

Santa Paula Unified School District
NON-CLASSROOM PERFORMANCE EVALUATION REPORT

Preliminary **Summative**

Name: _____ Evaluator _____ Date: _____

School: _____ Assignment: _____

Observation Dates/Times: _____ Conference Dates: _____

Status: Temporary Probationary 1
 Permanent Probationary 2

1- Meets Standards 2 - Needs Improvement 3 - Unsatisfactory

DOMAIN I: Planning and Preparation	1	2	3
<ul style="list-style-type: none"> • Demonstrating knowledge of current trends in specialty area and professional development • Demonstrating knowledge of the school’s program, and levels of teacher skill in delivering that program • Establishing goals for the instructional support program appropriate to the setting and the teachers served • Demonstrating knowledge of resources, both within and beyond the school and district • Developing a plan to evaluate the instructional support program. • Supports teachers in attaining the California Standards for the Teaching Profession <hr/> <hr/> <hr/>			
DOMAIN II: Creating & Maintaining Effective Environments for Student Learning	1	2	3
<ul style="list-style-type: none"> • Creating an environment of trust and respect • Establishing a culture for ongoing instructional improvement • Establishing clear procedures for teachers to gain access to instructional support • Establishing and maintaining norms of behavior for professional interactions • Organizing physical space for workshops or training, including use of training equipment, arrangement of furniture for visual access, traffic flow, and match between the physical arrangement and workshop activities. <hr/> <hr/> <hr/>			

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DOMAIN III: Delivery of Service	1	2	3
<ul style="list-style-type: none"> • Collaborating with teachers in the design of instructional units and lessons • Engaging teachers in learning new instructional skills • Sharing expertise with staff , (for example: through teaching model lessons, presenting workshops, facilitating study group, chairing meetings) • Locating resources for teachers to support instructional improvement • Demonstrating flexibility and responsiveness <hr/> <hr/> <hr/>			
DOMAIN IV: Professional Responsibilities	1	2	3
<ul style="list-style-type: none"> • Reflecting on practice • Maintaining records, and submitting them in a timely fashion • Coordinating work with other TOSAs and support staff • Participating in a professional community • Engaging in professional development <hr/> <hr/> <hr/>			

INSTRUCTIONS:

1. Commendations and recommendations must include those relative to the standards.
 2. Comments that indicate a need for improvement **MUST** be specific in nature and recommend methods of improvement.
 3. Comments that indicate exceeds standards should be specific in nature and show evidence of exemplary performance.
 4. Additional pages may be added.
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EVALUATOR COMMENTS:

