



Derry Township School District Board of Directors Meeting - March 24, 2014 Summary Board Minutes XX

Roll Call

Members in attendance: Andrea Abruzzo, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

Non-Voting Members in attendance: Joseph McFarland, Jason Reifsnyder, Steve Rineer

Members not in attendance: Chris Barrett

Staff/Public in attendance: Dan Tredinnick, Lisa Miller, Brady Underkoffler, Xin Wang, Yang Liw, Brenda Winters, Trish Moritz, Doug Walker, Joan Rizzo, Jack Rizzo, David Murphy, Tim Winters, Judy Haverstick, Scott Campbell, Paula Strauser, Holly Bouslough, Craig Bouslough, Teresa Umberger, Diane Rehr, Julie Issacson, Greg Speece, Peggy Donahue, Madeline Donahue, Ty Eby, Jeff Williams, Guofeng Gao, Honglez Zhou, Brad Stauch, Judy Woodring, Bill Woodring, Marie Fetzer, David McCurdy, Matthew Langan, Garry Reyes, Michael Gadd, Trey Ndlovu, Tyler Williams, Robert May, Peter Ebert, Jill Broschel, Shelly Tice, Cindy Banducci, Gary Johnson, Beth Johnson, Joanne Massage, Lisa Stauch, Matthew Johnson, Ruth Still, David Still

Media in attendance: Monica Von Dobeneck – *The Patriot News*, Myla R. Merkel – *The Sun*

1. OPENING ITEMS

1.1 Call to Order

Minutes: The March 24, 2014 meeting of the Derry Township Board of School Directors was called to order by Mrs. Sheehan at 7:06 p.m.

1.2 Roll Call

1.3 Flag Salute

1.4 Approval of Board of Directors Agenda

Minutes: Following a motion by Mr. Franklin and a second by Mr. Shiflett the Board Agenda for the evening's meeting was approved.

2. INFORMATIONAL AND PROPOSALS

2.1 Presentation - Elementary Strings

Minutes: Ms. Miller and members of the elementary strings program performed two selections from their spring concert.

2.2 Announcement of Executive Session

Minutes:

- The Board met in Post-executive Session on March 10, 2014 to discuss employment issues and labor relations and arbitrations.
- The Board met in Executive Session on March 17, 2014 and March 19, 2014 to discuss employment issues
- The Board met in Executive Session prior to this evening's meeting to discuss employment issues and labor relations and arbitrations, and matters that must be conducted in private to protect a lawful privilege or confidentiality.
- The Board will meet in Post-executive Session immediately following the evening's meeting to discuss employment issues, labor relations and arbitrations, and matters that must be conducted in private to protect a lawful privilege or confidentiality.

2.3 Recognition of Citizens (Agenda Items)

2.4 Student Recognition

Minutes: Mr. Ebert recognized the Hershey High School March Students of the Month.

2.5 Standing Committee Meeting Report

Minutes: Mrs. Neal provided the following updates with regard to the Athletics and Activities Standing Committee Meeting:

- Citizen advisor update
- Athletic coaching training
- Proposed new conference
- Hershey Youth Football
- Policy Updates
- Act 82 Supervision

2.6 Student Representatives' Report

Minutes: Miss Dieffenbach and Miss Spicer provided the Board the following updates:

- Recent Events
- Upcoming Events

2.7 Community Correspondence Report

Minutes: Mr. Tredinnick informed the Board that there were a total of 12 communications/inquiries during the month of February:

2.8 Anticipated Agenda Items for the Next Board of Directors Meeting

1. Approval of March 24, 2014 Board of Directors Summary Minutes

2. Requests for the Use of Facilities
3. Personnel
4. Staff Development

Minutes: The anticipated agenda items for the April 14, 2014 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

Minutes: Following a motion by Mr. Hancock and a second by Mr. Shiflett the consent agenda items were approved.

Vote Results

Yea	8	Andrea Abruzzo, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan and Brian Shiflett
Not Cast	1	Chris Barrett

MOTION CARRIED

4.1 Approval of March 10, 2014 - XIX Summary Board of Directors Meeting Minutes

4.2 Approval of February 2014 Finance Report

1. The Treasurer's Report for the month ending February 28, 2014 was summarized as follows:

General Fund Revenue	\$1,130,350
General Fund Expenditures	3,717,024
Balance of Cash Plus Investments (Includes \$6,479,396 Capital Reserve)	28,873,533

2. The listed schedule of investment transactions for the period beginning February 1, 2014 through February 28, 2014 had total interest earnings of \$6,629 comprised of the following:

General Fund	\$0
Money Market	5,138
Capital Reserve	1,491
PA Local Government Trust	0

The average interest rate for February 2014 was .31%

3. The February 2014 expenditures for the paid bills for all funds totaled \$1,700,701 excluding net payroll, retirement contributions, and debt service.
4. The March 2014 expenditures for the unpaid bills for all funds totaled

\$946,911

5. Estimated expenditures of the General Fund for the month of March 2014 were in the following amounts:

Operating Expenses	1,000,000
Utilities	112,200
Net Payroll (2 pays)	1,313,000
Employer Provided Insurance	472,100
Payroll Deductions	662,000
Employer Payroll Taxes (FICA/RET)	2,000,000
Debt Service	184,975
Total Estimated Expenditures	\$5,744,275

4.3 Approval of Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year.

The Administration recommended the Board authorize the March 2014 budget transfers.

4.4 Requests for Payment - Construction Projects

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Varvel:

Hershey Middle School Phase II

1. Carl E. Frantz, Inc. (Plumbing) \$11,050.00
Application No. 7 (Retainage)
2. Township of Derry 283.55
Invoice No. 96950-1

Hershey High School Roof

3. Professional Roof Services, Inc. 28,000.00
Invoice No. 5018

4.5 Approval of Dauphin County Tax Collection Committee Delegate

The Administration recommended Heidi Eby be appointed as a delegate to the Dauphin County Tax Collection Committee.

4.6 Approval of Overnight Field Trip/Excursion - PA Junior Academy of Science (PJAS)

The Administration recommended the approval of the overnight field trip/excursion as listed:

Group: PA Junior Academy of Science (PJAS)

Number of Participating Students: 6

<i>Grade Level:</i>	9-11
<i>Destination:</i>	Pennsylvania State University State College, PA
<i>Purpose:</i>	State-level Science Fair Competition
<i>Depart:</i>	May 18, 2014
<i>Return:</i>	May 20, 2014
<i>Trip Leader:</i>	Jason Sibbach

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

4.7 Approval of Policies

The Administration recommended the approval of the following policies of the Derry Township School District Policy Manual which were on public display for thirty days in the Hershey Public Library, District Office, and the Derry Township School District Website:

- 610 - Purchases Subject to Bid
- 611 - Purchases Budgeted
- 913 - Non-School Organizations/Groups/Individuals

4.8 Approval of Thirty-Day Review of Policies (Reaffirmation)

The Administration recommended the approval of Thirty-Day Review of the following policies (reaffirmation) of the Derry Township School District Policy Manual:

- 213 Assessment of Student Progress
- 220 Student Expression
- 223 Use of Bicycles, Motor Vehicles and Other Conveyances
- 228 Student Government
- 230 Public Performances by Students
- 231 Social Events and Class Trips
- 232 Student Involvement in Decision Making
- 240 Awards

The policies will be on display in the following locations: Hershey Public Library and the District Office. In addition, they can be accessed on the school's website by going to Board of School Directors, and then Policy.

4.9 Approval of Thirty-Day Review of Policies

The Administration recommended the approval of Thirty-Day Review to revise the following policies of the Derry Township School District Policy Manual:

- 130 Homework
- 204 Attendance
- 204.1 Educational Tour or Trip Requested by Parents and Guardians
- 212 Reporting of Student Progress
- 218 Student Discipline
- 221 Dress and Grooming
- 308 Employment Contract

- 309 Assignment and Transfer
- 310 Abolishing a Position

The policies will be on display in the following locations: Hershey Public Library and the District Office. In addition, they can be accessed on the school's website by going to Board of School Directors, and then Policy.

4.10 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group: Hershey Aquatic Club
Date/Time: April 6, 2014
 1:00 p.m. - 4:30 p.m.
Requested Facility: Middle School Cafeteria, Auditorium
Event: End of Season Awards Ceremony
Fee: Approximate \$147
(Custodian Fee - \$36.75 per hour)

Group: LTL Educational Services
Date/Time: April 8, 10, 2014
Requested Facility: High School LGI
Event: College Cost Planning Meeting
Fee: Approximate \$120
(Room Rental- \$30.00 per hour)

Group: Hershey Girls Softball Association
Date/Time: April 26, 2014
 May 3, 10, 17, 31, 2014
 5:00 p.m. - 7:30 p.m.
Requested Facility: North and South Fields
Event: Night Softball Games
Fee: None

Group: Music Department
Date/Time: May 17, 31, 2014
 7:00 a.m. - 3:00 p.m.
Requested Facility: Middle School Auditorium, LGI, Band and
 Choir Rooms
Event: Music in the Parks
Fee: Approximate \$660
(Custodian Fee - \$36.75 per hour)

Group: Angel 34 Foundation

Date/Time: October 11, 2014
1:00 p.m. - 5:00 -p.m.
Requested Facility: High School Boys' and Girls' Locker
Rooms, Cafeteria
Event: Third Tour de Hershey - Ride for a Cause
Cycling Event
Fee: Approximate \$460
(Cafeteria Rental - \$55.00 per hour)
(Custodian Fee - \$36.75 per hour)

5. NEW BUSINESS

5.1 Approval of Food Services Walk-In Freezer Replacement

The Administration recommended the purchase of a replacement freezer from Singer Equipment Company in the amount of \$33,363.15. The bid price is from the Pennsylvania Department of General Services contract number 4400011925. The entire purchase will be funded from the Food Service Account.

Minutes: Following a motion by Mrs. Neal and a second by Mr. Franklin the Food Services Walk-in Freezer Replacement agenda item was approved.

Vote Results

Yea 8 Andrea Abruzzo, Hank Donahue, Heidi Eby,
Jayanth Franklin, Bruce Hancock, Julie Neal,
Maryellen Sheehan and Brian Shiflett
Not Cast 1 Chris Barrett

MOTION CARRIED

5.2 Personnel - General

1. The Administration recommended the approval of the following appointments:

Classified:

Bray, Jeffrey

Substitute Bus Driver

District-wide

Salary: \$15.90 per hour

Effective: 03/25/2014 (pending receipt of Act 151 and 114 clearances)

Szanca, Amanda * (new position)

Teachers' Aide

Primary Elementary School

Level A: 5.75 hours per day

Salary: \$13.27 per hour

Effective: 03/25/2014

Transfer of Classified Staff:

Ginder, Shawn *

From: Substitute Bus Driver

District-wide
To: Bus Driver (replacing Brenda Lachman)
District-wide
Level A: 5.25 hour per day
Salary: \$15.90 per day
Effective: 03/25/2014

2. The Administration recommended the approval of the following requests in accordance with Section 6.09 of the HEA Collective Bargaining Agreement:

Ebersole, Denise *

School Counselor
High School
Unpaid Childrearing Leave

Revision: Effective: 08/18/2014 through the end of the 2014-2015 school year

Umberger, Jill *

Grade 4 Teacher
Intermediate Elementary School
Unpaid Childrearing Leave

Effective: 08/18/2014 through the end of the 2014-2015 school year

3. The Administration recommended the approval of the following request in accordance with District Policy 539:

Vonada, Robert *

Bus Driver
District-wide
Uncompensated Leave

Effective: 04/28/2014 up to but no later than 05/26/2014

Witters, Melissa *

Teachers' Aide
Middle School
Uncompensated Leave

Effective: 04/07/2014 up to but no later than 05/05/2014

4. The Administration recommended the approval of the following additions to the 2013-2014 Substitute Teacher List:

Bozell, Dawn

M.A. in Special Education from New Jersey City University

Knoll, Alyssa

B.S. in Early Childhood Education from Bloomsburg University of Pennsylvania

*** This individual is currently an employee and/or volunteer. Clearances are on file.**

Minutes: Following a motion by Mr. Shiflett and a second by Mrs. Eby the Personnel - General items were approved.

Yea	8	Andrea Abruzzo, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan and Brian Shiflett
Not Cast	1	Chris Barrett

- Matt Langdon - Personnel issues pertaining to athletics
- Chris Morelli - Personnel issues pertaining to athletics
- Chase Watkins - Personnel issues pertaining to athletics
- Bob May - Personnel issues pertaining to athletics
- Shelly Tice - Personnel issues pertaining to athletics
- Andrea Lloyd - Personnel issues pertaining to athletics
- Kim Rauch - Personnel issues pertaining to athletics
- Chris Collier - Personnel issues pertaining to athletics

9. ADJOURNMENT

Minutes: Following a motion by Mr. Hancock and a second by Mr. Shiflett the meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the April 14, 2014 meeting

Maryellen B. Sheehan
President of the Board of Directors

JWR

Derry Township School District
School Board Meeting
 March 24, 2014

Please Sign In AND Print Your Name

Signature

Daniel B Tredinnick

Printed Name

Dan Tredinnick

Signature

Brady Underkoffler

Printed Name

Brady Underkoffler

Signature

XIN WANG

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XIN WANG

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YANG LIU

Printed Name

YANG LIU

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Brenda Winters

Printed Name

Brenda Winters

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Trish Moritz

Printed Name

Trish Moritz

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Douglas Walker

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Doug Walker

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Joan Rizzo

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Joan Rizzo

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Jack Rizzo

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Jack Rizzo

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David C. Murphy

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David C. Murphy

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DAVID MURPHY

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DAVID MURPHY

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TIM WINTERS

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TIM WINTERS

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Judy Haverstick

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Judy Haverstick

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Treg Nelson

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Derry Township School District
School Board Meeting
 March 24, 2014

Please Sign In AND Print Your Name

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Daniel B Tredinnick

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Dan Tredinnick

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Scott Campbell

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Paula Strauss

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Paula Strauss

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Holly Bouslong

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Holly Bouslong

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Craig Bouslong

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Craig Bouslong

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Teresa Umberger

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Diane L Rehn

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J Isaacson

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J Isaacson

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Greg Speece

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Peggy Donahue

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Madelene Donahue

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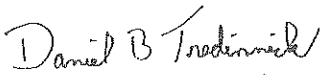
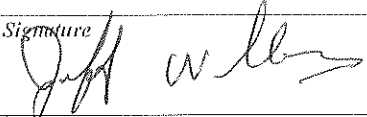
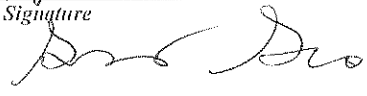
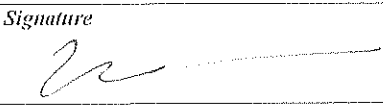

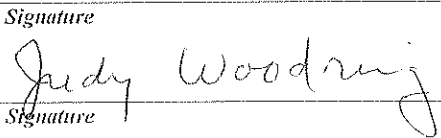
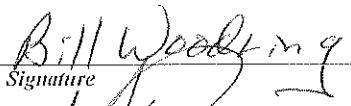
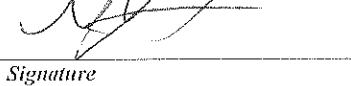
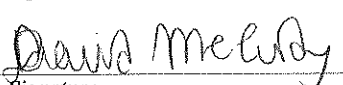
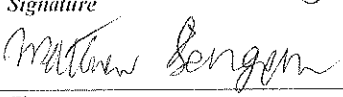
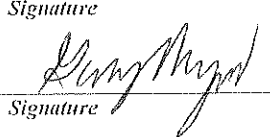
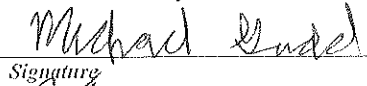
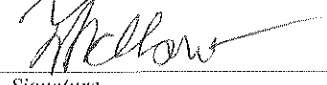
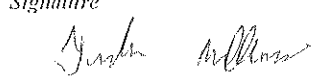
TY EBY

Signature

Printed Name

Derry Township School District
School Board Meeting
 March 24, 2014

Please Sign In AND Print Your Name

Signature 	Printed Name Dan Tredinnick
Signature 	Printed Name Jeff Williams
Signature 	Printed Name Guofeng Gao
Signature 	Printed Name HONGLEI ZHOU
Signature 	Printed Name Brad Stauch
Signature 	Printed Name Judy Woodring
Signature 	Printed Name Bill Woodring
Signature 	Printed Name Marie Feteer
Signature 	Printed Name David McCurdy
Signature 	Printed Name Matthew Langan
Signature 	Printed Name Garry Reyes
Signature 	Printed Name Michael Gadd
Signature 	Printed Name Trey Nalbou
Signature 	Printed Name Tyler Williams

Derry Township School District

School Board Meeting

March 24, 2014

Please Sign In AND Print Your Name

Signature

Daniel B Tredinnick

Printed Name

Dan Tredinnick

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Robert B. May

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Robert B. May

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Peter Ebert

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Peter Ebert

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Jill Brosch

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Jill Brosch

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Lisa M. Surbon Miller

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Lisa M Surbon Miller

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Sully Tice

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Sully Tice

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Cindy Bandiera

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Cindy Bandiera

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Gary Johnson

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Gary Johnson

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Beth Johnson

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Beth Johnson

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Joanne Massage

Printed Name

Joanne Massage

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Lisa M. Staveland

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Lisa M. Staveland

Signature

Matthew Johnson

Printed Name

Matthew Johnson

Signature

Ruth E Still

Printed Name

Ruth E Still

Signature

David Still

Printed Name

David Still