



# Derry Township School District Board of Directors Meeting – May 12, 2014 Summary Minutes - XXIII

## *Roll Call*

**Members in attendance:** Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Maryellen Sheehan, Brian Shiflett

**Non-Voting Members in attendance:** Joseph McFarland, Jason Reifsnyder, Steve Rineer

**Members not in attendance:** Julie Neal

**Staff/Public in attendance:** Dan Tredinnick, Lisa Miller, Pam Klipa, Alys Stets, Robert May, Allison Mackley, Stacy Winslow, Lee Vasiliades, Missy Kunder, Ruth Still, Erin Burns, Paul Burns, Annmarie Schupper, Adam Firestone, Tom Stang, Ray Faidley, Mike Knause, Terry Singer, Sofija Chroneos, Zvezdana Chroneos

**Media in attendance:** Myla R. Merkel- *The Sun*

## **1. OPENING ITEMS**

### **1.1 Call to Order**

**Minutes:** The May 12, 2014 meeting of the Derry Township Board of School Directors was called to order by Mrs. Sheehan at 7:04 p.m.

### **1.2 Roll Call**

### **1.3 Flag Salute**

### **1.4 Approval of Board of Directors Agenda**

**Minutes:** Following a motion by Mr. Barrett and a second by Mr. Shiflett the Board Agenda for the evening's meeting was approved.

## **2. INFORMATIONAL AND PROPOSALS**

**2.1 Presentation - Wheels of Friendship -** Alys Stets, Pam Klipa, Ann Marie Gardner, Erin Schupper, Makenzie Hamilla, Maria Chroneos

**Minutes:** Pam Klipa, Alys Stets, and several students provided the Board an update with regard to the Wheels of Friendship Program.

**2.2 Presentation - DTSD Roadmap to Digital Course Creation -** Shane Mack, Traci Landry, Allison Mackley, Ruth Still, Nate Erdman

**Minutes:** Shane Mack, Traci Landry, Allison Mackley, Ruth Still, and Nate Erdman provided the Board with an update with regard to Derry Township School District's

## Roadmap to Digital Course Creation.

### 2.3 Announcement of Executive Session

**Minutes:** The Board met in Executive Session prior to the meeting to discuss employment issues, labor relations and arbitrations, and in consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation.

### 2.4 Recognition of Citizens (Agenda Items)

### 2.5 Standing Committee Meeting Reports

**Minutes:**

- Mr. Shiflett provided the following updates with regard to the Curriculum Council Standing Committee Meeting:
  - Grade 12 options
  
- Mrs. Neal provided the following updates with regard to the Athletics and Activities Standing Committee Meeting:
  - Citizen Advisors
  - Update on Policy 123
  - Voluntary Drug Testing Policy
  - PIAA Recommended Changes
  - Mid-Penn Conference Update
  - Facility Usage Policy
  - Booster Club Policy
  
- Mr. Shiflett provided the following updates with regard to the Policy Standing Committee Meeting:
  - New Policy Recommendations
  - Revised Policy Recommendations
  - Next Meeting Date

### 2.6 Student Representatives' Report

**Minutes:** Miss Spicer and Miss Dieffenbach provided the Board with the following updates:

- Hershey High School recent events
- Hershey High School upcoming events

### 2.7 Community Correspondence Report

**Minutes:** Mr. Tredinnick informed the Board that there were a total of 19 communications/inquiries during the month of April.

### 2.8 Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the April 14, 2014 Public Board of Directors Meeting:

1. Recognition of Student Representatives
2. Approval of May 12, 2014 Board of Directors Summary Minutes
3. Resolution Authorizing Proposed Final Budget Display and Advertising
4. Election of Board of Directors Treasurer
5. Approval of April 2014 Finance Report
6. Budget Transfers
7. Requests for Payment - Construction Projects
8. 2014-2015 Bid Supply Awards
9. Requests for the Use of Facilities
10. Personnel
11. Staff Development Conferences

**Minutes:** The anticipated agenda items for the May 27, 2014 meeting of the Derry Township Board of School Directors were reviewed.

### **3. UNFINISHED BUSINESS**

### **4. CONSENT AGENDA ITEMS**

**Minutes:** Following a motion by Mr. Shiflett and a second by Mr. Barrett the consent agenda items were approved.

#### *Vote Results*

<b>Yea</b>	8	Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Maryellen Sheehan and Brian Shiflett
<b>Nay</b>	0	
<b>Abstain</b>	0	
<b>Not Cast</b>	1	Julie Neal

#### **MOTION CARRIED**

**4.1** Approval of April 28, 2014 - XXII Summary Board of Directors Meeting Minutes

**4.2** Approval of Revised School Calendars 2013-2014 and 2014-2015  
The Administration recommended the approval of the revised 2013-2014 and 2014-2015 Derry Township School District Calendars.

**4.3** Approval of Agreement for Professional Services - Mr. Dean Shareski  
The Administration recommended the approval of the Agreement with Mr. Dean Shareski for Professional Services.

#### 4.4 Approval of Agreement for Professional Services - Refreshing Mountain Camp

The Administration recommended the approval of the Refreshing Mountain Camp Agreement for Professional Services.

#### 4.5 Approval of Student Club - Middle School Drama

The Administration recommended the addition of the Hershey Middle School Drama Club. No Limited Service Contract is associated with this club.

#### 4.6 Approval of Sale and Disposal of Surplus Computers and Electronics - Keystone State Auctioneers, Inc.

The Administration recommended approving the Proposal of Keystone State Auctioneers, Inc., to Purchase Surplus Computers and Electronics.

#### 4.7 Approval of Overnight Field Trip/Excursion - High School Boys' Basketball

The Administration recommended the approval of the overnight field trip/excursion as listed:

<i>Group:</i>	High School Boys' Basketball
<i>Number of Participating Students:</i>	30
<i>Grade Level:</i>	9-12
<i>Destination:</i>	West Chester University
<i>Purpose:</i>	Boys' Basketball Team Camp
<i>Depart:</i>	June 13, 2014
<i>Return:</i>	June 15, 2014
<i>Trip Leader:</i>	Paul Blackburn

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

#### 4.8 Approval of Thirty-Day Review of Policy (New Policy)

The Administration recommended the approval of Thirty-Day Review to the following proposed policy of the Derry Township School District Policy Manual:

- 626 Bond Post-Issuance Compliance

The policy will be on display in the following locations: Hershey Public Library and the District Office. In addition, they may be accessed on the school's website by going to Board of School Directors, and then Policy.

#### 4.9 Approval of Thirty-Day Review of Policies

The Administration recommended the approval of Thirty-Day Review of the listed policies of the Derry Township School District Policy Manual. The policies will be on display in the following locations: Hershey Public Library and the District Office.

- 112 School Counseling
- 326 Complaint Process
- 348 Unlawful Harassment
- 426 Complaint Process

- 448 Unlawful Harassment
- 526 Complaint Process
- 548 Unlawful Harassment
- 707 Use of School Facilities
- 707 Use of School Facilities - Fees and Rentals
- 810.2 School Bus Video Monitoring
- 815 Acceptable Use of Technology
- 915 Booster Clubs

In addition, the policies may be accessed on the school's website by going to Board of School Directors, and then Policy.

#### 4.10 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

**Group:** Hershey Youth Football Association Cheer

**Date/Time:** May 20-23, 2014  
3:30 p.m. - 5:45 p.m.  
May 29, 2014  
3:30 p.m. - 5:45 p.m.

**Requested Facility:** ECC Gym

**Event:** Cheer Camp/Try-outs

**Fee:** None

**Group:** Hershey Youth Football Association

**Date/Time:** Monday - Fridays  
July 7 - 31, 2014  
5:00 p.m. - 8:00 p.m.

**Requested Facility:** Memorial Football Field

**Date/Time:** Monday-Fridays  
August 1 - November 21, 2014  
5:00 p.m. - 8:00 p.m.

**Requested Facility:** Memorial Football Field  
Middle School Practice Field

**Event:** Hershey Youth Football/Cheerleading Practice & Games

**Fee:** None

**Group:** Hershey Flag Football

**Date/Time:** Saturdays  
August 9 - November 10, 2014  
7:30 a.m. - 1:00 p.m.

**Requested Facility:** Memorial Field at Cinder Track

**Date/Time:** Monday & Wednesdays  
August 9, 2014 - November 10, 2014

6:00 p.m. - 7:30 p.m.

*Requested Facility:* Field Behind the Middle School  
*Event:* Flag Football Games & Practices  
*Fee:* None

**Group:** **Hershey Youth Football Family**  
*Date/Time:* September 13, 2014  
October 4, 2014  
2:30 p.m. - 10:00 p.m.

*Requested Facility:* Memorial Football Field  
*Event:* Hershey Youth Football Games  
*Fee:* None

**Group:** **Hershey Youth Football Association**  
*Date/Time:* November 22, 2014  
3:00 p.m. - 9:00 p.m.

*Requested Facility:* High School Cafeteria, Auditorium, Gym & Adjacent Hallway  
*Event:* End of Year Banquet  
*Fee:* Custodian: Per HESPA Agreement  
Stage Crew (student) if needed: \$10 per hour

#### 4.111 Announcement of Staff Development Conferences

**Staff Members:** **Barbara Clouser, Erin Ives, Michelle O'Brien, Kimberly Brown, Lynn Shirk**

*Conference:* Advance Placement National Conference  
*Location:* Philadelphia, PA  
*Dates:* July 10-13, 2014  
*Expenses:* \$1,088 per person

**Staff Member:** **Erin Ives**  
*Conference:* Advanced Placement Summer Institute: New Teacher  
*Location:* College of William and Mary, Virginia  
*Dates:* July 21 - 24, 2014  
*Expenses:* \$1,405.00

### § NEW BUSINESS

#### §1 Approval to Renew CAOLA Membership Agreement

The Administration recommended the Board approve the renewal of a two-year agreement with the Capital Area Intermediate Unit for participation in the Capital Area Online Learning Association with an associated annual membership fee of \$24,000 per year.



**Minutes:** Following a motion by Mr. Hancock and a second by Mrs. Abruzzo the Personnel - Resignations items were approved.

5.3 Personnel - General

1. The Administration recommended the approval of the following appointments:

**Transfer of Professional Staff:**

**Kerwin, Megan \***

From: Full-time Mathematics Teacher

High School

To: Part-time Mathematics Teacher (New Position)

High School

Effective: 08/18/2014

**Ogle, Lori \***

From: Full-time Mathematics Teacher

High School

To: Part-time Mathematics Teacher (New Position)

High School

Effective: 08/18/2014

**Classified:**

**Bennett, Karla**

Substitute Nurse Assistant

District-wide

Salary: \$23.12 per hour

Effective: 05/13/2014

2. The Administration recommended the approval of the following personnel for additional hours:

**Waggoner, Dawn \***

Special Education Secretarial Support (paid by Access Funds)

District Office

7.5 hours per day

Effective: 06/30/2014 - 08/08/2014

3. The Administration recommended the approval of the following requests in accordance with Section 6.09 of the HEA Collective Bargaining Agreement:

**Kensinger, Amy \***

Grade 2 Teacher

Primary Elementary School

Unpaid Childrearing Leave

Effective: 08/18/2014 through the end of the first semester (approximately 01/16/2015)

**Kleinfelter, Bethany \***

Grade 5 Teacher

Intermediate Elementary School  
Unpaid Childrearing Leave  
Effective: 08/18/2014 through the end of the first semester (approximately 01/16/2015)

4. The Administration recommended the approval of the following request in accordance with District Policy 539:

**Kennedy, PamMarie \***  
General Food Service Worker  
High School  
Uncompensated Leave  
Effective: 05/19/2014 through the end of the 2013-2014 school year

5. The Administration recommended the approval of the following addition to the 2013-2014 Substitute Teacher List:

**Shuey, Carolyn**  
B.S. in Elementary Education from Millersville University of Pennsylvania with certification in Special Education

6. The Administration recommended the District offer a \$10,000 early retirement incentive to eligible employees as defined in the Section 6.19(a) of the HEA Collective Bargaining Agreement provided that at least two eligible employees notify the District of their intent to retire no later than Thursday, May 15, 2014. It should be noted that in order to receive the incentive, eligible employees must notify the District in writing no later Thursday, May 15, 2014 of their intent to retire at the end of the 2013 – 2014 school year.

**\* This individual is currently an employee and/or volunteer. Clearances are on file.**

**Minutes:** Following a motion by Mr. Franklin and a second by Mrs. Eby the Personnel - General items were approved.

*Vote Results*

<b>Yea</b>	8	Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Maryellen Sheehan and Brian Shiflett
<b>Nay</b>	0	
<b>Abstain</b>	0	
<b>Not Cast</b>	1	Julie Neal

**MOTION CARRIED**

**6. SPECIAL REPORTS**

**6.1 Board Members' Report**

**Minutes:** The following Board Members provided reports to the Board:

- Mrs. Eby - PSBA Advocacy Conference

- Mr. Shiflett - Dauphin County Career and Technical School Collaboration, DCTS Work- Session

## 6.2 Superintendent's Report

**Minutes:** Mr. McFarland provided the Board with the following updates:

- Recognition of staff

## 6.3 Board President's Report

**Minutes:** Mrs. Sheehan provided the Board with the following updates:

- Citizen Advisors, Hershey Company Stock Holders Meeting, DTSD volunteer club advisors

## 7. RECOGNITION OF CITIZENS (Non-Agenda)

**Minutes:** The Board of Directors recognized the following citizens:

- Chakravartula Nallani - Hershey Boy Scouts
- Paul Burns - Student Concern
- Erin Burns - Student Concern

## 8. ADJOURNMENT

**Minutes:** Following a motion by Mrs. Eby and a second by Mrs. Abruzzo the meeting was adjourned at 9:22 p.m.

Respectfully submitted,

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Stephen E. Rineer  
Secretary to the Board  
Approved at the May 27, 2014 meeting

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Maryellen B. Sheehan  
President of the Board of Directors

JWR

**Derry Township School District  
School Board Meeting  
May 12, 2014**

**Please Sign In AND Print Your Name**

<i>Signature</i>	<i>Printed Name</i>
<i>Daniel B Tredinnick</i>	Dan Tredinnick
<i>Pam Klipa</i>	Pam Klipa
<i>Robert B. May</i>	Robert B. May
<i>Allison Mackley</i>	Allison Mackley
<i>Stacy Winston</i>	Stacy Winston
<i>Alysa Stets</i>	Alysa Stets
<i>L. Vasiliades</i>	L. Vasiliades
<i>Missy Kunder</i>	Missy Kunder
<i>Ruth Still</i>	Ruth Still
<i>Erin Burns</i>	Erin Burns
<i>Paul Burns</i>	PAUL BURNS
<i>Mika Melnyk</i>	Mika Melnyk
<i>Ann Marie Schupper</i>	ANN MARIE SCHUPPER
<i>Adam D. Finestone</i>	Adam Finestone

