

NO: XVI
Minutes of the
Board of School Directors
DERRY TOWNSHIP SCHOOL DISTRICT
Hershey, PA 17033

February 26, 2007

OPENING ITEMS

1.01 Call To Order

A action meeting of the Board of School Directors, Derry Township School District, was held on Monday, February 26, 2007, in the District Office Board Room. Mr. Charles Stover, board president, called the meeting to order at 7:12 p.m.

1.02 Roll Call

Directors Present: Mrs. Beulah Chabal
Dr. Donna Cronin
Mr. Brad Dorrance
Mr. John Gräb
Mr. Alan Malkoff
Dr. William Parrish (Late)
Mr. Charles Stover

Directors Absent Mr. Christopher Barrett
Mrs. Sharon Cin

Superintendent: Dr. Linda Brewer

Secretary: Mr. Stephen Rineer

Solicitor: Mr. Brian Jackson

Press: Mr. David Hunt HERSHEY CHRONICLE
Mr. Daniel Victor PATRIOT-NEWS
Mr. Drew Weidman HUMMELSTOWN SUN

Representatives of the Administrative Staff: Ms. Cindy Goldsworthy, Ms. Sue King, Mr. Troy Portser, Dr. Timothy Quinn, Mr. Aaron Shuman, and Mr. David Yarian.

Representatives of the Staff and Community: Ms. Bunny Hottenstein, Mr. Joseph Oberto, and Ms. Ellen Sheffy.

1.03 Flag Salute

Mr. Dorrance led the meeting in the Salute to the American Flag.

ANNOUNCEMENT

2.01 Approval Of Minutes of the February 12, 2007 Meeting

Mr. Stover requested a motion to approve the Minutes of the February 12, 2007 meeting of the Derry Township Board of School Directors.

Moved by Mrs. Chabal; seconded by Mr. Dorrance.

All Board members present signified by a Yes vote.

MOTION CARRIED

BUSINESS OF MEETING

3.01 Announcement Of Executive Session

Mr. Stover announced that the Board met in Executive Session prior to the meeting to discuss matters of personnel and that six board members were present.

3.02 Recognition Of Citizens (Agenda Items)

No comments.

3.03 Recognition of Students

The Administration recognized Amy Liao for her selection as the Hershey Federated Women's Club Student of the Month for February.

The Administration recognized Andrew Rath for his selection as the Rotary Club of Hershey Student of the Month for February.

3.04 Standing Committee Reports

Mr. Gräb provide a report from the February 26, 2007 General Services Standing Committee meeting.

3.05 Presentation - Hershey Middle School Study

Ms. King delivered a presentation on the Middle School study conducted by the Lehigh University Consultant Group.

UNFINISHED BUSINESS

4.01 Unfinished Business

None

NEW BUSINESS

5.01 Approval of Finance Report for January 2007

January 2007

1. The Treasurer's Report for the month ending January 31, 2007 was summarized as follows:

General Fund Revenues	\$1,806,200
General Fund Expenditures	2,719,863
Balance of Cash Plus Investments	21,764,612

2. The listed schedule of investment transactions for the period beginning January 1, 2007 through January 31, 2007 had total interest earnings of \$19,214 comprised of the following:

General Fund	\$19,203
PA School District Liquid Asset Fund	0
PA Local Government Investment Trust 1	11

The average interest rate for January 2007 was 5.14%

3. The January 2007 expenditures for the paid bills for all funds totaled \$1,998,202 excluding net payroll, retirement contributions, and debt service.
4. The February 2007 expenditures for the unpaid bills for all funds totaled \$951,919.
5. The estimated expenditures of the General Fund for the month of February 2007 are in the following amounts:

Operating Expenses	\$1,000,000
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Utilities	117,900
Net Payroll	1,080,000
Employer Provided Insurance	252,600
Payroll Deductions	560,000
Employer Payroll Taxes (FICA/RET)	125,000
Debt Service	0
 Total Estimated Expenditures	 \$3,135,500

Mr. Stover requested a motion to approve the January 2007 finance report.

Moved by Mr. Dorrance; seconded by Dr. Parrish.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7	Yes	2	Absent
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MOTION CARRIED

5.02 Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the fiscal year.

The Administration recommended the Board authorize February 2007 budget transfers.

Mr. Stover requested a motion to approve the February 2007 budget transfers.

Moved by Mr. Malkoff; seconded by Mr. Dorrance.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7	Yes	2	Absent
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MOTION CARRIED

5.03 Requests for Payment - High School Building Project

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Consalo:

High School Additions and Renovations:

Bink Architectural Partnership Invoice No. 2880	\$9,586.94
eci Construction (General Contractor) Invoice No. 10	156,022.84
MBR Construction Services (HVAC Contractor) Application No. 9	80,199.00
Shannon A. Smith (Plumbing Contractor) Invoice No. 9	32,194.56
Shannon A. Smith (Electrical Contractor) Invoice No. 9	53,303.55
Keener Inc. (Masonry Contractor) Invoice No. 9	12,942.00
Keener Inc. (Masonry Contractor) Invoice No. 10 (Reduction of retainage from 10% to 5%)	54,392.75
J. H. Brubaker Inc. (Cabinetry) Invoice No. 1784407	2,772.00

Mr. Stover requested a motion to approve the requests for payment.

Moved by Mr. Dorrance; seconded by Dr. Parrish.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7 Yes 2 Absent

MOTION CARRIED

5.04 Resolution to Lease Computer Equipment from Fulton Bank

The Administration recommended the Board of Directors adopt the resolution to lease Dell computer equipment from Fulton Bank at an annual cost of \$42,252 for three years. The computer equipment has been acquired at various times during the 2006-2007 school year.

Mr. Stover requested a motion to approve the lease.

Moved by Mrs. Chabal; seconded by Mr. Dorrance.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7 Yes 2 Absent

MOTION CARRIED

5.05 Approval of Plancon K - Issuance of GO Note Series of 2006

The Board of School Directors of the Derry Township School District hereby approved Plancon Part K documents for submission to the Pennsylvania Department of Education. Said documentation was prepared by RBC Capital Markets and relates to the issuance of GO Note Series of 2006. This issuance previously was authorized by an October 23, 2006 Resolution by the Board, to refinance the GO Note Series of 1996, and pay the costs and expenses related to the issuance of the Note.

Mr. Stover requested a motion to approve Plancon Part K documents.

Moved by Dr. Cronin; seconded by Mrs. Chabal.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7 Yes 2 Absent

MOTION CARRIED

5.06 2007-2008 Harrisburg Area Community College Proposed Budget

The 2007-2008 Harrisburg Area Community College (HACC) proposed budget was approved by HACC's board. The proposed budget requires an increase from the 2006-2007 tuition rate of \$80.50 per credit hour to \$83.00 per credit hour. Derry Township School District's contribution towards this budget is projected to be \$433,840 plus a capital outlay of \$12,903 for a total of \$446,743. At this juncture, our Board typically takes action with respect to its contributions toward the HACC budget.

Mr. Stover requested a motion to approve Derry Township School District's contribution toward the 2007-2008 Harrisburg Area Community College Proposed Budget.

Moved by Mrs. Chabal; seconded by Mr. Dorrance.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	No	Malkoff	-	No
Chabal	-	No	Dorrance	-	No	Parrish	-	No
Cin	-	Absent	Gräb	-	No	Stover	-	No

7 No 2 Absent

MOTION FAILED

5.07 Approval of Food Services Agreement

The Administration recommended the Board approve and ratify the MarketPlace Sourcing Agreement with Co-exprise, Inc. Under the Agreement, Co-exprise., Inc. will work with the District to help locate potential suppliers to provide food supplies, prepare a bid solicitation for the food supplies, and assist with the bid process.

Mr. Stover requested a motion to approve the Food Services Agreement.

Moved by Mr. Dorrance; seconded by Dr. Cronin.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7 Yes 2 Absent

MOTION CARRIED

5.08 Approval of Transportation Bids: 2007-03; 2007-02; 2007-01

The Administration recommended M.A. Brightbill Body Works, Inc. be awarded bid #2007-03 in the amount of \$27,748 for one new 2007, 09 passenger van. M.A. Brightbill Body Works, Inc was the lowest bid that met specifications.

The Administration recommended Rohrer Bus Sales be awarded bid #2007-02 in the amount of \$122,430 for two new 2008, 39 passenger school buses. Rohrer Bus Sales, Inc. was the lowest bid that met specifications.

The Administration recommended Rohrer Bus Sales be awarded bid #2007-04 in the amount of \$249,584 for three 81 passenger conventional school buses. Rohrer Bus Sales, was the lowest bid that met specifications.

Mr. Stover requested a motion to approve the Transportation Bids.

Moved by Mr. Gräb; seconded by Dr. Parrish.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7 Yes 2 Absent

MOTION CARRIED

5.09 Approval of Policies: 140-Charter Schools, 146-Student Services, 603-Budget Preparation, 604-Budget Adoption, 605-Tax Levy, 606-Tax Collection, 610-Purchases Subject to Bid, 830-Breach of Computerized Personal Information, 919-District/School Report Cards

The Administration recommended the approval of the following policies of the Derry Township School District Policy Manual which have been on public review for thirty days in the Hershey Public Library, Derry Township Tax Office, Derry Township Municipal Office, Hershey High School Library, and District Office:

- 140 Charter Schools
- 146 Student Services
- 603 Budget Preparation
- 604 Budget Adoption
- 605 Tax Levy
- 606 Tax Collection
- 610 Purchases Subject to Bid
- 830 Breach of Computerized Personal Information

- 919 District/School Report Cards

Mr. Stover requested a motion to approve the policies.

Moved by Ms. Chabal; seconded by Mr. Dorrance.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7 Yes 2 Absent

MOTION CARRIED

5.10 Requests for the Use of Facilities

The Administration recommended the approval of the Requests for the Use of Facilities:

Group: Dauphin County Music Educator's Association
 Date/Time: February 23, 2007
 Requested Facility: Middle School Auditorium, Orchestra Room, LGI
 Event: Rehearsal for High School County Orchestra
 Fee: Waiver Requested

Group: Hershey Baseball Academy
 Date/Time: March 4, 11, 18, 25, 2007 - 6:00 p.m. - 7:00 p.m.
 Requested Facility: High School Mat Room
 Event: Practice
 Fee: As Per Lease Agreement

Group: St. Joan of Arc Track and Field
 Date/Time: March 12 - May 20, 2007 - 5:00 p.m. - 7:30 p.m.
 Requested Facility: High School Track Facilities
 Event: Practices - Monday, Wednesday, Thursdays
 Home Meets: 3/31, 4/14, 4/28/07 - 8:00 a.m. - 1:00 p.m.
 5/10, 5/14, 5/16/07 - 5:00 p.m. - 7:00 p.m.
 Fee: None

Group: Hershey Aquatic Club
 Date/Time: April 15, 2007 - 2:30 p.m. - 5:00 p.m.
 Requested Facility: Middle School LGI

Event: End of Season Celebration
Fee: As Per Lease Agreement

Mr. Stover requested a motion to approve the Requests for the Use of School Facilities.

Moved by Mr. Dorrance; seconded by Ms. Chabal.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Abstain	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Abstain

5 Yes 2 Absent 2 Abstentions

MOTION CARRIED

5.11 Personnel - Resignations

The Administration recommended the approval of the following resignations:

Professional:

Etchberger, Patricia
English/Latin Teacher
High School
Reason: Retirement
Effective: At the end of the 2006-07 school year and not later than 06/30/07

Knutsen, Alice
English Teacher
High School
Reason: Retirement
Effective: At the end of the 2006-07 school year and not later than 06/30/07

Zimmerman, Thomas
English Teacher
High School
Reason: Retirement
Effective: At the end of the 2006-07 school year and not later than 06/30/07

Classified:

Wagner, Sandra
Job Trainer

High School
Reason: Personal
Effective: 03/09/07

Limited Service Contracts:

Hackman, Michael

Assistant Varsity Girls' Basketball Coach
High School
Reason: Personal
Effective: 02/27/07

Wenninger, William

Head Varsity Girls' Basketball Coach
High School
Reason: Personal
Effective: 02/27/07

Mr. Stover requested a motion to approve the personnel resignations.

Moved by Mr. Dorrance; seconded by Mr. Malkoff.

All Board members present signified by a Yes vote.

MOTION CARRIED

5.12 Personnel - General

1. The Administration recommended the approval of the following appointments:

Classified:

Correll, Goldie (replacing Michelle Nguyen)

Special Education Aide
Middle School
Full-time 6.0 hours per day
Salary: \$12.92 per hour
Effective: 03/12/07 (pending receipt of Act 34 & 151 clearances)

Longenecker, Kathleen *

Bus Driver
District-wide
Part-time 5.0 hours per day
Salary: \$13.94 per hour

Effective: 02/27/07

Shutter, Paul * (replacing Ronnie Hamilton)

Bus Driver

District-wide

Part-time 5.0 hours per day

Salary: \$13.94 per hour

Effective: 02/27/07

Transfer of Classified Staff:

Ezzo, Faith *

From: General Food Service Worker - Elementary School - Part-time 4.0 hours per day

Salary: \$11.50 per hour

To: Special Education Aide (replacing Angela Graham) -Elementary School -Full-time

6.0 hours per day

Salary: \$12.92 per hour

Effective: 03/05/07

Limited Service Contracts:

Lind, Kate *

Volunteer Assistant Girls' Soccer Coach

Middle School

Salary: Volunteer

Effective: 02/27/07

Marcucci, John * (replacing David Anderson)

Assistant Varsity Baseball Coach

High School

Level II, Group C, Step 6

Salary: \$3,078

Effective: 02/27/07

Williams, Amy * (replacing Jamel Mitchell)

Assistant Girls' Soccer Coach

Middle School

Level III, Group C, Step 2

Salary: \$1,282

Effective: 02/27/07

Correction:

Houtz, Bonnie * (replacing Penny Arnold)
Co-Advisor for Stage Crew MS Student Production
Middle School
Level II, Group I, Step 1
Salary From: \$641
Salary To: \$449
Effective: 02/13/07

Mr. Stover requested a motion to approve the personnel recommendations.

Moved by Mr. Dorrance; seconded by Mrs. Chabal.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7 Yes 2 Absent

MOTION CARRIED

DELEGATES REPORTS:

6.01 Dauphin County Technical School Report

Mr. Gräb provided a report from the February 21, 2007 meeting of the Dauphin County Technical School.

6.02 Derry Township Tax Collection Association Report

No report

6.03 Harrisburg Area Community College Report

No report

SPECIAL REPORTS:

7.01 Announcement Of Staff Development Conferences:

The Administration announced the following Staff Development Conferences:

Kathleen Graham

Pennsylvania Association of Family and Consumer Sciences Meeting - Focus on the Future

Cranberry Township

April 12-13, 2007

Expenses: \$484.00

Jane Zimmerman

Penn State University/Pennsylvania Advocates for Nutrition and Physical Activity -

Wellness and Academic Success: From Policy to Action

State College, PA

April 30 - May 1, 2007

Expenses: \$35.00

7.02 Student Representatives Report

No report

7.03 School and Community Information Report

Mr. Portser, Director of School and Community Information, provided a report on District activities.

7.04 Board Member's Report

Dr. Cronin provided a report on the middle school foreign exchange program.

7.05 Superintendent's Report

No report

7.06 Board President's Report

Mr. Stover announced that the next meeting would be held on Monday, March 12, 2007 in the District Office Board Room at 7 p.m.

RECOGNITION OF CITIZENS (Non-Agenda Items)

8.01 Recognition of Citizens

No comments

ADJOURNMENT

9.01 Adjournment

Mr. Stover asked for a motion for adjournment.

Moved by Mr. Dorrance; seconded by Dr. Parrish.

All Board members present signified by a Yes vote.

MOTION CARRIED

The meeting was adjourned at 8:27 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the March 12, 2007 meeting

Charles Stover
President of the Board

SR:trp