

Derry Township School District Board of Directors Meeting December 15, 2014 Summary Minutes - VI

Roll Call

Members in attendance: Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

Non-Voting Members in attendance: Joseph McFarland

Members not in attendance: Jayanth Franklin

Staff/Public in attendance: Kimberly Brown, Erin Ives, Brian Straub, Annmarie Schupper, Erik Barber, Kara Tucker, Joanne Massage, Lisa Sviben Miller, Mike Frentz, Stacy Winslow, Joan Rizzo, Ray Faidley, Jason Reifsnnyder, Kristin Hoover, Monica Evans, Alton Perry, Tim Winters, Shelly Tice

Media in Attendance: Myla Merkel – *The Sun*, Monica Von Dobeneck – *Patriot News*

1. OPENING ITEMS

1.1 Call to Order

Minutes: The December 15, 2014 meeting of the Derry Township Board of School Directors was called to order by Mrs. Sheehan at 7:03 p.m.

1.2 Roll Call

1.3 Flag Salute

1.4 Approval of Board of Directors Agenda

Minutes: Following a motion by Mrs. Eby and a second by Mr. Shiflett, the Board Agenda for the evening's meeting was approved.

Vote Results

AYE	8	Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett
No	0	
Abstain	0	
Not Cast	1	Jayanth Franklin

2. INFORMATIONAL AND PROPOSALS

2.2 Presentation - Growth vs Fixed Mindset (Erin Ives & Kim Brown)

Minutes: Erin Ives and Kim Brown provided the Board an overview of the differences between a "Growth vs Fixed" Mindset.

2.3 Presentation - Final Audit Report - Brian Straub

Minutes: Brian Straub provided the Board the final audit report for the 2013 - 2014 school year.

2.4 Announcement of Executive Session

Minutes: The Board met in Executive Session prior to this meeting to discuss matters of personnel, labor relations and arbitrations, purchase or lease of real estate and matters that must be conducted in private to protect a lawful privilege of confidentiality.

2.5 Recognition of Citizens (Agenda Items)

Minutes: The following citizens were recognized by the Board

- Kristin Hoover - provided the Board with a letter to review

2.6 Student Representatives' Report

Minutes: The student representatives provided the Board the following updates:

- Recent events
- Upcoming events

2.7 Community Correspondence Report

Minutes: Mr. Tredinnick informed the Board that there were a total of four submissions during the month of November.

2.8 Finance/Budget Update

Minutes: Mr. Frentz reviewed information contained in the Finance Reports as well as discuss planned enhancements.

2.9 Anticipated Agenda Items for the Next Board of Directors Meeting

1. Board of Directors Recognition/Appreciation
2. Student Recognition
3. Approval of December 15, 2014 Board of Directors Summary Minutes
4. 2014-2015 Committee/Delegate Assignments
5. Approval of Policies
6. Approval of Board Operating Guidelines
7. Requests for the Use of Facilities
8. Personnel
9. Staff Development

Minutes: The anticipated agenda items for the January 12, 2015 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

3.1 Discussion Alternate Fuels for Bus Fleet Options

Minutes: The Board discussed alternative fuels for bus fleet options.

4. CONSENT AGENDA ITEMS

Minutes: Following a motion by Mrs. Abruzzo and a second by Mr. Barrett the consent agenda items were approved.

Vote Results

Aye	8	Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett
No	0	
Abstain	0	
Not Cast	1	Jayanth Franklin

MOTION CARRIED

4.1 Approval of Summary Board of Directors Minutes - November 24, 2014 and December 2, 2014 Re-Organization Meeting

4.2 Approval of November 2014 Finance Report

1. The Treasurer's Report for the month ending November 30, 2014 was summarized as follows:

General Fund Revenue	\$2,647,304
General Fund Expenditures	3,645,626
Balance of Cash Plus Investments (Includes Capital Reserve)	34,553,829

2. The listed schedule of investment transactions for the period beginning November 1, 2014 through November 30, 2014, had total interest earnings of \$6,915 comprised of the following:

Money Market	6,328
Capital Reserve	539
PA Local Government Trust	48

The average interest rate for November 2014 was .24%

The November 2014 expenditures for the paid bills for all funds totaled

3. \$1,724,244 excluding net payroll, retirement contributions, and debt service.
4. The December 2014 expenditures for the unpaid bills for all funds totaled \$582,388.
5. Estimated expenditures of the General Fund for the month of December 2014 were in the following amounts:

Operating Expenses	\$1,000,000
Utilities	113,500
Net Payroll (2 pays)	1,290,000
Employer Provided Insurance	366,400
Payroll Deductions	667,000
Employer Payroll Taxes (FICA/RET)	900,000
Debt Service	0
Total Estimated Expenditures	\$4,336,900

4.3 Approval of Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year.

The Administration recommended the Board authorize the December 2014 budget transfers.

4.4 Request for Payment - Construction Project

The Administration recommended the approval of the following invoice as reviewed and approved by Mr. Varvel:

Hershey High School Roof

- | | |
|-------------------------------------|---------|
| 1. Professional Roof Services, Inc. | \$4,000 |
| Invoice No. 5329 | |

4.5 Approval of Subway Agreement

The Administration recommended the approval of the Subway School Lunch Delivery Program Agreement. This agreement is for delivery of Subway Sandwiches to the District Food Service operations as determined by the school monthly menu.

4.6 Approval of High School Club - Chess Club

The Administration recommended the addition of the Hershey High School Chess Club. No Limited Service Contract is associated with this club.

4.7 Approval of Overnight Field Trip/Excursion - High School Model United Nations Club

The Administration recommended the approval of the overnight field trip/excursion as listed:

<i>Group:</i>	Hershey High School Model United Nations Club
<i>Number of Participating Students:</i>	16
<i>Grade Level:</i>	9-12
<i>Destination:</i>	University of Pennsylvania, Philadelphia, PA
<i>Purpose:</i>	Ivy League Model United Nations Conference
<i>Depart:</i>	January 29, 2015

Return: February 1, 2015

Trip Leader: Lynn Shirk

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

4.8 Request for the Use of School Facilities

The Administration recommended the approval of the following Request for the Use of School Facilities:

Group: Trojan Youth Wrestling

December 29 , 30, 2014

Date/Time: January 20, 2015

February 3, 17, 2015

5:30 p.m. - 8:00 p.m.

Requested Facility: Middle School Mat Room, Boys' Locker Room

Event: Wrestling Practice

Fee: None

4.9 Announcement of Staff Development Conference

Staff Member: Gregory Woodbridge

Conference: Orchestra Conducting Workshop

Location: Fort Wayne, Indiana

Dates: March 10 - 13, 2015

Expenses: \$1,650.00

5. NEW BUSINESS

5.1 Approval of Final Audit Report

The Administration recommended the audit report for the year ended June 30, 2014 as presented by Mr. Brian Straub, CPA from the District's auditing firm of Waggoner, Frutiger & Daub.

Minutes: Following a motion by Mr. Shiflett and a second by Mrs. Neal, the final audit report was approved.

Vote Results

Aye 8 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

No 0

Abstain 0

Not Cast 1 Jayanth Franklin

MOTION CARRIED

5.2 Approval of HEA Agreement

The Administration and the Human Resources Committee recommended the Board accept and execute the proposed three-year collective bargaining agreement to which the Hershey Education Association's and the District's Negotiations Teams tentatively agreed. The Term of the agreement would be July 1, 2014 through June 30, 2017.

Minutes: Following a motion by Mr. Hancock and a second by Mrs. Eby, the HEA Agreement was approved.

Vote Results

Aye 8 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett
No 0
Abstain 0
Not Cast 1 Jayanth Franklin

MOTION CARRIED

5.3 Bus Bid 2015-03

The Administration recommended Brightbill Body Works, Inc. be awarded bid #2015-03 for three 2016 Bluebird, Vision, 77 passenger propane school buses, in the amount of \$94,925.00 each for a total of \$284,775.

Brightbill Body Works, Inc. was the lowest bid that met specifications for propane buses.

Minutes: Following a motion by Mrs. Neal and a second by Mr. Shiflett, Bus Bid 2015-03 was approved.

Vote Results

Aye 8 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett
No 0
Abstain 0
Not Cast 1 Jayanth Franklin

MOTION CARRIED

5.4 Approval of Electricity Purchase - Interstate Gas Supply Inc. - February 2015 - January 2016

The Administration recommended the Board approve the one-year contract with Interstate Gas Supply, Inc. for electricity procurement for the billing period of February 2015 to January 2016.

Minutes: Following a motion by Mr. Shiflett and a second by Mr. Barrett, the electricity purchase from Interstate Gas Supply Inc. for the billing period of February 2015 to January 2016 was approved.

Vote Results

Aye 8 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett
No 0
Abstain 0
Not Cast 1 Jayanth Franklin

MOTION CARRIED

5.5 Approval to Renew Boyo Transportation Agreement

The Administration recommended the Board approve a 2-year contract with Boyo Transportation, Inc. effective July 1, 2015.

Minutes: Following a motion by Mrs. Eby and a second by Mrs. Abruzzo the BOYO Transportation Renewal Agreement was approved.

Vote Results

Aye 8 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

No 0

Abstain 0

Not Cast 1 Jayanth Franklin

MOTION CARRIED

5.6 Change Order - High School Roof Project

The Administration recommended the Board approve Change Order HS #1 in the amount of \$16,232 for the High School Roof Project.

Minutes: Following a motion by Mr. Shiflett and a second by Mrs. Abruzzo, the change order for the high school roof project was approved.

Vote Results

Aye 8 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

No 0

Abstain 0

Not Cast 1 Jayanth Franklin

MOTION CARRIED

5.7 Personnel – Resignations

The Administration recommended the approval of the following resignations:

Classified:

Reinbold, Candace

Special Education Aide

High School

Reason: Personal

Effective: 12/12/2014 (retroactive)

Spochart, Heather

Special Education Aide

High School

Reason: Personal

Effective: 12/08/2014 (retroactive)

Minutes: Following a motion by Mr. Barrett and a second by Mr. Shiflett, the Personnel - Resignations were approved.

5.8 Personnel – General

1. The Administration recommended the approval of the following appointments:

Act 93:

Maya, Andrew * (replacing Thomas Spangler)
Computer Technician
Elementary School
Salary: \$37,500 (pro-rated)
Effective: 01/05/2015

Classified:

DeHart, Amelia
Substitute General Food Service Worker
District-wide
Salary: \$10.43 per hour
Effective: 12/16/2014 (pending receipt of Act 114 clearance)

Transfer of Classified Staff:

Kramer, Laurie *
From: Teachers' Aide
Elementary School
To: Special Education Aide (replacing Heather Spochart)
High School
Level A: 5.75 hours per day
Salary: \$15.19 per hour
Effective: 12/05/2014 (retroactive)

Limited Service Contract:

Nguyen, Peter
Head Varsity Boys' Tennis Coach
High School
Level I, Group F, Step 11
Salary: \$3,097
Effective: 03/02/2015

* **This individual is currently an employee and/or volunteer. Clearances are on file.**

Minutes: Following a motion by Mrs. Eby and a second by Mrs. Abruzzo, the personnel - general items were approved.

Vote Results

Aye	7	Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Julie Neal, Maryellen Sheehan, Brian Shiflett
No	0	
Abstain	0	

Not Cast 2 Jayanth Franklin, Bruce Hancock
MOTION CARRIED

6. SPECIAL REPORTS

6.1 Board Members' Report

Minutes: The following members provided reports to the Board: None

6.2 Superintendent's Report

Minutes: Mr. McFarland provided the Board with the following updates:

- RFP for Banking Services
- Recognition of student project
- Upcoming school event (Mandated Reporter Updates)

6.3 Board President's Report

Minutes: Mrs. Sheehan provided the Board with the following updates:

- Standing committee assignments

7. RECOGNITION OF CITIZENS

Minutes: The following citizens were recognized by the Board: None

8. ADJOURNMENT

Minutes: Following a motion by Mrs. Neal and a second by Mr. Barrett, the meeting was adjourned at 8:56 p.m.

Respectfully submitted,

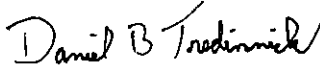


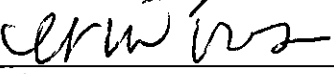
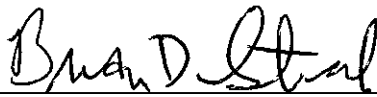

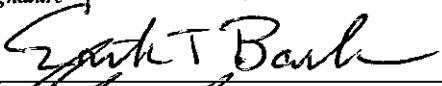

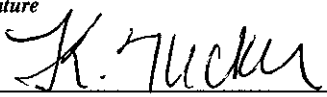


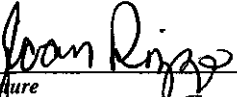
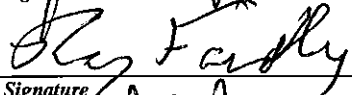
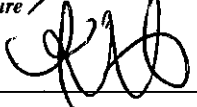
Michael Frentz
Secretary to the Board
Approved at the January 12, 2015 meeting

Maryellen B. Sheehan
President of the Board of Directors

JWR

Derry Township School District
School Board Meeting
December 15, 2014

Please Sign In AND Print Your Name

Signature	Printed Name
	Dan Tredinnick
	Kimberly Brown
	
	ERIN Ives
	BRIAN STRAUB
	ANNMARIE SCHUPPER
	Erik T. Barber
	Mya Merkel
	Kara Tucker
	Joanne Massage
	Lisa M Sulben Miller
	Joan Rizzo
	KAY FAIRDEY
	Kristin Hoover

