

## Derry Township School District Board of Directors Meeting – April 14, 2014 Summary Minutes - XXI

### *Roll Call*

**Members in attendance:** Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**Non-Voting Members in attendance:** Joseph McFarland, Jason Reifsnyder, Steve Rineer

**Members not in attendance:** Jayanth Franklin

**Staff/Public in attendance:** David Loyd, Christine Weber, Michael Weber, Teresa Umberger, Paula Strawser, Annmarie Schupper, Adam Firestone, Steph Cieszynski, Cade Cieszynski, Nick Laman, Julie Scheib, Harry Strawser, Jason Umberger, Drew Stinson, Dylan Herndon, Alexander Graham, Ollie Herndon, Nicholas Graham, James Seltzer, Garry Reyes, Denise Snively-Reyes, Michael Wedderburn, Josh Warren, Taylor Massage, Marley Tunnell, Jenny Rizzo, Matt Tunnell, Marley Greene, Kelley Rodriguez, David Murray, Jean Bruggemeier, Trey Ndlovie, Jason Mesaric, Bridget Kilgallen, Lauren Lechleiter, Emily Bruggemeier, Ty Eby, Jim Wilson, John Langan, Monica Tice, Shelly Tice, Todd Lechleitner, Drew Loyd, Adam Hrabovsky, Mark Copenhagen, Brenda Winters, Tim Winters, Jailen Harmon, Luke Drayer, Matt Miller, Jordan Wix Rauch, Lisa Stauch, Brad Stauch, Vince Paoletti, William Stinson, Cindy Banducci, Matthew Langan, Kathy Sicher, Erica Groves, Lexi Robinson, Bill Groves, Caroline Lehman, Anne Reeves, David McCurdy, Kim Roush, Jack Rizzo, Vince Pantalone, Joan Rizzo, Diane Robinson, Carly Bowser, Judson Christopher, Lisa Winter, Robert B. May, Trent Simonetti, Nick Schiem, Andrea Loyd, Diane Robinson, David Anderson, David Maurio, Doug Walker, Ed Foley, Jonas Sheehan, Nicholas Scheib, Judy Woodring, Bill Woodring

**Media in attendance:** Monica Von Dobeneck – *Patriot News*, Myla R. Merkel – *The Sun*

### **1. OPENING ITEMS**

#### **1.1** Call to Order

**Minutes:** The April 14, 2014 meeting of the Derry Township Board of School Directors was called to order by Mrs. Sheehan at 7:04 p.m.

#### **1.2** Roll Call

#### **1.3** Flag Salute

#### **1.4** Approval of Board of Directors Agenda

**Minutes:** Following a motion by Mr. Barrett and a second by Mrs. Abruzzo the Board agenda for the evening's meeting was approved.

### **2. INFORMATIONAL AND PROPOSALS**

#### **2.1** Announcement of Executive Session

**Minutes:**

- The Board met in Executive Session on April 1, 2014 to discuss matters of personnel.
- The Board met with the district solicitor on April 10, 2014 to discuss matters of personnel.
- The Board met in Executive Session prior to this meeting to discuss employment issues.

## 2.2 Recognition of Citizens (Agenda Items)

**Minutes:** The following citizens were recognized:

- Jack Rizzo - Personnel matters pertaining to Limited Service Contracts
- Bill Groves - Personnel matters pertaining to Limited Service Contracts
- Joan Rizzo - Personnel matters pertaining to Limited Service Contracts
- Vince Pantalone - Personnel matters pertaining to Limited Service Contracts
- Denise Snavelly-Reyes - Personnel matters pertaining to Limited Service Contracts
- Emily Bruggemeier - Personnel matters pertaining to Limited Service Contracts
- Luke Drayer - Personnel matters pertaining to Limited Service Contracts
- Lexi Robinson - Personnel matters pertaining to Limited Service Contracts
- David Loyd - Personnel matters pertaining to Limited Service Contracts
- Kim Roush - Personnel matters pertaining to Limited Service Contracts
- Jon Langen - Personnel matters pertaining to Limited Service Contracts
- Diane Robinson - Personnel matters pertaining to Limited Service Contracts
- Shelly Tice - Personnel matters pertaining to Limited Service Contracts
- Jenny Rizzo - Personnel matters pertaining to Limited Service Contracts
- Carly Bowser - Personnel matters pertaining to Limited Service Contracts
- Judson Christopher - Personnel matters pertaining to Limited Service Contracts
- Lisa Winters - Personnel matters pertaining to Limited Service Contracts
- Bridget Kilgallen - Personnel matters pertaining to Limited Service Contracts
- Caroline Lehman - Personnel matters pertaining to Limited Service Contracts
- Marley Tunell - Personnel matters pertaining to Limited Service Contracts

## 2.3 Standing Committee Meeting Reports

**Minutes:**

- Mrs. Eby provided the Board with the following updates with regard to the Curriculum Council Meeting:
  - Approval of Textbooks
- Mrs. Eby provided the Board with the following updates with regard to the Communications and Community Engagement Standing Committee:
  - Sample Community Budget Forum Presentation
  - Advertising for Community Budget Forum
  - Communication tools available to the district

- New Student Enrollment Tool (Online Registration)
- Online submission form
- Mr. Shiflett provided the Board with the following updates with regard to the General Services Standing Committee:
  - Capital Improvement Plan
  - Facility Assessment Data
  - HS Roof Replacement Project
  - Middle School HVAC Issues
  - Buildings and Grounds Equipment Needs
  - Turf Field Replacement Funding

#### 2.4 Student Representatives' Report

**Minutes:** Miss Spicer and Miss Dieffenbach provided the Board with the following updates:

- Hershey High School recent events
- Hershey High School upcoming events

#### 2.5 Community Correspondence Report

**Minutes:** Mr. Tredinnick informed the Board that there were a total of 20 communications/inquiries during the month of March:

#### 2.6 Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the April 28, 2014 Public Board of Directors Meeting:

1. Presentation - Community Service Club (Barb Clouser & Grace Thompson)
2. Approval of April 14, 2014 Board of Directors Summary Minutes
3. Recognition of Students
4. Approval of March 2014 Finance Report
5. Budget Transfers
6. Memorandum of Understanding for the Dauphin County Consortium Online Learning Cooperation
7. Approval to Renew CAOLA Membership Agreement
8. Requests for the Use of Facilities
9. Personnel
10. Staff Development Conferences

**Minutes:** The anticipated agenda items for the April 28, 2014 meeting of the Derry Township Board of School Directors were reviewed.

### UNFINISHED BUSINESS

### CONSENT AGENDA ITEMS

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

**Minutes:** Following a motion by Mr. Barrett and a second by Mr. Shiflett the consent agenda items were approved.

*Vote Results*

**Yea**                8        Andrea Abruzzo, Chris Barrett, Hank Donahue,  
Heidi Eby, Bruce Hancock, Julie Neal, Maryellen  
Sheehan and Brian Shiflett

**Nay**                0

**Abstain**           0

**Not Cast**        1        Jayanth Franklin

**MOTION CARRIED**

4.1 Approval of March 24, 2014 - XX - Summary Board of Directors Meeting Minutes

4.2 Approval of Textbooks

The Administration recommended the approval of the following textbooks for use in the 2014-2015 school year:

**Curricular Area: Mathematics**

*Subject/Course:* Mathematics/Common Core Year 1 and Accelerated Common Core Year 1 and 2  
Common Core Year 2 and Accelerated Common Core Years 2 and 3  
Common Core Year 3

*Grade Level (s):* 6-8

*Recommended Title:* Core Connections Year 1  
Core Connections Year 2  
Core Connections Year 3

*Publisher:* CPM

*Author:* Dietiker

*Copyright:* 2013

**Curricular Area: Mathematics**

*Subject/Course:* Algebra 2 with Trigonometry

*Grade Level:* 8-12

*Recommended Title:* Algebra 2 Common Core

*Title:*

*Publisher:* Glencore/McGraw Hill

*Author:* Carter, Cuevas, Day, Malloy,. Casey, Hooliday

*Copyright:* 2014

**Curricular Area: Technology**

*Subject/Course:* Energy Power & Transportation (EPT)

*Grade Level:* 10-12

*Recommended Title:* 2012 Energy Power & Transportation

*Publisher:* The Goodheart-Wilcox

*Author:* Len S. Litowitz, Ryan Brown

*Copyright:* 2012

**Curricular Area: Science**

*Subject/Course:* AP Biology

*Grade Level:* 11-12

*Recommended Title:* Campbell Biology in Focus AP Edition

*Publisher:* Pearson

*Author:* Lisa A. Urry et al

*Copyright:* 2014

**Curricular Area: Social Studies**

*Subject/Course:* American History/American History Honors

*Grade Level:* 11

*Recommended Title:* United States History: Reconstruction to the Present

*Publisher:* Prentice Hall

*Author:* Lapsansky-Werner, Levy, Roberts, and Taylor

*Copyright:* 2013

**4.3 Approval of Agreement for Professional Services - Mazzitti & Sullivan Counseling Services, Inc.**

The Administration recommended the approval of the Mazzitti & Sullivan Counseling Services Inc. Agreement for Professional Services.

**4.4 Approval of Agreement for Professional Services - Youth Advocate Programs, Inc.**

The Administration recommended the approval of the Youth Advocate Programs, Inc. Agreement for Professional Services.

**4.5 Approval of Agreement for Professional Services - Shawn V. O'Brien**

The Administration recommended the approval of Contractual Work for the April 17, 2014 Hershey Middle School In-service with Shawn V. O'Brien.

#### 4.6 Approval of Source4Teachers Agreement

The Administration recommended the Board approve an agreement with Source4Teachers for a term of three years commencing July 1, 2014 and ending June 30, 2017 with two, 1-year renewal options and authorize the execution of the agreement between the District and Source4Teachers. The District's solicitor prepared the proposed agreement and copies of the proposed agreement have been provided to the members of the Board in advance of this meeting.

#### 4.7 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

**Group:** Hershey Centrals 10U Baseball Team

**Date/Time:** Sundays  
April 27, 2014 - July 27, 2014  
3:00 p.m. - 5:00 p.m.

**Requested Facility:** North Baseball Field & Batting Cage

**Event:** Games and Practices

**Fee:** None

**Group:** St. Joan of Arc Parrish

**Date/Time:** May 4, 2014  
1:30 p.m. - 4:30 p.m.

**Requested Facility:** Football Turn Field Track

**Event:** Track Meet

**Fee:** Approximately \$90.00 (\$30/per hour - Turf Field Manager)

**Group:** Hershey Soccer Club

**Date/Time:** May 24-25, 2014  
7:30 a.m. - 5:00 p.m.\*

**Requested Facility:** Football Turf, 2 Middle School Grass Fields  
322 Turf Field  
\*322 Turf Field not available 5/24/2014 from 7:30 a.m. - 1:00 p.m.

**Event:** Hershey Memorial Day Challenge Cup Soccer Tournament

**Fee:** 2 Turf Fields @ \$55 per hour per field  
2 Turf Field Managers @ \$30 per hour per manager  
Custodian @\$36.75 per hour

**Group:** Board for the Association of School Psychologists of Pennsylvania

**Date/Time:** June 7, 2014  
8:30 a.m. - 2:00 p.m.

*Requested Facility:* District Office Training Room A  
*Event:* Board Meeting  
*Fee:* Waiver Requested  
Custodian @\$36.75 per hour (unlock building)

**Group: Kicks for Kids**

*Date/Time:* June 13, 2014 - 9:00 a.m. (start set-up)  
June 14, 2014 - 8:00 a.m. - 6:00 p.m.  
June 15, 2014 - 9:00 a.m. - 5:00 p.m.

*Requested Facility:* Football Turf Field, 2 Fields behind Middle School, Cinder Track Field  
*Event:* 2014 Hershey Invitational Charity Soccer Tournament  
*Fee:* Turf Field Manager @\$30 per hour

**Group: Hershey Youth Football Association**

*Facility Requested* Football Turf Field

*Date/Time:* August 16; September 6, 20, 27; October 11, 2014  
2:30 p.m. - 10:00 p.m.  
Memorial Cinder Track Football Field

September 7 - November 23, 2014  
Noon - 6:00 p.m.

*Event:* Games  
*Fee:* Turf Field Manager @\$30 per hour

**4.8 Announcement of Board Development Conference**

*Board of Directors:* Heidi Eby  
Julie Neal  
*Conference:* PSBA Advocacy  
Forum  
*Location:* PSBA and  
Harrisburg Capital  
*Dates:* May 5-6, 2014  
*Expenses:* \$50.00 (each)

**5. NEW BUSINESS**

**5.1 Approval of HESPA Side Letter Agreement**

The Administration recommended the approval of a HESPA Side Letter Agreement for the Three Day Summer Closure / Four Day Work Week from June 16, 2014 through August 15, 2014.

**Minutes:** Following a motion by Mr. Hancock and a second by Mr. Shiflett the Approval of HESPA Side letter Agreement agenda item was approved.

*Vote Results*

**Yea**                    8        Andrea Abruzzo, Chris Barrett, Hank Donahue,  
Heidi Eby, Bruce Hancock, Julie Neal, Maryellen  
Sheehan and Brian Shiflett

**Nay**                    0

**Abstain**            0

**Not Cast**          1        Jayanth Franklin

**MOTION CARRIED**

**5.2 Personnel – Resignations**

The Administration recommended the approval of the following resignations:

**Rineer, Stephen**

Business Manager

District-wide

Reason: Retirement

Effective: 08/26/2014

**Act 93:**

**MacKenzie, Joy**

Principal

Primary Elementary School

Reason: Retirement

Effective: 09/26/2014

**Classified:**

**Conrad, Lisa**

Special Education Aide

High School

Reason: Personal

Effective: 04/17/2014

**Showers, Allison**

Cafeteria/Recess Aide

Elementary School

Reason: Personal

Effective: 04/11/2014 (retroactive)

**Minutes:** Following a motion by Mr. Shiflett and a second by Mr. Barrett the Personnel - Resignations were approved.

**5.3 Personnel - General**

1. The Administration recommended the approval of the following appointments:



**Transfer of Act 93 Staff:**

**Winslow, Stacy \***

From: Principal

Middle School

To: Assistant to the Superintendent for Curriculum and Instruction (replacing Joseph McFarland)

District-wide

Salary: \$116,000

Effective: 07/01/2014

**Classified:**

**Dalto, David**

Seasonal Groundskeeper

District-wide

5.5 hours per day (April 15 - June 13), 5 days per week

7.0 hours per day (June 16 - August 15), 4 days per week

Salary: \$13.44 per hour

Effective: 04/15/2014

**Danner, Ronald \***

Substitute Secretary

District-wide

Salary: \$15.46 per hour

Effective: 04/15/2014

**Gingrich, Kimberly \***

Substitute Food Service/Stockroom Utility Driver

District-wide

Salary: \$16.52 per hour

Effective: 04/15/2014

**Harman, Walter**

Substitute Bus Driver

District-wide

Salary: \$15.90 per hour

Effective: 04/15/2014 (pending receipt of Act 34 and 151 clearances)

**Hileman, Tina \***

Substitute Secretary

District-wide

Salary: \$15.46 per hour

Effective: 04/15/2014

**Homick, Carol \***

Substitute Library Aide

District-wide

Salary: \$11.63 per hour

Effective: 04/15/2014

2. The Administration recommended the approval of the Limited Service Contract List of Fall Coaches for the 2014-2015 school year as attached. Limited Service Contracts are one-year or one-season agreements subject to reconsideration prior to the following year or season. Stipends pending negotiations between District and Hershey Education Association.

- The Administration recommended the approval of the following addition to the 2013-2014 Substitute Teacher List:

**Stine, Scott**

M.E. in Career and Technical Education from Temple University with certification in Business-Computer-Information Technology, Citizenship, Social Studies, and Mathematics

- The Administration recommended the approval of the following addition to the 2013-2014 Guest Teacher List:

**McGrady, Barbara**

**\* This individual is currently an employee and/or volunteer. Clearances are on file.**

**Minutes:** Following a motion by Mr. Barrett and a second by Mrs. Neal the Personnel - General items excluding the head football and head field hockey coaches were approved.

*Vote Results*

<b>Yea</b>	8	Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Maryellen Sheehan and Brian Shiflett
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<b>Nay</b>	0	
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<b>Abstain</b>	0	
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<b>Not Cast</b>	1	Jayanth Franklin
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**MOTION CARRIED**

Following a motion by Mr. Donahue and a second by Mr. Hancock the recommendation to retain the head varsity field hockey coach was not approved (2 - 6 vote).

*Vote Results*

<b>Yea</b>	2	Hank Donahue, Bruce Hancock
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<b>Nay</b>	6	Andrea Abruzzo, Chris Barrett, Heidi Eby, Julie Neal, Maryellen Sheehan and Brian Shiflett
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<b>Abstain</b>	0	
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<b>Not Cast</b>	1	Jayanth Franklin
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**MOTION FAILED**

Following a motion by Mr. Hancock and a second by Mrs. Donahue the recommendation to retain the head varsity football coach was approved (2 - 6 vote).

*Vote Results*

<b>Yea</b>	2	Hank Donahue, Bruce Hancock
<b>Nay</b>	6	Andrea Abruzzo, Chris Barrett, Heidi Eby, Julie Neal, Maryellen Sheehan and Brian Shiflett
<b>Abstain</b>	0	
<b>Not Cast</b>	1	Jayanth Franklin

**MOTION FAILED**

## **6. DELEGATES REPORTS**

### **6.1 Dauphin County Technical School**

**Minutes:** Mr. Shiflett provided the Board with the following updates with regard to the Dauphin County Technical School:

- 2014 - 2015 Budget
- Planning for the Future Committee
- Contract to Replace Elevator

### **6.2 Harrisburg Area Community College**

**Minutes:** Mr. Shiflett provided the Board with the following updates with regard to the Harrisburg Area Community College:

- Financial Position for Harrisburg Campus
- Accreditation Issues - All programs still accredited
- Funding Model for Sending Districts

### **6.3 Capital Area Intermediate Unit**

**Minutes:** Mrs. Sheehan provided the Board with the following updates with regard to the Capital Area Intermediate Unit:

- Committee Reports and Assignments
- Summary of Operations and Budget Notes

## **7. SPECIAL REPORTS**

### **7.1 Board Members' Report**

**Minutes:** The following Board members provided reports to the Board:

- Mrs. Eby - Trojan Foundation
- Mr. Shiflett - Recognition of Mr. McFarland

## 7.2 Superintendent's Report

**Minutes:** Mr. McFarland provided the Board with the following updates:

- CAIU Middle School Computer Fair Winners
- Wheels of Friendship Group
- Keystone STAR Summit Keystone Educator Awards
- Recognition of staff

## 7.3 Board President's Report

**Minutes:** Mrs. Sheehan provided the Board with the following updates:

- Work Session Update

## 8. RECOGNITION OF CITIZENS

**Minutes:** The following citizens were recognized by the Board of Directors:

- Bob May - Personnel matters pertaining to Limited Service Contracts
- Trent Simonetti - Personnel matters pertaining to Limited Service Contracts
- Emily Bruggemeier - Personnel matters pertaining to Limited Service Contracts
- Lisa Winters - Personnel matters pertaining to Limited Service Contracts
- Carly Bowser - Personnel matters pertaining to Limited Service Contracts
- Adam Drobonksi- Personnel matters pertaining to Limited Service Contracts
- Jack Rizzo - Personnel matters pertaining to Limited Service Contracts
- Nick Schiem - Personnel matters pertaining to Limited Service Contracts
- Dave Loyd - Personnel matters pertaining to Limited Service Contracts
- Tim Winters - Personnel matters pertaining to Limited Service Contracts
- Andrea Loyd - Personnel matters pertaining to Limited Service Contracts
- Diane Robinson - Personnel matters pertaining to Limited Service Contracts
- David Anderson - Personnel matters pertaining to Limited Service Contracts
- David Murray - Personnel matters pertaining to Limited Service Contracts
- David Mauro - Personnel matters pertaining to Limited Service Contracts

## 9. ADJOURNMENT

**Minutes:** Following a motion by Mr. Hancock and a second by Mr. Barrett the meeting was adjourned at 9:40 p.m.

Respectfully submitted,

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Stephen E. Rineer  
Secretary to the Board  
Approved at the April 28, 2014 meeting

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Maryellen B. Sheehan  
President of the Board of Directors

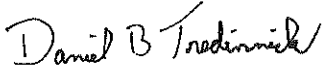
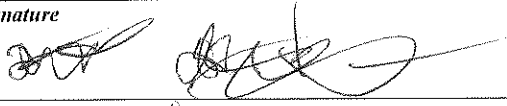
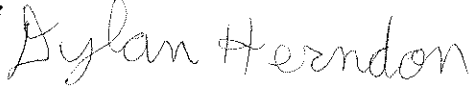

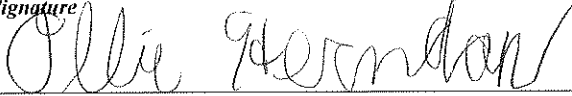
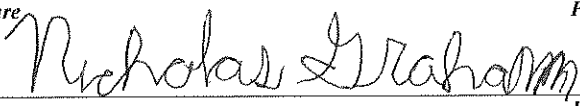
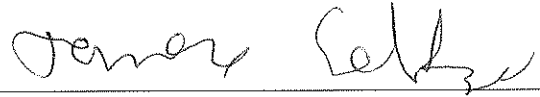
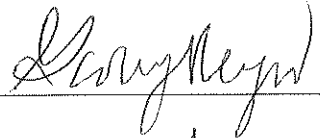
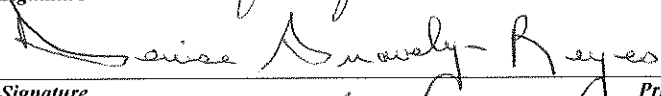


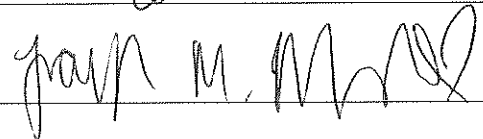
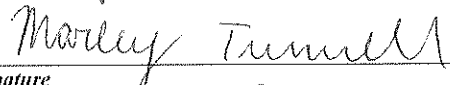
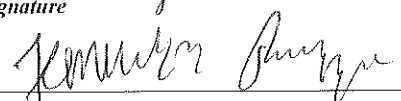
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# Derry Township School District

## School Board Meeting

April 14, 2014

**Please Sign In AND Print Your Name**

Signature 	Printed Name Dan Tredinnick
Signature 	Printed Name Drew Stinson
Signature 	Printed Name Dylan Herndon
Signature 	Printed Name Alexander Graham
Signature 	Printed Name Ollie Herndon
Signature 	Printed Name Nicholas Graham
Signature 	Printed Name James Seltzer
Signature 	Printed Name Garry Reyes
Signature 	Printed Name Denise Snaveley-Reyes
Signature 	Printed Name Michael Weddow
Signature 	Printed Name Josh Warren
Signature 	Printed Name Taylor Massage
Signature 	Printed Name Marley Tunnell
Signature 	Printed Name Kenny Rizzo

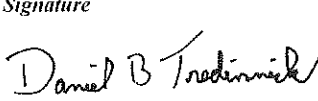



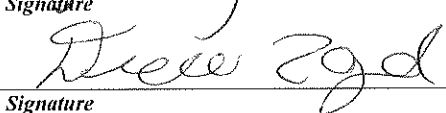
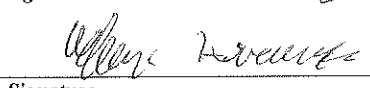
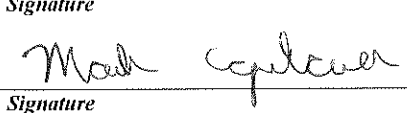
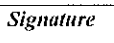
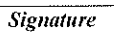
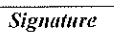
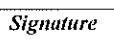
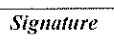
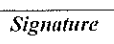
# Derry Township School District School Board Meeting

April 14, 2014

**Please Sign In AND Print Your Name**

<i>Signature</i> Daniel B Tredinnick	<i>Printed Name</i> Dan Tredinnick
<i>Signature</i> Matt Tunnell	<i>Printed Name</i> Matt Tunnell
<i>Signature</i> Marley Greene	<i>Printed Name</i> Marley Greene
<i>Signature</i> Kelley Rodriguez	<i>Printed Name</i> Kelley Rodriguez
<i>Signature</i> David Murray	<i>Printed Name</i> DAVID MURRAY
<i>Signature</i> Jean Bruggemeier	<i>Printed Name</i> Jean Bruggemeier
<i>Signature</i> Trey Ndlovu	<i>Printed Name</i> Trey Ndlovu
<i>Signature</i> Jason Mesaric	<i>Printed Name</i> Jason Mesaric
<i>Signature</i> Bridget Kilgallen	<i>Printed Name</i> Bridget Kilgallen
<i>Signature</i> Lauren Lechleith	<i>Printed Name</i> Lauren Lechleith
<i>Signature</i> Emily Bruggemeier	<i>Printed Name</i> Emily Bruggemeier
<i>Signature</i> Ty Eby	<i>Printed Name</i> Ty Eby
<i>Signature</i> Jim Carlson	<i>Printed Name</i> Jim Carlson
<i>Signature</i> John Langan	<i>Printed Name</i> JOHN LANGAN

April 14, 2014

Signature	Printed Name
	Dan Tredinnick
	Monica Tice
	Spilly Tice
	Todd D. Lechewicz
	Drew Cloyd
	Adam Harsanyi
	Mark Copenhagen
	
	
	
	
	
	



**Derry Township School District  
School Board Meeting**

April 14, 2014

**Please Sign In AND Print Your Name**

Signature

Daniel B Tredinnick

Printed Name

Dan Tredinnick

Signature

Brenda Winters

Printed Name

Brenda Winters

Signature

Tim Winters

Printed Name

TIM WINTERS

Signature

Jailen Harmon

Printed Name

Jailen Harmon

Signature

Luke Drayer

Printed Name

Luke Drayer

Signature

Mysta Miller

Printed Name

Mysta Miller

Signature

Mysta Miller

Printed Name

Mysta Miller

Signature

Taylor

Printed Name

Taylor

Signature

Jordan Wix Ranch

Printed Name

Jordan Wix Ranch

Signature

Lisa M. Starch

Printed Name

Lisa M. Starch

Signature

Brad Starch

Printed Name

Brad Starch

Signature

Vincent Parette

Printed Name

Vincent Parette

Signature

William Stinson

Printed Name

WILLIAM STINSON

Signature

Printed Name

**Derry Township School District  
School Board Meeting**

April 14, 2014

**Please Sign In AND Print Your Name**

Signature Daniel B Tredinnick	Printed Name Dan Tredinnick
Signature Cindy Banducci	Printed Name Cindy Banducci
Signature Matthew Langosh	Printed Name Matthew Langosh
Signature Kathy Sicher	Printed Name Kathy Sicher
Signature Diane L. Hahn	Printed Name Diane L. Hahn
Signature Erica Grover	Printed Name ERICA Grover
Signature Lexi Robison	Printed Name Lexi Robison
Signature Bill Groves	Printed Name Bill Groves
Signature Caroline Lehman	Printed Name Caroline Lehman
Signature Anne M. Reeves	Printed Name Anne M. Reeves
Signature David McMuray	Printed Name David McMuray
Signature Kim Roush	Printed Name Kim Roush
Signature Doug Walker	Printed Name Doug Walker
Signature Lisa Winters	Printed Name Lisa Winters

**Derry Township School District  
School Board Meeting**

April 14, 2014

**Please Sign In AND Print Your Name**

Signature

Daniel B Tredinnick

Printed Name

Dan Tredinnick

Signature

Robert B. May

Printed Name

Robert B. May

Signature

Edward P. Foley

Printed Name

Edward P. Foley

Signature

James Shoshun

Printed Name

James Shoshun

Signature

David Murray

Printed Name

DAVID MURRAY

Signature

Nicholas Schob

Printed Name

Nicholas Schob

Signature

Julie Baarsen

Printed Name

Julie Baarsen

Signature

Megan G. Huls

Printed Name

Megan G. Huls

Signature

Judy Woodring

Printed Name

Judy Woodring

Signature

Bill Woodring

Printed Name

Bill Woodring

Signature

Mike Krawiec

Printed Name

Mike Krawiec

Signature

Joan Rizzo

Printed Name

Joan Rizzo

Signature

Jack Rizzo

Printed Name

Jack Rizzo

Signature

Vince Pantalone

Printed Name

Vince Pantalone

# Derry Township School District School Board Meeting

April 14, 2014

**Please Sign In AND Print Your Name**

Signature

*Daniel B Tredinnick*

Printed Name

Dan Tredinnick

Signature

*D Loyd*

Printed Name

David Loyd

Signature

*Christine Weaver*

Printed Name

Christine Weaver

Signature

*Michael Weaver*

Printed Name

Michael Weaver

Signature

*Teresa Umberg*

Printed Name

Teresa Umberg

Signature

*Paula Strauss*

Printed Name

Paula Strauss

Signature

*Ann Marie Schipper*

Printed Name

ANNMARIE SCHIPPER

Signature

*Adam Firestone*

Printed Name

Adam Firestone

Signature

*Sepe Cieszynski*

Printed Name

Sepe Cieszynski

Signature

*Carle Cieszynski*

Printed Name

Carle Cieszynski

Signature

*Nick Laman*

Printed Name

Nick Laman

Signature

*Julie Scherb*

Printed Name

Julie Scherb

Signature

*Harry Strauss*

Printed Name

Harry Strauss

Signature

*Jason D. Umberg*

Printed Name

Jason D. Umberg

## SIDE LETTER AGREEMENT

Derry Township School District ("District") and the Hershey Education Support Professionals Association ("HESPA") hereby agree to the following provisions should the school district operate under a "Three Day Summer Closure" / "Four Day Work Week" from June 16, 2014 through August 15, 2014.


1. 8 Hour/40 Hour/12 Month Employees: (Custodial/Maintenance, Grounds, Secretary)
  - 10 hour workdays Monday through Thursday (Schedule(s) TBD)
  - Leave Requests for 10 hours = deduction of 10 hours of leave
  - Leave Requests for 8 hours = deduction of 8 hours (2 hours without pay)
2. 7.5/37.5/12 Month Hour Employees: (Secretary, Graphics Clerk, Stockroom)
  - 9.375 hour workdays Monday through Thursday (Schedule(s) TBD)
  - Timesheets will state 7.5 hours/day Monday through Friday
  - Leave requests for full day = 7.5 hours
    - i. Employee will work with direct supervisor to "make-up" the 1 hour and 45 minute differential during the same pay period
3. 5.5/27.5/12 Month Hour Employees: (Secretary)
  - 6.875 hour workdays Monday through Thursday (Schedule(s) TBD)
  - Timesheets will state 5.5 hours/day Monday through Friday
  - Leave requests for full day = 5.5 hours
    - i. Employee will work with direct supervisor to "make-up" the 1.125 hour differential during the same pay period
4. Section 9 "Overtime" will not apply until an employee exceeds either, the 10 hour workday / 40 hour work week, or 9.375 hour workday / 37.50 hour workweek.
5. Holidays- Since Independence Day falls on a scheduled non-work day each employee covered under this side agreement will be credited with one additional vacation day.
6. Bereavement Leave/Jury Duty: One day equals one day regardless of hours to be worked within the day.
7. Specific shifts will be determined by the Director/Principal.
8. Summer Schedule Time Sheet Submission - To accommodate the District's summer schedule the District has requested, and the Association has agreed, to modify the regular workweek schedule set forth in the contract. Instead of the standard workweek being five – (7.5 hour days - 37.5 hours or 5.5 hour days – 27.5 hours) members of the bargaining unit who normally work a 7.5 hour day agree to work four 9.375 days for their 37.5 hour workweek and members of the bargaining unit who normally work a 5.5 hour day agree to work four 6.875 hours days for the 27.5 hour workweek. We have been advised that the District's payroll processing program is geared to function with a 5-

day/37.5 or 5-day/27.5 hour week. To facilitate payroll processing the district has directed all affected workers to continue to record their time on the District's standard 5-day/37.5 or 5-day/27.5 hour time sheet, and to submit them for payment. The Association has been in contact with PSEA legal counsel who has advised those affected that time sheets can be submitted in the manner requested, provided the Association receives a written/signed acknowledgment that it is being done at the request of and for the benefit of the District, and with the further understanding that everyone concerned acknowledges that the hours per day portion of the time sheet is adjusted to facilitate processing and is in no way submission of false or fraudulent data. If the District wants to maintain an unadjusted time record, the members of the bargaining unit will cooperate in recording actual, unadjusted time records on the four days they actually work. This signed agreement will constitute the District's direction to submit adjusted time sheets as outlined above until further notice.

3/28/14  
Date

  
HERSHEY EDUCATION SUPPORT PROFESSIONALS ASSOCIATION

4-14-14  
Date

  
DERRY TOWNSHIP SCHOOL DISTRICT