

Derry Township School District
Summary Board Minutes XIV
February 8, 2016

1. OPENING ITEMS

a. Call to Order

Minutes

The meeting was called to order by Brian Shiflett at 7:00 p.m.

b. Roll Call

Present: Chris Barrett, Heidi Eby, Jayanth Franklin, Maria Memmi, Jennifer Mysel, Brian Shiflett, Kathy Sicher, Terry Singer

Absent: Julie Neal

Non-Voting Members in attendance: Joseph McFarland

Staff/Public in attendance: Dan Tredinnick, Jason Reifsnyder, Stacy Winslow, Mike Frentz, Jackie Castleman, Marny Nantz, John Nantz, Ray Faidley, Alton Perry

Solicitor in Attendance: Kim Smith

Media in Attendance: Monica von Dobeneck - *PennLive*

c. Flag Salute

d. School Board Recognition

Minutes

The Administration, faculty, staff and students recognized the School Directors for their dedication to the District.

e. Approval of Board of Directors Agenda

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Eby, the Board Agenda for the evening's meeting was approved.

2. INFORMATIONAL AND PROPOSALS

a. Middle School Art Video

Minutes

The School Directors viewed a middle school art video.

b. Student Recognition

Minutes

Dr. Reimann recognized the January and February Hershey High School Students of the Month.

c. Milton S. Hershey Trust Performance Report (Fulton Financial Advisors)

Minutes

Mr. Hake and Ms. Peris provided the School Directors an update with regard to the performance

of the Milton S. Hershey Trust.

d. Presentation - Refinancing 2011 Bonds

Minutes

Mr. Verdelli and Mr. Remig provide the Board with a presentation for the refinancing of the 2011 bonds.

e. Presentation - Trojan Foundation Update (Mr. Verdelli)

Minutes

Mr. Verdelli provided the Board with a Trojan Foundation Update.

f. Presentation - Finance

Minutes

Mr. Frentz provided the Board with an update with regard to Revenue and Expenses as of January 2016.

g. Announcement of Executive Session

Minutes

The Board met in Executive Session prior to this meeting to discuss matters of personnel and purchase or lease of real estate.

h. Recognition of Citizens (Agenda Items)

Minutes

The following citizens were recognized by the Board:
None

i. Standing Committee Meeting Report

Minutes

Mrs. Sicher provided the following updates with regard to the Curriculum Council Standing Committee Meeting:

- MS iPad Pilot and Survey
- Course Addition: HS AP Psychology
- HS Mathematics Enrichment Course
- Text Pilot: HS English Contemporary Literature

Mr. Shiflett provided the following updates with regard to the General Services Standing Committee Meeting:

- Market Streets Sports

j. Student Representatives' Report

Minutes

The student representatives provided the Board with the following updates:

- Recent Activities
- Upcoming Activities

k. Community Correspondence Report

Minutes

Mr. Tredinnick informed the Board that there were a total of four submissions during the month of January.

l. Anticipated Agenda Items for the Next Board of Directors Meeting

The following anticipated agenda items will be on the February 22, 2016 Public Board of Directors Meeting:

1. Approval of February 8, 2016 Board of Directors Summary Minutes
2. Presentation - Finance
3. Presentation - School Counseling/Life After High School
4. January 2016 Finance Report
5. Budget Transfers
6. Requests for Payment
7. Approval of August 23, 2016 Workshop Speaker - UpsideDown Organization
8. Memorandum of Understanding - HESPA - Adjustment to Use of Emergency or Personal Leave for Level A, B, C Employees
9. Limited Service Contract Adjustments
10. Requests for the Use of Facilities
11. Personnel
12. Staff Development

Minutes

The anticipated agenda items for the February 22, 2016 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

a. Athletic Study Ad Hoc Committee Resolution

The Board discussed the Athletic Study Ad Hoc Committee Resolution as presented.

Minutes

The School Directors discussed the proposed Athletic Study Ad Hoc Committee Resolution.

4. CONSENT AGENDA ITEMS

Minutes

Following a motion by Mrs. Sicher and a second by Mrs. Mysel the consent agenda items were approved.

Vote Results

Aye:	6	Brian Shiflett, Terry Singer, Heidi Eby, Kathy Sicher, Jennifer Mysel, Maria Memmi
No:	0	
Abstain:	0	
Not Cast:	3	Chris Barrett, Jayanth Franklin, Julie Neal

MOTION CARRIED

a. Approval of January 25, 2016 Summary Board of Directors Meeting Minutes - XIII

b. Approval of Overnight Field Trip/Excursion - High School Orchestra - February 2016

The Administration recommended the approval of the overnight field trip/excursion as listed:

<i>Group:</i>	High School Orchestra
<i>Number of Participants:</i>	3
<i>Grade Level:</i>	10-12
<i>Destination:</i>	Bucknell University
<i>Purpose:</i>	Pennsylvania Music Educators Association Central Region Orchestra Festival
<i>Depart:</i>	February 25, 2016
<i>Return:</i>	February 26, 2016
<i>Trip Leader:</i>	Gregory Woodbridge

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

c. Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group: JPL Learning Solutions
Date/Time: February 16 or 17, 2016
 3:00 p.m. - 7:00 p.m.
Requested Facility: Elementary Classroom
Event: Filming of Classroom Environment for First Graders
Fee: Room Rental: \$25.00 per hour (Approximate \$100)

Group: Girl Scouts in the Heart of PA
Date/Time: February 26, 2016
 4:00 p.m. - 6:00 p.m.
 February 27, 28, 2016
 March 5, 6, 12, 13, 19, 20, 2016
 8:00 a.m. - 6:00 p.m.
Requested Facility: Parking Lot at Memorial Baseball Field
Event: Hershey Troops Selling Girl Scout Cookies
Fee: None

Group: Trojan Youth Wrestling
Date/Time: March 5, 2016
 6:00 p.m. - 8:00 p.m.
 March 6, 2016
 6:30 a.m. - 8:00 p.m.

Requested Facility: High School Gym, Mat Room, Cafeteria, Restrooms
Event: Trojan Youth Wrestling Tournament
Fee: Custodian: \$41.64 per hour

Group: **The Lutheran Hands Foundation**
Date/Time: July 10, 2016 6:00 a.m. through July 16, 2016 10:00 p.m.
Requested Facility: High School Parking Lot
(Location may change due to paving project)
Event: Parked cars for duration
Loading and unloading charter buses
Fee: None

d. Announcement of Staff Development Conference

Staff Member: Michelle Kindt

Conference: Central States/Ohio Foreign Language Conference

Location: Columbus, Ohio

Dates: March 10 - 12, 2016

Expenses: \$140.00

5. NEW BUSINESS

a. Approval of Affiliation Agreement - Shippensburg University of Pennsylvania

The Administration recommended the Board approve the Five-Year Affiliation Agreement with Derry Township School District and Shippensburg University of Pennsylvania effective February 8, 2016.

Minutes

Following a motion by Mrs. Sicher and a second by Mrs. Eby the five-year affiliation agreement with Derry Township School District and Shippensburg University of Pennsylvania was approved.

Vote Results

Aye:	6	Brian Shiflett, Terry Singer, Heidi Eby, Kathy Sicher, Jennifer Mysel, Maria Memmi
No:	0	
Abstain:	0	
Not Cast:	3	Chris Barrett, Jayanth Franklin, Julie Neal

MOTION CARRIED

b. Approval of 2016-2017 Calendar

The Administration recommended the approval of the proposed 2016-2017 school calendar.

Minutes

Following a motion by Mrs. Eby and a second by Mrs. Mysel the 2016-2017 Derry Township School District calendar was approved.

Vote Results

Aye:	6	Brian Shiflett, Terry Singer, Heidi Eby, Kathy Sicher, Jennifer Mysel, Maria Memmi
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No: 0
Abstain: 0
Not Cast: 3 Chris Barrett, Jayanth Franklin, Julie Neal

MOTION CARRIED

c. Personnel – Resignations

The Administration recommended the approval of the following resignations:

Professional:

Crowley, Brianna

English Teacher

High School

Reason: Personal

Effective: 02/12/2016

Rudzinski, Vanessa

Spanish Teacher

High School

Reason: Personal

Effective: 07/01/2016

Classified:

Robbins, Belva

Bus Driver

District-wide

Reason: Personal

Effective: 02/02/2016 (retroactive)

Robbins, Belva

General Food Service Worker

Elementary School

Reason: Personal

Effective: 02/10/2016

Zuschlag, Ruth

General Food Service Worker

Elementary School

Reason: Retirement

Effective: 04/30/2016

Limited Service Contract:

Moore, Ronald

Assistant Varsity Track and Field Coach

High School

Reason: Personal

Effective: 02/01/2016 (retroactive)

Minutes

Following a motion by Mrs. Sicher and a second by Mr. Singer the Personnel - Resignation items were approved.

d. Personnel – General

1. The Administration recommended the approval of the following appointments:

Classified:

Hassler, Dennis

Substitute Bus Driver

District-wide

Salary: \$16.83 per hour

Effective: 02/09/2016

Wood, Charles

Substitute Bus Driver

District-wide

Salary: \$16.83 per hour

Effective: 02/09/2016

Change in Hours for Classified Staff:

Gardysz, Judy*

Nurse Assistant

Middle School

From: Level A: 5.0 hours per day

To: Level A: 5.75 hours per day

Effective: 02/09/2016

Transfer of Classified Staff:

Bryner, Heather*

From: Teachers' Aide

Middle School

To: Special Education Aide

High School

Salary: \$17.76 per hour

Effective: 01/04/2016 (retroactive)

Limited Service Contracts:

Arndt, John*

Weight Room Supervisor - Spring

High School

Group F, Step 15

Salary: \$3,760

Effective: 03/07/2016

Engle, Kayla*

Special Education

District-wide

Salary: \$1,000

d. The Trojan Foundation

Minutes

Mr. Verdelli reviewed the report earlier in the meeting.

e. Parks and Recreation

Minutes

Mrs. Memmi provided the following updates with regard to Derry Township Parks and Recreation.

- Future plans of the community center

7. SPECIAL REPORTS

a. Board Members' Report

Minutes

The following members provided reports to the Board:

- Mr. Singer - Hall of Fame Meeting

b. Superintendent's Report

Minutes

Mr. McFarland provided the Board with the following updates:

- Safe School Grant
- Student Recognition

c. Board President's Report

Minutes

Mr. Shiflett provided the Board with the following updates:

- 2016-2017 State Budget Presentation
- PSBA Webinar on State Budget Presentation

8. RECOGNITION OF CITIZENS

Minutes

The following citizens were recognized by the Board:

None

9. ADJOURNMENT

Minutes

Following a motion by Mrs. Eby and a second by Mrs. Mysel the meeting was adjourned at 9:23 p.m.

Respectfully submitted,

Michael Frentz
Secretary to the Board
Approved at the February 22, 2016 meeting

Brian L. Shiflett
President of the Board of Directors

JWR

Please Sign the ANID Patient Your Name:

Dan Tredinnick

Jackie Castleman

MARY NANTZ
Printed Name

John Nantz

RAY FAIRLEY
Printed Name

Printed Name Alton Perry

El 27/5

Printed Name _____

Printed Name _____

Printed Name _____

Printed Name _____

Printed Name _____

Printed Name _____

Printed Name _____



FIND YOUR DIRECTION

Dauphin County Technical School

JANUARY 2016

Welcome to 2016

by Dr. Nicholas Blanch, Assistant Principal

With the last Holidays of 2015 in the record books, the DCTS staff and administration are looking forward to what 2016 and beyond has in store for the entire DCTS community. The first round of applications from prospective students have started to arrive on January 25. The majority of the applications submitted come from current 8th grade students throughout all of Dauphin County. Last year, the DCTS administration processed approximately 500 applications! This year looks to have a bumper crop of applications. Work is also progressing on our new DCTS Dental Assistant Program, which will be open in the fall of 2016. Students who choose to enter the program are going to have a fantastic learning environment.

On January 19, Mr. Heath and a committee of staff and students conducted a Four Diamonds mini-thon "kickoff" event in the DCTS auditorium. Mini-thons are fun events that "inspire teamwork, leadership, and creativity while empowering young people through philanthropy and service" in the fight against cancer, specifically cancers affecting children. While mini-thons have been established in other area schools, this is the first year this event will take place at DCTS. The "kickoff" event included presentations from several students detailing the mission of Four Diamonds, inspirational videos, and an appearance by a local family directly impacted by childhood cancer. To go along with the "kickoff" event, there was also a student body

dress down day held whereby the proceeds were the first contributions to this event. The mini-thon for our students will take place on March 11. Please consider supporting this great cause through DCTS.

Earlier this month, Pennsylvania celebrated the 100th Anniversary of the Farm Show. This classic event ran from January 9-16. According to the PA Farm Show website, this is the largest agricultural exposition in the nation, with over 6,000 animals and 300 commercial exhibits (www.farmshow.state.pa.us). Many of our DCTS students attended the show through fieldtrips or with their family. DCTS typically boasts a number of student winners in various competitions held at the Farm Show. This year was no different. In all, 11 Ornamental Horticulture students, under the tutelage of Mr. Matt Arnold, won or placed in a total of 18 various events. Some of these events included: vase arrangements; table centerpieces; wreaths; bridal bouquets; and wedding cake toppers. Eleventh grade student and several time winner, Nicolette Crow, commented, "I'm always excited to go to the Farm Show and compete. I like showing what I learn here to other people. It makes you proud." Congratulations to all of our student winners and participants!

In ending, I would like to share that on January 18, we celebrated the Reverend Martin Luther King Jr. Day. For the staff at DCTS, this meant a "Day of Service." Starting at 12:30 p.m., our staff volunteered their time for service and civic engagement. We were proud to have

continued this legacy of service that is celebrated and participated in by millions of people throughout the Commonwealth and Country. Some of the activities our staff volunteered with included:

- Humane Society of Harrisburg
- Central Pennsylvania Food Bank
- Wildwood Nature Center
- Spring Creek Rehabilitation Center
- Brethren Housing Association
- George Park/King's Crossing Park Cleanup
- Capital Area Therapeutic Riding Association



DCTS Day of Service

On Monday, January 18, staff celebrated Martin Luther King Jr. Day by participating in a "Day of Service." Several staff members traveled to George Park and Brightbill Park in Lower Paxton Township to clean up the parks.

kits, number and color match-up games, stick puppets, jewelry making kits, play mats, and decorating the shoe boxes.

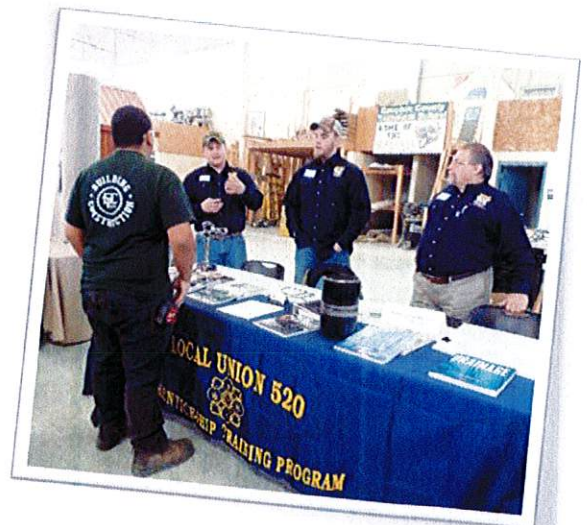
Also, staff members created craft items that would fit into shoeboxes for *Operation Christmas Child*. These boxes are sent to needy children around the world. Lisa Harman led the staff in making fleece teddy bears, fleece scarves, headbands from upcycled t-shirts, pencil toppers, tic-tac-toe games, lace-up



Construction Cluster Job Fair

Sixteen vendors participated in the DCTS Construction Cluster Job Fair on Friday, January 15 located in the Construction Arena. Jayne Johnson, Cooperative Education Coordinator, organized the event. Thank you to the following vendors for spending the day with our future workforce:

- A.P. Williams, Inc.
- American Subcontractors Association of PA
- Best Wash, Inc.
- Black Landscaping Center
- Boilermakers Union 13
- Central PA Independent Electrical Contractors
- H.B. McClure Company
- International Association of Heat & Frost Insulators & Allied Workers
- Keystone + Mountain + Lakes Regional Council of Carpenters
- Penny Supply
- Plumbers and Pipefitters Local Union 520
- REMCO, Inc.
- United Brotherhood of Carpenters and Joiners of America
- Window Specialists
- The Whitmer Group
- Wohlsen Construction



Students of the Month

9th Grade – Tia Conyers, Veterinary Assistant

Tia's home school is Central Dauphin East. She enjoys music, training her dog, and spending time with family. Tia is interested in marine life, biology, and the theory of evolution. She is a member of the FFA. Tia's future plan is to become an aquatic veterinarian at Sea World.

10th Grade – Tanner Goggin, Carpentry

Tanner's home school is Steelton-Highspire. He enjoys bowling, basketball, photography, and riding bikes. Tanner's favorite team is the Chicago Bulls. His future plan is to become a professional bowler.

10th Grade – Tiana Hoffer, Retail Marketing & Sales

Tiana's home school is Lower Dauphin. She enjoys reading, writing, drawing, and nature. Tiana is involved in DECA and volunteers at her church. Her future plans are to attend college and be a business owner.

11th Grade – Wildalys Quiles, Electronics Technology

Wildalys' home school is Steelton-Highspire. She enjoys reading, writing, and music. Wildalys is a member of the Steel-High Roller Pride Marching Band. Her future plans are to attend college and join the Air Force.

12th Grade – Ashley Heffelfinger, Information Systems Technology

Ashley's home school is Central Dauphin East. She enjoys boxing, softball, and music. Ashley is a member of Student Council and the President of the National Technical Honor Society. Her future plan is to attend a technical college to become an ultrasound technician.

Rotary – Clayton Early, Building Construction Technology

Clayton's home school is Central Dauphin East. He enjoys hunting, fishing, and riding his motorcycle. Clayton is involved in Building Construction Cares and works for Houck Services. His future plans are to attend HACC for welding and become a general contractor.



2016 Farm Show Winners



Gingerbread Houses – Drafting & Design Technology

Honorable Mention

- Lawrence Bryan
- Keith Burwell
- Jeremiah Ellison
- Collin Graham
- Axel Rodriguez-Ortiz
- Abimael Roque



Floral Arrangements – Ornamental Horticulture

1st Place

- Alisha Joseph – Amaryllis Plant
- Jamea Thomas-McDonald – Table Centerpiece, Hollywood Theme & Sympathy Arrangement, Funeral

2nd Place

- Nicolette Crow – Wrist Corsage with Matching Boutonniere
- Augustina Longo – Banquet Arrangement, 100th Farm Show Anniversary Theme
- Brittany Scharpf – Living Wreath for A Table

4th Place

- Riaturrahmi Adnan – Flower Girl Headpiece
- Augustina Longo – Bridal Bouquet with Non-Traditional Accessory
- Jamea Thomas-McDonald – Hospital Arrangement, Birth of a Baby Theme
- Summer Oxenrider – Silk & Dried Arrangement in a Mug

5th Place

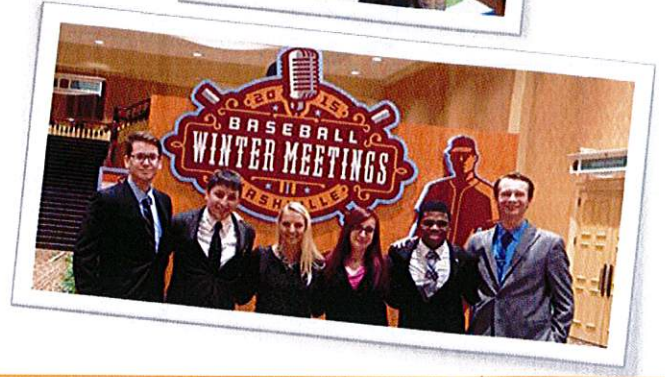
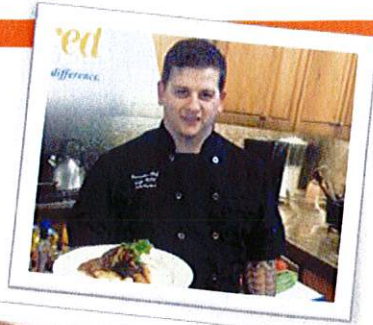
- Alisha Joseph – Wedding Cake Topper & Food made from Fresh Flowers, Sweet Theme
- Jamea Thomas-McDonald – Wrist Corsage with Matching Boutonniere
- Nicolette Crow – Table Centerpiece, Hollywood Theme



DCTS Graduate News

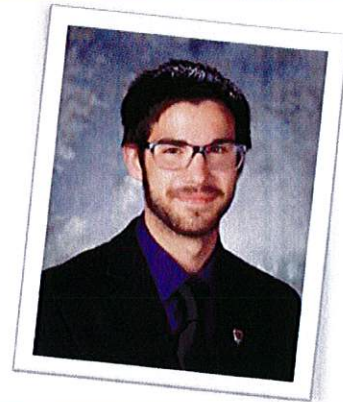
Ben Beaver, 2006 Culinary Arts Graduate, is a chef at Café 1500 in Harrisburg. He recently took the stage at the PA Farm Show to prepare Beet Braised Short Ribs with Celery Root Puree.

Casey McGaw, 2014 Retail Marketing & Sales Graduate, is a sophomore at Point Park University in Pittsburgh. She was recently featured on Point Park's website for attending the Baseball Winter Meetings in Nashville, Tennessee. Casey is majoring in Sports, arts and entertainment management and accepted a summer internship with Tri-City ValleyCats in Troy, New York.



Presidential Scholarship Winner

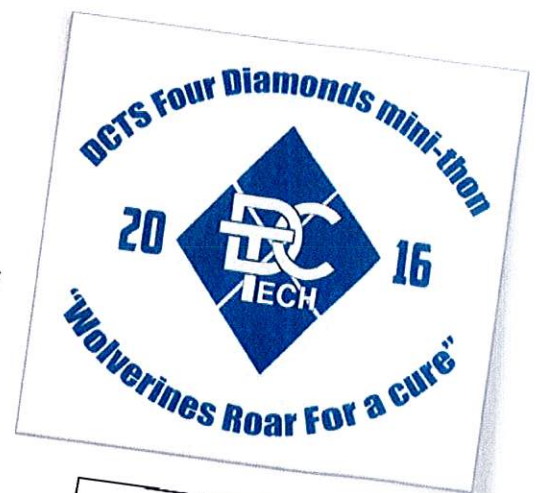
Ethan Stauffer, Culinary Arts, was awarded a \$40,000 (\$10,000 per year) Presidential Scholarship to The Culinary Institute of America in Hyde Park, New York. Congratulations!



DCTS Four Diamonds mini-thon

Dauphin County Technical School will hold its first Four Diamonds mini-thon on Friday, March 11 to raise money for the Four Diamonds Fund. The Four Diamonds Fund was established for the purpose of aiding families of children with cancer. Our mission is to raise money for pediatric cancer treatment and research, and provide financial support for children treated at Penn State Children's Hospital in Hershey Pennsylvania. We have set a fundraising goal of \$5,000.00! With your generous financial contribution we will be able to attain this lofty goal.

There are two ways you can help. You can be a sponsor with your name/business name featured on the back of DCTS's Mini-Thon T-shirt. The cost to be a sponsor is \$250.00 and the deadline is Monday, February 8. Sponsor checks can be made out to Dauphin County Technical School. You can also simply make a donation that will go directly to the Four Diamonds Fund. Donation checks should be made out to "The Four Diamonds Fund." Any contribution you can make toward this cause would be greatly appreciated. Thank you in advance for your support and consideration!



2016 T-Shirt Design by
Alicia Hernandez-Carpenter

Announcements

CONGRATULATIONS

Emilie Tekely was awarded a \$250 AIAA Foundation Classroom Grant by the STEM K-12 Outreach Committee.

DONATIONS – mini-thon

The mini-thon activities committee is seeking donations: jewels, beads, buttons, feathers, craft paper, fabric, glue, paint, ribbon, pompoms, popsicle sticks, permanent markers, colored pencils, and yarn. Donation boxes are in the Faculty Lounges and Planning Room.

DCTS BOWLING SCHEDULE

- ABC West – January 28
- Trindle Bowl – February 4
- ABC East – February 11
- Red Crown – February 18

WOLVERINE BOWLING RECORD

Varsity Wolverines: 18-6

- Dylan Dundore, Arthur Felty, Tyler Garrett, Tanner Goggin, Brittney Marsh
- Shout-outs: Dylan Dundore 241 & 204; Arthur Felty 217

JV Wolverines: 22-2

- Adam Felty, Noah Gainor, Cody Jacob-Byrd, Joseph Kieffer, Andriy Laychock, Dylan Shumaker
- Shout-outs: Dylan Shumaker 210 & 204; Joey Kieffer 152

Lady Wolverines: 13-11

- Kathryn Billman, Mackenzie Dundore, Haiden Jacob-Byrd, Nikita Hamling-Propes, Erica Wood
- Shout-outs: Mackenzie Dundore 246

CEAD – CREATIVE EXPRESSIONS AT DCTS

Creative Expressions at DCTS will be hosting Open-Mic Nights throughout the 2015/2016 School Year. Want to play an instrument? No Problem! Want to try reading that poem you wrote? No Problem! You just need to come and experience the fun! Join in, sing along, try something new – just show up!

Culinary Dining Room from 6:00 p.m. to 8:00 p.m.

- January 29
- February 26
- March 11
- April 8
- May 20

DONATIONS - GOFUNDME

DCTS mini-thon:
www.gofundme.com/DCTSMiniThon2016

DCTS Radio: www.gofundme.com/gh3kpuxg

DCTS Theater: www.gofundme.com/uuxvbc

SAVE THE DATE

DCTS 1st Four Diamonds mini-thon

- Friday, March 11

BC Cares All-You-Eat Pancake Breakfast

- Saturday, April 2

DCTS Annual Spring Dinner & Silent Auction

- Friday, April 22

NO SCHOOL

- Monday, February 15 (Famous Americans' Day)
- Friday, March 4 (In-Service Day/Parent Conferences)
- Thursday, March 24 to Monday, March 28 (Spring Holiday)
- Tuesday, March 29 (In-Service Day)
- Monday, April 25 (In-Service Day)
- Monday, May 25 (Memorial Day)

PARENT TECHNOLOGY NIGHT

DCTS has several online resources for Parents to stay informed on their son/daughter's education. If you are interested in learning more about PowerSchool, Schoology or Parent Online (Cafeteria Point of Service), please stop by the Parent Technology Lab:

- March 4: 12:30 p.m. to 3:30 p.m.

DCTS ALUMNI

DCTS is seeking alumni. Please register on the Alumni Page on the DCTS website, www.dcts.org. Click on "Community", then "Alumni". This webpage is the start of creating an Official DCTS Alumni Chapter and Class Reunions.

MASONRY SNOWMAN

Created by Christine Sloane & Deja-Lysse Eby





CAIU BOARD HIGHLIGHTS

The following actions were taken at the **January 28, 2016** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- As January is School Board Recognition Month, the CAIU would like to take this opportunity to thank our nineteen Board Members for devoting their time to support education and serve the local schools and community.
- Alicia McDonald, Director of Student Services, shared that preschool transition meetings are occurring with districts, and introduced Dr. Tracy Geist, who provided a comprehensive overview of the use of service dogs in Student Services programs. Dr. Geist introduced the Therapy Dog team and areas of focus for each of the dogs at Hill Top Academy. The Therapy Dog program has also expanded to the autism class at East Pennsboro Area SD.
- Daren Moran, Business Manager, provided an update on the CAIU Revenue Anticipation Note (RAN) and provided a detailed report on the proposed 2016-2017 CAIU General Operating Budget.
- Theresa Kinsinger, Director of Organizational Services, shared that W-2s have been created and distributed, and the CAIU staff submitted all required clearances within the required time period.
- Brian Griffith, Director of Curriculum Services, provided an update on Senate Bill 880 regarding extending the Keystone Exams graduation requirement to 2019 and shared that the Every Student Succeeds Act (ESSA) puts many decisions about student achievement and accountability at the state level. The PA State Board of Education and Legislators will be responsible for coming up with a process for measuring school districts and providing assistance for the lowest performing schools.
- Dr. Rhonda Brunner, Assistant Executive Director, provided an update on upcoming PDE Federal Programs trainings and workshops to include updates on ESSA.
- Rennie Gibson, Board Secretary, indicated that each board member had a Statement of Financial Interest Form at his/her place. Please return the form by April 15.
- Cindy Mortzfeldt, Executive Director, shared information about the success of CAIU All Staff Day. She pointed out that the "Year in Review" facts were included in her report. She highlighted that of the 708 preschool children who entered school this year, 14% entered Kindergarten without a need for Special Education services. She also shared, on behalf of David Martin, an update regarding the rebid of the Wide Area Network (WAN) and Internet. Each district has a letter of commitment to renew services. He anticipates having a new agreement for the February Board meeting.
- The Board announced the following retiree: Beverly Cordier, HR Projects Coordinator, retirement after almost 29 years of service.

Executive Session – The Board met in Executive Session to review the details of a personnel issue.

Board Committee Reports – The Board Negotiations Committee met on January 7, 2016 to begin the Negotiations process. The Board Finance Committee met on January 7, 2016 to review the proposed 2016-17 General Operating Budget.

Approved Action Items

- Appointment of a new Board Member to fill an unexpired term:

- Mr. Robert Copeland, East Pennsboro Area SD, unexpired term beginning January 28, 2016 and ending June 30, 2016
- Minutes from the December 17, 2015 CAIU Board Meeting
- Treasurer's Report and Payment of Bills – a total of \$5,274,504.87 in receipts and \$4,824,110.08 in expenditures for December 2015.
- Summary of Operations for the 2015-16 fiscal year showing revenues of \$18,243,974.41 and expenses of \$27,253,800.87
- Budget Administration
 - Proposed 2015-16 Budget Revision – English as a Second Language in the amount of \$447,587
 - Proposed 2015-16 Budget Revision – Loysville Youth Development Center in the amount of \$2,343,051
 - Proposed 2016-17 Original Budget – General Operating (1st Reading) in the amount of \$5,465,128
- Other Business Items – Annual Election of Board Members
- Other Fiscal Matters – 2014-15 Audit Report
- Policies & Programs
 - First Reading, Revised Policy #610 – Purchases Subject to Bid-Quotation
 - Second Reading, Existing Position, Revised Description – Speech/Language Therapist
 - Second Reading, Existing Position, Revised Description – Program Secretary
- Personnel Items – see attached report

Executive Director's Report

- See attached written report.
- New Board Members' Orientation will be held on Wednesday, February 3 beginning at 3:00 p.m. in the Keystone Room at the Enola office. Photos of the Board members will be taken beginning at 4:00 p.m. All Board members are welcome to attend the orientation and/or have a new photo taken.

President's Report

- Mrs. Jean Rice thanked the Board members for their attendance and shared how much she appreciates their service.

Board Member Sharing of Information

- Mrs. Trudy Withers, Halifax Area SD, shared that her superintendent had attended the Substitute Recruitment Fair held at the CAIU. Their district was able to increase their number of substitutes through the recruitment fair.
- Mr. Wilbur Wolf, Big Spring SD, shared that a bill passed by the Senate and sent to the House would require school districts to post notice of a proposed collective bargaining agreement at least two weeks prior to board action. He recommended that members contact their representatives.

NEXT MEETING: Thursday, February 25, 2016, 8:00 a.m., Board Room, CAIU Enola

***Personnel and Policies/Programs Highlights from the
Capital Area Intermediate Unit Board of Directors' Meeting***

A. RESIGNATIONS: NONE

B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

- **DEVON MCNOLDY**, Long Term Substitute Personal Care Assistant, Autism Support Program, effective February 1, 2016 – June 3, 2016. Base salary of HS + 30, \$18,003, for 189 days of service will be prorated for a total of 84 days with additional new hire days as required. This is a replacement position funded through the Autism Support budget.
- **LINDSEY WATERS**, Long Term Substitute School Counselor, ANPS Program, effective January 25, 2016 – June 2, 2016. Base salary of Masters, Step 4, \$49,107, for 189 days of service will be prorated for a total of 88 days with additional new hire days as required. This is a replacement position funded through the ANPS/Act 89 budget.
- **CHRISTIAN WRIGHT**, Personal Care Assistant, Autism Support Program, effective January 4, 2016. Base salary of HS, Step 1, \$16,642, for 189 days of service will be prorated for a total of 102 days with additional new hire days as required. This is a new position funded through the Autism Support budget.

C. CHANGES OF STATUS:

- **FREDERICK GARMAN**, Long Term Substitute Behavior Consultant, Student Services, change of end date of assignment from January 5, 2016 to April 1, 2016, resulting in an increase of days from 45 to 103.
- **JOLETTA NEBEL**, Counselor, ANPS Program, from retirement effective date of February 29, 2016 to effective date of March 2, 2016 due to snow days.
- **KATHERINE SCOTT**, Educational Paraprofessional, CATES Program, from active to terminated status effective January 28, 2016, based on failure to successfully complete restraint management training as required by the job description.

D. CHANGES OF SALARY:

- **SARAH HANCOCK**, Educational Consultant, Early Intervention Program, change of salary for completion of Masters +15 credits effective January 4, 2016. Salary will be based on a Masters +15, Step 8, \$55,901 for 189 days of service and will be prorated for a total of 98 days.
- **MELISSA MARCHALONIS**, Remedial Specialist, ANPS Program, change of salary for completion of Masters +15 credits effective January 4, 2016. Salary will be based on a Masters +15, Step 12, \$63,516 for 189 days of service and will be prorated for a total of 108 days.
- **SCOTT SNYDER**, Educational Consultant, Instructional Technology Program, change of salary for completion of Master's Equivalency effective January 4, 2016. Salary will be based on a Masters, Step 15, \$69,116 for 189 days of service and will be prorated for a total of 109 days.

E. LEAVES OF ABSENCE:

- **LAURA KOROT**, Secretary, CAOLA Program, medical leave of absence January 27 – April 25, 2016. Leave is requested using accumulated paid leave from January 27 – February 9, 2016 for a total of 10 paid days and without pay from February 10 –

April 25, 2016 for a total of 50 unpaid days. Leave is requested in accordance with CAIU and FMLA policies.

- **JESSICA SMITH**, Psychologist, Pupil Services, child-rearing leave of absence February 29 – May 9, 2016. Leave is requested using accumulated paid leave from February 29, 2016 – April 5, 2016 for a total of 24 paid days and without pay from April 6 – May 9, 2016 for a total of 24 unpaid days. Leave is requested in accordance with CAIU and FMLA Policies.
- **LINDA WHEELER**, Remedial Specialist, ANPS Program, sabbatical for restoration of health effective January 4, 2016 – June 11, 2016 as provided for under the PA School Code.
- **HILLARY WILLIAMS**, Program Assistant, Curriculum Team, child-rearing leave of absence March 4 – April 29, 2016. Leave is requested using accumulated paid leave from March 4 - March 17, 2016 for a total of 10 paid days and without pay from March 18 – April 29, 2016 for a total of 28 unpaid days. Leave is requested in accordance with CAIU and FMLA Policies.

F. ISSUANCE OF TENURE:

- The following temporary professional employees have met all criteria required to obtain tenure and shall be elevated to the status of professional and issued professional contracts, effective January 1, 2016: **Natausha Bulgrien**

Executive Director's Report

January 28, 2016

Spotlight

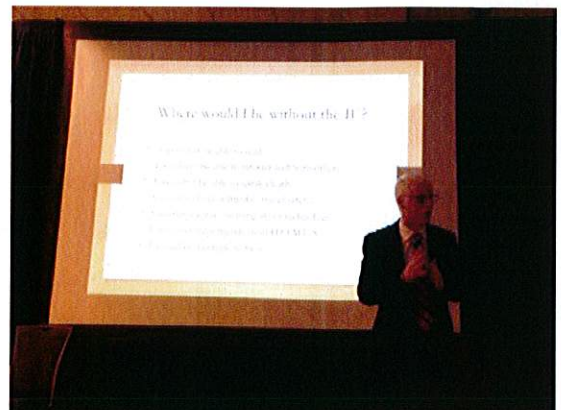
Work of the Service Dogs

Hill Top Academy, in partnership with Susquehanna Service Dogs, utilizes trained therapy dogs. Dogs are placed in classrooms in which the teacher or staff has completed the 40 hours of dog handler training and has passed a facility access test. Our students may have attachment, trauma, abuse and post-traumatic stress disorders, and the service dogs have a positive therapeutic and emotional impact on these behaviors and our students' educational success. Dogs are placed in the most stable classrooms. This ensures the dog's safety and provides a goal for those students having a difficult time with behavior.

NEWS

CAIU All Staff Day

The Annual CAIU All Staff Day was held on Monday, January 18, 2016, at the Best Western Premier Hotel & Conference Center. This annual event brings all CAIU staff together to highlight our accomplishments, review our programs and recognize staff. The morning session concluded with a Keynote Presentation from Adam Blank. Adam was a former student from Intermediate Unit #1 who has overcome significant challenges to being able to share his very heart touching story. During the afternoon, our staff participated in breakout sessions or service projects.



2015 CAIU Year in Review

- Early Intervention/Preschool served 1,958 children; 708 preschool children went to Kindergarten; and 14% entered Kindergarten without a need for Special Education Services.
- School-Age Services – there were 282 students enrolled in classroom programs at some point during the year; 689 students in districts received related services and 448 students in districts received evaluation, screening or consultations. Forty school entities were served through our school-age services (24 CAIU Districts, 5 CAIU Charter Schools, 4 Statewide Cyber Schools, 5 Out of Area Districts, and 1 Private School).
- Loysville YDC Program – 192 students served in the educational programs, 23 students graduated with PA Diplomas, and 10 students earned their GED.
- Hospital Programs – 832 students received services as inpatients and 293 students served through the Partial Program.
- Nonpublic School Services – 672 students received reading support, 253 students received math support and over 1,000 students received individual counseling services.
- English as a Second Language – 90 students served through our ESL services.

- Curriculum and Professional Development – 477 Professional Development sessions attended by 7,988 participants, awarded 54,587 hours of Act 48 credit, and largest professional development activity in 2014-15 was iPad Summit with 201 participants.
- Comprehensive Planning – 390 participants for Phase 2 Trainings.
- Blended Learning Grant – East Pennsboro Middle school was the recipient of a three-year \$400,000 Blended Learning Implementation Grant.
- Capital Area Online Learning Association – thousands of course enrollments, 87 school districts and 4,019 students enrolled in the program.
- Technology Services – 16,403 Helpdesk Tickets completed with 99% positive rating, wrote 110,000 lines of code, provided 4,000 Mbps of Internet daily serving almost 70,000 students and provided PowerSchool support for 22 entities with 32,000 students.
- Business Office – manages over 50 budgets, processes 530 purchase orders, 6,500 checks and 2,100 invoices, manages 75 Pcards, and manages group purchasing consortium in addition to yearly audits and reviews.
- Human Resources – posted 120 jobs with more than 900 people accessing the Applicant Portal and processed new clearances for 334 staff.
- Transportation – over 600 students transported a total of 1.7 million miles.
- Maintenance & Custodial – used between 6,000 and 8,000 lbs. of salt to keep sidewalks clear.

Technology Services

East Pennsboro School District Visit

On Thursday, December 10th the Curriculum Advisory Committee and the Technology Advisory Committee held their monthly meetings at East Pennsboro Middle School where districts had an opportunity to see the work they are doing around blended and personalized learning. School administrators, staff and teachers received presentations from East Pennsboro staff and students and had an opportunity to visit several classrooms. Visitors began to see the transformation taking place in the students' approach to their own learning. Educational Consultant Scott Snyder has been working with the pilot team not only on this transformation but also the development of their technology integration in all classes.

West Perry Student's Visit

On Thursday, January 7th the Technology Department hosted Christopher Rahn, the West Perry High School Principal and two students. The students are working on a software application for the 2016 PA Governor's STEM Competition. During the student visit to the CAIU, Royce Brown and Ariel Sutton, two Technology Team members sat with the students and reviewed a presentation on their project and discussed some best practices in Application Development standards as well as discussed what it takes to have a career in application development. The students represented their district well and were happy to visit an enterprise data center and a chance to communicate with our application developers and application support team.

Google Certifications

The CAIU partnered with IU12 and IU13 to offer a two day Google Certification Boot Camp in November and December where participants learned the essentials of Google Apps for Education with a focus on the skills and techniques needed to complete the online exams to achieve "Google Educator Level 2" status. Rich Kiker, from Kiker Learning, led the 130 participants through activities utilizing a variety of Google Apps for Ed. He focused on how Google Apps can help users be more efficient and how they can be effectively integrated in the classroom. More sessions are scheduled in April for additional Google Boot Camps.

STUDENT SERVICES

Preschool/Early Intervention

- The Preschool Program has established a new Preschool Parent Resource Area in the lobby at Enola. Please take some time to stop in and see what resources are available for families for children with special needs.
- Preschool to School Age Transition Meetings are currently being held with the 24 school districts, and we anticipate that we will complete 650 meetings by 2/9/16.

- We have continued observations with high school and college students who are interested in early childhood special education. Currently we have a West Shore School District high school student completing a “work study” program with our Preschool Program classroom at Fishing Creek Elementary. In addition, we have one student teacher at Shippensburg Preschool Program for the spring semester.
- We are working with Carlisle High School and their childcare program to discuss the CAIU early intervention process and what services can look like in an early childhood special education class. A future collaboration meeting will take place to include planning a field trip to Willow Mill Preschool for the high school students to observe first-hand.
- Congratulations to Dina Duffy, EI S/L Clinician for being nominated for the Josephine J. Decima Award.

Pupil Services/Hospital/ELECT-EFI

- The autism team continues to meet at Hershey Medical Center Children's Hospital to coordinate efforts for those families who have children with autism who are admitted to the hospital. Discussions include socialization, acclimation/awareness of what will happen at each area of the hospital and how to best interact with these students/patients when family is not available.
- Children's Miracle Network will continue to partner with CAIU Hershey Medical Center teachers to support the provision of summer educational programming.
- ELECT-EFI numbers continue to grow (up to 58 participants in the program).
- PPI Inpatient has admitted 286 students so far this year. Plans are in place to add an additional adolescent wing for the 16-17 school year.

Hill Top Academy

- There have been five paraeducator/PCA vacancies recently filled. This will certainly help with program continuity and coverage.
- Hill Top Academy staff held a holiday food drive resulting in 18 families being provided with holiday food baskets and gift cards for Giant Foods just prior to the holiday break.
- Ms. Lavia's middle school ES class completed a service learning project where they made and delivered fleece blankets for children living in a local homeless shelter.
- Hill Top Academy students provided artwork for the all staff day event and Hill Top staff and students made homemade dog biscuits sold at the all staff event. All proceeds from the sale went to the Hill Top Academy student activity fund.
- Hill Top Academy students participated in two recent educational trips. The first was to the Oakes Museum of Natural History on the campus of Messiah College and the other was to the Pennsylvania Farm Show in Harrisburg. Both outings proved to be a great experiential education and social learning experiences for the students.

Transition Services

- The Project SEARCH interns are in their second rotation at Hershey Medical Center. The second round of internships has been arranged in Health Information Systems, Foods, the Infusion Clinic and Admissions.
- Our Transition Coordinator, Melissa Bialas, has completed the initial training in the Discovery Process (an alternative to traditional vocational assessment). She will be continuing with face to face training in order to receive certification.

Autism Support

- Congratulations to Dina Roseberry (AS teacher at East Pennsboro HS) and Samantha Forsythe (AS teacher at Hershey Middle School) for being nominated for the Josephine J. Decima Award.
- Staff continues to express positive feedback regarding the introduction of Engage NY and iReady to support curriculum and instruction.
- The Hershey MS Autism Support class team continues to work on the Project Max initiative. Trainings have focused on accessing rigorous academics and increasing student engagement in the general education curriculum. We are pleased to have one of our student's parents on the team.

Deaf/Hard of Hearing Classrooms

- Our DHH classes have grown in student enrollment. We began the year with 9 students and currently have 15 in our elementary, middle, and high school classes.
- Our elementary class experienced the Farm Show on January 14 and had a wonderful time learning about various aspects of farming (and petting the animals)!

Multiple Disabilities Support

- Our MDS class at Steelton Highspire High School visited the Popcorn Hat Players theatre to view (and participate in) the production of *Sleeping Beauty*. One of our students, Ashlee, played the role of a fairy.

NOTIFICATION OF ACTIVITIES

- Met with Superintendents' Finance Committee and Board Finance Committee to review the proposed 2016-17 General Operating Budget
- Attended the monthly PAIU Executive Directors meeting
- Attended the Regional Consortium for Excellence & Equity session, "*The Cultural Proficiency Journey: Co-Creating Culturally Responsive Schools*"
- Participated in the United Way Central Region's Education Task Force meeting
- Visited with teachers and staff at Hill Top Academy

SAVE THE DATE

PDE Data Summit: Planning is underway for the 3rd PDE Data Summit to be held in Hershey from May 22 – 25, 2016. Several IU15 staff have volunteered to help with the Summit and will receive free conference registration in return for their efforts. Board members are invited to attend.

Upcoming Events

The **2016 Pennsylvania Educational Technology Expo and Conference (PETE&C)** is a statewide event that provides programs focused on technology in the educational field. The conference is being held at the Hershey Lodge and this year's dates are February 21-24. During the conference companies and educators showcase their latest technology products and services to teachers, administrators, technology directors, school board members and students. The CAIU Technology Team, as well as students from some of our districts, provides support for this conference. This is always a great opportunity for the students as they experience customer service skills and technology skills first hand as well as attend technology session and speak to innovative educators and companies.

Township of Derry Tax Collection Association - Delegate Report
January 2016

The Township of Derry Tax Collection Association met January 28, 2016, 6:00 p.m., in the Association office conference room at 610 Clearwater Road. A quorum was present with Brian Shiflett and Maria Memmi representing the Derry Township School District.

This was the Association's reorganization meeting, and the following officers were elected to terms expiring at the 2017 reorganization meeting:

- President – Brian Shiflett
- Vice President – Matt Weir
- Treasurer – Richard Polignone
- Secretary – Wendy Melhorn

The members approved the November 12, 2015, meeting minutes and the November and December 2015 Financial Reports. The Association finished the year with expenditures exceeding revenues by \$26,400, largely due to the planned software development charges relating to the tax system migration. Excluding the planned software expenditures, which are covered by reserves accumulated for that purpose, the Association's 2015 revenues exceeded expenditures.

Ms. Melhorn reported that the tax system migration has gone very well so far, and debugging activity has slowed. The Association will receive debugging support at no additional charge until November 13, 2016, which is one year after the go-live date. Ms. Melhorn indicated that one year is necessary because the office uses different functions throughout the year, and by next November they will have exercised all software functions.

Ms. Melhorn distributed new board member orientation packets for Maria Memmi and Susan Cort.

The next meeting is scheduled February 28, 2016, 6:00 p.m, in the Association office conference room at 610 Clearwater Road.

Respectfully submitted,

Brian Shiflett