



Derry Township School District Board of Directors Meeting - May 27, 2014 Summary Minutes - XXIV

Roll Call

Members in attendance: Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan and Brian Shiflett

Non-Voting Members in attendance: Joseph McFarland, Jason Reifsnyder, Steve Rineer

Staff/Public in attendance: Terry Singer, Ed Foley, Robert May, Teresa Umberger, Tracy Williams, Shani Mrackovich, AnnMarie Schupper, Trey Ndlovu, Arthur Schwenk, Matthew Langan, Stacy Winslow, Bill Woodring, Mike Knause, Lisa Miller, Ty Eby, Nancy Garver, Dan Tredinnick,

Media in attendance: Myla R. Merkel – *The Sun*, Julianne Mattera – *The Patriot*

1. OPENING ITEMS

1.1 Call to Order

Minutes: The May 27, 2014 meeting of the Derry Township Board of School Directors was called to order by Mrs. Sheehan at 7:05 p.m.

1.2 Roll Call

1.3 Flag Salute

1.4 Approval of Board of Directors Agenda

Minutes: Following a motion by Mrs. Eby and a second by Mrs. Abruzzo the Board Agenda for the evening's meeting was approved.

2. INFORMATIONAL AND PROPOSALS

2.1 Recognition of Student Representatives

Minutes: Mrs. Sheehan recognized Miss Spicer, Miss Hetrick, and Miss Dieffenbach (absent) for their dedication and commitment with regard to serving as student representatives to the Board.

2.2 Announcement of Executive Session

Minutes: The Board met in Executive Session prior to this meeting to discuss employment issues, labor relations and arbitrations, and in consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation.

2.3 Recognition of Citizens (Agenda Items)

2.4 Standing Committee Meeting Reports

Minutes:

- Mrs. Eby provided the following updates with regard to the Communications and Community Engagement Standing Committee Meeting:
 - 2014 - 2015 Goals
 - Informational Updates
 - Constituent Contact Form
 - Online Registration
 - Pertussis update

- Mr. Shiflett provided the following updates with regard to the General Services Standing Committee Meeting:
 - Food Service Presentation (National School Lunch Program)
 - Capital Improvements
 - Energy Conservation
 - Equipment Purchases
 - Solar Energy Presentation

- Mr. Barrett provided the following updates with regard to the Finance Standing Committee Meeting:
 - Current Budget Forecast
 - Preliminary Budget

2.5 Student Representatives' Report

- Minutes:** Miss Spicer and Miss Hetrick provided the Board with the following updates:
- Hershey High School recent events
 - Hershey High School upcoming events

2.6 Anticipated Agenda Items for the Next Board of Directors Meeting

1. Approval of May 27, 2014 Board of Directors Summary Minutes
2. Requests for the Use of Facilities
3. Personnel
4. Staff Development

Minutes: The anticipated agenda items for the June 9, 2014 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

Minutes: Public comment clarification with regard to a citizen comment at the May 12, 2014 Board Meeting.

4. CONSENT AGENDA ITEMS

Minutes: Following a motion by Mr. Shiflett and a second by Mr. Barrett the consent agenda items were approved.

Vote Results

Yea	9	Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	0	

MOTION CARRIED

4.1 Approval of Summary Board of Directors Meeting Minutes - XXIII - May 12, 2014

4.2 Approval of April 2014 Finance Report

1. The Treasurer's Report for the month ending April 30, 2014 was summarized as follows:

General Fund Revenue	\$1,156,473
General Fund Expenditures	3,679,699
Balance of Cash Plus Investments (Includes \$6,482,645 Capital Reserve)	

2. The listed schedule of investment transactions for the period beginning April 1, 2014 through April 30, 2014 had total interest earnings of \$5,769 comprised of the following:

General Fund	\$0
Money Market	4,171
Capital Reserve	1,598
PA Local Government Trust	0

The average interest rate for April 2014 was .29%

3. The April 2014 expenditures for the paid bills for all funds totaled \$1,620,369 excluding net payroll, retirement contributions, and debt service.

4. The May 2014 expenditures for the unpaid bills for all funds totaled \$634,961.

5. Estimated expenditures of the General Fund for the month of May 2014 were in the following amounts:

Operating Expenses	\$1,000,000
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Utilities	124,500
Net Payroll (3 pays)	1,934,000
Employer Provided Insurance	394,140
Payroll Deductions	1,019,000
Employer Payroll Taxes (FICA/RET)	226,000
Debt Service	1,180,413
Total Estimated Expenditures	\$5,878,053

4.3 Approval of Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year.

The Administration recommended the Board authorize the May 2014 budget transfers.

4.4 Request for Payment - Construction Project

The Administration recommended the approval of the following invoice as reviewed and approved by Mr. Varvel:

Hershey High School Roof

Garland/DBS, Inc.	
Application No. One	\$443,977.00

4.5 Bid Approval - Physical Plant Supplies

The Administration recommended the approval of the physical plant supplies bid awards for the 2014-2015 school year.

4.6 Approval to Purchase - 2014 Ford Van and Lift

The Administration recommended Mobile Lifts, Inc. be awarded the purchase of one 2014 Ford Van: Model E-350 with aerial lift service package in the amount of \$38, 118 (after \$11,000 trade in). This vehicle is being purchased under the PA COSTARS state bid process.

4.7 Approval to Purchase - Bobcat 3650

The Administration recommended John Bobcat of Susquehanna be awarded the purchase of one 2014 3650 (MY14) (4X4) Diesel Deluxe Bobcat w/UTV Bucket (62") and Snow Blade (69") attachments in the amount of \$23,009.80. This vehicle is being purchased under the PA COSTARS state bid process.

4.8 Request for the Use of School Facilities

The Administration recommended the approval of the following Request for the Use of School Facilities:

Group: Hershey Flag Football

Date/Time: August 11, 2014
7:00 p.m. - 9:30 p.m.

Requested Facility: High School LGI
Event: Flag Football Coaches Meeting
Fee: None

4.9 Announcement of Staff Development Conferences

Staff Member: Elizabeth Lemaster
Conference: Advance Placement Annual Conference
Location: Philadelphia, PA
Dates: July 10-12, 2014
Expenses: \$830.00

Staff Member: Jennifer Marron
Conference: American Speech Language Hearing Association Conference
Location: Pittsburgh, PA
Dates: July 25-27, 2014
Expenses: \$1,338.00

5. NEW BUSINESS

5.1 Resolution Authorizing Proposed Final Budget Display and Advertising
RESOLVED, by the Board of School Directors of Derry Township District as follows:

1. The School District shall make the Proposed 2014-2015 Final Budget as presented to the School Board on May 27, 2014 available for public inspection at least 20 days before the date scheduled for adoption of the Final Budget.
2. At least 10 days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise a **Final Budget Notice** in substantially the form as presented to the School Board. The notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.

I certify that the foregoing is a true and correct copy of a resolution adopted by the Board of School Directors at a meeting thereof legally held on May 27, 2014.

DERRY TOWNSHIP SCHOOL DISTRICT
Stephen E. Rineer, Secretary
May 27, 2014

Minutes: Following a motion by Mrs. Eby and a second by Mr. Franklin the Resolution authorizing the proposed final budget be displayed and advertised was approved.

Vote Results

Yea	9	Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	0	

MOTION CARRIED

5.2 Approval of Solicitor Letter of Engagement

The Administration recommended the approval of the Solicitor Letter of Engagement of Hartman Underhill & Brubaker, LLC.

Minutes: Following a motion by Mrs. Eby and a second by Mr. Franklin the Solicitor Letter of Engagement was approved.

Vote Results

Yea	9	Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	0	

MOTION CARRIED

5.3 HEA Side Letter Agreement - Supervision Model

The Administration recommended the approval of a HEA Side Letter Agreement that outlines the Supervision Model for professional staff.

Minutes: Following a motion by Mr. Franklin and a second by Mr. Barrett the HEA Side Letter Agreement with regard to the 2014 - 2015 Supervision Model was approved.

Vote Results

Yea	9	Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	0	

MOTION CARRIED

5.4 Approval of HEA Side Letter of Agreement - Section 5.01

The Administration recommended the approval of a HEA Side Letter Agreement that modifies Section 5.01 of the Collective Bargaining Agreement.

Minutes: Following a motion by Mrs. Abruzzo and a second by Mrs. Neal the HEA Side Letter Agreement with regard to Section 5.01 was approved.

Vote Results

Yea	9	Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	0	

MOTION CARRIED

5.5 Stop Loss Insurance Proposal

The Administration recommended the District's health insurance excess loss coverage be purchased as follows:

Individual Excess Loss Coverage:

Specific Deductible:	\$170,000
Policy Maximum Reimbursement:	UNLIMITED
Lifetime Maximum Reimbursement:	UNLIMITED
Estimated Annual Policy Premium:	\$274,142.28

Aggregate Excess Loss Coverage:

Specific Deductible:	\$170,000
Minimum Aggregate Deductible:	\$6,072,023
Minimum Annual Policy Premium:	\$29,417.00

Minutes: Following a motion by Mr. Shiflett and a second by Mrs. Eby the Stop Loss Insurance Proposal was approved.

Vote Results

Yea	9	Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	0	

MOTION CARRIED

5.6 Election of School Board Treasurer

Section 404 of the School Laws of Pennsylvania stipulates "In each school district of the third class, the school directors shall annually, during the month of May, elect a treasurer to serve for one year, beginning the first day in July following such election"

Minutes: Following a motion by Mrs. Abruzzo and a second by Mr. Barrett, Mr. Shiflett was approved to serve as School Board Treasurer.

Vote Results

Yea 9 Andrea Abruzzo, Chris Barrett, Hank Donahue,
Heidi Eby, Jayanth Franklin, Bruce Hancock,
Julie Neal, Maryellen Sheehan, Brian Shiflett

Nay 0

Abstain 0

Not Cast 0

MOTION CARRIED

Following a motion by Mrs. Eby and a second by Mr. Franklin, Mr. Barrett was approved to serve as School Board Vice President.

Vote Results

Yea 9 Andrea Abruzzo, Chris Barrett, Hank Donahue,
Heidi Eby, Jayanth Franklin, Bruce Hancock,
Julie Neal, Maryellen Sheehan, Brian Shiflett

Nay 0

Abstain 0

Not Cast 0

MOTION CARRIED

5.7 Approval of Citizen Advisors

The Board of Directors recommended the approval of the following community members to serve as Citizen Advisors with a term ending June 30, 2016:

Athletics & Activities Standing Committee:

- Bernie Banas
- Lucinda Banducci

Communications & Community Engagement:

- Ann Rowland
- AnnMarie Schupper

Curriculum Council:

- Timothy Fields

Finance Standing Committee:

- Jack Bishop

General Services Standing Committee:

- Daniel Lauria

Policy Standing Committee:

- Scott Schuyler

Minutes: Following a motion by Mrs. Abruzzo and a second by Mrs. Eby the Citizen Advisors were approved.

Vote Results

Yea 9 Andrea Abruzzo, Chris Barrett, Hank Donahue,
Heidi Eby, Jayanth Franklin, Bruce Hancock,
Julie Neal, Maryellen Sheehan, Brian Shiflett

Nay 0

Abstain 0

Not Cast 0

MOTION CARRIED

5.8 Personnel - Resignations

The Administration recommended the approval of the following resignations:

Professional:

Arnold, Penny

Librarian

Middle School

Reason: Retirement

Effective: At the end of the 2013-2014 school year and not later than 06/30/2014

May, Diane

Instructional Support Teacher

Middle School

Reason: Retirement

Effective: At the end of the 2013-2014 school year and not later than 06/30/2014

Umberger, Billie June

Grade 6 Teacher

Middle School

Reason: Retirement

Effective: At the end of the 2013-2014 school year and not later than 06/30/2014

Classified:

Ginder, Sean

Bus Driver

District-wide

Reason: Personal

Effective: 05/23/2014 (retroactive)

Weekes, Rodney

Bus Driver

District-wide

Reason: Personal

Effective: 06/11/2014

Limited Service Contracts:

Bucher, Brandon

Assistant Junior High Football Coach

Middle School

Reason: Personal

Effective: 05/12/2014 (retroactive)

Minutes: Following a motion by Mr. Barrett and a second by Mr. Franklin the Personnel - Resignations items were approved.

5.9 Personnel - General

1. The Administration recommended the approval of the following appointments:

Transfer of Professional Staff:

Fry, Laura *

From: Autistic Support Teacher
Elementary School

To: Life Skills Support Teacher (replacing Shari Brabant)
Elementary School

Effective: 08/18/2014

Classified:

Wildasin, Kristin

Substitute Nurse Assistant
District-wide

Salary: \$23.12 per hour

Effective: 05/28/2014

Transfer of Classified Staff:

Searfoss, Brandy *

From: Substitute Bus Driver
District-wide

To: Bus Driver (replacing Sean Ginder)
Level A: 5.25 hours per day

Salary: \$15.90 per hour

Effective: 05/23/2014 (retroactive)

Limited Service Contract:

Mitchell, Scott

Head Varsity Football Coach
High School

Level I, Group A, Step 12

Salary: \$6,454

Effective: Pending receipt of Act 34, 151, and 114 clearances

2. The Administration recommended the approval of the following request in accordance with District Policy 539:

Good, Josephine *

General Food Service Worker
High School

Uncompensated Leave

Effective: 05/02/2014 through the end of the 2013-2014 school year (retroactive)

Minutes: Following a motion by Mr. Franklin and a second by Mrs. Eby the Personnel - General items were approved.

Vote Results

Yea 9 Andrea Abruzzo, Chris Barrett, Hank Donahue,
Heidi Eby, Jayanth Franklin, Bruce Hancock,
Julie Neal, Maryellen Sheehan, Brian Shiflett

Nay 0

Abstain 0

Not Cast 0

MOTION CARRIED

6. DELEGATES REPORTS

6.1 Dauphin County Technical School

Minutes: Mr. Shiflett attached his report with regard to the Dauphin County Technical School:

6.2 Capital Area Intermediate Unit

Minutes: Mr. Sheehan attached her report with regard to with regard to the Capital Area Intermediate Unit:

6.3 Derry Township Tax Association

Minutes: Mr. Shiflett attached his report with regard to the Derry Township Tax Association:

7. SPECIAL REPORTS

7.1 Board Members' Report

Minutes: The following members provided reports to the Board:

- Mr. Hancock - Parks and Recreation update
- Mrs. Abruzzo - Wellness Committee update, Hershey Entertainment for use of gardens
- Mr. Shiflett - Recognition of Joint Work Session
- Mrs. Neal - Recognition of staff and Milton Hershey School for use of facility during graduation.

7.2 Superintendent's Report

Minutes: Mr. McFarland provided the Board with the following updates:

- Recognition of students
- Recognition of staff

7.3 Board President's Report

Minutes: Mrs. Sheehan provided the Board with the following updates:

- Retirement Bonus
- PSBA Federal School Meal Program Relief

- Pension Obligations

8. RECOGNITION OF CITIZENS

9. ADJOURNMENT

Minutes: Following a motion by Mr. Franklin and a second by Mr. Barrett the meeting was adjourned at 8:18 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the June 9, 2014 meeting

Maryellen B. Sheehan
President of the Board of Directors

JWR

BID AWARDS
2014-2015 School Year

44 PHYSICAL PLANT SUPPLIES

Allied Cleaning Technologies Inc	\$ 5,602.44
Central Poly Corp	7,087.50
Hassinger & Company Inc	833.46
Hillyard Inc	62.30
Quaker City Paper Company Inc	6,864.73
Xpedx Inc	36,853.57
WB Mason Company Inc	8,234.29
TOTAL	\$ 65,538.29

PDE-2028 - FINAL GENERAL FUND BUDGET
Fiscal Year 07/01/2014 - 06/30/2015

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature Required Date

Secretary of the Board - Original Signature Required Date

Chief School Administrator - Original Signature Required Date

Kelly Martin (717) 534-2501 3234
Contact Person Telephone Extension

kmartin@hershey.k12.pa.us
E-mail Address

Return to: Pennsylvania Department of Education
Bureau of Budget and Fiscal Management
Division of Subsidy Data and Administration
333 Market Street
Harrisburg, PA 17126-0333

ITEM	AMOUNTS
Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	
1 Estimated Beginning Fund Balance - Committed	2,884,692
2 Estimated Beginning Fund Balance - Assigned	0
3 Estimated Beginning Fund Balance - Unassigned	3,964,526
4 Estimated Beginning Fund Balance - Nonspendable	770,233
5	0
6	0
Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	7,619,451
Estimated Revenues And Other Financing Sources	
6000 Revenue from Local Sources	45,429,761
7000 Revenue from State Sources	8,988,812
8000 Revenue from Federal Sources	421,600
9000 Other Financing Sources	2,098,020
Total Estimated Revenues And Other Financing Sources	56,938,193
Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation	64,557,644

FUNCTION	DESCRIPTION	Amounts
REVENUE FROM LOCAL SOURCES		
6111	Current Real Estate Taxes	33,657,978
6112	Interim Real Estate Taxes	125,000
6113	Public Utility Realty Tax	51,000
6114	Payments in Lieu of Current Taxes - State / Local Reimbursement	949,783
6115	Payments in Lieu of Current Taxes - Federal Reimbursement	0
6120	Per Capita Taxes, Section 679	0
6130	Taxpayer Relief Taxes - Proportional Assessments	0
6140	Current Act 511 Taxes - Flat Rate Assessments	141,000
6150	Current Act 511 Taxes - Proportional Assessments	8,235,000
6160	Non-Real Estate Taxes - First Class Districts Only	0
6400	Delinquencies on Taxes Levied / Assessed by LEA	1,000,000
6500	Earnings on Investments	75,000
6700	Revenues from District Activities	185,000
6800	Revenue from Intermediary Sources / Pass-Through Funds	450,000
6910	Rentals	33,000
6920	Contributions/Donations/Grants From Private Sources	0
6940	Tuition from Patrons	517,000
6960	Services Provided Other Local Governmental Units / LEAs	0
6970	Services Provided Other Funds	0
6980	Revenue From Community Service Activities	0
6990	Refunds and Other Miscellaneous Revenue	10,000
REVENUE FROM LOCAL SOURCES		45,429,761

FUNCTION	DESCRIPTION	Amounts
REVENUE FROM STATE SOURCES		
7110	Basic Education Funding (Gross)	2,182,646
7160	Tuition for Orphans and Children Placed in Private Homes	60,000
7170	School Improvement Grants	0
7180	Staff and Program Development	0
7220	Vocational Education	0
7240	Driver Education - Student	0
7250	Migratory Children	0
7260	Workforce Investment Act	0
7271	Special Education Funding for School Aged Pupils	1,396,991
7272	Early Intervention	0
7280	Adult Literacy	0
7292	Pre-K Counts	0
7299	Other Program Subsidies Not Listed in 7200 Series	0
7310	Transportation (Regular and Additional)	508,984
7320	Rental and Sinking Fund Payments / Building Reimbursement Subsidy	338,832
7330	Health Services (Medical, Dental, Nurse, Act 25)	76,000
7340	State Property Tax Reduction Allocation	664,581
7350	Sewage Treatment Operations / Environmental Subsidies	0
7360	Safe Schools	0
7400	Vocational Training of the Unemployed	0
7501	PA Accountability Grants	64,454
7509	Supplemental Equipment Grants	0
7598	Revenue for the Support of Public Schools	0
7599	Other State Revenue Not Listed in the 7500 Series	0
7810	State Share of Social Security and Medicare Taxes	989,532
7820	State Share of Retirement Contributions	2,706,792
7900	Revenue for Technology	0
REVENUE FROM STATE SOURCES		8,988,812

Amounts

FUNCTION DESCRIPTION

REVENUE FROM FEDERAL SOURCES

8110	Payments for Federally Impacted Areas - P.L. 81-874	0
8190	Other Unrestricted Grants-in-Aid Direct from Federal Government	0
8200	Unrestricted Grants-in-Aid from Federal Gov't Through Commonwealth	0
8310	Payments for Federally Impacted Areas - P.L. 81-815	0
8320	Energy Conservation Grants - TA and ECM	0
8390	Other Restricted Grants-in-Aid Directly from Federal Government	0
8511	Grants for IDEA and NCLB Programs not Specified in 8510 series	0
8512	IDEA, Part B	0
8513	IDEA, Section 619	0
8514	NCLB, Title I - Improving the Acad. Achvmt. of the Disadvantaged	283,000
8515	NCLB, Title II - Prep., Train. & Recruit. High Qual. Teachers & Principals	49,000
8516	NCLB, Title III - Language Instr. for LEP and Immigrant Students	0
8517	NCLB, Title IV - 21st Century Schools	0
8519	NCLB, Title VI - Flexibility and Accountability	0
8521	Vocational Education - Operating Expenditures	0
8540	Nutrition Education and Training	0
8560	Federal Block Grants	0
8580	Child Care and Development Block Grants	0
8610	Homeless Assistance Act	0
8620	Adult Basic Education	0
8640	Headstart	0
8660	Workforce Investment Act	0
8690	Other Restricted Federal Grants-in-Aid Through the Commonwealth	0
8701	ARRA - IDEA, Part B	0
8702	ARRA - IDEA, Section 619	0
8703	ARRA - Title I, Part A & D	0
8704	ARRA - Title I, School Improvement	0
8705	ARRA - Title II, Part D Education Technology	0
8706	ARRA - McKinney-Vento Homeless	0
8707	ARRA - National School Lunch Program Equipment	0
8708	ARRA - State Fiscal Stabilization Fund	0
8709	ARRA - Education Jobs Fund (EdJobs)	0
8721	ARRA - Head Start	0
8731	ARRA - Build America Bonds	0
8732	ARRA-Qualified School Construction Bonds (QSCB)	0
8733	ARRA-Qualified Zone Academy Bonds (QZAB)	0
8734	ARRA - Race to the Top	0
8799	ARRA - Miscellaneous Revenue	0
8810	School-Based Access Medicaid Reimbursement Program (SBAP) (ACCESS)	88,000

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>Amounts</u>
8820	Medical Assistance Reimbursement For Administrative Claiming (Quarterly)	1,600
8830	Medical Assistance Reimbursements (ACCESS) - Early Intervention	0
	REVENUE FROM FEDERAL SOURCES	421,600

2014-2015 Final General Fund Budget (PDE-2028)

2014-2015 Final General Fund Budget (PDE-2028)

AUN: 115221753 Derry Township SD

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<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>Amounts</u>
OTHER FINANCING SOURCES		
9100	Sale of Bonds	0
9200	Proceeds From Extended Term Financing	0
9320	Special Revenue Fund Transfers	0
9330	Capital Projects Fund Transfers	0
9340	Debt Service Fund Transfers	0
9350	Enterprise Fund Transfers	0
9360	Internal Service Fund Transfers	0
9370	Trust and Agency Fund Transfers	0
9380	Activity Fund Transfers	0
9390	Permanent Fund Transfers	2,068,020
9400	Sale or Compensation for Loss of Fixed Assets	30,000
9500	Capital Contributions	0
9710	Transfers from Component Units	0
9720	Transfers from Primary Governments	0
9600	Intrafund Transfers In	0
9900	Other Financing Sources Not Listed in the 9000 Series	0
	OTHER FINANCING SOURCES	2,098,020
TOTAL ESTIMATED REVENUES AND OTHER SOURCES		56,338,193

AJN: 115221753 Derry Township SD
 Printed 5/20/2014 8:28:27 AM V2.0
 Act 1 Index (current): 2.1%
 Calculation Method:

Approx. Tax Revenue from RE Taxes: \$33,657,978
 Amount of Tax Relief for Homestead Exclusions + \$664,581
 Total Approx. Tax Revenue: \$34,322,559
 Approx. Tax Levy for Tax Rate Calculation: \$35,546,004
 Dauphin

Total

2013-14 Data		
a. Assessed Value	\$1,965,923,200	\$1,965,923,200
b. Real Estate Mills	17.5541	
2014-15 Data		
c. 2012 STEB Market Value	\$2,481,601,399	\$2,481,601,399
d. Assessed Value	\$1,983,295,170	\$1,983,295,170
e. Assessed Value of New Constr/ Renov	\$0	\$0

2013-14 Calculations		
f. 2013-14 Tax Levy (a * b)	\$34,510,012	\$34,510,012
2014-15 Calculations		
g. Percent of Total Market Value	100.000000%	100.000000%
h. Rebalanced 2013-14 Tax Levy (f Total * g)	\$34,510,012	\$34,510,012

2013-14 Calculations		
i. Base Mills Subject to Index (h / a * 1000) if no reassessment	17.5541	
(h / (d-e) * 1000) if reassessment		

Calculation of Tax Rates and Levies Generated		
j. Weighted Avg. Collection Percentage	96.492566%	96.492566%
k. Tax Levy Needed (Approx. Tax Levy * g)	\$35,546,004	\$35,546,004
l. 2014-15 Real Estate Tax Rate (k / d * 1000)	17.9227	
m. Tax Levy Generated by Mills (l / 1000 * d)	\$35,546,004	\$35,546,004
n. Tax Levy minus Tax Relief for Homestead Exclusions (m - Amount of Tax Relief for Homestead Exclusions)		\$34,881,423
o. Net Tax Revenue Generated By Mills (n * Est. Pct. Collection)		\$33,657,978

Act 1 Index (current): 2.1%
 Calculation Method:

Approx. Tax Revenue from RE Taxes: \$33,657,978
 Amount of Tax Relief for Homestead Exclusions + \$664,581
 Total Approx. Tax Revenue: \$34,322,559
 Approx. Tax Levy for Tax Rate Calculation: \$35,546,004
 Dauphin

Total

Index Maximums

p. Maximum Mills Based On Index (i * (1 + Index))	17.9227	
q. Mills In Excess of Index if (l > p), (l - p)	0.0000	0.0000
r. Maximum Tax Levy Based On Index (p / 1000) * d)	\$35,546,004	\$35,546,004
IV. s. Millage Rate within Index? (if l > p Then No)	Yes	
t. Tax Levy In Excess of Index if (m > r), (m - r)	\$0	\$0
u. Tax Revenue In Excess of Index (t * Est. Pct. Collection)	\$0	\$0

Information Related to Property Tax Relief

Assessed Value Exclusion per Homestead	\$6,964
Number of Homestead/Farmstead Properties	5,423
V. Median Assessed Value of Homestead Properties	\$155,700

Act 1 Index (current): 2.1%
 Calculation Method:

Approx. Tax Revenue from RE Taxes:	\$33,657,978	Rate
Amount of Tax Relief for Homestead Exclusions +	\$664,581	
Total Approx. Tax Revenue:	\$34,322,559	
Approx. Tax Levy for Tax Rate Calculation:	\$35,546,004	
	Dauphin	

State Property Tax Reduction Allocation used for: Homestead Exclusions	\$664,581	Lowering RE Tax Rate	\$0	\$664,581
Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions	\$0			\$0
Amount of Tax Relief from State/Local Sources				\$664,581
				Total

CODE	Current Real Estate Taxes	Real Estate Mills	Tax Levy Generated by Mills	Amount of Tax Relief for Homestead Exclusions	Tax Levy Minus Homestead Exclusions	Percent Collected	Net Tax Revenue Generated By Mills
6111	County Name	1,983,295,170	17.9227	35,546,004	34,881,423	96.49256%	
	Dauphin	0	0	0		0.00000%	
		0	0	0		0.00000%	
		0	0	0		0.00000%	
Totals:	1,983,295,170		35,546,004	664,581	34,881,423	96.49256%	33,657,978
							<u>Estimated Revenue</u>
							0

6120 Per Capita Taxes, Section 679

Rate
0.00

Code	Description	Rate	Add'l Rate (if appl.)	Tax Levy	Estimated Revenue
6140	Current Act 511 Taxes - Flat Rate Assessments				
6141	Per Capita Taxes, Act 511	\$0.00	\$0.00	0	0
6142	Occupation Taxes - Flat Rate	\$0.00	\$0.00	0	0
6143	Local Services / Occupational Privilege Taxes	\$5.00	\$0.00	141,000	141,000
6144	Trailer Taxes	\$0.00	\$0.00	0	0
6145	Business Privilege Taxes - Flat Rate	\$0.00	\$0.00	0	0
6146	Mechanical Device Taxes - Flat Rate	\$0.00	\$0.00	0	0
6149	Other Flat Rate Assessments	\$0.00	\$0.00	0	0
	Total Current Act 511 Taxes - Flat Rate Assessments			141,000	141,000

6150 Current Act 511 Taxes - Proportional Assessments

Code	Description	Rate	Add'l Rate (if appl.)	Tax Levy	Estimated Revenue
6150	Current Act 511 Taxes - Proportional Assessments				
6151	Earned Income Taxes, Act 511	0.50%	0.00%	4,575,000	4,575,000
6152	Occupation Taxes - Proportional Rate	250	0	1,760,000	1,760,000
6153	Real Estate Transfer Taxes	0.50%	0.00%	500,000	500,000
6154	Amusement Taxes	0.50%	0.00%	1,400,000	1,400,000
6155	Business Privilege Taxes - Proportional Rate	0	0	0	0
6156	Mechanical Device Taxes - Percentage	0.00%	0.00%	0	0
6157	Mercantile Taxes	0	0	0	0
6159	Other Proportional Assessments	0	0	0	0
	Total Current Act 511 Taxes - Proportional Assessments			8,235,000	8,235,000
	Total Act 511, Current Taxes				
	Act 511 Tax Limit		2,481,601,399	X	12
			Market Value		Mills
					29,779,217
					(511 Limit)

ITEM	AMOUNTS
1000	
Instruction	
1100 Regular Programs - Elementary/Secondary	22,107,833
1200 Special Programs - Elementary/Secondary	7,458,319
1300 Vocational Education	1,317,385
1400 Other Instructional Programs - Elementary/Secondary	214,686
1500 Nonpublic School Programs	0
1600 Adult Education Programs	0
1700 Higher Education Programs	247,489
1800 Pre-Kindergarten	0
Total 1000 Instruction	31,345,712
2000 Support Services	
2100 Support Services - Pupil Personnel	1,972,948
2200 Support Services - Instructional Staff	2,203,590
2300 Support Services - Administration	4,006,827
2400 Support Services - Pupil Health	538,090
2500 Support Services - Business	892,096
2600 Operation & Maintenance of Plant Services	4,921,594
2700 Student Transportation Services	2,649,613
2800 Support Services - Central	1,261,269
2900 Other Support Services	52,000
Total 2000 Support Services	18,498,027
3000 Operation of Non-instructional Services	
3100 Food Services	0
3200 Student Activities	1,230,443
3300 Community Services	48,423
3400 Scholarships and Awards	0
Total 3000 Operation of Non-instructional Services	1,278,866
4000 Facilities Acquisition, Construction and Improvement Services	
4000 Facilities Acquisition, Construction and Improvement Services	0
Total 4000 Facilities Acquisition, Construction and Improvement	0
Total Estimated Expenditures	51,122,605
5000 Other Expenditures and Financing Uses	
5100 Debt Service	297,631
5200 Interfund Transfers - Out	5,806,194
5300 Transfers Involving Component Units	0
5900 Budgetary Reserve	300,000
Total Other Financing Uses	6,403,825
Total Estimated Expenditures and Other Financing Uses	57,526,430
Appropriation of Prior Year Fund Balance	0
Total Appropriations	57,526,430
Ending Committed, Assigned and Unassigned Fund Balance	6,260,981

Function-Object	Description	Amounts
1000	INSTRUCTION	
1100	Regular Programs - Elementary/Secondary	
100	Personnel Services-Salaries	13,354,565
200	Personnel Services-Employee Benefits	6,306,598
300	Purchased Professional & Technical Services	12,130
400	Purchased Property Services	182,345
500	Other Purchased Services	674,634
600	Supplies	833,166
700	Property	684,003
800	Other Objects	60,372
	Total Regular Programs - Elementary/Secondary	22,107,833
1200	Special Programs - Elementary/Secondary	
100	Personnel Services-Salaries	3,468,959
200	Personnel Services-Employee Benefits	1,560,469
300	Purchased Professional & Technical Services	2,255,500
400	Purchased Property Services	2,500
500	Other Purchased Services	24,446
600	Supplies	84,420
700	Property	57,000
800	Other Objects	5,025
	Total Special Programs - Elementary/Secondary	7,458,319
1300	Vocational Education	
100	Personnel Services-Salaries	544,471
200	Personnel Services-Employee Benefits	268,239
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	6,500
500	Other Purchased Services	457,662
600	Supplies	32,736
700	Property	1,968
800	Other Objects	5,809
	Total Vocational Education	1,317,385
1400	Other Instructional Programs - Elementary/Secondary	
100	Personnel Services-Salaries	84,833
200	Personnel Services-Employee Benefits	25,733
300	Purchased Professional & Technical Services	93,000
400	Purchased Property Services	0
500	Other Purchased Services	3,350
600	Supplies	4,680
700	Property	0
800	Other Objects	3,090
	Total Other Instructional Programs - Elementary/Secondary	214,686

Function-Object	Description	Amounts
1500	Nonpublic School Programs	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Nonpublic School Programs	0
1600	Adult Education Programs	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Adult Education Programs	0
1700	Higher Education Programs	
500	Other Purchased Services	247,489
600	Supplies	0
	Total Higher Education Programs	247,489
1800	Pre-Kindergarten	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Pre-Kindergarten	0
	Total Instruction	31,345,712

Function-Object	Description	Amounts
2000	SUPPORT SERVICES	
2100	Support Services - Pupil Personnel	
100	Personnel Services-Salaries	1,138,597
200	Personnel Services-Employee Benefits	576,941
300	Purchased Professional & Technical Services	127,092
400	Purchased Property Services	0
500	Other Purchased Services	2,100
600	Supplies	73,883
700	Property	0
800	Other Objects	54,335
	Total Support Services - Pupil Personnel	1,972,948
2200	Support Services - Instructional Staff	
100	Personnel Services-Salaries	1,057,987
200	Personnel Services-Employee Benefits	927,003
300	Purchased Professional & Technical Services	59,419
400	Purchased Property Services	2,300
500	Other Purchased Services	29,806
600	Supplies	108,431
700	Property	7,000
800	Other Objects	15,644
	Total Support Services - Instructional Staff	2,203,590
2300	Support Services - Administration	
100	Personnel Services-Salaries	1,816,724
200	Personnel Services-Employee Benefits	1,517,803
300	Purchased Professional & Technical Services	430,300
400	Purchased Property Services	7,449
500	Other Purchased Services	104,306
600	Supplies	58,660
700	Property	15,500
800	Other Objects	56,085
	Total Support Services - Administration	4,006,827
2400	Support Services - Pupil Health	
100	Personnel Services-Salaries	345,869
200	Personnel Services-Employee Benefits	162,736
300	Purchased Professional & Technical Services	4,735
400	Purchased Property Services	3,370
500	Other Purchased Services	250
600	Supplies	17,500
700	Property	2,950
800	Other Objects	680
	Total Support Services - Pupil Health	538,050

Function-Object	Description	Amounts
2500	Support Services - Business	
100	Personnel Services-Salaries	426,260
200	Personnel Services-Employee Benefits	245,625
300	Purchased Professional & Technical Services	7,200
400	Purchased Property Services	30,250
500	Other Purchased Services	43,700
600	Supplies	134,341
700	Property	500
800	Other Objects	4,220
	Total Support Services - Business	892,096
2600	Operation & Maintenance of Plant Services	
100	Personnel Services-Salaries	1,593,306
200	Personnel Services-Employee Benefits	936,164
300	Purchased Professional & Technical Services	21,000
400	Purchased Property Services	1,512,924
500	Other Purchased Services	246,572
600	Supplies	363,813
700	Property	154,490
800	Other Objects	93,325
	Total Operation & Maintenance of Plant Services	4,921,594
2700	Student Transportation Services	
100	Personnel Services-Salaries	1,021,218
200	Personnel Services-Employee Benefits	413,268
300	Purchased Professional & Technical Services	180,401
400	Purchased Property Services	12,500
500	Other Purchased Services	559,860
600	Supplies	435,925
700	Property	25,451
800	Other Objects	1,000
	Total Student Transportation Services	2,649,613
2800	Support Services - Central	
100	Personnel Services-Salaries	495,581
200	Personnel Services-Employee Benefits	250,110
300	Purchased Professional & Technical Services	102,220
400	Purchased Property Services	10,000
500	Other Purchased Services	98,610
600	Supplies	243,448
700	Property	60,000
800	Other Objects	1,300
	Total Support Services - Central	1,261,269

Function-Object	Description	Amounts
2900	Other Support Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	52,000
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Other Support Services	52,000
	Total Support Services	18,498,027
3000	OPERATION OF NON-INSTRUCTIONAL SERVICES	
3100	Food Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Food Services	0
3200	Student Activities	
100	Personnel Services-Salaries	592,030
200	Personnel Services-Employee Benefits	201,544
300	Purchased Professional & Technical Services	152,913
400	Purchased Property Services	32,200
500	Other Purchased Services	69,517
600	Supplies	119,810
700	Property	30,770
800	Other Objects	31,659
	Total Student Activities	1,230,443

Function-Object	Description	Amounts
3300	Community Services	
100	Personnel Services-Salaries	4,213
200	Personnel Services-Employee Benefits	1,260
300	Purchased Professional & Technical Services	42,500
400	Purchased Property Services	0
500	Other Purchased Services	450
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Community Services	48,423
3400	Scholarships and Awards	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Scholarships and Awards	0
	Total Operation of Non-Instructional Services	1,278,866
4000	FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT	
4000	Facilities Acquisition, Construction and Improvement Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
	Total Facilities Acquisition, Construction and Improvement Services	0
5000	OTHER EXPENDITURES AND FINANCING USES	
5100	Debt Service	
800	Other Objects	0
900	Other Uses of Funds	297,631
	Total Debt Service	297,631
5200	Interfund Transfers - Out	
900	Other Uses of Funds	5,806,194
	Total Interfund Transfers - Out	5,806,194

Function-Object	Description	Amounts
5300	Transfers Involving Component Units	
900	Other Uses of Funds	0
	Total Transfers Involving Component Units	0
5900	Budgetary Reserve	300,000
800	Other Objects	300,000
	Total Budgetary Reserve	
	Total Other Expenditures and Financing Uses	6,403,825
	TOTAL EXPENDITURES	57,526,430

CASH AND SHORT-TERM INVESTMENTS

	<u>06/30/2014 Estimate</u>	<u>06/30/2015 Projection</u>
General Fund	11,800,000	10,980,000
Special Revenue Fund		
Athletic/School-Sponsored Extra Curricular Activities	0	0
Other Comptroller-Approved Special Revenue Fund	0	0
Capital Projects Fund		
Capital Reserve Fund - \$690	0	0
Capital Reserve Fund - \$1431	6,600,000	2,800,000
Capital Projects Fund - Other	0	0
Debt Service Fund	0	0
Enterprise Fund (Food Service, Child Care)	0	0
Internal Service Fund	0	0
Fiduciary Trust Fund (Investment, Pension)	510,000	515,000
Agency Fund	186,000	186,000
Total Cash and Short-Term Investments	19,096,000	14,481,000
<u>LONG-TERM INVESTMENTS</u>		
General Fund	0	0
Special Revenue Fund		
Athletic/School-Sponsored Extra Curricular Activities	0	0
Other Comptroller-Approved Special Revenue Fund	0	0
Capital Projects Fund		
Capital Reserve Fund - \$690	0	0
Capital Reserve Fund - \$1431	0	0
Capital Projects Fund - Other	0	0
Debt Service Fund	0	0
Enterprise Fund (Food Service, Child Care)	0	0
Internal Service Fund	0	0
Fiduciary Trust Fund (Investment, Pension)	0	0
Agency Fund	0	0
Total Long-Term Investments	0	0
TOTAL CASH AND INVESTMENTS	19,096,000	14,481,000

	<u>06/30/2014 Estimate</u>	<u>06/30/2015 Projection</u>
<u>LONG-TERM INDEBTEDNESS</u>		
Extended Term Financing Agreements Payable	0	0
Other Long-Term Liabilities	3,517,333	4,847,333
Bonds Payable	45,623,052	41,238,544
Lease-Purchase Obligations	0	0
Accumulated Compensated Absences	1,198,066	1,238,066
Authority Lease Obligations	3,494,321	3,348,422
TOTAL LONG-TERM INDEBTEDNESS	53,832,772	50,672,365
<u>SHORT-TERM PAYABLES</u>		
General Fund	0	0
Other Funds	0	0
TOTAL SHORT-TERM PAYABLES	0	0
TOTAL INDEBTEDNESS	53,832,772	50,672,365

Account	Description	Amounts
0830	Estimated Ending Committed Fund Balance Explanation: Retirement Rate Stabilization Fund (\$2,384,692), Self-Insured Health Costs (\$500,000)	2,884,692
0840	Estimated Ending Assigned Fund Balance	0
0850	Estimated Ending Unassigned Fund Balance Explanation: While the district administration believes it has carefully budgeted expenditures to support educational programs for 2014-2015, several specific expenditures are difficult to estimate. Therefore, the district administration budgets for amounts it expects to incur, and relies on the fund balance for any unforeseen and unexpected expenditures.	3,376,289
Total Ending Fund Balance - Committed, Assigned, and Unassigned		6,260,981
5900	Budgetary Reserve Explanation: Provision for unforeseen expenditures.	300,000
Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve		6,560,981
Estimated Ending Nonspendable and Restricted Fund Balances Not Scheduled for Liquidation Explanation:		770,233

Direct E-mail: kims@hublaw.com

May 8, 2014

VIA E-MAIL: SRincer@hershey.k12.pa.us

AND FIRST CLASS MAIL

Stephen E. Rincer, CPA, PRSPA
DERRY TOWNSHIP SCHOOL DISTRICT
P.O. Box 898
30 East Granada Avenue
Hershey, PA 17033

RE: REVISED Engagement Letter

Dear Mr. Rincer:

Thank you for giving our firm the opportunity to serve as Solicitor for the Derry Township School District ("District"). We appreciate the Board of School Directors' ("Board") confidence in our ability to serve the best interests of the District, and we look forward to developing our professional relationship with both the Board and the Administration.

It is our firm's practice to confirm in writing the identity of any client whom we represent, the nature of our undertaking on behalf of that client and our billing and payment arrangements with respect to our legal services. Because we understand your concern about the cost of legal services, we feel it is important that there be a clear understanding of the work you expect us to do, the costs likely to be involved, and how we determine our fees.

This will confirm that the Board has appointed us to serve as Solicitor for the District, effective May 1, 2014, for an initial term of two years, i.e., through June 30,

Stephen E. Rineer, CPA, PRSPA

May 8, 2014

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2016, unless otherwise terminated prior to that time. As Solicitor, we will act as primary legal counsel on behalf of the District as directed from time to time by the Board and the Administration.

At the request of the Board, we agree to attend all regularly scheduled Board meetings and Executive sessions through April 30, 2015, unless otherwise excused, the purpose of which is to further acquaint ourselves with the District, the Administration and the Board. In consideration of this request, our fee for attending these bi-monthly meetings will be the lesser of our hourly rate referenced in the paragraph below or \$400/meeting, including travel time.

Also at the specific request of the Board, we agree to provide to the Board a monthly summary of legal services performed so that the Board may be apprised of pending and active legal matters within the District. It is anticipated that the preparation of this summary will not exceed one (1) hour of billed time.

Our statements for professional services are based upon the hourly rates set forth in our response to the District's Request for Proposals. (A copy of our Fee/Budget Proposal is attached and incorporated herein by reference.) The hourly rate for services performed at the Partner level is \$200/hour. Work performed by Associates will be billed at \$170/hour, Paralegals at \$120/hour and Clerical at \$60/hour. These rates will remain in effect through June 30, 2016. When appropriate, some services may be performed by our paralegals or other staff members operating under the supervision of lawyers. We will endeavor, when appropriate, to assign tasks to individuals within the firm with the objective of effective legal representation to the District at the lowest possible cost. Our public sector rates are periodically adjusted, and when preparing our statements for legal services we use the hourly rates in effect when such services are rendered. We will provide advance notice prior to any increase, which rates will not increase before July 1, 2016.

The District will be billed for disbursements and other charges relating to our professional services rendered on its behalf. These charges may include filing fees, long-distance telephone calls, courier services, travel expenses, photocopying, overtime charges, computerized legal research, word processing, stenographers' charges, transcript costs, court costs and expert fees.

Stephen E. Rineer, CPA, PRSPA
May 8, 2014
Page 3

Although we highly value continuing client relationships and are optimistic that our professional relationship with the District will extend beyond the initial two year period, please know that the Board has the right to terminate our services at any time. Similarly, if the District has not cooperated with our reasonable requests, if it disagrees with a course of action we recommend, or if it does not pay our statements in a timely manner, we may discontinue our work for the District. Should either party wish to terminate our services, it is understood and agreed that the party desiring to terminate the professional relationship will provide the other party with written notice sixty (60) days prior to the date of termination. Termination of our services will also end our attorney-client relationship. Although anything disclosed to us during the course of our relationship will remain privileged and confidential, we will have the right to undertake a subsequent representation in unrelated matters that may be adverse to the District's interests.

We will make every effort to keep the District informed of the progress of our work on its behalf. This may be accomplished by telephone, letters, memoranda or informational copies of correspondence we send or receive. If, at any time, additional information is requested, please do not hesitate to contact me. On your part, if there is new or additional information or any changes in the circumstances related to our representation from the District's perspective, you should contact us as soon as possible.

Thank you for the opportunity to serve as Solicitor for the District. Again, we look forward to working with the Board and Administration.

Sincerely,

Kim R. Smith

KRS/jafc/00725332.DOC

Enclosure

cc: Jason Reifsnyder, Assistant to the Superintendent for Personnel and Student Services

SIDE LETTER AGREEMENT

Derry Township School District ("District") and the Hershey Education Association ("HEA") hereby agree to modify Section 4.08 of the current Collective Bargaining Agreement as follows. The parties agree to insert the following language into the agreement:

The Derry Township School District will use a supervision model that consists of the following two modes: **Formal Observation** and **Differentiated Supervision**.

Professional employees who received a "Satisfactory" summative rating in the previous two years are eligible to participate in Differentiated Supervision. Prior to the 2013-14 school year, a "Satisfactory" performance rating using a previously approved rating form (e.g., PDE 5501, PDE 426, PDE 427 or PDE 428) may be used to qualify for participation in Differentiated Supervision. Newly hired professional employees with tenure from another district are eligible to participate in Differentiated Supervision, but only after they have successfully completed one year in the Formal Observation Model. Temporary professional employees are not eligible to participate in Differentiated Supervision.

Professional employees will be assigned to Differentiated Supervision Modes for the length of the Cycle of Supervision except for the required year of **Formal Observation**. The Cycle of Supervision during the agreement is four years. As a result all professional employees will be assigned the **Formal Observation Mode** one year during the four year cycle.

The supervising administrator will select a Differentiated Supervision Mode in collaboration with the teacher. All Differentiated Supervision Modes must be aligned to the *Danielson Framework for Teaching*. Additionally, while formal observations may not occur in Differentiated Supervision, it is recommended informal observations occur throughout the school year. The Derry Township School District reserves the right to remove a teacher from Differentiated Supervision at any time and place the teacher in the **Formal Observation Model** or assign the teacher to a **Performance Improvement Plan** with **Intensive Supervision**. In the event a teacher would be removed from Differentiated Supervision, the District will provide documentation that supports the decision with the professional employee. When a teacher is assigned to a Performance Improvement Plan with Intensive Supervision, the association will be notified and informed of the area / areas of difficulty so that a designee from the association may work with that individual in a "mentoring capacity." Professional employees removed from Differentiated Supervision will receive a written Performance Improvement Plan and will be required to follow the procedures as outlined in the Intensive Supervision Track.

Principals/Supervisors will provide a rating in the four domains for all teachers every year regardless of their model of supervision. Principals/Supervisors will use walk-throughs and other strategies to keep informed of the teacher's overall performance throughout the year. In the absence of data to the contrary, the rating assigned to a domain for the employee would revert to their most recent domain performance rating.

The following descriptions of Supervision Modes are to serve as examples:

Formal Observation- The evaluation of the professional employee's practice will be accomplished through formal and informal observations measured by research-supported best practices: *Danielson's Framework for Teaching**. The collaborative reflections of the observational data will focus the efforts of the teacher on a professional development plan to improve instructional practices and student achievement.

Peer Coaching Mode- Professional employees will work in dyads or triads to discuss and observe their own or another professional employee's pedagogy, student learning, curriculum aligned to the Pennsylvania Core Standards and other pertinent issues in a collaborative manner. The professionals will work together to define their professional needs and develop plans to assist them in the successful completion of the identified tasks including: specific target area(s), the evidence to be collected, observation dates, and a reflective session. Meeting notes, data collection tools, results of the observations, and the reflective sessions should be shared with the principal and used as evidence in the supervision and evaluation of the employee.

Self-Directed Model/Action Research Mode- Professional employees will develop a structured, on-going reflection of a practice-related issue (*Danielson Framework for Teaching*). Professionals may work individually or in small groups, two to four people, to complete the action research project. Meeting notes, resources, data

collection tools, and the results of the reflective sessions should be shared with the principal and used as evidence in the supervision and evaluation of the employee.

Portfolio Mode- Professional employees will examine their own practice in relation to the Danielson Framework for Teaching and reflect in a written report and/or documented discussions with colleagues. Portfolios may be developed according to criteria established collaboratively by the administrator and the teacher based upon their interests or needs. Resources, data collection tools, and the results of the reflective sessions should be shared with the principal and used as evidence in the supervision and evaluation of the employee.

Date

HERSHEY EDUCATION ASSOCIATION

Date

DERRY TOWNSHIP SCHOOL DISTRICT

SIDE LETTER AGREEMENT

Derry Township School District ("District") and the Hershey Education Association ("HEA") hereby agree to modify Section 5.01 of the current Collective Bargaining Agreement as follows. The parties agree to insert the following language into the agreement:

1. Effective July 1, 2014, the contract for the high school counselors shall be extended twelve (12) days for a total of two hundred and two (202) teacher days. The contract for the middle school counselors shall be extended seven (7) days for a total of one hundred and ninety seven (197) teacher days. The contract for the elementary counselors shall be extended one (1) day for a total of one hundred and ninety one (191) teacher days. The contract for the Early Childhood Center Learning Facilitator shall be extended two (2) days for a total of one hundred and ninety two (192) teacher days.

2. A contract for new counselors/learning facilitators shall extend the above referenced teacher days by three (3) days.

3. The counselor(s)/learning facilitator shall be compensated at a rate equal to one hundred (100) percent of the regular per diem rate. The per diem rate shall be determined by dividing the counselor(s)/learning facilitator's salary for the academic year, determined by the step level of the counselor(s)/learning facilitator on the last day of the regular school year, by one hundred ninety (190).

4. This Side Letter Agreement does not change employee benefits as defined in Article 6 of the Collective Bargaining Agreement between the District and the HEA.

Date

HERSHEY EDUCATION ASSOCIATION

Date

DERRY TOWNSHIP SCHOOL DISTRICT



Elite Underwriting Services, Inc

40 General Warren Blvd., Suite 200 Malvern, PA 19355 Phone: (888)462-9233 Fax: (610)280-4298

Group: Derry Township School District
 Effective: 7/1/2014 thru 6/30/2015
 Carrier: Gerber Life Insurance Company (S/L)

Uw: Helen Kreiser
 TPA: Highmark Blue Shield
 Rep: Keith Mc Neil

This Proposal is valid thru 7/15/2014

INDIVIDUAL EXCESS LOSS COVERAGE	<input checked="" type="checkbox"/> Medical	<input checked="" type="checkbox"/> Prescription Drug Card	<input type="checkbox"/> Rx Same As Any Other
<input checked="" type="checkbox"/> Specific Advancement	<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>
Contract Type	PAID	PAID	PAID
Specific Deductible per INDIVIDUAL	\$170,000	\$180,000	\$185,000
Additional Policyholder Claim Liability:	n/a	n/a	n/a
Policy Maximum Reimbursement	UNLIMITED	UNLIMITED	UNLIMITED
Lifetime Maximum Reimbursement	UNLIMITED	UNLIMITED	UNLIMITED
Rates per Month	<u>Enrollment</u>		
(COMPOSITE)	412	\$55.45	\$52.81
		\$51.84	
Estimated Policy Premium	\$274,142.28	\$261,115.08	\$256,290.84

AGGREGATE EXCESS LOSS COVERAGE	<input checked="" type="checkbox"/> Medical	<input checked="" type="checkbox"/> Prescription Drug Card	<input type="checkbox"/> Rx Same as Any Other
<input type="checkbox"/> Aggregate Advancement	<input type="checkbox"/> Dental	<input type="checkbox"/> Vision	<input type="checkbox"/> Weekly Income (STD)
	<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>
Contract Type	PAID	PAID	PAID
Loss Limit per Individual	\$170,000	\$180,000	\$185,000
Maximum Policy Reimbursement	\$1,000,000	\$1,000,000	\$1,000,000
Rate per Month			
Composite	\$5.95	\$5.97	\$5.99
Minimum Policy Premium	\$29,417	\$29,516	\$29,615
Policy Aggregate Deductible	\$6,072,023	\$6,092,788	\$6,103,170
Minimum Aggregate Deductible	\$6,072,023	\$6,092,788	\$6,103,170
Monthly Aggregate Claim Factors Enrollment			
Medical, Including RX			
Composite	412	\$1,228.16	\$1,232.36
		\$1,234.46	



Elite Underwriting Services, Inc

40 General Warren Blvd., Suite 200 Malvern, PA 19355 Phone: (888)462-9233 Fax: (610)280-4298

Group: Derry Township School District
 Effective: 7/1/2014 thru 6/30/2015
 Carrier: Gerber Life Insurance Company (SIL)

Uw: Helen Kreiser
 TPA: Highmark Blue Shield
 Rep: Keith Mc Neil

This Proposal is valid thru 7/15/2014

INDIVIDUAL EXCESS LOSS COVERAGE		<input checked="" type="checkbox"/> Medical	<input checked="" type="checkbox"/> Prescription Drug Card	<input type="checkbox"/> Rx Same As Any Other
<input checked="" type="checkbox"/> Specific Advancement		<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>
Contract Type		PAID	PAID	PAID
Specific Deductible per INDIVIDUAL		\$170,000	\$180,000	\$185,000
<i>Additional Policyholder Claim Liability:</i>		<i>n/a</i>	<i>n/a</i>	<i>n/a</i>
Policy Maximum Reimbursement		\$1,830,000	\$1,820,000	\$1,815,000
Lifetime Maximum Reimbursement		UNLIMITED	UNLIMITED	UNLIMITED
Rates per Month	<u>Enrollment</u>			
(COMPOSITE)	412	\$53.05	\$50.41	\$49.44
Estimated Policy Premium		\$262,276.68	\$249,249.48	\$244,425.24

AGGREGATE EXCESS LOSS COVERAGE		<input checked="" type="checkbox"/> Medical	<input checked="" type="checkbox"/> Prescription Drug Card	<input type="checkbox"/> Rx Same as Any Other
<input type="checkbox"/> Aggregate Advancement		<input type="checkbox"/> Dental	<input type="checkbox"/> Vision	<input type="checkbox"/> Weekly Income (STD)
		<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>
Contract Type		PAID	PAID	PAID
Loss Limit per Individual		\$170,000	\$180,000	\$185,000
Maximum Policy Reimbursement		\$1,000,000	\$1,000,000	\$1,000,000
Rate per Month				
Composite		\$5.95	\$5.97	\$5.99
Minimum Policy Premium		\$29,417	\$29,516	\$29,615
Policy Aggregate Deductible		\$6,072,023	\$6,092,788	\$6,103,170
Minimum Aggregate Deductible		\$6,072,023	\$6,092,788	\$6,103,170
Monthly Aggregate Claim Factors Enrollment				
Medical, Including RX				
Composite	412	\$1,228.16	\$1,232.36	\$1,234.46

DTSD Board Members,

As a reminder, the DC Tech facility tour for Derry Township School District board members will take place, Friday, May 30 at 11:00 a.m. Meet at the DC Tech office. We'll start by having lunch with the administrative team, followed by the tour. Address: 6001 Locust Lane, Harrisburg, PA 17109.

The Dauphin County Technical School Joint Operating Committee met in Executive Session, Work Session and Regular Session on May 14, 2014. I attended all meetings.

Prior to the JOC meetings, the "Planning for the Future" committee met to document a summary of committee work for 2013-14. The summary report will be presented to the JOC in June.

At the start of the JOC work session, Jamie Doyle of Public Financial Management (PFM) led a discussion and presentation of the \$20,000,000 DC Tech 2007 series bond refunding opportunity and options. Steve Rineer and Maryellen Sheehan attended this presentation. Also attending were Dave Twadell, DTSD's bond counsel from Rhoads & Sinon, as well as Lou Verdelli, representing RBC Capital Markets. Business Managers from all sending districts were invited, as well as board members from Central Dauphin and Derry Township school districts.

The 2007 bond issue has a March 15, 2015 call date, and the DC Tech administration and PFM deemed it an appropriate time to explore the available refunding options. Ms. Doyle presented several bond refunding scenarios, including school lease revenue bonds (similar to the 2007 issue), guaranteed lease revenue bonds, and general obligation bonds. Refunding the 2007 series with another school lease revenue bond series could generate about \$1,000,000 in savings across the six member districts, assuming current interest rates and debt ratings. Issuing general obligation bonds would require one of the sending school districts, with a presentation focus on Derry Township (S&P AAA rated, 17% pro-rata share of DC Tech debt) and Central Dauphin (S&P AA rated, 46% pro-rata share of DC Tech debt), to issue the bonds combined with guaranteed debt repayment agreements with the other sending districts. The benefit of the general obligation bond option would be an additional \$400,000 in debt service savings, assuming current interest rates and debt ratings. Keep in mind that DC Tech itself does not have taxing powers and cannot issue general obligation bonds. For a school district who issues general obligation bonds on behalf of DC Tech, there would be added risk. The business managers from both Central Dauphin and Derry Township stated that they didn't think the additional savings would be worth the risk, nor was there any plan proposed to reward the issuing district with additional savings to compensate for the added risk. In summary, there doesn't appear to be an appetite at this time to pursue the general obligation refunding option.

During the work session the JOC heard a presentation from the three C&T instructors who will be leading DC Tech's new Information Technology Academy in 2014-15. Students in the academy will complete three one-semester rotations before electing to focus on one of the three career and technology program options during their junior and senior years. At this juncture, the school anticipates PDE approval for the program this summer. Expected start-up costs are in the range of \$15,000.

The JOC held a first reading of Policy 222, 323, and 423, relating to Tobacco products and use, and approved revisions to Policy 125 - Adult Education.

The JOC reviewed and approved the 2013-14 administrative goals report.

The JOC approved a Collective Bargaining Agreement between the JOC and the Education Association for the period July 1, 2014, through June 30, 2017, contingent upon final legal review by the Solicitor.

The JOC approved a Collective Bargaining Agreement between the JOC and the Education Support Personnel for the period July 1, 2014, through June 30, 2017, contingent upon approval by the members of the association and upon final legal review by the Solicitor.

The JOC approved a motion to finalize the Education Association salary scale for 2013-14 by setting the Susquehanna Township SD salary increase component to zero for the weighted average calculation. Upon such time the 2013-14 Susquehanna Township SD teacher salary data becomes available, the difference in the Education Association salary scale shall become a bonus and not be added to the salary.

The JOC approved a motion to approve the Dauphin County Online Consortium memorandum of understanding.

The JOC approved a motion to allow the school to enter into one-year student picture agreements (plus a second year option at the same terms) with Colleen & Co. of Halifax and Picture Perfect Productions of Hummelstown. The administration stated that the two local companies offered lower costs than Lifetouch, the current vendor.

Additional Notes:

On Thursday, May 15, I attended a Career & Technology Education facility tour at the Milton Hershey School along with the DC Tech administrative team. The tour was hosted by Dr. Robert Kemmery, Director of Career/Technical education and Transition services. At the conclusion both groups felt the opportunity to share ideas and best practices was a worthwhile endeavor. DC Tech will host a reciprocal tour for the MHS CTE team in the fall.

JOC members met in executive session on Wednesday, May 21, to work on the Administrative Director's annual evaluation.

Respectfully submitted,
Brian Shiflett



CAIU BOARD HIGHLIGHTS

The following actions were taken at the **May 22, 2014** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- May is Better Hearing and Speech Month. Congratulations to Alexandra Fry, a speech/language pathology graduate student at Misericordia University. She is the recipient of the 2014 Gay Keiser Scholarship.
- The Board recognized the following retiree: Carolyn Price, Secretary, after 35 years of service.
- Alicia McDonald, Director of Student Services, provided an update on the CAPP Program. At this time the provisional license will be in effect until August when DPW returns for a review. A Corrective Action Plan was submitted to PerformCare for the previous audit of therapeutic files and it is anticipated that the corrective action plan will be accepted. PerformCare will be conducting a file audit on Friday. Hill Top Academy's graduation will take place on Monday, June 2 at 1:00 p.m. The 2014-15 Special Education contracts are being received.
- Theresa Kinsinger, Director of HR, Business and Communications, shared that the staff person who manages our Subfinder system will be taking a position within our transportation department. As a result, the CAIU will be reviewing options to use an outside substitute teacher service.
- Len Kapp, Supervisor of Operations and Transportation, indicated that the large public restrooms remodeling project will take place during June and July. Also, parking lot repairs and resealing will also be completed during June. This project is completed every 4-5 years as part of our planned capital repairs.
- David Martin, Director of Technology Services, provided an updated on the status of the implementation of the new internet content filter. This installation will affect all districts that purchase internet through the CAIU. There is no additional cost to our districts for this new filter. The CAIU has submitted a request for eRate reimbursement on behalf of our districts. East Pennsboro Area School District is one of two districts that connect to the Regional Wide Area Network (RWAN) through a wireless connection. This summer EPASD will connect back to the CAIU through a fiber connection. The CAIU has also worked with Data Recognition Corporation (DRC) to host online testing servers for our districts.
- Rennie Borrelli, Board Secretary, shared that the annual school directors' election is taking place for the members of the CAIU Board. Election ballots are due by the end of June.
- Daren Moran, Business Manager, shared that we have been notified by the Auditor General's office that the state auditors will be beginning their audit at the end of this month. The CAIU will also participate in an IDEA audit at PDE in mid June. He provided an explanation to the Board as to why some budgets require two readings and the threshold for budget revisions.
- Cindy Mortzfeldt, Executive Director, provided an overview of the Speech and Language services provided for preschool and school age students. The 37th Annual Deaf/Hard of Hearing Awards Program was held on May 14th. The celebration focused on the successes of our current students and their families. Monitoring of Federal Programs continues this month and in June. Title I, Part D monitoring in collaboration with the Vision Quest site in Breezewood was completed in early May. Title II and Title III monitoring will take place in early June. Four of our current superintendents will be retiring at the end of this school year: Bruce Deveney, East Pennsboro Area SD, Robert Hassinger, Halifax Area SD, Norm Shea, Newport SD, and Dr. Jemry Small, West Shore SD. These superintendents were honored at a breakfast held prior to this month's SAC meeting. The CAIU Transition Team, Cheryl Giles-

Rudawski, Brian Griffith, Daren Moran and Cindy Mortzfeldt, received the 2014 Champion of Arts Education Award. This award was given as recognition for the team's commitment during CASA's transition to a charter school in 2013. Cindy also shared a brief video about Kimberley Matthews, one of the CAIU teachers in our Hospital program. Ms. Matthews was a Children's Miracle Network child and now works as a teacher at the Hershey Medical Center.

- On behalf of the Curriculum Team, Cindy shared that the 16th annual Tom Buskey Student Achievement Award celebration was held on May 15. This Awards Program spotlights seniors who are nominated by their teachers. This year the keynote speaker was Brittany, a former student at both the East Pennsboro Area School District and the CAIU's Hill Top Academy. Also, on May 16th, 22 teams of students participated in the Regional Math 24 competition held at the CAIU. Eighty-eight students and their coaches attended the event. This is the fifth year that the CAIU hosted the tournament with help from Edison Learning, First in Math and our local Learning Source. The winning teams were from Sporting Hill Elementary in Cumberland Valley SD, West Hanover Elementary in Central Dauphin SD and Shaull Elementary in Cumberland Valley SD. The three individual winners were from Sporting Hill Elementary and Middlesex Elementary in Cumberland Valley SD.

Executive Session – An Executive Session was held to discuss personnel matters.

Committee Reports

- The CAIU Transportation Committee met on May 14, 2014 to discuss transportation services for the 2014-15 school year. Board members in attendance were Nancy Otstot and Clifton Edwards.
- The Executive Director's Evaluation Committee met with Mrs. Mortzfeldt to review her annual evaluation. Mrs. Reichert and Mrs. Rice shared that Mrs. Mortzfeldt has met the performance standards set forth by the Board.

Approved Action Items

- Minutes from the April 24, 2014 CAIU Board Meeting
- Appointment of new Board member, Mr. Charles Brown, Newport School District, to fill unexpired term beginning May 22, 2014, and ending June 30, 2015
- Treasurer's Report and Payment of Bills – a total of \$4,603,078.95 in receipts and \$5,237,467.54 in expenditures for April 2014
- Summary of Operations for the 2013-14 fiscal year showing revenues of \$54,337,450.56 and expenses of \$51,517,441.81
- Budget Administration:
 - Proposed 2013-14 Budget Revision A – IDEA Section 611-Early Intervention in the amount of \$1,079,320
 - Proposed 2013-14 Budget Revision A – Title I, Part D-Loysville Youth Development Center in the amount of \$160,833
 - Proposed 2014-15 Original Budget – Act 89 (Nonpublic Schools) (1st Reading) in the amount of \$4,381,111
 - Proposed 2014-15 Original Budget – Driver Education in the amount of \$189,747
 - Proposed 2014-15 Original Budget – Early Intervention (1st Reading) in the amount of \$11,201,464
 - Proposed 2014-15 Original Budget – Entrepreneurial Transportation in the amount of \$66,194
 - Proposed 2014-15 Original Budget – Institutionalized Children's Program (1st Reading) in the amount of \$530,000
 - Proposed 2014-15 Original Budget – Student Services (1st Reading) in the amount of \$15,452,300
 - Proposed 2014-15 Original Budget – Transportation (1st Reading) in the amount of \$2,707,542
- Other Fiscal Matters – No Other Fiscal Matters this month

- Policies and Programs
 - Proposed 2014-15 CAIU Board Meeting Dates
 - Second Reading, Existing Position, Revised Description – Occupational Therapist
 - Second Reading, Existing Position, Revised Description – Physical Therapist
 - Second Reading, Existing Position, New Description – Physical Therapist Assistant
- Personnel Items – see attached report

Executive Director's Report

- See attached written report.

President's Report

- Mrs. Rice shared that she attended the CASA Charter School's end of year performance. It was a light-hearted theme around how we relate to our environment. She thanked the board members for their attendance at today's meeting and wished them all a wonderful holiday weekend.

Board Member Sharing of Information

- Mrs. Nancy Otstot, East Pennsboro Area SD, shared that she had participated in the PSBA Advocacy Forum. There were over 100 in attendance. The first day included various presentations and the second day she visited the Capitol and met with 4 Senators and 7 House Representatives.
- Janis Macut, Central Dauphin SD, shared that a representative from PSBA attended their district Board meeting and shared information about this event. She emphasized that Pennsylvania need to focus on Pension Reform.
- Judith Quigley, Mechanicsburg Area SD, also attended the PSBA Advocacy Forum and shared that Charter School Reform needs to continue to be a priority.
- Mrs. Rice congratulated Mrs. Quigley on being selected as the PSBA Director for Region 6.
- Mr. Wolf, Big Spring SD, shared that his members from his district's administration, board and Association attended Education Matters.

Information Items

- See AgendaMan at www.caiu.org for additional miscellaneous correspondence

NEXT MEETING: Thursday, June 26, 2014, 8:00 a.m., Board Room, CAIU Enola

DATE SAVER: Immediately following the June Board Meeting, there will be an overview of School-Age Special Education contracts and other services.

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting

RESIGNATIONS:

JODY COBLE, part-time educational paraprofessional, Early Intervention effective May 13, 2014. Reason: Personal.

ASHLEY DOWLER, speech/language clinician, Early Intervention effective June 6, 2014. Reason: Personal.

AIMEE KOCHER, teacher, Early Intervention effective July 25, 2014. Reason: Relocating out of state.

DEBORAH MABRY-HEWITT, reading specialist, ANPS effective August 1, 2014. Reason: Retirement after more than 38 years of CAIU employment.

DIANA ROBINSON-DANKOSKY, part-time, long-term substitute occupational therapist, OT/PT effective May 29, 2014. Reason: Personal.

JANELLE STRICKLER, speech-language clinician, School-age effective July 30, 2014. Reason: Personal.

PATRICIA TEMPEST, part-time reading specialist, ANPS effective August 17, 2014 (last work day June 5, 2014). Reason: Retirement after 20 years of CAIU service.

RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

VERONICA CHAPMAN, part-time educational paraprofessional, Early Intervention effective May 22, 2014. To be paid at the rate of \$11.74 per hour based on HS+30, Step 1, \$16,654 for 189 days of service. This is a replacement position funded through the MAWA Budget.

LYNDI JANNY, long-term substitute inclusion consultant, Early Intervention effective May 1, 2014 through July 31, 2014. Base salary of Bachelors, Step 2, \$43,460 for 189 days of service will be prorated for a total of 27 days. This is a long-term substitute position funded through the MAWA Supplemental Funds.

KARL MOHLER, maintenance technician, Business and Operations effective June 2, 2014. Range 2 salary of \$33,150 for 12 months of service will be prorated for a total of 21 days through June 30, 2014. Employee will not be eligible for increase in the 2014/2015 school year. This is a replacement position funded through the General Operating Budget.

REBECCA SAVIDGE, part-time behind-the-wheel instructor, Driver's Education effective May 12, 2014. To be paid at the rate of \$24 per hour. This is a new position funded through the Driver's Education Budget.

VIVEK SHANTHARAM, educational paraprofessional, Autism Support effective May 12, 2014. Base salary of HS+30, Step 1, \$16,654 for 189 days of service will be prorated for the remaining 21 days of the 2014/2015 school year. This is a new position funded through the Autism Budget.

PETE STRACK, teacher, Student Services effective May 1, 2014. Base salary of Masters, Step 8, \$53,798 for 189 days of service will be prorated for the remaining 29 days of the 2013/2014 school year. This is a new position funded through the Diakon Budget.

CHANGES OF STATUS:

TERESA FREELAND, from part-time secretary, Access Program to full-time program assistant, Curriculum Services effective June 2, 2014. To be paid at the Range 2 rate of \$17.36 per hour, 7.5 hours per day for a total of 21 days through June 30, 2014. This is a replacement position funded through the Special Projects Budget.

KRISTIN WOODWARD, extension of contract as a long-term substitute teacher, Early Intervention effective July 1, 2014 – July 31, 2014 for a total of 12 days.

CHANGES OF SALARY:

AMY COOK, part-time occupational therapist, OT/PT, payment of \$2,500 National Board Certification effective for the 2013/2014 school year. Payment will be prorated for a total of 76 days.

BRITTANY DULING, occupational therapist, OT/PT, payment of \$2,500 National Board Certification effective for the 2013/2014 school year.

KELLY EVANS, guidance counselor, ANPS, payment of \$2,500 National Board Certification effective for the 2013/2014 school year.

JENIFER KIELBASA, occupational therapist, OT/PT, payment of \$2,500 National Board Certification effective for the 2013/2014 school year.

JOANNE KLISS, occupational therapist, OT/PT, payment of \$2,500 National Board Certification effective for the 2013/2014 school year.

MELISSA ROBERTS, occupational therapist, OT/PT, payment of \$2,500 National Board Certification effective for the 2013/2014 school year.

LYNN SHAFER, part-time occupational therapist, OT/PT, payment of \$2,500 National Board Certification effective for the 2013/2014 school year, prorated for a total of 70 days.

LEAVES OF ABSENCE:

SARAH BETACK, speech-language clinician, School-age, child-rearing leave of absence effective April 24, 2014 through June 10, 2014. Leave is requested with pay using accumulated sick leave for a total of 17 days and without pay for a total of 16 days. Leave is requested in accordance with CAIU and FMLA Policies.

MARIA LAZZAREVICH, speech-language clinician, Early Intervention, child-rearing leave of absence effective July 28, 2014. Leave is requested with pay using accumulated sick leave for a total of 30 days and without pay for a total of 52 days. Leave is requested in accordance with CAIU and FMLA Policies.

Executive Director's Report

May 22, 2014

PROGRAM SPOTLIGHT

Speech and Language Support Services

Speech and Language Support Services meet the communication needs of children ages three until entrance into Kindergarten and for school-age students in both the public and nonpublic schools. These services are provided for students when the assessment by a multidisciplinary team identifies speech and language needs. Therapy focus is on disabilities of language, articulation, voice and fluency that are present to such a degree that educational performance is affected and the problem is significantly disabling to the student. Speech and Language Clinicians that are specialists in Augmentative Communication and Assistive Technology design alternative systems for specific students to provide a means for effective communication. This may include the use of gesture/sign language systems, computers, facilitated communication, language boards, and/or electronic equipment.

Most of our 58 speech and language clinicians have obtained national certification through the American Speech and Hearing Association (ASHA). This year our clinicians provided services for over 900 students in our public and nonpublic school age settings and for 1,649 preschool children. These numbers do not include the several hundred children who were screened and/or evaluated and found not to be eligible for speech and language services. Services are delivered in classrooms or through an itinerant model.

Nonpublic School Services

Services for nonpublic school students were established in Pennsylvania through Act 89 in 1975. Intermediate Units are required to establish a program of services to provide auxiliary services for students attending nonpublic and private schools. These services are funded through an annual state allocation based on the total nonpublic enrollment within the intermediate unit footprint. Within our CAIU region, services are provided at 41 nonpublic schools by 29 remedial specialists, 13 school counselors, 2 school psychologists and 13 Speech and Language Clinicians. In addition to the Act 89 program, additional services are provided for staff and students through federal funds such as IDEA, Title I and Title II.

NEWS

Better Hearing & Speech Month

May is Better Hearing & Speech Month. This month provides an opportunity to raise awareness about speech and language disorders and the role of the Speech and Language Clinicians in providing life-altering treatment. Many communications disorders are treatable and with early identification many young children can catch up with their peers.

2014 Gay Keiser Scholarship Award

In conjunction with the Keiser family, the CAIU Speech and Language Program established this scholarship in memory of Mrs. Gay Keiser. Mrs. Keiser was employed at the CAIU for twelve years and worked as an itinerant speech/language clinician, educational consultant, and program

supervisor. She promoted ongoing professional development to ensure quality services for all children and their families.

This scholarship is awarded to a qualified student who is enrolled in a full-time master's degree program in speech/language pathology within the Commonwealth of Pennsylvania who wishes to pursue a career as a speech/language pathologist in the school setting. The 2014 recipient is Alexandra Fry, a speech/language pathology graduate student at Misericordia University. Congratulations to Alexandra and best wishes as she completes her graduate studies.

Deaf/Hard of Hearing Program (DHH)

The 37th Annual DHH Awards Program was held on May 14th. The celebration focused on the successes of our current students and their families. Former students and staff also attended to help celebrate and congratulate the students.

Summer Sign Language classes are scheduled during the month of June. There are 6 sessions per class. Deadline to register is June 2nd. The Level 1 class is offered on Tuesday/Thursday evenings. The Conversation class is offered on Monday/Wednesday evenings.

Hill Top Academy (HTA)

The number of students we serve at HTA continues to grow even as the school year winds down. Several of the classes are near or at full capacity.

The Susquehanna Service Dogs organization, with whom we partner for our therapy dog program, is bringing puppies for a visit on May 15th.

June's activities include graduation on Monday, June 2nd, the end of the year picnic at Lower Allen Park on Friday, June 6th and the student's last day on Monday June 9th.

Blind/Visually Impaired Support Program

Two teachers from the CAIU Blind and Visually Impaired Support Program, Stephanie Casey and Rose Anna Stillwagon, partnered with the Bureau of Blindness and Visual Services to promote awareness of services available to blind and visually impaired children outside of the educational setting. Social workers and rehabilitation counselors were available to provide information and answer questions from parents regarding these services. This event was held on May 6th at Vision Resources of Central PA located in Harrisburg.

Champion of Arts Education Award

The Champion of Arts Education Award, now in its thirteenth year, was presented to Cheryl Giles-Rudawski, Brian Griffith, Daren Moran and Cindy Mortzfeldt on May 15th at the CASA Charter School's annual performance. This award was given to honor our contributions and support to CASA during the transition into a full-day charter school.

NOTIFICATION OF ACTIVITIES

- Attended the PAIU Curriculum Coordinators' meeting
- Attended one day of the Pennsylvania Association of Federal Programs Coordinators' Annual Conference
- Attended monthly PAIU Executive Directors' meeting
- Attended the PASA Women's Caucus Conference in Hershey

- Participated in the Title ID monitoring for Vision Quest programs for delinquent youth. In addition to a records review on site at the CAIU, we traveled to the Vision Quest Madalyn Rite of Passage location in Breezewood to complete a site visit. Bobbi Ely, CAIU Accountant, also participated in the monitoring visit and provided the fiscal records review
- Met with the CASA Charter School Board of Trustees and Mr. Wendling, Principal at CASA Charter School, to provide an overview of Title I and II Federal programs
- Met with CAIU Transportation Committee to discuss transportation services for the 2014-15 school year
- Recognized and celebrated our 2014 Superintendent retirees: **Bruce Deveney**, East Pennsboro Area SD, **Robert Hassinger**, Halifax Area SD, **Norm Shea**, Newport SD, and **Dr. Jemry Small**, West Shore SD, at a breakfast prior to this month SAC meeting
- Attended the PDE Data Summit in Lancaster
- Conducted the final New Federal Coordinators' Training session for this year

Township of Derry Tax Collection Association - Delegate Report

The Township of Derry Tax Collection Association met May 22, 2014, at 6:00 p.m., in the Association office conference room at 610 Clearwater Road. A quorum was present, and Brian Shiflett, Andrea Abruzzo, Steve Rineer and Mike Frentz represented the Derry Township School District.

The members approved the April 14, 2014, meeting minutes, as well as the April 2014 Financial Reports. All expense and revenue items are tracking to budget.

Ms. Melhorn presented two proposals for replacing the Association's 1980's-era tax collection hardware and software system. The existing system is a proprietary system maintained and hosted by Weidenhammer and is no longer marketed for customer use. Ms. Melhorn has researched alternative solutions, and to date, she has not found an off-the-shelf solution that meets the Association's needs. Those needs include real estate tax processing, occupation tax processing, local services tax processing, and the ability to maintain the tax rolls for our Township and School District. In addition, the Association needs to maintain a historical archive of EIT records, although this need will be phased out in 2018.

Ms. Melhorn received proposals from two vendors to create a turn-key solution for the Association: Weidenhammer and JP Harris Associates.

JP Harris proposes to license their tax collection software to the Association, and the Association would be responsible for maintaining and hosting the system. Ms. Melhorn noted that the vendor's software is developed and maintained by a pair of local software programmers, and there is no guarantee those programmers would be available in the future to assist with supporting the Association's installation. In addition, a number of software modifications would be required, some already identified, before the system would be ready for Association use.

Weidenhammer proposes porting the tax software currently used by the Association from an IBM AS/400 client/server platform to a version accessible through an Internet web browser. Weidenhammer would host the application and provide support. Weidenhammer also proposed replacing the Association's nine Windows XP PC's running the AS/400 client with Windows 7 based PC's. Weidenhammer proposes continuing hosting the Association's EIT record archive.

The members discussed the merits of both proposals and raised contractual issues that Ms. Melhorn will research with the vendors. She plans to respond to the members prior to the next Association meeting.

The members also expressed interest in revisiting the solution currently used by another local entity that may also be a close fit for the Association's needs. Ms. Melhorn will research that solution as well.

The next meeting is scheduled June 26, 2014, at 6:00 p.m.

Respectfully submitted,

Brian Shiflett

**Derry Township School District
School Board Meeting
May 27, 2014**

Please Sign In AND Print Your Name

<i>Signature</i> Daniel B Tredinnick	<i>Printed Name</i> Dan Tredinnick
<i>Signature</i> Terry Singer	<i>Printed Name</i> Terry Singer
<i>Signature</i> Ed Foley	<i>Printed Name</i> Ed Foley
<i>Signature</i> Robert B. May	<i>Printed Name</i> Robert B. May
<i>Signature</i> Mike Merken	<i>Printed Name</i> Mike Merken
<i>Signature</i> Teresa S. Zimberger	<i>Printed Name</i> Teresa S. Zimberger
<i>Signature</i> Tracy Williams	<i>Printed Name</i> Tracy Williams
<i>Signature</i> Shani Markovitch	<i>Printed Name</i> Shani Markovitch
<i>Signature</i> AnnMarie Schupper	<i>Printed Name</i> ANNMARIE SCHUPPER
<i>Signature</i> Trey Nollman	<i>Printed Name</i> Trey Nollman
<i>Signature</i> Andrew Schneck	<i>Printed Name</i> Andrew Schneck
<i>Signature</i> Matthew Langdon	<i>Printed Name</i> Matthew Langdon
<i>Signature</i> Stacy Winston	<i>Printed Name</i> Stacy Winston
<i>Signature</i> Bill Woodring	<i>Printed Name</i> Bill Woodring

