

NO: VII
Minutes of the
Board of School Directors
DERRY TOWNSHIP SCHOOL DISTRICT
Hershey, PA 17033

November 12, 2007

OPENING ITEMS

1.01 Call to Order

An action meeting of the Board of School Directors, Derry Township School District, was held on Monday, November 12, 2007, in the District Office Board Room. Mr. Charles Stover, board president, called the meeting to order at 7:00 p.m.

1.02 Roll Call

Directors Present: Mrs. Beulah Chabal
Dr. Donna Cronin
Mr. Brad Dorrance
Mr. John Gräb
Mr. Alan Malkoff
Dr. William Parrish
Mr. Charles Stover

Excused Absence: Mr. Christopher Barrett
Mrs. Sharon Cin

Superintendent: Dr. Linda Brewer

Secretary: Mr. Stephen Rineer

Student Representatives: Miss Kaitlynn Shank
Excused Absence Mr. John Snyder

Press: Mr. Daniel Victor PATRIOT-NEWS
Mr. Drew Weidman HUMMELSTOWN SUN
Mr. David Hunt HERSHEY CHRONICLE

Representatives of the Administrative Staff: Mr. Michael Michaels, Mr. Ed Consalo, Mr. Peter Ebert, Ms. Cindy Goldsworthy, Mr. Joe McFarland, and Ms. Sue King.

Representatives of the Staff and Community: Ms. Bunny Hottenstein, Mr. Greg Ebert, Ms. Linda Lehrian, Ms. Christine Long, Mr. Thomas Long, Mr. Dan Tredinnick, Ms. Cindy Hertz, Ms. Diane Sullivan, Ms. Julie Neal, and Ms. Ellen Sheffy.

1.03 Flag Salute

Mr. Dorrance led the meeting in the Salute to the American Flag.

ANNOUNCEMENT

2.01 Approval of Minutes of the October 22, 2007 Meeting

Mr. Stover requested a motion to approve the Minutes of the October 22, 2007 meeting of the Derry Township Board of School Directors.

Moved by Mr. Malkoff; seconded by Mr. Dorrance.

All Board members present signified by a Yes vote.

MOTION CARRIED

BUSINESS OF MEETING

3.01 Announcement of Executive Session

Mr. Stover announced that the Board met in Executive Session prior to the meeting to discuss matters of personnel. He noted that Mr. Barrett and Mrs. Cin had excused absences.

3.02 Recognition of Citizens (Agenda Items)

No citizen comments on agenda items.

3.03 Standing Committee Report

Mr. Gräb reported that the Finance and General Standing Committees met earlier in the day for a joint meeting. He stated that they discussed the Hershey Little League Proposal, 2008-2009 Capital Improvement Budget, high school building project status, possible future building projects and factors to consider, enrollment projections, proposed state mandated full-time kindergarten, Special Education, debt services, marketing of naming rights status, and the proposed child care facility status.

3.04 Presentation – Science

Ms. Goldsworthy, Mr. McFarland, Mrs. King, and Mr. Ebert presented issues and next steps related to the District's science curriculum. Ms. Goldsworthy stated that this presentation was the last of the series.

UNFINISHED BUSINESS

4.01 Unfinished Business

No unfinished business.

NEW BUSINESS

5.01 Anticipated Agenda Items for the November 27, 2007 Public Meeting

The following items will be on the agenda for the November 27, 2007 Public Board Meeting:

1. Students of the Month
2. Standing Committee Report - Human Resources
3. Presentation - 2008-2009 Staffing
4. Approval of October 2007 Finance Report (Mr. Rineer)
5. Approval of 2008 Township of Derry Tax Collection Association Budget (Mr. Rineer, Mr. Barrett, M
6. Requests for Payment (Mr. Rineer)
7. Approval of Projected Enrollment Feasibility Study
8. Approval of New Textbooks
9. Requests for the Use of Facilities (Mr. Elias)
10. Personnel (Mr. Michaels)
11. Announcement of Staff Development Conferences (Ms. Goldsworthy)

5.02 Harrisburg Area Community College Sponsorship Agreement

The Administration recommended the Board execute a Resolution (as listed) to amend the current Sponsorship Agreement between the Sponsoring School Districts and Harrisburg Area Community College to establish a five (5) year pilot agreement wherein sponsored tuition reimbursement rates and credit hours would be capped at the 2007-2008 rate and credit hour level.

DERRY TOWNSHIP SCHOOL DISTRICT
PUBLIC COMMUNITY COLLEGE
SPONSOR RESOLUTION

WHEREAS, the Derry Township School District is a sponsor of the Harrisburg Area Community College as set forth in the Community College Act of 1963, and

WHEREAS, the Derry Township School District has participated in a task force of sponsoring school district to yield a common understanding of the relationship between the sponsoring school districts and Harrisburg Area Community College, and

WHEREAS, the Derry Township School District seeks to continue sponsorship of Harrisburg Area Community College with more predictable and less burdensome financial implications, and

WHEREAS, the task force has proposed the following three (3) Sponsorship Scenarios (Options) to stipulate how Sponsoring Districts may continue sponsorship:

OPTION 1: Cap sponsored tuition reimbursement rate at the 2007-2008 rate.

OPTION 2: Cap 2007-2008 budgeted credit hours for each school district

OPTION 3: Cap sponsored tuition reimbursement rate and credit hours at 2007-2008 rate and level

All options provide an escalator for Capital Expenses doubling the current \$200,000 each year capping at \$1,000,000 in five (5) years.

WHEREAS, the Derry Township School District seeks to establish a five (5) year pilot agreement to stipulate how the school district supports its residents attending Harrisburg Area Community College, said agreement to be renegotiated in year four (4) for possible renewal and remain in force from year to year until a new agreement is reached,

NOW THEREFORE BE IT RESOLVED, that the current sponsorship agreements between sponsoring school districts and Harrisburg Area Community College be amended to establish a five (5) year pilot agreement to incorporate Option 3, cap sponsored tuition reimbursement rate and credit hours at the 2007-2008 rate and level, and to provide an escalator for Capital Expenses doubling the current \$200,000 each year capping at \$1,000,000 in five (5) years.

Mr. Stover requested a motion to approve Agreement.

Moved by Mrs. Chabal; seconded by Mr. Malkoff.

Discussion: There was a lengthy discussion regarding the implications of signing the agreement. Mr. Gräb, Mr. Dorrance, Mrs. Chabal and Dr. Cronin articulated concerns. Dr. Brewer concurred, pointing out that though the proposed agreement potentially will save the District \$200,000, almost \$2 million dollars will be spent in that time period under the terms of the original agreement. In addition, under this resolution the District will be responsible for almost \$300,000 capital expenses for which there is no capital improvement plan.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	No	Malkoff	-	No
Chabal	-	No	Dorrance	-	No	Parrish	-	No
Cin	-	Absent	Gräb	-	No	Stover	-	No

7 No
2 Absent

MOTION FAILED

5.03 Approval of E-alert System – Connect Ed Notification

The Administration recommended the Board approve and execute a Services Agreement between the District and NTI Group, Inc. as well as a Supplemental Agreement with the Capital Area Intermediate Unit with regard to the purchase of Connect-ED Services provided by NTI. This service will facilitate the District's prompt communication with faculty and parents in the event of an emergency. Both Agreements have been reviewed by the District's Solicitor.

Mr. Stover requested a motion to approve the Agreement.

Moved by Dr. Parrish; seconded by Mr. Dorrance.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7 Yes
2 Absent

MOTION CARRIED

5.04 Awarding of Bid Number 2007-08 – Maintenance of Warranties – Hershey High School Roof

The Administration recommended the Board resolve to award a contract to Gable & Son Construction, Inc. for the performance of construction/repair work required for the District's maintenance of warranties pertaining to the Hershey High School roof. The specific scope of work is set forth in Bid Number 2007-08 and Gable & Son Construction, Inc was the lowest responsible bidder. Upon approval of this recommendation, the District's solicitor will prepare a contract for the performance of work as described in the District's Invitation to Bid and at the cost set forth in Gable & Son Construction's response.

Mr. Stover requested a motion to approve the request.

Moved by Mrs. Chabal; seconded by Dr. Cronin.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7 Yes

2 Absent

MOTION CARRIED

5.05 Hershey Little League Proposal

The Administration recommended the Board approve a proposal by the Hershey Little League/Hershey Baseball Association to make specific improvements to Hershey Memorial Field. Specifically, the Association intends to make the following improvements:

- Building cinder block (8" block) dugouts on existing concrete pads
- Replacing existing backstop behind home plate with new 3 foot brick wall and 40 feet of netting
- Move sections stands behind home plate
- Move left field fence in from 356 ft. to 320 ft. and put in new warning track
- Fence in down the third base line with 3 ft. fence from dugout to left field fence enclosing the field
- Cover all fences with navy blue wind screen with team logo and Trojans printed in orange
- Put all new orange fence caps around field

These improvements would be completed at the expense of Hershey Little League/Hershey Baseball Association.

Mr. Stover requested a motion to approve the request.

Moved by Mr. Dorrance; seconded by Mrs. Chabal.

Discussion: Mr. Gräb noted that the organization is going to make extensive improvements to the facility. Mr. Stover noted that he is not affiliated with the association.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7 Yes
2 Absent

MOTION CARRIED

5.06 Foreign Excursion – Final Approval – Middle School Quebec 2008

The Administration recommended the final approval of a foreign education excursion for Hershey Middle School Students to Quebec Carnival from January 31, 2008 to February 4, 2008 in accordance with Board Policy 121.1.

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Mr. Stover requested a motion to approve the request.

Moved by Dr. Parrish; seconded by Mrs. Chabal.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7 Yes
2 Absent

MOTION CARRIED

5.07 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of Facilities:

Group: WITF
Date/Time: November 29, 2007
6:30 p.m. – 8:45 p.m.
Requested Facility: High School Auditorium, Lobby (outside of auditorium)
Event: Preview Event to “*Growing Up in Hershey*” Project
Fee: Waiver Requested

Group: Hershey Wrestling Boosters
Date/Time: December 15, 22, 2007
January 5, 12, 2008
8:00 a.m. - Noon
Requested Facility: Middle School Gym
Event: Elementary Wrestling Matches
Fee: As per Lease Agreement

Group: Hershey Little League
Date/Time: March 1, 2008 – October 31, 2008
8:00 a.m. – 10:00 p.m.
Requested Facility: North and South Fields, JV Baseball Field, Memorial Field
Event: Summer and Fall Baseball Games and Practices
Fee: None

Mr. Stover requested a motion to approve the requests.

Moved by Mr. Malkoff; seconded by Mr. Dorrance.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7 Yes
2 Absent

MOTION CARRIED

5.08 Personnel - Resignations

The Administration recommended the approval of the following resignations:

Classified:

Connor, Rachel

Bus Driver
District-wide
Reason: Personal
Effective: 10/30/07

Lucas, Carmel

Cafeteria Aide
Elementary School
Reason: Personal
Effective: 11/06/07

McCartney, Stephanie

Teacher's Aide
Elementary School
Reason: Personal
Effective: 10/23/07

Snare, Brenda

Teacher's Aide
Elementary School
Reason: Personal
Effective: 11/27/07

Mr. Stover requested a motion to approve the personnel resignations.

Moved by Dr. Cronin; seconded by Mr. Dorrance.

All Board members present signified by a Yes vote.

MOTION CARRIED

5.09 Personnel - General

1. The Administration recommended the approval of the following appointments:

Act 93:

Tredinnick, Daniel (replacing Troy Portser)
Director of School/Community Information
District-wide
Salary: \$65,000 (pro-rated)
Effective: 12/03/07 (pending receipt of Act 114 clearance)

Professional:

Demmel, Jill * (for Suzanne Boyer)

Grade 4 Teacher

Long-term Substitute

Bachelors, Step 1

Salary: \$38,040 (pro-rated)

Effective: Retroactive to 10/29/07 through the end of the 2007-08 school year

Classified:

Eshenour, Kathleen

Substitute General Food Service Worker

District-wide

Salary: \$8.42 per hour

Effective: 11/13/07 (pending receipt of Act 114 clearance)

Ezzo, Faith * (replacing Stephanie McCartney)

Special Education Aide

Elementary School

Level B, 6.0 hours per day

Salary: \$12.16 per hour

Effective: 11/13/07

Zimmerman, Janet * (replacing JoAnn Fink)

General Food Service Worker

High School

Level A, 4 hours per day

Salary: \$9.69 per hour

Effective: 11/13/07

Limited Service Contracts:

Armitage, Diana * (replacing Jennifer Klos)

Science Olympiad Coordinator

Middle School

Level I, Group H, Step 2

Salary: \$975

Effective: 11/12/07

Delarme, Jose (replacing Meredith Hollis)
Head Ninth Grade Girls' Basketball Coach
Middle School
Level II, Group B, Step 2
Salary: \$2,047
Effective: 11/13/07 (pending receipt of Act 34, 151 and 114 clearances)

Desso, Jil
Volunteer Assistant Swimming Coach
High School
Salary: Volunteer
Effective: 11/13/07 (pending receipt of Act 34 and 151 clearances)

Watkins, John
Volunteer Ninth Grade Girls' Basketball Coach
Middle School
Salary: Volunteer
Effective: 11/13/07 (pending receipt of Act 34 & 151 clearances)

2. The Administration recommends the approval of the following requests in accordance with District Policies 435 & 439:

Boyer, Suzanne
Grade 4 Teacher
Elementary School
Extension of Unpaid Childbearing/rearing Leave
Effective: 12/07/07 through the end of the 2007-08 school year

Morin, Melanie
Health & PE Teacher
Elementary School
Extension of Unpaid Childbearing/rearing Leave
Effective: 11/13/07 through 12/14/07

3. The Administration recommends the approval of the following trip leader and trip assistants for the January 31 – February 4, 2008 trip to Quebec, Canada:

Jayne Potts – Trip Leader
Joy Graeff – Trip Assistant
Kathryn Kammerer – Trip Assistant
Leslie Shearer – Trip Assistant
Leslie Moyer – Parent Chaperone (pending receipt of Act 34 & 151 clearances)

4. The Administration recommends the approval of the following request in accordance with District Policy 539:

Jewell, Jean

Recess/Cafeteria Aide
Elementary School
Unpaid Family Medical Leave (up to 12 weeks)
Effective: Retroactive to 09/17/07

5. The Administration recommends the approval of the following additions to the **Substitute Teacher List** for the 2007-08 school year:

Barry, Joseph

B.S. in Elementary Education from Penn State University

Barth, Laura

B.S. in Elementary Education from Lebanon Valley College

Marsh, Justin

B.S. in Elementary Education from Millersville University

Thomas, Amy

B.A. Early Childhood Education from Juniata College

6. The Administration recommends the approval of the following additions to the **Guest Teacher List** for the 2007-08 school year.

Beaston, Vincent

Fania, Amy

Krchnar, Cara

Niblett, Julie

Shappell, Jeannette

Mr. Stover requested a motion to approve the personnel recommendations.

Moved by Mrs. Chabal; seconded by Mr. Dorrance.

Roll Call Vote:

Barrett	-	Absent	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Absent	Gräb	-	Yes	Stover	-	Yes

7 Yes

2 Absent

MOTION CARRIED

DELEGATES REPORTS:

6.01 Dauphin County Technical School Report

Mr. Gräb announced that he will give a report at the November 27, 2008 Board Meeting.

6.02 Derry Township Tax Collection Association Report

Mr. Malkoff announced that the Tax Association met and approved their 2008 budget.

6.03 Harrisburg Area Community College

No report

SPECIAL REPORTS:

7.01 Student Representatives' Report

Both Miss Shank and Mr. Snyder had excused absences as they were in Ecuador on a Hershey Medical Center sponsored trip.

7.02 Board Member's Report

Dr. Cronin reported that she attended the Safe School Meeting.

7.03 Superintendent's Report

Dr. Brewer announced that the Community Task Force has held three meetings and there will soon be a site on the District's web page for community input. She announced that Mr. Dan Tredinnick, newly appointed Director of School/Community Information was in the audience this evening and welcomed him to the District. Mr. Rineer added that representatives from the State Auditor Generals Office are currently in the District reviewing four years of records. Safe Schools will be an area of focus.

7.04 Board President's Report

Mr. Stover welcomed Mr. Tredinnick to Derry Township School District and stated that he

looks forward to working with him.

RECOGNITION OF CITIZENS (Non-Agenda Items)

8.01 Recognition of Citizens

Ms. Julie Neal expressed her concern that she continues to request fact-gathering information be shared with parents/guardians and community. She also commented that more emphasis should be directed to the Gifted Program including offering Latin.

ADJOURNMENT

9.01 Adjournment

Mr. Stover announced the next meeting would be held on Tuesday, November 27, 2007 in the District Office Board Room at 7:00 p.m.

Mr. Stover asked for a motion for adjournment.

Moved by Mr. Dorrance; seconded by Mr. Malkoff.

All Board members present signified by a Yes vote.

MOTION CARRIED

The meeting was adjourned at 8:26 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the November 27, 2007 meeting

Charles Stover
President of the Board

SR:lv