



Derry Township School District Board of Directors Meeting June 8, 2015 Summary Minutes - XXII

1. OPENING ITEMS

1.1 Call to Order

Minutes: The June 8, 2015 meeting of the Derry Township Board of School Directors was called to order by Mr. Barrett at 7:05 p.m.

1.2 Roll Call

Members in attendance: Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Brian Shiflett

Non-Voting Members in attendance: Joseph McFarland

Members not in attendance: Jayanth Franklin, Maryellen Sheehan

Staff/Public in attendance: Jason Reifsnyder, Mike Frentz, Dan Tredinnick, Stacy Winslow, Joshua Gearhart, Jessica Gearhart, Nicole Gearhart, Cindy Hertz, Lee Vasiliades, Tracie Dawson, Tara Blackburn, Ray Faidley, Alton Perry, Grace Harris, Lillian Harris, Page Kozak

Media in Attendance: Myla Merkel – *The Sun*

Solicitor in Attendance: Kim Smith

1.3 Flag Salute

1.4 Approval of Board of Directors Agenda

Minutes: Following a motion by Mrs. Eby and a second by Mr. Shiflett the Board Agenda for the evening's meeting was approved.

2. INFORMATIONAL AND PROPOSALS

2.1 Presentation - A Day in the Life of a School Nurse (Ms. Dawson)

Minutes: The Certified School Nurses provided the Board with an update with regard to their daily nursing responsibilities.

2.2 Announcement of Executive Session

Minutes: The Board met in Executive Session prior to the meeting to discuss matters of personnel, purchase or lease of real estate, and consultation with an attorney.

2.3 Recognition of Citizens (Agenda Items)

Minutes: The following citizens were recognized by the Board:
None

2.4 Standing Committee Meeting Reports

Minutes:

- Dr. Donahue provided the following updates with regard to the Curriculum Council Committee Meeting:
 - Junior Achievement
 - HS Pre Biology Course
 - Special Education Mathematics
- Mr. Shiflett provided the following updates with regard to the Finance Standing Committee Meeting:
 - 2015 - 2016 Real Estate Tax Millage Rate
- Mr. Shiflett provided the following updates with regard to the General Services Standing Committee Meeting:
 - Boardroom Audio/Visual Upgrades
 - Elementary School Roof Bids
 - Energy Savings Report
 - Trash Removal Services

2.5 Community Correspondence Report

Minutes: Mr. Tredinnick informed the Board that there were a total of seven submissions during the month of May.

2.6 Finance/Budget Update

Minutes: Mr. Frentz provided the Board with a finance/budget update.

2.7 Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the June 22, 2015 Public Board of Directors Meeting:

1. Approval of June 8, 2015 Board of Directors Summary Minutes
2. Adoption of Final Budget and Tax Resolutions for 2015-2016
3. Approval of May 2015 Finance Report
4. Budget Transfers
5. Requests for the Use of Facilities
6. Personnel
7. Staff Development

Minutes: The anticipated agenda items for the June 22, 2015 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

3.1 ALiCE Training-Go-Kit Update

Minutes: Mr. McFarland provided an update with regard to the ALiCE training Go-Kits.

4. CONSENT AGENDA ITEMS

Minutes: Following a motion by Mr. Hancock and a second by Mrs. Abruzzo the consent agenda items were approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not Cast 2 Jayanth Franklin and Maryellen Sheehan

MOTION CARRIED

4.1 Approval of May 26, 2015 - Summary Board of Directors Meeting Minutes - XXI

4.2 Approval of Overnight Field Trip/Excursion - MS & HS Cheerleading - Shippensburg University

The Administration recommended the approval of the overnight field trip/excursion as listed:

Group: Middle School and High School Cheerleading

Number of Participating Students: 50

Grade Level: 7-12

Destination: Shippensburg University

Purpose: Cheer Camp

Depart: July 21, 2015

Return: July 24, 2015

Trip Leader: Jennifer Mysel

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

4.3 Approval of Policies

The Administration recommended the approval of the following policies of the Derry Township School District Policy Manual which have been on public display for thirty days in the Hershey Public Library, District Office, and the Derry Township School District Website:

- 301 Creating A Position
- 302 Employment of Superintendent/Assistant Superintendent
- 304 Employment of District Staff
- 305 Employment of Substitutes

- 306 Employment of Summer School Staff
- 307 Student Teachers/Interns
- 308 Employment of Contracts/Board Resolution
- 309 Assignment and Transfer
- 310 Abolishing a Position
- 311 Suspensions and Furloughs
- 312 Evaluation of Superintendent/Assistant Superintendent
- 313 Evaluation of Employees
- 314 Physical Examination
- 314.1 HIV Infection
- 316 Non-tenured Staff Members
- 317 Conduct/Disciplinary Procedures
- 318 Penalties for Tardiness
- 319 Outside Activities
- 320 Freedom Speech in Non-school Settings
- 321 Political Activities
- 322 Gifts
- 323 Tobacco Use
- 324 Personnel Files
- 325 Dress and Grooming
- 326 Complaint Process
- 327 Management Team
- 328 Compensation Plan/Salary Schedules
- 329 Substitute Compensation
- 330 Overtime
- 331 Job Related Expenses
- 332 Working Periods
- 333 Professional Development
- 334 Sick Leave
- 335 Family and Medical Leaves
- 336 Personal Necessity Leave
- 336.1 Military Leave
- 337 Vacation
- 338 Restoration of Health Leave
- 338.1 Compensated Professional Leave
- 339 Uncompensated Leave
- 340 Responsibility for Student Welfare
- 341 Benefits for Part-Time Personnel
- 342 Jury Duty
- 343 Paid Holidays
- 348 Discriminatory Harassment
- 351 Drug and Substance Abuse

4.4 Approval to Revoke Policies

The Administration recommended the approval to revoke the following policies of the Derry Township School District Policy Manual which have been on public display for thirty-days in the Hershey Public Library, District Office, and the Derry Township School District Website:

- All 300 Series Policies (Administrative Employees)
- All 400 Series Policies (Professional Employees)
- All 500 Series Policies (Classified Employees)

4.5 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group: Hershey Flag Football

Date/Time: August 4, 2015
7:00 p.m. - 9:00 p.m.

Requested Facility: High School LGI

Event: Hershey Flag Football League Meeting

Fee: None

Group: Hershey Wrestling Boosters/Trojan Youth Wrestling

Date/Time: October 17, 2015
9:00 a.m. - 1:00 p.m.

Requested Facility: High School Gym, Mat Room, Cafeteria

Event: Team Apollo Wrestling Club Clinic
Trojan Youth Wrestling Registration

Fee: Custodian: \$41.64 per hour

Group: Hershey Wrestling Boosters/Trojan Youth Wrestling

Date/Time: October 18, 2015
7:00 a.m. - 5:00 p.m.

Requested Facility: High School Gym, Mat Room, Cafeteria

Event: Hershey Wrestling Fall Classic Round Robin Tournament

Fee: Custodian: \$41.64 per hour

Group: Hershey Wrestling Boosters/Trojan Youth Wrestling

Date/Time: December 19 & 20, 2015
7:00 a.m. - 4:00 p.m.

Requested Facility: High School Gym, Mat Room, Cafeteria

Event: Hershey High School Duals/Hershey Round Robin Tournament

Fee: Custodian: \$41.64 per hour

Group: Trojan Youth Wrestling

Date/Time: February 7, 2016
7:00 a.m. - 5:00 p.m.

Requested Facility: High School Wrestling Room, Gym, Cafeteria

Event: Trojan Youth Wrestling Superbowl Round Robin

Fee: Custodian: \$41.64 per hour

Group: Trojan Youth Wrestling
Date/Time: March 6, 2016
 7:00 a.m. - 5:00 p.m.
Requested Facility: High School Gym, Mat Room, Cafeteria
Event: PA Jr. Wrestling Area XII Qualifier Tournament
Fee: Custodian: \$41.64 per hour
 Gym Rental: \$80 per hour (Approximate: \$800)
 Cafeteria Rental: \$55 per hour (Approximate: \$550)
Mat Room Rental: \$45 per hour (Approximate: \$450)

4.6 Request for the Use of School Facilities with Waiver

The Administration recommended the approval of the following Request for the Use of School Facilities with Waiver:

Group: Hershey Lions Club
Date/Time: September 27, 2015
 8:30 a.m. - 3:30 p.m.
Requested Facility: Middle School Cafeteria, Kitchen
Event: Spaghetti Dinner
Fees: Custodian: \$41.64 per hour (Approximate \$333.12)
 Head Cook: Charged for time needed as per HESPA Agreement
 Cafeteria Employee: Charged for time needed as per HESPA Agreement
* Request Waiver for Facility Cafeteria/Kitchen Rental: \$80 per hour
Fees: (Approximate \$560)
* Requesting Waiver of Facility Rental Fee
(See attached Letter)

4.7 Announcement of Staff Development Conferences

Staff Member: Daniel Fornataro

Conference: Math 498 - The Teaching of Calculus AB (Advanced Placement)
Location: Wilkes University, Wilkes Barre, PA
Dates: July 20-24, 2015
Expenses: \$1,268.00

Staff Member: Jennifer Quinnan

Conference: 2015 Cooperative Education Conference
Location: Nittany Lion Inn, State College, PA
Dates: October 6-7, 2015
Expenses: \$365.00

5. NEW BUSINESS

5.1 Approval of PlanCon K for Series 2015 Bonds

The Administration recommended the Board approve PlanCon K documents for the Series of 2015 Bonds.

Minutes: Following a motion by Mrs. Neal and a second by Mr. Shiflett the PlanCon K for Series 2015 Bonds was approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not Cast 2 Jayanth Franklin, Maryellen Sheehan

MOTION CARRIED

5.2 Approval to Renew Revised CAOLA Membership Agreement

The Administration recommended the Board renew the revised Capital Area Online Learning Association (CAOLA) Agreement effective July 1, 2015 through June 30, 2018.

Minutes: Following a motion by Mr. Shiflett and a second by Mrs. Eby the revised CAOLA Membership Agreement Renewal was approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not Cast 2 Jayanth Franklin, Maryellen Sheehan

MOTION CARRIED

5.3 Approval of Affiliation Agreement - Misericordia University College of Health Sciences

The Administration recommended the Board approve the Affiliation Agreement with Derry Township School District and Misericordia University College of Health Sciences Program effective the 2015-2016 academic year.

Minutes: Following a motion by Mr. Hancock and a second by Mr. Shiflett the affiliation agreement with Misericordia University College of Health Science was approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not Cast 2 Jayanth Franklin, Maryellen Sheehan

MOTION CARRIED

5.4 Approval of Online Sale of Buses: 08, 25, 26, and Pick-up Truck

The Administration recommended the sale of:

- Bus #08, 2004 Bluebird 84 passenger school bus to 422 Online Auction for the amount of \$13,650
- Bus #25, 2004 Bluebird 84 passenger school bus to 422 Online Auction for the amount of \$15,000
- Bus #26, 2004 Bluebird 84 passenger school bus to 422 Online Auction for the amount of \$15,675
- 2000 Pick-up truck to 422 Online Auction for the amount of \$2,655

(These were the highest bids for each vehicle)

Total Sales: \$46,980

(There was an average of 25 bids on each bus and 6 bids on the pick-up truck)

Minutes: Following a motion by Mr. Shiflett and a second by Mrs. Neal the online sale of buses 08, 25, 26 and a pick-up truck was approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not Cast 2 Jayanth Franklin, Maryellen Sheehan

MOTION CARRIED

5.5 Approval of Auditors

The Administration recommended the Board approve a 3-year agreement with Waggoner, Frutiger & Daub, Certified Public Accounts to conduct yearly audits of the district's financial statements at a cost of \$40,500 for the year ending June 30, 2015, \$41,500 for year ending June 30, 2016, and \$42,500 for year ending June 30, 2017.

Minutes: Following a motion by Mrs. Eby and a second by Mrs. Abruzzo the auditing firm of Waggoner, Frutiger & Daub was approved to conduct yearly audits of the District's financial statements.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not Cast 2 Jayanth Franklin, Maryellen Sheehan

MOTION CARRIED

5.6 Approve Purchase of 2015 Chevrolet Silverado 2500 HD Truck

The Administration recommended the Board approve the purchase of a 2015 Chevrolet Silverado 2500 HD from Hondru Chevrolet in the amount of \$28,000 from the Capital Projects Fund.

Minutes: Following a motion by Mr. Shiflett and a second by Mrs. Eby the purchase of a 2105 Chevrolet Silverado 2500 HD Truck was approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not Cast 2 Jayanth Franklin, Maryellen Sheehan

MOTION CARRIED

5.7 Approve Bid for Elementary Roof

The Administration recommended the Board award the Elementary School Roofing Project to David Maines at a total cost of \$1,404,436.

Minutes: Following a motion by Mr. Shiflett and a second by Mrs. Abruzzo the award for elementary school roofing project was approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not Cast 2 Jayanth Franklin, Maryellen Sheehan

MOTION CARRIED

5.8 Approval of High School Door and Hardware Replacement

The Administration recommended the Board approve CORE Design Group to provide professional design services for the high school entrance door project at a cost of \$9,400.

Minutes: Following a motion by Mrs. Eby and a second by Mrs. Abruzzo Core Design Group was approved to provide professional design services for the high school entrance door project.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not Cast 2 Jayanth Franklin, Maryellen Sheehan

MOTION CARRIED

5.9 Approval of Source 4 Teachers 2015-2016 Pricing Addendum

The Administration recommended the Board approve the 2015 – 2016 pricing addendum with Source4Teachers for the services of substitute teachers and staff.

Minutes: Following a motion by Mrs. Neal and a second by Mr. Shiflett Source4Teachers 2015-2016 Pricing Addendum was approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock,
 Julie Neal, Brian Shiflett

No 0

Abstain 0

Not Cast 2 Jayanth Franklin, Maryellen Sheehan

MOTION CARRIED

5.1.0 Personnel - Resignations

The Administration recommended the approval of the following resignations:

Professional:

Bianco, Lakyn

English Teacher

High School

Reason: Personal

Effective: At the end of the 2014-2015 school year (retroactive)

Classified:

Searfoss, Brandy

Bus Driver

District-wide

Reason: Personal

Effective: 06/05/2015 (retroactive)

Limited Service Contracts:

Miller, Tani

Marching Band Choreographer - Band Camp

High School

Reason: Personal

Effective: 05/29/2015 (retroactive)

Miller, Tani

Marching Band Color Guard Coordinator

High School

Reason: Personal

Effective: 05/29/2015 (retroactive)

Minutes: Following a motion by Mrs. Eby and a second by Mr. Shiflett the Personnel - Resignation items were approved.

5.1.1 Personnel - General

1. The Administration recommended the approval of the following appointments:

Professional:

Hayward, Leah (New Position)

Speech and Language Pathologist

Primary Elementary School

Temporary Professional

Masters, Step 1
Salary: \$49,298
Effective: 08/18/2015 (pending receipt of Act 34, 151, 114 and certification)

Schraudner, Jamie (New Position)
School Counselor
Early Childhood Center
Temporary Professional
Masters, Step 1
Salary: \$49,808.86
Effective: 08/18/2015

Transfer of Professional Staff:

Cross, Leah *
From: Autistic Support
Intermediate Elementary School
To: Learning Support
Early Childhood Center
Masters, Step 3
Salary: \$51,698
Effective: 08/24/2015

Kehler, Christan *
From: Instructional Coach
Intermediate Elementary School
To: Reading Specialist
Intermediate Elementary School
Masters+45, Step 13
Salary: \$74,256
Effective: 08/24/2015

Kindt, Michelle *
From: French Teacher
Middle School
To: French Teacher
High School
Masters+10, Step 11
Salary: \$66,199
Effective: 08/24/2015

Marron, Jennifer *
From: Speech and Language Pathologist
Primary Elementary School
To: Speech and Language Pathologist
Early Childhood Center
Masters+45, Step 18
Salary: \$82,312

Effective: 08/24/2015

Paukovitch, Crystal *

From: Grade 2 Teacher
Primary Elementary School
To: Instructional Coach
Intermediate Elementary School
Masters+45, Step 14
Salary: \$75,867
Effective: 08/24/2015

Vachon, Gail *

From: Kindergarten Teacher
Early Childhood Center
To: Reading Specialist
Intermediate Elementary School
Masters+10, Step 13
Salary: \$69,422
Effective: 08/24/2015

Widmer, Melicia *

From: French Teacher
High School
To: French Teacher
Middle School
Masters+45, Step 15
Salary: \$77,478
Effective: 08/24/2015

Transfer of Classified Staff:

Ford, Tina *

From: Special Education Aide
High School
To: Special Education Aide
Elementary School
Salary: \$17.76 per hour
Effective: 08/31/2015

Waggoner, Dawn *

From: Secretary (Level C)
To: Secretary (Full-time)
District Office
Salary: \$19.71 per hour
Effective: 06/09/2015

Limited Service Contracts:

Marron, Jennifer *

Extended School Year

Elementary/High School

Change: Salary: \$2,000

Effective: 07/06/2015 - 07/30/2015

Yeakle, Scott

Head Varsity Golf Coach

High School

Group F, Step 9

Salary: \$2,954

Effective: 08/10/2015

2. The Administration recommended the approval of the following individuals for the 2014-2015 Extended School year for the Special Education Department:

Bryner, Heather *

Teachers' Aide

Elementary School

Salary: \$16.11 per hour

Effective: 07/06/2015 - 07/30/2015

Ezzo, Faith *

Teachers' Aide

Elementary School

Salary: \$16.11 per hour

Effective: 07/06/2015 - 07/30/2015

Miller, Miriam *

Substitute Teachers' Aide

Elementary School

Salary: \$14.06 per hour

Effective: 07/06/2015 - 07/30/2015

3. The Administration recommended the approval of the Limited Service Contract List for the 2015-2016 school year as attached.
4. The Administration recommended the approval of the Department and Grade Level Coordinators for the 2015-2016 school year as attached.
5. The Administration gave notice that the following teachers have completed a successful term of three years of employment with a satisfactory evaluation for the District and will receive tenure as a teacher in the Commonwealth of Pennsylvania.

**Fasnacht,
Lauren**

Spanish

High School

Kirby,	Mathematics	High School
Matthew		
Wrenn,	Autism	High School
Erin	Support	

* **This individual is currently an employee and/or volunteer. Clearances are on file.**

Minutes: Following a motion by Mrs. Neal and a second by Mrs. Abruzzo the Personnel - General Items were approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not Cast 2 Jayanth Franklin, Maryellen Sheehan

MOTION CARRIED

5.12 Approval of 2015 Inductees for the Athletic Hall of Fame

Whereas, The Derry Township School District created the Hershey High School Athletic Hall of Fame in 2004 to recognize individuals for significant career accomplishments in the field of athletics;

Whereas, The Hershey High School Athletic Hall of Fame serves the dual purpose of recognizing such accomplishments and providing role models for current students in the Derry Township School District

Whereas, The Athletic Hall of Fame committee annually solicits nominations for induction, and considers those who have graduated at least 10 years prior to the year of nomination and who have been an athlete, coach or an individual who achieved noteworthy and outstanding accomplishments for the athletic program of the Derry Township School District;

Whereas, The Athletic Hall of Fame committee recommends the top 15 nominations and submits those to a selection committee consisting of a current coach, former coach, a member of the school administration, a current faculty member, three alumni and three members of the Athletic Hall of Fame committee; and

Whereas, The selection committee reviews the top 15 nominations into the Hershey High School Athletic Hall of Fame;

Resolved, For their past accomplishments and for serving as role models to current and future students, the Derry Township School District Board of School Directors recognizes the following 2015 inductees of the Hershey High School Athletic Hall of Fame:

Ken Campbell Athletic Director

Steven Matthews Class of 1997

Allison Scola Cavagnaro Class of 2005

Minutes: Following a motion by Mr. Shiflett and a second by Mr. Hancock the 2015 Inductees for the Athletic Hall of Fame were approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not Cast 2 Jayanth Franklin, Maryellen Sheehan

MOTION CARRIED

6. DELEGATES REPORTS

6.1 Capital Area Intermediate Unit

Minutes: The Capital Area Intermediate Unit report is attached.

7. SPECIAL REPORTS

7.1. Board Members' Report

Minutes: The following members provided reports to the Board:

- Mr. Shiflett - Community Budget Forum Proposal, Hershey Junior College
- Mr. Hancock - Graduation Ceremony

7.2 Board Vice President's Report

Minutes: Mr. Barrett provided the Board with the following updates:

- Graduation Ceremony
- Committee Meetings

8. RECOGNITION OF CITIZENS

Minutes: The following citizens were recognized by the Board:
None

9. ADJOURNMENT

Minutes: Following a motion by Mr. Shiflett and a second by Mrs. Abruzzo the meeting was adjourned at 8:09 p.m.

Respectfully submitted,

Michael Frentz
Secretary to the Board
Approved at the June 22, 2015 meeting

Maryellen B. Sheehan
President of the Board of Directors

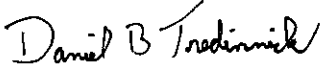
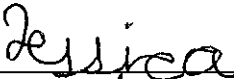
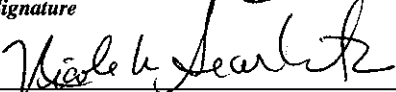
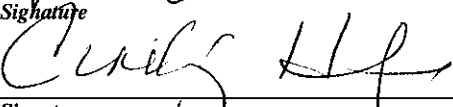




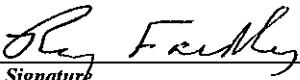
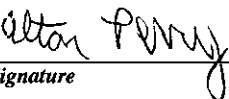
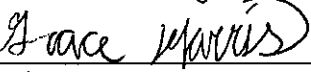

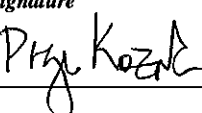
JWR

Derry Township School District

School Board Meeting

June 8, 2015

Please Sign In AND Print Your Name

Signature 	Printed Name Dan Tredinnick
Signature JOSHUA Gearhart	Printed Name
Signature 	Printed Name Jessica Gearhart
Signature 	Printed Name Nicole M. Gearhart
Signature 	Printed Name Cindy Hertz
Signature 	Printed Name Lee VASILIADOS
Signature 	Printed Name Tracie Dawson
Signature 	Printed Name Myk Mebel (The Sun)
Signature 	Printed Name Tara Blackburn
Signature 	Printed Name RAY FAIRLEY
Signature 	Printed Name Alton Perry
Signature 	Printed Name Grace Harris
Signature 	Printed Name Lillian Harris
Signature 	Printed Name Pzye Kozak

2015-2016 Limited Service Contracts

NAME	POSITION
Andrew Maya	Auditorium Manager - Elem
Kevin Stover	Auditorium Manager - MS
Dorinda Hammer	CAIU Technology Fair - MS
Alyssa Carricato	CAIU Technology Fair - MS
James Janderchick	Co-Curricular Band Director - Elem
Richard Miller II	Co-Curricular Band Director - MS
Allison Ometz	Co-Curricular Chorus Director - Elem
Michelle Kisner	Co-Curricular Chorus Director - Elem
Joseph Farrell	Co-Curricular Chorus Director - MS
Tani Miller	Co-Curricular Orchestra Director - Elem
Gregory Woodbridge	Co-Curricular Orchestra Director - MS
Barbara Clouser	Hershey Community Youth Alliance
Richard Miller II	Jazz Band Director - MS
David Cavic	Math Counts Advisor - MS
David Yingst	Math Counts Advisor - MS
Jonathan Pinkerton	Musical Music Director - HS
Dan Hugendubler	Outdoor Education Coordinator - MS - Kenbrook
Michael Warfel	Outdoor Education Coordinator - MS - Kenbrook
Zachary Davies	Science Olympiad Coordinator - MS
James Shay	Science Olympiad Coordinator - MS
Robert Finkill	Slide Show Advisor - MS
Pamela Keene	Special Education Behavioral Specialist
Angela Persing	Special Education Consultant
Robert Finkill	Student Council 8th Grade Advisor - MS
Stephanice Hegge	Student Council 8th Grade Advisor - MS
Dale Mackley	Student Council 7th Grade Advisor - MS
Justin Repsch	Student Council 7th Grade Advisor - MS
Lisa Butler	Student Council 6th Grade Advisor - MS
James Janderchick	Summer School Coordinator - Pre K-5
Suzanne Bressi	Summer School Secretary - Elementary
James Janderchick	Summer School Supervisor - Pre K-5
Jeanine Dreher	Yearbook Advisor - Intermediate Elem.
Jeanine Dreher	Yearbook Advisor - Primary Elem.
Gregory Knowles	Yearbook Advisor - MS

2015-2016 Grade Level and Department Coordinators

Grade Level and Department Coordinators	
Renee Owens	Dept Coordinator - Eng/Lang Arts MS
Richard Miller II	Dept Co-Coordinator - Fine Arts, Music
Tani Miller	Dept Co-Coordinator - Fine Arts, Music
Sherry Nesbitt	Dept Coordinator - Foreign Language MS
David Yingst	Dept Coordinator - Mathematics MS
Tracie Dawson	Dept Coordinator - Nursing K-12
John Zitko	Dept Coordinator - Science MS
Dale Mackley	Dept Coordinator - Social Studies MS
Carolyn Merrill	Dept Coordinator - Special Ed 6-8
Kristen Remesnik Sachs	Grade Level Co-Coordinator - Grade 1
Laura Alexander	Grade Level Co-Coordinator - Grade 1
Leah Brittain	Grade Level Coordinator - Grade 2
Karen Westervelt	Grade Level Coordinator - Grade 3
Brian Blasé	Grade Level Coordinator - Grade 4
Mary Jo Coleman	Grade Level Coordinator - Grade 5
Alexandra Walmer	Grade Level Coordinator - Kindergarten



CAIU BOARD HIGHLIGHTS

The following actions were taken at the **May 28, 2015** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- Alicia McDonald, Director of Student Services, shared information about upcoming events in our schools such as the ESY Fishing Derby which will be on July 22nd. Hill Top Academy will be adding two classes due to an increase in enrollment. She also shared that Loysville YDC will participate in the US Department of Education monitoring at the PDE. They will review the facility's use of Title ID funds.
- Theresa Kinsinger, Director of Organizational Services, shared that staff members are being hired to fill vacancies for both Early Intervention and School Age programs. We received 66 applications for the Guest Teacher training to be held in July.
- David Martin, Director of Technology Services, shared that his department is preparing for infrastructure upgrades at the CAIU and some member districts. Phone system installations are being planned for two additional districts. The CAIU is moving forward with its Life Cycle Plan to provide hardware for CAIU staff. The statewide Computer Fair was recently held at Dickinson College. Several area students received awards in the competition including an East Pennsboro School District student who received a first place award for his Computer Fair Logo. Details are provided in the Executive Director's report.
- Brian Griffith, Director of Curriculum Services, shared that his team is wrapping up the school year. Our districts have completed student assessments. He is gathering information from the districts related to the monitoring by PDE of the administration of assessments at selected school sites. This data will be shared with PDE staff.
- Daren Moran, Business Manager, shared that the business office is preparing for the 2014-15 fiscal year close-out. Local auditors will be working onsite in June completing their preliminary work in preparation for the local audit in the fall. Next week, the Office of Child Development and Early Learning (OCDEL) will be at the CAIU to conduct a Fiscal Review of the Early Intervention program.
- Dr. Rhonda Brunner, Assistant Executive Director, shared information about the new Suicide Policy. She also shared that PSBA is moving to an on-line system for managing and accessing Board policies and templates.
- Cindy Mortzfeldt, Executive Director shared highlights from her report, including a spotlight on Better Hearing and Speech month. She shared that Tonya Morret, CAIU Educational Consultant, was recently honored as Educator of the Year by the Pennsylvania Association for Gifted Education (PAGE). The Willow Mill Preschool class opened last week. An Open House is tentatively scheduled for June 29. She invited the Board members to stay after the Board meeting to hear about a new program, Project SEARCH. This program is a partnership with Hershey Medical Center, CAIU, and the Office of Vocational Rehabilitation.

Executive Session –The Board met in Executive Session to review the details of a legal issue and a personnel issue.

Board Committee Reports

- The CAIU Transportation Committee met on May 18, 2015, to discuss transportation services and to review the transportation budget for the 2015-16 school year.
- The Evaluation Committee met on May 14, 2015, to review the Executive Director's annual evaluation.

Approved Action Items

- The Board accepted, with regret, the resignation of Dr. Anthony Tezik, West Shore School District, effective after June 25, 2015 Board meeting. The Board expressed their appreciation for Dr. Tezik's years of service to education.
- Minutes from the April 23, 2015 CAIU Board Meeting
- Treasurer's Report and Payment of Bills – a total of \$5,389,005.91 in receipts and \$5,504,560.40 in expenditures for April 2015.
- Summary of Operations for the 2014-15 fiscal year showing revenues of \$54,242,122.49 and expenses of \$53,863,078.60
- Budget Administration
 - Proposed 2014-15 Budget Revision A – Online Learning Initiative (CAOLA) in the amount of \$4,609,304
 - Proposed 2014-15 Budget Revision A – Title I, Part D – Loysville Youth Development Center in the amount of \$136,026
 - Proposed 2014-15 Original Budget – Comprehensive Planning in the amount of \$1,078,519
 - Proposed 2014-15 Original Budget – Student Teacher Evaluation Research in the amount of \$16,600
 - Proposed 2014-16 Original Budget – Title I, Part A – Improving Basic Programs in the amount of \$420,991
 - Proposed 2014-16 Budget Revision A – Title I, Part D – Neglected and Delinquent Subpart 2 in the amount of \$1,109,494
- Other Fiscal Matters
 - CAIU Audit Engagement for 2014-15 Fiscal Year
 - Addendum to Office Lease – Millersburg Preschool
- Policies & Programs
 - Second Reading, Revised Policy #204 – Attendance
 - First Reading, New Policy #819 – Suicide Awareness, Prevention and Response
 - First Reading, Existing Position, New Description – Program Director
- Personnel Items – see attached report

Executive Director's Report

- See attached written report.

President's Report

- Mrs. Jean Rice thanked the Board members for their attendance at this morning's meeting. She encouraged the Board members to attend the upcoming events if they are able.

Board Members Sharing of Information

- Nancy Otstot, East Pennsboro Area SD, shared information about a private performance, "The Cat's Meow," to be held at the Oyster Mill Playhouse on July 21st to benefit the Enola/East Pennsboro Alumni Association.

Information Items

- See AgendaManager at www.caiu.org for additional miscellaneous correspondence

NEXT MEETING: Thursday, June 25, 2015, 8:00 a.m., Board Room, CAIU Enola

DATE SAVER: Immediately following the June Board Meeting, an overview of Presence Learning will be provided.

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting

A. RESIGNATIONS:

RENEE BURKHART, educational paraprofessional, Early Intervention effective October 9, 2015. Reason: Retirement after more than 28 years of CAIU service.

LORI CASTLE, part-time personal care assistant, Capital Area Partial Program effective June 9, 2015. Reason: To pursue degree in Special Education.

SARAH DRISCOLL, remedial specialist, ANPS effective July 31, 2015. Reason: Relocation.

TODD KEHLER, supervisor, Student Services effective August 28, 2015. Reason: Retirement after 38 years of CAIU service.

GWEN MICHELLE KROLCZYK, teacher, Autism Support effective June 5, 2015. Reason: Transfer of Entity to Derry Township School District.

BETHANY ROHLER, special projects coordinator, Special Projects effective May 13, 2015. Reason: Resignation following child-rearing leave.

MARY WOODWARD, teacher, CAPP effective June 21, 2015. Reason: Retirement after 8 years of CAIU Service.

B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

SARAH BJORKMAN, full-time, long-term substitute educational paraprofessional, Early Intervention effective May 27, 2015 through July 30, 2015. To be paid at the rate of \$13.07 per hour based on HS+30, Step 3, \$18,514 for 189 days of service prorated for a total of 10 days through June 30, 2015. To be paid at the rate of \$13.33 per hour based on HS+30, Step 2, \$18,897 for 189 days of service prorated for a total of 18 days July 1 – July 30, 2015. This is a long-term substitute position funded through the MAWA Budget.

JASON MILLER, senior network administrator, Technology Services effective April 20, 2015. To be paid at the rate of \$36.92 per hour base on a 12 month salary of \$72,000, prorated for a total of 52 days through June 30, 2015. This is a new position funded through the DP Go/Comprehensive Planning Budget.

C. CHANGES OF STATUS:

D. LEAVE OF ABSENCE:

MARIA LAZZAREVICH, speech pathologist, Early Intervention, extension of medical leave through June 30, 2015.

MARY RANNEY, teacher, Emotional Support, child-rearing leave of absence effective April 27, 2015 through June 5, 2015. Leave is requested in accordance with FMLA Policy.

Executive Director's Report

May 28, 2015

MONTHLY SPOTLIGHT

Better Hearing and Speech Month

May is Better Hearing and Speech Month! This year's theme is "Early Intervention Counts." Three CAIU Speech Language Pathologists (SLP): Julie Bristol, Mary Jane Fledderjohn, and Emily Sidelinger, have planned activities throughout the month to raise awareness in our region and to highlight three service areas at the CAIU.

The CAIU's youngest children, ages 3-5 in our Early Intervention program, receive speech and language services to increase their language skills and to expand their speech skills, such as articulation, voice volume and pitch, and fluency. In 2013-14, the Early Intervention SLPs provided speech and language therapy to over 1,300 children.

In addition to the Early Intervention Speech and Language services, the school-age speech and language pathologists provide assessment and intervention for students in our area's public and nonpublic schools. Therapy focuses on disabilities of language, articulation, voice and fluency that are present to such a degree that educational performance is affected.

The CAIU also provides Audiology services. Audiologists are licensed professionals who evaluate and treat hearing loss. Diane Graybill, the CAIU Audiologist, provides services in the Audiology Program Lab at the CAIU or out in our districts. Services may include assessments, audiometer calibration, FM Listening System evaluations, hearing screening follow-ups and direct and consultative services for students and staff in IU classrooms and school districts.

Be sure to check the bulletin board at the entrance to the Enola office for additional information and to see some of our students' work.

Project SEARCH

Immediately following today's Board meeting, an overview of this program will be provided.

The Penn State Hershey Project SEARCH High School Transition Program features a unique, business-led, school-to-work program that takes place entirely at the workplace, Hershey Medical Center. Total workplace immersion facilitates a seamless combination of classroom instruction, career exploration, and relevant job-skills training through strategically designed internships. The goal for each student participant is competitive employment.

Project SEARCH serves students with intellectual and development disabilities that have an IEP, are in their last year of high school, and have been found to be OVR eligible. The most important criterion for acceptance into Project SEARCH is a desire to achieve competitive employment.

Participation is limited to 12 students per year. In order to be considered for the program, students must be referred by their home district, meet all eligibility requirements, submit an application and participate in an interview and skills assessment. Final selection of participants will be made by the Student Selection Team, a team comprised of representatives from each of the partners, The Penn State Milton S. Hershey Medical Center, CAIU and the Office of Vocational Rehabilitation (OVR).

NEWS



Congratulations to Tanya Morret, CAIU Educational Consultant, selected by the **Pennsylvania Association for Gifted Education (PAGE)**, as the recipient of the 2015 **Educator of the Year Award**! She was honored recently at the annual PAGE Conference. Tanya has been involved in education for 23 years, both as a social studies teacher and gifted support teacher. In her role as an Educational Consultant here at the CAIU, her primary responsibility is to serve as the statewide Gifted Liaison and a trainer of trainers. In this role, she continues to keep the needs of gifted education on the forefront for our Department of Education. She is a valued and respected advocate who works tirelessly to promote and support all stakeholders on behalf of gifted students.

PA Middle School and High School Computer Fairs 2015

In March, the 2015 Regional Computer Fair was held at the CAIU. All winners from that competition were eligible to compete in the state competition held at Dickinson College on May 19 and 20. Several winners from our regional computer fair took top places at the state competition.

Congratulations to East Pennsboro Middle School. A student from EPMS was the 1st Place Winner for the Computer Fair Logo. This is a wonderful honor, as the winning logo will be used on the 2016 Computer Fair website and on all promotional/marketing materials used throughout the Commonwealth.

Student winners in other categories included: **Middle School:** 2nd Place – Digital Movie – St. Joseph School, Mechanicsburg

High School: 1st Place – Web Page Design – Boiling Springs HS; 2nd Place – Digital Movie – CASA Charter School; 2nd Place – Computer Fair Design – Cumberland Perry Area Vocational Technical School; 3rd Place – Graphic Design – Cumberland Perry Area Vocational Technical School

Student Services

Blind and Visually Impaired and **Deaf/Hard of Hearing** students attended Optimist Olympics on Friday, May 15. The Optimist International Clubs along with dozens of business sponsors, Optimist Club and various organization volunteers have worked to provide an annual sports day for the Deaf and Blind population of students in the area for 23 years. The event was held at the Penn State University York Campus. Participants in the event enjoy a variety of activities including but not limited to Beep T-Ball, Soccer, Goalball, mini-golf, obstacle course, parachute, racing, face painting and basketball. Nicholas, a student in our Secondary DHH class, was honored with the Thomas R McGlynn Memorial Award in recognition of leadership, sportsmanship, citizenship, perseverance, enthusiasm, and team spirit.

Hill Top Academy (HTA)

This month finds **Hill Top Academy** completing the state assessments: PASA, PSSA as well as the Keystone exams for the secondary students. On May 13, there was a school wide spring social with a DJ. That afternoon, the staff engaged in strategic planning for 2015-16 school year. Students also went to Pinchot Park to canoe; for several students this was their first experience in a canoe. There is an Art Fair on Thursday, May 28 featuring the art of HTA students.

Autism Support

As Michelle Krolczyk's class at Hershey Early Childhood Center transfers to a Derry Township operated program, many students have successfully been included in regular Kindergarten classes as part of their school day (with the support of our teacher and paraprofessional staff).

Multiple Disabilities Support (MDS)

On Thursday, May 14 at the Camp Hill Senior High School Awards assembly, Harry, won 2 awards from his art teacher. The 1st award was for 4 years of art achievement, and the 2nd award was the first annual Lifelong Learner of the Arts award which included a one-year membership to the Susquehanna Art Museum.

Preschool/Early Intervention

- The new preschool classroom will officially start on May 21 at Willow Mill in Mechanicsburg. A tentative Open House is planned for June 29 in the afternoon.
- Preschool staff participated in a "Literacy Night Under The Lights" event sponsored by Mechanicsburg School District on May 8 at Memorial Park in Mechanicsburg. Hands on activities were available for children with a focus on building literacy education in the community for parents and children from birth through Kindergarten.
- **Roots and Branches** is a training initiative of the Early Intervention Program at the CAIU. Our goal is to enhance the EI staff's understanding and appreciation of diversity. This year's ALL STAFF training will include activities designed to sensitize staff to the importance of adapting their educational program to the many faces of diversity; a self-assessment and environmental assessment of their cultural competencies; and a Resource Fair where many different, nationalities, religious groups, advocacy groups etc. are invited to provide information and answer questions the staff may find useful.

NOTIFICATION OF ACTIVITIES

- Visited Hill Top Academy on April 27.
- Attended the PASA Women's Caucus Conference in Hershey on May 3-5.
- Attended the Shippensburg University School Study Council's Exemplary Program Presentations on May 6. I participated on the Review Committee selecting the programs.
- Met with Dr. Robert Jarvis from University of Pennsylvania and several superintendents and school district staff to discuss the creation of a regional consortium for our area.
- Attended the monthly PAIU Executive Directors' meeting on May 11-12.
- Provided an overview of CAIU Services at Camp Hill SD Board Meeting on May 11.
- Recognized and celebrated our 2015 Superintendent retirees: **Sheree-Lee Knorr**, Millersburg Area SD, **Ed Burns**, Greenwood SD, with a breakfast prior to the SAC meeting.
- Participated in the Dauphin County Technical School Local Advisory and Perkins Planning Committee meetings on May 14.
- Met with CAIU Transportation Committee to discuss transportation services for the 2015-16 school year on May 18.
- CAIU Administrative Cabinet met with the administrative teams of the following districts:
 - Steelton-Highspire SD on April 28
 - Central Dauphin SD on May 12
 - Carlisle Area SD on May 18
 - Derry Township SD on May 26
- Participated with CAIU Cabinet members in a Data Breach Simulation Exercise on May 19.

UPCOMING CAIU EVENTS

Deaf or Hard of Hearing Awards Program will be held on May 29 at 7:00 p.m. at the Enola Office. Student awards will be presented at that time.

Hill Top Academy graduation ceremony will be held on June 1 at 1:00 p.m. in the Library. Five students will be graduating.

Multiple Disabilities Support (MDS) graduation ceremony will be held on June 4 at 7:00 p.m. at our Enola office. Four students will be graduating.

Extended School Year (ESY) Fishing Derby will take place on July 22 from 8:30 a.m. - 11:30 a.m. at South Middleton Township Park in Boiling Springs.

UPCOMING EVENTS

The Pennsylvania Emergency Management Agency is offering a second **Multi-Hazard Emergency Planning for Schools** at the CAIU on July 14-16, 2015. Priority registration is given to School/School District Administrators from our IU region.