

**NO: XVII
Minutes of the
Board of School Directors
DERRY TOWNSHIP SCHOOL DISTRICT
Hershey, PA 17033**

April 14, 2009

OPENING ITEMS

1.01 Call to Order

A meeting of the Board of School Directors, Derry Township School District was held on Tuesday, April 14, 2009, in the District Office Board Room. Mrs. Beulah Chabal, Board President, called the meeting to order at 7:00 p.m.

1.02 Roll Call

Directors Present: Mrs. Beulah Chabal
Dr. Donna Cronin
Dr. Henry Donahue
Mr. John Gräb
Mr. Alan Malkoff
Dr. William Parrish
Mrs. Ellen Sheffey

Excused: Mr. Christopher Barrett
Mr. Charles Stover

Superintendent: Dr. Linda Brewer

Secretary: Mr. Stephen Rineer

Solicitor: Brian Jackson

Student Representative: Not Present

Press: Mr. Jeffrey Roth THE SUN

Representatives of the Administrative Staff: Mr. Dan Tredinnick, Dr. Bernie Kepler, Dr. Cynthia Goldsworthy, Mr. Al Harding, Ms. Lynn Dell, Ms. Sue King, Ms. Jackie Castleman, Ms. Lori Dixon, Mr. Joseph McFarland, Mr. Michael Murphy, and Mr. Ed Consalo.

Representatives of the Staff and Community: Mark Shrift, Paul Hertzler, Doug Tilley, David Schrader, AnnMarie Schupper, Bunny Hottenstein, Chris Morelli, Susan Foxx, Judy Woodring, Megan Hulse, Michael Hulse, and Diane Leonard.

1.03 Flag Salute

Dr. Donahue led those gathered in the Salute to the American Flag.

REVIEW AND APPROVAL OF MINUTES

2.01 Approval of March 23, 2009 School Board Meeting Minutes

A motion was made by Mrs. Sheffey and seconded by Mr. Malkoff to approve the minutes of the March 23, 2009 School Board meeting. All Board members signified by a Yes vote.

MOTION CARRIED

INFORMATION AND PROPOSALS

3.01 Announcement of Executive Session

Mrs. Chabal announced the Board met in executive session prior to the meeting to discuss personnel and contractual issues. All Board members were present, except Mr. Barrett and Mr. Stover who were excused.

3.02 Announcement of Working Session

Mrs. Chabal announced that at the conclusion of tonight's meeting, the Board would convene in a public working session. The Board will reviewing future construction projects and hearing presentations from architects and recommendations for approvals that will be made for presentation at the April 27 Board meeting.

3.03 Recognition of Citizens (Agenda Items)

None.

3.04 Standing Committee Report

Mrs. Chabal: There was a meeting of both the Finance and General Services standing committees. Mr. Gräb, would you please give a report.

Mr. Gräb: Thank you Madam President. The joint Finance and General Services committee did meet this afternoon. We had some preliminary discussion about the construction projects which might be coming forward, including the middle school expansion and other campus projects. We talked about the traffic flow relative to moving from a three tier bus system to a two tier bus system, which probably looks like it may be occurring in the 2010-2011 school year and will require some changes to the middle school/high school parking lots and the elementary school parking lots. We talked about the middle school expansion and renovations, a possible child care center, and the elementary multi purpose room or music expansions. As Madam President eluded to, the architects will be giving us further information regarding that later on this evening, so I'm not going into too much in detail on that.

As enrollment comes forward, we need to start to monitor it. The summer of 2009 may present some interesting statistics for us. We do know that enrollment in parochial schools and private schools in the area is going down. Whether that has an impact on us as a public school or not, we're not really sure. We know Vic Evans is doing a continual study. We are asking him to further aggregate his study by taking a look at the middle school as we move forward looking at the possibility of expanding that building.

The stimulus package is coming to us from the federal government. Unfortunately, at this particular time, there seems to be some disagreement as to where it's going to go, who is going to control it and how it's going to be handled, so in that instance we are waiting for some clarification from the federal government.

We took a look at the capital improvement and maintenance budget and Dr. Brewer will be giving us a presentation later on this evening, so I won't go further into detail on that.

We took a look at the 2009-2010 budget at our last meeting. We had a rather robust discussion on the Giant pilot and it was requested if we could possibly have some further information on that which Steve was kind enough to provide for us this evening. We may be adjusting the amount of money we're putting into the budget from the Giant pilot.

Steve gave us a first glance at expenditures for next year and we seem to be falling into line with our expectations and Mrs. Sheffey, you were there, everything that I forgot just jump in.

Thank you Madam President.

Mrs. Chabal: Thank you very much. Appreciate it. At this point, we have our presentation for the capital maintenance improvement program.

3.05 Presentation - Capital Maintenance Improvement Budget

Dr. Brewer: Thank you Mrs. Chabal.

Tonight, in continuing preparation for the 2009-2010 preliminary budget presentation on April 27th, we are going to discuss the proposed 2009-2010 Capital Maintenance and Growth Plan. At our last meeting we presented the 2009-2010 staffing recommendations related to the preliminary budget.

As you know, two years ago, for the 2007-2008 budget, we articulated a separate Capital Improvement Plan. Tonight, for the third time, we continue that practice.

The capital expenditures are designed to align with our academic priorities, our Strategic Plan, and, obviously, focusing on preserving, improving, protecting our taxpayers' investments is necessary as our buildings age and our fields increase in age and usage.

We do have a master plan to not only sustain programs but also to protect the District's financial health by anticipating and planning for big ticket items that occur in the capital expenditures categories.

As you know from the numerous discussions we've had in preparation for the multi-purpose fields construction that we maintain 11 fields and tennis courts on our 114 acre campus. In addition, we provide support for the Founders Park Fields whose square footage total 400,000 square feet.

Having accepted the bids for construction, by next fall we will have long term solution to provide all field needs that are necessary for the next 20+ years. This long-term solution was financed through a very favorable refinancing opportunity at 3.49% resulting in no increase in expenditures for 2008-2009 budget and beyond. Later in this presentation you will see that we were able to delete significant expenditures to repair fields. The construction of the multi-purpose fields will accommodate 7 Fall and 4 Spring sports programs. Baseball and softball will be able to use the fields for drills in March. 24/7 use of fields will be possible. The turf fields will provide a competitive edge; and there will be no need for our teams to travel to neighboring school Districts to practice on turf fields.

As you know, we have 4 school buildings, which total over 700,000 square feet of space. The high school is now 230,000 square feet, having added 30,000 of footage two years ago.

The middle school is 170,000 square feet, having added 13,000 square feet in 2002.

Housing two elementary schools under one roof, the primary and intermediate elementary buildings have 154,000 square feet. The ECC, which was completed in 2002 at the same time the middle school addition occurred, has 72,000 square feet.

In addition to these instructional buildings, this District office has 14,000 square feet, the maintenance building and Granada gym each have 30,000 square feet.

The grand total of building footage for our District is 702,000 square feet.

During tonight's work session you will be hearing and discussing initial concepts from the architectural firms that we are proposing to enter into contracts for future projects. Those projects are:

- Possible expansion to the middle school
- Traffic flow solutions for the congestion and the two-tiered bus system that we will be recommending for the 2010-11 school year
- The child care facility that we continue to seek for our faculty
- And a multi-purpose room in the elementary school to accommodate our growing music program

In regard to the expansion of the middle school, we are carefully monitoring enrollment. As you know, we entered into a contract with Vic Evans last year to monitor our growth. We look at 3rd day and 30 day enrollment every year; and we carefully monitor new entrants, by considering live births, transfer taxes (which suggest families might be entering the school system), as well as patterns of parochial and private school children entering our system. Our best guess at this moment is that we need to have completed the new middle school classrooms by 2015. The middle school reached its high mark in 2004 at 891 and current projections show that the enrollment will be 883 in 2011; 8 students less than the high mark in 2004. But then the enrollment is projected to grow steadily to a new high mark of 1001 in 2015. This fits nicely with our existing debt, which will decrease in 2015. Should we begin the middle school project in 2013, thinking that we need about 2 years, we may be able to avoid any increase in the annual debt service.

In addition, we are watching for guidance from the stimulus plan to see if there may be some opportunities in regard to "shovel ready" projects.

We are also considering the middle school project as a two-phase project, with the expansion of the cafeteria, the movement of the library, and a side-main entrance for the first phase. We will be in a position to re-finance our 2004 bonds in spring 2010. Depending upon ongoing enrollment projections and where the interest rates are, we may seriously consider bringing phase 1 to you then.

In addition, we are considering the traffic solution as a two-phase project; the first phase being the bus corral between the middle and high school; the second phase being the changes in traffic flow and the bus corral by the elementary school.

Over three years ago, in Spring 2006, the General Services and Finance Standing Committees worked in concert to identify and fund capital improvements and growth plan. One year ago you approved a capital reserve policy, which designated funds for the Capital Plan going forward. It ensures the fiscal discipline to allocate monies for maintaining our buildings and grounds. It also allows us to identify one-time expenditures versus re-occurring expenditures within the overall budget. By identifying one-time expenditures, we can be nimble in “paying forward” if we determine that the current budget expenditures are performing in a manner that will allow purchases to take place before June 30th. We believe that we are going to be in that situation this year.

Each year we reconcile the previous year’s budget when the local auditors make a presentation to you in December or January, and we place any fund balances above 8% of the budget in designated reserves and the capital reserve fund. By being so disciplined, we have been able to replenish the capital reserve fund for ongoing and future projects. In the fall of each year, we begin the process anew; and of course, the building projects we just identified factor into the overall master plan.

Now, let’s look at the actual proposed capital for 2009-2010. Our overall cost for the Capital Plan next year is 1.318 million dollars. We actually were able to bring that down from 1.7 million dollars. We’re looking at replacing the fire system, the water softener in the elementary school, replacing some carpet in the middle school, some carpet in the high school, motion sensors in the high school, replacing some bathroom floor, technology upgrades as you can see, including Telephony. It’s time to upgrade our Telephony. That is what we are proposing to fund for next year. You’re very aware of the buses, because you already approved them in January and I’m happy to report that those buses will be complete and we can have them on site either June 30 or July 1 depending on whether or not we want to pay forward or not with the buses.

We do have a quarter of a million dollars in for renovations for the two tiered system if we want to finish that this year, but I can tell you that we are not prepared to go forward with the two tiered bus system for next year. The question we will have for our architects is whether or not it fiscally makes sense

to do the middle school bus corral now or wait till the next year with equipment and moving dirt around with the multi purpose fields, that's a question yet to be asked and answered.

We have deferred about \$190,000 in capital projects for the 2010-2011 year as listed. There are a few reasons for this: First, in regard to the elementary school, if we decided to go forward with the child care, phase 2 of the traffic flow, and multi-purpose room that would be the time to do those projects, because we identify funding sources (such as the stimulus plan), that would be the time to complete the elementary projects. Second, in these unprecedented economic times, you saw it with staffing and you'll see it with the preliminary budget, we are attempting to stretch dollars where we think that it is prudent to do so; knowing that with the projections being identified, if the revenue projections hold for 2009-10; and expenditures can be controlled, we may be in a position in spring 2010 to pay forward regarding some of these items that we've already identified. Also, depending on the continuing performance of this year's budget, we may decide to come to you and say we think that we are in good stead to pay forward some of those items, but those have been taken out right now.

As referenced earlier, due to the bond re-financing and financing of additional monies last spring, these projects have actually been deleted for the capital budget. The HVAC program, if you remember, was a four year program where we put a quarter of a million dollars in every year and we could take that out and then the things that are listed related to track repair and obviously we don't have to do that with the multipurpose fields coming in.

So, let's talk for a moment about how we fund the capital projects – Steve, I'd like you to explain.

Mr. Rineer: If you recall in 2008-2009 budget, we had a fund balance designation of \$3,300,000. When we were done with the 2007-2008 budget year, we, by Board action and Board policy, changed that to a capital projects fund and as part of that policy, the District will calculate how much the excess is over the 8%. Let me go back. PDE's rules are you may not have a fund balance in excess of 8% of your operating expenditures for a particular year. By Board action, the Board established a policy to transfer any amount over that 8% over to a capital projects fund. So you'll see in the first column, we had a designated fund balance of \$3,300,000 and the amount in excess of the 8% was \$661,169, the fund balance as of July 1, 2008 was \$3,961,169.

For the 2008-2009 budget we're currently in, we will have expenditures in our Capital Projects Plan which was presented to you about a year ago of \$1,285,590. So that we do not drain this Capital Projects Fund, we budgeted a transfer from the General Fund of \$1,285,590 so that the balance in the Capital Projects Fund as of the end of the fiscal year that we're in would remain where we started with \$3,961,000.

The same thing would be true for the 2009 year, except that we're estimating, of course, that we're going to start the 2009-2010 year with \$1,961,169. That's predicated on a couple of things. Number 1 is, of the estimated expenditures, will we really spend \$1,285,000 this current year and therefore will we have to transfer over that amount or will we transfer some other amount over to it. For the 2009-2010, we have our capital projects expenditures at \$1,318,835. Again, we intend to transfer over to the Capital Projects Fund an amount equal to that from the General Fund. Will we be able to transfer that money over from the General Fund? We don't know yet, but we hope to be able to fund in the Capital Projects Fund exactly what we spend in the Capital Projects Fund. The one line where it says General Fund 8% Transfer for 2009-2010. We don't know if we're going to have a budgetary surplus where we're going to be able to transfer anything over in that particular line for 2009-2010. That remains to be seen.

At any rate, for the Capital Projects Fund, to summarize, we started with a designation of \$3,300,000 in the current year. We had a General Fund transfer June 30, 2008 toward the 8% rule for PDE, so we had \$3,961,000 and for both this year and next year, we expect that we'll be able to transfer over an amount equal to what the expenditures would be for each of the two years.

Dr. Brewer: We believe that we will not have an expenditure of 1.318 million dollars by the time we get to June 30, because we are projecting that we're having a very good year with healthcare. We still have the \$300,000 in budgetary reserve and we believe that we will be in a position to pay forward on some of these one time expenditures lower that amount. We'll also be looking about \$80,000 in stimulus money we know that we are getting for some of the capital projects and so that will take the figure down.

To summarize, to date, we've been able to protect the Capital Project Fund to replenish it with the formula of taking monies after we do the audit with revenues and expenditures. As you know, we've always had a favorable balance and we put those into the various fund balance designations next year with what's going on in the economy, it could be a different story. In addition to this fund balance, just off the top of your head, the other ones like the retirement stabilization fund.

Mr. Rineer: A million and a half dollars between the two of them. The retirement stabilization fund and it's not a fund, it's a designation, it's called a 'carve out' of the General Fund balance and that's a million dollars. The \$500,000 is a healthcare designation, so it's a total of about a million and a half dollars that are designated of the General Fund balance for particular purposes and in that vein, we're going to be using that, based on projections for PSERS. You think, wow, a million dollars, that's a lot of dollars and it's not a lot of dollars. In a couple of years, according to PSERS projections, our employer rate contribution for retirement is going to skyrocket and that million dollars will not go very far.

Dr. Brewer: Actually, Steve it will be more like 1.5 by then, because we actually budget the PSERS at 7.13 whereas the state is looking 4.86?

Mr. Rineer: It's 4.76 for the current year and 4.78 for next year.

Dr. Brewer: And so what happens is the state gives us back half of that and we budgeted the higher amount, so we are building the fund.

Mr. Rineer: By the end of 2010, we should have about 1.6 million dollars there in the retirement rate stabilization. It will be consumed very quickly unfortunately.

Dr. Brewer: Assuming the economy doesn't come back.

Mr. Rineer: Yes,, that's correct.

Dr. Brewer: So at this point, I would be open to answering your questions and my colleagues are here to support that as well. The entire administrative team is here and can respond to any building or department specific questions you may have and I also need to say thank you. This is a year long process that is informed and dialogued with General Services and Finance and so I certainly respect and appreciate the involvement of the Board members and our citizen advisors that help us. Bonnie is in the audience and she helps us with that as well as do a couple other citizen advisors and the administrative team certainly works to scour their buildings and their departments to see what needs to be done so this is definitely a team effort between Board, administration and citizens.

Mrs. Chabal: Thank you. I think I can speak for the entire Board to say a thank you to yourself, all of the staff and to the committees who do the very hard work to make this happen. The transparency is remarkable. I believe that the fiduciary responsibility that not only the Board members have, but also you as our CFO and CEO have is well carried out and I can't thank you enough and I can't thank you Steve enough for what you do, because it's a 5 plus million dollar budget is nothing to sneeze at and you take your responsibilities very strongly, very carefully. You're incredibly transparent in your process. If there are any questions that any Board member ever has along the way, there's never any doubt in any of our minds that we cannot have those answers for us and whether we go to our committee structure or whether we're talking directly to administrative staff, you've done a terrific job. You've made our job a lot easier, because we do have a fiduciary responsibility of walking a fine line between making sure that our educational process goes as it needs to, our facilities are kept up to par, and that given that our tax base bears the brunt of everything and that the very little bit of state and federal money that we get, I think our tax payers can understand that we are being extremely careful with the money that is provided to us and that, by the way, obviously all live in the school District. So,

once again, I want to thank you and if there are no further questions or anything that you might want to ask in addition.

Dr. Cronin: I just have one question, because I obviously wasn't in the general services meeting, but I understand that the 2011 projections at 883 students in the middle school, even though it's 8 less than the 2004, do we know what grade is the greatest contributor to that, only because if you have 3 classes and the overage is dispersed amongst three classes, then you can absorb the class size amongst 4 times 3 or 12 sections.

Dr. Brewer: It's not even.

Dr. Cronin: Okay. Because I believe the bubble is the current sixth grade class, when they're in 8th grade will they hold a preponderance of numbers such that that class might have large individual classrooms and might need to have another section and then we need the space?

Dr. Brewer: I'm getting my enrollment, but do you know that off the top of your head?

Dr. Cronin: I forget the numbers, I just know that class is a bubble, but I don't know how high it will be, but they may need to go beyond the traditional four.

Lori Dixon: The current 4th grade class is not a bubble class.

Mrs. Chabal: Any further questions? Thank you Dr. Brewer.

Dr. Brewer: You're welcome.

UNFINISHED BUSINESS

4.01 Unfinished Business

None.

NEW BUSINESS

5.01 Anticipated Agenda Items for the April 27, 2009 Public Meeting

The following items will be on the agenda for the April 27, 2009 Public Board Meeting:

1.	Standing Committee Report - Finance
2.	Presentation:

	• 2009-2010 Preliminary Budget (Dr. Brewer)
3.	Approval of April 14, 2009 Board Minutes
4.	Approval of March 2009 Finance Report (Mr. Rineer)
5.	Budget Transfers
6.	Requests for Payment (Mr. Rineer)
7.	Approval of 2009-2010 Dauphin Country Technical School Proposed Budget (Mr. Rineer, Mr. Grab, & Dr. Donahue)
8.	Approval to Enter into Contract with Hayes Large (Dr. Brewer)
9.	Approval to Enter into Contract with Schrader (Dr. Brewer)
10.	Request for Field Trip/Excursion - Future Business Leaders of America - June 2009 (Dr. Kepler)
11.	Approval of Thirty-Day Review of Revised Policies: (Dr. Kepler) • 335, 435, 535 - Family and Medical Leaves • 348, 448, 548 - Unlawful Harassment • 504 - Employment of Classified Employees • 810 - Transportation • 818 - Contracted Services • 906 - Public Complaints
12.	Requests for the Use of Facilities (Mr. Elias)
13.	Personnel
14.	Announcement of Staff Development Conferences
15.	Students of the Month - April 2009

5.02 Approval of 2009-2010 Harrisburg Area Community College Proposed Budget

The Administration recommended the approval of the 2009-2010 Harrisburg Area Community College proposed budget. The proposed budget fixes the District's contribution at \$350,613. In addition, the proposed budget includes a \$24,198 capital contribution. Therefore, Derry Township School District's total contribution to this budget is projected to total \$374,811.

Dr. Donahue moved the Board approve the request and was seconded by Mrs. Sheffey.

Dr. Donahue: I recommend that we approve it.

Roll Call Vote:
Barrett – Absent
Chabal – Yes
Cronin –Yes

Donahue – Yes
Gräb – Yes
Malkoff – Yes

Parrish – Yes
Sheffey – Yes
Stover – Absent

7 Yes, 2 Absent

MOTION CARRIED

5.03 Approval of Overnight Field Trip/Excursion - PA Jr. Academy of Science

<i>Group:</i>	PA Jr. Academy of Science (PJAS)
<i>Number of Participating Students:</i>	10
<i>Grade Level:</i>	7 - 12
<i>Destination:</i>	Pennsylvania State University
<i>Purpose:</i>	State Level Science Competition
<i>From:</i>	May 17, 2009
<i>Until:</i>	May 19, 2009
<i>Trip Leader:</i>	Jason Sibbach, JoAnn Delaney

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Dr. Cronin moved the Board approve the request and was seconded by Dr. Parrish.

Roll Call Vote:
Barrett – Absent
Chabal – Yes
Cronin –Yes

Donahue – Yes
Gräb – Yes
Malkoff – Yes

Parrish – Yes
Sheffey – Yes
Stover – Absent

7 Yes, 2 Absent

MOTION CARRIED

5.04 Approval of Overnight Field Trip/Excursion - Youth and Government Club

<i>Group:</i>	Youth and Government Club
<i>Number of Participating Students:</i>	21
<i>Grade Level:</i>	9 - 12
<i>Destination:</i>	Harrisburg, PA
<i>Purpose:</i>	Model Legislature
<i>From:</i>	April 17, 2009
<i>Until:</i>	April 19, 2009
<i>Trip Leader:</i>	Richard McCann and Peter Steelman

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Mr. Malkoff moved the Board approve the request and was seconded by Dr. Cronin.

Roll Call Vote:

Barrett – Absent

Chabal – Yes

Cronin – Yes

Donahue – Yes

Gräb – Yes

Malkoff – Yes

Parrish – Yes

Sheffey – Yes

Stover – Absent

7 Yes, 2 Absent

MOTION CARRIED

5.05 Requests for the Use of School Facilities

The Administration recommended the approval of the Requests for the Use of Facilities:

<i>Group:</i>	Township of Derry Department of Parks and Recreation
<i>Date/Time:</i>	June 3, 2009 5:00 - 8:30 p.m.
<i>Requested Facility:</i>	Intermediate Elementary Multipurpose Room
<i>Event:</i>	Parents Night for Summer Day Camp
<i>Fee:</i>	None

<i>Group:</i>	Hershey Youth Football Association
<i>Date/Time:</i>	April 19, 2009 1:00 - 4:00 p.m.
<i>Requested Facility:</i>	Middle School LGI
<i>Event:</i>	Youth Football and Cheerleading Parent/Pre-registration Meeting
<i>Fee:</i>	As per Lease Agreement
<i>Group:</i>	Township of Derry Department of Parks & Recreation
<i>Date/Time:</i>	Weekdays June 10 through August 10, 2009 6:30 a.m.. - 6:00 p.m.
<i>Requested Facility:</i>	Middle School LGI, Cafeteria, Kitchen, Bathrooms, Gym, 10 Classrooms
<i>Event:</i>	Summer Day Camp
<i>Fee:</i>	None
<i>Group:</i>	Township of Derry Department of Parks & Recreation
<i>Date/Time:</i>	June 18, 2009 10:30 a.m. - 1:00 p.m.
	June 19, 2009 11:00 a.m. - 1:30 p.m.
<i>Requested Facility:</i>	Middle School LGI
<i>Event:</i>	Watching movies at Summer Day Camp
<i>Fee:</i>	None

<i>Group:</i>	Township of Derry Department of Parks & Recreation
<i>Date/Time:</i>	Monday through Friday August 31, 2009 through June 9, 2010 6:30 a.m. to 9:00 a.m. 3:00 p.m. to 6:00 p.m.
<i>Requested Facility:</i>	Primary Elementary Cafeteria, Gym, Multipurpose Room
<i>Event:</i>	Kid's Club Before and After School Program
<i>Fee:</i>	None

Mrs. Sheffey moved the Board approve the request and was seconded by Dr. Cronin.

Roll Call Vote:

Barrett – Absent

Chabal – Yes

Cronin – Yes

Donahue – Yes

Gräb – Yes

Malkoff – Yes

Parrish – Yes

Sheffey – Yes

Stover – Absent

7 Yes, 2 Absent

MOTION CARRIED

5.06 Personnel – Resignations

Dr. Kepler: Tonight the resignations that are listed are for retirement purposes and on behalf of the District's administration, I'd like to publicly thank these seven employees for their dedication to the Derry Township School District over the years.

Mrs. Chabal: Thank you very much.

The Administration recommended the approval of the following resignations:

Act 93:
Goldsworthy, Cindy Assistant to the Superintendent for Curriculum and Instruction District-wide Reason: Retirement Effective: 06/28/09
Professional:
Boswell, Judith Librarian Early Childhood Center Reason: Retirement Effective: At the end of the 2008-09 school year and not later than 06/30/09
Gingrich, Thomas Grade 5 Teacher Elementary School Reason: Retirement Effective: At the end of the 2008-09 school year and not later than 06/30/09
Jarrett, Joan Computer Education Teacher Middle School Reason: Retirement Effective: At the end of the 2008-09 school year and not later than 06/30/09
Pocavich, Clair

Grade 2 Teacher
Elementary School
Reason: Retirement
Effective: At the end of the 2008-09 school year and not later than 06/30/09

Robbins, Diane
Guidance Counselor
Elementary School
Reason: Retirement
Effective: At the end of the 2008-09 school year and not later than 06/30/09

Sholly, Jr. Ernest
Social Studies
High School
Reason: Retirement
Effective: At the end of the 2008-09 school year and not later than 06/30/09

Mr. Malkoff moved the Board approve the resignations and was seconded by Dr. Parrish.

Dr. Donahue: When I first heard that Cindy was retiring, I was very disappointed. We've only worked a little bit together, but it really was interesting working on the Curriculum Committee with you and I think you've done a great job. My disappointment was comforted by hearing that you'd be helping out with the District, so I'm glad you're going to help move some of the initiatives you started along, so I really appreciate your service to the District. Thank you.

Dr. Goldsworthy: Thank you.

Mrs. Chabal: Thank you.

Roll Call Vote:

Barrett – Absent
Chabal – Yes
Cronin – Yes

Donahue – Yes
Gräb – Yes
Malkoff – Yes

Parrish – Yes
Sheffey – Yes
Stover – Absent

7 Yes, 2 Absent

MOTION CARRIED

5.07 Personnel – General

1.	The Administration recommended the approval of the following appointments:
	Act 93:

	Mackenzie, Joy (replacing Joseph McFarland) Principal Primary Elementary School Salary: \$86,000 Effective: 07/01/09 (pending Elementary Principal Certification and receipt of Act 34 and 151 clearances)
	Transfer of Act 93 Staff:
	McFarland, Joseph * From: Principal Primary Elementary School To: Director of Curriculum and Instruction (replacing Cindy Goldsworthy) District-wide Salary: \$102,581 Effective: 07/01/09 (pending Certification)
	Classified:
	Boyd, Kathy * (replacing Robert Vonada) Bus Driver District-wide Level B: 5.0 hours per day Salary: \$13.60 per hour Effective: 04/15/09
	Habecker, Dennis Substitute Bus Driver District-wide Salary: \$13.60 per hour Effective: 04/15/09 (pending receipt of Act 34, 151 & 114 clearances)
	Kovach, Chad Substitute Bus Driver District-wide Salary: \$13.60 per hour Effective: 04/15/09 (pending receipt of Act 34, 151 & 114 clearances)
	Kovacs, Charles * (replacing Carlton Clark) Bus Driver District-wide Level B: 5.0 hour per day Salary: \$13.60 per hour Effective: 04/15/09
	Mahraj, Heather * Library Aide Elementary School Revised: Level C: 7.5 hours per day, 10 month position Revised: Salary: \$13.54 per hour

	Revised: Effective: Retroactive to 08/12/08
	Miller, Jill Substitute General Food Service Worker District-wide Salary: \$8.67 per hour Effective: 04/15/09 (Pending receipt of Act 114 clearance)
	Sheetz, Thomas * (replacing Thomas Kingston) Bus Driver District-wide Level B: 5.0 hours per day Salary: \$13.60 per hour Effective: 04/15/09
	Waggoner, Dawn * Substitute Secretary District-wide Salary: \$13.22 per hour Effective: 04/15/09
	Limited Service Contracts:
	Paquette, Ed Volunteer Assistant Varsity Baseball Coach High School Effective: 04/15/09
	Vath, Kristin * (replacing Bonnie Houtz) Co-Advisor for Stage Crew Student Production Middle School Level II, Group I, Step 1 Salary: \$462 Effective: 04/15/09
2.	The Administration recommended the District enter an independent contractor relationship with Dr. Cynthia Goldsworthy following her retirement for the purposes of planning, designing, and conducting workshops and related professional development activities.
3.	The Administration recommended the approval of the following request in accordance with the District Policies 435 & 439:
	Ogle, Lori Mathematics Teacher High School Paid/Unpaid Childbearing/rearing Leave Effective: On or about 07/18/09 through the end of the 2009-2010 school year
4.	The Administration recommended the approval of the attached Limited Service Contract List for the 2009 Summer School Staff, contingent upon enrollment.

5.	The Administration recommended the approval of the following addition to the 2008-2009 Substitute Teacher List:
	Theuret, Cynthia B.S. in Elementary Education from Clarion University of Pennsylvania
	Burton, Donald Lebanon Valley College (pending Emergency Certification)
6.	The Administration recommended the approval of the following addition to the 2008-2009 Guest Teacher List:
	Oliphant, Steven
7.	The Administration recommended the approval of the following additions to the 2009-2010 Substitute Teacher List:
	Boswell, Judith * B.S. in Library Science from Edinboro University of Pennsylvania
	Gingrich, Thomas * B.S. in Elementary Education from Mansfield University of Pennsylvania
	Jarrett, Joan * M.E. in Business Education from Shippensburg University of Pennsylvania
	Robbins, Diane * M.E. in Elementary Education from Millersville University of Pennsylvania
	Sholly, Ernest * B. S. in Social Studies from Shippensburg University of Pennsylvania
	<i>* This individual is currently an employee and/or volunteer. Clearances are on file.</i>

Mrs. Sheffey moved the Board approve the resignations and was seconded by Mr. Malkoff.

Roll Call Vote:

Barrett – Absent

Chabal – Yes

Cronin – No

Donahue – Yes

Gräb – Yes

Malkoff – Yes

Parrish – Yes

Sheffey – Yes

Stover – Absent

6 Yes, 1 No, 2 Absent

MOTION CARRIED

DELEGATES REPORTS

6.01 Dauphin County Technical School Report

Mr. Gräb: The joint board of the Dauphin County Technical School did meet on Wednesday, April 8, 2009. When the joint board meets, all 9 board members of the six participating schools are invited to the meeting. As is usually the case, we do not have a quorum, so consequently everything that we did at the joint board meeting, you will be receiving via mail. We elected a treasurer. We appointed Amy Morton from the Capital Area Intermediate Unit as our Superintendent of Record. We passed a preliminary budget. It won't be approved until the six participating school districts approve it and what we do need is an affirmative vote from four of those six school Districts. An affirmative vote is 5 out of 9. So when your ballot comes to you, I sincerely urge you to please fill out the ballot and return it so we can have a budget for the Technical School next year.

After the joint board met, the joint operating committee of the Technical School met and we reviewed the middle school objectives, because the Technical School is going to be going into a middle school evaluation next year. We took a look at a new admissions policy. We took a look at hosting the website of the Dauphin County Technical School offsite and we looked at the calendar of events. In the calendar of events, I once more will remind everyone that at 2:00 p.m. on the 2nd of May, a Saturday, the dedication of the new addition to the Technical School will take place and Derry Township is a major contributor to the Technical School, so I would sincerely encourage you all to attend.

Dr. Cronin: What time is the dedication?

Mr. Gräb: 2:00 p.m.

6.02 Derry Township Tax Collection Association Report

Mr. Malkoff: The next meeting of the Derry Township Tax Collection Association will take place on April 23, 2009 at 6:00 p.m.

6.03 Harrisburg Area Community College Report

Dr. Donahue: On April 8, I was at a delegate meeting for HACC, so I was not able to go to the Dauphin Technical School meeting. Otherwise, nothing to report.

6.04 Capital Area Intermediate Unit Report

Mrs. Sheffey: The IU met March 26, 2009 and we approve the contract to provide online learning services. Currently, there are 9 districts signed up and they pay a membership fee and then they will pay individual course fees to use the service. We, Derry Township, are not currently signed up.

The other thing we did was we approved the job description for an assistant executive director. When Amy Morton was hired in 2007, she suspended that position while she was reorganizing the IU. She has now completed the reorganization and she would like to fill that position. So we've approved the position and it is in the budget that we, Derry Township, approved last month. Hopefully, at our next board meeting, we will approve a person for that position.

7.01 Student Representatives' Report

No report (Student Representatives excused).

7.02 School and Community Information Report

Mr. Tredinnick: I just want to invite you, the Board members, and of course the members of the community, to come celebrate the unique American music style of jazz. Derry Township School District's Annual Jazz night is this Thursday. It will be held at the high school beginning at 7:00 p.m. and we will have participating jazz ensembles across all grade levels, including a 5th grade jazz band, our 6th grade jazz band, combined 7th and 8th grade jazz band, a high school big band, a high school jazz combo, and for the first time there will also be a high school vocal jazz ensemble that will be performing as well. That will be Thursday evening at the high school.

7.03 Board Members' Report

Mrs. Sheffey: The middle school and our high school science Olympiad teams won regions and they will be heading to the state competition in three weeks.

Mrs. Chabal: Thank you. Donna, didn't you get a special little phone call in about our soccer?

Dr. Cronin: Yes, the girls soccer team is continuing their winning ways. They beat Palmyra today, 1-nothing.

Mrs. Chabal: Anything further?

7.04 Superintendent's Report

Dr. Brewer: I would like to report that this morning we conducted a table talk on Three Mile Island drill under the watchful eyes of the state and federal emergency planning folks and they took us the whole way up to a general evacuation. They were very tricky this year in that we had half of our kids on the way home for a site evacuation when they suddenly called a general evacuation, so we were hopping and it was a good exercise, but it really increases the tension. I can't imagine what it would be like if it was for real, but I do believe that we are well prepared and have a very good plan and it worked today.

Mrs. Chabal: Good. Thank you. Glad to hear it.

Mrs. Chabal: As part of that process, she was required to call me and even though I knew that it was a drill, it's pretty scary to hear the kinds of things that she's required to report to the Board President during a situation like that. So I'm glad we're prepared and I think that we should all look to the hope that we don't ever carry that plan forward. It is really good that we know how to proceed.

Dr. Brewer: I would also like to comment on our retirees. When you think about the expertise and the longevity that is represented in the folks that are retiring, these are going to be tough shoes to fill and I am very sad that Cindy is leaving us, but we are so fortunate that she is going to serve us in a consultant capacity and we are very fortunate that Joe is going to be in the curriculum instruction position and Joy Mackenzie who is joining us is no stranger to our District having worked as a consultant with our curriculum initiatives over the last two years, so I believe that if you would talk to the facility and administrative team, they would say that we are sending a message of continuity, that we are staying the course, we are even accelerating the course in pursuit of our curriculum goals, so I thank you for the support of our restructuring because it fits very well into our strategic plan where we're going and when we have these kinds of high expectations for self and for staff, we need high support and this restructuring does that for us.

7.05 Board President's Report

Mrs. Chabal: You're very welcome and we're very pleased that there was a lot of thought and consideration given to that restructuring. It was carried out in not only a very thoughtful way, but a very financial prudent way and I know that the Board appreciates your efforts on that point. Change is always difficult, but change does move us forward, so we are thrilled to have you Dr. Goldsworthy still with us on a consulting basis and I know that Joe will do a magnificent job as he steps into his new role and that Joy who I haven't met, but will shortly I'm sure, move forward in her role. So thank you for being willing to extend yourself even further, both of you and Joy to the benefit of this District. We're very honored and very lucky to be able to make that seamless transition, so thank you very much.

RECOGNITION OF CITIZENS

8.01 Recognition of Citizens

None.

AJDOURNMENT

9.01 Adjournment

9.01 Adjournment

Mrs. Chabal announced the next Board meeting would be held Monday, April 27, 2009 starting at 7:00 p.m. in the District Board Room.

Dr. Cronin moved to adjourn, with a second by Mr. Malkoff and, approved by unanimous voice vote by all members. The meeting was adjourned at 7:48 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the April 27, 2009 meeting

Beulah Chabal
President of the Board

LDM