

**NO: VI**  
**Minutes of the**  
**Board of School Directors**  
**DERRY TOWNSHIP SCHOOL DISTRICT**  
**Hershey, PA 17033**

**October 22, 2007**

**OPENING ITEMS**

**1.01 Call to Order**

An action meeting of the Board of School Directors, Derry Township School District, was held on Monday, October 22, 2007, in the District Office Board Room. Mr. Charles Stover, board president, called the meeting to order at 7:00 p.m.

**1.02 Roll Call**

**Directors Present:** Mr. Christopher Barrett  
Mrs. Beulah Chabal  
Mrs. Sharon Cin  
Dr. Donna Cronin  
Mr. Brad Dorrance  
Mr. John Gräb  
Mr. Alan Malkoff  
Dr. William Parrish  
Mr. Charles Stover

**Superintendent:** Dr. Linda Brewer

**Secretary:** Mr. Stephen Rineer

**Student Representatives:** Miss Kaitlynn Shank  
Mr. John Snyder

**Press:** Mr. Daniel Victor                      PATRIOT-NEWS  
Mr. Drew Weidman                      HUMMELSTOWN SUN

**Representatives of the Administrative Staff:** Mr. Michael Michaels, Mr. Mike Murphy, Ms. Sue King, Ms. Lori Dixon, and Ms. Jackie Castleman.

**Representatives of the Staff and Community:** Ms. Bunny Hottenstein, Mr. John Snyder, Ms. Kaitlyn Shank, Mr. Greg Ebert, Ms. Linda Lehrian, Mr. Thomas Long, Ms. Julie Neal, Ms. Ellen Sheffy, and Karen Washington.

### **1.03 Flag Salute**

Mr. Dorrance led the meeting in the Salute to the American Flag.

## **ANNOUNCEMENT**

### **2.01 Approval of Minutes of the October 8, 2007 Meeting**

Mr. Stover requested a motion to approve the Minutes of the October 8, 2007 meeting of the Derry Township Board of School Directors.

Moved by Mr. Malkoff; seconded by Mrs. Chabal.

All Board members present signified by a Yes vote.

## **MOTION CARRIED**

## **BUSINESS OF MEETING**

### **3.01 Announcement of Executive Session**

Mr. Stover announced that the Board met in Executive Session prior to the meeting to discuss matters of personnel.

### **3.02 Recognition of Citizens (Agenda Items)**

No citizen comments on agenda items.

### **3.03 Recognition of Students**

The Administration recognized Nancy Jin for her selection as the Hershey Federated Women's Club Student of the Month for October.

The Administration recognized Jonathan Sanger for his selection as the Rotary Club of Hershey Student of the Month for October.

### **3.04 Standing Committee Report**

Mr. Barrett provided a report on the Human Resources Standing Committee Meeting held October 22, 2007. Current and projected enrollments were discussed.

### 3.05 Presentation – Elementary Report Cards and Grading

Mrs. Castleman, Mrs. King, Mrs. Dixon, and Mr. Murphy reviewed the District's current report cards and grading, as well as plans for the future.

## UNFINISHED BUSINESS

### 4.01 Unfinished Business

No unfinished business.

## NEW BUSINESS

### 5.01 Approval of Finance Report for September 2007

1. The Treasurer's Report for the month ending September 30, 2007 is summarized as follows:

General Fund Revenues	\$18,464,522
General Fund Expenditures	6,123,875
Balance of Cash Plus Investments	29,368,201

2. The listed schedule of investment transactions for the period beginning September 1, 2007 through September 30, 2007 has total interest earnings of \$99,254 comprised of the following:

General Fund	24,714
Certificates of Deposit	59,046
PA School District Liquid Asset Fund	351
PA Local Government Investment Trust	15,143

The average interest rate for September 2007 was 5.22%

3. The September 2007 expenditures for the paid bills for all funds total \$2,221,907 excluding net payroll, retirement contributions, and debt service.
4. The October 2007 expenditures for the unpaid bills for all funds total \$1,601,779.

5. The estimated expenditures of the General Fund for the month of October 2007 are in the following amounts:

Operating Expenses	\$1,300,000
Utilities	130,000
Net Payroll	1,135,000
Employer Provided Insurance	369,000
Payroll Deductions	585,000
Employer Payroll Taxes (FICA/RET)	131,580
Debt Service	<u>10,278</u>

**Total Estimated Expenditures** \$3,660,858

Mr. Stover requested a motion to approve the September 2007 finance report.

Moved by Mr. Barrett; seconded by Mrs. Cin.

All Board members present signified by a Yes vote.

### **MOTION CARRIED**

### **5.02 Request for Payment – High School Building Project**

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Consalo:

1.	Bink Architectural Partnership	\$1,876.44
	Invoice No. 2975	
2.	Eci Construction (General Contractor)	164,329.93
	Invoice No. 18	
3.	MBR Construction Services (HVAC Contractor)	40,479.00
	Application No. 17	

Mr. Stover requested a motion to approve the Requests for Payment.

Moved by Mr. Barrett; seconded by Dr. Parrish.

Discussion: Mr. Dorrance asked if final payment would be noted. Mr. Rineer stated that there will be fewer requests in the future and final payments will be noted.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

### **MOTION CARRIED**

**5.03 Preliminary Approval for Foreign Excursion – Germany and Czech Republic – November 21-29, 2008 – High School**

The Administration recommended the preliminary approval of a foreign excursion for high school students to The Jewels of the East and West - Germany and the Czech Republic - November 21, 2008 through November 29, 2008 as proposed by Miriam Collins in accordance with Board Policy 121.1. The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Mr. Stover requested a motion to approve the Foreign Excursion.

Moved by Mr. Barrett; seconded by Mr. Malkoff.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

**MOTION CARRIED**

**5.04 - 5.07 - Combine Overnight Field Trip/Excursions Requests 5.04 through 5.07**

Mr. Barrett proposed combining the four Overnight Field Trip/Excursions on the agenda from 5.04 to 5.07.

Mr. Stover requested a motion to approve the request.

Moved by Mr. Barrett; seconded by Mrs. Chabal.

All Board members present signified by a Yes vote.

**MOTION CARRIED**

The Administration recommended the approval of the following overnight field trip/excursions:

<i>Group:</i>	High School Student Council
<i>Destination:</i>	Easton Area High School
<i>Purpose:</i>	Leadership Conference for the Officers of Student Council
<i>From:</i>	November 1, 2007
<i>Until:</i>	November 3, 2007
<i>Trip Leader:</i>	Lori Schmoyer

*Group:* Sixth Grade  
*Destination:* Kenbrook, Lebanon, PA  
*Purpose:* Outdoor Education Program  
*From:* May 19, 2008  
*Until:* May 23, 2008  
*Trip Leader:* Dawn Templeton

*Group:* Future Business Leaders of America  
*Destination:* Atlanta, Georgia  
*Purpose:* National Leadership Conference and Competition  
*From:* June 24, 2008  
*Until:* June 30, 2008  
*Trip Leader:* Bonnie Ritchey & Michael Gustantino

*Group:* High School Choir  
*Destination:* Bloomsburg University  
*Purpose:* American Choral Directors Association Men's/Women's Honor Choir  
*From:* November 16, 2007  
*Until:* November 17, 2007  
*Trip Leader:* Joseph Farrell

The District reserves the right to cancel the excursion based on events that could pose a heightened or security risk.

Mr. Stover requested a motion to approve the requests.

Moved by Mr. Barrett; seconded by Mrs. Chabal.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

## **MOTION CARRIED**

### **5.08 Requests for the Use of School Facilities**

The Administration recommended the approval of the following Requests for the Use of Facilities:

*Group:* Kicks 4 Kids Charity Soccer Tournaments  
*Date/Time:* June 14 & 15, 2008  
8:00 a.m. – 6:00 p.m.  
*Requested Facility:* Varsity Soccer Field, JV Baseball Field, Middle School Fields  
*Event:* Tournament  
*Fee:* None

*Group:* League of Women Voters  
*Date/Time:* October 24, 2007  
*Requested Facility:* Middle School LGI  
*Event:* Supervisors' Candidate Debate  
*Fee:* None

*Group:* Big 33 Scholarship Foundation, Inc.  
*Date/Time:* June 6 – 14, 2008  
7:00 a.m. – 10:00 p.m.  
*Requested Facility:* High School Practice Fields, Cafeteria, Gym (Inclement Weather Only), Locker Room, Training Room  
Middle School Practice Fields, Gyms (Inclement Weather Only), Locker Room, Training Room  
*Event:* Practices and Meals  
*Fee:* As per Lease Agreement

Mr. Stover requested a motion to approve the request.

Discussion: Dr. Parrish questioned Big 33's expenses. Dr. Brewer stated that the expenses are mostly for custodians and are paid as an oversight.

Moved by Mrs. Cin; seconded by Dr. Cronin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

## **MOTION CARRIED**

### **5.09 Personnel - Resignations**

The Administration recommended the approval of the following resignations:

**Classified:**

**Gingrich, Roy**

Bus Driver  
District-wide  
Reason: Personal  
Effective: 10/09/07

**Limited Service Contract:**

**Sheehan, Ryan**

Assistant Wrestling Coach  
Middle School  
Reason: Personal  
Effective: 10/01/07

Mr. Stover requested a motion to approve the personnel resignations.

Moved by Mr. Malkoff; seconded by Dr. Cronin.

All Board members present signified by a Yes vote.

**MOTION CARRIED**

**5.10 Personnel - General**

1. The Administration recommended the approval of the following appointments:

**Professional:**

**Curry, Susan** (replacing Theresa Wetherhold)

Speech Therapist  
Middle School  
Professional  
Masters, Step 4  
Salary: \$44,380 (pro-rated)  
Effective: to be determined (pending receipt of Act 114 clearance)

**Classified:**

**Ezzo, Faith \***

Substitute Teacher's Aide  
District-wide



Salary: \$11.21 per hour  
Effective: 10/22/07

**Freundlich, Steve** (replacing Roy Gingrich)

Bus Driver

District-wide

Level A, 5.0 hours per day

Salary: \$13.20 per hour

Effective: 10/23/07 (pending receipt of Act 151 and 114 clearances)

**Jakubowski, Toni** (replacing Lori D'Amour)

Special Education Aide

Elementary School

Level B, 6.0 hours per day

Salary: \$12.16 per hour

Effective: 10/23/07 (pending receipt of Act 34, 151, and 114 clearances)

**McCartney, Stephanie** (replacing Faith Ezzo)

Special Education Aide

Elementary School

Level B, 6.0 hours per day

Salary: \$12.16 per hour

Effective: 10/23/07 (pending receipt of Act 114 clearance)

**Limited Service Contracts:**

**Carranza, Chandler** (replacing Ryan Sheehan)

Assistant Wrestling Coach

Middle School

Level III, Group B, Step 2

Salary: \$1,462

Effective: 10/23/07 (pending receipt of Act 34, 151, and 114 clearances)

**Miller, Richard II \*** (replacing James Janderchick)

Vocal Coach – Musical

High School

Level I, Group I, Step 13

Salary: \$1,040

Effective: 10/23/07

2. The Administration recommends the approval of the following request in accordance with District Policies 435 & 439:

**Creason, Amanda**

Special Education Teacher

Elementary School

Paid/Unpaid Childbearing/rearing Leave

Effective: on or about 3/05/08 through the end of the 2008-09 school year

- 3. The Administration recommends the approval of the following additions to the **Substitute Teacher List** for the 2007-08 school year.

**Holloway, Lauren**

B.A. in English and Spanish with teaching certification in Elementary Education from Drexel University

**Luttman, Kyle (Mr)**

B.A. in Elementary Education from Wilkes University

- 4. The Administration recommends the approval of the **Guest Teacher List** for the 2007-08 school year as attached.

**Lux, Kimberly**

**Pera, Brenda**

**Wallace, Karen**

Mr. Stover requested a motion to approve the personnel recommendations.

Moved by Mrs. Chabal; seconded by Mr. Barrett.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

**MOTION CARRIED**

**DELEGATES REPORTS:**

**6.01 Dauphin County Technical School Report**

Mr. Gräb announced that the Dauphin County Technical School meet on Wednesday, October 10, 2007.

## **6.02 Derry Township Tax Collection Association Report**

Mr. Barrett announced that the Tax Association will meet on October 25, 2007 regarding budget.

## **6.03 Harrisburg Area Community College**

No report

### **SPECIAL REPORTS:**

#### **7.01 Announcement of Staff Development Conference**

Teresa Govelovich  
2007 Assessment Summit  
Atlanta, Georgia  
October 24 - 27, 2007  
Expenses: \$ 2,013.00

#### **7.02 Student Representatives' Report**

Miss Shank and Mr. Snyder stated that they did not have a report.

#### **7.03 Board Member's Report**

Mr. Barrett stated that there was an interesting article in *Central Pennsylvania Magazine* regarding the status of Derry Township School District SAT, sports, and finances.

#### **7.04 Superintendent's Report**

Dr. Brewer announced that today, October 22, 2007, was Mr. Michael Michaels' first day at Derry Township. She also mentioned that she has been meeting with the Community Task Force.

#### **7.05 Board President's Report**

Mr. Stover welcomed Mr. Michaels to Derry Township School District. He also stated that he attended a Legislative Breakfast and remarked that the information shared was very interesting.

## **RECOGNITION OF CITIZENS (Non-Agenda Items)**

### **8.01 Recognition of Citizens**

None

## **ADJOURNMENT**

### **9.01 Adjournment**

Mr. Stover announced that the next meeting would be held on Monday, November 12, 2007 in the District Office Board Room at 7:00 p.m.

Mr. Stover asked for a motion for adjournment.

Moved by Mr. Dorrance; seconded by Mrs. Cin.

All Board members present signified by a Yes vote.

### **MOTION CARRIED**

The meeting was adjourned at 8:27 p.m.

Respectfully submitted,

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Stephen E. Rineer  
Secretary to the Board  
Approved at the November 12, 2007 meeting

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Charles Stover  
President of the Board

SR:lvl