

NO: XI
Minutes of the
Board of School Directors
DERRY TOWNSHIP SCHOOL DISTRICT
Hershey, PA 17033

February 25, 2008

OPENING ITEMS

1.01 Call to Order

A meeting of the Board of School Directors, Derry Township School District was held on Monday, February 11, 2008, in the District Office Board Room. Mr. Charles Stover, Board President, called the meeting to order at 7:00 p.m.

1.02 Roll Call

Directors Present: Mr. Christopher Barrett
Mrs. Beulah Chabal
Dr. Henry Donahue
Mr. John Gräb
Mr. Alan Malkoff
Dr. William Parrish
Mrs. Ellen Sheffey
Mr. Charles Stover

Excused: Dr. Donna Cronin

Superintendent: Dr. Linda Brewer

Secretary: Mr. Stephen Rineer

Student Representative: None

Press: Mr. Dave Hunt HERSHEY CHRONICLE
Mr. Drew Weidman THE SUN
Mr. Daniel Victor PATRIOT NEWS

Representatives of the Administrative Staff: Mrs. Cynthia Goldsworthy, Mr. Michael Michaels, Mr. Dan Tredinnick, Mr. Mike Murphy, Mr. Ed Consalo, Mrs. Lisa Miller, Mrs. Sue King, Mr. Sam Elias, Mrs. Lynn Dell, Mr. Joe McFarland, Mrs. Jackie Castleman, Mr. Al Harding, and Mr. Greg Hummel

Representatives of the Staff and Community: Heidi Eby, Bunny Hottenstein, Thomas Long, Christine Long, Kenna Loughran, Laura Abello, John Phillippy, Gail

Sears, Mary Suminski, Richard Suminski, Jennifer Davis-Lewis, Julie Neal, Luke Drayer, Mariella Marski, Christine Drexler, Ginny Lockawitty, Laura Passuello, Bob Cerninara, Chris Petersen, Ed Collier and Megan Hulse.

1.03 Flag Salute

Mr. Barrett led those gathered in the Salute to the American Flag.

2.01 Approval of Minutes

A motion was made by Mrs. Chabal and seconded by Mr. Malkoff to approve the minutes of the February 11, 2008 board meeting. All board members present signified by a Yes vote.

MOTION CARRIED

3.01 Announcement of Executive Session

Mr. Stover announced all members of the board except Dr. Cronin, who was excused, met in executive session prior to the meeting to discuss matters related to personnel. Mr. Stover also noted a post-meeting executive session would also be held.

3.02 Recognition of Citizens (Agenda Items)

Tom Long addressed the board, requesting it not approve the 2008-2009 school calendar as it appeared on the agenda. He requested instead that a week-long break encompassing February 23-27, 2009 be inserted into the schedule and the remainder of the calendar adjusted accordingly. He presented a petition bearing more than 200 signatures in support of his request.

Kenna Loughran addressed the board indicating her support for a week-long spring break.

John Phillippy asked the board to approve the calendar as presented. He indicated his opposition to the creation of any week-long spring break, noting his concern about lengthening the school year further in June.

Ginny Lockawitty asked the board to consider building additional snow days in the calendar.

Richard Suminski spoke in favor of a spring break being established as a regular part of the school calendar.

Christine Long suggested to the board it may wish to publish several different calendar

options for public input and vote.

Megan Hulse asked the board to add a spring break to the calendar and build additional snow days into the month of June.

Jennifer Davis-Lewis voiced her support for an extended break in the month of February.

Ed Collier indicated he supported creation of an extended spring break.

Gail Sears spoke in hopes the board would create a week-long break for students in late winter.

Laura Abello noted the difficulty high school juniors visiting colleges have in missing classes and suggested the addition of a spring break would address that issue.

3.03 Recognition of Students

A video featuring Tassia Reinhold and Conor McCauley, the February Students of the Month, was played for the board.

3.04 Committee of the Whole Work Session Report

Mrs. Chabal indicated the Policy Committee would be bringing forth a policy guiding the management of the board's capitol/reserve fund balance. Mrs. Sheffey has agreed to lead the board efforts on developing the draft policy for board consideration.

Mr. Barrett reported the Committee of the Whole had reviewed the Five-Year Capitol Improvement, including accelerating the acquisition of a replacement fork lift and voice mail system into the current Fiscal Year. He and Mr. Grab also noted the initiation of a feasibility study into a proposal for improved dehumidification at the elementary building.

3.05 Presentation on School Climate Survey

Mrs. Miller provided the board with a presentation outlining the results of a school climate study completed by students and staff earlier in the year. She discussed the role of school climate in the context of the district's strategic plan and outlined some of the early steps staff had already undertaken in addressing those locations and times when bullying may be more prevalent.

4.01 Unfinished Business

None

5.01 Approval of Financial Report for January 2008

The Treasurer's Report for the month ending January 31, 2008 was summarized as follows:

The listed schedule of investment transactions for the period beginning January 1, 2008 through January 31, 2008 had total interest earnings of \$170,993 comprised of the following:

The average interest rate for January 2008 was 4.41%

The January 2008 expenditures for the paid bills for all funds total \$1,636,391 excluding net payroll, retirement contributions, and debt service.

The February 2008 expenditures for the unpaid bills for all funds total \$1,212,772.

The estimated expenditures of the General Fund for the month of February 2008 are in the following amounts:

- Payroll Deductions 873,000
- Employer Payroll Taxes (FICA/RET) 196,000
- Debt Service 6,266

Total Estimated Expenditures \$4,335,266

A motion to accept the report as submitted as made by Mr. Barrett and seconded by Mr. Malkoff. All board members present indicated support in a voice vote.

MOTION CARRIED

5.02 Budget Transfers

The Administration recommended the Board authorize the February 2008 budget transfers. A motion to accept was made by Mr. Barrett, seconded by Mrs. Chabal and all members present voted in the affirmative during a roll call vote.

MOTION CARRIED

5.03 Acceptance of Gift

The Administration recommended the acceptance of a Juniper B Flat Clarinet with case from Amy Claxton to be used in the Intermediate School Jump Start Music Program.

Mr. Barrett moved the board accept the gift, Dr. Parrish provided a second and all members present voted in the affirmative during a roll call vote.

MOTION CARRIED

5.04 Approval of 2008-2009 School Calendar

Dr. Brewer provided a presentation outlining the constraints faced by the district in scheduling classes for school year 2008-2009. The Administration then recommended the approval of a 2008-2009 school year calendar containing revisions from the original version approved in January 2005. The revisions centered around the additional half-day workdays for teachers and moving graduation up to Friday, June 5, 2009.

Dr. Parrish asked if there were contractual arrangements already in place for in-service trainers, to which Dr. Brewer replied there were.

Mr. Stover indicated while he personally would like to see the district move toward providing a scheduled spring break there was no easy way to do so.

Mrs. Chabal moved the board adopt the calendar as presented. Mr. Malkoff seconded the motion. All board members present indicated Yes in a roll call vote.

MOTION CARRIED

5.05 Final Approval for Foreign Excursion – Middle School Students to France

The Administration recommended the final approval of a foreign education excursion for Hershey Middle School Students to France from June 3, 2008 – June 16, 2008 offered by La Ligue as proposed by Leslie Shearer, Trip Leader, in accordance with Board Policy 121.1.

Dr. Parrish moved to provide final approval with a second by Mr. Barrett. All members present voted Yes in a role call vote.

MOTION CARRIED

5.06 District Property Issues

The Administration recommended the Board approve and authorize the retention of a professional real estate appraiser for purposes of obtaining information relating to the Granada properties.

Mr. Barrett offered a motion to accept the recommendation, seconded by Mrs. Chabal. All members present voted Yes in a role call vote.

MOTION CARRIED

5.07 Approval of Overnight Field Trip

The Administration recommended the approval of the following overnight field trip/excursion:

<i>Group:</i>	High School Memory Team
<i>Destination:</i>	New York, NY
<i>Purpose:</i>	11th USA Memory Championship - The team may compete in the national competition and qualifying students may participate in individual events
<i>From:</i>	March 7, 2008
<i>Until:</i>	March 8, 2008
<i>Trip Leader:</i>	Colette Silvestri

Dr. Parrish moved to accept the recommendation; Mr. Barrett seconded the motion. All members present voted Yes in a role call vote.

MOTION CARRIED

5.08 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of Facilities:

Group:	St. Joan of Arc Track & Field
Date/Time:	Monday, Wednesday, Thursdays March 24 - May 16, 2008 5:30 p.m. - 7:00 p.m.
	Saturdays March 29, April 5, 12, 19, May 10, 2008 9:00 a.m. - 1:30 p.m.
Requested Facility:	High School Track and Surrounding Areas
Event:	Practices and Meets
Fee:	None

Group:	Township of Derry Parks & Recreation
Date/Time:	June 4, 2008 5:00 p.m. - 8:30 p.m.
Requested Facility:	Elementary Multi-purpose Room
Event:	Parents' Night for Summer Day Camp
Fee:	None

Group:	Township of Derry Parks & Recreation
Date/Time:	Monday through Friday June 16 - August 6, 2008 6:30 a.m. - 6:00 p.m.
Requested Facility:	Elementary Rooms: 45, 46, 47, 48, 49, 50, 51, 52, Music Room, Gym, Kitchen, Cafeteria, Multi-purpose Room
Event:	Summer Day Camp Program
Fee:	None

Group:	Township of Derry Parks & Recreation
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Date/Time:	July 1 & 2, 2008 9:30 a.m. - 2:00 p.m.
Requested Facility:	Middle School LGI
Event:	Movie Day for Summer Day Camp Program
Fee:	None

Group:	Hershey Youth Soccer Association
Date/Time:	July 21, 22, 23, 24, 28, and 29, 2008 6:00 p.m. - 10:00 p.m.
	August 12, 13, and 14, 2008 6:30 p.m. - 8:30 p.m.
Requested Facility:	Middle School LGI
Event:	Soccer Referee Classes for Derry Township Parents and Children
Fee:	None

Group:	Township of Derry Parks & Recreation
Date/Time:	Monday through Friday August 25 through Last Day of 2008-2009 School Year 6:30 a.m. - 9:00 a.m. 3:00 p.m. - 6:00 p.m.
Requested Facility:	Elementary Cafeteria, Gym, Multi-purpose Room
Event:	Kid's Club Before and After School Program
Fee:	None

Mr. Malkoff moved to accept the recommendation and was seconded by Mr. Barrett. All members present voted Yes in a role call vote.

MOTION CARRIED

5.09 Personnel – Resignations

The Administration recommended the approval of the following resignations:

Professional:

Bechtold, Jamie
Grade 5 Teacher
Elementary School

Reason: Personal
Effective: 06/06/08 (revised date)

Cirillo, Althea

Learning Support Teacher
High School

Reason: Retirement

Effective: At the end of the 2007-08 school year and not later than 06/30/08

Horn, Joan

Instructional Support Teacher
Elementary School

Reason: Retirement

Effective: At the end of the 2007-08 school year and not later than 06/30/08

Classified:

Limited Service Contract:

Collier, Robin

Assistant Varsity Girls' Lacrosse Coach
High School

Reason: Personal

Effective: 01/15/08

A motion to accept the recommendations was made by Mrs. Chabal and seconded by Mr. Malkoff. The motioned carried by unanimous voice vote.

MOTION CARRIED

5.10 Personnel - General

1. The Administration recommended the approval of the following appointments:

Classified:

Deal, Patricia

Substitute Recess/Cafeteria Aide
Elementary School

Salary: \$8.89 per hour

Effective: to be determined (pending receipt of Act 34, 151, and 114 clearances)

Dunkle, Kathy

Substitute Recess/Cafeteria Aide

Elementary School
Salary: \$8.89 per hour
Effective: 02/26/08 (pending receipt of Act 151 and 114 clearances)

Homick, Carol *
Substitute Library Aide
District-wide
Salary: \$9.65 per hour
Effective: 02/26/08

Guiglianotti, Barbara
Substitute Recess/Cafeteria Aide
Elementary School
Salary: \$8.89 per hour
Effective: 02/26/08 (pending receipt of Act 114 clearance)

Substitute Nurse Assistant
District-wide
Salary: \$19.20 per hour
Effective: 02/26/08 (pending receipt of Act 114 clearance)

Quaid, Tonya (replacing Denise Grudi)
Recess Aide
Elementary School
Level A, 4.5 hours per day
Salary: \$10.19 per hour
Effective: 02/26/08

Solovey, Kelly
Substitute Recess/Cafeteria Aide
Elementary School
Salary: \$8.89 per hour
Effective: 02/26/08 (pending receipt of Act 114 clearance)

Limited Service Contract:

Kicielinski, Kimberly * (replacing Edward Romano Jr.)
Assistant Varsity Track and Field Coach
High School
Level II, Group C, Step 2
Salary: \$1,819
Effective: 02/26/08

Robino, Laura * (replacing Robin Collier)
Assistant Varsity Girls' Lacrosse Coach
High School
Level II, Group D, Step 4

Salary: \$1,754
Effective: 02/26/08

2. The Administration gave notice that the following teacher has completed a successful term of three years of employment with a satisfactory evaluation for the district and will receive tenure as a teacher in the Commonwealth of Pennsylvania:

Lang, Ashley
Teacher
School

Learning Support
Elementary

3. The Administration recommended the approval of the following addition to the **Substitute List** for the 2007-08 school year.

Rowland, Leanne
B.S. in Elementary Education from West Chester University

4. The Administration recommended the approval of the following addition to the **Guest Teacher List** for the 2007-08 school year.

Kreiger, Danielle
Marotta, Hillary

5. The Administration recommended the approval of the following addition to the **Substitute List** for the 2008-09 school year.

Pegg, Elizabeth *
M.A. in Teaching and Curriculum from Penn State University

A motion to accept the recommendations was made by Mrs. Chabal and seconded by Mrs. Sheffey. In a roll call vote, all board members signified by a Yes vote.

MOTION CARRIED

6.01 Dauphin County Technical School Report

No Report

6.02 Derry Township Tax Collection Association Report

No Report

6.03 Harrisburg Area Community College Report

No Report

6.04 Capital Area Intermediate Unit

No Report

7.01 Announcement of Staff Development Conferences

The Administration reported the following staff development conference:

Marian Peck, Kathleen Nardone
Learning and the Brain Conference
Cambridge, MA
April 25 - 29, 2008
Expenses: \$1,368.00 (each)

7.02 Student Representative's Report

None

7.03 School and Community Information Report

Mr. Tredinnick noted the Community Task Force was conducting a survey hosted on the district web site.

7.04 Board Members' Reports

None

7.05 Superintendent's Report

Dr. Brewer presented recognition to Ed Consalo for his having been granted status as a Pennsylvania Registered School Business Specialist. She likewise recognized Steve Rineer for having been granted status as a Pennsylvania Registered School Business Administrator.

7.06 Board President's Report

Mr. Stover indicated the board would be making some alterations to how it would conduct business during the public comment portions of the agenda. Mr. Stover said the board would not be responding directly during the meetings to questions raised by the public, instead responding appropriately to inquiries in follow-up correspondence that would allow for more complete answers.

8.01 Recognition of Citizens

Mariella Marski thanked the board for funding the Ninth Grade trip to the Holocaust Museum in Washington D.C.

Mr. Consalo presented a Field of Distinction Award for Memorial Field Awarded to the district by the Keystone Athletic Field Managers Association.

9.01 Adjournment

Mr. Malkoff moved to adjourn, with a second by Mr. Barrett, approved by unanimous voice vote by all members. The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the March 10, 2008 meeting

Charles Stover
President of the Board

SR:dbt