

NO: XI
Minutes of the
Board of School Directors
DERRY TOWNSHIP SCHOOL DISTRICT
Hershey, PA 17033

December 5, 2011

OPENING ITEMS

1.01 Call to Order

A meeting of the Board of School Directors, Derry Township School District was held on Monday, December 5, 2011, in the High School LGI room. Mrs. Ellen Sheffey, Board President, called the meeting to order at 6:24 p.m.

1.02 Roll Call

Directors Present: Mr. Christopher Barrett
Dr. Donna Cronin
Dr. Henry Donahue
Mr. John Gräb
Dr. Mary Beth Hagan
Mr. Bruce Hancock
Mr. Christopher Morelli
Mrs. Maryellen Sheehan
Mrs. Ellen Sheffey

Superintendent: Dr. Richard Faidley

Secretary: Mr. Stephen Rineer

Solicitor: Mr. Brian Jackson

Student Representative: Not Present

Press: Ms. Amanda Kahl THE SUN
Mr. Mark Shade PATRIOT-NEWS

Representatives of the Administrative Staff: Mr. Dan Tredinnick, Dr. Bernie Kepler, and Mr. Ed Consalo.

Representatives of the Staff and Community: AnnMarie Schupper, Julie A. Neal, Heidi Eby, Andrea Abruzzo, J. Sheehan, David E. Fisher, Gail Buckley, Jim

Buckley, Beulah Chabal, Sharon Cin, Megan G. Hulse, Peggy A. Donahue, Brian Shiflett, Kathy Miller, Linda Lehrian

APPROVAL OF MINUTES

2.01 Approval of November 29, 2011 School Board Meeting Minutes

A motion was made by Dr. Donahue and seconded by Mr. Hancock to approve the minutes of the November 29, 2011 School Board meeting. All Board members present signified by a Yes vote.

MOTION CARRIED

INFORMATION AND PROPOSALS

3.01 Recognition of Citizens (Agenda Items)

Heidi Eby: I just have a quick question in regards to the resolution regarding the Middle School Phase 2 project. I am a citizen advisor on the Finance Committee and I know we were presented last Monday with the diagram of what the Phase 2 project will be. My concern is voting on that tonight that the new School Board members weren't at – some of them weren't at those meetings and that they've only been on the School Board for 6 minutes. I don't know how they can vote on this without knowing the previous details. I'm a little confused as to the wording too, because the 5.03 Resolution makes it sound like we're definitely going after \$20 million - \$15 million for the Middle School School project and the rest for the roofs. Then if you follow that up with 5.04 where we're going to proceed with the architectural design development and the formal bidding, we're doing that all predicated on, as far as I'm concerned, we're still discussing it. I'm just confused and it might be just my confusion, but I'm just not sure that this should all be taking place at this rapid pace. I understand that there's the timeline of construction to get it all completed, but I don't know if that's a good enough reason to rush it in my eyes. Again, I'm not saying I'm not for the Middle School expansion; I'm a little confused and was surprised when I looked at the agenda and saw all of this being voted on tonight. Thank you.

Mrs. Sheffey: Thank you for your comments and I agree it is a little confusing. When we get to those agenda items, we will address it at that time. Okay? Are there any other questions?

Brian Shiflett: If you would just turn to 5.03 real quick. This is real [not audible], but before you vote on it you may want to just amend the motion to change the date down at the bottom from November to December. I'm not sure if that will catch you. Then also on the next 5.04 item, just to add to what Heidi said before

me, especially for those Board members who haven't had the time or the opportunity to review the agreement with SGA, but it would probably be worth discussing tonight what is the District's minimal financial commitment to SGA by authorizing to begin work at this time during this fiscal year. I know the estimate they presented last Monday, which you may not have seen, says it's about 6% of the construction costs less any previously done work that's been billed for, but what does that mean for expenditures this fiscal year which you all need to make sure you have money in the budget to pay for. Thank you.

Mrs. Sheffey: Thank you and I know that will also be addressed as part of the presentation. Are there any other questions?

3.02 Middle School Phase II – Presentation

Dr. Faidley: Madame President, it is my honor this evening to, once again, introduce David Schrader to walk the Board through the Middle School Phase II design process and present information that may answer some of the questions that have been posed tonight. If Mr. Schrader does not answer some of those questions, I will clarify both of the agenda items and the reasoning why both of those are on the agenda this evening.

David Schrader: Good evening folks and a pleasure to be in front of many of you again and some of you for the first time, so it's good to meet certain folks here and we'll talk offline I'm sure at some point.

The intent of tonight is to give you enough information about this project just to begin the process. This is the beginning. We're setting up some budgeting for it. It's all based on work that was done several years ago when we kind of created a master plan for that building to accommodate what you saw at that time as potential coming growth. Of course, you never know that the growth is truly there until the growth is there, and in your case, it appears from Administration at the building that the increase in population has continued and that the population growth will exceed the capacity of the building shortly and will require classroom additions by around 2014 to accommodate that growth. So everything we're showing you this evening is working backwards from a School District school year 2014 and 2015.

This is a presentation that we'll go through quickly – the existing building and what has been created there to accommodate the Master Plan that we looked at several years ago. It's going to show you the proposed plan, show you the schedule to accommodate that and accomplish those goals and then the budget as was just referred to.

As you remember, this is the existing Middle School and the current front doors down where the arrow is, so that's the main office, nurse's area; everybody's

familiar with the auditorium and then the gymnasium complex. What was undertaken last year was a conversion of the site plan to accommodate the bus corralling between the high school and the middle school which, now we're looking at the upper floor, but when we look at the lower floor, you'll see that the intent there was the adjust the bus drop off area so that it was accommodated at a lower level at the center of the building, but will become a future center of the building I should say, with a new library at that core to become the center of all the learning areas as a learning resource space. The intent also was to develop, as you'll see in the next slide, in that same vein an indoor or an outdoor court learning area, which we did accomplish in this last renovation. We also expanded the dining seating area, which was tight as it was – and this is accommodating more of that student body as well as some of the food service area. Lastly, trying to convert the old library space into four additional classroom spaces and some large group space in between those.

The intent of this, and I'll go through the other floor plan, pardon me. So the new entry is accommodating bus drop off at this side of the building – left hand side of the drawing and there is a major stairway now in place, as you all know, that goes up and is a future central point to expansion of the building in this corner specifically. The last part I'd say about the existing plan is the intent also with the new kind of horseshoe bus loop through or car loop through with parking in the front was to accommodate a future main office location in this area, so that parent drop off could occur in that spot as well. It was going to separate on this site the parent drop off to this side of the building and then the bus drop on this side of the building.

We have gone through, you'll remember some of this concept from the Master Plan that we spoke about and one of the comments referenced earlier was the potential fees minus a certain amount of design work. It's true that we did do the equivalent of schematic design in this project already to reach this level. You'll remember from or some of you will remember from last time in the master planning that there were a couple of classroom pods or houses, house structures, off of the building – there was one located on the left hand side, one at the top, and there was another one at the top as well. One of the things we've been able to do, and I guess I should go back a couple of months here, when Building Administration recognized that this continued student growth in the building was continuing to the extent that it was, we came back in early summer and started to access total numbers of classrooms or total classrooms that would be required to support that educational program, including support spaces and special ed programs. One of the concepts was to take the administrative complex and move it forward. In the Master Plan it was taking up all four of these classroom spaces along the side and it was eliminating the use of those as classrooms converting it all to an administrative complex. What that did was it took those four classrooms away, unfortunately, and we've been able to, through planning over the summertime, give those four spaces back which eliminated part of that classroom cluster that we potentially needed up on the top.

The plan now, and again these are preliminary, what would happen from this point forward is we would get into a true design development phase where we'd go back and forth with both you folks as well as Building Administration and building staff to develop what was going on in the rest of these spaces. This is kind of an initial map, if you will for what we would look at for the future.

The concept here, though is at the upper level – you would develop that parent drop off area, which includes a main office and nurse's area and it's a conversion now of only one of the classrooms versus all of the classrooms that were being disturbed before. We're able to keep those classrooms in play. We would add two-two story clusters of classrooms here for a total of about 16 classrooms. Then what we would do is add, and we have this in this time also as a potential alternate to the project, but it's in the budgets you're going to see, and auxiliary gym, because you have some ADA issues getting from the upper level to an actual auxiliary gymnasium without going through lockers currently. So that would alleviate that issue for you.

Lastly, there's a conversion then on the upper level of the old student entry and office area into a Family and Consumer Science, which, as you'll remember, was a space that was removed from the conversion of the cafeteria or the dining area.

The lower level of the plan then allows for the additional 8 classrooms of space, the development of all those areas adjacent to the main entry, including a guidance suite, which would also serve as a support space for children coming and going to the building. Then the lower level of the auxiliary gym and this is something that we had talked about with Building Administration, District Administration a number of years ago was the development of locker spaces for the actual playing fields. So we've left all of the playing fields in tact out here, because we've been able to pull all of the additions in far enough to avoid them, you can see by the existing walkway here. We've allowed for the potential of some additional team locker rooms here at the field level.

That's essentially the addition area that we'd be talking about in the building. The next part of the project, you can see down at the lower right hand corner of each of these, there's about 151,800 square feet of existing building. There's also shone classroom and administrative additions of about 27,875 square feet. The auxiliary gym and then the locker spaces below it comprise a total of about 7,300 square feet. The whole building would be approximately 186,00-187,000 square feet.

You'll find that this will go up and down a little bit as the project proceeds, because we'll work directly with Administration and then bring it back and forth to you folks as we go so that you have the ability to weigh in on this as time goes on. The 151,800 square feet is the existing building and one of the things we're looking at at this point is, you stand the opportunity for building reimbursement at

this stage, because you have an increase in your student body. While you had a PlanCon project that gave you some reimbursement before, because you've got an increase in student growth, you stand the opportunity to have an additions only project to get some additional reimbursement out of these additions beyond what you've already got. I know that PDE reimbursement is not a large number for this District, but there is some money available there and we could go through that calculation for you at some point to tell you exactly what it is.

So that's kind of the plan. I did want to show you the old views that we had developed during the master planning stage of this and a lot of this is going to look somewhat familiar with the classroom additions, that new student entry becoming a little bit more emphasized, the parent drop off becoming a little bit more emphasized. This is the old rendering, so it shows the additional classroom pod. I guess what that's showing you is it's one more relief valve for you if the population should continue to increase. So you've got the opportunity to develop in that area in the future. Our HVAC renovations and electrical renovations would potentially allow for that expansion to make sure that you've got the capacity there to accommodate that in the future. This just showed with all the bus corral area finished, what the classroom wings might look like in this corner. Again, remember, reserve that for future 'if you need that.'

One of the things we did find with that part of the additions was that there was a potential that it could encroach somewhat into a playing field unlike what's shown in this graphic example. We want to be very careful about that in the future as you develop.

That's the plan. I'd be happy to go back to the plans, if you want me to stop for a moment and answer questions about those. Remember, this is preliminary in nature. We would go back to this again, then I would go on to schedule a budget after you have questions about that.

Mr. Barrett: Madame President, I'm sorry, just one really quick one, Dave. On the bump out for the administrative suite, the locker room area, that's new construction, correct?

Mr. Schrader: Yes, so this area would be new construction, thanks for brining that up, that's new construction. These are new construction, and you're just seeing the edge of what was the first concept that we had a couple years ago for where the auxiliary gym would go. That would flip over on this side.

Mr. Barrett: I think I'm hearing you say this, Dave. You're going to stop those all up in case you have to go up? In case we have to go up or out on the other side?

Mr. Schrader: So that if this expansion goes in, we will provide the capability for that one. The answer is yes.

Mr. Barrett: Okay. On the second design there with the locker room beneath, is the HVAC going to be adequate for that? I mean, so you're counting, because I know we've had some issues with some smells in those areas. So are you aware of that I'm sure?

Mr. Schrader: You're right and I guess that's the other part that I didn't hit as much as I was talking all about the additions. You're going to see a pretty large budget figure in that estimate for HVAC renovations to the building. I guess that's where I was going when I was talking about the potential reimbursements. The rest of the building, your HVAC is reaching towards the end of its useful, at least, economic life. You've got boilers that are sorely in need of replacement. We know that. You've got HVAC units in the building that are already 14 years old and starting to slide towards the edge of where their economic value lies. For the most part, your lighting is in good shape, so we weren't really looking at lighting, but we were looking at redoing the HVAC in the existing building.

Mr. Barrett: I think that's a good idea. Did you analyze existing light system too? Is it all, it's all CFL?

Mr. Schrader: Yes. We did and for the most part your lighting is in good shape. It's recent, current, and is going to provide you some good life cycle costing as well.

Mr. Barrett: Okay. Thank you, Dave.

Mr. Gräb: I just want to point out, at the present time, the Family and Consumer Science room is in a modular building outside of the Middle School.

Mr. Schrader: Right.

Mr. Gräb: We would like to bring that back into the Middle School and decrease the cost of leasing that modular building, but I think that permit ends sometime soon. Doesn't it, Mr. Consalo?

Mr. Consalo: The summer of 2014.

Mr. Gräb: Okay.

Mr. Barrett: Dave, I'm sorry, one other thing I just thought. The new four existing classrooms that you're putting in from the administrative suite, can you use the same FF&E back and forth or is that all new in your estimate cost?

Mr. Schrader: Say that again. The furniture for this area?

Mr. Barrett: Yeah. Is that all calculated, because that's an existing administrative area, correct?

Mr. Schrader: No, that actually is all existing classrooms.

Mr. Barrett: Okay.

Mr. Schrader: So I guess the point I was trying to make there is our Master Plan concept showed that all redesigned and rather than convert good classroom space, we would just add the administrative space.

Mr. Barrett: I think it's good that you picked up that – under these two with the locker room area, because that was a Master Plan design so that's great. That's good to hear.

Mr. Hancock: Dave, I know I've asked this question, I think to Ed before, but just to clarify: so what was the timetable for the replacement of the existing HVAC equipment without a building project? What the price tag roughly to be without construction?

Mr. Consalo: We would have to start looking at in the next year or two to replace the boilers and the HVAC.

Mr. Hancock: So we would have that expenditure anyway?

Mr. Consalo: We would have that expenditure right now.

Mr. Hancock: Do you know what that number is, Ed?

Mr. Consalo: Not offhand.

Mr. Barrett: There's got to be an efficiency there too.

Mr. Hancock: Exactly.

Mr. Consalo: The boilers were put in in the original – 1962 or 1964. That's when the boilers were in there.

Mr. Barrett: There's salvage value alone.

Mr. Schrader: We're going to be able to give you life cycle cost to those sometime in January/February. The engineers will start to look what the new high efficiency boilers will do for a life cycle cost versus what those existing will do. You have the current cost, because Ed is running those buildings, and he knows what the costs are there. We'll just give you the life cycle of the new boilers so you know the difference in the payback.

Mr. Barrett: I have a pretty good idea that Ed's been keeping them running long past their service life, I'm sure, so that's great. That's a good idea.

Mr. Schrader: Okay? I just want to slide into schedule briefly, because it outlines how we get to where we get.

This is very small. It's in the Board packet, but the highlights are all pulled off to the side here. So you would get into a design process and we're calling it schematic. Your Master Plan did a lot of schematic planning that would kick off the beginning of January. Frankly, if you get going now, we would obviously start working with Administration right away.

Then there's a design development phase that kicks in around end of February. This is really where the meat of the design is done, because all of the systems are selected at that time. You can see that that occurs from March through May, so during that time we would be back and forth with your committees and with your Board, with you folks, to come back and forth with the life cycle costing so that you can help us select the different systems that go into the building.

Then we get into a set of construction documents that run through the summer and then there's bidding sometime in September. Now, we do have the intent of pursuing PlanCon here and if we do that, we'll have to start that immediately in February. You will have one very famous date that folks here, some of you folks will remember, and that's the old Act 34 hearing. The Act 34 hearing would probably happen, that's your public hearing on the project, sometime in May/June. You would see that occurring about that time. That would allow us to finish up all those PlanCon approvals sometime around September to put you out to bid. That happens – bids again due in the September timeframe, which would allow you construction completion in 2013 at the very end. What we had been focusing the construction schedule on was starting right away on additions on the periphery, and I'm going to show you a diagram in a second that shows you phasing. That would allow us to build around the periphery for the first 12 months or so and then during the summer we would do the HVAC renovations to the existing building. Any other conversions on the outside of the building or any other areas, we would pick up just through the fall and into December 2013. Real preliminary, remember, this is all hoping that PlanCon approvals work out in time, all hoping that the municipality approvals occur on time. This is a first shot in a schematic budget at this whole thing.

I just want to hit the phasing real quickly and then move on there. The intent here would be to take the auxiliary gym additions, the classroom additions, and the office and nurse additions and get those done right away. We'd start construction as soon as we were able to mobilize after bidding, hopefully in October and roll right through end of August. That allows us to get children into these spaces in 2013 school year with any other conversions that we have to do

through the end of 2013, so that by 2014 you've got the space, because, remember, the students show up to fill the building, but they don't do it all the sudden. They come over time, and so this would help you alleviate some of the challenges that they have in the building right now for those classrooms.

Just to give you a sense: the eight classrooms that we're talking about on each floor total 16 classrooms. If you do the math, you come up to somewhere in the neighborhood of 350 students if you multiply a factor of 80% usage in the building – 80%-85% usage. You'll have an additional capacity in the neighborhood of 350 students when the time comes.

That's scheduling and that's phasing. Again, all very preliminary. It will get developed as the project goes along and we'll keep you abreast of this monthly. Questions about that part? Okay, this is always the most challenging part, the budget part.

I wanted to bring you back to what the last project cost with the additions that you had, plus the renovations. The additions came in right around \$2.5 million for about 12,870 square feet, so the cost per square foot of the additions that you did were \$194.25. That's right on what we're seeing across the board for additions at this time in buildings in the area.

Renovations were higher, but remember a lot of your renovations were total guts of spaces, so that's full gutting of spaces, so that really doesn't apply to what we're doing next where we're just trying to do HVAC renovations. Your classrooms are in great shape. Your ceilings are all in decent shape, you're cabinetry is all great and so it really comes down to trying to get some of your systems increased in their capabilities. I only show you this as a breakout to show you that \$194 a square foot, because that is, when you get into the new construction costs here in the proposed worksheet, that is the \$193 a square foot that's shown in the orange box within \$1 a square foot. When we ran a real preliminary budget number for this project, it was very close that same amount.

What do you do when you have a number like that from a couple of years ago, you've got to provide some kind of escalation in there. We provided a 3% per year increase to that, which came out to about 1 ½ years worth of increase or 4 ½%. Then we also included design contingency. People always like to ask what the design contingency is. That's what we don't know in design today. You're going to see a project contingency in a second too, but I wanted to outline that this is what we don't know that either teachers want, Administration wants, or the building needs. So there's a renovation cost, we've got costs in there for the minor interiors cost to replace ceiling tile or patch up walls where we run new HVAC, a very good hefty number for mechanical plumbing and fire protection, because we'd like to try to budget to allow for replacement of the HVAC in the building obviously for the renovations, and then a small electrical number. That

small electrical number really tends to support those HVAC systems in the building.

Those are the two numbers when you tally them up, and they are big, there's \$6.4 million worth of potential renovation. HVAC costs a lot of money. It's the heartbeat of the building to make it work. The new construction is around \$7.3 million for a grand total construction costs of about \$13.7 million.

There's a wild card here and that is site construction and while we set up all of the design of the site to accommodate the additions, we don't know how the storm water design for the campus is going to hold up for this. Until we get into the Township and start showing them our plans, which you folks would have to let us start to do at some point, we don't know what that total number is. If there is no dramatic storm water management needs, then we probably have a very comfortable number here. If there is a significant storm water need, it could be a larger number, so we have to determine that and that's why it's in highlight and you can see with the escalation, it's actually \$216,000.

A lot of other numbers associated with the project and we've gone through this before. The AE design fee, the architects and the engineers involved with it, we would use the same engineering team, Century Engineering that we had do the HVAC electrical plumbing/fire protection last time. We've talked to all the team members about taking the fee down 3/8 % to start with and on top of that you've already paid for schematic design so you'd only be paying for 80%. The grand total there is this number: \$669,000.

We've got all the other things that we know at this time, geotechnical land survey, inspection and testing, civil engineering additional to the Township number and building permit and so on. We do have the financing cost. Now that financing cost is built around the whole \$20 million bond issue that you heard about. That includes the monies also that we understand would go towards project roofs. Whether that can be allocated to this project or to the other, that's for you to determine, but the entire number is shown there.

The last number that we do want to highlight is the contingency - that's a big number. That's project contingency, so what don't we know now about the project, what might happen as you go forth in construction. That's what that's there for, certainly up for discussion, but it's one that today you would want to keep high. By the time we went to bid, you would want that number to be lower, because you knew a lot more about the project. It does bring the project up to be a \$15.7 million project. It's a big project. Hopefully, it would be the last time you'd had to touch that Middle School for quite a while. It appears to, from Building Administration's perspective, satisfy all of their educational and their planning needs for the demographic to come. We are working with them and with District Administration to make sure that that's the case.

That's kind of the whole project in a quick nutshell. We would come back monthly to discuss it as we went on, if you decided to pursue the project at this time. I would take further questions at this time.

Mrs. Sheehan: I have a question. The \$15.7 million dollars, does that include the replacement of the roof?

Mr. Schrader: That does not, because I think Mr. Consalo wants to do the roofs as a separate project so he can get both of them together – the high school and the middle school.

Mrs. Sheehan: Okay. Then the \$669,000 dollars of the design fee. Are we committed if we vote to move forward with this tonight for that \$669,000 or is it a percentage of that?

Mr. Schrader: Oh no. It's a percentage. You move forward at about 20% increments and you only pay monthly towards that – monthly over a project that will go over a total of about 20 months, so break that down into 20 month increments and that's about what you're paying if you decide three months from now that you don't want to do it, you've only paid three months towards that project total.

Mrs. Sheehan: And what if we cut the project, the cost of the project down. Is that fee going to change at all?

Mr. Schrader: It will go down.

Mr. Barrett: Madame President? Thank you. Dave, a quick question on the HVAC on the 4.5, what type of system did you spec out for that to replace it?

Mr. Schrader: Well, what the number is based on right now is a heat pump system, not a ground source heat pump. If you remember, we drilled some test wells a couple of years ago and found we're not going to be doing ground source. At any rate, you've got two systems in the building right now, because the classroom conversion from the library – those rooms were done with heat pumps so that the teachers could tell us if those rooms were quieter, more comfortable and so on. It's going to give you a comfort zone comparison between that and the unit ventilators you've got. Now the other thing that we'll do for you is life cycle on both of those types of systems so you can make a determination from a cost standpoint.

Mr. Barrett: Okay and then I have to ask this question. This is for the geotechnical. Do you think 5 is enough based upon the new construction sites of the existing . . . ?

Mr. Schrader: Yeah. Good question. The geotechnical is just the investigation.

Mr. Barrett: Okay.

Mr. Schrader: So you have done geotechnical investigations around the perimeter of this building and now all this would do is do a couple bore holes right where the additions are going to verify that that's soil to accept what we're doing.

Mr. Barrett: The only thing – the only reason why I bring that up is because with all the water we've had, God forbid, maybe we have some shifts out there. Maybe we need to go a little farther out, just a though. Maybe that's an engineering question.

Mr. Schrader: We'd be happy to show further and actually your right. The geotechnical engineer is the one who is responsible for determining where he bores, so you're right.

Mr. Barrett: You know with everything we had happen, it might be safer to invest a little more.

Mr. Schrader: You do have history.

Mrs. Sheffey: Are there any other questions?

Dr. Hagan: I might have missed this point too. Will the school be fully operational during the renovations?

Mr. Schrader: It will be. Just like last time, actually we'll be better off, we think, than last time even, because you now have two entries that are not disturbed and we work behind that one entry area to add the classroom structures.

Dr. Hagan: Thank you.

Mrs. Sheehan: So the project, as scheduled, will be completed by December 2013?

Mr. Schrader: It is our hope if we can get all the approvals in time.

Mrs. Sheehan: And the goal is then to be functional for the 2014 school year, correct?

Mr. Schrader: Right.

Mrs. Sheffey: Are there any other questions?

Mr. Schrader: That's a good point. There's a chance if we can meet the schedule dates that we can get in the classrooms for fall of 2013 – the new classrooms, but still tight timelines.

Mr. Barrett: Madame President, just one more if I may. Just with the, and Ed could probably answer this too, but since there is some new construction, you have new roofs in there, is there any efficiencies to the contractors who are on site with, Ed do you think? Or are they different roof structures?

Mr. Consalo: The roof is different prime altogether. If you build it that way, you would be just having a single prime doing both roofs. With the [not audible], we have to go prime. We'll probably have, in this one would be a general electrical HVAC, plumbing, what else Dave would be the prime?

Mr. Schrader: Naturally by state requirements, GC plumbing, fire protection, HVAC, and electrical, but the point is good in that you want to make sure that your roof warranty is all held up by that being one contiguous roof. We'll have to find a way to knit those two together.

Mr. Barrett: That's what I'm thinking.

Mr. Schrader: Yes.

Mr. Barrett: Thanks. Thanks guys.

Mrs. Sheffey: Dave, can you – I'm looking at the schedule having been on General Services for Phase I. This looks very tight. How tight is it from your perspective?

Mr. Schrader: Well, from a design standpoint, it's doable. So the design side we can do. The construction is probably the challenge. We'll have to determine if it's realistic for you to do it in that short of timeframe or whether you do let it stretch out a couple more months or not. We'll have to analyze as we go what efficiencies there are for the contractors, whether they are going to have to build in some additional costs to do that kind of thing or not. We obviously don't want the additional costs if they have to shorten the timeframe, so we'll have to analyze that as we go. It's a tight timeframe.

Mrs. Sheffey: Alright, are there any other questions? Thank you Dave.

Mr. Schrader: Thank you.

Mrs. Sheffey: I would just add if anybody has questions afterwards, please contact Dr. Faidley or John, I guess you're still our Chair for General Services. Please do that.

Mrs. Sheehan: I have a question, Ellen. It seems that there is the potential that we could be, the construction could be completed if we're aggressive by the 2013 school year, but the goal is to be completed by December of 2013 for the 2014 school year. It appears that there is some wiggle room for timing and perhaps we should discuss this, because there are some concerns with the Finance Committee. I have a concern as a newly elected Board member to move forward with this project considering the large amount of money and I have some questions unanswered. I know that there's not another Board meeting scheduled until January, perhaps we could schedule another Board meeting, you know, two weeks from now, a week from now if we feel or if other Board members feel that we should discuss this in further detail.

Mr. Consalo: I can answer part of that. It sounds like you have a lot of wiggle room, but the transition with the boilers and the chillers will have to be done the summer of 2013. You would interrupt the school, otherwise you wouldn't have air condition or heat. That is part of trying to get everything around so we'd have enough done so we can change the HVAC during the summer of 2013. If you push it back, we wouldn't be able to change it until 2014 and then you're really under the gun trying to get all your HVAC done, because you have that 12 week period to do all your transition in that area. That's one of your goals that I don't think Dave really mentioned, but that's the only time we have without pulling out all the heat or pulling out all the air condition to change it. That's one of your goals right there to get it done during the summer of 2013.

Dr. Faidley: I would add that when you're doing renovations and additional construction while school is in session, it is extremely important, Mr. Consalo is exactly correct, those transition periods are critical – critical in terms of having that time built into the schedule to finish those projects because without the HVAC and heat being completed, the students cannot occupy those buildings at certain points of the year.

Mrs. Sheffey: But I think Maryellen makes a good point. She is new to the Board. I know that Chris was on the Board for Phase I and Bruce has been on the General Services Committee, but what is the full Board's thoughts on holding off on this until our January meeting or holding a special meeting between now and January. Is anybody interested in either of those?

Mrs. Sheehan: I am.

Dr. Donahue: Maybe you should explain what we're voting on exactly.

Mrs. Sheffey: We're not voting yet.

Dr. Donahue: [Not audible]

Mrs. Sheffey: Sure. John, do you want to do that as Chair?

Mr. Gräb: I missed the question.

Dr. Donahue: What are we scheduled to vote on today?

Mr. Gräb: Today we're scheduled to vote on a resolution authorizing SchraderGroup to proceed with their develop of the design.

Mrs. Sheffey: And also finance. We don't have our Treasurer here.

Mr. Gräb: I don't think we're at the point yet where we're ready to do some financing. We might want to hold that off until 2013 for a portion of the financing and some more of the financing in 2014.

Mrs. Sheffey: No, actually, its . . .

Dr. Faidley: Madame President, if I might add. There's an agenda item to be approved this evening that would authorize the use of general budget funds to initiate the payment of some of these project items with the understanding that when and if the Board does authorize the bond funds, we can go back and recoup the General Fund expenditures from the bond so that we wouldn't be out any dollars from our general budget.

Mrs. Sheffey: Those are the items on the agenda associated with this. So, back to the original question: Do we have Board members who are interested in either scheduling a special meeting? I guess we'll do that first. Is anybody interested in scheduling a special meeting between now and January?

Mr. Gräb: Well to put the vote on the resolution to proceed off until January is really going to put us in a time warp.

Mrs. Sheffey: I agree with that.

Mr. Gräb: If we don't want to vote on it this evening, then we're always forced to come up and scheduling a second meeting two weeks hence.

Mrs. Sheffey: So then I guess the first question is: Is anybody interested in postponing the vote until January?

Dr. Cronin: I'd be fine with that if it would make Maryellen and the other new Board members more comfortable. I would even say that it might be worthwhile having a work session to discuss some of the nuances. I think most of this is similar to how it was presented previously, but there are a few changes and I think we also have to take into account, not only what the cost is given to us, but how much we want to spend and almost take it from that standpoint.

Dr. Faidley: Madame President, if I might add just an additional bit of clarification. The authorization that's before you this evening would give the ShraderGroup permission to begin work on a design, to do many of the things that I think the Board is looking towards the future to have decision points. Those decision points come when we know exactly what the scope of the project is going to be in terms of dollars, how much, what the options are in the HVAC realm for example. We can have three different proposals, three different cost points for the Board and the Committees to take a look at. The bottom line is, no additional work can be done in terms of design development to answer the questions that I know that the Board has for the future. There will be multiple decision points – delaying the design phase will delay the project for completion, successful completion within the timeline. For the Shrader Architect Group to be able to begin work to give us the answers to the questions that we have, it's necessary. Delaying that to January will create some issues in terms of our ability to complete the project on time.

Dr. Donahue: I have a question. John, you're Chair of General Services Committee, correct?

Mr. Gräb: At this point and time.

Dr. Donahue: Does the General Services Committee have a recommendation regarding this issue?

Mr. Gräb: The General Services will recommend that we approve this resolution this evening and move forward or else we're going to find ourselves in a time warp.

Dr. Donahue: And who is the Chair of Finance Committee?

Mr. Gräb: It was Chuck Stover.

Dr. Donahue: Do you recall with the recommendation of the Finance Committee was regarding this issue?

Mr. Gräb: I think Chuck addressed that at the last meeting when he talked about the financing coming down the road.

Dr. Donahue: My recollection was that the Finance Committee recommends approval of it at this time. Is that correct?

Mr. Gräb: The Finance Committee recommends approval of using some of the funds from the capital reserve to fund the initial work until the bond issues are brought forward, yes.

Dr. Donahue: Thank you.

Dr. Cronin: I just have a quick question. Just to try to make it almost like a compromise, but if this is just to let then proceed with plans knowing that it's still open ended in terms of what our specifics are, how much we're willing to spend. Does that make it more comfortable for you to know that we're not locking into anything in terms of scope or cost?

Mrs. Sheehan: What about the \$669,000 for the design?

Male Voice: [Not audible]

Mrs. Sheehan: You told me this morning Dr. Faidley that we were committed to 80% of that \$669,000.

Dr. Faidley: By the time that, and David correct me if I'm wrong, but by the time we get to the point where we are bringing forth bid documents for review, we're at about 80% design – 80% of that \$669,000 would be about \$535,000, so when we get to the decision points with the information that we need, we will have spent about 80% of the design fee, however, what is important to note at that juncture is once the design is done, the design is done. It can be used in the future should there be a reason or a decision to not proceed. So it's not an investment for the sake of an investment, it's an investment to, hopefully, ensure that when we get to the critical time that we have the space for our students to go to school.

Mr. Hancock: Madame President, I just want make a quick comment to Mrs. Eby's point. I feel comfortable being a member of the General Services Committee and I want Heidi to know that prior to us coming on board, we were advised – those on and off the Committee – were given some up front warning that we weren't coming in cold to a vote this evening.

Mrs. Sheffey: Okay. Alright, then I'm going to move forward.

UNFINISHED BUSINESS

4.01 Unfinished Business

None.

NEW BUSINESS

5.01 Anticipated Agenda Items for the January 9, 2012 Public Meeting

The following items will be on the agenda for the January 9, 2012 Public Board Meeting:

1.	Approval of December 5, 2011 Re-Organization and Regular School Board Meeting Minutes
2.	Standing Committee Report
3.	Approval of November 2011 Finance Report
4.	Approval of Budget Transfers
5.	Requests for Payment
6.	Requests for the Use of Facilities
7.	Personnel

5.02 Resolution Authorizing Proposed Preliminary Budget Display and Advertising and Authorizing Referendum Exception

Dr. Faidley: Madame President, I recommend that the Board authorize the proposed preliminary budget display and advertising and authorization referendum exception.

DERRY TOWNSHIP SCHOOL DISTRICT

Resolution Authorizing Proposed Preliminary Budget Display and Advertising and Authorizing Referendum Exception

RESOLVED, by the Board of School Directors of Derry Township School District, as follows:

1. The School District shall make the Proposed Preliminary Budget available for public inspection at least 20 days before the date scheduled for adoption of the Preliminary Budget.
2. At least 10 days before the date scheduled for adoption of the Preliminary Budget, the Secretary shall advertise a Preliminary Budget Notice in substantially the form as presented to the School Board. The notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.
3. The Act 1 index applicable to the School District as calculated by the Pennsylvania Department of Education is 1.7%. The Preliminary Budget Proposal assumes that the School District will receive approval for use of one or more Act 1 real estate tax referendum exceptions. The School District shall take all steps required to obtain approval for the referendum exceptions contemplated in the Preliminary Budget Proposal, including advertising once in a newspaper of general circulation and placing on the School District internet website Act 1 Referendum Exception Notice in substantially the form as presented to the

School Board.

I certify that the foregoing is a true and correct copy of a resolution adopted by the Board of School Directors at a meeting thereof legally held on December 5, 2011.

DERRY TOWNSHIP SCHOOL DISTRICT

_____, Secretary

Date: _____, 2011

(School District Seal)

Dr. Cronin moved the Board approve the Resolution authorizing proposed preliminary budget display and advertising and authorizing the referendum exceptions and was seconded by Mr. Barrett.

Mr. Gräb: Not necessarily a discussion, this has absolutely nothing to do with the construction project. This is the budget we're trying to deliver for the 2012-2013 school year, not knowing 90% of the parameters that are going to affect that, it's just a requirement of the state.

Mrs. Sheffey: I would say that this is similar to what we did last year. This early in the process we did request the maximum allowable and then worked very diligently over six months to bring it down and we were able to pass the budget with no tax increase. This is absolutely preliminary and the Finance Committee under the direction of Mr. Gräb will work hard to bring this down. Any other discussion?

Mr. Rineer: I would like to make a comment or two about this. One of the facts of Act 1 is that there are certain statutory requirements and the important date that the entire budget swings on is the date of the primary election, which changes quite markedly from one year to the next. It just so happens that the primary election date this year is about 3 to 4 weeks earlier than it was in previous years. That advances the entire budget process forward that same period of time. I would like to add that the state won't come out with its budget, well the Governor won't come out with his proposal until February. We need to comply with the statutory requirements of adoption of a preliminary budget and we need to do that late in January and we also need to advertise that we're going to adopt a proposed preliminary budget. What this does is just authorizes us to prepare the budget and advertise it in preparation for the vote to adopt the proposed preliminary budget late in January. As I mentioned at the Finance Committee meeting in November that the real work of the budget takes place in the months from February to June and Mrs. Sheffey pointed out that it's just the

beginning. It does not lock us into anything. She mentioned that we will again apply for the exceptions, however, the state will not accept the exceptions until March, so we're very very preliminary, but we need to comply with the statutes.

Roll Call Vote:

Barrett – Yes

Cronin – Yes

Donahue – Yes

Gräb – Yes

Hagan – Yes

Hancock – Yes

Morelli – Yes

Sheehan – Yes

Sheffey - Yes

9 Yes

MOTION CARRIED

5.03 Middle School Phase II Resolution

Dr. Faidley: Madame President, this is a Resolution of intent to issue bonds or notes to finance a capital project or projects and to allocate a portion of the proceeds thereof to the payment of certain expenditures to be made toward such project or projects prior to the issuance of such bonds or notes. May I add that with the correction of the December date, this is what I referred to earlier as giving us the opportunity to use our General Fund to make some expenditures and then and if we do issue bonds to recoup those monies in the future. This is a resolution that allows us to do that.

DERRY TOWNSHIP SCHOOL DISTRICT, Dauphin County, Pennsylvania

A RESOLUTION OF INTENT TO ISSUE BONDS OR NOTES TO FINANCE A CAPITAL PROJECT OR PROJECTS AND TO ALLOCATE A PORTION OF THE PROCEEDS THEREOF TO THE PAYMENT OF CERTAIN EXPENDITURES TO BE MADE TOWARD SUCH PROJECT OR PROJECTS PRIOR TO THE ISSUANCE OF SUCH BONDS OR NOTES.

WHEREAS, the Board of School Directors (the "Board") of this School District contemplates undertaking a capital project or projects that will consist of planning, designing, acquiring and constructing alterations, additions, and improvements to: (i) the Hershey Middle School – Phase II, and (ii) other school buildings and facilities located in the School District including, but not limited to, roof replacements (collectively, the "Project"); and

WHEREAS, the Board contemplates incurring additional debt in the estimated amount of \$20,000,000 in connection with the Project, such debt to be evidenced by tax-exempt general obligation bonds or notes of this School District (the "Obligations"); and

WHEREAS, the Board contemplates that it may be necessary or appropriate to pay certain costs and expenses of the Project out of money of this School District

that may be available temporarily for such purposes before the Obligations are issued, but it is not the present intent of the Board that such money be used as the permanent source of funding for the costs of the Project; and

WHEREAS, the federal Internal Revenue Code of 1986, as amended, and related tax regulations impose certain restrictions upon the use of proceeds of tax-exempt obligations to reimburse the issuer for costs and expenses previously paid, unless the issuer has made a declaration of official intent to reimburse itself for such costs and expenses before they are paid or within 60 days after they are paid.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board hereby expresses its intent to proceed with the Project and to issue the Obligations in an estimated principal amount of \$20,000,000 to provide financing for costs of the Project; provided, however, that the Board may elect, for purposes of economy, to combine the costs of the Project with the costs of other capital projects or the refunding of outstanding bonds or notes of this School District for purposes of financing.
2. The Board hereby declares its reasonable expectation that proceeds of the Obligations shall be allocated to reimburse this School District for expenditures made for and toward costs and expenses of the Project prior to the issuance of the Obligations, including (if applicable) any costs and expenses of the Project paid within the past 60 days and any preliminary costs and expenses of the Project that are eligible for reimbursement under the provisions of the Internal Revenue Code and applicable regulations cited below.
3. The Board hereby declares that this Resolution shall constitute a “declaration of official intent” within the meaning of Section 1.150-2 of the Treasury Regulations promulgated by the Internal Revenue Service under Section 150 of the Internal Revenue Code of 1986, as amended.

DULY ADOPTED by majority vote of the Board at a public meeting duly convened and held on November , 2011.

DERRY TOWNSHIP SCHOOL DISTRICT, Dauphin County, Pennsylvania

By: _____
(Vice) President of the Board of School Directors

ATTEST:

Secretary

(SEAL)

Dr. Hagan moved the Board approve the Resolution and was seconded by Mr. Gräb.

Dr. Cronin: I have a quick question. Your wording, Dr. Faidley, said that this allows us to move forward. Is this actually giving Mr. Verdelli the okay to go ahead and do this now or is this just . . .

Dr. Faidley: No. We will bring that back to the Board once we've had the opportunity to see what it is that we're going to need in terms of exact dollars.

Dr. Cronin: So this is not locking us.

Mr. Rineer: This authorizes us to pay ourselves back.

Mrs. Sheehan: I'm sorry, can you say that again?

Mr. Rineer: This authorizes us to pay ourselves back.

Mrs. Sheehan: And it also states that it's the intent to proceed with the project to issue the obligations in the principle amount of \$20 million dollars.

Mr. Rineer: It says authorization of intent, but that's not the same thing as actually issuing bonds, which is an extremely involved process in which the actual resolution is probably in the neighborhood of 60 pages long, so this is not issuing bonds.

Mrs. Sheehan: I realize that. I realize it had nothing to do with issuing the bonds, it just implies the intent to move forward with the project.

Dr. Faidley: Madame President, if I could clarify. The intent to move forward with the project in this particular situation has to do with the architectural design. There will be many points in the future where the Board will have decision making abilities as to the scope of the construction, whether or not we accept bids, whether or not we actually construct the project. As Mr. Rineer said, the purpose of this resolution is to give us the capacity to pay ourselves back in the future should we authorize going forward with the bonds. I might add that we will have many many more conversations in committee, both General Services and Finance regarding the information that Mr. Schrader is going to put together for us in terms of the architectural design.

Dr. Cronin: So in other words, this is no way locks us into spending \$20 million dollars.

Dr. Faidley: No, it does not.

Dr. Cronin: Thank you.

Mrs. Sheffey: Alright, are there any other questions?

Roll Call Vote:

Barrett – Yes

Cronin – Yes

Donahue – Yes

Gräb – Yes

Hagan – Yes

Hancock – Yes

Morelli – Yes

Sheehan – No

Sheffey - Yes

8 Yes, 1 No

MOTION CARRIED

5.04 Approval to Proceed with Architectural Design and Formal Bidding - Phase II Middle School Expansion

The Administration recommended the Board authorize SchraderGroup Architecture, LLC to proceed with architectural design development and formal bidding for the Phase II Middle School Expansion Project.

Dr. Donahue moved the Board approve the request and was seconded by Mr. Barrett.

Roll Call Vote:

Barrett – Yes

Cronin – Yes

Donahue – Yes

Gräb – Yes

Hagan – Yes

Hancock – Yes

Morelli – Yes

Sheehan – No

Sheffey - Yes

8 Yes, 1 No

MOTION CARRIED

5.05 Approval of Overnight Field Trip/Excursion - High School - District Jazz Festival - Lancaster, PA

The Administration recommended the approval of the overnight field trip/excursion as listed:

<i>Group:</i>	High School Jazz Band
<i>Number of Participating Students:</i>	Up to 4
<i>Grade Level:</i>	9-12
<i>Destination:</i>	Lancaster Country Day School,

	Lancaster, PA
<i>Purpose:</i>	PMEA District Seven Jazz Band Festival
<i>Depart:</i>	March 15, 2012
<i>Return:</i>	March 17, 2012
<i>Trip Leader:</i>	Richard Miller

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Dr. Cronin moved the Board approve the overnight excursion and was seconded by Mr. Gräb.

Roll Call Vote:

Barrett – Yes

Cronin – Yes

Donahue – Yes

Gräb – Yes

Hagan – Yes

Hancock – Yes

Morelli – Yes

Sheehan – Yes

Sheffey - Yes

9 Yes

MOTION CARRIED

5.06 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

<i>Group:</i>	Hershey Little League
<i>Date/Time:</i>	March 1, 2012 to October 31, 2012 9:00 a.m. - 10:00 p.m.
<i>Requested Facility:</i>	North & South Baseball Fields Memorial Baseball Field
<i>Event:</i>	Games and Practices
<i>Fee:</i>	None
<i>Group:</i>	Derry Township Parks & Recreation
<i>Date/Time:</i>	June 2, 2012 8:00 a.m. - Noon
<i>Requested Facility:</i>	High School Track
<i>Event:</i>	Hershey Track & Field Games - Local
<i>Fee:</i>	None

<i>Group:</i>	Hershey Youth Lacrosse Association
<i>Date/Time:</i>	July 21, 2012 8:00 a.m. - 8:00 p.m.
	July 22, 2012 8:00 a.m. - 5:00 p.m.
<i>Requested Facility:</i>	2 Turf Fields, 2 Grass Fields behind the Middle School
<i>Event:</i>	Youth Boys' Lacrosse Tournament
<i>Fee:</i>	As per Lease Agreement

Mr. Hancock moved the Board approve the request and was seconded by Dr. Donahue.

Roll Call Vote:

Barrett – Yes

Gräb – Yes

Morelli – Yes

Cronin – Yes

Hagan – Yes

Sheehan – Yes

Donahue – Yes

Hancock – Yes

Sheffey - Yes

9 Yes

MOTION CARRIED

5.07 Personnel – General

1.	The Administration recommended the approval of the following appointments:
	Classified:
	Bomgardner, Erin Substitute Secretary District-wide Salary: \$14.58 per hour Effective: 12/06/2011 (pending receipt of Act 34, 151, and 114 clearances)
2.	The Administration recommended the approval of the following request in accordance with District Policies 535 and 539:
	Sickler, Amanda * Special Education Aide Middle School Unpaid Childbearing/rearing Leave Effective: On or about 01/15/2012 through the end of the 2011-2012 school year
3.	The Administration recommended the approval of the following addition to the 2011-2012 Guest Teacher List:

	Stalebrink, Meghan
*	This individual is currently an employee and/or volunteer. Clearances are on file.

Dr. Hagan moved the Board approve the personnel recommendations and was seconded by Mr. Barrett.

Roll Call Vote:

Barrett – Yes

Cronin – Yes

Donahue – Yes

Gräb – Yes

Hagan – Yes

Hancock – Yes

Morelli – Yes

Sheehan – Yes

Sheffey - Yes

9 Yes

MOTION CARRIED

DELEGATES REPORTS

6.01 Dauphin County Technical School Report

Mr. Gräb: As the current representative to the Dauphin County Technical School, I advise you that the Tech School will meet on the 21st of December at which point we will have a report in January – that is if I’m still in the Dauphin County Technical School.

Mrs. Sheffey: I suspect you will be. Thank you.

6.02 Harrisburg Area Community College Report

Dr. Cronin: The Committee has not met, but there will be a report as soon as they meet.

Mrs. Sheffey: Okay, thank you.

6.03 Capital Area Intermediate Unit Report

Dr. Faidley: Thank you Madame President. In addition to what I stated earlier regarding the need for our District representative, I will add that both Mr. Rineer and myself will be participating in a focus group discussion with other superintendents and business managers to help shape the budgeting process for the CAIU. That will be, I believe, it’s next week.

Mrs. Sheffey: Thank you.

6.04 Derry Township Tax Collection Association Report

No report.

SPECIAL REPORTS

7.01 School Community Information Report

Mr. Tredinnick: Thank you Madame President. We are of course headed into the holiday season and what are the holidays without music. I am happy to report that many of our students are going to be involved in a variety of venues of music here in the community.

Most notably, tomorrow 60 students from the high school will be traveling to Harrisburg to the State Capitol where they will be providing the music accompaniment for the official lighting of the state tree.

Then of course we get into the concert seasons so on the 7th we will begin that with the concert here at the high school which will involve the band, chorus, and orchestra. Then we move into the elementary and middle school concerts the following week. Of course, all the dates, times, and particulars for those events are listed on the District website. Thank you.

Mrs. Sheffey: Thank you.

7.02 Board Members' Report

Male Voice: Madame President, I'd just like to make a quick comment. The passing of Mr. Ted Bonsall who was a 38 year teacher within the District, 33 years the baseball coach here, participated in numerous, numerous activities, was a model teacher and a model coach and I just want to recognize the passing and his contributions to our District.

Mrs. Sheffey: Thank you.

7.03 Superintendent's Report

Dr. Faidley: Thank you, Madame President. This past Thursday night, high school principal Mike Murphy and I had the privilege of helping to induct 91 Hershey students into the Daniel E. Lewis Chapter of the National Honor Society.

In my opening remarks, I noted that the criteria for selection into the National Honor Society, the demonstration of excellence and scholarship, leadership, community service, and character. They remain the same as when the National Honor Society first began recognizing exceptional students in the 1920s.

Given that the world for today's students is radically different than those of their great grandparents, I addressed the question of whether induction into the National Honor Society in 2011 would hold the same prestige as it did 90 years ago. I happen to believe that the four requirements for membership in the National Society were not chosen at random. While certainly some aspects of our daily lives are radically different, the pillars of character, service, leadership, and scholarship remain incredibly relevant. The characteristics are not the latest fad or flavor of the month. These characteristics do not go out of style. In fact, they are the core of a fulfilled and fulfilling life.

Some 150 years ago, Ralph Waldo Emerson suggested that the reward of a thing well done is to have done it. Today, Nike tells us to just do it. Different times, different words, but the same underlying sentiment.

Membership in the National Honor Society remains an achievement that has stood the test of time, so I once again congratulate publicly the newest members of the Daniel E. Lewis Chapter on their induction and their acceptance of the responsibilities it entails. We recognize the choices, and sometimes the sacrifices they have made to reach this point in their life and encourage them to continue to reach for the highest of standards.

It was an extreme honor for me to be asked to give a speech at the National Honor Society induction and I wanted to publicly, at least state some of the things I said that evening, because the students that were represented that evening, I've met with many of them already and they are amazing. We are in good hands for the future. That concludes my report Madame President.

Mrs. Sheffey: Thank you Dr. Faidley.

7.04 Board President's Report

No report.

RECOGNITION OF CITIZENS (Non-Agenda Items)

8.01 Recognition of Citizens (Agenda and Non-Agenda Items)

Brian Shiflett: First of all, I want to welcome new Board members. It's great to see a new Board and everybody eager to get to work. I wanted to offer a couple

things to the Board. As I have been watching and observing committees and you all work last year, I often feel that you need a couple things to help you do your job well.

One is a budget dashboard. That would be like a one page document that you could have in front of you whenever a proposal to spend money or to change revenue comes before you. Whether it's Mr. Harding asking for technology, Mr. Consalo asking for a new roof or boilers, or Mr. Elias asking for a new field, I always notice the financial information impacts are presented differently to you. I want to make the analogy to getting into a car. You can get into my car, you can get into Heidi's car, you can get into Dr. Faidley's car and you'd be able to turn it on and you'd be able to drive down the road, because you have a consistent dashboard in front of you, you know, a speedometer, you've got drive, park, reverse. All those things are very common. I propose that if you had a budget dashboard in front of you that you look at quarterly or whenever there is a change in budget being proposed due to expenditure or during the budget process, you would find that it would provide a common language that you could communicate amongst yourselves and with the Administration just to better understand what the financial impact is to the District, maybe the pressures on the tax rates and so forth – the pressures on the fund balances, both capital and general fund. I think you'd find that very useful. It would help the dialogue when you're looking at these proposals.

The second thing I propose is a capital improvements program document, which again, very much would give a summary of every capital project. A great example is the question posted tonight to Mr. Consalo about the boiler. I do know the boiler costs were included in this year's capital budget, because it was anticipated that it might break and need to be replaced. You should have in front of you a decryption of every capital project being considered as well as one that are already in progress so that you know how much money you've spend on this item, how much money you'll need to spend going forward. It needs to have probably about a 5 year window of looking at the capital numbers just so that you have that at your disposal on your laptops at the meeting so that you wouldn't have to hear the answer 'I don't know', because you could either look it up or you could ask the question and the staff would know the answer. That's something that you should share with the community on the website. That is something I am very very familiar with other municipalities doing – having a capital improvements program document so that you have a good summary that you can share amongst yourselves, with the community about what are those capital expenditures that you're undergoing or about to undertake.

I'd be glad to help you work through just mocking up some things to see if you like that information, so if you're interested contact me.

I'd also like to make a comment about the middle school phase II project, and that is there's comments tonight made about you going at a very fast speed to

meet some critical deadlines, some milestones. I made a comment, I think it was at the Joint Finance/General Services committee a few weeks ago about the need to engage the community in what you are doing or what you are planning to do. I think it is critical that we share with the Derry Township community about the plans. Let them influence. Find a way to get them excited about this building project as opposed to not communicating and then just basically hammering you over this project. There are going to be people who will be impacted by the construction noise sites, the look of the new building, and pretty much everybody's going to be impacted by the amount of money required to fund this project. It's critical that we engaged them early in the process, not wait to May or June for the Act 34 hearing and get them excited and get them on board. Who knows? You'll get some great ideas from the community if you engage them properly.

The General Services and Finance Joint meetings have been held this past month have really taken on the form of just briefings. Just like tonight you had a briefing from Mr. Shrader – these committee meetings have basically been just about briefing so far. The committees have not been able to do really any work, that is, they're asking a few questions, but there's been no work done by the committees. That's how early we are in this process and yet you're talking about going to bid in 9 months.

So I really encourage you to, as you're just going at warp speed on this project, find time, make the time to engage with the community and get them involved in this process, because, you know, two years from now when this thing is being built, either they're with you or they're going to be against you. You don't want the latter. Thank you very much.

Mrs. Sheffey: Thank you Mr. Shiflett. I think you touched on three of our committees. At this point, the budget dashboard, that's for you, Mr. Gräb, keep that in mind.

Mr. Gräb: Mr. Rineer, I'll request your assistance on that.

Mrs. Sheffey: Okay and the other two are for General Services and our Communications. I have notes for them and whoever is the Chair, I will be sure they follow up. Okay? Are there any other citizen comments?

Dr. Cronin: I would like to just make a comment that I, once again, I would proposed that we consider having a work session to address that outside of the committee to engage more of the public.

Mrs. Sheffey: That will be for the next General Services Committee Chair.

9.01 Adjournment

Mrs. Sheffey: I'd like to announce there will be a post-Executive Session following this evening's meeting. The next public School Board meeting will be held Monday, January 9, 2012 starting at 7:00 p.m. in the High School LGI room.

Dr. Cronin moved to adjourn, with a second by Dr. Donahue and, approved by unanimous voice vote by all members. The meeting was adjourned at 7:33 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the January 9, 2012 meeting

Mrs. Ellen Sheffey
President of the Board

LDM