



Board of Directors Meeting Summary Minutes – III – August 26, 2013

Roll Call

Members in attendance: Chris Barrett, Hank Donahue, John Grab, Bruce Hancock, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey, Brian Shiflett

Non-Voting Members in attendance: Joseph McFarland, Jason Reifsnyder, Steve Rineer, Lisa Sviben Miller, Dan Tredinnick

Staff/Public in attendance: Sarah Spicer, Brittany Dieffenbach, AnnMarie Schupper, Ty Eby, Heidi Eby, Julie Neal

1. OPENING ITEMS

1.1 Call to Order

Minutes: The August 26, 2013 meeting of the Derry Township Board of School Directors was called to order by Mr. Chris Morelli at 7:05 p.m.

1.2 Roll Call

1.3 Flag Salute

1.4 Approval of School Board Agenda

Minutes: Following a motion by Mr. Barrett and a second by Mr. Shiflett the Board Agenda for the evening meeting was approved.

2. INFORMATIONAL AND PROPOSALS

2.1 Announcement of Executive Session

Minutes: The Board met in Executive Session prior to the August 26, 2013 meeting to discuss employment issues and matters that must be conducted in private to protect a lawful privilege or confidentiality.

2.2 Recognition of Citizens (Agenda Items)

2.3 Anticipated Agenda Items for the Next School Board Meeting

Minutes: The anticipated agenda items for September 9, 2013 meeting of the Derry Township Board of School Directors were reviewed.

2.4 Student Representative Report

Minutes: Student Representatives, Brittany Dieffenbach and Sara Spicer provided the Board with an update on the following items:

- Upcoming High School Events
- New High School Procedures
- Online Handbook Concerns
- Dress Code

3. UNFINISHED BUSINESS

3.1 Superintendent Recruitment Process

Minutes: Mr. Morelli updated the public with regard to the Superintendent Recruitment Process.

4. CONSENT AGENDA ITEMS

Minutes: Following a motion by Mr. Barrett a second by Dr. Parrish and discussion with regard to Eduspire, the audit process, and Music in the Parks the consent agenda was unanimously approved.

Vote Results

Yea	9	Chris Barrett, Hank Donahue, John Grab, Bruce Hancock, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	0	

MOTION CARRIED

4.1 Approval of August 12, 2013 School Board Meeting Summary Minutes

4.2 Approval of July 2013 Finance Report

1. The Treasurer's Report for the month ending July 31, 2013 was summarized as follows:

General Fund Revenues	\$3,920,325
General Fund Expenditures	2,069,233
Balance of Cash Plus Investments	18,604,524

(Includes \$6,468,117 Capital Reserve)

2. The listed schedule of investment transactions for the period beginning July 1, 2013 through July 31, 2013 had total interest earnings of \$4,342 comprised of the following:

General Fund	\$ 0
Money Market	2,588
Capital Reserve	1,754

PA Local Government Trust 0

The average interest rate for July 2013 was .26%

3. The July 2013 expenditures for the paid bills for all funds totaled \$846,810 excluding net payroll, retirement contributions, and debt service.
4. The August 2013 expenditures for the unpaid bills for all funds totaled \$1,137,045
5. Estimated expenditures of the General Fund for the month of August 2013 were in the following amounts:

Operating Expenses	\$1,200,000
Utilities	139,000
New Payroll (2 Pays)	982,000
Employer Provided Insurance	402,800
Payroll Deductions	500,000
Employer Payroll Taxes (FICA/RET)	113,500
Debt Service	<u>0</u>
Total Estimated Expenditures	\$3,337,300

4.3 Requests for Payment – Construction Projects

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Varvel:

Hershey Middle School Phase II

Geotechnical Engineering Solutions, Inc. \$3,665.68

1. Invoice Dated: August 15, 2013
SchraderGroup Architecture, LLC
2. 5,698.37
Invoice No. 01417
The Township of Derry
3. 406.13
Invoice No. 92964-1

4.4 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group: Hershey High School Music Department
Fridays
May 2, 9, 16, 23, 30, 2014
Date/Time: June 6, 2014
7:00 a.m. - 11:00 p.m.
Saturdays
May 10, 17, 31, 2014
7:00 a.m. - 4:00 p.m.
Requested Facility: High School Auditorium, Music Rooms
Event: Music in the Parks

Fee: \$36.75 per hour (custodian)

Group: Eduspire

Date/Time: September 21, 28, 2013
October 5, 2013
November 2, 9, 16, 2013
7:30 a.m. - 5:00 p.m.

Requested Facility: Intermediate Elementary MRP and Rooms 4 & 5

Event: Professional Development Course

Fees: Room Rental Per Day:
\$460 for MPR
\$500 (\$250 per room)
\$960 per day
\$36.75 per hour (custodian)

5. NEW BUSINESS

5.1 Personnel – Resignations

Personnel

The Administration recommended the following resignations:

Act 93:

Dell, Lynn

Director of Special Education

District-wide

Reason: Personal

Effective: 10/11/2013

Vogel, Mark

Computer Technician

District-wide

Reason: Personal

Effective: 08/19/2013 (retroactive)

Professional:

Bitner, Hailey

Mathematics Teacher

High School

Reason: Personal

Effective: 08/17/2013 (retroactive)

Classified:

Rosenblatt, Linda

High School

Special Education Aide

Reason: Retirement

Effective: 08/26/2013

Minutes: A motion was made by Mr. Shiflett and seconded by Mr. Hancock to accept the personnel resignations.

MOTION CARRIED

5.2 Personnel - General

1. The Administration recommended the following appointments:

Professional:

David, Adriene * (replacing Emily Bancroft)

Mathematics Teacher

High School

Long Term Substitute

Bachelors, Step 1

Salary: \$45,381.25

Effective: 08/27/2013 through the end of the 2013-2014 school year

Transfer of Professional Staff:

Bancroft, Emily *

From: Mathematics Teacher

High School

Long Term Substitute

To: Mathematics Teacher (replacing Hailey Bitner)

High School

Temporary Professional

Bachelors, Step 1

Salary: \$45,381.25

Effective: 08/27/2013

Classified:

Rosenblatt, Linda *

Substitute Teachers' Aide

District-wide

Salary: \$11.63 per hour

Effective: 08/26/2013

Transfer of Classified Staff:

Showers, Allison *

From: Substitute Cafeteria/Recess Aide

Elementary School

Salary: \$10.70 per hour

To: Cafeteria/Recess Aide (replacing Kimberly Sullivan)

Elementary School

Level A: 3.0 hours per day

Salary: \$12.28 per hour

Effective: 08/26/2013

Sullivan, Kimberly *

From: Cafeteria/Recess Aide

Elementary School
Level A: 3.0 hours per day
Salary: \$14.18 per hour
To: Special Education Aide (replacing Laurie Kramer)
Intermediate Elementary School
Level A: 5.75 hours per day
Salary: \$16.77 per hour
Effective: 08/27/2013

Limited Service Contracts:

Haines, Daniel
Volunteer Assistant Varsity Boys' Soccer Coach
High School
Effective: 08/27/2013

Marron, Jennifer *
Mentor to Molly Pantalone, Speech and Language Pathologist
District-wide
Salary: \$1,500
Effective: 08/13/2013 (retroactive)

McGarvey, Kristin *
Mentor to Alexandra Walmer, Grade 3 Teacher
Primary Elementary School
Salary: \$1,500
Effective: 08/13/2013 (retroactive)

Shiner, Richard
Assistant Varsity Football Coach
High School
Level II, Group A, Step 15
Salary: \$5,059
Effective: 08/27/2013 (pending receipt of Act 34, 151, and 114 clearances)

Spangler, Thomas *
Equipment Manager
High School
Level I, Group E, Step 7
Salary: \$3,098
Effective: 08/12/2013 (retroactive)

Steelman, Peter *
Mentor to Angela Grabuloff, Social Studies Teacher
High School
Salary: \$1,500
Effective: 08/13/2013 (retroactive)

2. The Administration recommended the following requests in accordance with District Policy 435:

Balanda, Lisa *
English Teacher
High School
Paid/Unpaid Family Medical Leave (up to 12 weeks)
Effective: 08/27/2013 to be used intermittently during a one-year cycle as necessary

Wales, Jr., Ronald *
English Teacher
High School
Paid/Unpaid Family Medical Leave (up to 12 weeks)
Effective: 08/16/2013 through 11/08/2013 (retroactive)

3. The Administration recommended the following additions to the 2013-14 Substitute Teacher List:

Geesaman, Melinda
B.S. in Elementary Education PreK-4 and Special Education from Elizabethtown College

Gish, Anthony *
B.S. in Social Studies from Millersville University of Pennsylvania

Hess, Brittany
B.S. in Elementary Education PreK-4 from Shippensburg University of Pennsylvania

Hill, Lauren
B.S. in Health and Physical Education from Indiana University of Pennsylvania

Jutkus, Jr., David
B.A. in Health and Physical Education from Purdue University West Lafayette

McKinney, Caitlyn
B.S. in Elementary Education PreK-4 from Kutztown University of Pennsylvania

Mione, Allison
B.S. in Elementary Education PreK-4 from Shippensburg University of Pennsylvania

Rassouli, Francine
B.S. in Special Education from Marywood University

Stafford, Jennifer
B.A. in Elementary Education K-6 and Special Education from Albright College

Wiker, Julie
B.S. in Social Studies and English Education from The Pennsylvania State University

Minutes: A motion was made by Mrs. Sheffey and seconded by Mr. Shiflett to approve the personnel - general. The motion was unanimously approved.

Vote Results

Yea	9	Chris Barrett, Hank Donahue, John Grab, Bruce Hancock, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	0	

MOTION CARRIED

6. DELEGATES REPORTS

6.1 Capital Area Intermediate Unit Report

Minutes: Mrs. Sheffey provided the Board with the following CAIU updates:

- Personnel Changes (Executive Director)
- Extended School Year Program
- Facility Leasing
- Mandated Reporter Training (Certified Provider)
- IU Technology Support Services

7. SPECIAL REPORTS

7.1 Board Members' Report

Minutes: Board members listed below provided the following updates:

Mr. Shiflett- Middle Construction Update
Mr. Hancock - Professional Development Week
Mrs. Sheehan - Middle School Ice Cream Social

7.2 Acting Superintendent's Report

Minutes: Mr. McFarland provided the Board updates on the following items:

- Recap on Opening Day
- Online Enrollment
- Middle School Construction
- NCLB Waiver

7.3 Board President's Report

Minutes: Mr. Morelli provided the Board with the following updates:

- School Leadership Conference
- First Student Day
- Professional Development Week
- Fall Athletic Programs

8. RECOGNITION OF CITIZENS (Non-Agenda Items)

8.1 Recognition of Citizens (Agenda and Non-Agenda Items)

9. ADJOURNMENT

9.1 Adjournment

Minutes: Following a motion by Mr. Barrett and a second by Mrs. Sheehan the meeting was adjourned at 7:44 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the September 9, 2013 meeting

Chris Morelli
President of the Board of Directors

JWR

Derry Township School District
School Board Meeting
August 26, 2013

Please Sign In AND Print Your Name

Signature

Printed Name

Daniel B Tredinnick

Dan Tredinnick

Signature

Printed Name

Lisa M. Sivben Miller

Lisa M. Sivben Miller

Signature

Printed Name

Ann Marie Schupper

ANNMARIE SCHUPPER

Signature

Printed Name

T. J. Eby

T. J. Eby

Signature

Printed Name

Hidi Eby

Hidi Eby

Signature

Printed Name

Julia A. Neff

Julia A. Neff

Signature

Printed Name

Signature

Printed Name