

**NO: IX**  
**Minutes of the**  
**Board of School Directors**  
**DERRY TOWNSHIP SCHOOL DISTRICT**  
**Hershey, PA 17033**

**January 28, 2008**

**OPENING ITEMS**

**1.01 Call to Order**

A meeting of the Board of School Directors, Derry Township School District was held on Monday, January 28, 2008, in the District Office Board Room. Mr. Charles Stover, Board President, called the meeting to order at 7:10 p.m.

**1.02 Roll Call**

**Directors Present:** Mr. Christopher Barrett  
Mrs. Beulah Chabal  
Dr. Donna Cronin  
Dr. Henry Donahue  
Mr. John Gräb  
Mr. Alan Malkoff  
Dr. William Parrish  
Mrs. Ellen Sheffey  
Mr. Charles Stover

**Superintendent:** Dr. Linda Brewer

**Secretary:** Mr. Stephen Rineer

**Student Representative:** Mr. John Snyder

**Press:** Mr. Dave Hunt                      HERSHEY CHRONICLE  
Mr. Drew Weidman                   THE SUN  
Mr. Daniel Victor                     PATRIOT NEWS

**Representatives of the Administrative Staff:** Mrs. Cynthia Goldsworthy, Mr. Michael Michaels, Mr. Ed Consalo and Mr. Dan Tredinnick

**Representatives of the Staff and Community:** Linda V. Lehrian, Michelle Marino, Heidi Eby, Teresa Mortensen, Mike Marino, Greg George, Dave Szczesy, Dr. E.B. Lewis, Maureen Buckfelder, Mary Handley, Juli Gerard, Michelle O'Brien, Renee Owens, Diana Armitage, Connie Henry, Penny Arnold, Bunny Hottenstein, Heidi Commins, John Commins, John Memmi, Lee Caruso, Dan Kinney, Sara Dieffenbach,

Gerry Kaiser, Jean Bruggemeier, Andrea Prats, LeAyn Easterwood, Rachel C. Sellers, Robert Bennett, Kathy Miller, Lou Mione, Deborah R. Fisher, Kathy Cantore, Pam Vesce, Mary Moyer, Julie Neal, Debbie Finger, Belinda Svirbely, Ty Eby, Nancy Miller, Maria Thompson, Dawn Waggoner and Emily Waggoner.

### **1.03 Flag Salute**

Mr. Barrett led those gathered in the Salute to the American Flag.

### **2.01 Approval of Minutes**

A motion was made by Mr. Barrett and seconded by Mrs. Chabel to approve the minutes of the January 14, 2007 board meeting. All board members present signified by a Yes vote.

### **MOTION CARRIED**

### **3.01 Announcement of Executive Session**

Mr. Stover announced all members of the board met in executive session prior to the meeting to discuss matters related to personnel.

### **3.02 Recognition of School Directors**

Dr. Brewer noted that January has been designated as School Director Recognition Month in Pennsylvania. On behalf of the community, Dr. Brewer thanked the board members for volunteering their time and talents for the betterment of public education. The directors were treated to a musical solo by 7<sup>th</sup> grade clarinetist Emily Waggoner.

### **3.03 Recognition of Citizens (Agenda Items)**

None.

### **3.04 Recognition of Students**

The Federated Women's Club of Hershey selected Christine Cantore as Student of the Month for December 2007 and Rachel Lengerich as Student of the Month for January 2008. Matthew Kinney was selected as the Rotary Club of Hershey Student of the Month for January 2008

### **3.05 Standing Committee Reports**

Mr. Gräb reported the General Services Committee met earlier in the day. The committee heard a presentation from TRANE regarding possible work at the elementary building, discussed a draft request for proposal on a comprehensive capital improvement/maintenance audit, and discussed recycling efforts.

### **3.06 Presentation – Audit 2006-2007 School Year**

Mr. Brian Straub, CPA from the District's auditing firm of Waggoner, Frutiger & Daub presented the board with an overview of the audit for school year 2006-2007. There were no significant findings. Mr. Barrett asked if that meant the audit was "clean" to which Mr. Straub indicated in the affirmative.

### **4.01 Request for Tuberculin Testing Modification**

The Administration recommended the Board petition the Pennsylvania Secretary of Health to eliminate all routine tuberculosis testing requirements. A motion was introduced by Mrs. Chabal and seconded by Mr. Malkoff. In a role call vote all members with the exception of Mr. Gräb, who abstained, voted No.

**MOTION FAILED**

### **5.01 Audit Report for the 2006-2007 School Year**

The Administration recommended the approval of the audit report for the 2006-07 school year as presented by Mr. Brian Straub CPA, from the District's auditing firm of Waggoner, Frutiger & Daub. Mr. Barrett lauded Mr. Rineer and the Administration for its tight fiscal control and work in diligently prepared revenue and cost projects that were proved to be very much in line with the actual outcome.

Mr. Barrett made a motion to accept the audit report; the motion was seconded by Dr. Parrish. In a role call vote, all members indicated with a Yes vote.

**MOTION CARRIED**

### **5.02 Approval of Financial Report for December 2007**

1. The Treasurer's Report for the month ending December 31, 2007 was summarized as follows:

General Fund Revenues	\$ \$1,991,998
General Fund Expenditures	3,943,857
Balance of Cash Plus Investments	23,605,622

- The listed schedule of investment transactions for the period beginning December 1, 2007 through December 31, 2007 had total interest earnings of \$22,632 comprised of the following:

General Fund	\$	\$8,187
Certificates of Deposit		109,031
PA School District Liquid Asset Fund		14,154
PA Local Government Investment Trust		325

The average interest rate for December 2007 was 4.78%.

- The December 2007 expenditures for the paid bills for all funds totaled \$1,524,647 excluding net payroll, retirement contributions and debt service.
- The January 2008 expenditures for the unpaid bills for all funds totaled \$822,821.
- The estimated expenditures of the General Fund for the month of January 2008 were in the following amounts:

Operating Expenses	\$1,250,000
Utilities	190,500
Net Payroll	1,130,000
Employer Provided Insurance	301,000
Payroll Deductions	600,000
Employer Payroll Taxes (FICA/RET)	133,000
Debt Service	6,266
Total Estimated Expenditures	\$3,610,766

A motion to approve the report was moved by Mr. Malkoff and seconded by Mr. Cronin. All board members signified by a Yes vote.

## **MOTION CARRIED**

### **5.03 Budget Transfers**

A motion to authorize the January 2008 budget transfers was made by Mr. Barrett. Mrs. Chabal seconded the motion. In a roll call vote, all members responded with a Yes vote.

## **MOTION CARRIED**

#### **5.04 Requests for Payment – High School Building Project**

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Consalo:

##### **High School Additions and Renovations:**

Bink Architectural Partnership Invoice No. 2997	\$ 4.29
Bink Architectural Partnership Invoice No. 3005	\$ 1,630.70
eci Construction (General Contractor) Invoice No. 20	\$26,774.02
MBR Construction Services (HVAC Contractor) Application No. 20	\$97,260.00
Derry Township School District Reimbursement for Capitalized Interest and Equipment	\$197,348.41

Dr. Cronin moved the payments be approved; the motion was seconded by Mr. Barrett. In a roll call vote, all board members signified by a Yes vote.

#### **MOTION CARRIED**

#### **5.05 New Course Proposals**

The Administration recommended the approval of the following additions to the Hershey High School course offerings:

- Advanced Placement English Language and Writing
- Physical Science Part I (10th grade science curriculum beginning 2008-2009)
- Physical Science Part II (11th grade science curriculum beginning 2009-2010)
- Accounting III/Business Management

A motion to accept the recommendations was made by Dr. Cronin and seconded by Mrs. Chabal. In a roll call vote, all board members signified by a Yes vote.

#### **MOTION CARRIED**

### **5.06 Approval for Overnight Field Trip/Excursion**

The Administration recommended the approval of the following overnight field trip/excursion:

*Group:* Future Business Leaders of America  
*Destination:* Hershey Convention Center & Lodge  
*Purpose:* State Leadership Competition  
*From:* March 30, 2008  
*Until:* April 2, 2008  
*Trip Leader:* Bonnie Ritchey and Michael Gustantino

A motion to approve the request was made by Dr. Cronin and seconded by Dr. Parrish. In a roll call vote, all Board members present signified by a Yes vote.

### **MOTION CARRIED**

### **5.07 Amusement Tax Exemption**

The Administration recommended that, pursuant to Section 5 of the applicable amusement tax ordinance, the Pennsylvania Music Educators Association's All-State Festival concerts be exempted from the imposition of amusement tax.

A motion to approve the request was made by Mr. Malkoff; the motion was seconded by Mrs. Chabal.

In a roll call vote, all Board members with the exception of Mr. Barrett, who abstained, signified by a Yes vote.

### **MOTION CARRIED**

### **5.08 Requests for use of School Facilities**

The Administration recommended the approval of the following Requests for the Use of Facilities:

*Group:* Dauphin County Association of Educational Secretaries/Office Personnel  
*Date/Time:* February 21, 2008  
6:00 p.m. - 8:00 p.m.  
*Requested Facility:* District Office Teacher Training Center A  
*Event:* Pinnacle Health Woman Care Resource Center Presentation

*Fee:* None

*Group:* Hershey Youth Soccer Association

*Date/Time:* March 1, 2008  
7:30 p.m. - 12:30 p.m.

*Requested Facility:* Middle School Cafeteria

*Event:* Registration for Spring and Fall Soccer

*Fee:* As per Lease Agreement

*Group:* Township of Derry Police Department

*Date/Time:* March 29, 2008  
7:00 a.m. - 6:00 p.m.

March 30, 2008  
Noon - 4:00 p.m.

*Requested Facility:* High School Track, Weight Room, Cafeteria

*Event:* Police Officer Candidate Testing for Physical Fitness and Written Testing

*Fee:* None

*Group:* Hershey Aquatic Club

*Date/Time:* April 13, 2008  
2:30 p.m. - 7:00 p.m.

*Requested Facility:* Middle School Auditorium and Cafeteria

*Event:* Winter Awards

*Fee:* As per Lease Agreement

*Group:* New Cumberland School of Ballet

*Date/Time:* June 12, 2008  
5:00 p.m. - 9:00 p.m.

June 13, 2008  
6:00 p.m. - 10:30 p.m.

*Requested Facility:* Middle School Stage, Backstage, 2 Classrooms for Changing, Auditorium

*Event:* Annual Dance Recital

*Fee:* As per Lease Agreement

A motion to approve the requests was made by Dr. Cronin. Mr. Malkoff seconded the motion. In a roll call vote, all Board members present signified by a Yes vote.

**MOTION CARRIED**

## **5.09 Personnel – Resignation**

The Administration recommended the approval of the following resignation:

### **Professional:**

#### **Morrow, Keith**

Science Teacher

Middle School

Reason: Personal

Effective: Retroactive to 01/09/08

A motion to approve was made by Mrs. Chabal and Dr. Parrish provided the second. The board members approved with a unanimous consent vote.

## **MOTION CARRIED**

## **5.10 Personnel – General**

1. The Administration recommends the approval of the following appointments:

### **Professional:**

#### **Davies, Zachary** (for Keith Morrow)

Science Teacher

Middle School

Long-term Substitute

Bachelors, Step 1

Salary: \$38,040 (pro-rated)

Effective: Retroactive to 01/24/08 through the end of the 2007-08 school year  
(pending receipt of Act 34 and 151 clearances)

### **Classified:**

#### **Angert, Bonnie**

Substitute Food Service Worker

District-wide

Salary: \$8.42 per hour

Effective: 01/29/08 (pending receipt of Act 114 clearance)

#### **McNeal, Debra**

Substitute Recess/Cafeteria Aide

Elementary School

Salary: \$8.89 per hour

Effective: 01/29/08 (pending receipt of Act 114 clearance)

### **Transfer of Classified Staff:**

**Dunham, Wanda \***



From: Custodian  
High School  
To: General Food Service Worker (reinstated to position)  
Elementary School  
Level A: 4.0 hours per day  
Salary: \$12.32 per hour  
Effective: 02/15/08

**Limited Service Contracts:**

**Clouser, Barbara \*** (replacing Dale Blum)  
Assistant Varsity Girls' Softball Coach  
High School  
Level II, Group C, Step 1  
Salary: \$1,819  
Effective: 01/29/08

**Clouser, Emma \*** (replacing Amy Williams)  
Assistant Girls' Soccer Coach  
Middle School  
Level III, Group C, Step 3  
Salary: \$1,430  
Effective: 01/29/08

**Edwards, Justin \***  
Mentor to Jill Demmel, Grade 4 Long-term Substitute  
Elementary School  
Salary: \$500  
Effective: 01/29/08

**Kulina, Kimberly \***  
Mentor to Darlene Dawes, Grade 3 Teacher  
Elementary School  
Salary: \$500  
Effective: 01/29/08

**Ramsey, Brandon** (replacing Jamal Mitchell)  
Assistant Varsity Girls' Soccer Coach  
High School  
Level II, Group C, Step 20  
Salary: \$3,457  
Effective: 01/29/08 (pending receipt of Act 34, 151, and 114 clearances)

**Transfer of Coaching Staff:**

**DeLiberty, William \***  
From: Assistant Varsity Girls' Soccer Coach  
High School  
To: Assistant Middle School Girls' Soccer Coach (replacing Michael Warfel)  
Middle School  
Level III, Group C, Step 4  
Salary: \$1,430

Effective: 01/29/08

**Repsch, Justin \***

From: Head Middle School Girls' Soccer Coach

To: Assistant Varsity Girls' Soccer Coach (replacing William DeLiberty)  
High School

Level II, Group C, Step 12

Salary: \$2,729

Effective: 01/29/08

**Warfel, Michael \***

From: Assistant Middle School Girls' Soccer Coach

To: Head Middle School Girls' Soccer Coach (replacing Justin Repsch)  
Middle School

Level II, Group C, Step 4

Salary: \$2,001

Effective: 01/29/08

2. The Administration recommends the approval of the following request in accordance with District Policies 435 & 439:

**Weaver, Kathleen**

Special Education Teacher

Middle School

Paid/Unpaid Childbearing/rearing Leave

Effective: On or about 04/19/08 through the end of the 2007-08 school year

3. The Administration recommends the approval of the following addition to the **Guest Teacher List** for the 2007-2008 school year:

**Yeager-Farfan, Melissa**

*\* This individual is currently an employee and/or volunteer. Clearances are on file.*

A motion to accept all recommendations was made by Mr. Barrett. Mrs. Chabel seconded the motion. The board members approved with a unanimous consent vote.

**MOTION CARRIED**

**6.01 Dauphin County Technical School Report**

Mr. Barrett reported that the next meeting would be February 13.

**6.02 Derry Township Tax Collection Association Report**

Mr. Barrett noted the Association had not conducted any business as it lacked a quorum at its last meeting.

### **6.03 Harrisburg Area Community College Report**

No Report

### **6.04 Capital Area Intermediate Unit**

Mrs. Sheffey reported she had attended a Capital Area Intermediate Unit meeting January 24. She indicated that the CAIU will be leasing additional office space in Lemoine.

### **7.01 Announcement of Staff Development Conferences**

The Administration reported the following staff development conference:

Mark Painter  
National Educational Computing Conference  
San Antonio, Texas  
June 29 - July 2, 2008  
Expenses: \$2,145.00

### **7.02 Student Representative's Report**

None

### **7.03 School and Community Information Report**

Mr. Tredinnick reported that the Trojan Foundation's Taste of Hershey event had been held the previous afternoon and that initial revenue reports indicated gross proceeds approaching \$20,000.

### **7.04 Board Members' Reports**

None.

### **7.05 Superintendent's Report**

Dr. Brewer gave a report outlining the chronology of the potential development of an early care and education center on or near the campus as called for in the last collective bargaining agreement. She provided an overview of the conceptual development of a facility that would be constructed at no cost to the district or its taxpayers. The operating costs for the facility would be borne by employees and community members who utilized it for child care and before/after school programs. The center would also

serve as a lab school for high school students considering child care or early childhood education careers.

Dr. Brewer indicated that one site under consideration involved a portion of Memorial Field and noted the district had held two public meetings the prior week to get input on that location from neighbors and other community members. She stressed that no final site has been selected and the district appreciated the input received as options for moving forward were still being reviewed.

Mr. Donahue asked if there was a way to accurately predict traffic flow if a center were to be constructed at Memorial Field. Dr. Brewer responded that she would expect Derry Township to require a traffic study before a center could be built at any location within the municipality.

Mrs. Chabal asked if the focus of the center would be on day care or before/after school programs. Dr. Brewer indicated that both were equally important for staff and the community.

Mr. Malkoff inquired about the availability of existing before/after school programs. Dr. Brewer indicated the demand exceeds supply. Dr. Cronin suggested that perhaps the Derry Township Recreation Department could consider expanding its program.

Dr. Parrish noted the original intent of exploring the concept was for a center to be utilized by the children of teachers, not a facility for the community at large and wondered if it may be beneficial to scale back.

Dr. Cronin requested that data collected in 2007 gauging potential use by the family of staff be updated.

Mr. Malkoff thanked the public for its involvement and comments.

## **7.06 Board President's Report**

None

## **8.01 Recognition of Citizens**

Julie Gerard spoke in favor of the early care and education center concept, but expressed reservations about Memorial Field as a site location.

Mary Moyer expressed disappointment that residents living at a farther radius from Memorial Field had not received mailed notices about the meeting for neighbors.

MaryBeth Hagan told the board that she is concerned that a facility at Memorial Field would increase traffic risks for children walking to school, but said she favors the overall concept if a building can be placed at another location.

Ty Eby indicated he supported the creation of an early care and education center, but questioned the viability of Memorial Field as a location under current zoning.

Greg George expressed concern that the construction of any additional buildings in Derry Township has a negative impact on open space.

Sara Dieffenbach informed the board she favored the concept of an early care and education center but feared constructing it at Memorial Field would create additional traffic that would be hazardous for pedestrians.

Connie Henry also expressed her support for an early child care and education center but noted her reservations that construction of a facility at Memorial Field may provide less space for school field days.

Gerry Kaiser suggested the school crossing guard be asked about existing traffic flow at Elm Street and Cocoa Avenue.

Nancy Miller suggested that the Middle School may be a good location for an early care and education center.

## **9.01 Adjournment**

Mr. Barrett moved to adjourn, with a second by Dr. Cronin and unanimous voice vote by all members. The meeting was adjourned at 9:20 p.m.

Respectfully submitted,

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Stephen E. Rineer  
Secretary to the Board  
Approved at the February 11, 2008 meeting

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Charles Stover  
President of the Board

SR:dbt