

Derry Township School District Board of Directors Meeting – September 9, 2013 Summary Minutes - IV

Roll Call

Members in attendance: Chris Barrett, Hank Donahue, John Grab, Bruce Hancock, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett

Non-Voting Members in attendance: Joseph McFarland, Jason Reifsnyder, Steve Rineer, Lisa Sviben Miller and Dan Tredinnick

Staff/Public in attendance: Sara Spicer, Brittany Dieffenbach, Joy MacKenzie, Donna Spangler, Ann Marie, Schupper, Heidi Eby, Ty Eby, Julie Neal, John Christopher, Cindy Banducci, Michael Hulse, Jonas Sheehan, Christen Manari, Traci Landry, Fiona Boyle, Olivia Ober, Megan Hulse

Member of the Media: Monica von Dobeneck

1. OPENING ITEMS

1.1 Call to Order

Minutes: The September 9, 2013 meeting of the Derry Township Board of School Directors was called to order by Mr. Chris Morelli at 7:03 PM.

1.2 Roll Call

1.3 Flag Salute

1.4 Approval of School Board Agenda

Minutes: Following a motion by Mrs. Sheffey and a second by Mr. Barrett the Board Agenda for the evening meeting was approved.

2. INFORMATIONAL AND PROPOSALS

2.1 Announcement of Executive Session

Minutes: The Board met in Executive Session prior to this evening's meeting regarding employment issues, certain conferences, working sessions, financial matters, and personnel issues.

2.2 Recognition of Citizens (Agenda Items)

2.3 Student Representatives' Report

Minutes: Miss Dieffenbach and Miss Spicer provided the Board with the following updates:

- Homecoming Events
- Student Events/Happenings
- Clubs
- High School Student Concerns
- High School Student Fundraiser

2.4 Presentation - Using Apple TV and iPads in the Elementary Classroom - Traci Landry, Christen Manari, Fiona Boyle, Olivia Ober

Minutes: Joy MacKenzie, Traci Landry, Christian Manari, Fiona Boyle and Olivia Ober provided the Board with a presentation on using Apple TV and iPads in elementary classrooms.

2.5 Community Correspondence Summary

Minutes: Mr. Tredinnick reported a total of 11 correspondences/submissions during the month of August.

- 4 online submissions
- 7 email submissions

2.6 Anticipated Agenda Items for the Next School Board Meeting
Standing Committee Reports:

1.
 - Policy Standing Committee (September 12, 2013)
 - Athletics & Activities Committee (September 16, 2013)
 - Communications Committee (September 19, 2013)
2. Presentation - Six-Year Comprehensive Plan- District Administrators
3. Approval of September 9 2013 School Board Summary Minutes
4. August 2013 Finance Report
5. Requests for Payments
6. Approval of Thirty-Day Review of Derry Township School District Comprehensive Plan 2013-2014 through 2019-2020
7. Request for Field Trip/Excursion - High School Chorus - Roxbury, NJ – Choral Invitational
8. Requests for the Use of Facilities
9. Personnel
10. Staff Development

Minutes: The anticipated agenda items for September 23, 2013 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

3.1 Superintendent Search Update

Minutes: Mr. Barrett provided the community with an update with regard to the Superintendent search.

4. CONSENT AGENDA ITEMS

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes: Following a motion by Mrs. Sheffey and a second by Dr. Parrish the consent agenda items were approved with the exception of item 4.6.

Vote Results

Yea	9	Chris Barrett, Hank Donahue, John Grab, Bruce Hancock, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	0	

MOTION CARRIED

4.1 Approval of August 26, 2013 School Board Meeting Summary Minutes - III

4.2 Resolution - E-Signature

RESOLUTION

BE IT RESOLVED, by authority of the Board of School Directors of the Derry Township School District and it is hereby resolved by authority of the same, that Mr. Joseph McFarland who is the Superintendent of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the Derry Township School District to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not to contest the due authorization, execution, delivery, validity or enforceability of the electronic

Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

4.3 Approval of Student Club

The Administration recommended the addition of the Hershey High School Fitness Club. No Limited Service Contract is associated with this club.

4.4 Approval of Overnight Field Trip/Excursion - Hershey Cross Country Team - October 2013

The Administration recommended the approval of the Overnight Field Trip/Excursion as listed:

<i>Group:</i>	Hershey Cross Country Team
<i>Number of Participating Students:</i>	16-18
<i>Grade Level:</i>	9-12
<i>Destination:</i>	Lehigh University
<i>Purpose:</i>	Invitational
<i>Depart:</i>	October 4, 2013
<i>Return:</i>	October 5, 2013
<i>Trip Leader:</i>	Al Fricke

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

4.5 Approval of 2013-2014 Music Department Overnight Field Trip/Excursions

The Administration recommended the approval of the proposed overnight field trip/excursions as listed:

Festival Name	Sponsor	Dates	Students	Location	Approx Cost per Student
PMEA District 7 Choir	PMEA	Jan 10-11, 2014	5	Central Dauphin HS	\$90
PMEA District 7	PMEA	Jan 23-25, 2014	8	Gettysburg HS	\$90

Orchestra						
PMEA District 7 Band	PMEA	Feb 6-8, 2014	8	CD East HS	\$90	
PMEA Region V Choir	PMEA	Feb 13-15, 2014	2	Chambersburg HS	\$110	
PMEA Region IV-V Orchestra	PMEA	Feb 27-March 1, 2014	3	TBD	\$110	
PMEA Region V Band	PMEA	March 13-15, 2014	3	Big Spring HS	\$110	
PMEA All State Band, Choir, Orchestra, Jazz Band	PMEA	March 26-29, 2014	5	Hershey	\$350	
PMEA District 7 Jazz Band	PMEA	April 11-12, 2014	2	Central York HS	\$90	

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

4.6 Request for the Change of Location for the Use of School Facilities

The Administration recommended the approval of the following Request to Change the Location of the Use of School Facilities:

Group: Hershey Youth Football Association
September 21, October 5 & 19, 2013

Date/Time: 3:00 p.m. – 9:00 p.m.

Requested From: Memorial Field (previously approved 3/25/2013)

Facility: To: Football Turf Field

Event: Hershey Youth Football Games
None

Fee: High School coaching staff will serve as turf managers at no cost

Minutes:

Following a motion by Mr. Shiflett and a second by Mrs. Sheehan item 4.6 was referred to the Athletics and Activities Committee for review.

Vote Results

Yea	7	Chris Barrett, Hank Donahue, Bruce Hancock, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	2	John Grab and Chris Morelli
Abstain	0	
Not Cast	0	

MOTION TABLED

4.7 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group: Hershey Soccer Club
Used as a back up field when Founders Field is not available
Not to interfere with school use

Date/Time: September 1 - November 15, 2013

Weekdays - 5:30 p.m. - 8:00 p.m.

Weekends - 9:00 a.m. - 6:00 p.m.

Requested Facility: Middle School Soccer Field

Event: Practices and Games for Hershey Soccer Club U-12 through U-18 Teams

Fee: None

Group: Girl Scouts Heart of PA Daisy Troop 11040
September 6, 20, 2013

October 4, 18, 2013

November 1, 15, 2013

December 6, 20, 2013

January 10, 24, 2014

Date/Time:

February 7, 21, 2014

March 7, 21, 2014

April 4, 25, 2014

May 9, 23, 2014

School Dismissal - 5:00 p.m.

Requested Facility: ECC Cafeteria

Event: Troop Meeting

Fee: None

Group: Girl Scouts Heart of PA Junior Troop 11038

Date/Time: First and Third Thursdays

September 19, 2013 through June 6, 2014

School Dismissal - 5:00 p.m.

Requested Facility: Intermediate Elementary Cafeteria

Event: Troop Meeting

Fee: None

Group: Girl Scouts Heart of PA Troop 11292
Second and Fourth Thursdays

Date/Time: September 26, 2013 through June 6, 2014

School Dismissal - 5:00 p.m.

Requested Facility: Intermediate Elementary Cafeteria

Event: Troop Meeting

Fee: None

Group: Trojan Youth Wrestling
Monday & Wednesday

Date/Time: September 16 - November 11, 2013

7:00 p.m. - 8:00 p.m.

Requested Facility: High School Mat Room

Event: Practice

Fee: None

Group: Hershey Cub Scout Pack 65
September 19, 2013

Date/Time:

5:30 p.m. - 8:30 p.m.

Requested Facility: Primary Elementary Multi-Purpose Room

Event: Meeting for Cub Scouts and Parents

Fee: None

Group: Hershey PTO
November 4, 6, 7, 8, 2013

Date/Time:

8:30 a.m. - 4:00 p.m.

November 5, 2013

5:30 p.m. - 7:30 p.m.

Requested Facility: Primary Elementary MPR Room 1

Event: Book Fair

Fee: None

4.8 Announcement of Staff Development Conference
Colleen Mullikin, Wendy Peiffer, Stacy Simmers, Leann Snyder
National Council of Teachers Mathematics
Baltimore, MD
October 16-18, 2013
Expenses: \$636.67 (each)

5. NEW BUSINESS

5.1 Approval of CASA Agreement

The Administration recommended the approval of a one-year agreement with Capital Area School for the Arts Charter School (CASA) for participation of up to two students to attend CASA on a part-time basis with an associated maximum cost of \$5,000 per student.

Minutes: Following a motion by Dr. Parrish and a second by Mrs. Sheffey the CASA Agreement was approved.

Vote Results

Yea	9	Chris Barrett, Hank Donahue, John Grab, Bruce Hancock, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	0	

MOTION CARRIED

5.2 Casting Votes for Pennsylvania School Board Association Officers

PSBA Bylaws, Article IV; Section 6 states that each member entity cast one vote per office. The Board Secretary will cast the majority votes for Derry Township School District.

PSBA 2014 Slate of Candidates:

President-Elect:
William S. Laccoff
Mark B. Miller

Vice-President:
Larry B. Breech
Charles H. Ballard

Treasurer:
Norman G. Hasbrouck
Otto W. Voit, III

At-Large Representative (Central):
Kathy K. Swope

Minutes: The Derry Township Board of School Directors cast votes with regard to the 2014 PSBA Candidates.

Vote Results

President Elect:	Mark B. Miller
Vice President	Charles H. Ballard
Treasurer	Otto W. Volt, III
At-Large Representative (Central)	Kathy Swope

Votes Submitted to PSBA 09/10/2013 by the Board Secretary

5.3 Personnel – Resignation

The Administration recommended the approval of the following resignation:

Classified:

Walters, Nancy
Special Education Aide
Middle School
Reason: Personal
Effective: 08/29/2013 (retroactive)

Minutes: The Board voted to approve the personnel resignation.

Vote Results

Yea	0
Nay	0
Abstain	0
Not Cast	0

MOTION CARRIED

5.4 Personnel – General

1. The Administration recommended the approval of the following appointments:

Act 93:

Kurtz, Matthew * (replacing Mark Vogel)
Computer Technician
District-wide
Salary: \$37,000
Effective: 09/10/2013

Limited Service Contract:

Novack, Elizabeth
Volunteer Assistant Cross Country Coach
High School
Effective: 09/10/2013

Pinelli, Elizabeth *

Assistant Varsity Field Hockey Coach
High School
Level II, Group B, Step 7
Salary: \$3,253
Effective: 09/10/2013

2. The Administration recommended the approval of the following individual for the 2012-2013 Extended School year for the Special Education Department:

O'Grady, Paulette *

Extended School Year Special Education Teacher, Learning Support
Reading and Math
Elementary School
Part-time, between 2 and 4 days a week
Salary: \$26.00 per hour
Effective: 08/02/2013 - 08/30/2013 (retroactive)

3. The Administration recommended the approval of the following additions to the 2013-2014 Substitute Teacher List:

Auker, Hilary

M.Ed. in Social Studies from Temple University

Baker, Trent

B.S. in Biology from Saint Francis University

Bruaw, Joshua

B.M. in Music Education from Temple University

Cimino, Kehley Jo

B.S. in Elementary and Special Education from Kutztown University of Pennsylvania

Doyle, Emily

B.S. in Elementary Education from Eastern University

Gunnett, Tana

M.Ed. in Early Childhood Education from Shippensburg University

Miller, Philip-John

B.S. in Elementary Education from Millersville University of Pennsylvania

Minderman, Aaron

M.Ed. in Elementary Education from DePaul University

Resser, Megan

B.S. in Sociology from Pennsylvania State University with Early Childhood Certification from Millersville University of Pennsylvania

- * **This individual is currently an employee and/or volunteer.
Clearances are on file.**

Minutes: A motion was made by Mr. Shiflett and seconded by Mr. Barrett to approve the personnel-general items.

Vote Results

Yea 9 Chris Barrett, Hank Donahue, John Grab, Bruce Hancock, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett

Nay 0

Abstain 0

Not Cast 0

MOTION CARRIED

6. DELEGATES REPORTS

6.1 Dauphin County Technical School Report

Minutes: Mr. Shiflett provided the Board with the following updates with regard to Dauphin County Technical School:

- Enrollment Figures
- Budget Surplus Plan
- Medical Assistance Program
- Adult Education Program

7. SPECIAL REPORTS

7.1 Board Members' Report

Minutes: The following Board Members provided reports:

Mrs. Sheehan -

- Communications Committee update
- Facility usage

Mr. Barrett -

- Preliminary 2014 - 2015 Act 1 index
- 2013 - 2014 revenue/expense update

Mr. Hancock -

- Homecoming events
- Athletic Hall of Fame Luncheon

7.2 Acting Superintendent's Report

Minutes: Mr. McFarland provided the Board with an update with regard to the following items:

- Middle School Construction
- Recognition of staff accomplishments/awards
- Recognition of Derry Township Public Works Department

7.3 Board President's Report

Minutes: Mr. Morelli's report included updates on the following topics:

- Recognition of Board Member for service to the District
- Middle school construction

8. RECOGNITION OF CITIZENS (Non-Agenda Items)

Minutes: Cindy Banducci - Commented on Robert's Rules of Order

9. ADJOURNMENT

Minutes: Following a motion by Mr. Donahue and a second by Mrs. Sheffey the meeting was adjourned at 8:16 PM.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the September 23, 2013 meeting

Bruce E. Hancock
Vice-President of the Board of Directors

JWR

PA School Boards Association
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Voting Receipt - 2014 PSBA Officers and At-Large Representatives

[\[Print\]](#)

Receipt number: **N9JHB7C38XSYVTPK**

IP address: **204.14.13.100**

Time of vote: **2013-09-10 12:21:44 US/Eastern**

President-Elect: **Mark B. Miller**

Vice President: **Charles H. Ballard ***

Treasurer: **Otto W. Voit III ***

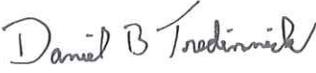
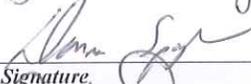
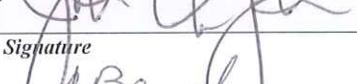
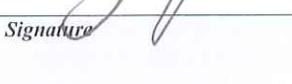
At-Large Representative (Central): **Kathy Swope ***

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Derry Township School District
School Board Meeting
 September 9, 2013

Please Sign In AND Print Your Name

<i>Signature</i>	<i>Printed Name</i>
	Dan Tredinnick
	Joy L. Mackenzie
	DONNA JANCLOV
	ANN MARIE SCHUPPER
	Heidi Eby
	T.V. EBY
	Julie A. Meaf
	JOHN CHRISTOPHER
	Cindy Banducci
	Michael Habee
	J. Shoban
<i>Signature</i>	<i>Printed Name</i>
<i>Signature</i>	<i>Printed Name</i>