

Derry Township School District
Board of Directors Meeting
May 9, 2016
Summary Minutes - XX

1. OPENING ITEMS

a. Call to Order

Minutes

The meeting was called to order by Brian Shiflett at 7:04 p.m.

b. Roll Call

Present: Chris Barrett, Brian Shiflett, Kathy Sicher, Terry Singer, Jayanth Franklin, Maria Memmi, Jennifer Mysel, Julie Neal

Absent: Heidi Eby

Non-Voting Members in attendance: Joseph McFarland

Staff/Public in attendance: Mike Frentz, Dan Tredinnick, Stacy Winslow, Jason Reifsnnyder, Matthew Peters, Tricia Kline, Carol Clark, Yvonne Lessard, Joshua VanBrankle, Anne Searer, Rachel Mark, Anita Mentzer, Jason Guo, Emily Briselli, Tiffany Walker, Kimberly Roush, Michael McCall, Sarah Schechriar, Zara Khan, Michael Miller, Ray Faidley, Judy Guo, Mike Knause, Shelly Tice

Solicitor in Attendance: Kim Smith

Media in Attendance: Monica von Dobeneck – *The Sun*

c. Flag Salute

d. Approval of Board of Directors Agenda

Minutes

Following a motion by Mr. Barrett and a second by Mr. Franklin the Board Agenda for the evening's meeting was approved.

2. INFORMATIONAL AND PROPOSALS

a. Presentation - CAIU (Cindy Mortzfeldt, Rhonda Brunner)

Minutes

Mrs. Mortzfeldt and Ms. Brunner provided the Board with an update/presentation with regard to the Capital Area Intermediate Unit.

b. Presentation: Derry Township School District Strategic Plan Goals Update

Minutes

Mr. McFarland provided the Board with an update with regard to the Strategic Plan Goals.

c. Announcement of Executive Session

Minutes

The Board met prior to this meeting to discuss matters of personnel, labor relations and arbitrations, and agency business which, if conducted in public would violate a lawful privilege or lead to disclosure of confidential information.

d. Policy 824 Update

Minutes

Mr. Shiflett and Mr. McFarland provided the community with updates/comments regarding proposed policy 824.

e. Recognition of Citizens (Agenda Items)

Minutes

The following citizens were recognized by the Board:

- Michael Miller - Policy 824
- Matthew Peters - Policy 824
- Josh VanBrankle - Policy 824
- Jordan Holycross - Policy 824

f. Standing Committee Meeting Report

Minutes

Mrs. Sicher provided the following updates with regard to the Curriculum Council Standing Committee Meeting:

- Elementary Technology Grant
- Professional Development Plan
- Professional Learning Committee
- Textbook Recommendations

g. Student Representatives' Report

Minutes

The student representatives provided the Board with the following updates:

- Recent Activities
- Upcoming Activities

h. Community Correspondence Report

Minutes

Mr. Tredinnick informed the Board that there were a total of three submissions during the month of April.

i. Finance/Budget Update

Minutes

Mr. Frentz provided the Board with a finance/budget update.

j. Anticipated Agenda Items for the Next Board of Directors Meeting

1. Recognition of Student Representatives
2. Presentation: Finance (Mr. Frentz)
3. Presentation: Key Club Walk for Clean Water
4. Recognition: Representative John Payne
5. Approval of May 9, 2016 Board of Directors Summary Minutes
6. Election of Board Treasurer
7. Requests for the Use of Facilities
8. Personnel
9. Staff Development

Minutes

The anticipated agenda items for the May 23, 2016 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

a. Board Guiding Principles

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Sicher the Board Guiding Principles were approved.

b. Athletics and Activities Ad-Hoc Committee

Minutes

Mr. Shiflett and the school directors discussed suggestions with regard to the mission/goals of an Athletics and Activities Ad-Hoc Committee.

4. CONSENT AGENDA ITEMS

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Mrs. Neal and a second by Mr. Franklin the consent agenda items were approved.

Vote Results

Aye:	8	Chris Barrett, Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Kathy Sicher, Jennifer Mysel, Maria Memmi
No:	0	
Abstain:	0	
Not Cast:	1	Heidi Eby

MOTION CARRIED

a. Approval of April 25, 2016 Summary Board of Directors Meeting Minutes - XIX

b. Approval of Thirty-Day Review to Revoke Policies

The Administration recommended the approval of Thirty-Day Review to revoke the following policies of the Derry Township School District Policy Manual:

- 012 Conflicts of Interest
- 626 Bond Post-Issuance Compliance

The policies will be on display in the following locations: Hershey Public Library and the District Office. In addition, they can be accessed on the school's website by going to Board of School Directors, and then Policy.

c. Approval of Thirty-Day Review of Policy (Reaffirmation)

The Administration recommended the approval of Thirty-Day Review of the following policy (reaffirmation) of the Derry Township School District Policy Manual.

- 246 Student Wellness

The policy will be on display in the following locations: Hershey Public Library and the District Office. In addition, the policy can be accessed on the school's website by going to Board of School Directors, and then Policy.

d. Approval of Thirty-Day Review of Policies

The Administration recommended the approval of a Thirty-Day Review of the following policies of the Derry Township School District Policy Manual:

- 005 Organization
- 006 Meetings
- 101 Mission Statement/Vision Statement/Shared Values
- 123 Interscholastic Athletics
- 216 Student Records
- 622.1 Bond Post-Issuance Compliance
- 808 Food Services
- 827 Conflicts of Interest
- 915 Booster Clubs
- 916 Volunteers

The policies will be on display in the following locations: Hershey Public Library, District Office, and the Derry Township School District Website.

e. Approval of Thirty-Day Review of Policies (New Policies)

The Administration recommended the approval of a Thirty-Day Review of the following policies of the Derry Township School District Policy Manual:

- 626 Federal Fiscal Compliance
- 626.1 Travel Reimbursement - Federal Programs

The policies will be on display in the following locations: Hershey Public Library, District Office, and the Derry Township School District Website.

f. Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group: Hershey Youth Football Association

Date/Time: May 31 - June 2, 2016
3:45 p.m. - 5:30 p.m.

Requested Facility: ECC Gym

Event: Cheer Camp

Fee: None

Group: Hershey High School Football

Date/Time: June 4, 2016
7:00 a.m. - 7:00 p.m.

Rain Date: June 5, 2016
7:00 a.m. - 7:00 p.m.

Requested Facility: Football Turf Field, Middle School Grass Field, Parking Lot

Event: Lineman's Challenge

Fee: None

Group: Life Church

Date/Time: July 13, 20, 2016
1:00 p.m. - 9:00 p.m.

Requested Facility: Memorial Cinder Track Field, Memorial Pavilion

Event: Vacation Bible School Event

Fee: None
Group: **Hershey Boys' Basketball Boosters**
Date/Time: February 18, 19, 2017
6:00 a.m. - 11:00 p.m.
Requested Facility: High School Gym & Lobby, Middle School Gym & Lobby, ECC Gym & Lobby
Event: Hershey Chocolatetown Youth Basketball Tournament
Fee: Custodian: Per HESPA Contract Rate

g. Announcement of Staff Development Conferences

Staff Member: **Erik Barber**
Conference: Advanced Placement Summer Institute
Location: Bellefonte Area High School
Dates: August 1 - 4, 2016
Expenses: \$1,675.00
Staff Member: **Melissa Repsch**
Conference: PiAcademy
Location: The Computer History Museum
Mountain View CA
Dates: 2/27/2016
Expenses: \$912.46 (retroactive)

5. NEW BUSINESS

a. Resolution Authorizing 2016-2017 Proposed Final Budget Display and Advertising

RESOLVED, by the Board of School Directors of Derry Township School District as follows:

The School District shall make the Proposed 2016-2017 Final Budget as presented to the

1. School Board on May 9, 2016 available for public inspection at least 20 days before the date scheduled for adoption of the Final Budget.
2. At least 10 days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise a **Final Budget Notice** in substantially the form as presented to the School Board. The notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices and website.

I certify that the foregoing is a true and correct copy of the Resolution adopted by the Board of School Directors at a meeting thereof legally held on May 9, 2016.

DERRY TOWNSHIP SCHOOL DISTRICT

_____, Board Secretary

Date: May 9, 2016

Minutes

Following a motion by Mrs. Neal and a second by Mrs. Sicher the resolution authorizing the 2016-2017 Proposed Final Budget display and advertising was approved.

Vote Results

Aye: 5 Maria Memmi, Kathy Sicher, Terry Singer, Julie Neal, Brian Shiflett
No: 3 Jennifer Mysel, Jayanth Franklin, Chris Barrett
Abstain: 0
Not Cast: 1 Heidi Eby

MOTION CARRIED

b. Approval of CAIU Special Education Contract 2016-2017

The Administration recommended the approval of the CAIU Special Education Contract for the 2016-2017 school year.

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Mysel the CAIU Special Education Contract for 2016-2017 was approved.

Vote Results

Aye: 8 Maria Memmi, Jennifer Mysel, Kathy Sicher, Terry Singer, Julie Neal, Jayanth Franklin, Brian Shiflett, Chris Barrett
No: 0
Abstain: 0
Not Cast: 1 Heidi Eby

MOTION CARRIED

c. Designation of Agent Resolution - Disaster Relief and Emergency Assistance Act

The Administration recommended the Board approve the Resolution appointing Mike Frentz as agent for the purposes of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act for the January 2016 Snowstorm Jonas.

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Sicher the resolution appointing Mike Frentz as agent for the purposes of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act for the January 2016 Snowstorm Jonas was approved.

Vote Results

Aye: 8 Chris Barrett, Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Kathy Sicher, Jennifer Mysel, Maria Memmi
No: 0
Abstain: 0
Not Cast: 1 Heidi Eby

MOTION CARRIED

d. Personnel – Resignations

The Administration recommended the approval of the following resignations:

Classified:

Smith, Thomas

Teachers' Aide

Middle School

Reason: Personal

Effective: 06/07/2016

Whitsel, Christine

Teachers' Aide
Middle School
Reason: Personal
Effective: 05/10/2016

Yocum, Gina

Teachers' Aide
Early Childhood Center
Reason: Personal
Effective: 05/12/2016

Minutes

Following a motion by Mr. Franklin and a second by Mr. Barrett the personnel - resignations items were approved.

e. Personnel – General

1. The Administration recommended the approval of the following appointments:

Transfer of Classified Staff:

Zitko, Christa*

From: Teachers' Aide
Intermediate Elementary School
Level A: 5.75 hours per day
Salary: \$14.06 per hour
To: Aide Assigned to Special Education Program
Intermediate Elementary School
Level A: 5.75 hours per day
Salary: \$15.64 per hour
Effective: 04/25/2016 (retroactive)

Limited Service Contracts:

Briggs, Andrew*

Assistant Varsity Boys' Soccer Coach
High School
Revised: Group E, Step 7
Revised: Salary: \$3,288
Effective: 08/15/2016

Leonzo, Christine*

Summer School Supervisor
Elementary School
Group H, Step 1
Salary: \$1,128
Effective: 05/10/2016

Till, Linda*

Head Varsity Girls' Tennis Coach
High School

Group F, Step 14

Revised: Salary: \$3,697

Effective: 08/15/2016

2. The Administration recommends the approval of the following personnel for the 2016

Summer Employment:

Buildings and Grounds:

Steelman, Peter*

Summer Buildings and Grounds Help

Up to 10 hours per day

Salary: \$12.00 per hour

Effective: 06/13/2016 - 08/28/2016

Stockroom:

Govern, Jack

Summer Stockroom Help

Up to 10 hours per day

Salary: \$12.00 per hour

Effective: 06/13/2016 - 08/28/2016

Moser, Douglas*

Summer Stockroom Help

Up to 10 hours per day

Salary: \$12.00 per hour

Effective: 06/13/2016 - 08/28/2016

Technical Support:

Graham, Coleton

Summer Technical Support

District-wide

Up to 10 hours per day

Salary: \$12.00 per hour

Effective: 05/30/2016 - 08/28/2016

Kroutch, Nicholas

Summer Technical Support

District-wide

Up to 10 hours per day

Salary: \$12.00 per hour

Effective: 05/16/2016 - 08/28/2016

Sharif-Riazy, Michael*

Summer Technical Support

District-wide

Up to 10 hours per day

Salary: \$12.00 per hour

Effective: 05/16/2016 - 08/28/2016

Transportation:

Ginder, Kenneth*

Summer Substitute Bus Custodian

Up to 6 hours per day/as needed

Salary: \$12.00 per hour

Effective: 06/13/2016 - 08/28/2016

Gingrich, Kimberly*

Summer Bus Custodian

Up to 6 hours per day

Salary: \$12.00 per hour

Effective: 06/13/2016 - 08/28/2016

Hileman, Tina*

Summer Substitute Transportation Secretary

As needed

Salary: \$12.00 per hour

Effective: 06/13/2016 - 08/28/2016

Lewis, Cheryl*

Summer Bus Custodian

Up to 8 hours per day

Salary: \$12.00 per hour

Effective: 06/13/2016 - 08/28/2016

3. The Administration recommends the approval of the following request in accordance with District Policy 339:

Delia, Richard*

Cafeteria/Recess Aide

Elementary School

Uncompensated Leave

Effective: 05/13/2016 through 05/23/2016

Spandra, Joan*

General Food Service Worker

Middle School

Uncompensated Leave

Effective: 04/26/2016 through the end of the 2015-2016 school year (retroactive)

* **This individual is currently an employee and/or volunteer. Clearances are on file.**

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Mysel the personnel - general items were approved.

Vote Results

Aye: 8 Chris Barrett, Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Kathy Sicher, Jennifer Mysel, Maria Memmi

No: 0

Abstain: 0

Not Cast: 1 Heidi Eby

MOTION CARRIED

6. DELEGATE REPORTS

a. CAIU

Minutes

Mr. Franklin attached his report for the Capital Area Intermediate Unit.

b. Trojan Foundation

Minutes

Mrs. Mysel attached her report and provided a brief update for the Trojan Foundation.

7. SPECIAL REPORTS

a. Board Members' Report

Minutes

The following members provided reports to the Board:

None

b. Superintendent's Report

Minutes

Mr. McFarland provided the Board with the following updates:

- Recognition of Mike and Diane Leonard
- Recognition of Students - Challenge 24 Regional Tournament
- Recognition of Students - National Memory Team Tournament

c. Board President's Report

Minutes

Mr. Shiflett provided the Board with the following updates:

None

8. RECOGNITION OF CITIZENS

Minutes

The following citizens were recognized by the Board:

- Matthew Peters - Athletic Surveys, Trojan Foundation
Anne Searer - Fracking and Invitation to attend public screening of Groundswell Rising at the Hershey Public Library
- Anita Mentzer - Fracking and Invitation to attend public screening of Groundswell Rising at the Hershey Public Library

9. ADJOURNMENT

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Neal the meeting was adjourned at 9:18 p.m.

Respectfully submitted,

Michael Frentz
Secretary to the Board
Approved at the May 23, 2016 meeting

Brian L. Shiflett
President of the Board of Directors

JWR

Derry Township School District
School Board Meeting
May 9, 2016

Please Sign In AND Print Your Name

Signature

Daniel B Tredinnick

Printed Name

Dan Tredinnick

Signature

Matthew Peters

Printed Name

Matthew Peters

Signature

Tricia Kline

Printed Name

Tricia Kline

Signature

Carol Clark

Printed Name

Carol Clark

Signature

Yvonne Lessard

Printed Name

Yvonne C. Lessard

Signature

Joshua D. Van Brakle

Printed Name

Joshua D. Van Brakle

Signature

Anne Searer

Printed Name

Anne Searer

Signature

Rachel Mark

Printed Name

Rachel Mark

Signature

Anita Mentzer

Printed Name

Anita Mentzer

Signature

Jason Guo

Printed Name

Jason Guo

Signature

Emily Briselli

Printed Name

Emily Briselli

Signature

Tiffany Walker

Printed Name

Tiffany Walker

Signature

Kimberly Bloush

Printed Name

Kimberly Bloush

Signature

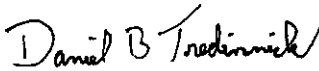

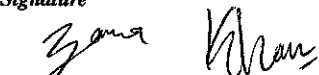

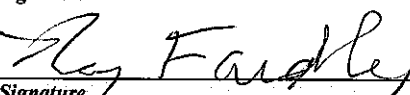
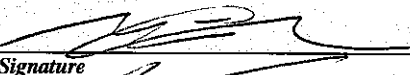
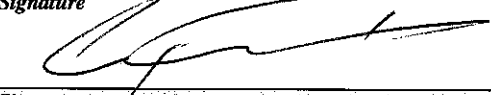
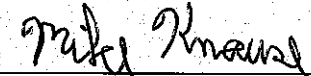



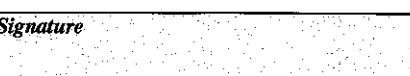
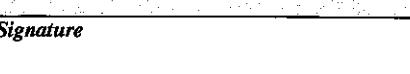
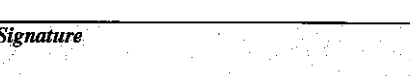
Michael McCall

Printed Name

Michael McCall

**Derry Township School District
School Board Meeting
May 9, 2016**

Please Sign In AND Print Your Name

<i>Signature</i>	<i>Printed Name</i>
	Dan Tredinnick
	Sarah Shahmoradian
	Zara Khan
	Michael Miller
	RAY FARDLEY
	Judy Guo
	Leni Green
	MIKE KNAUFF
	Shelly TICE
	
	
	
	
	

FINAL GENERAL FUND BUDGET

Fiscal Year 2016-2017

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature Required

Date

Secretary of the Board - Original Signature Required

Date

Chief School Administrator - Original Signature Required

Date

Mike Frentz

(717)531-2243

Extn :

Contact Person

Telephone

Extension

mfrentz@hershey.k12.pa.us

Email Address

**CERTIFICATION OF USE OF PDE-2028
FOR PUBLIC INSPECTION OF 2016-2017 PROPOSED BUDGET**

24 PS 6-687(a)(1)

(03/2006)

School District Name : Derry Township SD	County : Dauphin	AUN Number : 115221753
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Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT	DATE
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**DUE DATE: IMMEDIATELY FOLLOWING
ADOPTION OF PROPOSED
FINAL GENERAL FUND BUDGET**

CERTIFICATION OF ESTIMATED ENDING FUND BALANCE FROM 2016-2017 GENERAL FUND BUDGET

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : Derry Township SD	COUNTY : Dauphin	AUN : 115221753
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No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than or equal to the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than or equal to)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2016-2017 (compared to 2015-2016)?

Yes No

If yes, see information below, taken from the 2016-2017 General Fund Budget.

Total Budgeted Expenditures	\$59785638
Ending Unassigned Fund Balance	\$4782249
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	8.0%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes No

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SUPERINTENDENT	DATE
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DUE DATE: AUGUST 15, 2016

<u>ITEM</u>	<u>AMOUNTS</u>	
Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year		
0810 Nonspendable Fund Balance		
0820 Restricted Fund Balance		
0830 Committed Fund Balance		
0840 Assigned Fund Balance	3,739,319	
0850 Unassigned Fund Balance	4,782,251	
Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year		<u>8,521,570</u>
Estimated Revenues And Other Financing Sources		
6000 Revenue from Local Sources	46,219,997	
7000 Revenue from State Sources	10,422,072	
8000 Revenue from Federal Sources	452,141	
9000 Other Financing Sources	1,990,272	
Total Estimated Revenues And Other Financing Sources		<u>59,084,482</u>
Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation		<u>67,606,052</u>

	<u>Amount</u>
REVENUE FROM LOCAL SOURCES	
6111 Current Real Estate Taxes	34,810,165
6112 Interim Real Estate Taxes	115,000
6113 Public Utility Realty Taxes	53,000
6114 Payments in Lieu of Current Taxes - State / Local	940,000
6140 Current Act 511 Taxes - Flat Rate Assessments	141,000
6150 Current Act 511 Taxes - Proportional Assessments	7,925,832
6400 Delinquencies on Taxes Levied / Assessed by the LEA	1,000,000
6500 Earnings on Investments	55,000
6700 Revenues from LEA Activities	180,000
6800 Revenues from Intermediary Sources / Pass-Through Funds	450,000
6910 Rentals	30,000
6940 Tuition from Patrons	510,000
6990 Refunds and Other Miscellaneous Revenue	10,000
REVENUE FROM LOCAL SOURCES	46,219,997
REVENUE FROM STATE SOURCES	
7110 Basic Education Funding	2,373,727
7160 Tuition for Orphans Subsidy	35,000
7271 Special Education funds for School-Aged Pupils	1,433,250
7310 Transportation (Pupil and Nonpublic/CS)	510,000
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	177,801
7330 Health Services (Medical, Dental, Nurse, Act 25)	72,500
7340 State Property Tax Reduction Allocation	649,330
7501 PA Accountability Grants	225,558
7810 State Share of Social Security and Medicare Taxes	1,032,939
7820 State Share of Retirement Contributions	3,911,967
REVENUE FROM STATE SOURCES	10,422,072
REVENUE FROM FEDERAL SOURCES	
8514 NCLB, Title I - Improving the Academic Achievement of the Disadvantaged	348,141
8515 NCLB, Title II - Preparing, Training and Recruiting High Quality Teachers and Principals	49,000
8810 School-Based Access Medicaid Reimbursement Program (SBAP) Reimbursements (Access)	55,000
REVENUE FROM FEDERAL SOURCES	452,141

	<u>Amount</u>
OTHER FINANCING SOURCES	
9390 Permanent Fund Transfers	1,990,272
OTHER FINANCING SOURCES	1,990,272
TOTAL ESTIMATED REVENUES AND OTHER SOURCES	59,084,482

AUN: 115221753 Derry Township SD

Multi-County Rebalancing Based on Methodology of Section 672.1 of School Code

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Page - 1 of 3

Act 1 Index (current): 2.4%

Calculation Method:	Rate	
Approx. Tax Revenue from RE Taxes:	\$34,810,165	
Amount of Tax Relief for Homestead Exclusions	<u>\$649,330</u>	
Total Approx. Tax Revenue:	\$35,459,495	
Approx. Tax Levy for Tax Rate Calculation:	\$36,706,720	
	Dauphin	Total

2015-16 Data		
a. Assessed Value	\$1,998,014,100	\$1,998,014,100
b. Real Estate Mills	18.1019	
I. 2016-17 Data		
c. 2014 STEB Market Value	\$2,501,723,291	\$2,501,723,291
d. Assessed Value	\$2,027,782,700	\$2,027,782,700
e. Assessed Value of New Constr/ Renov	\$0	\$0

2015-16 Calculations		
f. 2015-16 Tax Levy	\$36,167,851	\$36,167,851
(a * b)		
2016-17 Calculations		
g. Percent of Total Market Value	100.00000%	100.00000%
h. Rebalanced 2015-16 Tax Levy	\$36,167,851	\$36,167,851
(f Total * g)		
i. Base Mills Subject to Index	18.1019	
(h / a * 1000) if no reassessment		
(h / (d-e) * 1000) if reassessment		

Calculation of Tax Rates and Levies Generated		
j. Weighted Avg. Collection Percentage	96.54100%	96.54100%
k. Tax Levy Needed	\$36,706,720	\$36,706,720
(Approx. Tax Levy * g)		
I. 2016-17 Real Estate Tax Rate	18.1019	
(k / d * 1000)		
III. m. Tax Levy Generated by Mills	\$36,706,720	\$36,706,720
(l / 1000 * d)		
n. Tax Levy minus Tax Relief for Homestead Exclusions		\$36,057,390
(m - Amount of Tax Relief for Homestead Exclusions)		
o. Net Tax Revenue Generated By Mills		\$34,810,165
(n * Est. Pct. Collection)		

AUN: 115221753 Derry Township SD

Multi-County Rebalancing Based on Methodology of Section 672.1 of School Code

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Page - 2 of 3

Act 1 Index (current): 2.4%

Calculation Method:	Rate	
Approx. Tax Revenue from RE Taxes:	\$34,810,165	
Amount of Tax Relief for Homestead Exclusions	<u>\$649,330</u>	
Total Approx. Tax Revenue:	\$35,459,495	
Approx. Tax Levy for Tax Rate Calculation:	\$36,706,720	
	Dauphin	Total

Index Maximums		
p. Maximum Mills Based On Index (i * (1 + Index))	18.5363	
q. Mills In Excess of Index (if l > p), (l - p))	0.0000	
r. Maximum Tax Levy Based On Index (p / 1000 * d)	\$37,587,588	\$37,587,588
IV. s. Millage Rate within Index? (If l > p Then No)	Yes	
t. Tax Levy In Excess of Index (if (m > r), (m - r))	\$0	\$0
u. Tax Revenue In Excess of Index (t * Est. Pct. Collection)	\$0	\$0

Information Related to Property Tax Relief		
V. Assessed Value Exclusion per Homestead	\$6,748	
Number of Homestead/Farmstead Properties	5425	5425
Median Assessed Value of Homestead Properties		\$155,050

AUN: 115221753 Derry Township SD

Multi-County Rebalancing Based on Methodology of Section 672.1 of School Code

Printed 5/5/2016 3:31:36 PM

Page - 3 of 3

Act 1 Index (current): 2.4%

Calculation Method:	Rate
Approx. Tax Revenue from RE Taxes:	\$34,810,165
Amount of Tax Relief for Homestead Exclusions	<u>\$649,330</u>
Total Approx. Tax Revenue:	\$35,459,495
Approx. Tax Levy for Tax Rate Calculation:	\$36,706,720
	Dauphin
	Total

State Property Tax Reduction Allocation used for: Homestead Exclusions	\$649,330	Lowering RE Tax Rate	\$0	\$649,330
Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions	\$0			\$0
Amount of Tax Relief from State/Local Sources				\$649,330

CODE

6111 Current Real Estate Taxes

<u>County Name</u>	<u>Taxable Assessed Value</u>	<u>Real Estate Mills</u>	<u>Tax Levy Generated by Mills</u>	<u>Amount of Tax Relief for Homestead Exclusions</u>	<u>Tax Levy Minus Homestead Exclusions</u>	<u>Percent Collected</u>	<u>Net Tax Revenue Generated By Mills</u>
Dauphin	2,027,782,700	18.1019	36,706,720			96.54100%	
Totals:	2,027,782,700		36,706,720	649,330 =	36,057,390 X	96.54100% =	34,810,165

	<u>Rate</u>		<u>Estimated Revenue</u>
6120 <u>Current Per Capita Taxes, Section 679</u>	\$0.00		0
6140 <u>Current Act 511 Taxes – Flat Rate Assessments</u>	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>
6141 Current Act 511 Per Capita Taxes	\$0.00	\$0.00	0
6142 Current Act 511 Occupation Taxes – Flat Rate	\$0.00	\$0.00	0
6143 Current Act 511 Local Services Taxes	\$5.00	\$0.00	141,000
6144 Current Act 511 Trailer Taxes	\$0.00	\$0.00	0
6145 Current Act 511 Business Privilege Taxes – Flat Rate	\$0.00	\$0.00	0
6146 Current Act 511 Mechanical Device Taxes – Flat Rate	\$0.00	\$0.00	0
6149 Current Act 511 Taxes, Other Flat Rate Assessments	\$0.00	\$0.00	0

Total Current Act 511 Taxes – Flat Rate Assessments 141,000 141,000

	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>	<u>Estimated Revenue</u>
6150 <u>Current Act 511 Taxes – Proportional Assessments</u>				
6151 Current Act 511 Earned Income Taxes	0.500%	0.000%	4,275,832	4,275,832
6152 Current Act 511 Occupation Taxes	250.0000	0.000	1,750,000	1,750,000
6153 Current Act 511 Real Estate Transfer Taxes	0.500%	0.000%	500,000	500,000
6154 Current Act 511 Amusement Taxes	0.500%	0.000%	1,400,000	1,400,000
6155 Current Act 511 Business Privilege Taxes	0.000	0.000	0	0
6156 Current Act 511 Mechanical Device Taxes – Percentage	0.000%	0.000%	0	0
6157 Current Act 511 Mercantile Taxes	0.000	0.000	0	0
6159 Current Act 511 Taxes, Other Proportional Assessments	0	0	0	0

Total Current Act 511 Taxes – Proportional Assessments 7,925,832 7,925,832

Total Act 511, Current Taxes 8,066,832

Act 511 Tax Limit -->	2,501,723,291 X	12	30,020,679
	Market Value	Mills	(511 Limit)

Tax Function	Description	Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2015-16 (Rebalanced)	2016-17				2015-16 (Rebalanced)	2016-17		
6111	<u>Current Real Estate Taxes</u> Dauphin	18.1019	18.1019	0.00%	Yes	2.4%				
6120	Current Per Capita Taxes, Section 679 <u>Current Act 511 Taxes – Flat Rate Assessments</u>					2.4%				
6141	Current Act 511 Per Capita Taxes					2.4%				
6142	Current Act 511 Occupation Taxes - Flat Rate					2.4%				
6143	Current Act 511 Local Services Taxes	\$5.00	\$5.00	0.00%	Yes	2.4%				
6144	Current Act 511 Trailer Taxes					2.4%				
6145	Current Act 511 Business Privilege Taxes - Flat Rate					2.4%				
6146	Current Act 511 Mechanical Device Taxes - Flat Rate					2.4%				
6149	Current Act 511 Taxes, Other Flat Rate Assessments <u>Current Act 511 Taxes – Proportional Assessments</u>					2.4%				
6151	Current Act 511 Earned Income Taxes	0.500%	0.500%	0.00%	Yes	2.4%				
6152	Current Act 511 Occupation Taxes	250	250.000	0.00%	Yes	2.4%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	2.4%				
6154	Current Act 511 Amusement Taxes	0.500%	0.500%	0.00%	Yes	2.4%				
6155	Current Act 511 Business Privilege Taxes					2.4%				
6156	Current Act 511 Mechanical Device Taxes - Percentage					2.4%				
6157	Current Act 511 Mercantile Taxes					2.4%				
6159	Current Act 511 Taxes, Other Proportional Assessments					2.4%				

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	24,179,567
1200 Special Programs - Elementary / Secondary	6,975,638
1300 Vocational Education	1,332,975
1400 Other Instructional Programs - Elementary / Secondary	237,355
1700 Higher Education Programs	216,589
Total Instruction	32,942,124
2000 Support Services	
2100 Support Services - Students	1,974,599
2200 Support Services - Instructional Staff	2,162,488
2300 Support Services - Administration	4,126,767
2400 Support Services - Pupil Health	889,690
2500 Support Services - Business	1,018,847
2600 Operation and Maintenance of Plant Services	5,420,318
2700 Student Transportation Services	2,597,163
2800 Support Services - Central	1,369,285
2900 Other Support Services	52,000
Total Support Services	19,611,157
3000 Operation of Non-Instructional Services	
3200 Student Activities	1,402,207
3300 Community Services	7,850
Total Operation of Non-Instructional Services	1,410,057
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	146,721
5200 Interfund Transfers - Out	5,675,579
Total Other Expenditures and Financing Uses	5,822,300
Total Estimated Expenditures and Other Financing Uses	59,785,638

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	
100 Personnel Services - Salaries	13,608,592
200 Personnel Services - Employee Benefits	7,842,681
300 Purchased Professional and Technical Services	515,284
400 Purchased Property Services	244,511
500 Other Purchased Services	670,707
600 Supplies	916,677
700 Property	324,356
800 Other Objects	56,759
Total Regular Programs - Elementary / Secondary	24,179,567
1200 Special Programs - Elementary / Secondary	
100 Personnel Services - Salaries	3,621,526
200 Personnel Services - Employee Benefits	1,841,265
300 Purchased Professional and Technical Services	1,378,600
400 Purchased Property Services	150
500 Other Purchased Services	8,100
600 Supplies	74,110
700 Property	23,868
800 Other Objects	28,019
Total Special Programs - Elementary / Secondary	6,975,638
1300 Vocational Education	
100 Personnel Services - Salaries	555,327
200 Personnel Services - Employee Benefits	288,871
400 Purchased Property Services	6,850
500 Other Purchased Services	433,689
600 Supplies	28,228
700 Property	13,890
800 Other Objects	6,120
Total Vocational Education	1,332,975
1400 Other Instructional Programs - Elementary / Secondary	
100 Personnel Services - Salaries	87,384
200 Personnel Services - Employee Benefits	33,266
300 Purchased Professional and Technical Services	99,450
500 Other Purchased Services	3,800
600 Supplies	10,265
800 Other Objects	3,190
Total Other Instructional Programs - Elementary / Secondary	237,355
1700 Higher Education Programs	
500 Other Purchased Services	216,589
Total Higher Education Programs	216,589
Total Instruction	32,942,124
2000 Support Services	

<u>Description</u>	<u>Amount</u>
2100 Support Services - Students	
100 Personnel Services - Salaries	1,130,297
200 Personnel Services - Employee Benefits	650,752
300 Purchased Professional and Technical Services	42,800
500 Other Purchased Services	27,400
600 Supplies	31,246
700 Property	39,554
800 Other Objects	52,550
Total Support Services - Students	1,974,599
2200 Support Services - Instructional Staff	
100 Personnel Services - Salaries	1,104,504
200 Personnel Services - Employee Benefits	820,072
300 Purchased Professional and Technical Services	87,416
400 Purchased Property Services	3,215
500 Other Purchased Services	22,405
600 Supplies	101,496
700 Property	5,104
800 Other Objects	18,276
Total Support Services - Instructional Staff	2,162,488
2300 Support Services - Administration	
100 Personnel Services - Salaries	1,807,225
200 Personnel Services - Employee Benefits	1,673,998
300 Purchased Professional and Technical Services	429,986
400 Purchased Property Services	7,563
500 Other Purchased Services	71,120
600 Supplies	54,483
700 Property	13,000
800 Other Objects	69,392
Total Support Services - Administration	4,126,767
2400 Support Services - Pupil Health	
100 Personnel Services - Salaries	547,192
200 Personnel Services - Employee Benefits	302,818
300 Purchased Professional and Technical Services	7,000
400 Purchased Property Services	2,900
500 Other Purchased Services	1,300
600 Supplies	23,050
700 Property	4,250
800 Other Objects	1,180
Total Support Services - Pupil Health	889,690
2500 Support Services - Business	
100 Personnel Services - Salaries	530,738
200 Personnel Services - Employee Benefits	308,375
300 Purchased Professional and Technical Services	13,000
400 Purchased Property Services	20,014
500 Other Purchased Services	41,500

<u>Description</u>	<u>Amount</u>
600 Supplies	100,720
700 Property	1,000
800 Other Objects	3,500
Total Support Services - Business	1,018,847
2600 <u>Operation and Maintenance of Plant Services</u>	
100 Personnel Services - Salaries	1,823,207
200 Personnel Services - Employee Benefits	1,180,794
300 Purchased Professional and Technical Services	167,284
400 Purchased Property Services	1,576,436
500 Other Purchased Services	271,072
600 Supplies	319,115
700 Property	55,000
800 Other Objects	27,410
Total Operation and Maintenance of Plant Services	5,420,318
2700 <u>Student Transportation Services</u>	
100 Personnel Services - Salaries	974,667
200 Personnel Services - Employee Benefits	486,656
300 Purchased Professional and Technical Services	172,000
400 Purchased Property Services	14,140
500 Other Purchased Services	542,200
600 Supplies	389,900
700 Property	16,600
800 Other Objects	1,000
Total Student Transportation Services	2,597,163
2800 <u>Support Services - Central</u>	
100 Personnel Services - Salaries	500,153
200 Personnel Services - Employee Benefits	295,764
300 Purchased Professional and Technical Services	68,915
400 Purchased Property Services	3,000
500 Other Purchased Services	143,912
600 Supplies	353,141
700 Property	3,500
800 Other Objects	900
Total Support Services - Central	1,369,285
2900 <u>Other Support Services</u>	
500 Other Purchased Services	52,000
Total Other Support Services	52,000
Total Support Services	19,611,157
3000 <u>Operation of Non-Instructional Services</u>	
3200 <u>Student Activities</u>	
100 Personnel Services - Salaries	650,780
200 Personnel Services - Employee Benefits	262,061
300 Purchased Professional and Technical Services	126,610
400 Purchased Property Services	53,500

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<u>Description</u>	<u>Amount</u>
500 Other Purchased Services	116,232
600 Supplies	141,598
700 Property	15,016
800 Other Objects	36,410
Total Student Activities	1,402,207
3300 <u>Community Services</u>	
100 Personnel Services - Salaries	4,793
200 Personnel Services - Employee Benefits	1,807
600 Supplies	1,250
Total Community Services	7,850
Total Operation of Non-Instructional Services	1,410,057
5000 Other Expenditures and Financing Uses	
5100 <u>Debt Service / Other Expenditures and Financing Uses</u>	
900 Other Uses of Funds	146,721
Total Debt Service / Other Expenditures and Financing Uses	146,721
5200 <u>Interfund Transfers - Out</u>	
900 Other Uses of Funds	5,675,579
Total Interfund Transfers - Out	5,675,579
Total Other Expenditures and Financing Uses	5,822,300
TOTAL EXPENDITURES	59,785,638

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Cash and Short-Term Investments

06/30/2016 Estimate

06/30/2017 Projection

General Fund	13,000,000	12,150,000
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - § 690, §1850		
Capital Reserve Fund - § 1431	1,800,000	2,140,000
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund	457,950	457,950
Investment Trust Fund		
Pension Trust Fund		
Activity Fund	140,000	140,000
Other Agency Fund		
Permanent Fund		
Total Cash and Short-Term Investments	15,397,950	14,887,950

Long-Term Investments

06/30/2016 Estimate

06/30/2017 Projection

General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - § 690, §1850		
Capital Reserve Fund - § 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		

LEA : 115221753 Derry Township SD

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Long-Term Investments

06/30/2016 Estimate

06/30/2017 Projection

Permanent Fund

Total Long-Term Investments

TOTAL CASH AND INVESTMENTS	15,397,950	14,887,950
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Long-Term Indebtedness

06/30/2016 Estimate

06/30/2017 Projection

General Fund

0510 Bonds Payable	37,771,831	34,191,831
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences	1,235,784	1,290,848
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)	3,762,514	3,762,514
0599 Other Long-Term Liabilities		

Total General Fund	42,770,129	39,245,193
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Public Purpose (Expendable) Trust Fund

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Long-Term Liabilities		

Total Public Purpose (Expendable) Trust Fund		
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Other Comptroller-Approved Special Revenue Funds

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Long-Term Liabilities		

Total Other Comptroller-Approved Special Revenue Funds		
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Athletic / School-Sponsored Extra Curricular Activities Fund

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Long-Term Liabilities		

Total Athletic / School-Sponsored Extra Curricular Activities Fund		
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Capital Reserve Fund - \$ 690, \$1850

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		

Long-Term Indebtedness

06/30/2016 Estimate

06/30/2017 Projection

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Long-Term Liabilities

Total Capital Reserve Fund - \$ 690, \$1850

Capital Reserve Fund - \$ 1431

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Long-Term Liabilities

Total Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Long-Term Liabilities

Total Other Capital Projects Fund

Debt Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Long-Term Liabilities

Total Debt Service Fund

Food Service / Cafeteria Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations

Long-Term Indebtedness

06/30/2016 Estimate

06/30/2017 Projection

0560 Other Post-Employment Benefits (OPEB)

0599 Other Long-Term Liabilities

Total Food Service / Cafeteria Operations Fund

Child Care Operations Fund

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Long-Term Liabilities

Total Child Care Operations Fund

Other Enterprise Funds

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Long-Term Liabilities

Total Other Enterprise Funds

Internal Service Fund

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Long-Term Liabilities

Total Internal Service Fund

Private Purpose Trust Fund

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Long-Term Liabilities

Total Private Purpose Trust Fund

Long-Term Indebtedness

06/30/2016 Estimate

06/30/2017 Projection

Investment Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Long-Term Liabilities

Total Investment Trust Fund

Pension Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Long-Term Liabilities

Total Pension Trust Fund

Activity Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Long-Term Liabilities

Total Activity Fund

Other Agency Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Long-Term Liabilities

Total Other Agency Fund

Permanent Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable

Long-Term Indebtedness

06/30/2016 Estimate

06/30/2017 Projection

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Long-Term Liabilities

Total Permanent Fund

Total Long-Term Indebtedness

42,770,129

39,245,193

Short-Term Payables

06/30/2016 Estimate

06/30/2017 Projection

General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - § 690, §1850		
Capital Reserve Fund - § 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		
Total Short-Term Payables		
TOTAL INDEBTEDNESS	42,770,129	39,245,193

Account Description	Amounts
0810 Nonspendable Fund Balance	
0820 Restricted Fund Balance	
0830 Committed Fund Balance	
0840 Assigned Fund Balance	3,038,165
0850 Unassigned Fund Balance	4,782,249
Total Ending Fund Balance - Committed, Assigned, and Unassigned	7,820,414
5900 Budgetary Reserve	
Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve	7,820,414

CAIU BOARD HIGHLIGHTS

The following actions were taken at the **April 28, 2016** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- **Program Spotlight:** April is National Autism Awareness Month. Keith Imboden, Supervisor, Julie Harman and Heather Smith, Educational Consultants, provided an overview of the Autism Support Services provided to both the CAIU and district students and staff.
- The Board announced the following retirees: **Sharon Walker**, Data Specialist, retirement after more than 8 years of service and **S. Jane Buhrman**, Teacher, Hospital program, retirement after 34 years of service.
- Theresa Kinsinger, Director of Organizational Services, shared updates regarding hiring and onboarding of new employees, a new process for HR information gathering for school districts, release of the new CAIU website and her staff's work to update the employee intranet. The nominations are being accepted for the Holtzman award. The annual CAIU Employee Social will be held next week.
- Brian Griffith, Director of Curriculum Services, shared that CAIU recently held the PA Excellence in Online Learning conference for the districts and Intermediate Units participating in the CAIU online learning program. The CAIU hosted PDE's Senate Bill 880 feedback sessions, and the PDE ESSA focus groups are beginning today.
- David Martin, Director of Technology Services, shared information about summer technology work, the positive result of having a redundant internet provider when backup is needed due to a disruption in service, and information about the upcoming Tech Talk live conference.
- Daren Moran, Business Manager, shared that the 2016-17 General Operating Budget has been approved by all our member districts. The required PDE budget reporting is now electronic and the 2016-17 CAIU General Operating Budget will be submitted by May 1st. The CAIU is preparing for a possible Revenue Anticipation Note (RAN) for 2016-17. The annual Champions for Children Basket Bingo, held in early April, was a great success, raising more than \$5,000 in revenue for the foundation.
- Dr. Rhonda Brunner, Assistant Executive Director, shared policy updates and information about upcoming federal program and school safety events.
- Rennie Gibson, Board Secretary, shared that the CAIU annual board ballots were distributed to all school district board members for voting. She also shared that Statement of Financial Interest forms are due no later than May 1.
- Cindy Mortzfeldt, Executive Director, shared that April is Autism Awareness month as well as Occupational Therapy month. Planning is underway to repair a collapsing culvert under the CAIU driveway. The second, "My Bike" event will be held at the CAIU on May 9th. It is anticipated that seventeen children will receive their new bikes at this event. One of our CAIU vision support students has been accepted into Project Search for next school year.

Executive Session – Executive session was held to discuss personnel and legal issues.

Board Committee Reports – The Board Negotiating Committee will be meeting immediately following today's Board meeting. The Negotiations Committee also met on March 17, 2016 and March 31, 2016.

Approved Action Items

- Appointment of new Board Member, Ms. Ausha Green, Harrisburg SD, to fill an unexpired term beginning April 28, 2016 and ending June 30, 2016
- Minutes from the March 17, 2016 CAIU Board Meeting
- Treasurer's Report and Payment of Bills – a total of \$5,075,812.88 in receipts and \$7,912,637.00 in expenditures for March 2016
- Summary of Operations for the 2015-16 fiscal year showing revenues of \$59,367,299.09 and expenses of \$49,194,478.40
- Budget Administration
 - Proposed 2015-16 Budget Revision A – Act 89 (Nonpublic Schools) in the amount of \$4,658,982
 - Proposed 2015-16 Budget Revision A – Early Intervention ACCESS in the amount of \$642,409
 - Proposed 2015-16 Budget Revision A – IDEA Section 611 – Early Intervention in the amount of \$1,180,261
 - Proposed 2015-16 Budget Revision A – IDEA Section 619 – Early Intervention in the amount of \$365,015
 - Proposed 2015-16 Budget Revision A – State Early Intervention in the amount of \$12,056,539
 - Proposed 2015-16 Budget Revision A – Technology Entrepreneurial in the amount of \$3,254,727
 - Proposed 2015-16 Original Budget – Title I, Part A – Improving Basic Programs in the amount of \$306,000
- Other Fiscal Matters
 - 2016-17 Students Services Fixed Rates
- Policies & Programs
 - Second Reading, New Policy #716 – Integrated Pest Management
 - Second Reading, New Policy #705 – Safety
 - Second Reading, New Policy #813 – Other Insurance
 - First Reading, New Policy #220 – Student Expression/Distribution & Posting of Materials
 - First Reading, New Policy #226 – Searches
 - First Reading, New Policy #227 – Controlled Substances
 - First Reading, New Policy #233 – Suspension & Expulsion
 - First Reading, New Policy #248 – Unlawful Harassment
 - First Reading, New Policy #251 – Homeless Students
 - First Reading, Revised Policy #138 – Limited English Proficiency Program
 - First Reading, Revised Policy #221 – Dress and Grooming
 - First Reading, Revised Policy #709.1 – Video Surveillance
 - First Reading, Revised Policy #815 – Acceptable Use
 - First Reading, Revised Policy #912 – Relations with Educational Institutions
 - First Reading, Existing Position, Revised Description – Behavior Consultant
 - First Reading, Existing Position, Revised Description – Business Manager
 - First Reading, Existing Position, Revised Description – Clinical Psychologist/Mental Health Coordinator
 - First Reading, Existing Position, Revised Description – Communication Facilitator
 - First Reading, Existing Position, Revised Description – Certified Occupational Therapy Assistant (COTA)
 - First Reading, Existing Position, Revised Description – Educational Consultant
 - First Reading, Existing Position, Revised Description – Inclusion Consultant
 - First Reading, Existing Position, Revised Description – Occupational Therapist (OT)
 - First Reading, Existing Position, Revised Description – Physical Therapist Assistant (PTA)
 - First Reading, Existing Position, Revised Description – Physical Therapist (PT)
 - First Reading, Existing Position, Revised Description – Social Worker

- First Reading, Existing Position, Revised Description – School Nurse
- First Reading, Existing Position, Revised Description – Job Coach
- First Reading, Existing Position, New Description – Inclusion Educational Paraprofessional – Preschool
- First Reading, Existing Position, New Description – Itinerant Teacher
- 2016-17 Curriculum Services Calendar
- 2016-17 Student Services Master Calendar
- Personnel Items – see attached report

Executive Director's Report

- See attached written report.

Board Member Sharing of Information

- Mrs. Judith Crocenzi, West Shore SD, shared the "Save the Date" information about the West Shore Foundation Gala to be held on Saturday, October 15, 2016 at the West Shore Country Club. The event will include dinner, entertainment and a silent auction.
- Dr. Fred Baldwin, Carlisle Area SD, shared that he was pleased to be a Board representative for his district in the selection process for the annual Outstanding Professional and Support Staff Persons. He also asked the board members to share with him any protocols or advice on helping people know how to properly address the Board.
- Mrs. Judith Quigley, Mechanicsburg Area SD, shared an update about the election process for the PSERS Board. She anticipates that an updated ballot will be distributed soon.

NEXT MEETING: Thursday, May 26, 2016, 8:00 a.m., Board Room, CAIU Enola

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting

RESIGNATIONS:

- **KATHLEEN EICH**, Educational Consultant, Curriculum Team, effective June 30, 2016. Reason: Retirement after 36 years of service.
- **JOAN GILLIS**, Educational Consultant, Curriculum Team, effective August 24, 2016. Reason: Retirement after 7 years of service.
- **BRITTA HUNTER**, Speech and Language Clinician, School-Age Speech Program, effective April 1, 2016. Reason: Personal
- **BRIAN MITTEN**, Mental Health Treatment Specialist, CATES Program, effective June 3, 2016. Reason: Retirement after 16 years of service.
- **KEITH MUTINDA**, Technology Support Specialist, Technology Team, effective April 22, 2016. Reason: Personal
- **KATHLEEN PIVOVARNIK**, Teacher, Transition Services Program, effective June 3, 2016. Reason: Retirement after 30 years of service.
- **KATHY STYER**, Personal Care Assistant, Multiple Disabilities Program, effective June 8, 2016. Reason: Retirement after 30 years of service.
- **JACQUELINE WILSON**, Educational Paraprofessional, Transition Services Program, effective June 3, 2016. Reason: Retirement after 19 years of service.

RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

- **SHAWNDI AMSLER**, Personal Care Assistant, Emotional Support Program, effective April 11, 2016. Base salary of HS + 30, Step 1, \$18,003, for 189 days of service will be prorated for a total of 39 days with additional new hire days as required. This is a replacement position funded through the Emotional Support budget.
- **ROSEMARY BRAUGHT**, part-time Access Secretary, Student Services Team, effective April 6, 2016. Employee will be paid at the Range 4 rate of \$16.00 per hour and will work 12 months. This is a replacement position funded through the Access budget.
- **NELSON DIAZ**, Educational Paraprofessional, Autism Support Program, effective April 4, 2016. Base salary of HS, Step 1, \$16,642, for 189 days of service will be prorated for a total of 42 days with additional new hire days as required. This is a replacement position funded through the Autism Support budget.
- **TIMOTHY GREER**, Network Administrator II, Technology Team, effective April 19, 2016. Base salary of \$61,500 for 12 months of service, prorated for a total of 53 days through June 30, 2016. This is a replacement position funded through the Network Services budget.
- **MARY HALEY**, Personal Care Assistant, CATES Program, effective April 12, 2016. Base salary of HS + 30, Step 1, \$18,003, for 189 days of service will be prorated for a total of 38 days with additional new hire days as required. This is a replacement position funded through the CATES budget.
- **WHITNEY KORTZE**, part-time Floater Teacher, Student Services Team, effective April 11, 2016. Base salary of Masters + 30, Step 8, \$57,328. Employee will complete time sheets and will also complete additional new hire days as required. This is a replacement position funded through the School-Age Floater budget.
- **JULIE LEMIEUX**, Teacher, School-Age Direct Instruction Program, effective April 11, 2016. Base salary of Bachelors, Step 7, \$50,018 for 189 days of service will be prorated for a total of 39 days with additional new hire days as required. This is a new position funded through the Multiple Disabilities Support budget.

- **ARAINA OSBORNE**, Personal Care Assistant, Emotional Support Program, effective April 25, 2016. Base salary of HS + 30, Step 1, \$18,003, for 189 days of service will be prorated for a total of 29 days with additional new hire days as required. This is a new position funded through the Emotional Support budget.

CHANGES OF STATUS:

- **S. JANE BUHRMAN**, Teacher, Hospital Program, from retirement effective date of June 2, 2016 to effective date of April 21, 2016.
- **SHANNON ELLISON**, from full-time Educational Paraprofessional to part-time Long Term Substitute Floater Teacher, Student Services Team, effective April 6 – June 3, 2016. Change of status results in a change of salary to Bachelors, Step 2, \$44,110, which equates to an hourly rate of \$31.12. Employee will complete timesheets and will be paid based on number of hours worked. This is a new position funded through the School-Age Floater budget.
- **LORI FEIDT**, Teacher, Loysville Youth Development Center, change in leave of absence return to work date from April 6, 2016 to April 25, 2016.
- **JILL JOHNSON**, from Educational Paraprofessional to Communication Facilitator, Autism Support Program, effective September 8, 2015 – June 3, 2016. Change of status results in payment of \$2,950 stipend which will be prorated for 175 days. This will be paid through the Autism Support budget.
- **STEPHANIE KRAMER**, Speech and Language Clinician, School-Age Speech Program, change of child-rearing leave dates from March 29 – May 9, 2016 to March 18 – May 4, 2016.
- **TAMMY POFF**, from Educational Consultant to Behavioral Consultant, Intervention Program, effective for the 2015/16 school year. Change of status results in a change of salary to Masters + 30, Step 6, \$54,308 for 189 days of service.
- **NICOLE REDCROSS**, from Educational Paraprofessional to Long Term Substitute Teacher, Emotional Support Program, effective April 4 – June 3, 2016. Change of status results in a change of salary to Bachelors, Step 1, \$43,322 for 189 days of service prorated for 44 days. This is a replacement position funded through the Emotional Support budget.

LEAVES OF ABSENCE:

- **CARLY COALSON**, Reading Specialist, ANPS Program, child-rearing leave of absence for the 2016/2017 school year. Leave is in accordance with CAIU and FMLA policies.
- **BETH FITZPATRICK**, Program Secretary, Student Services Team, leave of absence March 18- March 30, 2016. Leave is requested using accumulated paid leave for a total of 6 days and is in accordance with CAIU and FMLA policies.
- **DAN FRANCIS**, School Psychologist, Pupil Services, leave of absence April 1- May 6, 2016. Leave is requested using accumulated paid leave for a total of 26 days and is in accordance with CAIU and FMLA policies.
- **JACKIE SCHUBERT**, Speech Clinician, Early Intervention Program, leave of absence March 7-March 16, 2016. Leave is requested using accumulated paid leave for a total of 7.5 days and is in accordance with CAIU and FMLA policies.
- **KRISTI SHIREMAN**, Early Intervention Speech and Language Supervisor, leave of absence March 15 – March 31, 2016. Leave is requested using accumulated paid leave for a total of 10 days and is in accordance with CAIU and FMLA policies.
- **KRISTIN WILSON**, Teacher, ESL Program, child-rearing leave of absence April 18 – June 3, 2016. Leave is requested using accumulated paid leave from April 18 – May 25, 2016 for a total of 28 paid days and without pay from May 26 – June 3, 2016 for a total of 5 unpaid days. Leave is requested in accordance with CAIU and FMLA policies.

Executive Director's Report

April 28, 2016

SPOTLIGHT

Autism Support Program

April is National Autism Awareness Month. According to the CDC, autism is the fastest-growing developmental disability. About 1 percent of the world population has autism spectrum disorder. In the US, the prevalence of autism in children has increased from 1 in 150 children in 2000 to 1 in 68 children in 2014.

The Autism Support classroom program serves students who have been diagnosed within the broad scope of Autism Spectrum Disorder. Intense focus on the core deficit areas of autism - communication, social engagement, and self-regulation – is provided in the context of a variety of models designed to support students with autism. Our programs use strategies supported by the research of Applied Behavioral Analysis and utilize models such as the Competent Learner Model and Verbal Behavior. Students have access to both general and specialized curricula based on their individual needs. An integrated related services delivery model is utilized to allow for a high degree of generalization of skills across people, activities and settings.

In addition to the classroom program, the CAIU also offers Autism Support Services. This Supports to School Personnel service includes providing assistance through site-based guided practice and action-planning to strategically and systematically train other district staff. Co-teaching as well as guided practice is utilized to promote skill transfer from autism educational consultants to district staff. This is included in the service provided by supports to school personnel to guide district staff in full delivery of effective and efficient services once the CAIU consultant completes the referral.

Each of the Educational Consultants possess particular expertise in a variety of specific autism related areas of social cognition, pragmatic language, functional behavioral assessment/and behavior plan design and self-regulation. Additionally related staff expertise for consultation to the autism program include speech/language and occupational therapy, assistive technology, oral-motor and feeding, behavioral support, school psychology, secondary transition.

NEWS

Champions for Children

The 17th annual Champions for Children Basket Bingo event was held at the CAIU on Friday, April 1, 2016. There were 142 participants this year, and \$5,176 was raised in support of our Champions for Children organization. Thank you to our Technology Services Team and CAIU staff that planned and staffed the event.



Student Services

OT/PT Program Updates



Left is a photo of Melissa Roberts, Jocelyn Colyer and Cynthia Shiraki, program supervisor, at the Capitol Rotunda. The PA Occupational Therapy Association (POTA) House Resolution declaring April 2016 as Occupational Therapy Month in PA was adopted this month.

Loysville Youth Development Center

- This month there were nineteen new students enrolled and eleven students were released. Five students passed their Senior Project presentations, two students took the Pre-GED test, three students took the 8th grade PSSA Language Arts assessment on April 11, and three students took the 8th grade PSSA Math assessment on April 18.
- Staff participated in professional development for the implementation of i-Ready, reading and math curriculum tool, presented by Arlene Moll on March 17.
- Thomas McKissick, PDE Federal Programs division, visited LYDC School on March 29th. He toured both schools (open and secure units) with special interest in the Title I funded programs, Reading and Transition services.
- Visitors from the Federal Government (Office of Special Ed Programs & Federal Bureau of Prisons), PA Department of Education, and PATTAN visited LYDC on March 31. The main focus of the visit was on the way Pennsylvania facilities are able to rapidly and seamlessly send and receive student school records through the Records Center at PATTAN and reduce impact on the provision of appropriate educational services. We were honored to host this group. Among the visitors was staff from the following agencies: Bureau of Prisons (BOP), Office of Special Education Programs (OSEP), PA Department of Education (PDE), and Regional Assessment and Support Team - Records Center at PaTTAN Harrisburg (RAST).

Data Systems

- **PDE Data Summit Presentation:** Cindy Gavazzi, Data Systems Supervisor, Crystal Jenkins, PennData Specialist, and Kelly Ellison, Contract and Child Accounting Specialist, will facilitate an IU Roundtable discussion at the PDE Data Summit on Monday, May 23. IU Data Managers often struggle with consistency with data reporting among IUs. Data reporting guidelines provided to school districts do not always align to IU data reporting due to differing programs and services. This session will provide a guided discussion among IU Data Managers to move IU reporting toward consistency and accuracy.
- **Data Quality Curriculum Course Completions:** During the 2015-2016 school year, 40 staff members from IU15 educational entities completed a total of 82 Data Quality Curriculum (DQC) tracks and specialty modules. The DQC is a tool for local education agencies (LEAs) to increase the quality of data submitted to the PDE, thereby reducing costly data errors and staff time. The DQC is available at no cost as part of the Data Governance component of the Statewide System of Support and is supported by Cindy Gavazzi.

School-Age Speech/Language

- Melissa Lyon, School-Age Speech/Language Pathologist and Sue West, Occupational Therapist, have been working collaboratively to integrate student goals across the two disciplines. One of their students has a goal for comprehension of who, what, where, why questions and a handwriting goal. When working on the language goal, Melissa asks the student to write answers using skills/techniques being taught in occupational therapy

session. While in occupational therapy, the student practices handwriting by writing responses to who, what, when, where, why questions. By integrating the goals, they are targeted twice as often. This collaborative effort also promotes skill generalization.

Blind/Visually Impaired Program

- After 18 years of CAIU Vision Support services, a student at Susquehanna Township High School is graduating from high school and will participate in the adult Project Search program. He has learned to read Braille, is a cane traveler in familiar environments and uses access technology for communication and leisure. He has developed many daily living and social skills as well.

Pupil Services/Hospital/ELECT-EFI/Diakon/Blended Learning

- A \$5000 Grant was awarded to Diakon/Center Point teachers from the Chesapeake Bay Trust to support Diakon/Center Point Environmental Ed Activities.
- Hershey Medical Center teachers continue to be actively involved in the Four Diamonds Psychosocial Committee. Goals include providing more information for active and off treatment patients on 504 Plans, IEPs and other educational resources. In addition, consultation is being discussed for clinic hours and for patients completing therapy and transitioning back to various areas, including school.
- Final arrangements are being made with Pennsylvania Psychiatric Institute (PPI) and Hill Top Academy for acute mentally ill students to be directly placed in their inpatient facility rather than having to wait in the Emergency Room for open beds.
- Our ELECT-EFI program was audited with a few minor changes we have to make to our recording process. That action plan will be submitted by April 18, 2016 to the Department of Education.
- Dr. Janilyn Elias was nominated and chosen to be a member of and to represent the state on the Pennsylvania Pupil Services Association (PAPSA) Executive Board.

NOTIFICATION OF ACTIVITIES

- Attended the monthly PAIU Executive Directors' meeting.
- Attended the PAIU Central Region Executive Directors' meeting.
- Participated in the United Way Central Region's Education Task Force meeting and community conversation at Central Dauphin East MS.
- Attended Cabinet visits with Susquehanna Township SD's administrative team and Middletown Area SD's administrative team.
- Attended School District Board meetings to share an overview of CAIU Services: Steelton-Highspire SD, Central Dauphin SD, and Halifax Area SD.
- Attended PASA Women's Caucus Executive Board Meeting.
- Attended Professional Advisory Committee meeting at CPAVTS.
- Conducted two CAIU staff communications meeting.

UPCOMING EVENTS:

"My Bike" Presentation and Parade Event

We are so excited to host the second "My Bike" event on behalf of Variety, The Children's Charity, on Monday, May 9th at 2:00 p.m. in the Susquehanna Room. Seventeen children will receive bikes. Also, bike fittings will take place prior to and after the event.

PDE Data Summit – May 22 – 25, 2016 at Hershey Lodge & Convention Center. A special registration rate of \$150 is being offered for superintendents and school administrators, which covers Sunday night dinner and all Monday sessions. This does not include overnight accommodations. Please visit <http://www.cvent.com/events/2016-pde-data-summit/event-summary-ba45c9f6f56547978bbe1108957c4066.aspx> to register.

Trojan Foundation
Meeting Minutes
March 31, 2016

Present: Ross Santangelo, Alan Malkoff, Lou Verdelli, Ann Rowland, Joe McFarland, Jim Zugay, Debra Suri, Jennifer Mysel, Dan Tredinnick, Mike Frentz

The minutes from the March 2 meeting were approved.

Taste of Hershey Recap – Overall, the event was a great community event with many wonderful food and drink options, great student involvement and displays of funded technologies. The restaurant participation was outstanding and Debra has already talked to each restaurant about participating again next year and reached out to them with personal thank yous. The Lodge and Dave McCabe were outstanding, and Ross has reached out with our sincere thanks to Bill Simpson at HE&R. We raised about \$15,400 through sponsorships and ticket sales for Taste of Hershey, and had about \$500 in expenses. Balance sheets will be shared at the next meeting. We had about 900 attendees, which was down from last year. Observations were made that the older students' musical performances did not draw in the parents and grandparents the way the younger groups have done in the past. The group discussed ideas for next year including: yard signs to promote the event, reaching out in mid-November for sponsorships & restaurants, providing complimentary tickets to teachers and the Hummelstown Sun, and focusing on ways to maximize exposure for the Foundation and better connecting the event with what it supports (what we do.) We will reach out to Dave to see how early we can get the date for next year so we can start planning.

Farmers Market Table – We have been offered a free table at the Community Farmer's Market in downtown Hershey on Saturday, May 28 from 9 AM-1 PM. The group agreed we should take advantage of this exposure and Ann will coordinate having a banner made for the table. A proof will be shared with the group prior to production.

Board Insurance – Lou will reach out to Robin Jones for benchmarking/guidance on Foundation insurance best practices.

Grant requests –We are unlikely to see any additional requests at this time in the school year.

Website update –Donna shared some free and paid Weebly examples. There was discussion around the idea of developing a student Trojan Foundation Club or including a student on the Board for the next school year.

Our next meeting will be **Wednesday, June 8 in the District office at 7:30 AM.**