

Staff Development Advisory Committee Meeting

Meeting Date:	Jan-9-2023
Meeting Start/EndTime:	4 pm
Meeting Location:	District Office
Members Present:	Amanda Indra, Marie Holmquist, Jessica Marish, Terri Spartz, Justin Hanson, Dave Anderson, Kim Truchan, Sandy Bussian, Nathan Warneke, Kristie O'Brien, Shannon Helgenson
Other Attendees:	
Members Absent:	Gina Johnson, Brandon Mehling, Dr. Annette Freiheit, Jim Schul, Joyce Houdek, Brooke Auer



<i>Our Vision:</i> A safe and inclusive community of compassionate, curious and resilient lifelong learners.	<i>Our Mission:</i> Inspire, curiosity, empower resiliency, engage community.
<i>District Belief Statements:</i> • We believe that public schools should serve and engage students, families, staff and the community. • We believe learning and teaching is maximized in a safe, respectful and inclusive environment. • We believe every individual's diversity and experience is valued. • We believe healthy relationships are crucial for the success of our schools. • We believe that every student can achieve to the best of their ability. • We believe all decisions should be focused on students and their success	<i>Core Values:</i> • Safety: Everyone's physical and emotional well-being is a priority. • Integrity: Everyone does the right thing and makes positive choices, even if it is difficult. • Inclusivity: Everyone belongs, is valued and is heard. • Equity: Everyone has the opportunities, access, information and support provided in the individual way they need it. • Respect: Everyone's differences are recognized, acknowledged and celebrated.
<i>Committee Purpose and Collective Commitments:</i> • To serve as an advisory committee to ensure active participation of employees in all phases of planning and implementing the district staff development activities.	

- To create goals in alignment with the Minnesota legislative goals and the Winona Area Public Schools' goals for professional growth opportunities.
- To provide teachers and other district staff with individual and professional organizational growth and development opportunities to prepare them to provide excellent educational experiences for students and ultimately help them achieve the fundamental purpose of improving student learning.
- To plan a budget in alignment with the state statutes and local district policy and to monitor the expenditures on a regular basis.
- To review and monitor site professional development goals and to ensure the alignment of those goals with the district strategic directions and WBWF goals.

<u>Agenda Item:</u>	<u>Type:</u> <u>(Procedural, Information, Briefing, Action)</u>	<u>Discussion/Action:</u> <u>(Minutes)</u>	<u>Person Responsible:</u> <u>(Reports to Superintendent)</u>
Call to Order	Procedural		
<i>Approval of <u>Nov Minutes</u></i>	Action Item	➤ Motion by Terri Spartz, seconded by Shannon Helgeson to approve November minutes, motion carried.	
<u>22-23 Budget</u>	Information	• Detailed budget per site can be printed out through the building secretary.	
<u>SDAC Yearly Plan</u>	Discussion/Information	• Recent Change: We will offer two PM CEU re-licensure requirements on April 3, and note of Jan 23: reading prep and EL best practices.	
Jan. 23 PD Plan	Information	• Sites share out their plans for Jan. 23 • WSHS/ALC - breakout sessions of MTSS, classroom culture, technology, additional MCIS, etc. • WMS - Breakout sessions, technology related, including Infinite Campus, Schoology, etc.	

		• Elementary - HMH curriculum training, spanish language in-person training, music, PE, SpEd, suicide prevention, etc. • More detailed plan will be finalized today for specific groups and sent to faculty early in the week of Jan 16.	
Feb 20 District PD Plan Draft	Information/Discussion	• Overview of draft schedule & Sessions ◦ <i>Catalyst is the new name of the EnVoy training we had previously.</i> • Spreadsheet of Sessions (Draft form) ◦ Keep Certified process: HR will upload the schedule prior to the PD days, staff will be able to login and register themselves to the event they want to attend and get CEUs with attendance records. • Mindset PD: Top 20 • Catalyst Levels 1 & 2 • Discussion around virtual trainings on Feb. 20 ◦ Discussion, virtual meeting facilitator during the virtual meeting by using an Owl device in a meeting room VS individual online meeting access. ◦ Virtual session in the House area at middle school and assign one person one room as a virtual meeting facilitator, a tech person will be available to support as well.	
Virtual Training Guidelines	Action Item	• Sub committee met on 12/14/22 to discuss and draft guidelines for virtual PD. Here are the proposed guidelines for review and/or approval. • Virtual Guidelines DRAFT ◦ Questions remain about what constitutes "required" training. This is not unique to virtual training. Kristie will follow up with the questions members brought up.	

		• Motion by Terri Spartz , seconded by Jessica to accept the Virtual Training Guidelines district wide.	
Future Agenda Items		• Learning Forward Standards - The use of Learning Forward standards to inform WAPS PD Planning	
Adjournment	Procedural	• Motion by Marie Holmquist, seconded by Terri Spartz to adjourn the meeting. Meeting adjourned at 4:54.	