

# **Derry Township School District Board of Directors Meeting May 26, 2015 Summary Minutes - XXI**

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## **1. OPENING ITEMS**

### **1.1 Call to Order**

**Minutes:** The May 26, 2015 meeting of the Derry Township Board of School Directors was called to order by Mrs. Sheehan at 7:03 p.m.

### **1.2 Roll Call**

**Members in attendance:** Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**Non-Voting Members in attendance:** Joseph McFarland

**Solicitor:** David Walker

**Staff/Public in attendance:** Dan Tredinnick, Stacy Winslow, Mike Frentz, Jason Reifsnyder, Lee Vasiliades, Jennifer Mysel, Ron Firestone, Alton Perry

**Media in attendance:** Myla R. Merkel – *The Sun*, Monica Von Dobeneck – *PennLive*

### **1.3 Flag Salute**

### **1.4 Approval of Board of Directors Agenda**

**Minutes:** Following a motion by Mr. Barrett and a second by Mr. Shiflett the Board Agenda for the evening's meeting was approved.

## **2. INFORMATIONAL AND PROPOSALS**

### **2.1 Recognition of Student Representatives**

**Minutes:** Mrs. Sheehan recognized the 2014-2015 Board Representatives for their service to the District.

### **2.2 Announcement of Executive Session**

**Minutes:** The Board met in Executive Session prior to the meeting to discuss matters of personnel, and purchase or lease of real estate.

### **2.3 Recognition of Citizens (Agenda Items)**

**Minutes:** The following citizens were recognized by the Board:  
None

## 2.4 Standing Committee Meeting Reports

### **Minutes:**

- Mr. Shiflett provided the following updates with regard to the Finance Standing Committee Meeting:
  - Healthcare Consortium
  - 2015 - 2016 Audit
  - Audit proposal
  - Review of PlanCon K Series 2015 Bonds
  - Committee Priorities and Meeting Schedule for 2015 – 2016
- Mrs. Eby provided the following updates with regard to the Communications and Community Engagement Standing Committee Meeting:
  - Website update
  - Varsity Athletics Schedule
  - Mobile App
  - Citizen Advisor Term
  - Committee Goals for 2015 - 2016
  - Committee Meeting Schedule
- Mrs. Sheehan provided the following updates with regard to the Athletics and Activities Standing Committee Meeting:
  - Drug and Alcohol Policy
  - Coaching Evaluation Instrument
  - Committee Goals and Meeting Dates for 2015 – 2016

## 2.5 Student Representatives' Report

**Minutes:** The student representative provided the Board with the following updates:

- Recent events
- Upcoming events

## 2.6 Finance/Budget Update

**Minutes:** Mr. Frentz provided the Board with a finance/budget update.

## 2.7 Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the June 8, 2015 Public Board of Directors Meeting:

1. Presentation - A Day in the Life of a School Nurse (Tracie Dawson)
2. Approval of May 26, 2015 Board of Directors Summary Minutes
3. Approval of CAIU Online Learning Association (CAOLA) Agreement
4. Requests for the Use of Facilities
5. Personnel
6. Staff Development

**Minutes:** The anticipated agenda items for the June 8, 2015 meeting of the Derry Township Board of School Directors were reviewed.

### 3. UNFINISHED BUSINESS

#### 4. CONSENT AGENDA ITEMS

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

**Minutes:** Following a motion by Mrs. Eby and a second by Mr. Franklin the consent agenda items with the exception of 4.10 were approved.

#### *Vote Results*

**Aye**           9   Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin,  
Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**No**             0

**Abstain**    0

**Not**          0

**Cast**

**MOTION CARRIED**

4.1 Approval of May 11, 2015 - Summary Board of Directors Meeting Minutes -  
XX

#### 4.2 Approval of April 2015 Finance Report

1. The Treasurer's Report for the month ending April 30, 2015 was summarized as follows:

General Fund Revenue	\$1,164,215
General Fund Expenditures	3,848,246
Balance of Cash Plus Investments	24,791,099

(Includes Capital Reserve)

2. The listed schedule of investment transactions for the period beginning April 1, 2015 through April 30, 2015, had total interest earnings of \$2,927 comprised of the following:

Money Market	2,638
Capital Reserve	289

The average interest rate for April 2015 was .14%

3. The April 2015 expenditures for the paid bills for all funds totaled \$2,080,508 excluding net payroll, retirement contributions, and debt service.

4. The May 2015 expenditures for the unpaid bills for all funds totaled \$942,481

5. Estimated expenditures of the General Fund for the month of May 2015 were in the following amounts:

Operating Expenses	\$1,000,000
Utilities	143,700
Net Payroll (3 pays)	2,074,000
Employer Provided Insurance	522,600
Payroll Deductions	1,037,000
Employer Payroll Taxes (FICA/RET)	238,000
Debt Service	3,522,272
Total Estimated Expenditures	\$8,537,272

#### 4.3 Approval of Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year.

The Administration recommended the Board authorize the May 2015 budget transfers.

#### 4.4 Requests for Payment - Construction Projects

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Varvel:

##### **Hershey High School Roof Project**

1. Garland/DBS, Inc.  
Invoice No. 5 \$306,425.98

##### **Turf Field Fence**

2. Marion Fence Company  
Invoice No. 08-966 9,439.00

#### 4.5 Bid Approval - Physical Plant Supplies

The Administration recommended the approval of the physical plant supplies bid awards for the 2015-2016 school year.

#### 4.6 Approval of Overnight Field Trip/Excursion - FBLA National Competition - June - July 2015

The Administration recommended the approval of the overnight field trip/excursion as listed:

*Group:* High School Future Business Leaders of America  
*Number of Participating Students:* 4  
*Grade Level:* 9-12  
*Destination:* Chicago, IL  
*Purpose:* National FBLA Competition  
*Depart:* June 27, 2015  
*Return:* July 3, 2015  
*Trip Leader:* Doug Ruhl

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

#### 4.7 Approval of Overnight Field Trip/Excursion - High School Boys' Basketball Team - June 2015

The Administration recommended the approval of the overnight field trip/excursion as listed:

*Group:* High School Boys' Basketball Team

*Number of Participating Students:* 16

*Grade Level:* 9-12

*Destination:* Robert Morris University  
Moon Township, PA

*Purpose:* Boys' Basketball Team Camp

*Depart:* June 12, 2015

*Return:* June 14, 2015

*Trip Leader:* Paul Blackburn

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

#### 4.8 Approval of High School Club - Duelist Kingdom Club

The Administration recommended the addition of the Hershey High School Duelist Kingdom Club including a student activity account. No limited Service Contract is association with this club.

#### 4.9 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

***Group:* Hershey Youth Football Association**

*Date/Time:* June 1 - 3, 2015  
3:37 p.m. - 5:00 p.m.

*Requested Facility:* ECC Gym  
Multi-Purpose Room (June 3, 2015)

*Event:* Hershey Youth Football Association Cheerleading Tryouts

*Fee:* None

***Group:* United States Tennis Association**

*Date/Time:* June 7, 14, 21, 2015  
3:30 p.m. - 6:00 p.m.

*Requested Facility:* Tennis Courts

*Event:* Junior Team Tennis - Hershey High School

*Fee:* None

**Group:** Hershey High School Girls' Lacrosse Team  
**Date/Time:** June 22 - 25, 2015  
 3:00 p.m. - 6:00 p.m.  
**Requested Facility:** 322 Turf Field  
**Event:** Hershey Youth Girls' Lacrosse Camp  
**Fee:** Turf Field Manager: \$30 per hour (Approximate \$480)

**Group:** Hershey Flag Football  
**Date/Time/Facility:** Saturdays  
 August 1 through November 9, 2015 (not available August 15, 2015)  
 7:30 a.m. - Noon  
 Memorial Cinder Track Field  
 Monday and Wednesdays  
 August 1 through November 9, 2015  
 6:00 p.m. - 7:30 p.m.  
 Middle School Football Field  
**Event:** Flag Football Games, Practices  
**Fee:** None

#### 4.10 Requests for the Use of School Facilities with Waiver

The Administration recommended the approval of the following Requests for the Use of School Facilities with Waiver:

**Group:** Special Olympics PA - Area M  
**Date/Time:** September 19, 2015  
 10:00 a.m. - 2:00 p.m.  
 September 20, 2015  
 6:30 a.m. - 6:00 p.m.  
**Requested Facilities:** \* High School: Gym, Locker Rooms, Auditorium, Cafeteria with Kitchen, Weight Room, LGI, Athletic/Auditorium Lobby, Restrooms  
 \* Middle School: Gym, Restrooms  
**Event:** Special Olympics PA - Sports Competition  
**Fees:** Custodian: \$41.64 per hour (Approximate: \$728.70)  
 Tech Person: \$30 per hour  
 Cafeteria Personnel: HESPA Agreement Rate  
**\* Request Waiver for Facility Fee:** Auditorium Rentals (2): \$80 per hour (Approximate \$2,480)  
 Cafeteria with Kitchen: \$80 per hour (Approximate \$1,240)  
 LGI: \$35 per hour (Approximate \$542.50)  
 Weight Room: \$45 per hour (Approximate \$697.50)  
\* (See attached Letter)

**Group:** Carraig School of Irish Dance  
**Date/Time:** October 30, 2015  
 5:00 p.m. - 8:00 p.m.  
 October 31, 2015  
 7:00 a.m. - 7:00 p.m.  
**Requested Facility:** Middle School Gym, Cafeteria, Lobby Area, Lockers  
**Event:** Irish Dance Competition  
**Fee:** Custodian: \$41.64 per hour (Approximate \$541.32)  
**\* Request Waiver for** Gym Rental: \$80 per hour (Approximate \$1,200)  
**Facility Fee:** Cafeteria Rental: \$55 per hour (Approximate \$825)  
 \* (See attached Letter)

**Minutes:** The amendment by Mr. Shiflett to deny the waiver for the Carraig School of Irish Dance was approved.

Following a motion by Mrs. Eby and a second by Mrs. Neal the request for the use of school facilities was approved for the Carraig School of Irish Dance. The Carraig School of Irish Dance waiver request was denied.

The request for the use of school facilities by Special Olympics PA - Area M with the waiver request for all expenses was approved.

*Vote Results*

<b>Aye</b>	9	Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett
<b>No</b>	0	
<b>Abstain</b>	0	
<b>Not Cast</b>	0	

**MOTION CARRIED**

**4.1.1 Announcement of Staff Development Conferences**

**Staff Member:** Janelle Natskakula  
**Conference:** National Teaching Proficiency through Reading and Storytelling Conference (TPRS)  
**Location:** Reston, VA  
**Dates:** June 20-24, 2015  
**Expenses:** \$425.00

**Staff Member:** Colette Silvestri  
**Conference:** National Conference for Theater Education  
**Location:** Milwaukee, WI  
**Dates:** August 5 - 9, 2015  
**Expenses:** \$295.00

## 5. NEW BUSINESS

### 5.1 Election of School Board Treasurer

Section 404 of the School Laws of Pennsylvania stipulates .... "In each school district of the third class, the school directors shall annually, during the month of May, elect a treasurer to serve for one year, beginning the first day in July following such election ...."

**Minutes:** Following a motion by Mr. Franklin and a second by Mrs. Eby the Board elected Brian Shiflett School Board Treasurer for the 2015 - 2016 school year.

#### *Vote Results*

**Aye**           9   Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**No**             0

**Abstain**    0

**Not**          0

**Cast**

**MOTION CARRIED**

### 5.2 Approval of CAIU Special Education Contract 2015-2016

The Administration recommended the approval of the CAIU Special Education Contract for the 2015-2016 school year.

**Minutes:** Following a motion by Mr. Franklin and a second by Mr. Barrett the approval of the CAIU Special Education Contract passed.

#### *Vote Results*

**Aye**           9   Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**No**             0

**Abstain**    0

**Not**          0

**Cast**

**MOTION CARRIED**

### 5.3 Energy Procurement Recommendation

The Administration recommended the Board approve the Business Manager to execute contracts for the procurement of electricity, natural gas, and other energy commodities prior to Board Approval. Such approval is being granted on the basis that said contracts will provide savings to the District or mitigate increases in the commodity prices to keep costs within the five year budget projections.

**Minutes:** Following a motion by Mr. Franklin and a second by Mr. Shiflett the energy procurement recommendation was approved.

#### *Vote Results*

**Aye**           9   Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**No**             0

**Abstain**    0

**Not**          0



**Cast**

**MOTION CARRIED**

**5.4 Installation of Infrared Door Detectors on Middle School and High School Elevators**

The Administration recommended the Board approve KONE Inc. to provide and install infrared door detectors on the elevators at the middle school and high school at a cost of \$5,661.

**Minutes:** Following a motion by Mr. Franklin and a second by Mr. Barrett the installation of infrared door detectors on the middle school and high school elevators was approved.

*Vote Results*

**Aye**           9   Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**No**             0

**Abstain**    0

**Not**          0

**Cast**

**MOTION CARRIED**

**5.5 Five-Year Elevator Maintenance Agreement**

The Administration recommended the Board approve the contract with KONE, Inc. to provide elevator maintenance for all District elevators from July 1, 2015 to June 30, 2020 in the amount of \$7,392 per fiscal year.

**Minutes:** Following a motion by Mrs. Neal and a second by Mrs. Abruzzo the five-year elevator maintenance agreement passed.

*Vote Results*

**Aye**           9   Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**No**             0

**Abstain**    0

**Not**          0

**Cast**

**MOTION CARRIED**

**5.6 Bid Approval #2015 - 05 - Middle School Yearbook**

The Administration recommended Herff Jones Yearbooks be awarded Bid #2015-05 for a three-year contract (July 1, 2015 - June 30, 2018) to publish the Middle School Yearbook. Herff Jones met all specifications and qualifications.

2015-2016 \$11.44 per yearbook

2016-2017 \$11.51 per yearbook

2017-2018 \$11.63 per yearbook

**Minutes:** Following a motion by Mr. Franklin and a second by Mrs. Abruzzo the bid approval #2105 - 05 Middle School Yearbook passed.

*Vote Results*

**Aye** 9 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin,  
Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**No** 0

**Abstain** 0

**Not** 0

**Cast**

**MOTION CARRIED**

**5.7 Bid Approval #2015-06 - High School Clock and Program Control System**

The Administration recommended B&B Communications be awarded bid #2015-06 in the amount of \$51,577 for the purchase and installation of the Clock and Program Control System for the High School Building. B&B Communications was the lowest, responsible bidder that met specifications.

**Minutes:** Following a motion by Mrs. Eby and a second by Mr. Shiflett the bid approval #2105 - 06 high school clock and program control system passed.

*Vote Results*

**Aye** 9 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin,  
Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**No** 0

**Abstain** 0

**Not** 0

**Cast**

**MOTION CARRIED**

**5.8 Bid Approval #2015-07 - High School Public Address and Mass Notification System**

The Administration recommended B&B Communications be awarded bid #2015-07 in the amount of \$34,887 for the purchase and installation of the Public Address and Mass Notification System for the High School Building. B&B Communications was the lowest, responsible bidder that met specifications.

**Minutes:** Following a motion by Mr. Franklin and a second by Mr. Shiflett the bid approval #2105 - 07 high school public address and mass notification system passed.

*Vote Results*

**Aye** 9 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin,  
Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**No** 0

**Abstain** 0

**Not** 0

**Cast**

**MOTION CARRIED**

**5.9 Personnel - Resignations**

The Administration recommends the approval of the following resignations:

**Professional:**

**Turner, Mary**

Mathematics Teacher

High School

Reason: Personal

Effective: At the end of the 2014-2015 school year

**Limited Service Contract:**

**Mitchell, Scott**

Head Varsity Football Coach

High School

Reason: Personal

Effective: May 12, 2015 (retroactive)

**Minutes:** Following a motion by Mrs. Eby and a second by Mr. Franklin the personnel - resignation items were approved.

**MOTION CARRIED**

**5.10 Personnel – General**

1. The Administration recommended the approval of the following appointments:

**Professional:**

**Krolczyk, Gwen Michelle** (transfer of entity)

Special Education Teacher

Early Childhood Center

Professional

Masters+20, Step 2

Salary: \$53,720

Effective: 08/18/2015

**Limited Service Contracts:**

**Blackburn, Tara \***

Extended School Year

High School

Salary: \$1,000

Effective: 07/06/2015 - 07/30/2015

**Dawson, Tracie \***

Extended School Year

High School

Salary: \$1,000

Effective: 07/06/2015 - 07/30/2015

**Krolczyk, Gwen Michelle \***

Extended School Year

Elementary School

Salary: \$2,000

Effective: 07/06/2015 - 07/30/2015

2. The Administration recommended the approval of the following personnel for the 2015 Summer Employment:

**Technical Support:**

**Kroutch, Nicholas**

Summer Technical Support

District-wide

Up to 10 hours per day

Salary: \$8.50 per hour

Effective: 05/27/2015 - 08/28/2015 (pending receipt of Act 34, 151, and 114 clearances)

3. The Administration recommended the approval of the Limited Service Contract List for the 2015-2016 school year as attached.
4. The Administration recommended the approval of the Department and Grade Level Coordinators for the 2015-2016 school year as attached.

**\* This individual is currently an employee and/or volunteer. Clearances are on file.**

**Minutes:** Following a motion by Mrs. Eby and a second by Mr. Shiflett the personnel - general items were approved.

*Vote Results*

**Aye**           9   Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin,  
Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**No**            0

**Abstain**    0

**Not**          0

**Cast**

**MOTION CARRIED**

**6. DELEGATES REPORTS**

6.1 Dauphin County Technical School

**Minutes:** Mr. Shiflett attached his report for the Dauphin County Technical School.

6.2 Dauphin County Tax Collection Association

**Minutes:** Mr. Shiflett attached his report for the Derry Township Tax Association.

6.3 The Trojan Foundation

**Minutes:** Mr. McFarland provided the following updates with regard to the Trojan Foundation.

- EITC
- Mascot
- Budget Requests

## 7. SPECIAL REPORTS

### 7.1 Board Members' Report

**Minutes:** The following members provided reports to the Board:  
Mr. Shiflett – Tax Increment Financing (TIF) update.

### 7.2 Superintendent's Report

**Minutes:** Mr. McFarland provided the Board with the following updates:

- Java with Joe

### 7.3 Board President's Report

**Minutes:** Mrs. Sheehan provided the Board with the following updates:

- HHS Rankings
- Committee meetings dates
- Graduation

## 8. RECOGNITION OF CITIZENS

**Minutes:** The following citizens were recognized by the Board:  
None

## 9. ADJOURNMENT

**Minutes:** Following a motion by Mrs. Neal and a second by Mr. Barrett the meeting was adjourned at 7:58 p.m.

Respectfully submitted,





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Michael Frentz

Secretary to the Board

Approved at the June 8, 2015 meeting




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Christopher S. Barrett

Vice President of the Board of Directors

JWR

May 26 , 2015

**Please Sign In AND Print Your Name**

Daniel B Tredinnick

Dan Tredinnick

De Vrienden,

Lee VASILIADES

*[Signature]*

Myth Market (The Sun)

Signature \_\_\_\_\_

Jennifer Myse.

Signature: \_\_\_\_\_  
Km Malone

Name Jon FIRESTONE

Altan Perry

Alton Perry  
ed Name

***Signature***

Printed Name \_\_\_\_\_

***Signature***

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**Printed Name**

**Signature**

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***Printed Name***

**Signature**

Printed Name \_\_\_\_\_

**Signature**

Printed Name \_\_\_\_\_

***Signature***

Printed Name \_\_\_\_\_

**Signature**

Printed Name \_\_\_\_\_

**BID AWARDS**  
**2015-2016 School Year**

**44 PHYSICAL PLANT SUPPLIES**

Americhem International Inc	\$	2,655.45
Hassinger & Company Inc		9,529.52
Hillyard Inc		19.00
Quaker City Paper Company Inc		11,907.75
Uni Pak Corp		6,675.00
Xpedx Inc		13,687.93
<b>TOTAL</b>	<b>\$</b>	<b><u>44,474.65</u></b>



The Dauphin County Technical School Joint Operating Committee (JOC) met on May 13, 2015 in executive session, work session and regular session. Julie Neal and Brian Shiflett attended all meetings. In addition, Brian Shiflett participated in the Planning for the Future committee meeting held prior to the other meetings.

During the JOC work session, Ralph Miller, DCTS facilities manager, Dennis Rumsey, Trane Account Manager, and Matt Kressley, Trane Engineer, presented a revised building controls integration proposal, addressing questions JOC members raised during the previous month's meeting. The original \$140,000 cost was reduced due to the necessary and immediate procurement of a segment controller that communicates with 41 of the building's variable air volume boxes, replacing a failed Honeywell device. The costs are now estimated at \$130,985 and are included in the 2015-16 budget; however, the JOC tabled the action requesting the administration seek comparative proposals from at least two other vendors.

David Smith, Adult Education Coordinator, presented an update on the status of DC Tech's Adult Education programs. Short-term and long-term programs have expanded both in scope and enrollment, although the overall program targets envisioned two years ago by the Administration will not likely be reached until at least next school year.

In other business, the JOC conducted first readings of revised Policy 127, Assessments, new Policy 819, Suicide Awareness, Prevention and Response, revised Policy 130, Homework, and revised Policy 226, Searches. The JOC also approved revised Policy 117, Homebound Instruction, revised Policy 121, Field Trips, and revoked Policy 121.1, Foreign Field Trips, which was incorporated into Policy 121.

The JOC approved an engineering and architectural services agreement for the Dental Assistant classroom retrofit project to Crabtree, Rohrbach & Associates at a cost not to exceed \$24,340.

The JOC approved a one-year agreement to purchase BoardDocs at a cost of \$9,000, plus a \$1,000 start-up fee. DC Tech administration plans to use BoardDocs for both managing JOC meeting agenda and hosting the school's JOC Policy library.

The JOC approved a one-year extension of its substitute teacher services agreement with Source4Teachers, continuing the existing terms.

The JOC approved a three-year Capital Area Online Learning Association (CAOLA) agreement with CAIU at an annual membership fee of \$2,500 plus course costs.

The next JOC meeting will be held Wednesday, June 10, 2015, 7:00 p.m. The JOC will also meet in executive session on May 19 to discuss and submit input on Dr. Grimm's annual performance evaluation.

Respectfully submitted,

Brian Shiflett



Dauphin County Tax Collection Committee – 05/20/2014

- 22 delegates out of 52 present = no quorum, cannot conduct any voting business.
- Accept Summary Report of March 19, 2105 meeting – action will be taken at next meeting
- Accept Financial Report Ending 04/30/2015 – action will be taken at next meeting
- Tax Collection Matters: Keystone Collection Group
  - Presented 2nd quarter review – May tracking ahead of schedule largely due to increase in automation processing system that provides for better efficiency.
  - Delinquent EIT – initial letter campaign completed. Final letter campaign to be completed in next couple of weeks. After that, if no response, wage garnishments begin to collect funds.
    - If anyone is contacted directly by a taxpayer, please direct them to Keystone @ 866-539-1100, option 4.
    - A blast email will go out with Keystone's contact information to all TCC delegates.
    - Please note there is a 2-3 year delay for collection of delinquent EIT. IRS provides the information to Keystone and they do an audit comparison – currently collecting 2013 delinquent EIT
- Discussion of Act 32 Seminar held on May 15-16
  - First of its kind seminar was very successful
  - 14 TCC's represented from across the state
  - Talking about making it an annual event
- July meeting cancelled – next meeting in September.

Respectfully Submitted by

Heidi Eby

**HERSHEY HIGH SCHOOL**  
**2015-16 EXTRA-CURRICULAR RECOMMENDATION - FALL COACHES**

<b>CHEERLEADING</b>		
	* Summer Farmen	Asst. Varsity Fall Cheerleading Coach
<b>CROSS COUNTRY</b>		
	* Robert Sterner	Asst. Varsity Cross Country Coach
	* Michael Gustantino	Asst. Varsity Cross Country Coach
	* Robert Dailey	Head Middle School Cross Country Coach
	* Megan Hayman	Asst. Middle School Cross Country Coach
<b>FIELD HOCKEY</b>		
	Megan Brown	Asst. Varsity Field Hockey Coach
	* Allison Mackley	Head Middle School Field Hockey Coach
	* Abigail Eggert	Asst. Middle School Field Hockey Coach
	* Danielle Endicott	Asst. Middle School Field Hockey Coach
<b>GOLF</b>		
	* Robert Rix	Asst. Varsity Golf Coach
<b>SOCCER - BOYS</b>		
	* Andrew Maya	Asst. Varsity Boys' Soccer Coach
	* Andrew Briggs	Asst. Varsity Boys' Soccer Coach
<b>SOCCER - GIRLS</b>		
	* Justin Repsch	Asst. Varsity Girls' Soccer Coach
	* Jarryd Erb	Asst. Varsity Girls' Soccer Coach
<b>TENNIS - GIRLS</b>		
	* Denise Rix	Asst. Varsity Girls' Tennis Coach
<b>* This individual is currently an employee and/or volunteer. Clearances are on file.</b>		

## 2015-2016 Grade Level and Department Coordinators

Kimberly Brown	Dept Coordinator - Eng/Lang Arts HS
Brendan Hensel	Dept Coordinator - K-12 Guidance
Barbara Clouser	Dept Coordinator - Foreign Language HS
Tamsin Scola	Dept Coordinator - Health/Phys Ed K-12
Allison Mackley	Dept Coordinator - Library K-12
Vacant	Dept Coordinator - Mathematics HS
James Seip	Dept Coordinator - Practical Arts
Jason Ambler	Dept Coordinator - Science HS
Jeffrey Mummert	Dept Coordinator - Social Studies HS
Kimberly Dilger	Dept Coordinator - Special Ed 9-12

## 2015-2016 Limited Service Contracts

NAME	POSITION
Brendan Hensel	AP Test Administration Coordinator - HS
Philip Ayala	Auditorium Manager - HS
Kimberly Brown	Broadcaster - HS
Robert Sterner	Broadcaster - HS
Jason Ambler	CAIU Science Fair - HS
Barbara Clouser	Coordinator/Community Service Program - HS
Jonathan Pinkerton	Co-Curricular Band Director - HS
Joseph Farrell	Co-Curricular Chorus Director - HS
Gregory Woodbridge	Co-Curricular Orchestra Director - HS
Ruth Still	Class Advisor - Freshman Class - HS
Douglas Ruhl	Future Business Leaders of America Advisor
Jonathan Pinkerton	Jazz Band Director - HS
Megan Grimes	Junior Class Advisor - HS
Elizabeth Blosky	Key Club Co-Advisor/Mini-Thon - HS
Amy Licata	Key Club Co-Advisor/Mini-Thon - HS
Craig Kazda	Marching Band - Assistant Director - HS
Tani Miller	Marching Band Choreographer - Band Camp - HS
Craig Kazda	Marching Band Color Guard Assistant - HS
Tani Miller	Marching Band Color Guard Coordinator - HS
Jonathan Pinkerton	Marching Band Director - HS
Christopher Campbell	Marching Band Drill Instructor - Band Camp - HS
Chrisopher Campbell	Marching Band Drill Writer - HS
Barbara Clouser	Marching Band Rehearsal Staff - HS
Shawn Small	Marching Band Rehearsal Staff - HS
Elizabeth Ann Lemaster	Math Team - HS
Colette Silvestri	Memory Team
Lynn Shirk	Model United Nations (UN) Advisor
Lisa Balanda	Musical Drama Director - HS

## 2015-2016 Limited Service Contracts

Michelle O'Brien	Musical Producer - HS
Naomi Brought	Musical Set Crew Coordinator - HS
Michelle O'Brien	Musical Stage Director - HS
Philip Ayala	Musical Stage Manager - HS
Vacant	Musical Ticket Manager - HS
Eric Mansilla	Musical Vocal Coach - HS
Bonnie Ritchey	National Honor Society Advisor - HS
Shari Taylor-Stuckey	National Honor Society Advisor- HS
Lakyn Bianco	NEXUS Advisor - HS
Jason Sibbach	PA Jr. Academy of Science - HS
Troy Smith	Powerlifting Coach
Bonnie Ritchey	PYAP
David Anderson	Quiz Bowl Advisor- HS
Colette Silvestri	Quiz Bowl Advisor- HS
Jason Ambler	Science Olympiad Coordinator - HS
Lori Ogle	Senior Class Advisor - HS
Jeffrey Mackneer	Senior Treasury Advisor - HS
Tamsin Scola	Sophomore Class Advisor - HS
Damian Gessel	Speech and Debate Competition Advisor - HS
Barbara Clouser	Student Council Advisor - HS
Michelle O'Brien	Theater Costume Coordinator - HS
Jeffrey Mackneer	Theater Set Crew Coordinator - Fall/Spring Plays - HS
Rodney Dickinson	Theater Set Design - HS
Lisa Balanda	Theater Spring Play Director - HS
Philip Ayala	Theater Technical Lightin/Sound - HS
Michelle O'Brien	Theatre Fall Play Director - HS
Michael Gustantino	Yearbook Business Manager - HS
Kimberly Haney	Yearbook Advisor - HS
Richard Teetsel	Youth in Government - HS