

# Derry Township School District

## Board of Directors Meeting – November 18, 2013

### Summary Minutes - X

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#### *Roll Call*

**Members in attendance:** Chris Barrett, Hank Donahue, John Gräb, Bruce Hancock, Chris Morelli, Bill Parrish, Maryellen Sheehan, Brian Shiflett

**Non-Voting Members in attendance:** Joseph McFarland, Jason Reifsnnyder, Steve Rineer, Lisa Sviben Miller, Dave Sweigert, Dan Tredinnick

**Members not in attendance:** Ellen Sheffey

**Staff/Public in attendance:** Annmarie Schupper, Tom Brier, Lee Vasiliades, Christine Drexler, Judy Haverstick, David Haverstick, Josh Haverstick, Randy Scheis, Steve Todd, Carol Schneidereit, Jim Wilsa, Patty Seley, Donna Cronin, Jake Cronin, Megan Hulse, Michael Hulse, Andrea Aburuzzo, Judith Woodring, Diane Leonard, Lewis Shaw III, Heidi Eby, Jay Franklin, Susan Gräb, Julie Neal, Peggy Braval, Jonas Sheehan, Anne Reeves, Pam Becker, Skip Becker, Ty Eby, Janet Duck, Brittany Dieffenbach, Sarah Spicer

**Media in attendance:** Monica Von Dobeneck – *Patriot News*, Myla R. Merkel – *The Sun*

## 1. OPENING ITEMS

### 1.1 Call to Order

**Minutes:** The November 18, 2013 meeting of the Derry Township Board of School Directors was called to order by Chris Morelli at 7:03 p.m.

### 1.2 Roll Call

### 1.3 Flag Salute

### 1.4 Approval of School Board Agenda

**Minutes:** Following a motion by Mr. Barrett and a second by Mr. Shiflett the Board Agenda for this evening's meeting was approved.

**MOTION CARRIED**

## 2. INFORMATIONAL AND PROPOSALS

### 2.1 Recognition of Students

**Minutes:** Dr. Reimann recognized the November Derry Township High School Students of the Month.

### 2.2 Presentation - Comprehensive Facilities Master Plan Study Report

**Minutes:** Mr. Carl Baxmeyer provided the Board with an update with regard to the Comprehensive Facilities Master Plan Study Report.

### 2.3 Announcement of Executive Session

**Minutes:** The Board met in Executive Session prior to this evening's meeting to discuss matters of personnel and in consultation with attorneys or other professional advisers.

### 2.4 Recognition of Citizens (Agenda Items)

**Minutes:** Diane Leonard - Facilities Master Plan Study Report

### 2.5 Standing Committee Reports

**Minutes:** Mr. Barrett provided the following updates with regard to the Joint General Services/Finance Standing Committee Meeting:

- Financial Forecast Update
- Capital Funding Plan
- Personnel Needs (2014 - 2015)
- Business Manager Hiring Timeline
- Middle School Construction Update

### 2.6 Student Representatives' Report

**Minutes:** Miss Dieffenbach and Miss Spicer provided the following updates:

- Recent HHS Events
- Upcoming HHS Events

### 2.7 Recognition of Outgoing School Board Members

**Minutes:** Mr. McFarland recognized the following outgoing School Board Members for their service to the Derry Township School District:

- Mr. John Gräb
- Mr. Chris Morelli
- Dr. William Parrish

### 2.8 Anticipated Agenda Items for the December 9, 2013 School Board Meeting

Standing Committee Reports:

1.
  - Communications - November 21, 2013
  - Policy - December 5, 2013
2. Presentation: 2012-2013 Audit Report
3. Approval of November 18 and December 3, 2013 Summary Minutes
4. Requests for the Use of Facilities
5. Personnel

## 6. Staff Development

**Minutes:** The anticipated agenda items for the December 9, 2013 meeting of the Derry Township Board of School Directors were reviewed.

## 3. UNFINISHED BUSINESS

### 3.1 Superintendent Search

**Minutes:** Mr. Barrett provided the Board with an update regarding the Superintendent search.

### 3.2 Citizen Advisors to Board Standing Committees

**Minutes:** Mr. McFarland provided the Board with an update with regard to Citizens Advisors to Board Standing Committees.

## 4. CONSENT AGENDA ITEMS

**Minutes:** Following a motion by Dr. Donahue and a second by Mr. Shiflett the consent agenda items were approved.

### *Vote Results*

<b>Yea</b>	8	Chris Barrett, Hank Donahue, John Gräb, Bruce Hancock, Chris Morelli, Bill Parrish, Maryellen Sheehan, Brian Shiflett
<b>Nay</b>	0	
<b>Abstain</b>	0	
<b>Not Cast</b>	1	Ellen Sheffey

### **MOTION CARRIED**

### 4.1 Approval of November 4, 2013 School Board Meeting Summary Minutes - IX

### 4.2 Approval of October 2013 Finance Report

1. The Treasurer's Report for the month ending October 31, 2013 was summarized as follows:

General Fund Revenue	\$2,915,908
General Fund Expenditures	3,895,266
Balance of Cash Plus Investments (Includes \$6,473,009 Capital Reserve)	37,237,729

2. The listed schedule of investment transactions for the period beginning October 1, 2013 through October 31, 2013 had total interest earnings of \$8,703 comprised of the following:

General Fund	\$0
Money Market	7,054
Capital Reserve	1,649
PA Local Government Trust	0

The average interest rate for October 2013 was .28%

3. The October 2013 expenditures for the paid bills for all funds totaled \$2,112,945 excluding net payroll, retirement contributions, and debt service.
4. The November 2013 expenditures for the unpaid balance for all funds totaled \$638,516.
5. Estimated expenditures of the General Fund for the month of November 2013 were in the following amounts:

Operating Expenses	\$1,000,000
Utilities	105,200
Net Payroll (3 pays)	2,010,000
Employer Provided Insurance	401,120
Payroll Deductions	1,035,000
Employer Payroll Taxes (FICA/RET)	233,000
Debt Service	<u>765,954</u>
Total Estimated Expenditures	\$5,550,274

#### 4.3 Approval of Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year.

The Administration recommended the Board authorize the November 2013 budget transfers.

#### 4.4 Requests for Payment - Construction Projects

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Varvel:

##### **HVAC Performance Based Energy Agreement**

1. McClure Company, Inc.  
Application No. 9 \$601,829.26

##### **Hershey Middle School Phase II**

2. E.R. Stuebner, Inc (General Contractor)  
Application No. 11 8,553.66
3. J&S Fabrication (HVAC)  
Application No .5 85,594.50
4. G.R. Sponaugle  
Invoice No. 63602 287.63
5. SchraderGroup Architecture, LLC  
Invoice No. 01474 5,751.20

##### **Facility Master Planning**

6. Fanning/Howey Associates, Inc.  
Invoice dated October 31, 2013 9,425.00

#### 4.5 Requests for the Use of School Facilities

The Administration recommended the approval of the following Request for the Use of School Facilities:

*Group:* Derry Township Parks and Recreation  
*Date/Time:* October 31, 2014  
3:15 p.m. - 6:30 p.m.  
November 1, 2014  
5:00 a.m. - 5:30 p.m.  
*Requested Facility:* Hershey High School Hallways, LGI, Cafeteria,  
Restrooms  
*Event:* Winter Arts & Craft Show  
*Fee:* None

*Group:* Hershey Soccer Club  
*Date/Time:* January 12, 19, 26, 2014  
February 2, 9, 16, 23, 2014  
March 2, 9, 2014  
1:00 p.m. - 4:00 p.m.  
*Requested Facility:* 322 Turf Field  
*Event:* Hershey Soccer Club Teams Winter Training  
*Fee:* \$810.00 Turf Field Manager - 27 hours at \$30

#### 4.6 Announcement of Staff Development Conference

*Staff Member:* Tami Scola  
*Conference:* National Field Hockey Coaches Association Annual  
Convention  
*Location:* Virginia Beach, VA  
*Dates:* November 21-22, 2013  
*Expenses:* \$380.00

### 5. NEW BUSINESS

#### 5.1 Student Legal Matter

The Administration recommended the District enter into and execute an agreement to resolve a student legal matter in accordance with an agreement drafted by the District's Solicitor.

**Minutes:** Following a motion by Mr. Barrett and a second by Dr. Parrish the agreement to resolve a student legal matter was approved.

#### *Vote Results*

<b>Yea</b>	8	Chris Barrett, Hank Donahue, John Gräb, Bruce Hancock, Chris Morelli, Bill Parrish, Maryellen Sheehan, Brian Shiflett
<b>Nay</b>	0	
<b>Abstain</b>	0	
<b>Not Cast</b>	1	Ellen Sheffey

**MOTION CARRIED**

## 5.2 Personnel – Resignations

The Administration recommended the approval of the following resignations:

### **Professional:**

#### **Brabant, Shari**

Intensive Learning Support Teacher

Elementary School

Reason: Personal

Effective: On or before 12/09/2013

### **Classified:**

#### **Cherny, Fred**

Special Education Aide

Middle School

Reason: Personal

Effective: 11/06/2013 (retroactive)

#### **Fahringer, Lori**

Teachers' Aide

Intermediate Elementary School

Reason: Personal

Effective: 11/15/2013 (retroactive)

#### **Lachman, Brenda**

Bus Driver

District-wide

Reason: Personal

Effective: 01/03/2014

**Minutes:** Following a motion by Mrs. Sheehan and a second by Mr. Shiflett item 5.2 Personnel - Resignations were approved.

**MOTION CARRIED**

## 5.3 Personnel - General

**Minutes:** Following a motion by Dr. Parrish and a second by Mr. Hancock items 5.3.1 and 5.3.3 on the Personnel - General were approved (8 Yea, 1 Not Cast)

**MOTION CARRIED**

Following a motion by Dr. Parrish and a second by Dr. Donahue Personnel - item 5.3.2 on the Personnel General with the exception of the volunteer lacrosse coaching recommendation were approved (8 Yea, 1 Not Cast)

**MOTION CARRIED**

Following a motion by Mr. Shiflett and a second by Mrs. Sheehan the approval of a volunteer lacrosse coaching recommendation on the Personnel - General was defeated (3 Yea, 5 Nay, 1 Not Cast)

*Vote Results*

<b>Yea</b>	3	Chris Barrett, Maryellen Sheehan and Brian Shiflett
<b>Nay</b>	5	Hank Donahue, John Gräb, Bruce Hancock, Chris Morelli, Bill Parrish
<b>Abstain</b>	0	
<b>Not Cast</b>	1	Ellen Sheffey
<b>DEFEATED</b>		

**6. DELEGATES REPORTS**

6.1 Dauphin County Technical School

**Minutes:** Mr. Shiflett provided the following updates with regard to the Dauphin County Technical School:

- Open House
- Joint Operating Committee
- Audit Report
- School Performance Profile
- Modular Classroom Bids
- Policy
- Honor Roll
- Federal and Grant Approval

6.2 Derry Township Tax Collection Association

**Minutes:** Mr. Gräb provided the following updates with regard to the Derry Township Tax Collection Association.

- Financial Update
- 2014 Proposed Budget

**7. SPECIAL REPORTS**

7.1 Board Members' Report

**Minutes:**

Dr. Donahue - Recognition of outgoing and incoming School Board Members

Mr. Hancock - Recognition of outgoing School Board Members

Mr. Shiflett - Recognition of outgoing School Board Members and the Staudenmeier Report

Mrs. Sheehan - Recognition of outgoing School Board Members and the Staudenmeier Report

Mr. Barrett - Recognition of outgoing School Board Members

7.2 Acting Superintendent's Report

7.3 Board President's Report

**Minutes:** Mr. Morelli recognized the outgoing Board Members

**8. RECOGNITION OF CITIZENS (Non-Agenda Items)**

**Minutes:** The following citizens addressed the Derry Township Board of School Directors:

Donna Cronin - Volunteer Coaching Decision

Michael Hulse - Ecuador Trip

Annmarie Schupper - Staudenmeier Report

Heidi Eby - Staudenmeier Report

Julie Neal - Staudenmeier Report

Jay Franklin - Staudenmeier Report

Anne Reeves - Volunteer Coaching Decision

Janet Duck - Board Member Recognition, Volunteer Coaching Decision

Chris Barrett (Board Member) - Staudenmeier Report

**9. ADJOURNMENT**

**Minutes:** Following a motion by Mr. Gräb and a second by Dr. Parrish the meeting was adjourned at 8:52 p.m.

Respectfully submitted,

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Stephen E. Rineer  
Secretary to the Board  
Approved at the December 9, 2013 meeting

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Maryellen B. Sheehan  
President of the Board of Directors

JWR

**Hershey HS**  
**2013-14 Extra Curricular Recommendation - Spring Coaches**

<b>TRACK &amp; FIELD:</b>	<b>POSITION</b>	<b>LEVEL</b>	<b>GROUP</b>	<b>STEP</b>	<b>SALARY</b>
Kevin Stover	Head Varsity Track & Field Coach	I	C	14	\$ 6,326.00
Stephanie Lupacchini	Asst. Varsity Track & Field Coach	II	C	13	\$ 4,508.00
Kellie Stover	Asst. Varsity Track & Field Coach	II	C	14	\$ 4,403.00
Tim Marconi	Asst. Varsity Track & Field Coach	II	C	3	\$ 2,313.00
Mark Mondschein	Volunteer Asst. Varsity Track & Field Coach				
Michael Gustantino	Volunteer Asst. Varsity Track & Field Coach				
Kathryn Kammerer	Head MS Track & Field Coach	II	C	8	\$ 3,536.00
Robert Dailey	Asst. MS Track & Field Coach	III	C	15	\$ 3,642.00
Emily Ellis Mylin	Asst. MS Track & Field Coach	III	C	1	\$ 1,446.00
Jose Ortiz	Asst. MS Track & Field Coach	III	C	1	\$ 1,446.00
<b>BASEBALL:</b>					
Douglas Ruhl	Head Varsity Baseball Coach	I	C	7	\$ 4,131.00
Gerald Hocker	Asst. Varsity Baseball Coach	II	C	3	\$ 2,313.00
Kevin Crimmel	Asst. Varsity Baseball Coach	II	C	1	\$ 2,024.00
Michael Kemp	Head JV Baseball Coach	II	C	1	\$ 2,024.00
Jesse Woodrow	Asst. JV Baseball Coach	II	C	1	\$ 2,024.00
<b>SOFTBALL:</b>					
Pamela Reifinger	Head Varsity Softball Coach	I	C	7	\$ 4,631.00
Dale Laudermilch	Asst. Varsity Softball Coach	II	C	3	\$ 2,313.00
Jeffrey Mease	Volunteer Asst. Varsity Softball Coach				
Amy Licata	Head JV Softball Coach	II	C	3	\$ 2,563.00
Alyssa Carricato	Asst. JV Softball Coach	II	C	1	\$ 2,024.00
<b>BOYS VOLLEYBALL:</b>					
Nathan Erdman	Head Varsity Boys' Volleyball Coach	I	D	15	\$ 5,660.00
Matthew Kurtz	Asst. Varsity Boys' Volleyball Coach	II	D	11	\$ 3,286.00
<b>GIRLS VOLLEYBALL:</b>					
Beth Shay	Co-Head MS Girls Volleyball Coach	II	D	14	\$ 3,415.00
John Zitko	Co-Head MS Girls Volleyball Coach	II	D	11	\$ 3,286.00
<b>BOYS TENNIS:</b>					
Mic Wallace	Head Varsity Boys' Tennis Coach	I	F	14	\$ 3,484.00
Diane Belles	Asst. Varsity Boys' Tennis Coach	II	F	6	\$ 1,717.00
<b>GIRLS LACROSSE:</b>					
Kenneth Taylor	Head Girls' Lacrosse Coach	I	C	2	\$ 3,098.00
Kristy Getsay	Asst Girls' Lacrosse Coach	II	C	1	\$ 2,024.00
Barbara Clouser	Asst Girls' Lacrosse Coach	II	C	1	\$ 2,024.00
Donna Cronin	Volunteer Asst. Girls' Lacrosse Coach				
Melissa Chroscinski	Volunteer Asst. Girls' Lacrosse Coach				
<b>BOYS LACROSSE:</b>					
John Schein	Head Boys' Lacrosse Coach	I	C	6	\$ 4,174.00
Greg Lelek	Asst Boys' Lacrosse Coach	II	C	3	\$ 2,563.00
Andrew Briggs	Asst Boys' Lacrosse Coach	II	C	2	\$ 2,168.00

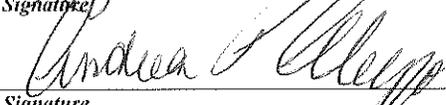
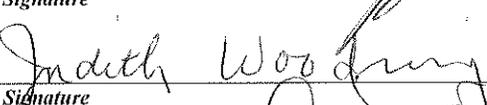
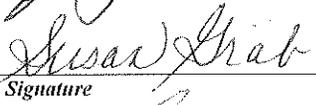
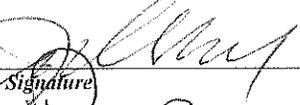
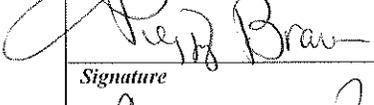
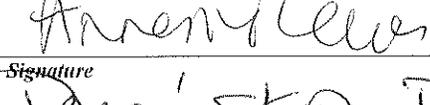
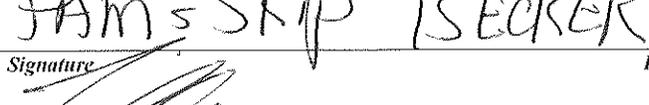
**Derry Township School District  
School Board Meeting  
November 18, 2013**

**Please Sign In AND Print Your Name**

<i>Signature</i> Daniel B Tredinnick	<i>Printed Name</i> Dan Tredinnick
<i>Signature</i> Ann Marie Schopper	<i>Printed Name</i> ANNMARIE SCHOPPER
<i>Signature</i> Tom Brier	<i>Printed Name</i> Tom Brier
<i>Signature</i> Lee Vasiliades	<i>Printed Name</i> Lee VASILIADIS
<i>Signature</i> Christine Drexler	<i>Printed Name</i> Christine Drexler
<i>Signature</i> Judy Haverstick	<i>Printed Name</i> Judy Haverstick
<i>Signature</i> David Haverstick	<i>Printed Name</i> David Haverstick
<i>Signature</i> Josh Haverstick	<i>Printed Name</i> Josh Haverstick
<i>Signature</i> Kathy Scheel	<i>Printed Name</i> Kathy Scheel
<i>Signature</i> Julie Isaacson	<i>Printed Name</i> Julie Isaacson
<i>Signature</i> Steve Todd	<i>Printed Name</i> Steve Todd
<i>Signature</i> Carol Schneider	<i>Printed Name</i> Carol Schneider
<i>Signature</i> Jim Wilson	<i>Printed Name</i> Jim Wilson
<i>Signature</i> Patty Seely	<i>Printed Name</i> Patty Seely
<i>Signature</i> Donna McCann	<i>Printed Name</i> Donna McCann

# Derry Township School District School Board Meeting November 18, 2013

**Please Sign In AND Print Your Name**

Signature	Printed Name
	Megan G Hulse
	Andrea Abruzzo
	Judith Woodring
	Diane Leonard
	Lewis Shaw III
	Heidi Eby
	Jay Franklin
	SUSAN GRAB
	Julie A. Neaf
	Peggy Bravac
	Anne Rees
	JAM'SKIP BECKER
	TERRY
	James Shook

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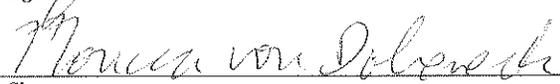
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*Printed Name*

Stephen P. Mota

*Signature*



*Printed Name*

Monica von Dobrenek

*Signature*

*Printed Name*

*Signature*

*Printed Name*