

Derry Township School District
Board of Directors Meeting
March 29, 2016
Summary Minutes - XVII

1. OPENING ITEMS

a. Call to Order

Minutes

The meeting was called to order by Brian Shiflett at 7:10 p.m.

b. Roll Call

Present: Heidi Eby, Jayanth Franklin, Maria Memmi, Jennifer Mysel, Julie Neal, Brian Shiflett, Kathy Sicher, Terry Singer

Absent: Chris Barrett

Non-Voting Members: Joseph McFarland

Staff/Public in Attendance: Dan Tredinnick, Stacy Winslow, Mike Frentz, Jason Reifsnyder, J'Michael Wedderbern, Sheila Hoover, Greg Hoover, Ray Faidley, Mike Knause.

Solicitor in Attendance: William Zee

Media in Attendance: Monica von Dobeneck- *The Sun*

c. Flag Salute

d. Approval of Board of Directors Agenda

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Neal the Board Agenda for the evening's meeting was approved.

2. INFORMATIONAL AND PROPOSALS

a. Presentation - Athletic Recognition

Minutes

Mr. Govern recognized several student athletes for their athletic accomplishments.

b. Presentation - Finance

Minutes

Mr. Frentz provided the Board with a financial update.

c. Announcement of Executive Session

Minutes

The HR Committee met on March 21 and 23, 2016. The Board met in Executive Session prior to the meeting to discuss matters of personnel, labor relations, and agency business which, if conducted in public would violate a lawful privilege or lead to disclosure of confidential information.

d. Recognition of Citizens (Agenda Items)

This was an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone and state your name and

address for the record. To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to three (3) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting.

Speakers are asked to review the protocol for addressing the Board which can be found at the sign in table prior to speaking. Those wishing to present private concerns or questions needing follow-up outside of the Board meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned in to members of the administration to facilitate a reply.

Minutes

The following citizens were recognized by the Board of Directors:

- Sheila Hoover - LSC Youth and Government Advisor

e. Standing Committee Meeting Report

Minutes

Mr. Shiflett provided the following updates with regard to the Policy Standing Committee Meeting:

- Election of Chairperson
- Policy Revisions
- New Policies/Board Operating Guidelines

f. Student Representatives' Report

Minutes

The student representatives provided the Board with the following updates:

- Recent Activities
- Upcoming Activities

g. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the April 11, 2016 Public Board of Directors Meeting:

1. Presentation: Learn Through Making (Ms. Lister)
2. Approval of March 29, 2016 Board of Directors Summary Minutes
3. Approval of Bid Award - High School Entrance Doors
4. CAIU General Operating Budget
5. Requests for the Use of Facilities
6. Personnel
7. Staff Development

Minutes

The anticipated agenda items for the April 11, 2016 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

a. Dauphin County Technical School Update

Minutes

The Board continued their discussion with regard to Harrisburg School District membership in the

4. CONSENT AGENDA ITEMS

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Mrs. Eby and a second by Mr. Franklin the consent agenda items were approved.

Vote Results

Aye:	8	Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Kathy Sicher, Jennifer Mysel, Maria Memmi, Heidi Eby
No:	0	
Abstain:	0	
Not Cast:	1	Chris Barrett

MOTION CARRIED

a. Approval of March 14, 2016 Summary Board of Directors Meeting Minutes - XVI

b. Approval of February 2016 Finance Report

1. The Treasurer's Report for the month ending February 29, 2016 was summarized as follows:

General Fund Revenue	\$1,094,676
General Fund Expenditures	4,071,428
Balance of Cash Plus Investments (Includes Capital Reserve)	28,448,877

2. The listed schedule of investment transactions for the period beginning February 1, 2016 through February 29, 2016, had total interest earnings of \$1,113 comprised of the following:

Money Market	1,022
Capital Reserve	91

The average interest rate for February 2016 was .05%

3. The February 2016 expenditures for the paid bills for all funds totaled \$1,830,089 excluding net payroll, retirement contributions, and debt service.
4. The March 2016 expenditures for the unpaid bills for all funds totaled \$959,218.
5. Estimated expenditures of the General Fund for the month of March 2016 were in the following amounts:

Operating Expenses	\$1,000,000
Utilities	118,400
Net Payroll (2 pays)	1,320,000
Employer Provided Insurance	580,000
Payroll Deductions	700,000
Employer Payroll Taxes (FICA/RET)	1,555,000
Debt Service	<u>0</u>

c. Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) month of the Fiscal Year.

The Administration recommended the Board authorize the March 2016 Budget Transfers.

d. Requests for Payment

The Administration recommended the approval of the following payments form the Capital Project Fund – Expenditures are part of the 5-Year Capital Plan:

Vendor	Amount	Project
Professional Roof Services	9,000.00	Elementary Roof Project
Core Design Group	1,585.00	HS Door project bid and specs
Total	10,585.00	

e. Approval of Overnight Field Trip/Excursion - Pennsylvania Junior Academy of Science (PJAS)

The Administration recommended the approval of the overnight field trip/excursion as listed:

<i>Group:</i>	Pennsylvania Junior Academy of Science (PJAS)
<i>Number of Participants:</i>	9
<i>Grade Level:</i>	9-12
<i>Purpose:</i>	State Science Fair Competition
<i>Depart:</i>	May 15, 2016
<i>Return:</i>	May 17, 2016
<i>Trip Leader:</i>	Jason Sibbach

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

f. Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

<i>Group:</i>	Hershey Soccer Club
<i>Date/Time:</i>	March 30, 2016 - June 19, 2016 Weekdays: 5:30 p.m. - 8:00 p.m. Weekends: 9:00 a.m. - 6:00 p.m.
<i>Requested Facility:</i>	2 Middle School Grass Soccer Fields
<i>Event:</i>	Practices, Games
<i>Fee:</i>	<u>None</u>

<i>Group:</i>	Hershey Central Baseball Travel Team
<i>Date/Time:</i>	Sundays April 15, 2016 - September 15, 2016 12:30 p.m. - 4:30 p.m.

Requested Facility: North and South Baseball/Softball Fields

Event: Games/Practices

Fee: None

Group: **Hershey Soccer Club**

Date/Time: Wednesdays

April 20, May 18, June 15, July 20, August 17, September 21, October 19,
November 16, December 21, 2016
7:00 p.m. - 9:30 p.m.

Requested Facility: Middle School LGI

Event: Hershey Soccer Club Board of Directors Meetings

Fee: None

g. Request for the Use of Facilities with Waiver

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group: **Pennsylvania Wounded Warriors**

Date/Time: April 23, 2016
6:00 a.m. - 4:00 p.m.

Requested Facility: Middle School LGI, Access to Bathrooms, Parking Lots

Event: Bicycle Ride Benefit

Fee: Custodian: \$41.64 per hour

Requested Waiver: LGI Rental: \$35 per hour (Approximate \$350)

Group: **Learning Forward PA**

Date/Time: September 16, December 16, 2016
March 10, May 5, 2017
9:00 a.m. - 3:30 p.m.

Requested Facility: Middle School LGI

Event: Professional Learning in PA for Education

Fee: LGI Rental: \$35 per hour (Approximate \$910)

Requested Waiver: (Letter attached)

5. NEW BUSINESS

a. Healthcare Career Exploration Program (HCEP)

The Administration recommended the approval of the Healthcare Career Exploration Program Affiliation Agreement with the Milton S. Hershey Medical Center and The Pennsylvania State University College of Medicine.

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Eby the affiliation agreement for the Healthcare Career Exploration Program with the Milton S. Hershey Medical Center and The Pennsylvania State University College of Medicine was approved.

Vote Results

Aye:	8	Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Kathy Sicher, Jennifer Mysel, Maria Memmi, Heidi Eby
No:	0	
Abstain:	0	
Not Cast:	1	Chris Barrett

MOTION CARRIED

b. High School Control Joint and Window Caulking Project

The Administration recommended the Board award the bid for control joint and window caulking at the high school to Houck Services in the amount of \$63,324.

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Eby, Houck Services bid for control joint and window caulking at the high school was approved.

Vote Results

Aye:	8	Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Kathy Sicher, Jennifer Mysel, Maria Memmi, Heidi Eby
No:	0	
Abstain:	0	
Not Cast:	1	Chris Barrett

MOTION CARRIED

c. HEA Temporary Agreement

The Administration recommended the approval of a temporary agreement between the Hershey Education Association (HEA) and the Derry Township School District that provides the opportunity for a part-time professional employee to transfer to a full-time professional employee to fill a short-term vacancy for the remainder of the 2015-2016 school year.

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Sicher the temporary agreement with the Hershey Education Association and the Derry Township School District was approved.

Vote Results

Aye:	8	Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Kathy Sicher, Jennifer Mysel, Maria Memmi, Heidi Eby
No:	0	
Abstain:	0	
Not Cast:	1	Chris Barrett

MOTION CARRIED

d. Personnel – Resignations

The Administration recommended the approval of the following resignations:

Professional:

Janderchick, James

Music Teacher

Elementary School

Reason: Resignation/Retirement

Effective: At the end of the 2015-2016 school year

Classified:

Flickinger, Rebecca

General Food Service Worker

High School

Reason: Resignation

Effective: 03/23/2016 (retroactive)

Reedy, Ronald

Bus Driver

District-wide

Reason: Resignation

Effective: 03/11/2016 (retroactive)

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Sicher the personnel-resignations items were approved.

e. Personnel – General

1. The Administration recommended the approval of the following appointments:

Temporary Transfer of Professional Staff:

Ometz, Allison*

From: Part-Time Music Teacher

Elementary School

To: Full-Time Music Teacher

Elementary School

Salary: \$61,365 (pro-rated)

Effective: 03/30/2016 - 06/30/2016

Classified:

Cedel, Matthew

Substitute Bus Driver

District-wide

Salary: \$16.83 per hour

Effective: 03/30/2016

Chambers, Christopher (replacing Amanda Harris)

Library Aide

High School

Level A: 3.75 hours per day

Salary: \$14.59 per hour

Effective: 03/30/2016

Keller, Gayle (replacing Stacy Fazenbaker)

General Food Service Worker

High School

Level A: 4.0 hours per day

Salary: \$12.36 per hour

Effective: 03/30/2016

Manwiller, Desiree (replacing Joan Kercher)

Secretary

Food Services

Full-time, 8.0 hours per day

Salary: \$16.70 per hour

Effective: 05/01/2016

Transfer of Classified Staff:

McCurdy, Cynthia*

From: Substitute Cafeteria/Recess Aide and Substitute General Food Service Worker
Elementary School

To: General Food Service Worker (replacing Carolyn Hickey)
High School

Level A: 4.0 hours per day

Salary: \$12.36 per hour

Effective: 03/30/2016

Limited Service Contracts:

Mellinger, Michael

Assistant Varsity Track and Field Coach

High School

Group E, Step 1

Salary: \$2,256

Effective: 03/30/2016

Peters, Amanda*

Special Education Consultant

Elementary School

Group A, Step 1

Salary: \$1,504 (40%)

Effective: 03/30/2016

Smith, Blake

Assistant Junior Varsity Baseball Coach

High School

Group E, Step 1

Salary: \$2,256

Effective: 03/30/2016

2. The Administration recommended the approval of the Limited Service Contract additions/deletions in accordance with Section 4.09 of the HEA Collective Bargaining Agreement:

LSC Additions:

Youth & Government Advisory - MS (Group I)

*** This individual is currently an employee and/or volunteer. Clearances are on file.**

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Sicher the personnel-general items were approved.

Vote Results

Yea:	8	Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Kathy Sicher, Jennifer Mysel, Maria Memmi, Heidi Eby
No:	0	
Abstain:	0	
Not Cast:	1	Chris Barrett

MOTION CARRIED

6. DELEGATE REPORTS

a. Dauphin County Technical School

Minutes

Mr. Shiflett attached his report for the Dauphin County Technical School.

b. CAIU

Minutes

Mr. Franklin attached his report for the Capital Area Intermediate Unit.

c. HACC

Minutes

Mrs. Mysel attached her report for the Harrisburg Area Community College.

7. SPECIAL REPORTS

a. Board Members' Report

Minutes

The following members provided reports to the Board:

- Mr. Franklin - PSBA Webinar (Electricity)

b. Superintendent's Report

Minutes

Mr. McFarland provided the Board with the following updates:

- Professional Development Days
- Student Recognition

c. Board President's Report

Minutes

Mr. Shiflett provided the Board with the following update:

- PSBA Spring Legal Roundup
- PSBA Legislative Platform

8. RECOGNITION OF CITIZENS

This was an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to come to the microphone and follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

The following citizens were recognized by the Board of Directors:

- None

9. ADJOURNMENT**Minutes**

Following a motion by Mr. Franklin and a second by Mrs. Neal the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Michael Frentz
Secretary to the Board
Approved at the April 11, 2016 meeting

Brian L. Shiflett
President of the Board of Directors

JWR

Derry Township School District
School Board Meeting
March 20, 2016

Please Sign In AND Print Your Name

Signature

Daniel B Tredinnick

Printed Name

Dan Tredinnick

Signature

Michael Weddohorn

Printed Name

Michael Weddohorn

Signature

Sheila Hoover

Printed Name

Sheila Hoover

Signature

Greg Hoover

Printed Name

Greg Hoover

Signature

Ray Foidley

Printed Name

RAY FOIDLEY

Signature

Mike Kraupp

Printed Name

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HEALTHCARE CAREER EXPLORATION PROGRAM
AFFILIATION AGREEMENT

This Agreement by and between The Milton S. Hershey Medical Center ("HMC"), The Pennsylvania State University ("PSU")/through its College of Medicine ("COM") located at The Milton S. Hershey Medical Center, Hershey, Pennsylvania and the Derry Township School District located at 30 East Granada Avenue, Hershey, PA 17033 ("District"); individually referred to herein as "Party" and jointly referred to as "Parties".

BACKGROUND

- A. HMC/PSU/COM is a duly accredited Institution of higher education and operates the College of Medicine located at The Milton S. Hershey Medical Center. HMC/PSU/COM is a duly licensed health care provider located at The Milton S. Hershey Medical Center.
- B. HMC/PSU/COM offers the Healthcare Career Exploration Program (HCEP) in order to expose high school students from surrounding communities who are interested in healthcare careers to career-based educational experiences through observation; interactive seminars; problem-based learning sessions; and shadowing opportunities.
- C. District desires to provide designated students enrolled in its schools ("Students") an opportunity to participate in the HCEP as part of its educational program.
- D. Institution and HMC/PSU/COM agree that the HCEP will be conducted under the terms and conditions of this Healthcare Career Exploration Program Affiliation Agreement ("Agreement").

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein and intending to be legally bound the parties agree as follows:

SECTION 1. DUTIES AND RESPONSIBILITIES OF HMC/PSU/COM

- 1.1 HMC/PSU/COM shall make its facilities and staff available for the HCEP and carry out all responsibilities of the HCEP.
- 1.2 HMC/PSU/COM shall designate a Coordinator to direct and supervise the activities of the HCEP, who will have the necessary authority to act on behalf of HMC/PSU/COM in matters relating to the HCEP and shall be a liaison with the District's designated representative (identified pursuant to Section 2.1 of this Agreement).
- 1.3 The Coordinator shall provide to the District's designated representative all information relating to the HCEP, including any necessary confirmation of Student attendance and evaluation of performance as may be requested by the District.
- 1.4 HMC/PSU/COM shall provide access to emergency first aid care to Student(s) as necessary during participation in the HCEP. Student(s) are responsible for any and all expenses and costs incurred for such medical treatment and for voluntary or necessary follow-up care related to emergency treatment.
- 1.5 In the event of an exposure to an infectious disease, blood, blood product or body fluids during the program, HMC/PSU/COM will provide an assessment of the exposure and the

recommendation for follow-up. Any treatment provided or additional screening shall be at the expense of the Student.

- 1.6 HMC/PSU/COM policy insures that background checks of appropriate scope be completed by all of its employees, unpaid individuals, and third-party employees involved with the HCEP, consistent with the statutory requirements applicable to entities providing internship, externship, work-study, co-ops and similar programs to District's Students. All records acquired as a result of the required background screenings are kept on file by HMC/PSU/COM.
- 1.7 HMC/PSU/COM designates the Academic Placements Officer as the supervisor for Student's participating in the HCEP for purposes of the requirements set forth under the Pennsylvania Public School Code of 1949, 24 P.S. 1-101 *et seq.* and the Child Protective Services Law, 23 Pa.C.S. § 6301 *et seq.*
- 1.8 HMC/PSU/COM requires that at least two authorized adults or a Student's parent or legal guardian must be present at all times with a participant who is engaged in HCEP activities on property owned or controlled by HMC/PSU/COM. The following exceptions apply:
 1. Clinical experience program – only one authorized adult need be present if at least one other employee is in close proximity to the authorized adult and Student.
 2. Basic science laboratory program – only one authorized adult need be present if at least one other employee is in close proximity to the authorized adult and Student.
 3. Classroom-based program where five or more participants are present – only one authorized adult must be present with Students at all times.
 4. Authorized adult does not need to be present with Student(s) in public areas such as waiting rooms, lobbies, cafeterias, libraries, and the University Fitness Center exercise areas.
 5. Teen Summer Volunteer Program – Student(s) must be assigned to locations in close proximity to at least two employees, or in public areas identified in 1.8.4. above.
 6. If Student is the child of the authorized adult, one-on-one contact is permissible.
- 1.9 HMC/PSU/COM requires that authorized adults understand and acknowledge that they are mandatory reporters under the Pennsylvania Child Protective Services Law.

SECTION 2. DUTIES AND RESPONSIBILITIES OF DISTRICT

- 2.1 District agrees to appoint a designated representative ("Representative") to serve as a liaison to work with Coordinator regarding engagement of Students selected to participate in the HCEP..
- 2.2 District shall assure that Students are made aware of any requirements or conditions of participation relating to a Student's engagement in the HCEP and assist HMC/PSU/COM in enforcing such requirements, including removal of Student(s) from the HCEP in the event of a non-compliance.
- 2.3 District shall inform each of its Students (18 years of age and older) participating in internships in Pediatric inpatient and outpatient areas to obtain the following background checks at no cost to HMC:
 1. The Pennsylvania State Police Criminal Records Check (PATCH)

2. Pennsylvania Child Abuse History Clearance
3. Federal Criminal Records Check (FBI fingerprinting required)

All background checks shall be completed prior to the date Student begins the clinical rotation. If satisfactory results of all background checks for Student have not been received within 30 days of the rotation start date, then Student shall be prohibited from participating in the Clinical Rotation.

SECTION 3. MUTUAL DUTIES AND RESPONSIBILITIES

- 3.1 HMC/PSU/COM and District must mutually agree on the number of Students participating in the HCEP and the continued participation of any Student in the program.
- 3.2 HMC/PSU/COM and District must mutually agree to the type or form of any evaluation to be furnished by the Coordinator with respect to Student performance in the HCEP.

SECTION 4. CONDITIONS OF STUDENT PARTICIPATION

- 4.1 HMC/PSU/COM may require Students to execute necessary documentation and/or participate in training, if required. Any such requirement shall be communicated to the District Representative prior to commencement of the HCEP.
- 4.2 In the event a Student fails to comply with any condition of participation in the HCEP, HMC/PSU/COM may at its option require the discontinuance of such Student's participation.

SECTION 5. TERM AND TERMINATION

- 5.1 This Agreement shall be effective for three (3) years unless sooner terminated by either party in accordance with the terms of this Agreement.
- 5.2 This Agreement may be terminated upon ten (10) days written notice by either party; provided, that this Agreement will continue in effect as necessary to allow completion of the HCEP in effect as of the notice of termination.

SECTION 6. GENERAL PROVISIONS

- 6.1 Use of Name. Each party agrees not to use the name of the other or any other affiliate in any promotional or advertising material, unless prior approval of the intended use is obtained by that party. Where necessary to meet accreditation requirements, the nature of this Agreement can be shared.
- 6.2 Governing Law. This Agreement shall be interpreted, construed, and enforced pursuant to and in accordance with the laws of the Commonwealth of Pennsylvania.
- 6.3 Notices. All notices and communications hereunder shall be in writing and deemed given when personally delivered to or upon receipt when deposited with the United States Postal Service, certified or registered mail, return receipt requested, postage prepaid, addressed as follows or to such other person and/or address as the party to receive may designate by notice to the other.

- 6.4 HIPAA Compliance. District and HMC acknowledge that HMC is a covered entity as defined in the privacy regulations promulgated pursuant to implementing regulations to the Health Insurance Portability and Accountability Act of 1996 (collectively, "HIPAA"). To the extent that District Students have access to protected health information ("PHI"), as such is defined under HIPAA, due to their participation in the Clinical Training Program at HMC, it is agreed that for HIPAA compliance purposes only such Students are deemed to be part of HMC's "workforce" and are involved in HMC's "healthcare operations", as such terms are defined under HIPAA. District's Students shall be subject to HMC's policies and procedures governing the use and disclosure of PHI. The parties further agree that the sponsorship of this Clinical Training Program contemplated by this Agreement does not constitute a business associate relationship under HIPAA. Notwithstanding the foregoing, nothing herein shall create or be construed as creating an employer-employee relationship between HMC and District's Students.

HIPAA Privacy and Security Rules: To the extent applicable, District and HMC shall comply with the applicable provisions of HIPAA, the Health Information Technology for Economic Health Act and the Omnibus Breach Notification Rule (collectively, the "HIPAA Privacy & Security Rules"). The parties acknowledge that under the HIPAA Privacy & Security Rules, PHI provided hereunder is used, maintained and otherwise stored and safeguarded in HMC's work environment.

Parties acknowledge that pursuant to the joint guidance issued by the U.S. Department of Health and Human Services and the U.S. Department of Education in November of 2008, entitled Joint Guidance on the Application of the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act of 1996 (HIPAA) to Student Records, District is not a "covered entity" under HIPAA.

- 6.5 FERPA Compliance. HMC/PSU/COM shall protect the confidentiality of personally identifiable student information as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no protected student information to any individual or entity other than the District absent written consent of an eligible Student or parent/guardian unless required to do so by law or as dictated by the terms of this Agreement.
- 6.6 Nondiscrimination. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
- 6.7 Liability. Neither of the parties shall assume any liabilities to each other, except as specifically stated in this Agreement. As to liability for damage, injuries or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement unless such a waiver is expressly and clearly written into a part of this Agreement. Nothing in the Agreement shall be deemed a direct or indirect waiver of or limitation to any sovereign or governmental immunity, in any respect, applicable to the School District (including, without limitation, under the Pennsylvania Political Subdivision Tort Claims Act) or impose liability, directly or indirectly, on the School District from which it would otherwise be immune under applicable law.
- 6.8 Modification of Agreement. This Agreement shall only be modified in writing with the same formality as the original Agreement

- 6.9 Entire Agreement. This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regard to this relationship.

IN WITNESS WHEREOF, the parties hereto set their hands:

THE MILTON S. HERSHEY MEDICAL CENTER/ THE PENNSYLVANIA STATE
UNIVERSITY/COLLEGE OF MEDICINE

By: Eric J. Strucko
(Print name)
Eric J. Strucko
(Signature)
Title: Secretary / Treasurer
Date: March 30, 2016

Derry Township School District:

By: Brian L. Shiflett
(Print name)
Brian L. Shiflett
(Signature)
Title: President
Date: 3/29/2016

The Signature required is by "officer" of the school, college, or university who is authorized to enter into contracts for the organization

SEND COMPLETED AND SIGNED AFFILIATION AGREEMENT TO:

Catherine Caruso, M.Ed.
Academic Placements Officer
Penn State College of Medicine
P.O. Box 850, M/S R-130
Hershey, PA 17033-0850
Phone 717-531-7579
Fax 717-531-5013

Joseph McFarland, Superintendent
30 East Granada Avenue
Hershey, PA 17033



The Dauphin County Technical School Joint Operating Committee (JOC) met on March 16, 2016 in executive session, work session and regular session. Brian Shiflett and Julie Neal attended all meetings. Brian also participated in the Planning for the Future Committee meeting held prior to the regular meetings.

On the topic of the Harrisburg School district buy-in, the JOC addressed two possible activities that could assist in establishing a fair buy-in price. The first was a presentation by Glenn Spinello and Ryan Hurst of Artisan Value Advisors, a business valuation firm. They presented a proposal driven by an objective to facilitate a Harrisburg SD buy-in to DCTS. That objective may differ from what is typically expected of a business valuation agent. Artisan broke the project up into two phases, including a Phase 1 amount of \$75,000, proposing the cost be split between the member districts and Harrisburg SD.

The second set of proposals were quotes from two commercial real estate appraisers. Both proposals would provide two DCTS valuations: 1) the value in use as a school (as is), and 2) the highest and best use of the property on the open market (market value). Both values could be used as inputs to the buy-in price methodology recommended by PFM last summer. JSR Appraisal Group and Mark Heckman Real Estate Appraisers both priced their proposals at \$7,000.

The Artisan Value Advisors presentation slides and the two commercial real estate appraisal quotes will be distributed to board members in the March 24 board brief. The board will discuss the proposals during the March 29 regular meeting, giving feedback to the Superintendent, who in turn, will take that input to the next DCTS Superintendent's meeting as they prepare a recommendation for the JOC and Joint Board.

Business Administrator Maria Zaharick presented the third draft of the 2016-17 budget proposal. The current proposal decreases spending by \$1,566 from the second draft. Overall, expenditures increase \$723,000, largely driven by \$871,000 in salary, retirement and health insurance cost increases, offset by savings in other budget categories. The third draft budget sets DTSD's 2016-17 operating contribution at \$431,143, which is a \$14,458 decrease from the current year amount of \$445,601. Board members should expect a copy of the final budget proposal the first week of April, and that budget will be on the April 13 Joint Board meeting agenda.

In other business, the JOC conducted first readings of Policy 209, Health Examinations, Policy 210, Use of Medication, and Policy 210.1 Possession / Use of Asthma Inhalers and Epinephrine Autoinjectors. The JOC also authorized the purchase of PSBA's Policy Services in the amount of \$999.

A Joint Board meeting will also be held Wednesday, April 13, 2016, 7:00 p.m. and all board members are welcome to participate. A JOC meeting will be held following the Joint Board meeting. The JOC is now meeting in the DC Tech cafeteria. JOC meeting agenda are on BoardDocs (www.boarddocs.com/pa/daup/Board.nsf).

Respectfully submitted,

Brian Shiflett

CAIU BOARD HIGHLIGHTS

The following actions were taken at the **March 17, 2016** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- **Program Spotlight:** Cindy Shiraki, Supervisor OT/PT, and Brittany Duling, OT, provided an overview of OT/PT services and resources. Brittany also shared information about the Wiki spaces used to communicate with parents and share resources.
- The Board announced the following retirees: **Joletta Nebel**, Counselor, ANPS, retirement after more than 9 years of service and **Mary DePalma**, Teacher, Autism Support program, retirement after more than 8 years of service.
- Alicia McDonald, Director of Student Services, shared that two events were held recently at the CAIU Delbrook Preschool Center to allow opportunities for legislators to visit our programs and for the CAIU to share a need for increased funding for preschool special education. She is also completing the annual contract meetings with each district to gather feedback about our services and also to begin planning for 2016-17 special education services.
- Theresa Kinsinger, Director of Organizational Services, shared that recent legislation changed the time requirement for updated clearances for new employees from one year to five years. She also attended the recent PSBA Legal Roundup.
- Brian Griffith, Director of Curriculum Services, shared that the Mid-Atlantic Conference on Personalized Learning recently held in Baltimore was a great success. There were 365 registrants from eleven different states. Several staff on the Curriculum Team was responsible for planning and organizing the conference. The Elementary Blended Learning Planning Grant applications were received from 10 schools. Review of the applications will conclude this week with an anticipated announcement of recipients soon. Senate Bill 880 delayed the use of Keystone Exams as a graduation requirement. PDE recently released FAQs to help answer the many questions about this delay.
- Daren Moran, Business Manager, shared that he has begun to receive the required weighted budget votes and is anticipating receipt of the rest in the next several weeks. He has also begun conversation about acquiring a new Revenue Anticipation Note because of the anticipated delay in passage of the 2016-17 state budget.
- Dr. Rhonda Brunner, Assistant Executive Director, shared that safe schools will be a discussion topic at the April superintendent meeting. A take-home summer school program is being explored for our nonpublic school students.
- Rennie Gibson, Board Secretary, indicated that the CAIU Board has a vacancy due to a resignation of the Harrisburg SD Board Member.
- Cindy Mortzfeldt, Executive Director, shared that the Personalized Learning Conference was a great success. She also shared the process and documents for her 2015-16 evaluation. She invited the Board members to attend the 17th Annual Champions for Children Bingo event planned for April 1st.

Executive Session – Executive session was held to discuss personnel issues.

Board Committee Reports – The Board Negotiating Committee will be meeting immediately following today's Board meeting. The Board Finance Committee met on March 8th to discuss some possible solutions to the busing challenges at Hill Top Academy.

Approved Action Items

- Minutes from the February 25, 2016 CAIU Board Meeting
- Treasurer's Report and Payment of Bills – a total of \$9,336,430.47 in receipts and \$13,110,424.92 in expenditures for February 2016.
- Summary of Operations for the 2015-16 fiscal year showing revenues of \$53,255,776.13 and expenses of \$42,094,998.41
- Budget Administration
 - Proposed 2015-16 Budget Revision – Online Learning Initiative (CAOLA) in the amount of \$5,229,646
 - Proposed 2015-16 Budget Revision – Professional Services in the amount of \$1,614,018
- Policies & Programs
 - Second Reading, Revised Policy #100.1 – Comprehensive Planning
 - Second Reading, Revised Policy #805.1 – Relationship with Law Enforcement Agencies
 - 2016-17 CAIU 12-Month Employee Calendar
 - First Reading, New Policy #705 – Safety
 - First Reading, New Policy #716 – Integrated Pest Management
 - First Reading, New Policy #813 – Other Insurance
- Personnel Items – see attached report

Executive Director's Report

- See attached written report.

President's Report

- Mrs. Jean Rice thanked the Board members for their attendance this morning.

Board Member Sharing of Information

- Mr. Mike Berk, South Middleton SD, shared that they are very pleased with AgendaManager and have created the option for the public portal so that their Board meeting agendas will be public 24 hours in advance of their board meeting. Pedro Rivera, Secretary of Education, will be at South Middleton to hold a Roundtable. Community members, staff, students, and Board members have been invited to attend.
- Mrs. Barbara Geistwhite, Cumberland Valley SD, shared that the CV student-led Thon raised \$270,031.16 at this year's event. Also, Patrick Kennedy, will be at the Scottish Rite Cathedral on Wednesday night, April 13 at 6:30 p.m. Additional information can be found at: <http://www.harrisburgmagazine.com/City-Beat/February-2016/Patrick-Kennedy-to-Speak-for-JFS-Fundraiser/>
- Mrs. Judith Quigley, Mechanicsburg Area SD, shared that she is a candidate for the PSERS Board. A ballot will be sent to all board members in April. She appreciates the support from each of the board members.
- Mrs. Judy Crocenzi, West Shore SD, shared that the West Shore Little League Team champions will be at a rally at the Pollack Center in Camp Hill. It is anticipated that their story will be made into a movie.

NEXT MEETING: Thursday, April 28, 2016, 8:00 a.m., Board Room, CAIU Enola

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting

RESIGNATIONS:

- **SARAH BUHRMAN**, Teacher, Hospital Program, effective June 2, 2016. Reason: Retirement after 34 years of service.
- **CHERYL COPE**, Educational Paraprofessional, Transition Services Program, effective June 7, 2016. Reason: Retirement after 14 years of service.
- **TERSANDRIA HASKINS**, Personal Care Assistant, Emotional Support Program, effective March 31, 2016. Reason: Personal
- **MARSHA KUBISIAK**, Nurse, Pupil Services, effective June 17, 2016. Reason: Retirement after 19 years of service.
- **KATHRYN KUTZ**, Educational Paraprofessional, Early Intervention Program, effective March 18, 2016. Reason: Personal
- **DEVON MCNOLDY**, Personal Care Assistant, Autism Support Program, effective March 4, 2016. Reason: Personal
- **MICHAEL ZITO**, Personal Care Assistant, Autism Support Program, effective March 18, 2016. Reason: Personal

RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

- **ERIN COHAN**, Personal Care Assistant, Autism Support Program, effective March 14, 2016. Base salary of HS + 30, Step 1, \$18,003, for 189 days of service will be prorated for a total of 60 days with additional new hire days as required. This is a new position funded through the Autism Support budget.
- **TAMARA SCHULZ**, Long Term Substitute COTA (Certified Occupational Therapist Assistant), OT/PT Program, effective March 11, 2016. Salary will be based on the COTA schedule, Step 1, \$30,773, for 189 days of service will be prorated for a total of 64 days with additional new hire days as required. This is a new position funded through the OT/PT budget.

CHANGES OF STATUS:

- **JESSICA SMITH**, Psychologist, Pupil Services, change of child-rearing leave dates from February 29 – April 5, 2016 to March 3 – May 11, 2016.
- **HILLARY WILLIAMS**, Program Assistant, Curriculum Team, change of child-rearing leave dates from March 4 – April 29, 2016 to March 10 – May 4, 2016.

LEAVES OF ABSENCE:

- **STEPHANIE DILLOW**, Teacher, Emotional Support Program, medical leave of absence March 7 – June 3, 2016. Leave is requested using accumulated paid leave from March 7 – the morning of March 17, 2016 for a total of 8.5 paid days and without pay from the afternoon of March 17 – June 3, 2016 for a total of 52.5 unpaid days. Leave is requested in accordance with CAIU and FMLA Policies.
- **EMILY FREEBURN**, Speech and Language Clinician, Early Intervention Program, child-rearing leave of absence February 24 – July 28, 2016. Leave is requested using accumulated paid leave from February 24 – April 19, 2016 for a total of 30 paid days and without pay from April 20 – July 28, 2016 for a total of 50 unpaid days. Leave is requested in accordance with CAIU and FMLA Policies

Executive Director's Report

March 17, 2016

SPOTLIGHT

Occupational and Physical Therapy (OT/PT)

Occupational and physical therapy are related services that are provided to students as identified on an IEP or services agreement. The primary focus of this program is to provide services that will help the student benefit from an appropriate special education program or regular education program through compensations for sensory and gross or fine motor deficits. The therapist evaluates the student within the school setting or typical environment and develops recommendations combining the OT or PT concerns with the school program. Services promote the development of fine motor dexterity and coordination, visual motor skills, self-regulation, gross motor skills balance, strength and coordination, postural stability and control, appropriate positioning and mobility, independence in daily activities, and improved quality of movement.

Program features may include:

- Individual or small group therapy
- Ongoing support for students through OT/PT service integrated into their educational programs
- Consultative services to teachers, classroom aides and parents
- In-service training for staff
- Preparation of specialized materials for student's use

NEWS

Legislative Events

The CAIU hosted two sessions with Legislators at the Delbrook Preschool Center on March 4 and 11 to share with them about the work of the preschool program and the need for an increase in early intervention funding. The Legislators participated in a short presentation and discussion about early intervention services and then had the opportunity to visit three early childhood specialized preschool classrooms. At the March 8th PDE Budget Hearings, Senator Pat Vance, who had been in attendance at the March 4th event, questioned Pedro Rivera, Secretary of Education, about the department's current proposal of no increase of funding for early intervention services for the 2016-17 year.

Student Services

Preschool/Early Intervention

- Preschool staff participated in professional development training on expanding the implementation and use of technology in instruction.
- The Preschool Program participated in sharing resources at the Capital Area Educating Young Children Spring conference.
- During the month of March, the CAIU Preschool Program collaborated with Cumberland County Early Intervention Program and Rachel Bechtel from Aspire to conduct three mini-trainings on the importance of social emotional development with young children to caseworkers from Cumberland County Children and Youth.
- Preschool Supervisor attended the Early Intervention Policy Forum sponsored by Office of Child Development and Early Learning (OCDEL). The featured topic was on Partnering to Strengthen Early Childhood Policies to Include All Children.

OT/PT Program Updates

- We have several graduate students completing internships in our program: one PT doctoral student from Lebanon Valley College, one Fieldwork Level II OT student from Chatham University, and two Fieldwork Level I OT students from Elizabethtown College.
- Lori Glumac, DSc, PT – was elected for a three year term as Secretary on the Board of Directors for the American Physical Therapy Association – Academy of Pediatric Physical Therapy. It is a national organization of 5000 members.

School-Age Speech/Language

- One of the students in the MDS class at Hill Top Academy has a new job responsibility at school; he delivers mail to the classrooms. Using the Proloquo2Go app, Alisha Foster, SLP, prepared greetings and comments that the student could use in a functional way to communicate with staff. He practiced locating and using those greetings and comments with her prior to applying them when delivering the mail.

Pupil Services/Hospital/Diakon

- Our classrooms in the hospital settings took time to celebrate Dr. Seuss' birthday with stories, cooking, art activities and writing assignments.
- Meetings and site visits are taking place for the possible mental health class option that could be used as either a step-down from an inpatient placement or something more intensive than our current CATES classrooms. School districts have met with pupil services on three separate occasions to assist with planning and ideas.
- District placed students at Diakon are increasing. The availability to have drug and alcohol counseling on site and to be able to purchase only for student attendance, rather than a full slot, has been extremely successful.

Transition - ProjectSEARCH

- Interns are finishing their second rotation in their departments. Soon, they will be starting their 3rd rotation or their new jobs.
- All interns have completed and sent in applications for employment in various locations.
- Three interns have been offered jobs. One intern started his job on March 7th at Central Penn College in Food Services, another intern begins his job on March 21st at Hershey Medical Center in the Infusion Clinic, and a third intern is waiting for his clearances to begin a job in Food Services for the Harrisburg School District.
- One intern has applied and interviewed for a job at Chocolate World and another has applied for a job at Masonic Homes and we are coordinating an interview for him.
- On February 29th, we held our Interview/Assessment Day- nine students from various school districts came on that day. A current CAIU student in our Multiple Disabilities (MDS) class participated in the Project SEARCH interviews.
- An Open House will be held in April for Hershey Medical Center department staff to recruit other areas where interns might be assigned. Currently there are 12 departments participating.
- Project SEARCH Graduation will be held in the Junker Auditorium at the Hershey Medical Center on June 7th at 6:30. All are welcome to attend.

Autism

- Ms. Bahn's Autism Support class at East Pennsboro Middle School implemented "The Great i-Ready Race" to increase motivation, active engagement, and participation in i-Ready. It has been very successful in supporting time on task with individual skills sessions.

Hill Top Academy

- As part of the partnership with Messiah College, Hill Top Academy/CAIU hosted a series of educational seminars each Thursday this past month for Messiah students assigned to Hill Top.

Deaf/Hard of Hearing Classrooms

- Two students in our Deaf/Hard of Hearing class at Susquehanna Township High School high school made a movie about Westward Expansion of the 1800s. By utilizing the writing process, they created a script, practiced their speeches, and worked with the teacher and interpreter to perfect the sign language component. The movie was recorded on an iPad and pulled together by using Windows Movie Maker. The students did all the editing and transitions and received teacher support for the captioning. The video is accessible to everyone as it is presented in sign, with voice and captions. The students were very proud of the final product.
- The East Hanover class also uses EngageNY daily for their Language Arts large group lessons. They are really enjoying the Nursery Rhymes in that program. The students roleplay each of the rhymes to help them remember.
- The East Hanover students are seeing good progress in math through i-Ready interventions as well as by using XtraMath for their computation facts.

Curriculum Services

Making Connections Training

- On Thursday, February 25th, Kathleen Eich, Sarah Kelly, and Sue Voigt hosted 12 teachers, coaches, and administrators for *Making Connections Session 3*. Building on the work of Sessions 1 and 2, the training focused on the questions that instructional leaders and coaches can ask of their teachers and their instruction to specifically address strengths and challenges seen in the data. Participants were also given the opportunity to explore resources in digging deeper with their data and asking questions about how data can inform and support teachers' instructional decisions. After this third session, a survey was sent to participants from all sessions allowing them to identify areas of need for their optional individualized session 4 which will occur at their districts. We are currently in the process of collecting the Session 4 requests and scheduling a facilitator from the series that matches each district's specific needs.

Pre-Service Teachers

- On Tuesday, March 15th, the Southern Region of the Pennsylvania Association for Supervision and Curriculum Development (SRPASCD) held an event at the CAIU Enola Office for pre-service teachers from the local universities and school districts. The Keynote address was presented by a panel of teachers from East Pennsboro Middle School discussing their successes, challenges, and "lessons learned" in implementing a blended learning environment. Breakout sessions presented by local administrators, teachers, and CAIU consultants focused on interviewing skills, first-year teacher survival skills, and technology resources for the classroom.

NOTIFICATION OF ACTIVITIES

- Attended the monthly PAIU Executive Directors' meeting.
- Attended the monthly PAIU Central Region Executive Directors' meeting.
- Participated in the United Way Central Region's Education Task Force meeting.
- Attended the Mid-Atlantic Conference on Personalized Learning in connection with the Spring Superintendents' Conference.
- Attended the Pennsylvania Principal Certification Program Convening.
- Began annual Cabinet visits with West Shore SD's administrative team. Visits with other districts are scheduled over the next few months.
- Participated in the Chief Recovery Officer's committee meeting at Harrisburg School District.

UPCOMING EVENTS

- **17th Annual Champions for Children Bingo - April 1, 2016**

Let's play Bingo--and help support Champions for Children! Bingo and raffle prizes at this year's event will include Vera Bradley bags and accessories and Longaberger Baskets. Food will be available and raffles will be held throughout the evening.

Champions for Children offer assistance to children in need within the Capital Area Intermediate Unit's service area. Since 2000, Champions for Children Basket Bingo has helped to raise over \$40,000!

Doors open at 5:45 p.m., bingo starts at 6:45 p.m. Adults only. Tickets: \$25 for 6 cards.

- **PDE Data Summit** – May 22 – 25, 2016 at Hershey Lodge & Convention Center. A special registration rate of \$150 is being offered for superintendents and school administrators, which covers Sunday night dinner and all Monday sessions. This does not include overnight accommodations. Please visit <http://www.cvent.com/events/2016-pde-data-summit/event-summary-ba45c9f6f56547978bbe1108957c4066.aspx> to register.



AGENDA
Meeting of the Delegate Body
Of Harrisburg Area Community College
Wednesday, March 16, 2015
5:00PM

Meeting Location: Harrisburg Campus, Select Medical Health Pavilion, Room 115

Dial-In Instructions: Conference Number is (717) 221-1305 and use conference ID: 216668#

1. Fiscal Year 2015-16 Budget (see attached)

The Harrisburg campus has an approved budget of \$51.7 million for FY2015-16 that consisted of a projected deficit of \$1.9 million. Enrollments were budgeted to be down 2.8% as compared to the prior year. As of the January 31, 2016 financial statements the campus is projecting a deficit of \$1.29 million. The campus has experienced a decline in enrollments of approximately five percent compared to prior year. The decline in enrollments has decreased tuition revenue by approximately \$1 million. As enrollments have declined the campus has taken action to control spending through consolidation and cancellation of classes and various cost containment activities. The campus will continue to analyze the impact of enrollments and adjust the projections as appropriate throughout the fiscal year.

2. Comprehensive Capital Campaign

HACC and HACC Foundation announced plans for a four-year, \$14 million fundraising campaign during the College's Convocation events in August.

The comprehensive fundraising campaign will focus on four priorities:

- Cooper Student Center Renovations - \$10 million
- Emergency Assistance Funds - \$500,000
- President's Fund for Excellence - \$1.5 million
- Scholarships - \$2 million

3. Sponsored School District Agreement

4. Certificate of Residence

5. School District Operating and Capital Outlay FY 2016-17 (See attached)

HACC
MONTHLY FINANCIAL REPORT FOR THE MONTH ENDED: January 31, 2016
HARRISBURG CAMPUS CREDIT

ENROLLMENTS					
FY 2015-16					
Type	Budget	Projection	Actual YTD	Projection vs Budget	Projection vs Budget %
1 Student Cr Hrs (Sponsored)	75,161	63,780	55,204	(11,381)	84.9%
2 Student Cr Hrs (Non Spon)	50,113	54,644	53,189	4,531	109.0%
3 Student Cr Hrs (Out of State)	3,864	4,784	4,460	920	123.8%
4 Student Cr Hrs (College in the High School)	1,501	1,436	1,516	(65)	95.7%
5 Total Student Cr Hrs	130,639	124,644	114,369	(5,995)	95.4%
6 School District - Cr Hrs	75,161	63,780	55,204	(11,381)	84.9%
	Annual Budget	Projection	Actual YTD	Projection vs Budget \$	Projection vs Budget %
10 REVENUES					
11 Tuition - Sponsored Students	\$ 12,213,664	\$ 10,179,533	\$ 8,878,936	\$ (2,034,131)	83.3%
12 Tuition - Nonsponsored Students	10,325,369	11,066,880	11,016,107	741,511	107.2%
13 Tuition - Out-of-State	946,000	1,196,000	1,050,169	250,000	126.4%
14 Tuition - College in the High School	75,050	71,700	67,740	(3,350)	95.5%
15 Fees - Instructional	4,192,558	4,066,922	3,724,415	(125,636)	97.0%
16 Comm of PA [Incl. base FTE plus Stipends]	10,284,930	10,450,880	5,225,440	165,950	101.6%
17 School Districts	3,801,117	3,801,117	2,041,405	-	100.0%
18 Other Income	3,007,617	2,929,718	894,518	(77,899)	97.4%
20 Total Revenues Before Transfers In	44,846,305	43,762,750	32,898,731	(1,083,555)	97.6%
21 Transfers In					
22 Fund Balance Allocation from Virtual	4,487,698	4,487,698	2,617,824	-	100.0%
23 Harrisburg/Out of State Allocation	233,772	233,772	136,367	-	100.0%
24 Facilities Support Staff Allocation	35,000	35,000	20,417	-	100.0%
25 Facilities Allocation (Bkstore)	98,143	98,143	57,250	-	100.0%
26 Total Transfers In	4,854,613	4,854,613	2,831,858	-	100.0%
28 Total Revenues & Transfers In	49,700,918	48,617,363	35,730,588	(1,083,555)	97.8%
30 EXPENDITURES					
31 Wages [Includes 14 of 26 (staff) and 11 of 19 (faculty) pays]	25,692,367	25,212,367	13,345,412	(480,000)	98.1%
32 Fringes	9,482,492	8,482,223	4,303,561	(1,000,269)	89.5%
34 Total Payroll Expenditures	35,174,859	33,694,590	17,648,973	(1,480,269)	95.8%
36 Operating Expenditures					
38 Insurance	273,843	287,122	287,122	13,279	104.8%
39 Mailing Costs	25,190	20,000	11,360	(5,190)	79.4%
40 Telecommunications	55,056	55,056	31,462	-	100.0%
41 Utilities	2,178,500	2,273,625	1,193,078	95,125	104.4%
42 Bad Debt	401,111	444,000	222,000	42,889	110.7%
43 Miscellaneous Expenses (credit card fees, real estate taxes, etc.)	210,900	210,900	125,001	-	100.0%
44 Library Expense	120,181	120,181	41,772	-	100.0%
45 Supplies	1,377,506	1,200,000	653,557	(177,506)	87.1%
46 Purchased Services	456,417	456,417	220,931	-	100.0%
47 Advertising	36,795	36,795	16,698	-	100.0%
48 Rentals/Leases	2,767,110	2,767,110	1,939,668	-	100.0%
49 Repairs & Maintenance	425,265	425,265	267,351	-	100.0%
50 Professional Fees	429,300	429,300	174,399	-	100.0%
51 Meeting & Travel/Conf. Expenses	200,307	200,307	76,251	-	100.0%
53 Total Operating Expenditures	8,957,481	8,926,078	5,260,651	(31,403)	99.6%
55 Total Expenditures Before Transfers Out	44,132,340	42,620,668	22,909,624	(1,511,672)	96.6%
56 Operating Transfers Out					
57 ACA	7,526,631	7,279,788	4,390,535	(246,843)	96.7%
62 Operating Transfers Out	7,526,631	7,279,788	4,390,535	(246,843)	96.7%
64 Total Operating Expenditures & Transfers Out	51,658,971	49,900,456	27,300,159	(1,758,515)	96.6%
66 Net Operating Increase (Decrease)	(1,958,053)	(1,283,093)	8,430,429	674,960	
68 Non Operating Transfers Out					
69 Debt Service	-	3,304	3,304	3,304	n/a
72 Total Non Operating Transfers Out	-	3,304	3,304	3,304	n/a
78 Net Change to Unrestricted Fund Balance	(1,958,053)	(1,286,397)	8,427,125	671,656	
79 Net Change to Investment in Pension Liability					
80 Net Change to Fund Balance	(1,958,053)	(1,286,397)	8,427,125		
82 Unrestricted Fund Balance at July 1, 2015	5,442,649	7,923,392	7,923,392		
83 Investment in Pension Liability July 1, 2015		(10,440,287)	(10,440,287)		
84 TOTAL FUND BALANCE AT JULY 1, 2015	5,442,649	(2,516,895)	(2,516,895)		
86 Unrestricted Fund Balance at June 30, 2016	3,484,596	6,636,995	16,350,517		
87 Investment in Pension Liability June 30, 2016	-	(10,440,287)	(10,440,287)		
88 TOTAL FUND BALANCE AT JUNE 30, 2016	\$ 3,484,596	\$ (3,803,292)	\$ 5,910,230		

HACC
School District Reimbursement
Operating and Capital Payment Scenario

School District	Fiscal Year 2009-10			Fiscal Year 2010-11			Fiscal Year 2011-12			Fiscal Year 2012-13		
	Operating	Capital	Total	Operating	Capital	Total	Operating	Capital	Total	Operating	Capital	Total
Camp Hill	\$ 157,590	\$ 7,245	\$ 164,835	\$ 157,590	\$ 10,816	\$ 168,406	\$ 110,305	\$ 14,136	\$ 124,441	\$ 110,305	\$ 17,386	\$ 127,691
Carlisle	590,605	26,340	616,945	590,605	40,221	630,826	413,412	54,358	467,770	373,786	65,689	439,475
Central Dauphin	2,626,568	71,440	2,698,008	2,626,568	109,216	2,735,784	1,838,616	143,692	1,982,308	1,838,616	179,908	2,018,524
Cumberland Valley	1,159,486	55,554	1,215,040	1,159,486	83,228	1,242,714	811,665	111,746	923,411	811,665	139,298	950,963
Derry Township	350,613	24,198	374,811	350,613	37,975	388,588	245,461	50,599	296,060	245,461	63,062	308,523
East Pennsboro	486,147	15,077	501,224	486,147	22,133	508,280	340,326	29,337	369,663	340,326	36,032	376,358
Greenwood	94,227	3,471	97,698	94,227	5,227	99,454	65,958	6,878	72,836	65,958	8,560	74,518
Halifax	163,898	4,581	168,479	163,898	6,926	170,824	114,729	9,036	123,765	114,729	11,119	125,848
Harrisburg	975,407	19,813	995,220	975,407	30,562	1,005,969	682,934	40,364	723,298	682,934	51,505	734,439
Lower Dauphin	482,271	18,844	501,115	482,271	28,517	510,788	337,621	37,675	375,296	337,621	51,522	389,143
Mechanicsburg	582,038	22,403	604,441	582,038	33,508	615,546	407,439	44,286	451,725	407,439	54,191	461,630
Middletown	369,067	11,897	380,964	369,067	17,443	386,510	258,337	22,920	281,257	258,337	28,595	286,932
Millersburg	117,651	3,463	121,114	117,651	5,037	122,688	82,356	6,550	88,906	82,356	8,034	90,390
Newport	176,054	4,157	180,211	176,054	6,274	182,328	123,237	8,220	131,457	123,237	10,501	133,738
South Middleton	216,662	15,295	231,957	216,662	22,949	239,611	151,666	30,788	182,454	151,666	38,872	190,538
Steelton-Highspire	136,217	2,855	139,072	136,217	4,250	140,467	95,344	5,518	100,862	95,344	6,799	102,143
Susquehanna	671,966	20,119	692,085	671,966	30,242	702,208	470,382	39,602	509,984	470,382	49,408	519,790
Susquenita	337,398	7,886	345,284	337,398	11,727	349,125	236,191	15,439	251,630	236,191	19,062	255,253
Upper Dauphin	141,585	4,893	146,478	141,585	7,222	148,807	99,120	9,282	108,402	99,120	11,373	110,493
West Perry	333,167	11,390	344,557	333,167	16,919	350,086	233,204	22,683	255,887	233,204	28,380	261,584
West Shore	1,239,286	46,660	1,285,946	1,239,286	65,976	1,305,262	867,508	92,156	959,664	867,508	114,881	982,389
Williams Valley	80,701	2,419	83,120	80,701	3,632	84,333	56,491	4,735	61,226	56,491	5,823	62,314
Total	\$ 11,488,603	\$ 400,000	\$ 11,888,603	\$ 11,488,603	\$ 600,000	\$ 12,088,603	\$ 8,042,302	\$ 800,000	\$ 8,842,302	\$ 8,002,676	\$ 1,000,000	\$ 9,002,676

School District	Fiscal Year 2013-14			Fiscal Year 2014-15			Fiscal Year 2015-16			Fiscal Year 2016-17		
	Operating	Capital	Total	Operating	Capital	Total	Operating	Capital	Total	Operating	Capital	Total
Camp Hill	\$ 110,305	\$ 17,273	\$ 127,578	\$ 82,800	\$ 16,851	\$ 99,651	\$ 69,000	\$ 16,759	\$ 85,759	\$ 55,200	\$ 25,043	\$ 80,243
Carlisle	373,786	65,983	439,769	280,200	65,011	345,211	233,500	65,004	298,504	186,800	96,489	283,289
Central Dauphin	1,838,616	179,472	2,018,088	1,378,800	177,619	1,556,419	1,149,000	177,574	1,326,574	919,200	260,522	1,179,722
Cumberland Valley	811,665	141,342	953,007	608,400	141,123	749,523	507,000	142,663	649,663	405,600	220,944	626,544
Derry Township	245,461	63,289	308,750	184,200	64,541	248,741	153,500	63,810	217,310	122,800	94,833	217,633
East Pennsboro	340,326	35,693	376,019	255,000	36,778	291,778	212,500	36,680	249,180	170,000	56,666	226,666
Greenwood	65,958	8,512	74,470	49,200	8,372	57,572	41,000	8,330	49,330	32,800	12,680	45,480
Halifax	114,729	11,138	125,867	85,800	11,141	96,941	71,500	11,046	82,546	57,200	16,521	73,721
Harrisburg	682,934	50,806	733,740	511,800	52,040	563,840	426,500	51,667	478,167	341,200	76,671	417,871
Lower Dauphin	337,621	51,868	389,489	253,200	51,473	304,673	211,000	51,693	262,693	168,800	77,366	246,166
Mechanicsburg	407,439	54,309	461,748	305,400	54,143	359,543	254,500	54,229	308,729	203,600	81,986	285,586
Middletown	258,337	28,304	286,641	193,800	28,668	222,468	161,500	28,876	190,376	129,200	43,445	172,645
Millersburg	82,356	7,982	90,338	61,800	8,093	69,893	51,500	8,042	59,542	41,200	12,069	53,269
Newport	123,237	10,431	133,668	92,400	10,116	102,516	77,000	10,005	87,005	61,600	15,176	76,776
South Middleton	151,666	38,847	190,513	114,000	38,563	152,563	95,000	38,614	133,614	76,000	58,584	134,584
Steelton-Highspire	95,344	6,685	102,029	71,400	6,802	78,202	59,500	6,680	66,180	47,600	9,851	57,451
Susquehanna	470,382	49,258	519,640	352,800	49,502	402,302	294,000	49,534	343,534	235,200	73,205	308,405
Susquenita	236,191	18,954	255,145	177,000	19,299	196,299	147,500	19,069	166,569	118,000	28,853	146,853
Upper Dauphin	99,120	11,375	110,495	74,400	11,752	86,152	62,000	11,726	73,726	49,600	17,790	67,390
West Perry	233,204	28,246	261,450	174,600	27,758	202,358	145,500	27,683	173,183	116,400	41,315	157,715
West Shore	867,508	114,395	981,903	650,400	114,401	764,801	542,000	114,345	656,345	433,600	170,868	604,468
Williams Valley	56,491	5,838	62,329	42,600	5,954	48,554	35,500	5,971	41,471	28,400	9,123	37,523
Total	\$ 8,002,676	\$ 1,000,000	\$ 9,002,676	\$ 6,000,000	\$ 1,000,000	\$ 7,000,000	\$ 5,000,000	\$ 1,000,000	\$ 6,000,000	\$ 4,000,000	\$ 1,500,000	\$ 5,500,000