

**Derry Township School District  
Board of Directors Meeting  
January 11, 2016  
Summary Minutes - XII**

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**1. OPENING ITEMS**

**a. Call to Order**

**Minutes**

The January 11, 2016 meeting of the Derry Township Board of School Directors was called to order by Mr. Shiflett at 7:04 p.m.

**b. Roll Call**

**Present:** Chris Barrett, Jayanth Franklin, Maria Memmi, Heidi Eby, Julie Neal, Brian Shiflett, Kathy Sicher, Terry Singer

**Non-Voting Members in attendance:** Joseph McFarland

**Absent:** Jennifer Mysel

**Staff/Public in attendance:** Mike Frentz, Ray Faidley, Alton Perry, Jason Reifsnyder, Stacy Winslow, Dan Tredinnick.

**Solicitor in Attendance:** Kim Smith

**c. Flag Salute**

**d. Approval of Board of Directors Agenda**

Approval of the January 11, 2016 Derry Township School District Board of Directors Agenda.

**Minutes**

Following a motion by Mr. Franklin and a second by Mrs. Eby the Board Agenda for this evening's meeting was approved.

**MOTION CARRIED**

**2. INFORMATIONAL AND PROPOSALS**

**a. Presentation - 2014-2015 Audit Report (Brian Straub, CPA - Waggoner, Frutiger and Daub)**

**Minutes**

Mr. Straub from Waggoner, Frutiger and Daub provided the Board a summary of the 2014-2015 Audit Report.

**b. Announcement of Executive Session**

**Minutes**

The Board met in Executive Session prior to this meeting to discuss matters of personnel and labor relations and arbitrations.

**c. Recognition of Citizens (Agenda Items)**

**Minutes**

The following citizens were recognized by the Board:  
None

**d. Standing Committee Meeting Report****Minutes**

Mrs. Eby provided the following updates with regard to the Curriculum Council Standing Committee Meeting:

- Blended Learning Presentation
- Rubicon Atlas Update and Recommendation
- Online World Language Presentation
- Course Additions (German, Physical Education, Art and Psychology)
- HS Mathematics Enrichment Course
- Text Pilot: HS English Contemporary Literature

Mr. Shiflett provided the following updates with regard to the General Services Standing Committee Meeting:

- High School Door Replacement Project Update
- 5-year Capital Plan-Technology Amendment
- Transportation Update
- Phase II - Elementary Roof Project
- Service Agreement - HVAC (Middle School)
- Service Agreement - Granada Property
- Service Agreement - Water Treatment Service (Middle School)

**e. Student Representatives' Report****Minutes**

The Student Representatives provided the Board with the following updates:

- Recent Activities
- Upcoming Activities

**f. Community Correspondence Report****Minutes**

Mr. Tredinnick informed the Board that there were a total of four submissions during the month of December.

**g. Anticipated Agenda Items for the Next Board of Directors Meeting**

1. School Board Recognition
2. Student Recognition
3. Trojan Foundation Presentation
4. Approval of 2014-2015 Audit
5. Approval of January 11, 2016 Board of Directors Summary Minutes
6. Hershey Trust Update (Fulton Financial - Mr. Hake and Ms. Peris)
7. RefME Online Citation Creator Beta Test License Agreement
8. Requests for the Use of Facilities
9. Personnel

## 10. Staff Development

### Minutes

The anticipated agenda items for the January 25, 2016 meeting of the Derry Township Board of School Directors were reviewed.

## 3. UNFINISHED BUSINESS

### a. Athletic Study Ad Hoc Committee Discussion

#### Minutes

The Board discussed the possibility of creating an Athletic Study Ad Hoc Committee.

### b. 2016 Committee/Delegate Assignments

#### 2016 Committee/Delegate Assignments

<b>Committee Assignments:</b>	
<b>Athletic &amp; Activities*</b>	Chris Barrett
	Jennifer Mysel
	Kathy Sicher
	Terry Singer
<b>Communications &amp; Community Engagement</b>	Chris Barrett
	Maria Memmi
	Julie Neal
	Terry Singer
<b>Curriculum Council</b>	Heidi Eby
	Jennifer Mysel
	Brian Shiflett
	Kathy Sicher
<b>General Services</b>	Jay Franklin
	Maria Memmi
	Julie Neal
	Brian Shiflett
<b>Policy</b>	Heidi Eby
	Brian Shiflett
	Kathy Sicher
	Terry Singer
<b>Human Resources</b>	Chris Barrett
	Heidi Eby
	Jennifer Mysel
	Brian Shiflett



<b>District Wellness</b>	Maria Memmi
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\* Convert to Ad Hoc Committee for 2016

Board President is Ex-officio member of each Standing Committee

<b>Delegate Assignments:</b>	
<b>Athletic Hall of Fame</b>	Terry Singer
<b>CAIU</b>	Jay Franklin
<b>Dauphin County Technical School</b>	Julie Neal
	Brian Shiflett
<b>Dauphin County Tax Collection</b>	Heidi Eby
<b>Downtown Hershey Association</b>	Chris Barrett
<b>Township of Derry Tax Collection</b>	Maria Memmi
	Brian Shiflett
<b>Founder's Park</b>	Terry Singer
<b>HACC</b>	Jennifer Mysel
<b>Joint Work Group</b>	Chris Barrett - Alternate
	Heidi Eby
	Brian Shiflett
<b>Parks &amp; Recreation</b>	Maria Memmi
	Terry Singer
<b>PSBA Delegate &amp; Legislative Liaison</b>	Julie Neal
	Kathy Sicher
<b>Tax Increment Financing (TIF)/Economic Development **</b>	Jay Franklin
	Julie Neal
	Kathy Sicher
<b>Trojan Foundation</b>	Jennifer Mysel

\*\* When Necessary

#### Minutes

The Board announced the 2016 Committee/Delegate assignments.

## 4. CONSENT AGENDA ITEMS

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

#### Minutes

Following a motion by Mr. Franklin and a second by Mr. Barrett the Consent Agenda items were approved.

#### Vote Results

**Aye:** 8

Chris Barrett, Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Heidi Eby, Kathy Sicher, Maria Memmi

No: 0  
Abstain: 0  
Not Cast: 1 Jennifer Mysel

## **MOTION CARRIED**

### **a. Approval of December 14, 2015 Summary Board of Directors Meeting Minutes - XI**

### **b. Approval of Student Club - Hershey High School Literature Society**

The Administration recommended the addition of the Hershey High School Literature Society. No Limited Service Contract is associated with this club.

### **c. Requests for the Use of School Facilities**

The Administration recommended the approval of the following Requests for the Use of School Facilities:

**Group:** Senior Men's Basketball  
**Date/Time:** Tuesday, Wednesday, Friday  
January 12 through March 11, 2016  
7:30 p.m. - 9:00 p.m.

**Requested Facility:** Elementary Gym  
**Date/Time:** Tuesday, Thursday  
March 16 through October 28, 2016  
5:30 p.m. - 7:30 p.m.

**Requested Facility:** ECC Gym  
**Event:** Senior Men's Basketball Games  
**Fee:** None

**Group:** Hershey High School Softball  
**Date/Time:** January 23, 2016  
9:00 a.m. - Noon  
**Requested Facility:** Elementary Gym  
**Event:** Free Softball Clinic for Hershey Girls  
**Fee:** None

**Group:** Hershey Cub Scouts Pack 200  
**Date/Time:** March 12, 2016  
Noon - 6:00 p.m.  
**Requested Facility:** Memorial Field Stone Parking Lot  
**Event:** Kaufman BBQ Fundraiser  
**Fee:** None

### **d. Announcement of Staff Development Conferences**

**Staff Member:** Heather Lister

*Conference:* Future of Education Technology Conference  
*Location:* Orlando, FL  
*Dates:* January 12-15, 2016  
*Expenses:* None

***Staff Member:* Heather Lister**

*Conference:* Texas Computer Education Association Conference  
*Location:* Austin, TX  
*Dates:* February 2-5, 2016  
*Expenses:* None

***Staff Members:* Barbara Clouser, Lynn Shirk**

*Conference:* Northeast Conference on the Teaching of Foreign Languages -  
Developing Intercultural Competence through World Languages  
*Location:* New York City  
*Dates:* February 11-12, 2016  
*Expenses:* \$530.00 (each)

***Staff Member:* Barbara Clouser**

*Conference:* Mid-Atlantic Conference on Personalized Learning "Connecting  
Innovative Educators"  
*Location:* Baltimore, MD  
*Dates:* February 29 - March 2, 2016  
*Expenses:* \$750.00

**e. Announcement of School Board Development Conference**

***School Board Member:* Brian Shiflett**

***Administrator:* Joseph McFarland**  
*Conference:* PSBA School Board Presidents Day  
*Location:* Mechanicsburg, PA  
*Date:* January 23, 2016  
*Expense:* None

**5. NEW BUSINESS**

**a. Approval of Citizen Advisor**

The Board of Directors recommended the approval of the following community member to serve as Curriculum Council Citizen Advisor to fulfill an unexpired term ending June 30, 2016:

Curriculum Council      Anita S. Pritchett

**Minutes**

Following a motion by Mr. Franklin and a second by Mrs. Sicher, Anita Pritchett was approved to serve as Curriculum Council Citizen Advisor until June 30, 2016.

**Vote Results**



**Aye:** 8 Chris Barrett, Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Heidi Eby, Kathy Sicher, Maria Memmi  
**No:** 0  
**Abstain:** 0  
**Not Cast:** 1 Jennifer Mysel

**MOTION CARRIED**

**b. Approval of Student Assistance Program - Keystone Human Services**

The Administration recommended the approval of the Letters of Agreement with Keystone Human Services.

**Minutes**

Following a motion by Mr. Franklin and a second by Mrs. Sicher the Letters of Agreement with Keystone Human Services were approved.

*Vote Results*

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**Aye:** 8 Chris Barrett, Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Heidi Eby, Kathy Sicher, Maria Memmi  
**No:** 0  
**Abstain:** 0  
**Not Cast:** 1 Jennifer Mysel

**MOTION CARRIED**

**c. Approval of Middle School Water Treatment Agreement**

The Administration recommended the Board approve Guardian Water Treatment Services to provide water treatment for the Middle School for the period of January 1, 2016 to December 31, 2018 in the amount of \$6,408 per calendar year.

**Minutes**

Following a motion by Mr. Franklin and a second by Mrs. Sicher the Agreement with Guardian Water Treatment Services to provide water treatment for the middle school for the period of January 1, 2016 to December 31, 2018 was approved.

*Vote Results*

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**Aye:** 8 Chris Barrett, Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Heidi Eby, Kathy Sicher, Maria Memmi  
**No:** 0  
**Abstain:** 0  
**Not Cast:** 1 Jennifer Mysel

**MOTION CARRIED**

**d. Approval of High School Entrance Door Replacement**

The Administration recommended the Board award the bid for High School Entrance Doors to East Coast Contracting in the amount of \$154,000.

**Minutes**

Following a motion by Mrs. Sicher and a second by Mr. Franklin the agreement with East Coast Contracting was approved.

*Vote Results*

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<b>Aye:</b>	8	Chris Barrett, Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Heidi Eby, Kathy Sicher, Maria Memmi
<b>No:</b>	0	
<b>Abstain:</b>	0	
<b>Not Cast:</b>	1	Jennifer Mysel

**MOTION CARRIED**

**e. Personnel – Resignations**

The Administration recommended the approval of the following resignations:

**Classified:**

**Motter, Randy**

Bus Driver

District-wide

Reason: Personal

Effective: 01/08/2016 (retroactive)

**Limited Service Contracts:**

**Heggan, Lesley**

Head Boys' Soccer Coach

High School

Reason: Personal

Effective: 12/15/2015 (retroactive)

**O'Brien, Michelle**

Musical Stage Director

High School

Reason: Personal

Effective: 01/01/2016 (retroactive)

**Minutes**

Following a motion by Mrs. Sicher and a second by Mr. Franklin the Personnel - Resignation items were approved.

**MOTION CARRIED**



**f. Personnel – General**

1. The Administration recommended the approval of the following appointments:

**Classified:**

**Harris, Amanda** (replacing Amita Mongia)

Library Aide

High School

Level A: 3.75 hours per day

Salary: \$14.59 per hour

Effective: 01/12/2016

**McCurdy, Cynthia\***

Substitute General Food Service Worker

District-wide

Salary: \$10.73 per hour

Effective: 01/12/2016

**Miller, Cecilia**

Substitute Cafeteria/Recess Aide

Elementary School

Salary: \$11.33 per hour

Effective: 01/12/2016

**Change in Hours for Classified Staff:**

**Bray, Jeffrey\***

Bus Driver

District-wide

From: Level A: 5.25 hours per day

To: Level A: 5.0 hours per day

Effective: 01/12/2016

**Leonard, Tonya\*** Assistant Head Cook

Middle School

From: Level C: 7.5 hours per day

To: Level C: 8.0 hours per day

Effective: 01/12/2016

**Lerch, Michael\***

Bus Driver

District-wide

From: Level A: 5.25 hours per day

To: Level A: 5.0 hours per day

Effective: 01/12/2016

**Limited Service Contracts:**

**Eric Mansilla\*** (replacing Michelle O'Brien)

Musical Stage Director

High School

Group G, Step 4

Salary: \$1,827

Effective: 01/12/2016

**Rippon, Paige**

Musical Choreographer

High School

Group I, Step 3

Salary: \$859

Effective: 01/12/2016

2. The Administration recommended the approval of the following request in accordance with District Policy 339:

**Mackay, Hannah\***

7th Grade Communication Arts Teacher

Middle School

Uncompensated Leave

Effective: approximately 03/10/2016 through 06/02/2016

**\* This individual is currently an employee and/or volunteer. Clearances are on file.**

**Minutes**

Following a motion by Mr. Franklin and a second by Mrs. Sicher the Personnel - General items were approved.

*Vote Results*

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<b>Aye:</b>	8	Chris Barrett, Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Heidi Eby, Kathy Sicher, Maria Memmi
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<b>No:</b>	0
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<b>Abstain:</b>	0
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<b>Not Cast:</b>	1	Jennifer Mysel
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**MOTION CARRIED**

## **6. DELEGATE REPORT**

### **a. Dauphin County Technical School**

**Minutes**

Mr. Shiflett provided his report for the Dauphin County Technical School.

- Budget Presentation for 2016-2017

### **b. CAIU**

**Minutes**

Mr. Franklin attached his report for the CAIU.

### **c. The Trojan Foundation**

**Minutes**

Mr. McFarland provided a report for The Trojan Foundation.

- Taste of Hershey
- Grants

## 7. SPECIAL REPORTS

### a. Board Members' Report

#### Minutes

The following members provided reports to the Board:

None

### b. Superintendent's Report

#### Minutes

Mr. McFarland provided the Board with the following updates:

- Drug Awareness Presentation (Northern York High School)
- Recycle Bank Grant

### c. Board President's Report

#### Minutes

Mr. Shiflett provided the Board with the following updates:

- Board Photograph (January 25, 2016)
- Board Norms Worksheet
- Citizen Advisor Orientation

## 8. RECOGNITION OF CITIZENS

#### Minutes

The following citizens were recognized by the Board:

None

## 9. ADJOURNMENT

#### Minutes

The meeting was adjourned at 8:23 p.m.

Respectfully submitted,

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Michael Frentz  
Secretary to the Board  
Approved at the January 25, 2016 meeting

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Brian L. Shiflett  
President of the Board of Directors

JWR

**Derry Township School District**  
**School Board Meeting**  
January 11, 2016

**Please Sign In AND Print Your Name**

*Signature*

*Printed Name*

Daniel B Tredinnick

Dan Tredinnick

*Signature*

*Printed Name*

Gary Fairley

Ray FAIRLEY

*Signature*

*Printed Name*

Alton Perry

ALTON PERRY

*Signature*

*Printed Name*

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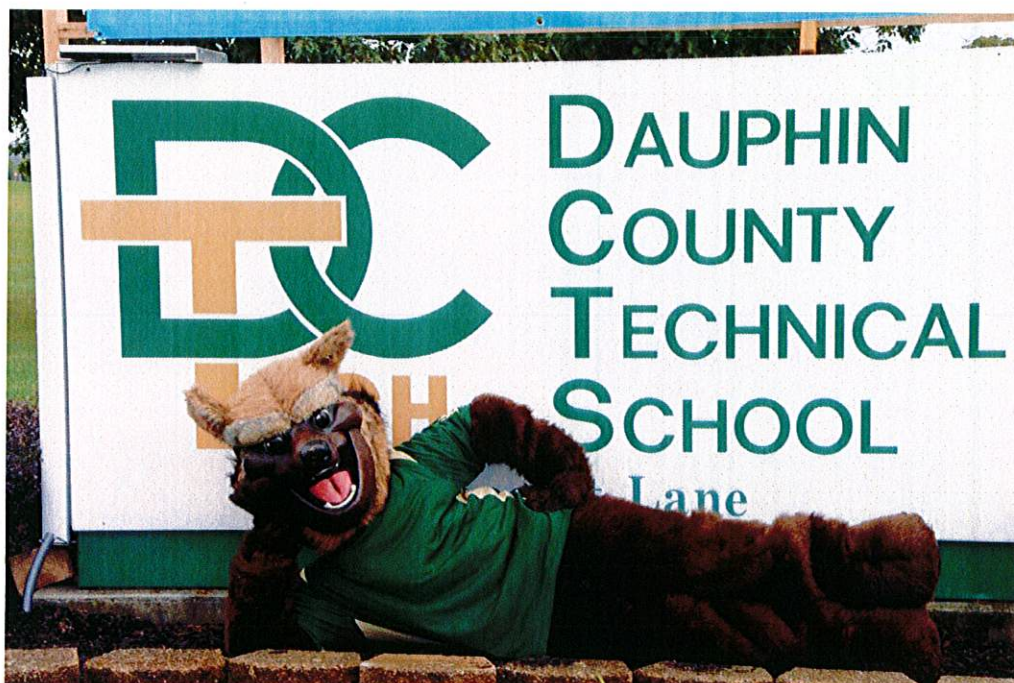
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*Printed Name*





FIND YOUR DIRECTION

# Dauphin County Technical School

December  
2015

## Holiday Reflections

by Mrs. Sandy Traynor, Assistant Director

For a moment reflect on what the *holidays* mean to you. For some it may mean parties, shopping, and/or vacation. For others it may mean gift giving, great food, and/or togetherness. When I take a moment to personally reflect about what the *holidays* mean to me, several things come to mind such as faith, hope, and family.

As a school leader, the *holidays* are a time to reflect on the importance of saying "thank you" to all who contribute to our remarkable school.

To the students who continue to inspire me, to the teachers who tirelessly serve in the trenches to educate this next generation, "thank you" for who you are and all you do. "Thank you" to the support staff who often go quietly about their business behind the scenes to ensure the school operates efficiently. "Thank you" to the administrative team for their respective departmental leadership and long hours of service. And, "thank you" to all of our numerous community stakeholders--parents, JOC, and business/industry partners--for the year round support that is given to DCTS.

With 2015 coming to a close and the promise of a new beginning in 2016, I leave you with the following to reflect upon during this *holiday* season:

*A*ccept Differences *B*e Kind

*C*ount Your Blessings

*D*ream

*E*xpress Thanks *F*orgive

*G*ive Freely *H*arm No One

*I*magine More *J*ettison Anger

*K*eep Confidences *L*ove Truly

*M*aster Something *N*urture Hope

*O*pen Your Mind *P*ack Lightly

*Q*uell Rumors *R*eciprocate

*S*eek Wisdom *T*ouch Hearts

*U*nderstand *V*alue Truth

*W*in Graciously *X*eriscape

*Y*earn For Peace

*Z*ealously Support a Worthy Cause

(Author Unknown)

Have a safe and restful holiday!





## National Honor Society

Fourteen students were inducted into the NHS on Thursday, December 10. Congratulations!

Seniors: Autumn Barkey, Chase Brown, Jeremiah Ellison, Linnea Ellison, and Jaila Parham.

Juniors: Marianna Baylor, Sierra Burton, Jessica Crone, Dominique Ertter, Issac Fetterhoff, Essence Frazier, Alyssa McCandless, Shania Steele, and Larry Vega.

Current NHS members: Abigail Celsky, Rebecca Dinter, Helen Dreher, Meya Richmond, Vonda Roadcap, Sophia Rowe, Ethan Stauffer, Mohammad Tanveer, and Hannah Welter.



## National Technical Honor Society

Twenty five students were inducted into the NTHS on Tuesday, December 22. Congratulations!

Seniors: Debra Burnett, Donnie Clark, David Criste, Trent Dietrich, Rebecca Eisenstein, Linnea Ellison, Zulma Gonzalez, Noah Greene, Kody Halbleib, Juan Hernandez-Guerrero, Jennifer Martin, and Pooja Patel

Juniors: Alissa Baker, Marianna Baylor, Faith Bryant, Sierra Burton, Nicolette Crow, Lowell Divens, Isaac Fetterhoff, Alyssa McCandless, Kaitlin Rivera, Cassandra Soi, Alycia Soulliard, Nicholas Stueckroth, and Joseph Vought.

Current NHS members: Matthew Boyer, Chase Brown, and Ashley Heffelfinger.





## Students of the Month

### 9<sup>th</sup> Grade – Celeste Grob, Health Careers

Celeste's home school is Middletown. She enjoys baking, sign language, helping people, and being with friends. Celeste is involved in field hockey, softball, volleyball, and Student Council. She volunteers at the concession stand for her brother's baseball team. Celeste's future plans are to attend Pre-Med School and work with Cochlear implants.



### 10<sup>th</sup> Grade – Arrietta Putman, Criminal Justice/Police Science

Arrietta's home school is Central Dauphin East. She enjoys psychology, sign language, going to the gym, listening to music, and spending time with family and friends. Arrietta is involved in soccer and field hockey. She volunteers as a Middle School field hockey coach, a soccer coach for inner city kids, and a volunteer at the annual coat drive. Arrietta's futures plans are to attend college for Aerodynamics and join the Air Force.



### 11<sup>th</sup> Grade – Isaac Fetterhoff, Electrical Construction & Maintenance

Isaac's home school is Halifax. He enjoys playing football, weightlifting, video games, hunting, and psychology. Issac is varsity football player for Halifax High School, a student ambassador, a member of the National Honor Society and National Technical Honor Society, attend classes at HACC, and works at Giant. He volunteers at the Halifax Ambulance building and serves as a student mentor. Isaac was instrumental in helping a new student feel welcome at DCTS. His future plan is to attend college.



### 12<sup>th</sup> Grade – Jeremiah Ellison, Drafting & Design Technology

Jeremiah's home school is Harrisburg. He enjoys drawing, building, and creating 3D designs. Jeremiah was instrumental in designing the new maps for the Middle School Tours. He is a member of the National Honor Society and volunteers as a baseball coach and office assistant. Jeremiah's future plan is to attend college for Architecture.





## SkillsUSA Leadership Conference



Ashley Brownawell and Pooja Patel attended the SkillsUSA Central Region Leadership Conference at the Wyndham at Gettysburg from November 11-13. The conference was a great opportunity to learn about SkillsUSA and to plan Dauphin County's upcoming hosting of district competitions on Martin Luther King Day 2017 and 2018.

The conference included an exciting bus tour of the Gettysburg Battlefields. Students also underwent a series of leadership training seminars and team building activities. At the conclusion of the conference, the DCTS chapter of SkillsUSA was awarded 100% completion of the Leader Award at the conference by showing knowledge and understanding of SkillsUSA.

The conference conducts an annual fundraising event auctioning off baskets of items. DCTS contributed the largest sum of money to the state Ronald McDonald initiative, \$1,428.96 from a dress down day in October. All together the conference raised over \$4,000 for the state initiative.

SkillsUSA is a student organization that the state of Pennsylvania recognizes as an integral part of career and technical programs in the state. SkillsUSA is a partnership of students, teachers, and industry working together to ensure America has a skilled work force. SkillsUSA serves more than 300,000 students and instructors annually. The organization has 13,000 school chapters in 54 state and territorial associations. More than 14,500 instructors and administrators are professional members of SkillsUSA. For more information, please visit <http://www.skillsusa.org/>.



## Wolverine Logo for 2015/2016

Each year, the juniors in Retail Marketing & Sales compete to design the upcoming school year's new logo for the DCTS clothing line. Chiare Sutton's design was selected and can be seen in the Spot, DCTS School Store.





## DCTS Graduate News

McKenna Allen, 2011 Medical Assistant Graduate, is a Registered Nurse at the PinnacleHealth Emergency Room.

Kyle Coder, 2013 Carpentry Graduate, has started a carpentry apprenticeship program with the United Brotherhood of Carpenters and Joiners. He is currently building structural panels to be used in a skyscraper for Novinger's Inc. in Middletown.

Sara Peck, 2010 Business Technology Applications Graduate, is a Human Resource Manager at Target.



## Master of the Rafter

The Carpentry class held the annual "Master of the Rafter" competition on November 24. Students had to calculate and layout a 16 foot rafter. Students were judged on both accuracy and speed. For every 16th inch of error, one second was added to a student's time.

"Master of the Rafter": Shane Hinkle - 1 minute 49 seconds

Second Place: Aindrea Shuller - 1 minute 55 seconds



## Genuine Acts of Kindness

On December 3, nine students were recognized with a certificate by DCTS Administration for their Genuine Acts of Kindness, an initiative implemented to reward students for demonstrating an act of kindness which is more than just doing the right thing. The initiative highlights the importance of treating one another and property with respect and to let students know that their acts of kindness do not go unnoticed. Pictured are: Wendell Banks, Logan Foster, Jaxon-Brige Kurtz, Zachary Pellish, Brittany Scharpf, Cassandra Soi, Joseph Swartz, and Ryan Webster. Absent from the photo: Isaac Fetterhoff.





# Announcements

## CONGRATULATIONS

Mrs. Emilie Tekely, Science Teacher, was named the Lower Paxton Township Lions Club Teacher of the quarter. Congratulation Emilie and Thank You to the Lower Paxton Lions Club for recognizing our outstanding educators.

## BLOOD DRIVE

The Medical Assistant students partnered with the Central PA Blood Bank on Monday, December 21 to collect 33 pints of blood from 54 donors.

## STUDENT SCHEDULING

The Guidance Office will distribute information pertaining to the 2106-2107 class scheduling in January.

## DCTS BOWLING SCHEDULE

- ABC East – January 7
- Red Crown – January 14
- ABC North – January 21
- ABC West – January 28
- Trindle Bowl – February 4
- ABC East – February 11
- Red Crown – February 18

## WOLVERINE BOWLING RECORD

Varsity Wolverines: 11-4

- Dylan Dundore, Tyler Garrett, Tanner Goggin, Brittney Marsh

JV Wolverines: 13-2

- Adam Felty, Noah Gainor, Cody Jacob-Byrd, Joseph Kieffer, Andriy Laychock, Dylan Shumaker

Lady Wolverines: 7-8

- Kathryn Billman, Mackenzie Dundore, Haiden Jacob-Byrd, Nikita Hamling-Propes, Erica Wood

## CEAD – CREATIVE EXPRESSIONS AT DCTS

Creative Expressions at DCTS will be hosting Open-Mic Nights throughout the 2015/2016 School Year. Want to play an instrument? No Problem! Want to try reading that poem you wrote? No Problem! You just need to come and experience the fun! Join in, sing along, try something new – just show up!

Culinary Dining Room from 6:00 p.m. to 8:00 p.m.

- January 29
- February 26
- March 11
- April 8
- May 20

## FUNDRAISERS

- Coupon Books for \$20 (Lab Rats & Normality Zero)

## DONATIONS - GOFUNDME

DCTS mini-thon:  
[www.gofundme.com/DCTSMiniThon2016](http://www.gofundme.com/DCTSMiniThon2016)

DCTS Radio: [www.gofundme.com/gh3kpuxg](http://www.gofundme.com/gh3kpuxg)

DCTS Theater: [www.gofundme.com/uuxvbc](http://www.gofundme.com/uuxvbc)

## SAVE THE DATE

DCTS 1<sup>st</sup> Four Diamonds mini-thon

- Friday, March 11

BC Cares All-You-Eat Pancake Breakfast

- Saturday, April 2

DCTS Annual Spring Dinner & Silent Auction

- Friday, April 22

## NO SCHOOL

- Thursday, December 24 to Friday, January 1 (Winter Holiday)
- Monday, January 18 (Martin Luther King Day/In-Service Day)
- Friday, February 12 (Holiday)
- Monday, February 15 (Famous Americans' Day)
- Friday, March 4 (In-Service Day/Parent Conferences)
- Thursday, March 24 to Monday, March 28 (Spring Holiday)
- Tuesday, March 29 (In-Service Day)
- Monday, April 25 (In-Service Day)
- Monday, May 25 (Memorial Day)

## PARENT TECHNOLOGY NIGHT

DCTS has several online resources for Parents to stay informed on their son/daughter's education. If you are interested in learning more about PowerSchool, Schoology or Parent Online (Cafeteria Point of Service), please stop by the Parent Technology Lab:

- March 4: 12:30 p.m. to 3:30 p.m.

## DCTS ALUMNI

DCTS is seeking alumni. Please register on the Alumni Page on the DCTS website, [www.dcts.org](http://www.dcts.org). Click on "Community", then "Alumni". This webpage is the start of creating an Official DCTS Alumni Chapter and Class Reunions.



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# CAIU BOARD HIGHLIGHTS

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The following actions were taken at the **December 17, 2015** meeting held at the Enola Office of the Capital Area Intermediate Unit.

## **Reports/Updates**

- John W. Bonawitz, CPA, and Jeff Walker from Brown Schultz Sheridan & Fritz provided an overview of the 2014-2015 CAIU Annual Audit Report.
- The Board announced the following retiree: Deborah Hassinger, Speech/Language Clinician, retirement after almost 20 years of service.

**Executive Session** –The Board met in Executive Session to review the details of a personnel issue.

**Board Committee Reports** – The Board Negotiations Committee met on November 19, 2015 immediately following the Board meeting.

## **Approved Action Items**

- Appointment of new Board Members to fill an unexpired term:
  - Mr. Eric Samples, Lower Dauphin SD, unexpired term beginning December 17, 2015 and ending June 30, 2017
  - Mr. Jayanth Franklin, Derry Township SD, unexpired term beginning December 17, 2015 and ending June 30, 2018
- Minutes from the November 19, 2015 CAIU Board Meeting
- Treasurer's Report and Payment of Bills – a total of \$2,765,749.96 in receipts and \$6,045,277.22 in expenditures for November 2015
- Summary of Operations for the 2014-15 fiscal year showing revenues of \$82,602,951.05 and expenses of \$81,973,443.66
- Summary of Operations for the 2015-16 fiscal year showing revenues of \$14,966,889.27 and expenses of \$22,166,735.29
- Budget Administration – No budgets this month
- Other Fiscal Matters – Revenue Anticipation Note 2015-16 (Series A)
- Policies & Programs
  - Second Reading, Revised Policy #333 – Professional Development
  - Second Reading, Revised Policy #340 – Responsibility for Student Wellness
  - Second Reading, Revised Policy #341 – Benefits for PT Personnel
  - Second Reading, Revised Policy #342 – Jury Duty
  - Second Reading, Revised Policy #343 – Paid Holidays
  - Second Reading, New Policy #347 – Workers Comp – Return to Work
  - Second Reading, New Policy #706.1 – Disposal/Sale of Surplus Obsolete/Outdated Equipment
  - Second Reading, Existing Position, Revised Description – Receptionist
  - Acceptance of Board Policy Manual Replacement
  - First Reading, Existing Position, Revised Description – Speech/Language Therapist
  - First Reading, Existing Position, Revised Description – Program Secretary
- Personnel Items – see attached report

## **Executive Director's Report**

- See attached written report.



## **President's Report**

- Mrs. Jean Rice wished the Board members a Merry Christmas and a safe holiday. Enjoy time with family.

**NEXT MEETING: Thursday, January 28, 2016, 8:00 a.m., Board Room, CAIU Enola**

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## ***Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting***

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### **A. RESIGNATIONS:**

- **SHYAMALA, CHANDRASEKARAN**, Application Developer II, Technology Team, effective December 31, 2015. Reason: Personal
- **TERESA FREELAND**, Secretary, School-Based Access Program, effective December 31, 2015. Reason: Personal
- **COTY MARTIN**, Application Developer II, Technology Team, effective December 31, 2015. Reason: Personal
- **SHARON WALKER**, Data Specialist, Early Intervention Program, effective March 4, 2016. Reason: Retirement after more than 8 years of service.

### **B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT:**

- **MARI BENDER**, Long Term Substitute Teacher, ESL Program, effective December 1, 2015 – June 15, 2016. Base salary of Bachelors, Step 6, \$48,574 for 189 days of service will be prorated for a total of 124 days. This is a replacement position funded through the ESL budget.
- **JULIE DALY**, Substitute Receptionist, Administration Team, effective January 4, 2016. Daily salary will be \$75 per day paid from the General Operating budget.
- **LISA HARTWELL**, Educational Paraprofessional, Emotional Support Program, effective January 11, 2016. Base salary of HS + 30, Step 1, \$18,003, for 189 days of service will be prorated for a total of 97 days with additional new hire days as required. This is a replacement position funded through the Emotional Support budget.
- **ERIN MCINTOSH**, Long Term Substitute Speech Pathologist, School-Age Speech and Language Program, effective December 22, 2015 – June 6, 2016. Base salary of Masters, Step 5, \$50,208 for 189 days of service will be prorated for a total of 106 days. This is a new position funded through the School-Age Speech and Language budget.
- **SANDRA POTTIEGER**, Educational Paraprofessional, Autism Support Program, effective December 3, 2015. Base salary of HS +30, Step 1, \$18,003, for 189 days of service will be prorated for a total of 119 days with additional new hire days as required. This is a replacement position funded through the Autism Support budget.
- **ANDREW RICHMOND**, Educational Paraprofessional, CATES Program, effective January 4, 2016. Base salary of HS + 30, Step 1, \$18,003, for 189 days of service will be prorated for a total of 102 days with additional new hire days as required. This is a new position funded through the CATES budget.
- **AVEN SHUPE**, Personal Care Assistant, Autism Support Program, effective January 4, 2016. Base salary of HS +30, Step 1, \$18,003, for 189 days of service will be prorated for a total of 102 days with additional new hire days as required. This is a new position funded through the Autism Support budget.
- **RONALD SIMS**, Network Administrator II, Technology Team, effective December 21, 2015. Base salary of \$61,500 for 12 months of service, prorated for a total of 139



days through June 30, 2016. This is a replacement position funded the Managed Services budget.

- **LINDA STEELE**, Educational Paraprofessional, Deaf/Hard of Hearing Program, effective December 3, 2015. Base salary of HS +30, Step 1, \$18,003, for 189 days of service will be prorated for a total of 119 days with additional new hire days as required. This is a new position funded through the Deaf/Hard of Hearing budget.
- **DEBORAH THORNTON**, Substitute Receptionist, Administration Team, effective November 18, 2015. Daily salary will be \$75 per day paid from the General Operating budget.

**C. CHANGES OF STATUS:**

- **MEGAN CENTENO**, Behavior Specialist, Student Services Team, change of start date from November 9, 2015 to December 21, 2015. Base salary of Bachelors, Step 4, \$46,080 for 189 days of service will be prorated for a total of 105 days with additional new hire days as required. This is a replacement position funded through the Educational Consultant budget.
- **ARIEL FRANCHAK**, Part Time Long Term Substitute Remedial Specialist, ANPS Program, change of end date of assignment from December 22, 2015 to January 29, 2016, resulting in an increase of days worked to 40.
- **FREDERICK GARMAN**, Long Term Substitute Behavior Consultant, Student Services, change of end date of assignment from December 23, 2015 to January 5, 2016, resulting in an increase of days from 43 to 45.
- **TRACY LANDIS**, Teacher, CATES Program, from active to terminated status effective December 23, 2015, based on failure to successfully complete restraint management training as required by the job description.
- **TRACY LANDIS**, Teacher, CATES Program, from terminated status to resignation, effective December 9, 2015.
- **MITZIE MCKENZIE**, Long Term Substitute Teacher in the Autism Support Program, change of end date of assignment from December 23, 2015 to June 3, 2016 resulting in an increase of days worked to 147.
- **COTY MARTIN**, Application Developer II, Technology Team, from full time employee to part time, hourly employee effective December 3, 2015.
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## **Executive Director's Report**

**December 17, 2015**

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### **NEWS**

Congratulations to the **2015 Josephine J. Decima Award for Excellence in the Field of Special Education** recipient, **Bridget Glunz-Wenner**, a special education teacher at Upper Dauphin Area High School. This award was established to honor the life of the late Josephine Decima, a former CAIU educator, who helped pioneer the field of special education in central Pennsylvania.

### **TECHNOLOGY SERVICES**

#### **CAIU iPad Summit**

The fourth annual CAIU iPad Summit was held on Friday, December 11, with over 100 attendees. The Summit brings together educators, technology directors, principals and school leaders for a day of presentations, workshops and hands-on sessions to identify emerging best practices and effective methods of implementing and using iPads in the classroom. Susquenita School District provided a keynote presentation about their experience on becoming a Distinguished Apple School.

### **STUDENT SERVICES**

#### **Blind/Vision Support - Unified English Braille Workshop**

On Wednesday November 18, 2015, Stephanie Casey (CAIU Teacher of Students with Visual Impairments) and Londa Petersen (Vision Resources of Central PA (VROCP) Access Technology

Specialist) conducted a workshop on Unified English Braille as part of the VROCP Programs and Services Committee. The current literary Braille Code (English Braille American Edition) is going to be replaced with a new code called Unified English Braille. This code will be officially adopted on January 4, 2016. Londa and Stephanie provided an overview of the changes and answered questions regarding the UEB code throughout their instruction.

#### **Preschool/Early Intervention**

- Parent Orientation Meetings have been taking place in November and December. These meetings are for preschool families who will be transitioning into Kindergarten for the 2016-17 school year and are facilitated by the Preschool Transition Coordinator and the school district representative(s). Formal transition meetings will take place in January and February with all 24 school districts.
  - Dr. Rhonda Brunner and Eric Bostick attended "EI On The Hill" on November 17<sup>th</sup> to talk to legislators about the importance of early intervention.
  - Our Assistive Technology partnership with infant/toddler colleagues is off to a good start with the launch of our Tiny Talkers lunch series and forum. These opportunities occur one time per month allowing infant/toddler and preschool professionals to engage in learning and problem solving related to assistive technology needs of the children we serve. This partnership is an outreach of our most recent assistive technology grant obtained in EI
- #### **Speech/Language. Occupational Therapy**
- There is an Occupational Therapy student from Chatham University who will be doing her Level II fieldwork internship in the EI and school age programs from January to March 2016.
  - An Occupational Therapy Assistant student from Central Penn College just completed her Level II fieldwork internship in both the school age and preschool programs.

#### **Pupil Services/Hospital/ELECT-EFI**

- The annual ELECT/EFI Holiday Event included Toys for Tots representation and toy donations for the students and a visit with Santa with photos.
- Hershey Medical Center ~ Children's Hospital has their annual Christmas Store event for families who have children in the hospital. Thank you to Kimberly Matthews, Denise Kramer and Janilyn Elias who will be volunteering on December 22, 2015 for the "Santa's Store".
- Beth-Ann McConnell has been invited to join the State Leadership and Management Team to work closely with social work services and agencies within the state of PA.

#### **Hill Top Academy**

- Current enrollment is 123.
- Hill Top Academy staff and students celebrated all they are thankful for with a traditional Thanksgiving dinner on 11/19/15. They were joined by several supporters, including members of the Upper Allen police department, LEAs, CAIU cabinet members and Board members.
- Mr. Shickley's Middle School Autism Support classroom took an experiential field trip to do indoor rock climbing at the Climbnasium in Mechanicsburg. The Climbnasium is owned by Mike DeCalvacante who also owns Above Limits.org. Above Limits is a nonprofit program that enables climbing programs to be available to all people with all different "abilities". Staff and students had a memorable and confidence building experience that they will not soon forget!
- Ms. Wertz's High School Emotional Support students participated in Computer Science Education Week's "Hour of Code" activities. The *Hour of Code* is an international activity designed to engage students in introductory coding activities for an hour a day for a week, to demystify computer science and build 21<sup>st</sup> century skills.
- There will be a feature of the therapy dog program at Hill Top Academy in a regular series in *Voice* magazine called "Learning Lessons: Great ideas, Great schools." The series highlights exceptional programs happening in Pennsylvania public schools and offers tips for other schools that may look to implement something similar. The article will have an accompanying video on the PSEA website.

#### **Audiology**

- Educational Audiologist Roundtable: In partnership with PATTAN, Diane Graybill, CAIU Audiologist, has established a network for Educational Audiologists. The first meeting was held on Friday, December 11, at PATTAN Harrisburg.



## **School-Age Speech/Language**

- Erin McIntosh, newly hired ASHA-certified SLP, will join the staff on December 22, 2015. She will be providing services in Susquehanna Township School District through June.

## **Equitable Participation:**

- Requests for consultation services continue to grow in the non-public schools. We are now working with ten non-public schools and multiple teachers in some of the buildings. Work has focused on behavior management, phonemic awareness, use of leveled reading passages to promote accuracy, fluency, and comprehension, and how to teach syllable types and strategies for decoding multi-syllabic words.
- An Equitable Participation (EP) Newsletter is published monthly and distributed to all non-public school principals.
- The next EP Learning Support Network meeting will be held December 15, 2015 from 1 - 2:30 p.m. at the Enola Office. Discussion will focus on math instruction.

## **NOTIFICATION OF ACTIVITIES**

- Attended PAIU Central Region Executive Directors Monthly meeting in State College.
- Attended the Association of Educational Service Agencies (AESAs) Conference in New Orleans, LA.
- Attended the Regional Consortium for Excellence & Equity session, "*Targeted Capacity Building with Diverse Students and their Families.*"
- Participated in the United Way Central Region's Education Task Force meeting.

## **SAVE THE DATE**

**PDE Data Summit:** Planning is underway for the 3<sup>rd</sup> PDE Data Summit to be held in Hershey from May 22 – 25, 2016. Several IU15 staff have volunteered to help with the Summit and will receive free conference registration in return for their efforts. Board members are invited to attend.

## **Upcoming CAIU Events**

**All Staff Day** – January 18, 2016 – All CAIU employees will attend the All Staff Day at the Best Western Premier Hotel and Conference Center, Harrisburg. A variety of activities and presentations is planned for the morning, and staff will participate in workshop sessions or service projects during the afternoon.