

**NO: XXII
Minutes of the
Board of School Directors
DERRY TOWNSHIP SCHOOL DISTRICT
Hershey, PA 17033**

June 22, 2009

OPENING ITEMS

1.01 Call to Order

A meeting of the Board of School Directors, Derry Township School District was held on Monday, June 22, 2009, in the District Office Board Room. Mrs. Beulah Chabal, Board President, called the meeting to order at 7:02 p.m.

1.02 Roll Call

Directors Present: Mr. Christopher Barrett
Mrs. Beulah Chabal
Dr. Donna Cronin
Dr. Henry Donahue
Mr. John Gräb
Mr. Alan Malkoff
Dr. William Parrish
Mr. Charles Stover

Excused: Mrs. Ellen Sheffey

Superintendent: Dr. Linda Brewer

Secretary: Mr. Stephen Rineer

Solicitor: Brian F. Jackson

Student Representative:

Press:	Mr. Drew J. Weidman	THE SUN
	Ms. Jenna Giffin	THE SUN
	Mr. James A. Strine	THE PATRIOT

Representatives of the Administrative Staff: Mr. Dan Tredinnick and Mr. Ed Consalo.

Representatives of the Staff and Community: Chris Morelli, Cindy Hertz, Bunny Hottenstein, Mary Beth Hagan, Susan Foxx.

1.03 Flag Salute

Mr. Barrett led those gathered in the Salute to the American Flag.

REVIEW AND APPROVAL OF MINUTES

2.01 Approval of June 8, 2009 School Board Meeting Minutes

A motion was made by Dr. Parrish and seconded by Mr. Malkoff to approve the minutes of the June 8, 2009 School Board meeting. All Board members present signified by a Yes vote.

MOTION CARRIED

INFORMATION AND PROPOSALS

3.01 Announcement of Executive Session

Mrs. Chabal announced the Board met in executive session prior to the Board meeting to discuss personnel matters. All Board members were present, except for Mrs. Sheffey who was excused.

3.02 Recognition of Citizens

None.

3.03 Standing Committee Report

Joint Finance and General Services Standing Committees

Mr. Barrett: Just very quickly, two things. The meeting started at 3:00 p.m., but it was quite the robust agenda. We went about it in a linear fashion and were able to get done in 3 hours and 30 minutes. We discussed a number of projects related to the two tier bus system, some physical planned adjustments with the middle school property and the high school property. In addition, we looked at some middle school phase 1 and 2 renovations.

We had Lou Verdelli in to look at some of the financing options that could be available to us in all these phases of projects and what that would mean by restructuring of debt, taking on new debt, and looking at existing funds. There are a lot of good things here, but one good thing is that we currently enjoy a very strong credit rating right now that allows us to borrow dollars at lower rates, so in order to fix what the scope of the project is going to be, we have to look at the financing behind those projects and prioritization. Lou was good enough to be able to give us some things to think about before we take next steps and next phases.

I think Mr. Gräb is going to talk about the prioritization of the projects and the Master Plan considerations and phases, but before that I have a Treasurer's report. Looking at this report that Steve left for me – at this point our local revenues are tracking at 101.26% and our state revenues are tracking at 96%. The totals are at about 100.1%, so we're showing a \$303,000 positive variance in revenues, the largest portion of that coming from local at \$526,000 positive. There are some areas that are extremely positive which are the real estate taxes and payment in lieu of taxes or pilot payments. Some of the areas that are down are real estate transfer tax, down about \$251,000 and OPT which is down about \$176,000 or about 5.42%. I think Steve is doing an excellent job managing expenses, so we're in really good shape. That concludes my report.

Mr. Gräb: We did indeed have a rather robust meeting today. The first item of interest was a review of the traffic study results and, as we proceed forward with a large number of projects on campus, we had been asked by the Township to perform a traffic study. This is the traffic study which contains all the data that was utilized. In reviewing the traffic study, there did not seem to be any great thing sticking out that's going to cost us a large amount of money down the line, so we're very happy to hear about that.

The next thing we took a look at were enrollment projections coming forward to the year 2019 and how they might affect what's happening at the middle school and perhaps maybe later on, even at the early childhood center.

We took a look at the Master Plan which is a systemic campus plan, I think was the phrase Dr. Brewer used. We also took a look at some projects from Hayes Large, including the high school parking lot which is a new parking lot, the high school/middle school bus corral, library access driveway we're considering if we can get some approval from the Township and from PennDot in the future to enable us to egress some of our buses out onto Cocoa Avenue instead of all of them opening up on Homestead. We took a look at the middle school parking lot, elementary driveway and parking, Early Childhood Center, elementary bus corral, baseball field parking lot, and elementary music and large group instruction addition.

We prioritized the high school parking and the middle school parking lot. We think at this point and time, due to the fact that we did have a survey done when we put the high school addition on, that we may proceed with the high school parking lot. It's one of those domino things that needs to be in place for us to work on the high school/middle school bus corral, because when we put the bus corral in, we will be displacing some parking spaces which needs to be addressed.

We also are considering a middle school parking lot and the elementary music LGI received some high priority.

In combination with all that, we had our presentation from the Schraeder Group as relates to the middle school and there are two phases we're looking at. Phase 1 includes renovation of the cafeteria. Presently, the cafeteria is not functioning well due to capacity sizes and there's only one serving line. We're looking to perhaps adding 2 maybe 3 serving lines. As a result of the two tier busing system, we're looking at putting a new entry system in that would be on the south side of the middle school and in doing that we would put in some new administrative centers down there and a new media center, thereby freeing up some of the existing spaces for classrooms. Phase 2 which is far down the road is additional classroom additions and a new auxiliary gym.

We had received from Ed a building assessment study for Derry Township School District and some of the things they addressed were some safety issues in each of the buildings. I had asked Ed to look into that and he gave us a nice report saying the majority, if not all, of those safety issues have been addressed. We did look at supplemental energy by putting in photosensitive cells to help us with our electricity generation, but at this point and time it really was not cost effective.

The new synthetic fields are coming in a little bit behind due to the fact that we had a bunch of rain the past couple of weeks.

We talked about the financial considerations and solutions for the Master Plan thanks to Chris. That concludes my report.

Mrs. Chabal: Thank you and it was a robust meeting and thank you both. At this point, I'd like to just say I really appreciate the time and effort that both the Finance and General Service Committee put in today. Those are two very robust committees and when they meet good things get done, a lot of ground gets covered and I don't think that we could function as a Board as effectively as we do without this committee structure, so thank you for your time and effort. I really do appreciate it.

Dr. Parrish: Did the enrollment figures suggest that the middle school project is something that we're going to need to push forward or not? Do you have any ideas or is it too early to know?

Mr. Gräb: I think that Dr. Brewer is going to explain.

Dr. Brewer: Third day enrollment. Everything hinges on what happens with those 257 kindergartners we had this year. They're going into first grade now. The way we do the formula, we're projecting that 295 students should be in first grade this year. However, we think we got them early. We think they came to us a year early. So, we don't think that first grade is going to make their projection and we are finding that kindergarten coming in next year is not tracking nearly as high as last year. We think that the economy was hitting us early last year and people were enrolling their children in our kindergarten instead of a full-time private kindergarten. We also think that houses have not continued to sell at previous levels. We feel those things are contributing to kindergarten not tracking as high. Both those classes, kindergarten and first grade, will make all the difference in whether or not we will be above 1,000 or below 1,000 by the time we get to 2013-2014. So, our plan is to come to you with third day enrollment to see whether or not we will need to go to Phase 2 of the middle school program to build the classrooms at all.

Dr. Parrish: Do we do that based on just one year or do we need to do that every two years, what's our timeline?

Dr. Brewer: That's a good question. We do track third day enrollment annually. We're in a two phase program. We are hoping to come to you next spring with financial restructuring that will allow us to go ahead and expand the cafeteria and bring the entrance over to the side for traffic consideration so that we can get to the point that we are having a decision on the two tier bus system. We actually want to go in detail with these questions by having a special meeting on July 15. You actually weren't in the room when we were talking about that, but we need to bring you a complete campus aerial survey which we need to talk about on July 15. At that time, we're going to talk to you about all the things we talked about in this 3 ½ hour meeting.

Mr. Barrett: I think two things were interesting. With the survey we're going to be able to see the whole campus concept, but there's so many dominoes that have to fall right now, that it's kind of complicated if we don't start to communicate to the public so everyone understands. Number 2 is we were talking about the middle school phase and the cafeteria right now. We have 257 students trying to get trays and seated in 5 minutes. That's an issue. We have to look at that.

Dr. Brewer: If you remember, this is exactly the growth that we went through in the high school where the cafeteria was the first thing we had to consider.

Mr. Barrett: So there are some issues even without the two phase approach. There are some operational issues.

Dr. Parrish: Thank you.

Mrs. Chabal: Any other comments? Thank you very much.

UNFINISHED BUSINESS

4.01 Unfinished Business

Mr. Gräb: I was not very clear in my General Services report at the last meeting. The \$100,000 savings came from the Telephony Project, not from the synthetic fields as was reported.

Mrs. Chabal: Thank you.

NEW BUSINESS

5.01 Adoption of the Final Budget for 2009-2010

Be it resolved that the Derry Township School District Final General Fund Budget, as presented for the school year 2009-2010, be adopted in the amount of \$50,700,506. This budget includes general operating expenses in the amount of \$50,194,048, and Capital Expenditures/Leased Equipment in the amount of \$506,458. The general operating expenses include a \$300,000 budgetary reserve.

Be it further resolved and made known that the adoption of the 2009-2010 budget is in accordance with Section 687 of the School Laws of Pennsylvania, and further, that the authorized proposed final budget document was made available for public inspection for twenty days beginning April 28, 2009.

Mr. Malkoff moved the Board approve the final budget for 2009-2010 and was seconded by Dr. Cronin.

Mrs. Chabal: I would like to say that Mrs. Sheffey did send her remarks which are her strong support of this budget which is a 0 tax increase budget and to asked me to thank all of her fellow Finance Committee members and everyone else involved in this decision.

Roll Call Vote:

Barrett – Yes

Chabal – Yes

Donahue – Yes

Gräb – Yes

Parrish – Yes

Sheffey – Absent

Cronin –Yes

Malkoff – Yes

Stover - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.02 Adoption of Tax Resolution for 2009-2010

The Administration recommended the Board of School Directors adopt the following Tax Resolutions in order to fund the 2009-2010 budget:

1. **Real Estate Tax**

The Real Estate Tax is 16.52 mills that provides \$30,655,472 in local revenue. For 2009-2010, one mill of Real Estate Tax equals \$1,855,658 at a 98.2% collection rate.

2. **Other Taxes**

BE IT RESOLVED that the following taxes currently in full force and effect be continued for the 2009-2010 school year.

- **Occupation (Act 511)**

\$250.00 on all Occupations

- **Wage & Income (Earned Income Tax Act 511)**

1% of Earnings
(1/2% by Operation of Law)

- **Local Services Tax**

\$52.00/Earnings of \$12,000+
(\$5.00 by Operation of Law)

- **Realty Transfer (Act 511)**

1% of Sale
(1/2% by Operation of Law)

- **Amusement (Act 511)**

10% of Admission
(5% by Operation of Law)
(Maximum of \$0.375)

Mr. Barrett moved the Board approve tax resolutions for 2009-2010 and was seconded by Dr. Parrish.

Roll Call Vote:

Barrett – Yes

Chabal – Yes

Cronin –Yes

Donahue – Yes

Gräb – Yes

Malkoff – Yes

Parrish – Yes

Sheffey – Absent

Stover - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.03 Approval of Finance Report for May 2009

.	The Treasurer's Report for the month ending May 31, 2009 was summarized as follows:	
	• General Fund Revenues	\$813,053
	• General Fund Expenditures	4,166,053
	• Balance of Cash Plus Investments (Includes \$3,973,052 Capital Reserve)	15,728,545
2.	The listed schedule of investment transactions for the period beginning May 1, 2009 through May 31, 2009 has totaled interest earnings of \$12,956 comprised of the following:	
	• General Fund	\$247
	• Money Market	9,527
	• Certificates of Deposit	3,181
	• PA School District Liquid Asset Fund	0
	• PA Local Government Investment Trust	1
	The average interest rate for May 2009 was 0.97%	
3.	The May 2009 expenditures for the paid bills for all funds totaled \$2,144,411 excluding net payroll, retirement contributions, and debt service.	
4.	The June 2009 expenditures for the unpaid bills for all funds totaled \$979,060.	

5.	The estimated expenditures of the General Fund for the month of June 2009 were in the following amounts:	
	• Operating Expenses	\$1,000,000
	• Utilities	110,100
	• Net Payroll (2 pays)	1,898,000
	• Employer Provided Insurance	334,900
	• Payroll Deductions	992,000
	• Employer Payroll Taxes (FICA/RET)	516,000
	• Debt Service	<u>0</u>
	Total Estimated Expenditures	\$4,851,000

Dr. Cronin moved the Board approve the Finance Report and was seconded by Mr. Malkoff.

Roll Call Vote:

Barrett – Yes

Chabal – Yes

Cronin –Yes

Donahue – Yes

Gräb – Yes

Malkoff – Yes

Parrish – Yes

Sheffey – Absent

Stover - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.04 Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year."

The Administration recommended the Board authorize the June 2009 budget transfers.

Dr. Parrish moved the Board approve the request and was seconded by Mr. Barrett.

Roll Call Vote:

Barrett – Yes

Donahue – Yes

Parrish – Yes

Chabal – Yes

Gräb – Yes

Sheffey – Absent

Cronin –Yes

Malkoff – Yes

Stover - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.05 Requests for Payment - Construction Project

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Consalo:

	Elementary School HVAC Improvements:	
1.	Trane, Inc. (HVAC Contractor) Application No. 14	\$90,000.00
	Multi-Purpose Practice/Playing Fields:	
2.	Leon E. Wintermeyer, Inc. Application 1	254,433.51

The Administration recommended the approval of contractor invoices, as approved by Mr. Rineer and Mr. Consalo for payment in July 2009 for the following NOT TO EXCEED amounts:

1.	Leon E. Wintermeyer, Inc. (General Contractor)	\$200,000.00
2.	John Fullerton (Plumbing)	182,262.60
3.	Eshenaurs Fuels, Inc. (Electric)	87,303.00

Mr. Rineer: I would like to point out that we have actual invoices on the first two items. The other 3 items are prospective, not to exceed amounts, because we were not going to have a July 2009 meeting and we wanted to pay the contractors so that they would not be unduly burdened with not getting paid. If

we are going to have a July meeting, I would expect that before we release these checks, we will actually come back to the Board for approval.

Mrs. Chabal: Is there any need to amend this motion with that in mind?

Mr. Rineer: I don't think so. We're still going to operate in the best interest of the District and Ed will approve them as expected and if these contractors need to be paid out on these not to exceed amounts, we'll let you know one way or the other at the July meeting what we have released and what we have not released.

Mrs. Chabal: Okay. Thank you. Mr. Barrett, are you okay with that?

Mr. Barrett: Yes. They are not to exceed, so...

Mrs. Chabal: Okay. Thank you.

Dr. Parrish moved the Board approve the request and was seconded by Mr. Barrett.

Roll Call Vote:

Barrett – Yes

Donahue – Yes

Parrish – Yes

Chabal – Yes

Gräb – Yes

Sheffey – Absent

Cronin –Yes

Malkoff – Yes

Stover - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.06 Election of Board Secretary

Section 404 of the School Laws of Pennsylvania stipulates that once every four years each District of the third class shall "elect a secretary for a term of four years beginning the first day of July following such election."

Dr. Cronin moved the Board approve the request and was seconded by Mr. Barrett.

Roll Call Vote:

Barrett – Yes

Donahue – Yes

Parrish – Yes

Chabal – Yes

Gräb – Yes

Sheffey – Absent

Cronin –Yes

Malkoff – Yes

Stover - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.07 Establishment of the 2009-2010 Homestead/Farmstead Exclusion

The Administration acknowledged revenues totaling \$660,499.17 will be available for distribution through the Commonwealth of Pennsylvania's Homestead/Farmstead Exclusion. The number of Homesteads/Farmsteads presently approved by the Dauphin County Tax Assessment Office is 5,257. Based on these approved Homestead/Farmsteads, each Homestead/Farmstead will receive an estimated \$125.87 reduction in real estate taxes.

Since the exact number of approved homestead/farmstead is subject to minor adjustments, the final amount of the reduction in real estate taxes will be determined when the Dauphin County Tax Assessment Office finalizes the number of approved homestead/farmsteads for 2009/2010.

Dr. Parrish moved the Board approve the request and was seconded by Dr. Cronin.

Mr. Barrett: Steve, off the top of your head, do you know what percentage that is of the total homesteads?

Mr. Rineer: Not off the top of my head, but...

Mr. Barrett: It's not 100%.

Mr. Rineer: I was working on this today and they give a report by parcel and there's approximately 8,300 parcels. A lot of those are not owned by the person who is residing in it, so right off the bat they're going to be 'do not qualifies'. Then there are commercial properties that automatically do not qualify. If I was going to wing it, I would say probably about 70% of the parcels are approved. In addition to that there are farmsteads. There's not that many of those, but that's supposed to represent the outside buildings of a farm and there's maybe 16 or so approved farmsteads. This number actually I was working with it today is not that far off, it's very close to the \$125.87. Last year as I recall the difference in the tax relief per tax payer was about \$133. There's less gambling money to distribute so people are going to see, even though we haven't raised millage, there's going to be writing a bigger check just because the amount of dollars went down compared with last year. It's not a tax increase, but they're going to be writing a bigger number so it may look like a tax increase.

Mrs. Chabal: Thank you.

Roll Call Vote:

Barrett – Yes

Chabal – Yes

Donahue – Yes

Gräb – Yes

Parrish – Yes

Sheffey – Absent

Cronin –Yes

Malkoff – Yes

Stover - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.08 Renewal of Auditor's Contract

The Administration recommended the approval of a three-year contract extension proposed by Waggoner, Frutiger and Daub for the School District's accounting services. These services include annual audit and preparation of general-purpose financial statements, as well as expansion of auditing services for federally mandated programs.

June 30, 2009 \$35,600

June 30, 2010 \$37,000

June 30, 2011 \$38,500

Consulting services performed by the partner in charge will be billed at \$160.00 per hour.

Dr. Parrish moved the Board approve the request and was seconded by Mr. Malkoff.

Dr. Cronin: How long have they been our auditor?

Mr. Rineer: A long time. I'm going to guess, during my entire tenure here, which is 10 years, and I'm going to guess that it's another 5-10 previous to that.

Mr. Barrett: They were here when I started and I was here at least 12 years.

Mr. Rineer: They do a nice job for us. A very good job for us.

Mrs. Chabal: Thank you.

Roll Call Vote:

Barrett – Yes

Chabal – Yes

Cronin –Yes

Donahue – Yes

Gräb – Yes

Malkoff – Yes

Parrish – Yes

Sheffey – Absent

Stover - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.09 Approval of Health Insurance Broker Contract

The Administration recommended the approval of the contract with Elite Brokerage Services to provide Health Insurance Broker services to district Employees. The term of the contract is one year and the cost is \$4.50 per month per covered employee. Annual cost is estimated at \$21,900.00.

Dr. Cronin moved the Board approve the request and was seconded by Mr. Barrett.

Mr. Gräb: What exactly is this?

Mr. Rineer: We've had Elite Brokerage as our representative for our health insurance agents for about 4 or 5 years. They help to negotiate the contracts with Highmark and they investigate any unusual medical claims to find out whether or not we're being charged correctly. They advise us on stop loss limits and this is a reduction from previous years charges.

Dr. Brewer: If I may, this also was one of the low hanging fruit items that we talked about when we had our discussion last year with AON. If you recall we had independent consultants come in and talk to us about where we might have some efficiencies in our insurance operations. As a result, we did a request for proposal to look at our brokers. We actually had a different broker than Elite, although we have been using Elite for our stop loss. We were using a different firm for our brokerage in general and Elite came in with a plan that was better for us fiscally. We have a lot of faith in their expertise. The other thing I would add is this was one of the side letters from the HEA contract where they wanted to make sure that we aggressively looked at things that were good for them and good for us. This is that.

Mrs. Chabal: Thank you. Thank you, John. Any other questions?

Mr. Rineer: Dr. Parrish is out of the room. He is marked absent.

Roll Call Vote:

Barrett – Yes

Donahue – Yes

Parrish – Absent

Chabal – Yes

Gräb – Yes

Sheffey – Absent

Cronin – Yes

Malkoff – Yes

Stover - Yes

7 Yes, 2 Absent

MOTION CARRIED

5.10 Approval of Overnight Field Trip/Excursion - Varsity Football Team - Bloomsburg University - July 2009

The Administration recommended the approval of the following overnight field trip/excursion:

<i>Group:</i>	Varsity Football Team
<i>Number of Participating Students:</i>	60 Grades 10 through 12
<i>Destination:</i>	Bloomsburg University Bloomsburg, PA
<i>Purpose:</i>	Football Camp
<i>From:</i>	July 26, 2009
<i>Until:</i>	July 29, 2009
<i>Trip Leader:</i>	Robert May

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Mr. Barrett moved the Board approve the request and was seconded by Mr. Malkoff.

Dr. Cronin: It's just the varsity? A small group?

Dr. Kepler: 60 students.

Dr. Cronin: Oh, that's not a small group. Okay. That's all varsity. Thank you.

Roll Call Vote:

Barrett – Yes

Chabal – Yes

Cronin – Yes

Donahue – Yes

Gräb – Yes

Malkoff – Yes

Parrish – Absent

Sheffey – Absent

Stover - Yes

7 Yes, 2 Absent

MOTION CARRIED

5.11 Approval of Overnight Field Trip/Excursion - Middle and High School Cheerleaders - Bryn Mawr Camp - August 2009

The Administration recommended the approval of the following overnight field trip/excursion:

<i>Group:</i>	Middle and High School Cheerleaders
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<i>Number of Participating Students:</i>	45 Grades 7 through 12
<i>Destination:</i>	Bryn Mawr Camp Honesdale, PA
<i>Purpose:</i>	Cheerleading Camp
<i>From:</i>	August 16, 2009
<i>Until:</i>	August 19, 2009
<i>Trip Leader:</i>	Terri Otey

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Mr. Barrett moved the Board approve the request and was seconded by Dr. Cronin.

Dr. Cronin: This and the football are both funds coming from the Booster Association?

Mrs. Chabal: That's correct.

Dr. Kepler: The students themselves.

Dr. Cronin: The students, right.

Roll Call Vote:

Barrett – Yes

Donahue – Yes

Parrish – Absent

Chabal – Yes

Gräb – Yes

Sheffey – Absent

Cronin – Yes

Malkoff – Yes

Stover - Yes

7 Yes, 2 Absent

MOTION CARRIED

5.12 Approval of Overnight Field Trip/Excursion - Future Business Leaders of America - State College, PA - November 2009

The Administration recommended the approval of the following overnight field trip/excursion:

<i>Group:</i>	Future Business Leaders of America
<i>Number of Participating</i>	6

<i>Students:</i>	
<i>Destination:</i>	State College, PA
<i>Purpose:</i>	State Leadership Workshop
<i>From:</i>	November 1, 2009
<i>Until:</i>	November 2, 2009
<i>Trip Leader:</i>	Bonnie Ritchey

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Mr. Malkoff moved the Board approve the request and was seconded by Mr. Barrett.

Roll Call Vote:

Barrett – Yes

Donahue – Yes

Parrish – Absent

Chabal – Yes

Gräb – Yes

Sheffey – Absent

Cronin –Yes

Malkoff – Yes

Stover - Yes

7 Yes, 2 Absent

MOTION CARRIED

The Administration recommended the approval of Thirty-Day Review of Policies: 237 Electronic Devices, and 815.1 Acceptable Use of Technology Resources of the Derry Township School District Policy Manual in the following locations: Hershey Public Library, Derry Township Tax Office, Derry Township Municipal Office, Hershey High School Library, and the District Office.

Mr. Gräb moved the Board approve the request and was seconded by Dr. Cronin.

Roll Call Vote:

Barrett – Yes

Donahue – Yes

Parrish – Absent

Chabal – Yes

Gräb – Yes

Sheffey – Absent

Cronin –Yes

Malkoff – Yes

Stover - Yes

7 Yes, 2 Absent

MOTION CARRIED

5.14 Requests for the Use of School Facilities

The Administration recommended the approval of the Requests for the Use of Facilities:

<i>Group:</i>	Hershey Lacrosse Association
<i>Date/Time:</i>	July 20 - 23, 2009 1:00 - 3:30 p.m.
<i>Requested Facility:</i>	Middle School Lower Field
<i>Event:</i>	Monthly Meeting of Board of Directors
<i>Fee:</i>	None
<i>Group:</i>	Hershey Youth Soccer Association
<i>Date/Time:</i>	Tuesdays August 18 through December 15, 2009 7:00 p.m. - 9:00 p.m.
<i>Requested Facility:</i>	Middle School LGI
<i>Event:</i>	Monthly Meeting of Board of Directors
<i>Fee:</i>	None

Mr. Gräb moved the Board approve the request and was seconded by Mr. Malkoff.

Dr. Cronin: I'll abstain from this as I'm on the Board of one of the organizations.

Mrs. Chabal: Thank you.

Roll Call Vote:

Barrett – Yes

Chabal – Yes

Cronin –Abstain

Donahue – Yes

Gräb – Yes

Malkoff – Yes

Parrish – Absent

Sheffey – Absent

Stover - Yes

6 Yes, 2 Absent, 1 Abstention

MOTION CARRIED

5.15 Personnel - Resignations

The Administration recommended the approval of the following resignations:

Professional:
Frankeny, Susan Grade 6 Teacher Middle School Reason: Personal Effective: 06/15/09
Schaffer, Kristen Communication Arts Teacher Middle School Reason: Personal Effective: 06/12/09
Classified:
Miller, Barbara General Food Service Worker Elementary School Reason: Retirement Effective: 06/08/09
Limited Service Contract:
Houtz, Bonnie Co-Advisor for Stage Crew Student Production Middle School Reason: Personal Effective: 06/10/09
Titzel, Arthur Assistant Junior Varsity Baseball Coach High School Reason: Personal Effective: 06/08/09

Mr. Gräb moved the Board approve the resignations and was seconded by Mr. Barrett.

Mr. Gräb: I just want to say I had the privilege of working with Mrs. Frankeny when she taught at Milton Hershey School and was sad and happy when she left us to come over here to join Derry Township School District and I wish her well in her future endeavors.

Mrs. Chabal: Thank you.

Roll Call Vote:

Barrett – Yes

Chabal – Yes

Cronin –Yes

Donahue – Yes

Gräb – Yes

Malkoff – Yes

Parrish – Absent

Sheffey – Absent

Stover - Yes

7 Yes, 2 Absent

MOTION CARRIED

5.16 Personnel – General

1.	The Administration recommended the approval of the following appointments:
	Professional:
	Mark, Elizabeth, * (replacing Suzanne Boyer) Grade 4 Teacher Elementary School Professional Masters + 10, Step 3 Salary: \$46,726.25 Effective: 08/18/09
	Ortiz, Jose (replacing Terry Lewis) Social Studies Middle School Temporary Professional Bachelors, Step 1 Salary: \$40,281.25 Effective: 08/18/09
	Classified:
	Hagy II, Myrle Substitute Bus Driver District-wide Salary: \$13.60 per hour Effective: 06/23/09 (pending receipt of Act 151 and 114 clearances)
	Kopp, Charles R. Substitute Bus Driver District-wide Salary: \$13.60 per hour Effective: 06/23/09 (pending receipt of Act 34 and 114 clearances)
	Limited Service Contracts:
	Bennett, David Assistant Football Coach Middle School Level III, Group A, Step 3 Salary: \$1,862 Effective: 08/17/09 (pending Act 34, 151, and 114 clearances)
	Gustantino, Michael * (replacing Arthur Titzel)

	Assistant Junior Varsity Baseball Coach High School Level II, Group C, Step 5 Salary: \$2,275 Effective: 03/01/10
	Jones, Alexander * Technology Lead Teacher Elementary School Level III, Group E, Step 1 Salary: \$1,016 Effective: 08/27/09
	Ogle, Lori * Senior Class Advisor High School Level I, Group I, Step 1 Salary: \$659 Effective: 09/23/08 (retroactive)
	Pedersen, Jason * Department Coordinator Pupil Services K-12 District-wide Salary: \$1,540 Effective: 08/27/09
	Seymour, Tara Head Field Hockey Coach Middle School Level II, Group C, Step 13 Salary: \$3,034 Effective: 08/17/09 (pending Act 114 clearance)
	Vath, Kristin * (replacing Bonnie Houtz) Co-Advisor for Stage Crew Student Production Middle School Level II, Group I, Step 2 Salary: \$474 Effective: 03/01/10
	Wile, Troy * (replacing Douglas Rogers) Assistant Varsity Football Coach High School Level II, Group A, Step 3 Salary: \$2,607 Effective: 08/17/09
	Transfer of Coaching Staff:
	Ortiz, Jose * From: Assistant Varsity Football Coach

	High School To: Head Football Coach (replacing Nathan Beamer) Middle School Level II, Group A, Step 9 Salary: \$3,318 Effective: 08/17/09
2.	The Administration recommended the approval of the following request in accordance with the District Policies 435 & 439:
	Morrison, Andrea Grade 1 Teacher Elementary School Paid/Unpaid Childbearing/rearing Leave Effective: On or about 08/20/09 through 01/15/10
3.	The Administration recommended the approval of the following inductees to the Hershey High School Athletic Hall of Fame:
	Alpheus O. Brittain Athletic Director 1930-1970 Rick Cramer Class of 1979 Robin Harmony Class of 1980 Jason Peters Class of 1992 Baseball State Championship Team 1982
4.	The Administration recommended the following appointed to the Citizens Advisor Committees:
	Curriculum:
	Susan Foxx
	General Services:
	Chris Morelli
5.	The Administration recommended the approval of the following additions to the 2009-2010 Substitute Teacher List:
	Frankeny, Susan M.A. in Elementary Education from San Francisco State University with teaching certification in Secondary Math
	* This individual is currently an employee and/or volunteer. Clearances are on file.

Mr. Malkoff moved the Board approve the personnel recommendations and was seconded by Mr. Barrett.

Roll Call Vote:

Barrett – Yes

Chabal – Yes

Cronin –Yes

Donahue – Yes

Gräb – Yes

Malkoff – Yes

Parrish – Absent

Sheffey – Absent

Stover - Yes

7 Yes, 2 Absent

MOTION CARRIED

DELEGATE REPORTS

6.01 Dauphin County Technical School

Mr. Gräb: We had the usual end of the year Dauphin County Technical School meeting. Two items of interest – we are very close to formalizing our agreement with the Dauphin County Technical School support staff and the Technical School did enter into a health care cooperative with Central Dauphin and the Keystone School District. It's a cost saving measure.

6.02 Derry Township Tax Collection Association Report

Mr. Malkoff: The meeting that was set for the month of June which would have been this coming Thursday was cancelled.

6.03 Harrisburg Area Community College

Nothing to report.

6.04 Capital Area Intermediate Unit Report

Mrs. Sheffey is absent. Nothing to report.

SPECIAL REPORTS

7.01 Announcement of Staff Development Conference

Christine Baker, Melissa Cherry
National Autism Conference
State College, PA
August 3 - 7, 2009
Expenses: \$420.00 (each)

7.02 School and Community Information Report

Mr. Tredinnick: I think it's worth noting that Hershey High School was recently once again noted by a national publication as being one of the top public high schools in the country. For the second consecutive year *Newsweek* magazine Top Of The Class Report ranked the high school as one of the top 1,500 high schools in the entire country. Only 20 of those schools were located in Pennsylvania and Hershey was, of course, the top mid state school in that survey. In recent years the high school has also appeared in the *U.S. News and World Report* ranking of high schools in the country as well. Both the surveys rely fairly heavily on students taking advanced placement courses and/or the tests. The *Newsweek* survey in particular measures the number of students who took the test and compares that to the number of graduating seniors as their criteria. They feel that taking the AP test shows that students are being challenged to take rigorous academic course work and thus is the reason why we appear with some regularity on that listing. So, kudos to the high school and the teachers who offer that curriculum.

7.03 Board Members' Report

Mr. Gräb: Not necessarily a report, but on behalf of the Dauphin County Technical School's Assistant Director Toni Arnold who just recently took over as part of her job duties the maintenance of the Technical School, I'd like to take this opportunity to publicly thank Mr. Consalo who helped come to her aid since she had many questions having not done this before. I just wanted to acknowledge Mr. Consalo and thank him very much for his assistance.

7.04 Superintendent's Report

Nothing to report.

7.05 Board President's Report

Nothing to report.

RECOGNITION OF CITIZENS

8.01 Recognition of Citizens

None.

ADJOURNMENT

9.01 Adjournment

The next School Board meeting will be held on Wednesday, July 15, 2009 at 6:00 p.m. which is a different start time, please note in the District Board Room.

Mr. Barrett: Madam President, can I make a suggestion that, Dan send out a press release in advance of that meeting saying what's going to be covered, because this is a big one. I think it would be nice if we do that.

Dr. Cronin moved to adjourn, with a second by Mr. Barrett and, approved by unanimous voice vote by all members. The meeting was adjourned at 7:54 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the July 15, 2009 meeting

Beulah Chabal
President of the Board

LDM