16, 2018 in the School Board Auditorium at the Dr. Frank R. Petruzielo Educational Services Facility, 1205 Bluffs Parkway, Canton, Georgia. Present were: School Board Chair Kyla Cromer; Members John Harmon, Patsy Jordan, Clark Menard, Kelly Poole and Robert Rechsteiner; Superintendent Dr. Brian V. Hightower; and, Attorney Tom Roach. School Board Vice-Chair Mike Chapman was not in attendance.

Call to Order

The call to order by Kyla Cromer was followed by the Pledge of Allegiance to the Flag of the United States of America, led by 2018-19 Student Advisor Chase Thomas of Etowah HS.

Kelly Poole introduced a video produced by CCSD to "Welcome Back" all students.

Approval of Agenda

On a motion by Patsy Jordan seconded by Clark Menard and carried, the Board unanimously adopted the Superintendent's recommended agenda *(6-0 vote)*.

Minutes for Approval

On a motion by Kelly Poole seconded by John Harmon and carried, the Board approved the minutes from the July 19, 2018 School Board Meeting *(6-0 vote)*.

Consent Agenda

Following identification of those agenda items, Board Members and members of the public indicated they would like considered separately, a motion was made by Patsy Jordan, seconded by Clark Menard and carried, to approve the Consent Agenda, for the remaining items - identified by asterisks *(6-0 vote)*.

PUBLIC PARTICIPATION

No members of the public signed up to address the School Board.

A. RESOLUTIONS/RECOGNITIONS/PARTNERSHIPS

A-1. School Board Recognition of 2018 Special Olympics State Winter and Summer Games Gold Medal Recipients

(Recognized)

A-2. School Board Recognition of Etowah High School for Earning the Model Professional Learning Community at Work Honor from Solution Tree

(Recognized)

A-3. School Board Recognition of Clark Creek ES STEM Academy -- Recipient of 2018 SSTAGE (Student Support Team Association for Georgia Educators) Star Award for Promising Practices at the Elementary School Level

(Recognized)

A-4. School Board Recognition of Duke University Talent Identification Program (TIP) Seventh Grade Students who achieved Grand and State Recognition

(Recognized)

A-5. School Board Recognition of State and Regional Champions

(Recognized)

A-6. School Board Recognition of Georgia PTA State-Level Award Winners

(Recognized)

A-7. School Board Recognition of 2018-19 Student Advisor to School Board and Student Delegates

(Recognized)

***A-8. School Board Consideration of Superintendent's Recommendation to Approve New Partnership Agreement with LGE Community Credit Union and Renewal of Partnership Agreement with American Legion Posts 45 and 316 and American Legion Auxiliary Units 45 and 316**

(Approved)

B. SCHOOL BOARD MEMBERS/STUDENT ADVISOR TO THE SCHOOL BOARD

C. SCHOOL BOARD POLICIES

D. FINANCIAL MANAGEMENT

***D-1. School Board Consideration of Superintendent's Recommendation for Approval of June 2018 Financial Report and Sales Tax Update**

(Approved)

E. CURRICULUM AND INSTRUCTION

***E-1. School Board Consideration of Superintendent's Recommendation for Approval of Local Plan for Improvement of Vocational, Technical and Agricultural Education and One-Year Funding Application for FY2019**

(Approved)

***E-2. School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

(Approved)

***E-3. School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

(Approved)

F. SUPPORT SERVICES

***F-1. School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements**

(Approved)

***F-2. School Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects**

(Approved)

G. HUMAN RESOURCES

***G-1. School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

(Approved)

H. SCHOOL BOARD ATTORNEY

I. SUPERINTENDENT OF SCHOOLS

***I-1. School Board Consideration of Superintendent's Recommendation for Approval of Lease Agreement with Cherokee County (Board of Commissioners) for Utilization of Original Hickory Flat School Gymnasium**

(Approved)

Informational Items:

- CCSD Summer Projects Update
- First Day Facts Publication
- #CCSDfam Theme and Welcome Back Video
- Safety & Security Public Awareness Campaign

ADJOURNMENT

The School Board adjourned at 7:55 p.m.

_____ _____

School Board Chair Secretary

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	A-1

Title

Recognition of the CCSD Police Department for earning Recertification through the State of Georgia Law Certification Program

Requested Action

School Board Recognition of the CCSD Police Department for earning Recertification through the State of Georgia Law Certification Program

Summary Explanation and Background

The Cherokee County School District's Police Department has earned recertification through the State of Georgia Law Certification Program! The department is one of only four School District Police Departments in Georgia to be certified.

The Department was certified in June 2006 by the Joint Review Committee of the State of Georgia Law Enforcement Certification Program for demonstrating its commitment to law enforcement excellence by meeting or exceeding all applicable standards. The Certification Program provides a comprehensive blueprint for effective and professional law enforcement; recertification must occur every three years. Cpl. John Edgar serves as the Department's Certification Manager and maintain files on its 80 policies, completes an annual policy review, and submits annual reports attesting to its continued compliance. In April 2018, a two-day comprehensive on-site assessment was completed by trained assessors, during which the Department's policies and performance were reviewed along with supporting documents to verify that applicable standards have been implemented and are being sustained. The Joint Review Committee met on July 19, 2018 and approved the assessment report recommending recertification. Georgia Association of Chiefs of Police Assistant Executive Director Dwayne Orrick will present the Certification Plaque and Certification Manager Award.

Major System Priority

Insuring that all students and staff have a safe and secure environment for teaching and learning

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information	
(For Official School Board Records Only)	Dr. Brian V. Hightower	770.479.1871
	Mark E. Kissel	770.479.1871
	Barbara Jacoby	770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	A-2

Title

Recognition of Liberty Elementary School as a National School of Character and a 2018 Promising Practice Award Winner by Character.org

Requested Action

School Board Recognition of Liberty Elementary School as a National School of Character and a 2018 Promising Practice Award Winner by Character.org

Summary Explanation and Background

Liberty Elementary School is one of 73 schools around the world -- and the only one in Georgia -- to be recognized by the nonprofit Character.org as a National School of Character. The school will be honored at the organization's 25th National Forum on Character in Washington, D.C. in October.

Character.org advocates for all people to become "educated, inspired and empowered to be ethical and compassionate citizens." Its School of Character awards certify schools and school districts that are models of excellence for teaching students to recognize positive ethical and performance character traits and develop them in themselves.

In addition to its National School of Character honor, Liberty ES won a 2018 Promising Practice Award for its fourth-grade service learning project, "Paying it Forward, Puerto Rico," to help students there impacted by recent hurricanes.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	A-3

Title

Recognition of Creekview High School's FFA Chapter for Earning the 3 Star Chapter Award

Requested Action

School Board Recognition of Creekview High School's FFA Chapter for Earning the 3 Star Chapter Award

Summary Explanation and Background

Creekview High School's FFA chapter earned the 3 Star Chapter Award, the highest honor awarded to a chapter by the National FFA Organization!

The honor recognizes outstanding FFA chapters that improve operations by following National standards and offering educational programs to grow leaders, build communities and strengthen agriculture.

The Creekview FFA, which is sponsored by teacher Pauline Benton, will be recognized at the National convention in October.

Student leaders include: Elhana Kelly, Savanna Duncan, Austin Mitchell, Seth Watkins, Mackenzie Sewell, Austin Brown, Ceri Trecartin and Ethan Lawson.

Major System Priority

Increasing Student Achievement

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	A-4

Title

Recognition of Teasley Middle School Teacher Dr. Iona Strougo as a 2018 State-level Finalist for the Presidential Awards for Excellence in Mathematics and Science Teaching

Requested Action

School Board Recognition of Teasley Middle School Teacher Dr. Iona Strougo as a 2018 State-level Finalist for the Presidential Awards for Excellence in Mathematics and Science Teaching

Summary Explanation and Background

The National awards program recognizes outstanding teaching and leadership in the two subject areas.

Up to three State-level finalists are forwarded to a National selection committee of mathematics educators, researchers, district officials, and past awardees who will meet to select National winners. The teachers chosen to be Presidential Awardees will be notified by the White House, honored at various ceremonies in Washington, D.C., and will receive $10,000 from the National Science Foundation.

Dr. Strougo and her fellow State-level finalists will be honored at the State Superintendent's Excellence in Achievement Program in October.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	A-5

Title

Recognition of Georgia High School Association State and Regional Champions

Requested Action

School Board Recognition of Georgia High School Association State and Regional Champions

Summary Explanation and Background

Please see the attached list of Georgia High School Association State and Regional Champions!

Major System Priority

Increasing Student Achievement

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Trey Olson 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

ATHLETIC/ACTIVITY RECOGNITIONS

Woodstock High School		
Sport/Activity	Baseball	
Coach/Director	Jeff Brown	
Team Recognition	Region Champions	
Team Members		
	JB Bailey	1st Team All-State
	Caleb Bartolero	1st Team All-State
	Colby Cox	
	Ethan Foley	All-State Honorable Mention
	Preston Gunnell	
	Hayden Harris	
	Cole Haselhorst	
	Aaron Hayes	
	Alex Hayes	
	Spencer Keefe	All-State Honorable Mention
	Will Koch	
	Chandler Koerner	
	Carter Maczko	
	Zach McManus	1st Team All-State
	Logan McMunn	
	Brennan Milone	2nd Team All-State
	Cason Rich	
	Nate Shear	
	Josiah Siegel	2nd Team All-State
	David Smigelski	
	Jacob Spears	
	Preston Suter	
	Cooper Torres	
	Layton Vaughn	
	Dylan Walker	
	Tristan Young	

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	A-6

Title

Recognition of CCSD Schools as Governor's SHAPE (Student Health and Physical Education) Honor Roll Honorees

Requested Action

School Board Recognition of CCSD Schools as Governor's SHAPE (Student Health and Physical Education) Honor Roll Honorees

Summary Explanation and Background

Twenty-seven Cherokee County School District schools have been named to the Governor's SHAPE (Student Health and Physical Education) Honor Roll in recognition of their commitment to the health and well-being of Georgia's students through fitness and nutrition!

The Honor Roll program recognizes and rewards the schools, students and teachers that demonstrate excellence on measures of SHAPE participation, data reporting, and student wellness. The Governor's SHAPE initiative is a statewide program merging governmental, philanthropic and academic and business communities to address childhood obesity.

Schools also receive additional prizes from the SHAPE program ranging from banners to sports equipment based on the medal level they achieved.

Major System Priority

Increasing Student Achievement

Financial Impact

N/A

Exhibits: (List)

List of Honorees

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Governor's 2018 SHAPE
(Student Health and Physical Education) Honor Roll

The 27 Cherokee County School District schools and their PE and Health teachers who made the recognition possible are:

PLATINUM (15 of 95 honorees statewide – 16%)

Avery ES
Chance Cain, Jason Fitts and Katherine Wallace

Ball Ground ES STEM Academy
Jennie Allen

Bascomb ES
Stephanie Cockrell, Ed Koschewa and Barry Stafford

Boston ES
Rena Ehlers and Scott Lambert

Clark Creek ES STEM Academy
Michael Bergeron, Kaila Muecke and Chris Sears

Clayton ES
Anne Cross

Freedom MS
Patty Bonk, Laura Dunlap, Brad DuVall, Lee Lamb and Amanda Whitmire

Hasty ES Fine Arts Academy
Barry Dalton, Clint Shaw and Griff Tatum

Johnston ES
Michael L'Esperance and Josh Philpot

Knox ES STEM Academy
James Adams, Melanie Beavers and Debbie Buckner

Liberty ES
Sherri Knox, Jose Lago and Rick Meyers

Little River ES
Pam Davis, Reggie Kimball and Joshua Sams

Macedonia ES
J.J. Cantrell and Brooke Hopkins

Sixes ES
Hunter Bruce and Shona Roberts

Woodstock MS
Darren Clark, Josh Foster, Rusty Harrelson, Lynn Kavanaugh and Sam Young

GOLD (9 of 22 honorees statewide – 41%)

Creekland MS
Ray Catlett, Jacob Cheshire, Keith Fountain, Julie McRae, Stacy Rich and Matt Rumble

Dean Rusk MS
Douglas Elliott, Jake Hester, Syretha Marble, Steve McGowan, Janet Roach, Paul Singer and Julie Swanson

E.T. Booth MS
Amanda Candelario, Julie Crowe, Bill Elliott, Trip Holton, Brian Jones, Deborah Krug, Leigh Anne Shaw and Edward Williams

Free Home ES
Keith Furstenberg

Holly Springs ES STEM Academy
Amanda Anderson and Phil Dutko

Mill Creek MS
Thomas Fountain, Jana Galloway, Eliot Galyean, Matt Harrelson, Donna Ross and Dana Townsend

Oak Grove ES Fine Arts Academy
Chris O'Cleary

River Ridge HS
Scott Bradley, Jason Earwood, Sarah Goodbread, Barry Lakes and Julie Winfield

Teasley MS
Don Deaton, Paige English, Connie Gaddis and Brian Puckett

SILVER (3 of 41 statewide)

Arnold Mill ES
Pat Neder and Allyson Phillips

Etowah HS
Lindsey Alexander, Courtney Hatchett, Brandon Chester, Howie DeCristofaro, Rob Graner, Charles Higdon, Rodney Hunter, Chris Pack, Kim Robertson and Greg Robinson

Hickory Flat ES
Corinne Ingram

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	A-7

Title

Recognition of Creekview High School as International Rocketry Challenge Champions

Requested Action

School Board Recognition of Creekview High School as International Rocketry Challenge Champions

Summary Explanation and Background

Creekview High School competed against 799 of the world's best rocketry teams and took first place at the International Rocketry Challenge at the Farnborough International Airshow in England. Sponsored by The Raytheon Company, the team represented the United States against teams from the United Kingdom, France and Japan over two days, July 19-20.

The International Rocketry Challenge is the culmination of four separate competitions held annually around the globe. Each challenge brings together teams of middle and high school students to design, build and launch model rockets with the goal of inspiring young minds to become engaged in STEM education and aerospace careers. The Creekview team earned the opportunity to compete at Internationals by winning the Team America Rocketry Challenge!

The team members who earned this honor are: Captain Brayden Dodge (now a freshman at Auburn University), Kennedy Hugo (now a freshman at University of Georgia) and seniors Aiden McChesney and Warren Teachworth. The team's coach is teacher Tim Smyrl.

Major System Priority

Increasing Student Achievment

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	A-8

Title

Proclamation in Honor of Constitution Week

Requested Action

School Board Approval of Proclamation in Honor of Constitution Week

Summary Explanation and Background

In honor of the 231st anniversary of the signing of the Constitution of the United States of America, and to comply with federal law in this regard, the Cherokee County School Board is issuing a proclamation in honor of Constitution Week, which is observed during the week of September 17-23 each year.

[From www.dar.org] The aims of the Constitution Week celebration are to:

- Emphasize citizens' responsibilities for protecting and defending the Constitution.
- Inform people that the Constitution is the basis for America's great heritage and the foundation for our way of life.
- Encourage the study of the historical events which led to the framing of the Constitution in September 1787.

As Fall Break coincides with the National observance, CCSD will observe Constitution Day on September 14, and teachers are encouraged to plan activities for the week of Sept. 10-14.

Major System Priority

Increasing Parental and Community Involvement

Financial Impact

N/A

Exhibits: (List)

Proclamation in Honor of Constitution Week

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Constitution Week 2018

Whereas, September 17, 2018 marks the two hundred and thirty-first anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

NOW, THEREFORE, we, the Cherokee County School Board, do hereby proclaim September 17 through 23, 2018 to be Constitution Week, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Cherokee County School District to be affixed this on this thriteenth day of September in the year two thousand eighteen.

_____

Kyla Cromer, School Board Chair

_____

Dr. Brian V. Hightower, Superintendent of Schools

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	A-9

Title

Proclamation Recognizing September as National Attendance Awareness Month

Requested Action

School Board Approval of Proclamation Recognizing September as National Attendance Awareness Month

Summary Explanation and Background

According to the U.S. Department of Education, more than 6.5 million students missed 15 or more days – almost a full month – of school during the 2013-14 academic year. During that school year, students were chronically absent in every state, and nearly 500 school districts reported that 30 percent or more of their students missed at least three weeks of school.

While the School District maintains strong overall student attendance rates (+96% average daily attendance over the past ten years), the attendance of every student every day is critically important to their individual success, as well as the overall continued high performance of the School District and the Cherokee County community at large.

The Georgia Department of Education is calling upon Superintendents of Schools and School Boards to make the promotion of attendance a priority including through support of National Attendance Awareness Month, which is observed in September.

In addition to this proclamation, the School District will be promoting the month in the community through its various communications platforms.

Major System Priority

Improving Student Achievement

Financial Impact

N/A

Exhibits: (List)

Proclamation Recognizing National Attendance Awareness Month

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

National Attendance Awareness Month 2018

Whereas, September is observed as National Attendance Awareness Month to support a growing national movement of school leaders looking beyond average daily attendance and truancy numbers to identify and address the challenges that keep students from getting to school every day; and

Whereas, it is fitting and proper for the Cherokee County School District to observe this month as a continuation of its focus on continuously increasing student achievement; and

Whereas, adoption of a proclamation, along with other promotion by the Cherokee County School District, will raise awareness of the importance of every student attending school every day;

NOW, THEREFORE, we, the Cherokee County School Board, do hereby proclaim September as National Attendance Awareness Month in the Cherokee County School District.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Cherokee County School District to be affixed on this first day of September in the year two thousand eighteen.

_____

Kyla Cromer, School Board Chair

_____

Dr. Brian V. Hightower, Superintendent of Schools

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	A-10

Title

Approval of Renewal of Partnership Agreements with the Cherokee County Department of Juvenile Justice and the Service League of Cherokee County

Requested Action

School Board Consideration of Superintendent's Recommendation to Approve Renewal of Partnership Agreements with the Cherokee County Department of Juvenile Justice and the Service League of Cherokee County

Summary Explanation and Background

One of the School Board's Major System Priorities is increasing parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process.

The School Board is requested to consider the Superintendent's recommendation to approve the renewal of Partnership Agreements with the Cherokee County Department of Juvenile Justice and the Service League of Cherokee County.

Major System Priority

Increasing parental and community involvement

Financial Impact

N/A

Exhibits: (List)

Draft Agreement Attached

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

PARTNERSHIP AGREEMENT

BETWEEN

THE CHEROKEE COUNTY BOARD OF EDUCATION

AND

CHEROKEE COUNTY DEPARTMENT OF JUVENILE JUSTICE

This agreement entered into on this ~~September 6, 2012~~ September 13, 2018 by and between the Cherokee County Board of Education, hereinafter referred to as the "School Board" and the Cherokee County Department of Juvenile Justice, hereinafter referred to as the "DJJ."

WHEREAS, the School Board's mission is to ~~enable all students to become contributing citizens who can communicate effectively, gather and use information, make responsible decisions and adapt to the challenges of the future~~ educate the emerging generation through learning environments designed to increase the performance of all students; and,

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process, and

WHEREAS, one of the DJJ's priorities is to improving school attendance for youth adjudicated ~~unruly for truancy~~ delinquent and to intensify probation supervision for the youth of Cherokee County.

Now therefore in consideration of the covenants and conditions set forth herein the parties agree as follows:

ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference.

ARTICLE II

The School District will:

1. Assist in the review of research and literature on at-risk behavior reduction strategies which have been planned, developed and successfully implemented in other jurisdictions.

2. Discuss the feasibility and advisability of implementing projects to address behaviors of students at-risk of dropping out of school, taking part in alcohol, tobacco and other drugs, involvement with gangs, school truancy and other unlawful or negative behaviors identified by appropriate research and literature including, but not limited to, juvenile probation services at school sites.

3. Pursue joint grant opportunities in both parties' best interests.

4. Agree to hold harmless and indemnify the Cherokee County Department of Juvenile Justice against any claims, demands, losses or damages, including reasonable attorney's fees, which may arise as a result of this contract.

ARTICLE III

The Cherokee County DJJ will:

1. Discuss the feasibility and advisability of implementing projects to address behaviors of students at-risk of dropping out of school, taking part in alcohol, tobacco and other drugs, involvement with gangs, school truancy and other unlawful or negative behaviors identified by appropriate research and literature including, but not limited to, juvenile probation services at school sites.

2. Pursue joint grant opportunities in both parties' best interests.

3. Agree to hold harmless and indemnify the School Board against any claims, demands, losses or damages, including reasonable attorney's fees, which may arise as a result of this contract.

4. Accept all children/interested participants for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition or any other discrimination recognized and prohibited by State or Federal Law. Children/participants with handicaps must be provided all necessary levels of supervision and must be included within the activities of the partnering organization. As a

result of this partnership agreement, the DJJ must adhere to all local, State or Federal laws regarding education.

ARTICLE IV

The term of this contract is ~~September 6, 2012 through September 6, 2013~~ September 13, 2018 through September 13, 2019. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

ARTICLE V

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County Schools at ~~110 Academy Street~~ PO Box 769, Canton, Georgia, 30169, and to the District Director for the Department of Juvenile Justice at 1615 Hickory Street, Suite 108, Dalton, Georgia 30720.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

THE CHEROKEE COUNTY DEPARTMENT OF JUVENILE JUSTICE

_____

By: Marcia Pfister
District Director, Department of Juvenile Justice

_____

By: Robb Gilstrap
Regional Administrator, Department of Juvenile Justice

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____

By: Kyla Cromer, Chairman

_____

By: Dr. Brian V. Hightower
Superintendent of Schools

Approved as to form:

_____

Tom Roach, Esquire

PARTNERSHIP AGREEMENT

BETWEEN

THE CHEROKEE COUNTY BOARD OF EDUCATION

AND

THE SERVICE LEAGUE OF CHEROKEE COUNTY

This agreement entered into on this ~~6th day of September, 2012~~ 13th day of September, 2018 by and between the Cherokee County Board of Education, hereinafter referred to as the "School Board" and The Service League of Cherokee County hereinafter referred to as "Service League."

WHEREAS, the School Board's mission is to ~~enable all students to become contributing citizens who can communicate effectively, gather and use information, make responsible decisions and adapt to the challenges of the future~~ educate the emerging generation through learning environments designed to increase the performance of all students; and,

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process; and,

WHEREAS, the Service League's objective is to encourage interest in the needs of the community and to train its members for efficient service in any charitable work that may be undertaken by the governing board. Its purpose will be two-fold: THE GIVING OF PERSONAL SERVICE AND THE EARNING OF MONEY FOR CHARITY; and,

WHEREAS, charitable work undertaken by the Service League is to provide clothing, school supplies, medical and dental help, food, utilities and shelter for the children of Cherokee County.

Now therefore in consideration of the covenants and conditions set forth herein the parties agree as follows:

ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference:

ARTICLE II

The School Board:

1. Will provide the use of furniture and equipment for the annual Riverfest Arts and Crafts Festival. Principals will be contacted by the Service League's Riverfest ~~Equipment~~ Chair or designee.

2. Will provide the use of and access to ~~the Teacher Work Center at ACE Academy~~ print and copy services as available.

~~3. Will provide the use of the Cherokee High School, Canton Elementary School and Central Office parking lots at the annual Riverfest Arts and Crafts Festival, with proper evidence of insurance provided to the Office of Public Information in accordance with Facility Use Guidelines. The principals and site location supervisor will be contacted by Service League Gate Control/Traffic Control Co-Chairs.~~

4. Provide the use of school system facilities for Service League functions/meetings/activities as available, waiving the rental fee as per the Community Use of System Facilities Policy (KG).

5. Will promote Service League programs through existing communication channels.

6. Assist in providing qualified candidates from CCSD's graduating class each spring to be considered by the Service League's scholarship committee.

7. Will pursue joint grant opportunities in both parties' best interests.

ARTICLE III

Service League will:

1. Provide monthly casework (includes eye exams and glasses, dental work, medical visits, school supplies, clothes, special needs requests, etc.) for

students. Letters to school principals and counselors will be sent in August, informing the schools of the League's function and contact information. Over $50,000 in services was received by Cherokee County students and parents in 2017-18.

2. Abide by the rules and regulations contained in the facility use contract at each facility and those contained in the Community Use of System Facilities Policy (KG), including custodial and supervisory fees when applicable.

3. Provide funds as available for special projects. Each February ~~spring~~, letters are sent to local agencies and to each school informing them of the process to apply for funds from the League. These funds cover requests for specific ~~items such as computer software or books for the media center and field trip requests. Last year, the Service League gave funds to go toward school food pantries, starter kits, medical supplies, field trips and Christmas assistance and over $19,000 in additional resources for the students of Cherokee County.~~ ideas and projects that will make a positive impact on children aligned with the Service League's mission of assisting children and families with children in need in Cherokee County. In 2018 the Service League awarded $35,000 for special projects.

4. Provide Christmas assistance to identified families in need. Each November, school counselors are given information regarding the Service League's Christmas Children program. In 2018 the League assisted over 200 families in Cherokee County with Christmas totaling more than $30,000.

~~5.~~ Provide scholarships to high school students. Each spring, the counselors at each of the School District's high schools are given information regarding the Service League scholarship(s). In 2017-18 the League presented $25,000 in ~~$1,000~~ scholarships to deserving seniors. Scholarships are awarded based on applications received and League funds available each year.

6. Accept all children/interested participants for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition or any other discrimination recognized and prohibited by State or Federal Law. Children/participants with handicaps must be provided all necessary levels of supervision and must be included within the activities of the partnering organization. As a result of this partnership agreement, the Service League must adhere to all local, State or Federal laws regarding education.

7. Pursue joint grant opportunities in both parties' best interests.

ARTICLE IV

The term of this contract is ~~September 6, 2012 through September 6, 2013~~ September 13, 2018 through September 13, 2019. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

ARTICLE V

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County Schools at ~~110 Academy Street~~ PO Box 769, Canton, Georgia 30169, and to the Service League of Cherokee County, P.O. Box 1132, Canton, Georgia 30169.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

CHEROKEE COUNTY SERVICE LEAGUE

_____
Service League of Cherokee County,
President Julie Little

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____
By: Kyla Cromer, Chairman

_____
By: Dr. Brian V. Hightower
Superintendent of Schools

Approved as to form:

_____
Tom Roach, Esquire

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	D-1

Title

July 2018 Financial Report and Sales Tax Update

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of July 2018 Financial Report and Sales Tax Update

Summary Explanation and Background

Financial Report for July 2018

See Attached Reports

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

Financial Report and Sales Tax Update

Board Action	Source of Additional Information
(For Official School Board Records Only)	Kenneth Owen 770.479.1871 Dr. Brian V. Hightower 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CHEROKEE COUNTY BOARD OF EDUCATION
Dr. Brian V. Hightower, Superintendent
Kenneth Owen, Chief Financial Officer

FINANCIAL REPORT
JULY 2018

General Fund

For the month ending July 31, 2018, the first month of the 2018-19 Fiscal Year, the School District's Operating Account (General Fund) has received $2,201,194 in revenue (year-to-date) consisting of state funds of $1,959,601 (<1% of budget), $241,194 local taxes (<1% of budgeted amount), and other funds of $399 (<1% of budget). All operating expenditures of $6,404,785 (1.6% of budget) are within the Board of Education's approved 2018-19 budget.

Capital Outlay

The Capital Outlay Fund balance of $40,525,807 as of July 31, 2018 reflects proceeds of bond sales for capital outlay purposes less refundings of bonds, transfers from the General Fund, bond issuance costs, and capital outlay expenses paid.

Current SPLOST

For Fiscal Year 2018-19, the Cherokee County School District received $3,476,673 in July 2018, for the month of June 2018, the 6th month of 60 monthly sales tax collections for the 2018-2022 SPLOST. Collections received were above projections (detail included) for the month by $635,132 and above cumulative projections by $2,927,688. Excess SPLOST collections are added to the Debt Service fund balance as a safeguard against future negative economic conditions, assuring the School District can meet future bond payments.

Cherokee County School District
FINANCIAL REPORT
AS OF JULY 31, 2018

BALANCE SHEET

	GENERAL FUND	BOND SPLOST	CAPITAL OUTLAY	FED FUNDS AND SCHOOL NUTRITION	TOTAL
ASSETS					
Cash	$ 41,694,417	$ 17,273,559	$ 39,936,565	$ 3,661,535	$ 102,566,076
Investments	659,823	17,459,582	-	-	18,119,405
Accounts Receivable	35,350,969	22,325	-	4,018,794	39,392,088
TOTAL ASSETS	$ 77,705,209	$ 34,755,466	$ 39,936,565	$ 7,680,329	$ 160,077,569
LIABILITIES					
Salaries and Benefits Payable	$ 11,257,169	$ -	$ -	$ 147,112	$ 11,404,281
Accounts Payable	4,652,549	-	844,306	3,348,400	8,845,255
FUND BALANCE					
Fund Balance 7/31/2018	61,795,491	34,708,910	40,525,807	4,756,835	141,787,043
TOTAL LIABILITIES AND FUND BALANCE	$ 77,705,209	$ 34,708,910	$ 41,370,113	$ 8,252,347	$ 162,036,579

REVENUE AND EXPENSE

Revenue	$ 18,110,875	$ 1,567,536	$ 73,817	$ 252,100	$ 20,004,328
Expense	6,404,786	17,553,585	573,252	840,521	25,372,144
Excess Revenue over Expense	11,706,089	(15,986,049)	(499,435)	(588,421)	$ (5,367,816)
BEGINNING FUND BALANCE 7/01/2018	50,089,402	50,694,959	41,025,242	5,345,256	147,154,859
ENDING FUND BALANCE 7/31/2018	**$ 61,795,491**	**$ 34,708,910**	**$ 40,525,807**	**$ 4,756,835**	**$ 141,787,043**

General Fund
Comparison of Budget to Actual
July 2018

Description	2018-109 Budget	Year to Date	Available Budget
Revenue			
Federal	$ 168,238	$ -	$ 168,238
Local	173,746,357	241,194.00	171,786,756
State	217,670,837	1,959,601	215,711,236
Other	3,884,429	399	3,884,030
Tan	11,500,000	-	11,500,000
Total Revenue	**$ 406,969,861**	**$ 2,201,194**	$ 404,768,667
Expense			
Instruction	$ 274,599,339	$ 939,040	$ 273,660,299
Pupil Services	14,377,452	92,785	14,284,667
Imp. Instr. Svcs.	13,254,016	642,989	12,611,027
Media Svcs.	4,778,506	680	4,777,826
General Adm.	24,715,279	363,685	24,351,594
School Adm.	3,054,565	1,676,406	1,378,159
Business	28,503,735	495,698	28,008,037
Maintenance	21,082,394	1,160,868	19,921,526
Transportation	5,174,799	429,823	4,744,976
Support and Community Services	2,884,142	543,797	2,340,345
Facilities and Constr.	475,000	59,014	415,986
Transfers Out	2,152,304	-	2,152,304
Debt Service	11,532,623	-	11,532,623
Total Expense	**$ 406,584,154**	**$ 6,404,785**	$ 400,179,369
Excess Rev. over Exp.	**$ 385,707**	**$ (4,203,591)**	$ 4,589,298

1% SALES TAX (2018-2022)
COMPARISON OF COLLECTIONS
AS OF JULY 2018

REPORTING MONTH	60 MONTH COLLECTION PERIOD	PROJECTED COLLECTIONS	BOE 1% COLLECTIONS	DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS
February 2018	**January 2018 (1)**	$ 2,482,396	$ 2,974,362	$ 491,966
March 2018	**February 2018 (2)**	2,569,511	2,610,220	40,709
April 2018	**March 2018 (3)**	2,735,881	3,482,968	747,087
May 2018	**April 2018 (4)**	2,726,393	3,174,263	447,870
June 2018	**May 2018 (5)**	2,796,817	3,361,741	564,924
July 2018	**June 2018 (6)**	2,841,541	3,476,673	635,132
		$ 16,152,539	$ 19,080,227	$ 2,927,688

CHEROKEE COUNTY SCHOOL DISTRICT
1% SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST)
2018-2022 PROJECTED COLLECTIONS

	2018	2018-19	2019-20	2020-21	2021-22	2022
July	$ -	$ 2,871,634	$ 2,957,783	$ 3,046,516	$ 3,137,912	$ 3,232,049
August	$ -	$ 2,818,552	$ 2,903,109	$ 2,990,202	$ 3,079,908	$ 3,172,306
September	$ -	$ 2,792,606	$ 2,876,384	$ 2,962,676	$ 3,051,556	$ 3,143,103
October	$ -	$ 2,736,315	$ 2,818,405	$ 2,902,957	$ 2,990,046	$ 3,079,747
November	$ -	$ 2,906,999	$ 2,994,209	$ 3,084,035	$ 3,176,556	$ 3,271,853
December	$ -	$ 3,588,310	$ 3,695,959	$ 3,806,838	$ 3,921,043	$ 4,038,675
January	$ 2,482,396	$ 2,556,868	$ 2,633,574	$ 2,712,581	$ 2,793,958	$ -
February	$ 2,569,511	$ 2,646,596	$ 2,725,994	$ 2,807,774	$ 2,892,007	$ -
March	$ 2,735,881	$ 2,817,958	$ 2,902,497	$ 2,989,571	$ 3,079,259	$ -
April	$ 2,726,393	$ 2,808,185	$ 2,892,430	$ 2,979,203	$ 3,068,579	$ -
May	$ 2,796,817	$ 2,880,722	$ 2,967,144	$ 3,056,158	$ 3,147,843	$ -
June	$ 2,841,541	$ 2,926,787	$ 3,014,591	$ 3,105,029	$ 3,198,180	$ -
Total by Fiscal Year	$ 16,152,539	$ 34,351,532	$ 35,382,079	$ 36,443,540	$ 37,536,847	$ 19,937,733

Total Projected Collections $ 179,804,270

The amount shown in each month is the expected collection amount. Actual receipt would occur in the subsequent month.

Revised August 28, 2017

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	D-2

Title

August 2018 Financial Report and Sales Tax Update

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of August 2018 Financial Report and Sales Tax Update

Summary Explanation and Background

Financial Report for August 2018

See Attached Reports

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

Financial Report and Sales Tax Update

Board Action	Source of Additional Information
(For Official School Board Records Only)	Kenneth Owen 770.479.1871 Dr. Brian V. Hightower 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CHEROKEE COUNTY BOARD OF EDUCATION
Dr. Brian V. Hightower, Superintendent
Kenneth Owen, Chief Financial Officer

FINANCIAL REPORT
AUGUST 2018

General Fund

For the month ending August 31, 2018, the second month of the 2018-19 Fiscal Year, the School District's Operating Account (General Fund) has received $5,228,710 in revenue (year-to-date) consisting of state funds of $3,720,422 (1.7% of budget), $1,497,775 local taxes (<1% of budgeted amount), and other funds of $10,513 (<1% of budget). All operating expenditures of $39,201,495 (9.6% of budget) are within the Board of Education's approved 2018-19 budget.

Capital Outlay

The Capital Outlay Fund balance of $37,578,065 as of August 31, 2018 reflects proceeds of bond sales for capital outlay purposes less refundings of bonds, transfers from the General Fund, bond issuance costs, and capital outlay expenses paid.

Current SPLOST

For Fiscal Year 2018-19, the Cherokee County School District received $3,479,906 in August 2018, for the month of July 2018, the 7th month of 60 monthly sales tax collections for the 2018-2022 SPLOST. Collections received were above projections (detail included) for the month by $608,272 and above cumulative projections by $3,535,960. Excess SPLOST collections are added to the Debt Service fund balance as a safeguard against future negative economic conditions, assuring the School District can meet future bond payments.

Cherokee County School District
FINANCIAL REPORT
AS OF AUGUST 31, 2018

BALANCE SHEET

	GENERAL FUND	BOND SPLOST	CAPITAL OUTLAY	FED FUNDS AND SCHOOL NUTRITION	TOTAL
ASSETS					
Cash	$ 32,820,023	$ 20,379,566	$ 36,144,517	$ 3,182,562	$ 92,526,668
Investments	864,263	17,459,582	-	-	18,323,845
Accounts Receivable	3,298,253	-	-	3,440,638	6,738,891
TOTAL ASSETS	$ 36,982,539	$ 37,839,148	$ 36,144,517	$ 6,623,200	$ 117,589,404
LIABILITIES					
Salaries and Benefits Payable	$ 16,772,656	$ -	$ -	$ 145,734	$ 16,918,390
Accounts Payable	4,092,876	-	-	641,938	4,734,814
FUND BALANCE					
Fund Balance 8/31/2018	16,117,007	37,839,148	37,578,065	5,835,528	97,369,748
TOTAL LIABILITIES AND FUND BALANCE	$ 36,982,539	$ 37,839,148	$ 37,578,065	$ 6,623,200	$ 119,022,952

REVENUE AND EXPENSE

Revenue	$ 5,229,098	$ 5,064,604	$ 312,858	$ 1,640,621	$ 12,247,181
Expense	39,201,493	17,966,970	3,760,035	2,160,225	63,088,723
Excess Revenue over Expense	(33,972,395)	(12,902,366)	(3,447,177)	(519,604)	$ (50,841,542)
BEGINNING FUND BALANCE 7/01/2018	50,089,402	50,741,514	41,025,242	6,355,132	148,211,290
ENDING FUND BALANCE 8/31/2018	**$ 16,117,007**	**$ 37,839,148**	**$ 37,578,065**	**$ 5,835,528**	**$ 97,369,748**

General Fund
Comparison of Budget to Actual
August 2018

Description	2018-109 Budget	Year to Date	Available Budget
Revenue			
Federal	$ 168,238	-	$ 168,238
Local	173,746,357	1,497,775	170,025,935
State	217,670,837	3,720,422	213,950,415
Other	3,884,429	10,513	3,873,916
Tan	11,500,000	-	11,500,000
Total Revenue	**$ 406,969,861**	**5,228,710**	$ 401,741,151
Expense			
Instruction	$ 274,599,339	$ 23,415,474	$ 251,183,865
Pupil Services	14,377,452	1,427,106	12,950,346
Imp. Instr. Svcs.	13,254,016	2,089,245	11,164,771
Media Svcs.	4,778,506	372,997	4,405,509
General Adm.	24,715,279	582,528	24,132,751
School Adm.	3,054,565	3,831,291	(776,726)
Business	28,503,735	731,778	27,771,957
Maintenance	21,082,394	3,099,844	17,982,550
Transportation	5,174,799	2,106,060	3,068,739
Support and Community Services	2,884,142	1,265,031	1,619,111
Facilities and Constr.	475,000	130,141	344,859
Transfers Out	2,152,304	150,000	2,002,304
Debt Service	11,532,623	-	11,532,623
Total Expense	**$ 406,584,154**	**$ 39,201,495**	$ 367,382,659
Excess Rev. over Exp.	**$ 385,707**	**$ (33,972,785)**	$ 34,358,492

1% SALES TAX (2018-2022)
COMPARISON OF COLLECTIONS
AS OF AUGUST 2018

REPORTING MONTH	60 MONTH COLLECTION PERIOD	PROJECTED COLLECTIONS	BOE 1% COLLECTIONS	DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS
February 2018	**January 2018 (1)**	$ 2,482,396	$ 2,974,362	$ 491,966
March 2018	**February 2018 (2)**	2,569,511	2,610,220	40,709
April 2018	**March 2018 (3)**	2,735,881	3,482,968	747,087
May 2018	**April 2018 (4)**	2,726,393	3,174,263	447,870
June 2018	**May 2018 (5)**	2,796,817	3,361,741	564,924
July 2018	**June 2018 (6)**	2,841,541	3,476,673	635,132
August 2018	**July 2018 (7)**	2,871,634	3,479,906	608,272
		$ 19,024,173	$ 22,560,133	$ 3,535,960

CHEROKEE COUNTY SCHOOL DISTRICT
1% SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST)
2018-2022 PROJECTED COLLECTIONS

	2018	2018-19	2019-20	2020-21	2021-22	2022
July	$ -	$ 2,871,634	$ 2,957,783	$ 3,046,516	$ 3,137,912	$ 3,232,049
August	$ -	$ 2,818,552	$ 2,903,109	$ 2,990,202	$ 3,079,908	$ 3,172,306
September	$ -	$ 2,792,606	$ 2,876,384	$ 2,962,676	$ 3,051,556	$ 3,143,103
October	$ -	$ 2,736,315	$ 2,818,405	$ 2,902,957	$ 2,990,046	$ 3,079,747
November	$ -	$ 2,906,999	$ 2,994,209	$ 3,084,035	$ 3,176,556	$ 3,271,853
December	$ -	$ 3,588,310	$ 3,695,959	$ 3,806,838	$ 3,921,043	$ 4,038,675
January	$ 2,482,396	$ 2,556,868	$ 2,633,574	$ 2,712,581	$ 2,793,958	$ -
February	$ 2,569,511	$ 2,646,596	$ 2,725,994	$ 2,807,774	$ 2,892,007	$ -
March	$ 2,735,881	$ 2,817,958	$ 2,902,497	$ 2,989,571	$ 3,079,259	$ -
April	$ 2,726,393	$ 2,808,185	$ 2,892,430	$ 2,979,203	$ 3,068,579	$ -
May	$ 2,796,817	$ 2,880,722	$ 2,967,144	$ 3,056,158	$ 3,147,843	$ -
June	$ 2,841,541	$ 2,926,787	$ 3,014,591	$ 3,105,029	$ 3,198,180	$ -
Total by Fiscal Year	$ 16,152,539	$ 34,351,532	$ 35,382,079	$ 36,443,540	$ 37,536,847	$ 19,937,733

Total Projected Collections $ 179,804,270

The amount shown in each month is the expected collection amount. Actual receipt would occur in the subsequent month.

Revised August 28, 2017

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	D-3

Title

Proposed Issuance of Tax Anticipation Notes (TAN)

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Issuance of Tax Anticipation Notes (TAN)

Summary Explanation and Background

The School District derives a large part of its annual operating revenue from the collection of property tax in the county. Property tax is collected one time per year, generally between October and December. Because of the timing of the collection of property tax, the School District experiences a short term cash flow interruption requiring short term borrowing in the form of a Tax Anticipation Note ("TAN"). A TAN must be repaid in full prior to the end of the calendar year. The Board is, therefore, asked to consider and approve the Superintendent's recommendation to adopt in substantially similar form, the attached Resolution authorizing the issuance of $11.5 million of a TAN to the financial institution submitting the lowest qualified interest rate bid. Interest rate bids will be solicited, received and evaluated by staff and representatives from Davenport and Company, the District's Independent Financial Consultant, prior to the September 13, 2018 Board Meeting.

Major System Priority

Increasing Accountability

Financial Impact

Estimated interest expense $32,623. Actual expense to be based on bid.

Exhibits: (List)

Resolution Authorizing Sale of a Tax Anticipation Note (TAN) Distributed at September 13, 2018 Board Meeting

Board Action

(For Official School Board Records Only)

Source of Additional Information

Primary Contact Person	770.479.1871
Secondary Contact Person	770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

A RESOLUTION OF THE CHEROKEE COUNTY BOARD OF EDUCATION PROVIDING FOR THE ISSUANCE AND SALE OF A TAX ANTICIPATION NOTE IN PRINCIPAL AMOUNT OF $11,500,000 AND FOR OTHER RELATED PURPOSES:

WHEREAS, the Cherokee County School System (the "Issuer") is a duly created and validly existing political subdivision of the State of Georgia under the Constitution and laws of the State of Georgia; and

WHEREAS, the Cherokee County Board of Education, the governing body of the Issuer charged with contracting debts and managing the affairs of the Issuer (the "Governing Body"), has determined that it is in the best interest of the Issuer to pay current expenses for calendar year 2018 in anticipation of the receipt of taxes levied or to be levied for the Issuer's General Fund (the "General Fund"); and

WHEREAS, the Issuer is authorized by Article IX, Section V, Paragraph V of the Constitution of the State of Georgia and Section 36-80-2 of the Official Code of Georgia Annotated, to borrow money to pay current expenses during any calendar year and to evidence such borrowing by issuing tax anticipation notes in anticipation of the receipt of taxes levied or to be levied for the General Fund for expenses payable in such calendar year; and

WHEREAS, the Issuer proposes to issue a tax anticipation note in the principal amount of $11,500,000 (the "Note") to pay the current expenses of the Issuer.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer and it is hereby resolved by authority of the same, as follows:

Section 1. Findings. The Governing Body hereby finds and determines as follows: (a) there are no other temporary loans or other contracts, notes, warrants or obligations for current expenses which have been issued by the Issuer in calendar year 2018; (b) the principal amount of the Note does not exceed 75% of the total gross income from taxes collected by the Issuer in calendar year 2017 for the General Fund; (c) the principal amount of the Note, together with other contracts, notes, warrants or obligations of the Issuer for current expenses in calendar year 2018 for the General Fund, does not exceed the total anticipated tax revenues of the Issuer for the General Fund for calendar year 2018; (d) no temporary loan or other contract, note, warrant or other obligation for current expenses incurred in calendar year 2017 or any prior calendar year remains unpaid as of the date hereof; and (e) a need exists for the Issuer to borrow $11,500,000 to pay current expenses of the Issuer in calendar year 2018 prior to the receipt of sufficient revenues from taxes levied or to be levied for the General Fund for 2018.

Section 2. Authorization of Note.

(a) The issuance of the Note in the principal amount of $11,500,000 is hereby authorized. The Note shall be designated "Cherokee County School System Tax Anticipation Note, Series 2018." The Note shall be dated as of the date of issuance thereof; shall bear interest

at the rate of [Interest Rate]% per annum, calculated on the basis of the actual number of days elapsed in a 360-day year; shall be payable as to principal and interest in lawful money of the United States of America to the person who is the registered owner of the Note on December 15, 2018; shall be numbered R-1 upward; and shall mature and together with accrued interest shall be payable on December 28, 2018 (the "Maturity Date").

(b) The Note shall be issued in the form of a single fully registered note. The Note shall be executed by the manual signature of the Chairman or Vice Chairman of the Governing Body and by the manual signature of the Secretary, and the corporate seal of the Issuer shall be impressed thereon. In case any officer whose signature shall be affixed to the Note or who shall have sealed the Note shall cease to be such officer before the Note so signed and sealed shall have been actually delivered, the Note, nevertheless, shall be a valid obligation of the Issuer and may be delivered as such notwithstanding the fact that such officer or officers may have ceased to be such officer or officers of the Issuer when the Note shall be actually delivered.

Section 3. Approval of Form of Note. The Note as initially issued shall be issued in substantially the form attached hereto as Exhibit A with such changes, insertions or omissions as may be approved by the Chairman or Vice Chairman of the Governing Body, and the execution and delivery of the Note shall be conclusive evidence of such approval.

Section 4. Designation of Paying Agent. The Issuer's Assistant Superintendent of Financial Management is hereby designated as Paying Agent, Note Registrar and Authenticating Agent with respect to the Note.

Section 5. Tax Revenues Used to Repay Note; General Obligation. The Issuer agrees to use for payment of the Note and the interest thereon a sufficient portion of the revenues received by the Issuer from taxes levied or to be levied for calendar year 2018 for the General Fund, subject to the 20 mill limitation prescribed by law, and other funds available for such purpose. The indebtedness to be evidenced by the Note is a general obligation of the Issuer, and the full faith and credit of the Issuer are hereby pledged to secure the payment of the principal of and interest on the Note.

Section 6. Authentication of Note. The Note as originally issued and all Notes issued in connection with a registration of transfer shall not be valid for any purpose unless and until a certificate of authentication substantially in the form set forth in Exhibit A shall be duly executed by the Note Registrar.

Section 7. Transfer and Exchange of Note. The Note Registrar shall cause to be kept books for the registration of transfer of the Note. The Note may be registered as transferred on the books of registration by the registered owner thereof in person or by his duly authorized attorney, upon surrender thereof, together with a written instrument of transfer executed by the owner or his duly authorized attorney. Upon surrender for registration of transfer of at the principal office of the Note Registrar, the Issuer shall execute, and the Note Registrar shall authenticate and deliver in the name of the transferee, a new Note, numbered consecutively in order of issuance according to the records of the Note Registrar. Such

registration of transfer shall be without charge to the owner of the Note, but any tax or other governmental charge, required to be paid with respect to the same shall be paid by the owner of the Note requesting such registration of transfer as a condition precedent to the exercise of such privilege. The Note is subject to transfer restrictions as set forth in the Note.

Except as provided in Section 9 hereof, the Note may be not be exchanged.

Section 8. Registered Owners. The person in whose name the Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of either principal or interest shall be made only to or upon the order of the registered owner thereof or his duly authorized attorney, but such registration may be changed as hereinabove provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon the Note to the extent of the sum or sums so paid.

Section 9. Mutilated or Destroyed Note. In case the Note shall become mutilated or be destroyed or lost, the Issuer, may cause to be executed, authenticated and delivered a new Note in exchange or substitution for any such Note upon, in the case of a mutilated Note, surrender of such Note, or in the case of destroyed or lost Note, the owners filing with the Issuer, the Paying Agent and the Note Registrar evidence satisfactory to them that such Note was destroyed or lost and providing indemnity satisfactory to them, provided that if the owner of such destroyed or lost Note has a minimum net worth of at least $25,000,000, such person's own unsecured agreement of indemnity shall be deemed to be satisfactory. If the Note shall have matured, instead of issuing a new Note, the Issuer may pay the same.

Section 10. Redemption. The Note is not subject to redemption or prepayment prior to maturity as is more fully provided in the form thereof.

Section 11. Tax Covenants and Representations. The Note is being issued by the Issuer in compliance with the conditions necessary for the interest income on the Note to be excludable from gross income for federal income taxation pursuant to the provisions of Section 103(a) of the Internal Revenue Code of 1986, as amended (the "Code"). It is the intention of the Issuer that the interest on the Note be and remain excludable from gross income for federal income tax purposes, and, to that end, the Issuer hereby covenants with the owner of the Note, as follows:

(a) It will not take any action, or fail to take any action, if any such action or failure to take action would adversely affect the tax-exempt status of the interest on the Note under Section 103 of the Code.

(b) It will not directly or indirectly use or permit the use of any proceeds of the Note or any other funds of the Issuer or take or omit to take any action in a way that would cause the Note to be (i) a "private activity bond" within the meaning of Section 141 of the Code, (ii) an obligation which is "federally guaranteed" within the meaning of Section 149 of the Code or (iii) a "hedge bond" within the meaning of Section 149 of the Code. Without limiting the foregoing, the Issuer will not allow 10% or more of the

proceeds of the Note to be used in the trade or business of any private business and will not loan 5% or more of the proceeds of the Note to any nongovernmental units.

(c) It will not directly or indirectly use or permit the use of any proceeds of the Note or any other funds of the Issuer or take or omit to take any action that would cause the Note to be an "arbitrage bond" within the meaning of Section 148 of the Code. To that end, the Issuer will comply with all requirements of Section 148 of the Code to the extent applicable to the Note.

Section 12. Approval of Tax Documents. The Chairman or Vice Chairman of the Governing Body is hereby authorized to execute on behalf of the Issuer a Tax and Non-Arbitrage Certificate to assure the owner of the Note and Murray Barnes Finister LLP, Bond Counsel, that the interest on the Note will remain excludable from gross income for federal income tax purposes and that the proceeds of the Note will not be used in a manner which would result in the Note being an "arbitrage bond" within the meaning of Section 148 of the Code. The Chairman of the Governing Body or Vice Chairman of the Governing Body is further authorized to execute on behalf of the Issuer an Internal Revenue Service Form 8038-G "Information Return for Tax-Exempt Governmental Obligations" related to the issuance of the Note.

Section 13. General Authority. From and after the date of adoption of this resolution, any member of the Governing Body and the officers, employees and agents of the Issuer are hereby authorized to do such acts and things, and to execute and deliver all such certificates or agreements as may be necessary or desirable in connection with the issuance of the Note. Without limiting the foregoing, the Vice-Chairman of the Governing Body is authorized to execute any and all documents on behalf of the Chairman of the Governing Body, and the Assistant Secretary of the Governing Body is authorized to execute any and all documents on behalf of the Secretary of the Governing Body. All actions of the Governing Body, officers, employees or agents of the Issuer taken in connection therewith prior to the date hereof are hereby ratified and confirmed.

Section 14. Sale of Note. The sale of the Note to [Purchaser] for the price of $11,500,000, the par amount of the Note, is hereby approved.

Section 15. Repeal of Conflicting Resolutions; Effective Date. This Resolution shall be in full force and effect immediately upon its adoption, and any and all resolutions or parts of resolutions in conflict with this Resolution shall be, and they are, to the extent of such conflict, hereby repealed.

Adopted and approved by the Cherokee County Board of Education on September 13, 2018.

CHEROKEE COUNTY SCHOOL SYSTEM

(SEAL)

By:_____
Chairman, Board of Education

Attest:

_____
Secretary, Board of Education

EXHIBIT A

FORM OF NOTE

TRANSFER OF THIS NOTE IS SUBJECT TO THE RESTRICTIONS DESCRIBED HEREIN

UNITED STATES OF AMERICA

STATE OF GEORGIA

CHEROKEE COUNTY SCHOOL SYSTEM
TAX ANTICIPATION NOTE,
SERIES 2018

Number: R-1

Maturity Date	Date of Original Issue
December 28, 2018	September 28, 2018

Principal Amount: $11,500,000 Registered Owner: [Purchaser]

KNOW ALL MEN BY THESE PRESENTS: CHEROKEE COUNTY SCHOOL SYSTEM, a political subdivision of the State of Georgia (the "Issuer"), for value received, hereby promises to pay the Registered Owner or its successors or assigns the principal amount set forth above, together with interest thereon at the rate of [Interest Rate]% per annum (calculated on the basis of the actual number of days elapsed in a 360-day year), in immediately available funds, on the Maturity Date set forth above, to the registered owner hereof.

This Note is being issued as a single instrument with an authorized denomination equal to its principal amount. Both principal hereof and interest hereon are payable by wire transfer by the Issuer's Assistant Superintendent of Financial Matters, as paying agent, note registrar and authenticating agent (the "Paying Agent"), to the person who is the registered owner hereof as of December 15, 2018. Both principal hereof and interest are payable in lawful money of the United States of America. The Issuer also promises to pay any and all amounts owed by the Issuer as arbitrage rebate pursuant to Section 148 of the Internal Revenue Code of 1986, as amended and any amounts expended by any owner of this Note in connection with the collection of amounts owed hereunder, including, but not limited to attorney fees.

This Note is issued in anticipation of the receipt of taxes levied or to be levied for the Issuer's general fund in calendar year 2018, subject to the 20 mill limitation prescribed by law. The principal amount of this Note together with all other temporary loans, notes, warrants or similar obligations does not exceed 75% of the total revenues from taxes collected for the General Fund by the Issuer in calendar year 2017 and does not exceed, together with other contracts, notes, warrants and obligations of the Issuer for calendar year 2018 payable from the General Fund, the total anticipated revenues from taxes of the Issuer for the General Fund for calendar year 2018. No temporary loan or other contract, note, warrant or other obligation for current expenses incurred in calendar year 2017 or any prior calendar year remains unpaid.

This Note is not subject to prepayment or redemption prior to maturity.

The indebtedness evidenced by this Note is a general obligation of the Issuer, and the full faith, credit and taxing power of the Issuer have been pledged to secure the payment of the principal of and interest on this Note.

This Note may be registered as transferred by the registered owner hereof in person or by the owner's attorney duly authorized in writing, but only in the manner, subject to the limitations specified in the Resolution, and upon surrender and cancellation of this Note. Upon such registration of transfer, a new note will be issued to the transferee in exchange therefor. No service charge shall be made for any registration of transfer, but the Paying Agent may require payment of a sum sufficient to cover any tax or other governmental charge as a condition precedent to the exercise of such privilege. THIS NOTE MAY ONLY BE REGISTERED AS TRANSFERRED TO A PERSON THAT HAS EXECUTED AND DELIVERED TO THE NOTE REGISTRAR AN INVESTMENT LETTER IN THE FORM DELIVERED IN CONNECTION WITH THE ORIGINAL ISSUANCE OF THE NOTE.

Except for exchanges of mutilated notes provided in the Resolution, this Note may not be exchanged.

The person in whose name this Note is registered shall be deemed and regarded as the absolute owner hereof for all purposes, and payment of or on account of either principal or interest made to such registered owner shall be valid and effectual to satisfy and discharge the liability upon this Note to the extent of the sum or sums so paid.

It is hereby certified, recited and declared that all acts, conditions and things required by the Constitution and laws of the State of Georgia to be done precedent to or as a condition to the issuance of this Note have been properly done, have happened and have been performed in the manner required by the Constitution and laws of the State of Georgia; that the tax levies in anticipation of which this Note is issued are or will be valid and legal levies; that the Issuer will use a sufficient amount of the proceeds of such tax levies and other available funds for the payment of this Note and the interest hereon; and that this Note, together with all other indebtedness of the Issuer, is within every debt or other limit provided by the Constitution and laws of the State of Georgia.

IN WITNESS WHEREOF, the Issuer acting by and through its Board of Education, has caused this Note to be executed in its corporate name by the manual signature of the Chairman, and attested by the manual signature of the Secretary and the corporate seal of the Issuer to be impressed or imprinted hereon, all as of the date of original issue as shown above.

CHEROKEE COUNTY SCHOOL SYSTEM

(SEAL)

By:_____
Chairman, Board of Education

Attest:

_____
Secretary, Board of Education

CERTIFICATE OF AUTHENTICATION

This is the Note described in the within mentioned authorizing resolution of the Cherokee County Board of Education adopted on September 13, 2018, and is hereby authenticated.

ASSISTANT SUPERINTENDENT OF FINANCIAL MANAGEMENT, as Note Registrar

By:_____
Kenneth Owen

Date of Authentication: September 28, 2018

* * * * *

ASSIGNMENT FOR TRANSFER

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

PLEASE INSERT SOCIAL SECURITY
OR OTHER IDENTIFYING NUMBER
OF ASSIGNEE

_____

_____

_____

_____

_____

the within Note of the Cherokee County School System and does hereby constitute and appoint _____ attorney to transfer the said Note on the books of the Note Registrar, with full power of substitution in the premise.

Date:

In the presence of:_____

_____
Noteholder

NOTICE: The signature to this Assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever.

* * * * *

SECRETARY'S CERTIFICATE

The undersigned does hereby certify that the foregoing pages of typewritten matter constitute a true and correct copy of a resolution pertaining to the Cherokee County School System Tax Anticipation Note, Series 2018 in the principal amount of $11,500,000, which resolution was duly adopted at a meeting of the Cherokee County Board of Education (the "Governing Body") that was duly called and assembled in accordance with applicable law on September 13, 2018, that was open to the public, and at which a quorum was present and acting throughout, that the original of said resolution appears of record in the minute book of the Governing Body which is in my custody and control, and that said resolution has not been amended, repealed, revoked or rescinded as of the date hereof.

Given under my hand and the seal of the Governing Body of the Cherokee County School System on September 13, 2018.

(SEAL)

Secretary, Board of Education

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	E-1

Title

Out of State Travel Request

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel

Summary Explanation and Background

See attachment for out of state travel requests to attend professional conferences.

Major System Priority

Attracting, retaining, and training the best teachers, principals, and support staff

Financial Impact

See Legend on Attached Out of State Travel Requests

Exhibits: (List)

Attached Out of State Travel Requests

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Nicole H. Holmes 770.479.1871 Dr. Keith A. Bryant 770.479.1871 Jackie Miller 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

OUT OF STATE TRAVEL REQUESTS

Name	School	Dates	Reason	Place	Cost
Dr. Amanda Ruiz, Supervisor	Division of Curriculum and Instruction	10.22.18 – 10.24.18	*To attend College Board Forum 2018*	Dallas, TX	$1,888 ●
Erin Jacobs, Teacher on Special Assignment	Division of Curriculum and Instruction	10.01.18 – 10.03.18	*To attend Full STEAM Ahead: Fort Mill STEAM Symposium*	Fort Mill, SC	$ 779 ●
Les Conley, Administrator on Special Assignment	Division of Curriculum and Instruction	10.01.18 – 10.02.18	*To attend meetings at Lamarque ES regarding their Arts Program*	North Port, FL	$ 610 ✧
Karla Tipton, Supervisor Matt Roper, Facilitator	Division of Technology and Information Services	09.24.18 – 09.28.18	*To attend Microsoft Ignite Conference*	Orlando, FL	$1,180 ● $1,738 ●
Bobby Blount, Chief Information Officer Robby Carmichael, Director	Division of Technology and Information Services	10.21.18 – 10.23.18	*To attend RTM Education Congress Fall 2018 Conference*	Orlando, FL	$ 594 ● $ 604 ●
David Boggs, Teacher	Avery ES	11.07.18 – 11.10.18	*To attend American Orff Schulwerk National Conference*	Cincinnati, OH	$1,520 ❍

Angela Barnes, Teacher Neely Parker, Teacher	Indian Knoll ES	10.08.18 – 10.09.18	*To attend Get Your Teach On: Best Practices to Engage and Inspire Students and Teachers*	Charlotte, NC	$ 437 ✦ $ 437 ✦
Doug Knott, Principal Dr. Pam Green, Assistant Principal Stacy Campbell, Teacher Stephanie Hopersberger, Teacher Tiffany Wilson, Teacher	Liberty ES	10.04.18 – 10.06.18	*To attend National School of Character Forum 2018* ***Speaker*** ***Recipient of Award***	Washington, DC	$ 820 ✦ (for each participant)
Scott Martin, Teacher	Creekview HS	02.27.19 – 02.30.19	*To attend American Choral Directors Association (ACDA) National Conference*	Kansas City, MO	$ 291 ✦
Heather Barton, Teacher	Etowah HS	11.15.18 – 11.20.18	*To attend National Conference for the Teqchers of English* ***Presenter***	Houston, TX	$ 194 ✦

Legend

✧ - ArtsNow, Arts in Education Model Development and Dissemination (AEMDD) Grant
✦ - State Staff Development Funds FY2018-19
● - Local Funds FY2018-19
❍ - School-based Funds FY2018-19

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	E-2

Title

Out of State and Overnight Field Trips

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips

Summary Explanation and Background

See Attached List of Field Trips

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See Attachment

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Dr. Nicole Holmes 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

ATTACHMENT: OVERNIGHT AND OUT-OF- STATE FIELD TRIPS

I. Curriculum-Based Trips

School	Grade	Date	Destination	Reason/Nature
Cherokee HS	9 – 12	02.14.19 – 02.19.19	Boston, MA	Speech and Debate Team will compete at the 45th Annual Harvard National Forensics Tournament.
Etowah HS	12	11.08.18 – 11.11.18	Arlington, VA	East Wing Tutors association will participate in the National Secondary Schools Writing Center Association.
Etowah HS	10 – 12	10.24.18 – 10.27.18	Indianapolis, IN	Future Farmers of America (FFA) students will attend the National FFA Convention & Expo.
River Ridge HS	9 - 12	03.05.19 – 03.10.19	Orlando, FL	UKnight Club students will participate in Disney-sponsored workshops.
River Ridge HS	9 - 12	01.23.19 – 01.27.19	Orlando, FL	Journalism and Visual Arts students will participate in Disney-sponsored workshops.
Sequoyah HS	10 – 12	10.29.18 – 11.02.18	Las Vegas, NV	Hot Rodders Club students has qualified to attend the 2018 Hot Rodders of Tomorrow Dual National Championship.
Sequoyah HS	9 – 12	03.21.19 – 03.24.19	Orlando, FL	Band student will participate in Disney-sponsored workshop and conduct studio performances.

II. Student Activities/Athletic-Based Trips

School	Grade	Date	Destination	Reason/Nature
Cherokee HS	9 – 12	12.20.18 – 12.21.18	Robbinsville, NC	Cherokee's Wrestling team will travel to Robbinsville, NC to participate in the 3rd Annual Team Duals Tournament at Robbinsville HS.
River Ridge HS	9 – 12	12.19.18 – 12.23.18	Panama City, FL	River Ridge's Girls Basketball team will travel to Florida to participate in the Beach Bash Basketball Tournament.
Cherokee HS	9 - 12	12.26.18 – 12.30.18	Orlando, FL	Cherokee's Varsity Boys and Girls Basketball teams will travel to Florida to participate in a holiday basketball tournament.

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	F-1

Title

State-Required Capital Outlay Funding Application for the Creekview High School AGRISCIENCE Lab Facility

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of the State-Required Capital Outlay Funding Application for the Creekview High School AGRISCIENCE Lab Facility

Summary Explanation and Background

The Georgia Department of Education (GaDOE), pursuant to Georgia Statutes (20-2-260), requires each local school district to approve the School District Application for Capital Outlay Funding. This application is for the Creekview High School AGRISCIENCE Lab Facility.

Funding for this project will be included in the GaDOE FY2020 Capital Outlay Program Budget.

Major System Priority

Increasing Accountability

Financial Impact

$283,394 in State Capital Outlay Entitlement Funding

Exhibits: (List)

State Capital Outlay Application

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 William J. Sebring 770.479.1871 Phil Parrott 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

APPROVED

CAPITAL OUTLAY PROJECT APPLICATION

FOR FISCAL YEAR 2020

Cherokee County

SCHOOL SYSTEM

Code: 628

TYPE OF FUNDING: Regular

REQUIRES:

STATE BOARD OF EDUCATION APPROVAL
AND LEGISLATIVE FUNDING

GEORGIA DEPARTMENT OF EDUCATION OFFICE
OF FINANCE AND BUSINESS OPERATIONS
FACILITIES SERVICES
ATLANTA, GEORGIA 30334-5050

Approved

FACILITY IMPROVEMENT APPLICATION

Date: 8/13/2018 9:19:24 AM

The Cherokee County Board of Education wishes to submit a Facility Improvement Application for the following projects listed in order of priority to be financed with state capital outlay and local funds.

Priority	Code	Facility	Facility Code	Description	Funding
1	32.3	Creekview High Facility	0106	Additions	Regular

CERTIFICATES

1. SCHOOL SITES

The Board of Education certifies that each site for Facilities Improvement Priorities listed above are:
1) sites that this Board of Education holds title in fee simple, free of all encumbrances; and
2) all required site approvals have been received. A system's certification of title for a school site must be filed with the Facilities Services offices when making an application.

2. FLOOD PLAIN LETTER OF ASSURANCE

The Board of Education certifies that each site is not in a flood plain area or Coastal High Hazard area. A letter of assurance must be filed with the Facilities Services offices when making an application.

DE FORM 0748, Revised June, 2014

Facility Need

Facility: [0106] Creekview High Facility

Grades: 9-12

State FTE	**2213**	**Local FTE**	**0**	**Total FTE**	**2213**	**IU Available**	**95**
State IU Earned	**115**	**Local IU Earned**	**0**	**Total IU Earned**	**115**	**IU Eligible**	**5**

Grades and Spaces	Available	Earned	Status	Program Need	Gain	Loss	Funded	Adjusted	Local Need	Total Need	Eligible Earned	Eligible Total	Comments
Basic Curriculum													
High School Classroom	62	79	-17	0	0	0	0	-17	0	17	3	3	
High School Sp. Ed. (pair of rooms)	2	2	0	0	0	0	0	0	0	0	0	0	
Science Lab and Classroom - High School	14	15	-1	0	0	0	0	-1	2	3	1	1	
Art - High School	2	2	0	0	0	0	0	0	0	0	0	0	
Instrumental Music - High School	2	2	0	0	0	0	0	0	0	0	0	0	
Choral Music - High School	1	1	0	0	0	0	0	0	0	0	0	0	
Computer Science - High School	1	1	0	0	0	0	0	0	0	0	0	0	
Business Lab - High School	3	3	0	0	0	0	0	0	0	0	0	0	
Physical Education - High School	1	1	0	0	0	0	0	0	0	0	0	0	
Drama - High School	1	1	0	0	0	0	0	0	0	0	0	0	
Engineering, Drawing, and Design Lab	1	1	0	0	0	0	0	0	0	0	0	0	
Broadcast / Video Production Lab	1	1	0	0	0	0	0	0	0	0	0	0	
Healthcare Service Multiuse Lab	1	1	0	0	0	0	0	0	0	0	0	0	
Agriculture Mechanics lab	0	1	-1	0	0	0	0	-1	0	1	1	1	
Workplace Readiness Lab	1	1	0	0	0	0	0	0	0	0	0	0	
ROTC - Range and One Classroom	1	1	0	0	0	0	0	0	0	0	0	0	

Facility: [0106] Creekview High Facility

Grades: 9-12 **State FTE** 2213 **Local FTE** 0 **Total FTE** 2213 **IU Available** 95

State IU Earned 115 **Local IU Earned** 0 **Total IU Earned** 115 **IU Eligible** 5

Grades and Spaces	Available	Earned	Status	Program Need	Gain	Loss	Funded	Adjusted	Local Need	Total Need	Eligible Earned	Eligible Total	Comments
Other Instructional	0	1	-1	1	0	0	0	-1	0	1	0	1	Program Need; second Earned PE IU
Media Center	1	1	0	0	0	0	0	0	0	0	0	0	
Basic Curriculum Totals	**95**	**115**	**-20**	**1**	**0**	**0**	**0**	**-20**	**2**	**22**	**5**	**6**	
Support Areas													
Kitchen and All Support Areas	1	1	0	0	0	0	0	0	0	0	0	0	
Cafeteria - High School	1	1	0	0	0	0	0	0	0	0	0	0	
Administration	1	1	0	0	0	0	0	0	0	0	0	0	
Counseling	1	1	0	0	0	0	0	0	0	0	0	0	
Support Areas Totals	**4**	**4**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
Facility Total	**99**	**119**	**-20**	**1**	**0**	**0**	**0**	**-20**	**2**	**22**	**5**	**6**	

Construction - Additions

Facility: [0106] Creekview High Facility **Grades:** 9-12

Space	Need	Eligible	Sq Ft	Sq Ft Cost	State Eligible Cost
Agriculture Mechanics lab	1	1	2990	$80	$239,200
Total For Instructional Units	**1**	**1**	**2990**		**$239,200**

Support Areas	Unit Sq Ft	Unit Cost	State Eligible Cost
Support Areas - Circulation	897	$80	$71,760
Total for Support Areas	**897**		**$71,760**

Totals	
Base State Eligible Cost	$310,960
Architect Fees	$18,658
Contingency	$15,548
Total State Eligible Cost	**$345,166**
Architect's Estimate of Total Cost	**$3,104,125**
Architect's Estimate Minus Total State Eligible Cost	**$2,758,959**

Additional Required Local **$0**

Approved

8/13/2018 9:19:27 AM

Project Summary

628-0106-0012023

Name of Facility: [0106] Creekview High Facility

Eligible Need

	Eligible Need	Architect Fee	Contingency		Total Eligible Need
Renovation	$0	$0	$0		$0
Modification	$0	$0	$0		$0
New Construction	$310,960	$18,658	$15,548		$345,166
Total	$310,960	$18,658	$15,548		$345,166

	Required Local Percent		RLP Adjustment	
RLP =	0.178962653635607	Minus	0	0.17896265
Required Local = Total Eligible Need x RLP				$61,772
Eligible State Funds = Total Eligible Need Minus Required Local				$283,394
Additional Required Local				$0
Adjusted Eligible State Funds = Eligible State Funds - Additional Required Local				$283,394

Architect Cost Estimates

	Estimate	Architect Fees	Contingency		Total Estimate
Renovation	$0	$0	$0		$0
Modification	$0	$0	$0		$0
New Construction	$2,796,509	$167,791	$139,825		$3,104,125
Total	$2,796,509	$167,791	$139,825		$3,104,125

Project Funding Levels

100%	**$300,000,000**
Architect Estimate	$3,104,125
State Funds	$283,394
Required Local Funds	$61,772
Additional Required Local Funds	$0
Total Required Local Funds	$61,772
Additional Local Funds	$2,758,959
Total Local Funds	$2,820,731

80%	**$240,000,000**
Architect Estimate	$3,104,125
State Funds	$283,394
Required Local Funds	$61,772
Additional Required Local Funds	$0
Total Required Local Funds	$61,772
Additional Local Funds	$2,758,959
Total Local Funds	$2,820,731

60%	**$180,000,000**
Architect Estimate	$3,104,125
State Funds	$283,394
Required Local Funds	$61,772
Additional Required Local Funds	$0
Total Required Local Funds	$61,772
Additional Local Funds	$2,758,959
Total Local Funds	$2,820,731

40%	**$120,000,000**
Architect Estimate	$3,104,125
State Funds	$283,394
Required Local Funds	$61,772
Additional Required Local Funds	$0
Total Required Local Funds	$61,772
Additional Local Funds	$2,758,959
Total Local Funds	$2,820,731

DE FORM 0748, Revised June, 2014

Approved

Application Project Funding Levels

Date: 8/13/2018 9:19:28 AM

Priority	Facility Name	Eligible State Funds	100%	80%	60%	40%
1	Creekview High Facility	$283,394	$283,394	$283,394	$283,394	$283,394

DE FORM 0748, Revised June, 2014

Approved

SYSTEM SUMMARY OF ALL PROJECTS

TOTAL OF ALL PROJECTS

Cherokee County - 628

100%	$300,000,000
Architect Estimate	$3,104,125
State Funds	$283,394
Required Local Funds	$61,772
Additional Required Local Funds	$0
*Total Required Local Funds	$61,772
Additional Local Funds	$2,758,959
Total Local Funds	$2,820,731

80%	$240,000,000
Architect Estimate	$3,104,125
State Funds	$283,394
Required Local Funds	$61,772
Additional Required Local Funds	$0
*Total Required Local Funds	$61,772
Additional Local Funds	$2,758,959
Total Local Funds	$2,820,731

60%	$180,000,000
Architect Estimate	$3,104,125
State Funds	$283,394
Required Local Funds	$61,772
Additional Required Local Funds	$0
*Total Required Local Funds	$61,772
Additional Local Funds	$2,758,959
Total Local Funds	$2,820,731

40%	$120,000,000
Architect Estimate	$3,104,125
State Funds	$283,394
Required Local Funds	$61,772
Additional Required Local Funds	$0
*Total Required Local Funds	$61,772
Additional Local Funds	$2,758,959
Total Local Funds	$2,820,731

*Amount of local funds in the current approved budget as a line item and specifically designed for this application. Funds will be transferred to the capital outlay account prior to the end of this fiscal year.

SYSTEM CERTIFICATION

The Board of Education certifies that it has carefully reviewed this application for state capital outlay funds and agrees that all information included is, to the best of its knowledge, true and correct, and the project(s) as proposed in this application are complete and that none of the projects will require substantial modifications or additons prior to completion.

_____ (Date of Local Board Approval)

_____ (Chairperson)

_____ (Superintendent)

Witness my hand and official signature with the seal of the System Board of Education affixed here to this _____ day of _____, 20_____.

DE FORM 0748, Revised June, 2014

FY 2020 Capital Outlay Application Project Start Dates

If you would please take a few minutes to confirm the following information for each project included in your FY 2020 Capital Outlay Program application, it will enable the Facilities Services staff to better serve your school system and will be greatly appreciated.

Each school system is responsible for notifying the Facilities Services of any SPLOST elections and changes to construction start dates. If you fail to notify us in writing of any changes to the construction start date it may jeopardize your ability to receive state funds for your project or projects. ***Please note, the Superintendent's signature is required.***

School System:	Cherokee County
Contact Person:	Brian Hightower
Contact Phone Number:	770-479-1871
Does your school system plan to ask the voters to approve a NEW SPLOST to provide the local funds needed to proceed with the construction projects indicated below for inclusion in a FY 2020 Capital Outlay Program Application?	YES ( ) NO (X) Comments:_____
If the answer to the last question is yes, when will your voters be asked to approve this NEW SPLOST?	
If your voters fail to approve this proposed NEW SPLOST, will your system be able to proceed with the completion of all the projects proposed for inclusion in a FY 2020 Application for state funds?	YES ( ) NO ( ) Comments:_____

Name of Eligible Project in Application and Facilities Plan:	Creekview High Facility
PROPOSED Type of State Funds1 to be Requested:	Regular
ESTIMATED Date Construction Activities are to Begin:	4/22/2019
ESTIMATED Date Construction Activities are to End:	2/17/2020
ESTIMATED Amount of State Funds:	$283,394

FY 2020 Capital Outlay Application Project Start Dates

Do you anticipate this facility to have private use?	YES ( ) NO (X)

If a project is started before funds are appropriated by the legislature and then the legislature does not appropriate funds for the project, then the local school system will be responsible for completion of the project with local funds.

Cherokee County		
School System Name	Superintendent's Signature *(or Superintendent's Designee-Include Title)*	Date

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	F-2

Title

Monthly Update on Capital Outlay Projects

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects

Summary Explanation and Background

See the attached report from the Chief Support Services Officer regarding the status of the current Capital Outlay Projects.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See Attachment

Board Action	Source of Additional Information	
(For Official School Board Records Only)	William J. Sebring	770.479.1871
	Phil Parrott	770.479.1871
	Steve Werner	770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Cherokee County School District

DATE: 4 September 2018

TO: Dr. Brian V. Hightower
Superintendent of Schools

FROM: William J. Sebring
Chief Support Services Officer

SUBJECT: Construction Status Reports

Facility Construction staff has reviewed the architect's monthly status report on the current construction projects. A summary of the progress for each project is shown below:

Mill Creek Middle School Classroom Addition

- Concrete foundations are underway.
- Concrete retaining wall construction is complete.
- Waterproofing of wall is progressing.
- Modular retaining wall construction is complete.
- Underground plumbing rough-in is underway.
- This project is scheduled for completion August 2020.

Synthetic Turf Fields Installation

- All six fields are now complete with turf installation.
- Contractor is placing rubber surface on track event items.
- Contractor is working on punch list items at all fields.

WJS

WJS:dm

1205 Bluffs Parkway
Canton, Georgia 30114
770.479.1871
www.cherokeek12.net

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	F-3

Title

Special Lease Agreements

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements

Summary Explanation and Background

Pursuant to the School Board's Community Use of System Facilities Policy (KG), special lease agreements applicable to non-school allied groups (users applying for extended use of school facilities who are required to pay rental fees) and for-profit summer camps, summer recreational leagues and/or any activities where Cherokee County School District employees are compensated, must be recommended by the Principal to the Superintendent for consideration of approval by the School Board prior to use of the facility. Extended use is defined as an event involving two or more consecutive days or for recurring activities.

Attached is a synopsis of detail of the special lease agreements, which adhere to the guidelines stipulated for such use and which have been approved by the Principal and Superintendent.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See attachment

Board Action	Source of Additional Information
(For Official School Board Records Only)	William J. Sebring 770.479.1871 Phil Parrott 770.479.1871 Steve Werner 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Special Lease Agreements September 2018

School Facility: Avery ES

Event Dates: 9.29.18, 10.05.18, 10.12.18, 10.19.18, 10.26.18,11.02.18, 11.09.18

Name of Organization: B&G Athletics (i9 Sports)

Director of Activity Name: Barry Switzer

Object or purpose: Youth Sports Leagues

Term: Once a Week for 2 Months

Areas: Fields

School Facility: Free Home ES

Event Dates: As available Monday-Saturday 9.18.18 to 11.18.18

Name of Organization: Macedonia Community Club, Inc./Girls Softball

Director of Activity Name: Peter Psyhogios

Object or purpose: Softball Practices

Term: 2 months

Areas: Baseball/Softball Field

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	G-1

Title

Recommendations and Resignations/Terminations of Employment for Certified and Classified Personnel

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel

Summary Explanation and Background

The recommendations include the following items:

1. Certified Recommendations
2. Certified Transfers
2. Certified Resignations/Terminations of Employment
3. Classified Recommendations
4. Classified Transfers
5. Classified Resignations/Terminations of Employment

Major System Priority

Attracting, Retaining and Training the Best Teachers, Principals and Support Staff

Financial Impact

N/A

Exhibits: (List)

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Richard Beaulieu 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CERTIFIED RECOMMENDATIONS 09/13/2018

Last	First	Position	Location	Start Date
Bevan	Julie	Teacher	Clark Creek ES	09/26/18
Bundrum	Andrew	Teacher	Dean Rusk MS	09/10/18
Ratliff	Maureen	Teacher	Hasty ES	08/20/18
McCarthy	Amy	Teacher	Woodstock ES	08/27/18
Campbell	Dennis	Teacher	Woodstock MS	08/31/18
Murkerson-Segura	Judith	Teacher	Woodstock MS	09/12/18
Vobejda	Kelly	Teacher	Woodstock MS	09/06/18

CERTIFIED TRANSFER 09/13/2018

Last	First	Position	Location	Start Date
Brooks	Kristen	Teacher to Instructional Tech Specialist	Technology	08/30/18

CERTIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 09/13/2018

Last	First	Position	Location	End Date
Parris	Sarah	Teacher	Clark Creek ES	09/28/18
Benz	Sheila	Special Education Facilitator	Curriculum & Instruction	10/31/18

CLASSIFIED RECOMMENDATIONS 09/13/2018

Last	First	Position	Location	Start Date
Cheever	Albert	Paraprofessional	Ace Academy	08/21/18
Cavanaugh	Tracy	School Nurse	Bascomb ES	08/20/18
Brubaker	Nancy	School Nutrition Worker	Cherokee HS	09/06/18
Peebles	Erica	Paraprofessional	Freedom MS	09/07/18
Davis	Tabatha	School Nutrition Worker	Hasty ES	08/31/18
Doucette	Brittany	School Nurse	Hasty ES	09/06/18
Roland	Caitlin	Paraprofessional	Hasty ES	08/20/18
Nichols	Kristi	Paraprofessional	Knox ES	09/04/18
Neugebauer	Brooke	Paraprofessional	Liberty ES	09/06/18
Rohmer	Cheryl	School Clerk	Little River ES	08/17/08
Moreno	Victor	Paraprofessional	LR Tippens Center	09/04/18
Harris	Joshua	School Nutrition Worker	Mill Creek MS	09/10/18
Gruber	Cristen	Headstart Pre-K Assistant	Ralph Bunche Center	09/24/18
West	Regina	School Nutrition Worker	RM Moore ES	08/20/18
Locke	Kenneth	Police Lieutenant	Safety & Security	10/15/18
Hedrick	Melissa	Paraprofessional	Sequoyah HS	09/05/18
Losner	Rebecca	School Nutrition Worker	Sixes ES	09/06/18
York	Stacy	Paraprofessional	Sixes ES	09/04/18
Banes	Bonnie	Bus Driver	Transportation	08/22/18
Cagle	Angela	Bus Driver	Transportation	08/30/18
Chambers	Penny	Bus Attendant	Transportation	09/04/18
Cherrico	Hiden	Bus Driver	Transportation	08/20/18
Davis	Steven	Bus Driver	Transportation	08/27/18
Henson	Shannon	Bus Driver	Transportation	08/27/18
Leicht	Terri	Bus Driver	Transportation	08/27/18
Martinez	Jessica	Bus Driver	Transportation	09/06/18
Miller	Julie	Bus Driver	Transportation	09/10/18
Nelson	Wilfrid	Bus Driver	Transportation	08/21/18
Ottaviano	Daniel	Bus Attendant	Transportation	08/22/18
Patten	Amber	Bus Driver	Transportation	08/22/18
Rivers	Melanie	Bus Driver	Transportation	08/29/18
Savor	Chelsey	Bus Driver	Transportation	09/11/18

CLASSIFIED TRANSFER 09/13/2018

Last	First	Position	Location	Start Date
Puccio	John	Paraprofessional to Facility Technician	Support Services	08/20/18

CLASSIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 09/13/2018

Last	First	Position	Location	End Date
Padgett	Kina	School Nutrition Worker	Ball Ground ES	08/31/18
Ruiz	Kristen	School Nutrition Worker	Creekland MS	08/31/18
Thanepohn	Jennifer	School Nutrition Worker	Creekland MS	08/13/18
Mitchell	Patricia	Secretary	Curriculum & Instruction	11/16/18
Brannon	Haley	Paraprofessional	Hasty ES	08/17/18
Hough	Kristy	School Nurse	Hasty ES	08/24/18
Winkler	Jessica	School Nutrition Worker	Hasty ES	08/28/18
Dunn	Stephanie	Paraprofessional	Indian Knoll ES	08/27/18
Cox-Newberry	Carson	Paraprofessional	Knox ES	08/31/18
Di Clemente	Tracy	School Nutrition Worker	Mill Creek MS	08/31/18
Harris	Tamara	School Nutrition Worker	Sixes ES	08/31/18
Beckett	Bonnie	Bus Driver	Transportation	09/24/18
Cannon	Thomas	Bus Driver	Transportation	08/15/18
Fortner	Caren	Bus Driver	Transportation	08/31/18
Foster	Shameeka	Bus Driver	Transportation	07/31/18
Goodwin	Jill	Bus Driver	Transportation	08/17/18
Hicks	Gail	Bus Attendant	Transportation	08/31/18
Macdonald	Laurence	Bus Driver	Transportation	08/07/18
Shelton	Adam	Vehicle Technician	Transportation	09/14/18
Strother	Carla	Bus Driver	Transportation	09/14/18
Wasilewski	Elizabeth	Bus Attendant	Transportation	09/10/18

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	I-1

Title

Contract and Memorandum of Understanding with Ninth District Opportunity, Inc.

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Contract and Memorandum of Understanding with Ninth District Opportunity, Inc. for October 1, 2018 through September 30, 2019

Summary Explanation and Background

The Cherokee County School District and the Ninth District Opportunity, Inc (ND0) have entered into an annual contract to operate the Head Start and Pre-K program at the Ralph Bunche Center dating back to 1973. Johnston Preschool was added SY2009-10. Effective October 1, 2018 this contract will provide for a continuation of this program at these two locations. By engaging in this joint venture, the Cherokee County School District provides critically needed educational opportunities for 74 Head Start students.

Major System Priority

Increased Accountability

Financial Impact

CCSD in-kind funding is $433,578 for facility use and maintenance

Exhibits: (List)

Copy of Proposed Contract and Memorandum of Understanding

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Trey Olson 770.479.1871 Victoria Thom 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

NINTH DISTRICT OPPORTUNITY, INC.
Gainesville, Georgia

CONTRACT

THIS CONTRACT, entered into as of this 4th day of August, 2018, by and between NINTH DISTRICT OPPORTUNITY, INC., of the County of Hall, State of Georgia, (hereinafter referred to as "NDO") and Cherokee County Board of Education, State of Georgia, (hereinafter referred to as the "Board").

WITHNESSETH THAT:

WHEREAS, NDO on the 1st day of October, 2018, received Grant 04CH010415 under the DEPARTMENT OF HEALTH AND HUMAN SERVICES, ADMINISTRATION FOR CHILDREN AND FAMILIES (hereinafter referred to as "ACF"), and

WHEREAS, pursuant to said Grant NDO is undertaking certain activities, including operating a Head Start Program; and

WHEREAS, NDO desires to engage the Board to provide certain staff for such undertaking;

NOW THEREFORE, NDO and the Board do mutually agree as follows:

1. NDO shall operate a Head Start Program for 74 children under the conditions as set forth in the above mentioned Grant plus the terms and conditions contained in the Contract.

2. The Parties agree to accept all children for participation within the Head Start Program without regard to gender, race, political affiliation, age, national origin or disability.

3. Certain privacy laws exist relative to student information and student records, and due to the need to maintain the privacy interests of students, the Parties agree not to discuss, divulge, disclose or disseminate the contents of any student record, nor divulge to anyone any issues or matters which could be deemed student information. Specifically, the Parties agree to be bound by the confidentiality provisions set forth in the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. Section 1232 (g).

4. This Contract shall begin on the 1st day of October 2018, and shall terminate no later than the 30th day of September, 2019.

5. Individuals who serve as teachers in the Head Start program must hold a baccalaureate, or advanced degree in early childhood education; or a baccalaureate, or advanced degree in a field related to early childhood education, with experience in teaching preschool children. Teaching assistants must hold a minimum of a preschool

child development associate (CDA) as required in the Head Start Act of 2007. Family Partners must possess, at a minimum, a credential or certification in social work, human services, family services, counseling or a related field. **Failure to comply with this requirement will result in the person no longer working in the Head Start program.**

6. Persons employed by the Board for the Head Start Program under this Contract shall be employees of the Board, but must adhere to conditions in Paragraph 5 relating to qualifications of teaching staff. The Board shall have complete control over the hiring and firing of the employees with approval from the Head Start Policy Council. Such employees must adhere to all Board policies and procedures and in addition, are subject to the requirements set forth in the Head Start Program Performance Standards and the 2007 Head Start Act. The reimbursement of employees' wages, salaries, bonuses and fringe benefits by NDO to the Board out of funds allocated under this Contract to the project is a bookkeeping or administrative function only and shall not be deemed to be an employer related function. Such payments shall be made directly to the Board as set forth in Paragraphs 7 & 8 of this Contract. The Board shall pay the respective employees of the Head Start Program under this Contract.

7. Payroll reimbursement to the Board by NDO shall be as follows:

Immediately following the preparation and distribution of payroll checks, the Board will summarize on the Invoice and Progress Reports Form, the Board's actual costs for gross wages paid, employer's portion of FICA where applicable, group insurance where applicable, retirement, the estimated cost of Workmen's Compensation insurance and the estimated cost of state unemployment benefits. The Invoice and Progress Report Form must be submitted to NDO on a monthly basis. All invoices must be received by NDO on, or before, September 24, 2019.

NDO will, within ten (10) working days from the date of receipt of such Invoice and Progress Report, forward a check to the Board in payment of the costs reported as above. The Board in accepting such payment will assume full responsibility for payment of actual costs, as they occur, and the Board will receive no additional reimbursement nor will NDO receive any refunds for costs related to the period specified.

The Board will furnish individual time sheets for the related period, prior to, or at the same time Invoice and Progress Reports are forwarded to NDO.

The Parties agree that payment and reimbursement of wages shall be in accordance with applicable state and/or federal laws including but not limited to the Fair Labor Standards Act.

8. It is expressly understood and agreed that the total amount of federal funds allocated for employee expenses for the Cherokee County Head Start Program is $417,486. The following amounts are allocated to the following purposes:

a. Personnel $287,921
b. Fringe Benefits $129,565

The above mentioned funds are to be used for the following positions:

- 3 Teachers – 40 hours per week for 38 weeks
- 1 Teacher – 15 hours per week for 38 weeks
- 1 Curriculum Director – 35 hours per week for 50 weeks
- 3 Assistant Teachers – 40 hours per week for 38 weeks
- 1 Assistant Teacher – 8 hours per week for 38 weeks
- 2 Family Partners – 35 hours per week for 52 weeks
- 1 Administrative Assistant – 25 hours per week for 38 weeks
- 1 Cook – 30 hours per week for 37 weeks
- Substitutes as needed

9. The Board will contribute $433,578 toward the expenses of the program. Such contribution shall be in cash in the amount of $0 and/or In-Kind in the amount of $433,578. Such records and accounts deemed necessary for the accounting for In-Kind shall be maintained by NDO. Said In-Kind contribution shall consist of:

- Ralph Bunche – 11,278 sq. ft. classroom & office space @ $12.92/sq. ft. $145,712 ($12,142.67/month)
- Johnston Elementary – 20,680 sq. ft. classroom & complimentary space @ $13.92/sq. ft $287,866 ($23,988.83/month)

10. NDO shall provide bookkeeping services, technical, advisory and administrative services. Bookkeeping services shall include the reimbursement to the Board for the Head Start employees' wages, salaries, and fringe benefits from funds allocated to the Board under this Contract. Such payment shall be an administrative or bookkeeping function only and not an employer/employee related function.

11. The Board shall maintain personnel records and accounts, as are deemed necessary by NDO or the Director of ACF to assure a proper accounting of these funds. These records will be made available for audit purposes to NDO, the ACF, or the Comptroller General of the United States or any authorized representative, and will be retained for three years after the expiration of this Contract unless permission to destroy them is granted by both NDO and the Director of ACF.

The Parties agree that confidentiality of personnel records shall be maintained in accordance with state and federal laws including but not limited to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

12. NDO may, from time to time, request changes in the scope of the services of the Board to be performed hereunder. Such changes including any increase or decrease in the amount of the Board's compensation, which are mutually agreed on by and between the Parties, must be incorporated in written amendments to this Contract.

13. If the Board fails to comply with its obligations under this Contract, NDO shall have the right to terminate this Contract by giving 30 days prior written notice to the Board of such termination. However, the Board will have 30 days from receipt of such notice to cure the noncompliance. In the event of termination by NDO, all property and finished or unfinished documents, data, studies, and reports purchased or prepared by the Board under this Contract shall, at the option of the NDO, become its property, and the Board shall be entitled to compensation for any unreimbursed expenses necessarily incurred in satisfactory performance of the Contract. Notwithstanding the above, the Board shall not be relieved of liability to NDO for damages sustained by NDO by virtue of any breach of the Contract by the Board and NDO may withhold any reimbursement for the purpose of set-off until such time as the exact amount of damages due NDO from the Board is agreed upon or otherwise determined.

14. The Board may terminate this Contract absolutely and without further obligation on the part of the Board at the end of the Contract year by providing 60 days written notice to NDO.

15. NDO will indemnify and save harmless the Board from any and every claim or demand of every kind or charter which may ever be asserted by reason of any injuries, illnesses, or diseases, or the effects of consequences thereof, or damage to property or person, which may arise due to the actions of NDO, its agents, servants or employees, on or off the premises occupied by NDO.

16. The Board, to the extent permitted under Georgia law and without waiving any immunities, herby agrees to indemnify and hold harmless NDO from and against any liability of damage NDO may incur, including reasonable attorney's fees, as a result of claims, demands, costs or judgments, of any kind or nature, by anyone whomsoever, arising out of, or otherwise connected with, this Contract, or the operation of any program as provided for herein.

17. The Board shall make financial and other reports as requested by NDO or the appropriate U.S. Agency, and will assist with arranging for on-site inspections by the appropriate U.S. Agency representatives at the request of either. NDO shall make financial, program progress, and other reports to the Board as requested.

Cherokee County Board of Education	Ninth District Opportunity, Inc.
BY:_____	BY: Patsy Thomas
TITLE: School Superintendent	TITLE: Executive Director
ATTEST:_____	ATTEST:_____
TITLE:_____	TITLE: Head Start Director

MEMORANDUM OF UNDERSTANDING
BETWEEN
NINTH DISTRICT OPPORTUNITY, INC.
AND
CHEROKEE COUNTY BOARD OF EDUCATION

This Memorandum of Understanding entered into on the 4th day of August, 2018 by and between Ninth District Opportunity, Inc. – Head Start/Pre-K and Cherokee County Board of Education for the purpose of improving the availability and the quality of services for children, ages three and four, and their families; to support children's optimal development and readiness for school entry; to address the unique strengths and needs of the local population, such as disabled, homeless, foster children, migrant, or non-English speaking families and to enhance linkages and relationships to reduce duplication of services.

Recognizing the need to provide appropriate educational and instructional services to eligible children in their respective jurisdictions, Ninth District Opportunity, Inc. and Cherokee County Board of Education wish to establish an enduring cooperative working relationship.

A. Ninth District Opportunity, Inc. – Head Start/Pre-K agrees to:

(1) Place priority on serving those children in the community who are most in need of service.
(2) Provide six dedicated Head Start slots for eligible disability children to be filled on or before ten days prior to the first day of school. More than six slots will be available providing that permission is obtained from the Head Start Director.
(3) Notify the Board of Education of enrollment vacancies.
(4) Provide screening and/or assessment information (with parental permission) as data to be considered when referring children with suspected disability to the school system.
(5) Share with the Board of Education by December 1, 2018 the number of children diagnosed with a disability and receiving services.

B. Cherokee County Board of Education agrees to:

(1) Refer eligible preschool children and their families to the Head Start/ Pre-K program.
(2) Provide training/technical assistance to Head Start/Pre-K staff working with children with disabilities
(3) Provide full and individual diagnostic evaluations and services, including all related services, to any enrolled child who is eligible for services under PL 108-446 and IDEA within the deadlines stated in such. The evaluation and eligibility determination shall be completed within 60 calendar days from the school

system's receipt of the parent's signed consent for evaluation, excluding holidays and other circumstances when students are not in attendance for at least five consecutive days.

(4) All disability services personnel provided to Head Start/Pre-K children will be provided by, or under the supervision of, personnel meeting State qualifications.

C. Ninth District Opportunity, Inc. – Head Start/Pre-K and the Cherokee County Board of Education jointly agree to:

(1) Create and maintain a meaningful partnership to promote school readiness so that preschool age children may receive comprehensive services to prepare them for elementary school and to address any potential "achievement gap."
(2) Develop successful linkages within the context of No Child Left Behind Act of 2001, the Head Start Act (2007), and Georgia legislation, policies and procedures.
(3) Conduct outreach to parents and school personnel (including special education and kindergarten teachers) to discuss the educational, developmental, and other needs of individual children. Screening, diagnostic and assessment information will be shared between the agencies with the written permission of the child's parents.
(4) Collaborate on the provision of an interagency delivery of service for each age appropriate child, when it is deemed appropriate and permissible by both agencies and the child's parents that such collaboration is in the best interest of the child.
(5) Jointly develop and implement an IEP for each child served by both agencies within 30 days of eligibility diagnosis.
(6) Establish comprehensive transition policies and procedures that support children transitioning to school, including a systematic procedure for transferring, with parental consent, Head Start/Pre-K program records for each participating child to the school in which such child will enroll.
(7) Share training and staff development activities, as appropriate, when feasible and otherwise permissible on topics such as Head Start Early Learning Outcomes Framework, Georgia Early Learning and Development Standards and Georgia Kindergarten Performance Standards, instructional methods, curricula, social and emotional development and transitioning to kindergarten.
(8) Link the services provided in the Head Start/Pre-K program with educational services, including services relating to language, literacy, and numeracy, provided by the Cherokee County Board of Education.
(9) Generate support and leverage the resources of the entire local community in order to improve school readiness.
(10) Coordinate efforts to identify and meet the needs of homeless children and families in the community as set forth in the McKinney-Vento Homeless Assistance Act.
(11) Assist parents to understand the instructional and other services (including special education services and services for children with limited English proficiency) provided by the school in which their child will enroll and encourage parental involvement in their child's academics after participation in the Head Start/Pre-K program.
(12) Collaborate in the data collection and reporting requirements of each entity.
(13) Respect the uniqueness of each locality's needs and resources.

(14) All acknowledge confidentiality requirements that each agency must follow regarding the sharing and release, with the consent of families, or personally identifiable information regarding children and families. Each agency will protect the rights of young children with respect to records and reports created, maintained, and used by public agencies. It is the intent of this agreement to ensure that parents have the rights of access and rights of privacy with respect to such reports and records, and that applicable State and Federal laws for exercise of these rights be strictly followed.

All provisions of the Memorandum of Agreement shall be construed in accordance with the laws of the State of Georgia, the policies of the Cherokee County Board of Education and in accordance with all legal and other prescribed regulatory requirements applicable to Ninth District Opportunity, Inc. – Head Start/Pre-K.

This memorandum of understanding shall be in effect as of October 1, 2018, and shall continue for the period ending September 30, 2019. This memorandum of understanding may be terminated by either party upon 60 days written notice to the other party.

Ninth District Opportunity, Inc.

Patsy Thomas 8/14/18

Patsy Thomas Date
Executive Director

Attest: Kay Laws

Cherokee County Board of Education

Dr. Brian V. Hightower Date
Superintendent

Attest: _____

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 13, 2018	I-2

Title

Real Property Exchange with Cherokee County Government

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Real Property Exchange with Cherokee County Government

Summary Explanation and Background

Cherokee County government officials have identified a need for a future fire station in the area of Highway 372 and Julius Bridge Road near property owned by the School District. A close examination of the School District's Highway 372 property identified a 5+/- acre tract on the southeast side of the property that would suit the County's needs and not jeopardize the remaining site for the construction of a future elementary school.

The City of Canton recently exchanged properties with Cherokee County government due to the consolidation of fire protective services. The 4.4 acre tract of property adjacent to the Dr. Frank R. Petruzielo Educational Services Facility, retained by the City of Canton for the future construction of a fire station, has been exchanged to Cherokee County. Cherokee County Fire Officials have concluded that a fire station on Bluffs Parkway would not be necessary.

The Superintendent recommends that the 5+/- acre tract located on Highway 372 be exchanged by the School District to Cherokee County in return for the 4.4 tract of real property located adjacent to the Dr. Frank R. Petruzielo Educational Services Facility. This recommended exchange would provide the School District with an opportunity to potentially expand its educational services facility when needed and, more importantly, bring fire protective services into close proximity to the future site of a elementary school.

Major System Priority

Increasing accountability

Financial Impact

N/A

Exhibits: (List)

Property Exhibits (2)

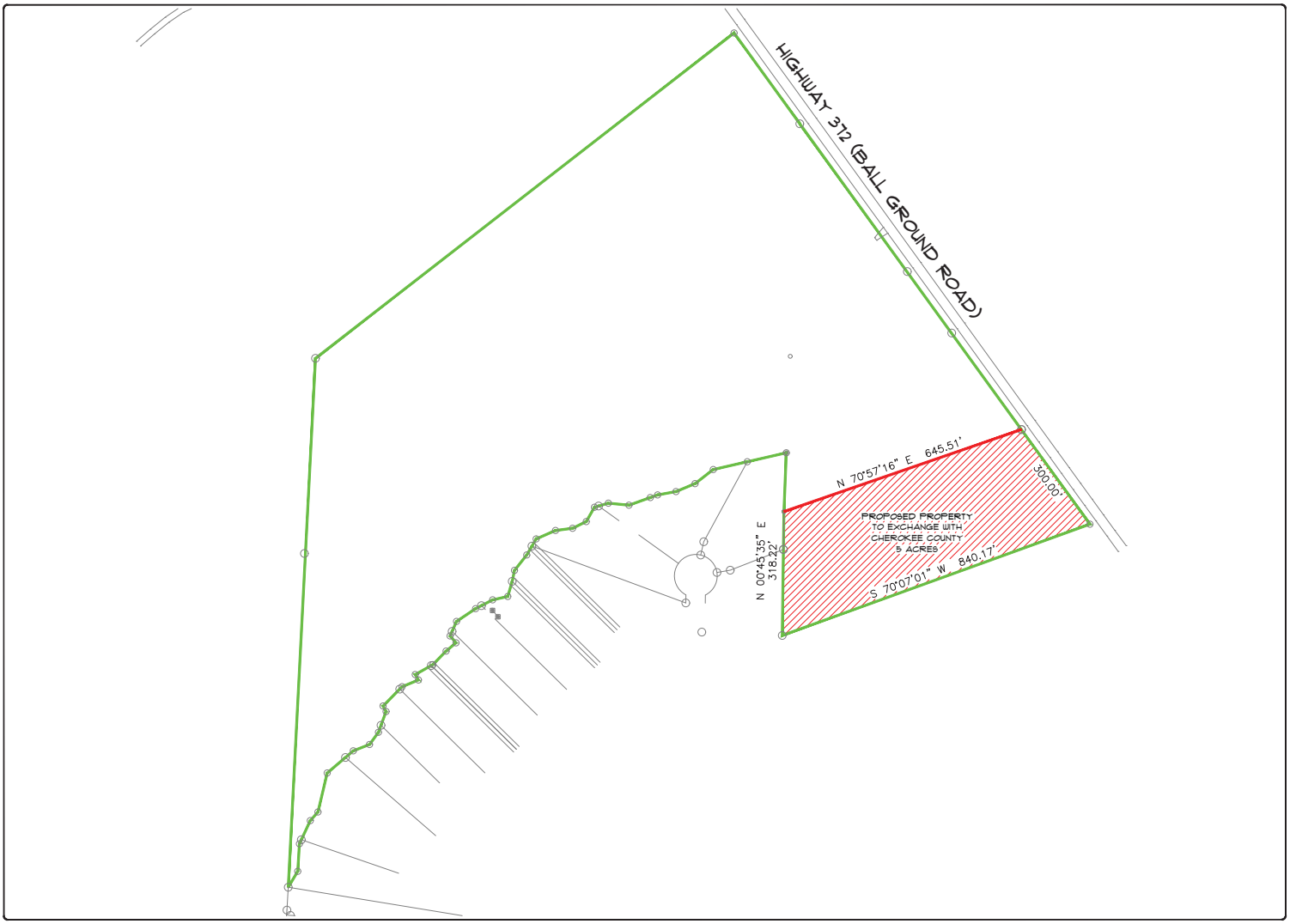
Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 479-1871 Mike McGowan (770) 479-1871 Tom Roach (770) 479-1406

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16



FACILITY CODE
N/A

DRAWING DATE
06/29/2018

Cherokee County School District

REVISIONS:

NO.	DATE

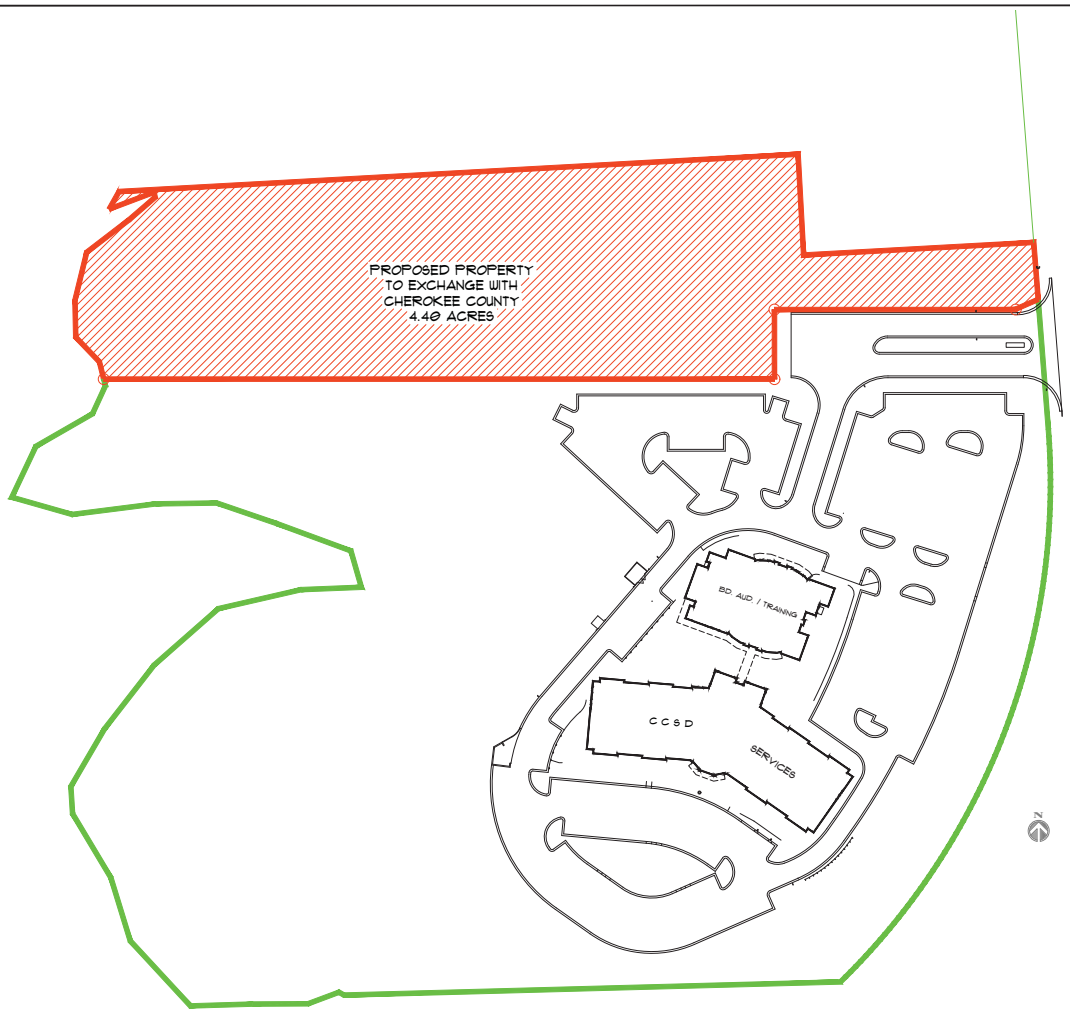
Highway 372 Site
Vacant Property

HIGHWAY 372 NEAR JULIUS BRIDGE RD
BALL GROUND, GA

SHEET INDEX
POTENTIAL
PROPERTY
EXCHANGE
CCSD PROPERTY

DRAWING SCALE
1" = 100'

SHEET NUMBER
PE 1.0



FACILITY CODE
5800

DRAWING DATE
06 / 29 / 2018

Cherokee County School District

REVISIONS:
NO. DATE

DR. FRP Educational Services Facility
1206 BLUFFS PARKWAY
CANTON, GA 30114

SHEET INDEX
PROPOSED PROPERTY EXCHANGE: CHEROKEE COUNTY PROPERTY

DRAWING SCALE
1" = 50'

SHEET NUMBER
PE 1.1