



Derry Township School District Board of Directors Meeting – October 7, 2013 Summary Minutes VII

Roll Call

Members in attendance: Hank Donahue, Bill Parrish, Maryellen Sheehan, Ellen Sheffey, Brian Shiflett

Non-Voting Members in attendance: Joseph McFarland, Jason Reifsnyder, Steve Rineer, Lisa Sviben Miller, Dan Tredinnick

Members not in attendance: Chris Barrett, John Gräb, Bruce Hancock, Chris Morelli

Staff/Public in attendance: Gregory Hummel, Donna Spangler, Heidi Eby, John Gabriele, Susan Hetrick, Christopher Stine, Julie Neal, Stacy Winslow, Joe Farrell, Sarah Spicer, Emma Hetrick

Members of the Media: Myla Merkel – *The Sun*, Monica von Dobeneck – *Patriot News*

1. OPENING ITEMS

1.1 Call to Order

Minutes: The October 7, 2013 meeting of the Derry Township Board of School Directors was called to order by Mr. McFarland at 7:00 p.m.

1.2 Roll Call

1.3 Flag Salute

1.4 Appointment of Temporary President for Public Meeting

Minutes: Following a motion by Mrs. Sheehan and a second by Mrs. Sheffey the Board of School Directors appointed Dr. Donahue as temporary president for the October 7, 2013 public meeting.

1.5 Approval of School Board Agenda

Minutes: Following a motion by Mrs. Sheffey and a second by Mr. Shiflett the Board Agenda for the evening's meeting was approved.

2. INFORMATIONAL AND PROPOSALS

2.1 Presentation - Pennsylvania Association of School Retirees Dauphin County Chapter Grants

Minutes: Janet Stevenson presented Donna Spangler and Greg Hummel a grant from the Pennsylvania Association of School Retirees.

2.2 Presentation - Middle School Music Program - John Gabriele, Chris Stine, Joe Farrell

Minutes: John Gabriele, Chris Stine, and Joe Farrell provided the Board with an update with regard to the Middle School Music Program.

2.3 Announcement of Executive Session

Minutes: The Board met in Executive Session prior to the evening's meeting regarding employment issues and consultation with attorneys or other professional advisors.

2.4 Recognition of Citizens (Agenda Items)

2.5 Standing Committee Report

Minutes: Mr. Shiflett and Mrs. Sheffey provided the Board with the following updates with regard to the Curriculum Council Standing Committee:

- 21st Teaching and Learning
- Canvas (platform)
- HOLA
- PYAP (proposed changes)
- NCLB waiver
- NCAA Clearinghouse
- Keystone Remediation Program
- Review of content area curriculum

2.6 Student Representatives' Report

Minutes: Miss Spicer and Miss Hetrick provided the Board with the following updates:

- Homecoming
- Wrestling tournament
- SAT
- Upcoming events
- National Honor Society

2.7 Community Correspondence Report

Minutes: Mr. Tredinnick reported there were a total of 7 correspondences/submissions during the month of September.

- 3 online submissions
- 4 email submissions

2.8 Anticipated Agenda Items for the Next School Board Meeting

Minutes: The anticipated agenda items for the October 21, 2013 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

3.1 Superintendent Search Update

Minutes: Dr. Donahue provided the community with an update with regard to the Superintendent search.

4. CONSENT AGENDA ITEMS

Minutes: Following a motion by Mrs. Sheehan and a second by Dr. Parrish the consent agenda items were approved.

Vote Results

Yea	5	Hank Donahue, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	4	Chris Barrett, John Grab, Bruce Hancock and Chris Morelli

MOTION CARRIED

4.1 Approval of September 23 and October 1, 2013 School Board Meeting Summary Minutes - V & VI

4.2 Approval of Addendum to Supplement #1 to Infosnap Services Agreement
The Administration recommended the approval of the attached addendum to supplement #1 of the Infosnap Services Agreement.

4.3 Requests for the Use of School Facilities
The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group: Hershey Youth Football Association

Date/Time: October 16, 2013
3:30 p.m. - 8:00 p.m.

Requested Facility: Middle School Cafeteria

Event: Candle Fundraiser

Fee: None

Group: Derry Township Police Department

Date/Time: October 20, 2013

5:30 a.m. - 11:00 a.m.

Requested Facility: Middle School Cafeteria
Event: Hershey Half Marathon
Fee: None

Group: Hershey Symphony Festival Strings
Date/Time: November 7, 2013
3:00 p.m. - 7:00 p.m.

Requested Facility: Middle School Auditorium, Cafeteria
Event: Middle School String Orchestra Rehearsal
Fee: None

Group: Hershey Girls' Basketball
Date/Time: November 9, 2013
7:00 a.m. - 1:00 p.m.

Requested Facility: High School Gym, Gym Lobby
Event: Basketball Clinic for Hershey Girls - Grades 1-6
Fee: None

Group: Hershey Youth Football Association
Date/Time: November 9, 2013
3:00 p.m. - 9:00 p.m.

Requested Facility: Middle School Cafeteria
Event: End of Season Banquet
Fee: Custodial - \$36.75 per hour

Group: Hershey Youth Basketball Association
Date/Time: November 10, 2013
1:00 p.m. - 5:00 p.m.

Requested Facility: Middle School Gym
Event: Hershey Youth Travel Teams Tryouts
Fee: None

Group: Hershey Middle School Choirs
Date/Time: December 5, 2013
7:00 p.m. - 9:30 p.m.

Requested Facility: Middle School Auditorium/Stage
Event: Central Pennsylvania Symphony Rehearsal
Fee: None

Group: Hershey Middle School Choirs
Date/Time: December 7, 2013 (Rehearsal)
11:00 a.m. - 4:30 p.m.
December 8, 2013 (Concert)
11:00 a.m. - 6:00 p.m.

Requested Facility: Middle School Auditorium, Stage, Music Rooms
Event: Hershey Middle School Choirs/Central Pennsylvania
Symphony Rehearsal & Concert
Fee: None

Group: Dauphin County Music Educators Association
Date/Time: January 31, 2014 (Rehearsal)
9:00 a.m. - 3:00 p.m.
February 1, 2014 (Concert)
9:00 a.m. - 5:00 p.m.

Requested Facility: Middle School Band Room, Orchestra Rooms, Cafeteria, LGI,
Auditorium
Event: Rehearsal & Concert for Music Students of Dauphin County
Schools
Fee: None

Group: Federated Women's Club of Hershey
Date/Time: February 16, 2014
7:30 a.m. - 3:30 p.m.
Snow Date
February 23, 2014
7:30 a.m. - 3:30 p.m.

Requested Facility: HS Cafeteria, Kitchen, Faculty Room
Event: Annual Pork & Sauerkraut Dinner Fundraiser
Fee: Custodian - \$36.75 per hour

4.4 Announcement of Staff Development Conferences

The Administration recommended the approval of the listed Staff Development Conferences:

Staff Members: Bonnie Ritchey, Jennifer Quinnan

Conference: Pennsylvania Association of Career and Technical Administrators
Cooperative Education Conference
Location: State College, PA
Dates: October 15-16, 2013
Expenses: \$359.00 (each)

Staff Member: Allison Mackley
Conference: Pennsylvania Library Association Conference
Location: Seven Springs, PA
Dates: October 20-21, 2013
Expenses: \$530.00

Staff Member: Jason Pedersen
Conference: Association of School Psychologists of Pennsylvania Conference
Location: State College, PA
Dates: October 23 - 24, 2013
Expenses: \$200.00

5. NEW BUSINESS

5.1 Personnel – Resignation

The Administration recommended the approval of the following resignation:

Limited Service Contract:

Ebersole, Denise
Department Coordinator - K-12 Guidance
District-wide
Reason: Personal
Effective: 10/18/2013

Minutes: A motion was made by Mr. Shiflett and seconded by Dr. Parrish to accept the personnel resignation.

MOTION CARRIED

5.2 Personnel - General

1. The Administration recommended the approval of the listed appointments:

Professional:

Gustafson, Jessica (for Megan Kerwin)
Mathematics Teacher
High School
Long Term Substitute
Bachelors, Step 1

Salary: \$45,381.25 (prorated)
Effective: 11/05/2013 through the end of the 2013-14 school year

Classified:

Bushman, Jennifer *
Substitute Nurse Assistant
District-wide
Salary: \$23.12 per hour
Effective: 10/08/2013

Morgan, Amy
Substitute Nurse Assistant
District-wide
Salary: \$23.12 per hour
Effective: 10/08/2013

Wetzel, Kimberly
Substitute General Food Service Worker
District-wide
Salary: \$10.14 per hour
Effective: 10/08/2013 (pending receipt of Act 114 clearance)

Transfer of Classified Staff:

Snell, Nicole *
From: Substitute Bus Driver
District-wide
To: Bus Driver (New Position in 2013-14 budget)
District-wide
Level A: 5.25 hours per day
Salary: \$15.90 per hour
Effective: 10/08/2013

Limited Service Contract:

Lehman, Caroline *
Co-Advisor for Stage Crew Student Production
Middle School
Level II, Group I, Step 1
Salary: \$506
Effective: 02/28/2014

Owens, Renee *
Co-Advisor for Stage Crew Student Production
Middle School
Level II, Group I, Step 1
Salary: \$506
Effective: 02/28/2014

2. The Administration recommended the approval of the following request in accordance with District Policy 435:

Brown, Kimberly *

English Teacher

High School

Paid/Unpaid Family Medical Leave

Effective: 09/19/2013 through 10/15/2013 (retroactive)

3. The Administration recommended the approval of the following requests in accordance with District Policy 539:

Cassel, Dale *

Bus Driver

District-wide

Uncompensated Leave

Effective: 08/26/2013 up to but no later than 11/18/2013 (retroactive)

McCoy, Sarann *

General Food Service Worker

Elementary School

Uncompensated Leave

Effective: 09/12/2013 up to but no later than 12/09/2013 (retroactive)

4. The Administration recommended the approval of the following additions to the 2013-2014 Substitute Teacher List:

Gustafson, Jessica *

B.S. in Mathematics from Ursinus College

Landon, Angela

B.S. in Secondary Social Studies from Pennsylvania State University

Orth, Brianna

B.S. in Health and Physical Education from Lock Haven University

5. The Administration recommended the approval of the following additions to the 2013-2014 Guest Teacher List:

Buck, Barry

Gurbacki, Eve

Olweiler, Summer

Minutes: A motion was made by Mrs. Sheffey and seconded by Mr. Shiflett to approve the Personnel-General items.

Vote Results

Yea	5	Hank Donahue, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	

Abstain 0
Not Cast 4 Chris Barrett, John Grab, Bruce Hancock and
Chris Morelli

MOTION CARRIED

6. DELEGATE REPORT

6.1 Capital Area Intermediate Unit

Minutes: Mrs. Sheffey provided the Board with the following updates with regard to the Capital Area Intermediate Unit:

- Consolidation of facilities
- Pupil services network
- Audit compilation
- Contract update

7. SPECIAL REPORTS

7.1 Board Members' Report

Minutes:

Mrs. Sheehan

- Food sampling day

Mr. Shiflett

- Food sampling day

7.2 Acting Superintendent's Report

Minutes: Mr. McFarland provided the Board with the following updates:

- Bus Safety Program
- Capital Region Partnership for Career Development
- Recognition of Hershey High School graduate
- Pennsylvania School Performance Profile

7.3 Board President's Report

8. RECOGNITION OF CITIZENS (Non-Agenda Items)

9. ADJOURNMENT

Minutes: Following a motion by Mr. Shiflett and a second by Mrs. Sheffey the meeting was adjourned at 7:58 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the October 21, 2013 meeting

Chris Morelli
President of the Board of Directors

JWR

**Derry Township School District
School Board Meeting
October 7, 2013**

Please Sign In AND Print Your Name

<i>Signature</i> Daniel B Tredinnick	<i>Printed Name</i> Dan Tredinnick
<i>Signature</i> Lisa M Sviben Miller	<i>Printed Name</i> Lisa M Sviben Miller
<i>Signature</i> Gregory Hummel	<i>Printed Name</i> GREGORY HUMMEL
<i>Signature</i> Donna Scablon	<i>Printed Name</i> DONNA SCABLON
<i>Signature</i> Heidi Eby	<i>Printed Name</i> Heidi Eby
<i>Signature</i> John Gabriele	<i>Printed Name</i> John Gabriele
<i>Signature</i> Susan Hetrick	<i>Printed Name</i> Susan Hetrick
<i>Signature</i> Christopher Stine	<i>Printed Name</i> Christopher Stine
<i>Signature</i> Julie A. Neaf	<i>Printed Name</i> Julie A. Neaf
<i>Signature</i> Stacy Wibel	<i>Printed Name</i> Stacy Wibel
<i>Signature</i>	<i>Printed Name</i>
<i>Signature</i>	<i>Printed Name</i>
<i>Signature</i>	<i>Printed Name</i>

Addendum to Supplement #1 to infosnap® Services Agreement

This Addendum modifies and amends the Services Agreement between **infosnap, inc.** ("infosnap") and **Derry Township School District** ("you") dated January 14, 2013.

1. **Termination.** infosnap agrees to your request to terminate the Registration Service identified in Supplement #1 effective immediately. Both parties are released from any further obligations under the Services Agreement and waive any claims against the other thereunder.
2. You acknowledge that the failure to implement the infosnap solution was due to administrative changes at your district.
3. **Price and Payment.** We received payment for the Set-up Fee of \$ 5,780. This payment will not be refunded. We received payment for the Service Fee of \$11,520 for year one. infosnap will refund \$5,760 of this fee. The Service Fee for year two is waived. No payments for Services identified in Supplement #1 are due to infosnap.

Date: September 26, 2013

Agreed:

infosnap, inc.

Derry Township School District

By: _____

By: _____

Louis J. Trotter, Jr.
President and CEO

Name:
Title: