

Staff Development Advisory Committee Meeting

Meeting Date:	Feb. 13, 2023
Meeting Start/EndTime:	4 pm -5:30 pm
Meeting Location:	District Office
Members Present:	Amanda Indra, Marie Holmquist, Jessica Marish, Terri Spartz, Justin Hanson, Dave Anderson, Kim Truchan, Sandy Bussian, Kristie O'Brien, Shannon Helgenson, Gina Johnson, Justin Jordan, Joyce Houdek, Justin Hanson, Nathan Warneke,
Other Attendees:	
Members Absent:	Brandon Mehling, Dr. Annette Freiheit, Jim Schul, Brooke Auer



<i>Our Vision:</i> A safe and inclusive community of compassionate, curious and resilient lifelong learners.	<i>Our Mission:</i> Inspire, curiosity, empower resiliency, engage community.
<i>District Belief Statements:</i> • We believe that public schools should serve and engage students, families, staff and the community. • We believe learning and teaching is maximized in a safe, respectful and inclusive environment. • We believe every individual's diversity and experience is valued. • We believe healthy relationships are crucial for the success of our schools. • We believe that every student can achieve to the best of their ability. • We believe all decisions should be focused on students and their success	<i>Core Values:</i> • Safety: Everyone's physical and emotional well-being is a priority. • Integrity: Everyone does the right thing and makes positive choices, even if it is difficult. • Inclusivity: Everyone belongs, is valued and is heard. • Equity: Everyone has the opportunities, access, information and support provided in the individual way they need it. • Respect: Everyone's differences are recognized, acknowledged and celebrated.
<i>Committee Purpose and Collective Commitments:</i> • To serve as an advisory committee to ensure active participation of employees in all phases of planning and implementing the district staff development activities.	

- To create goals in alignment with the Minnesota legislative goals and the Winona Area Public Schools' goals for professional growth opportunities.
- To provide teachers and other district staff with individual and professional organizational growth and development opportunities to prepare them to provide excellent educational experiences for students and ultimately help them achieve the fundamental purpose of improving student learning.
- To plan a budget in alignment with the state statutes and local district policy and to monitor the expenditures on a regular basis.
- To review and monitor site professional development goals and to ensure the alignment of those goals with the district strategic directions and WBWF goals.

<u>Agenda Item:</u> Facilitator: Amanda Recorder: Ying Time Keeper: ?	<u>Time</u>	<u>Type:</u> <u>(Procedural, Information, Briefing, Action)</u>	<u>Discussion/Action:</u> <u>(Minutes)</u>	<u>Person Responsible:</u> <u>(Reports to Superintendent)</u>
Call to Order	4:00	Procedural		
<i>Approval of <u>Jan Minutes</u></i>	4:00-4:05	Action Item	➤ Motion by Gina Johnson seconded by Justin Jordan to approve January Minutes. Motion carried.	
<u>22-23 Budget</u>	4:05-4:08	Information	• Detailed budget per site can be printed out through the building secretary.	
<u>SDAC Yearly Plan</u>	4:08-4:10	Discussion/ Information	• April 3 re-licensure CEUs - Secondary Literacy (Ross) at WMS and EL (Lizz Hall) online. Time & exact location for Ross TBD	
<u>Feb 20 District PD Plan Draft</u>	4:10-4:15	Information/ Discussion	• Update on registration ◦ Monday, Feb. 13th at 6:00 PM is deadline to sign up ◦ Reminder was sent out. ◦ Non-licensed faculty are invited	

			○ To get CEUs, the staff need to sign up in Keep Certified ● We recommended <i>Catalyst</i> (<i>EnVoy</i> is the previous name) to student teachers.	
Learning Forward Standards-planning for next year	4:15-5:28 ● 4:15 - 4:30: Launch ● 4:30-5:00: Plan ● 5:00-5:30: Teach	Action	● Learning Forward Standards - The use of Learning Forward standards to inform WAPS PD Planning ● Learning Target: Each member of SDAC can explain three-four Learning Forward Standards ● Activity: PPT Here ● Next steps Next Meeting: Learning Forward Standards Reflection: What should we Stop, Start, Continue doing? Kristie presented the Standards of Professional Learning and conducted the activities with members. Purpose - how can we use the standards to plan our SY23-24 SD. Blue team: Conditions for Success ● Equity foundations: establish expectation of equity, create structures to ensure equitable access to learning, sustain a culture of support for all staff. ● Cultural of collaborative inquiry: educators engage in continuous improvement to better meet student needs. ● Resources: Allocate resources for professional learning and monitor the effectiveness. Vision, time, culture, reevaluate ● Continuous for Success leadership: demand high quality PF to address needs. Alignment - focus on student and teacher improvement. Green Team: Transformation Process ● Learning Design- set relevant and contextualized learning goals; ground their work in research and theories about	

			learning;implement evidence-based learning designs. • Implementation: understand and apply research on change management; engage in feedback processes; sustained module of learning. • Equity Drivers - prioritize equity in professional learning practices; identify and address their own biases and beliefs. collaborate with diverse colleagues. Orange Team: Rigorous Content for Each Learner • Educators prioritize high-quality curriculum and instructional materials, understand and assess student learning to advance progress. • Educators understand students' historical, cultural, and societal contexts, Educators embrace student assets through instruction.foster relationships with students, families, and communities. • Educators apply relevant standards and research.	
Adjournment	5:28-5:30	Procedural	• Motion by Terri Spartz, seconded by Shannon Helgenson to adjourn the meeting. Meeting adjourned at 5:33 pm.	