

**Derry Township School District
Board of Directors Meeting
November 23, 2015
Summary Minutes - IX**

1. OPENING ITEMS

a. Call to Order

Minutes

The November 23, 2015 meeting of the Derry Township Board of School Directors was called to order by Mrs. Sheehan at 7:01 p.m.

b. Roll Call

Members in attendance: Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock,, Maryellen Sheehan, Brian Shiflett

Non-Voting Members in attendance: Joseph McFarland

Members not in attendance: Julie Neal

Staff/Public in attendance: Dan Tredinnick, Mike Frentz, Stacy Winslow, Jason Reifsnyder, Lee Vasiliades, Vathana Oukan, Jennifer Mysel, Alton Perry, Peggy Donahue, Connor Donahue, Christopher Abruzzo

Solicitor in Attendance: Kim Smith

Media in Attendance: Jenna Faust – *The Sun*, Monica Von Dobeneck - *PennLive*

c. Flag Salute

d. Approval of Board of Directors Agenda

Approval of the November 23, 2015 Derry Township School District Board of Directors Agenda.

Minutes

Following a motion by Mr. Barrett and a second by Mr. Shiflett the Board Agenda for the evening's meeting was approved.

2. INFORMATIONAL AND PROPOSALS

a. Presentation - Finance (Mr. Frentz)

Minutes

Mr. Frentz provided the Board with a finance update.

b. Announcement of Executive Session

Minutes

The Board met in Executive Session prior to this meeting to discuss matters of personnel, and labor relations and arbitrations.

c. Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone and state your name and address

for the record. To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to three (3) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting.

Speakers are asked to review the protocol for addressing the Board which can be found at the sign in table prior to speaking. Those wishing to present private concerns or questions needing follow-up outside of the Board meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned in to members of the administration to facilitate a reply.

Minutes

The following citizens were recognized by the Board:

None

d. Standing Committee Meeting Reports

Minutes

Mrs. Eby provided the following updates with regard to the Communications and Community Engagement Standing Committee Meeting:

- Delay & Cancellation Notifications
- Mobile App Update
- Community Collaboration Inventory
- Power Packs Program

e. Student Representatives' Report

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

Minutes

The student representatives provided the Board with the following updates:

- Recent events
- Upcoming events

f. Recognition of Outgoing School Board Members

Minutes

Mr. McFarland recognized the outgoing School Board Members.

g. Anticipated Agenda Items for the Next Board of Directors Meeting

- 1 Approval of November 23, 2015 Board of Directors Summary Minutes
- 2 Requests for the Use of Facilities
- 3 Personnel
- 4 Staff Development

Minutes

The anticipated agenda items for the December 14, 2015 meeting of the Derry Township Board

of School Directors were reviewed.

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Abruzzo the consent agenda items were approved.

Vote Results

Aye:	8	Maryellen Sheehan, Chris Barrett, Hank Donahue, Brian Shiflett, Jayanth Franklin, Andrea Abruzzo, Heidi Eby, Bruce Hancock
No:	0	
Abstain:	0	
Not Cast:	1	Julie Neal

a. Approval of November 9, 2015 - Summary Board of Directors Meeting Minutes – VIII

b. Approval of October 2015 Finance Report

- 1 The Treasurer's Report for the month ending October 31, 2015 was summarized as follows:

General Fund Revenue	\$2,480,443
General Fund Expenditures	5,398,094
Balance of Cash Plus Investments (Includes Capital Reserve)	35,372,217

- 2 The listed schedule of investment transactions for the period beginning October 1, 2015 through October 31, 2015, had total interest earnings of \$1,326 comprised of the following:

Money Market	1,237
Capital Reserve	89

The average interest rate for October 2015 was .04%

- 3 The October 2015 expenditures for the paid bills for all funds totaled \$2,399,370 excluding net payroll, retirement contributions, and debt service.
- 4 The November 2015 expenditures for the unpaid bills for all funds totaled \$1,143,367

- 5 Estimated expenditures of the General Fund for the month of November 2015 were in the following amounts:

Operating Expenses	\$1,000,000
Utilities	96,600
Net Payroll (2 pays)	1,326,000

Employer Provided Insurance	458,100
Payroll Deductions	704,000
Employer Payroll Taxes (FICA/RET)	156,000
Debt Service	1,054,768
Total Estimated Expenditures	\$4,795,468

c. Approval of Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year.

The Administration recommended the Board authorize the November 2015 budget transfers.

d. Request for Payments

The Administration recommended the approval of the following payments from the Capital Projects Fund - Expenditures are part of the 5-Year Capital Plan:

Vendor	Amount	Project
Professional Roof Services	2,400.00	Elementary Roof Project
RPC Video Inc	3,615.00	Elementary MPR1 New Projector
Garland/DBS Inc.	280,511.06	Elementary Roof Project
Steelcase Inc.	12,176.76	Library smart classroom
B & B Communications	80,541.00	High School paging and clock system
Total	379,243.82	

e. New Course Proposal - Introduction to Culinary Arts

The Administration recommended the approval of a new Hershey High School course offering entitled:

- Introduction to Culinary Arts

The course offering was reviewed and approved at the October 2015 meeting of the District Curriculum Council. No additional staff or costs would be required to make these changes.

f. Approval of High School Calculus Club

The Administration recommended the addition of the High School Calculus Club. No Limited Service Contract is associated with this club.

g. Approval of Overnight Field Trip/Excursion - High School Model United Nations Club

The Administration recommended the approval of the overnight field trip/excursion as listed:

<i>Group:</i>	Hershey High School Model United Nations Club
<i>Number of Participating Students:</i>	20
<i>Grade Level:</i>	9-12
<i>Destination:</i>	Baltimore, Maryland

Purpose: Participate in the National Model United Nations Conference

Depart: February 18, 2016

Return: February 21, 2016

Trip Leader: Lynn Shirk

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

h. Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group: Hershey Cub Scout Pack 65
Date/Time: November 19, 2015 (Retroactive)
December 17, 2015
January 14; February 25; March 24; April 14, 2016
6:30 p.m. - 8:00 p.m.
Requested Facility: Elementary MPR 1
Event: Monthly Pack Meetings
Fee: None

Group: Oakmont Condo Association #1
Date/Time: January 26, 2016
5:45 p.m. - 9:30 p.m.
Requested Facility: High School LGI
Event: Annual Meeting
Fee: None

Group: Hershey Cub Scout Pack 65
Date/Time: March 12, 2016
4:00 p.m. - 11:00 p.m.
Requested Facility: Middle School Cafeteria
Event: Blue & Gold Banquet
Fee: Custodian: \$41.64 per hour
Food Service will provide separate quote based on menu and services provided

i. Requests for the Use of School Facilities with Waiver

The Administration recommended the approval of the following Requests for the Use of School Facilities with waiver:

Group: Mary's Health & Fitness
Date/Time: Tuesday & Thursdays
January 5, 2016 - May 26, 2016
5:30 a.m. - 6:30 a.m.

Requested Facility: High School Gym
Event: Derry Township School District Staff Workout Class
** Request Waiver for Gym:* \$80 per hour
Facility Fees: * Requesting Waiver of Facility Rental Fee (See attached Letter)

Group: **Pennsylvania Music Educators Association**
Date/Time: March 30, 2016
3:00 p.m. - 10:30 p.m.
Requested Facility: High School Auditorium, Auditorium Lobby, Music Wing, Computer Room or Library, Cafeteria, 48 Classrooms, Rest Rooms
(See attached list)
Event: Registration and Auditions for Students of the All-State Orchestra, Wind and Concert Band Ensembles
Fee: Custodian: \$41.64 per hour (if additional custodian needed)
** Request Waiver for Facility Fees:*

- Auditorium: \$80 per hour (Approximate \$560)
- Band & Chorus Rooms: \$25 per hour each room (Approximate \$350)
- Library: \$35 per hour (Approximate \$245)
- Cafeteria: \$55 per hour (Approximate \$385)
- 48 Classrooms: \$25 per hour (Approximate \$8,400)

* Requesting Waiver of Facility Rental Fee (See attached Letter)

Group: **Hershey Lion Club**
Date/Time: April 3, 2016
8:30 a.m. - 3:30 p.m.
Requested Facility: Middle School Cafeteria, Kitchen
Event: Spaghetti Dinner
Fee: Custodian: \$41.64 per hour (Approximate \$333.12)
Head Cook: Charge for time needed per HESPA Agreement
Cafeteria Employee: Charge for time needed per HESPA Agreement
** Request Waiver for Facility Fees:* Cafeteria/Kitchen Rental: \$80 per hour (\$560)* Requesting Waiver of Facility Rental Fee (See attached Letter)

5. NEW BUSINESS

a. Remedial Action - General Obligation Bonds 2012

The Administration recommended the Board approve the attached resolution approving and adopting remedial action pursuant to the Internal Revenue Code of 1986, with respect to the General Obligation Bonds, Series of 2012.

Minutes

Following a motion by Mrs. Eby and a second by Mr. Franklin the resolution approving and adopting remedial action pursuant to the Internal Revenue Code of 1986, with respect to the General Obligation Bonds, Series of 2012 was approved.

Vote Results

Aye:	8	Bruce Hancock, Heidi Eby, Andrea Abruzzo, Jayanth Franklin, Brian Shiflett, Hank Donahue, Chris Barrett, Maryellen Sheehan
No:	0	
Abstain:	0	
Not Cast:	1	Julie Neal

MOTION CARRIED

b. Bond Refinancing - General Obligation Bonds, Series A of 2015

The Administration recommended the Board approve the Resolution approving Issuance of General Obligation Bonds, Series A of 2015 in the amount of \$6,120,000. The purpose of the bonds will be to refinance a portion of the General Obligation Bonds, Series of 2008.

Minutes

Following a motion by Mr. Hancock and a second by Mr. Shiflett the resolution approving Issuance of General Obligation Bonds, Series A of 2015 in the amount of \$6,200,000 was approved.

Vote Results

Aye:	8	Maryellen Sheehan, Chris Barrett, Hank Donahue, Brian Shiflett, Jayanth Franklin, Andrea Abruzzo, Heidi Eby, Bruce Hancock
No:	0	
Abstain:	0	
Not Cast:	1	Julie Neal

MOTION CARRIED

c. Derry Township Tax Collection Association 2016 Budget Approval

The Administration recommended the Board approve the 2016 Derry Township Tax Collection Association Budget with total revenue of \$328,540; District contributions of \$159,000; and total expenses of \$323,520.

Minutes

Following a motion by Mr. Shiflett and a second by Mr. Barrett the 2016 Derry Township Tax Collection Association Budget with total revenue of \$328,540; District contributions of \$159,000; and total expenses of \$323,520 was approved.

Vote Results

Aye:	8	Bruce Hancock, Heidi Eby, Andrea Abruzzo, Jayanth Franklin, Brian Shiflett, Hank Donahue, Chris Barrett, Maryellen Sheehan
No:	0	
Abstain:	0	
Not Cast:	1	Julie Neal

MOTION CARRIED

d. Approval of Consulting Services Agreement - Milton Miller Consulting

The Administration recommended the approval of the Food Services consulting agreement with Milton Miller Consulting in the amount of \$4,000.

Minutes

Following a motion by Mrs. Eby and a second by Mrs. Abruzzo the Food Services consulting agreement with Milton Miller Consulting in the amount of \$4,000 was approved.

Vote Results

Aye:	8	Maryellen Sheehan, Chris Barrett, Hank Donahue, Brian Shiflett, Jayanth Franklin, Andrea Abruzzo, Heidi Eby, Bruce Hancock
No:	0	
Abstain:	0	
Not Cast:	1	Julie Neal

MOTION CARRIED

e. Athletic Hall of Fame Recommendation

The Administration recommended Mr. Martin Kulp for membership on the Operating Committee of the Athletic Hall of Fame. Mr. Kulp will replace Mr. Dick Wright.

Minutes

Following a motion by Mr. Franklin and a second by Mr. Hancock the recommendation to approve Mr. Martin Kulp for membership on the Operating Committee of the Athletic Hall of Fame passed.

Vote Results

Aye:	8	Maryellen Sheehan, Chris Barrett, Hank Donahue, Brian Shiflett, Jayanth Franklin, Andrea Abruzzo, Heidi Eby, Bruce Hancock
No:	0	
Abstain:	0	
Not Cast:	1	Julie Neal

MOTION CARRIED

f. Approval of Conference Day Speaker Agreement - Maiers Educational Services, Inc.

The Administration recommended the Board approve the Maiers Educational Services, Inc. Agreement for Angela Maiers and Mark Moran, keynote speakers, for the August 2016 Derry Township Professional Learning Conference in the amount of \$10,500.00

Minutes

Following a motion by Mr. Barrett and a second by Mr. Franklin the Educational Services, Inc. Agreement for Angela Maiers and Mark Moran, keynote speakers, for the August 2016 Derry Township Professional Learning Conference in the amount of \$10,500.00. was approved.

Vote Results

Aye:	8	Maryellen Sheehan, Chris Barrett, Hank Donahue, Brian Shiflett, Jayanth Franklin, Andrea Abruzzo, Heidi Eby, Bruce Hancock
No:	0	
Abstain:	0	

Not Cast:

1

Julie Neal

MOTION CARRIED

g. Approval of Act 93 Compensation and Benefit Program

The Administration and Human Resources Committee recommended the Board accept and execute the proposed four-year Act 93 Compensation and Benefits Program to which the Act 93 and the District's Negotiations Teams tentatively agreed. The Term of the agreement would be July 1, 2016 through June 30, 2020.

Minutes

Following a motion by Mr. Eby and a second by Mr. Shiflett the 2016 - 2020 Act 93 Compensation and Benefits Program was approved.

Vote Results

Aye:	8	Bruce Hancock, Heidi Eby, Andrea Abruzzo, Jayanth Franklin, Brian Shiflett, Hank Donahue, Chris Barrett, Maryellen Sheehan
No:	0	
Abstain:	0	
Not Cast:	1	Julie Neal

MOTION CARRIED

h. Personnel – Resignations

The Administration recommended the approval of the following resignations:

Classified Staff:

Mongia, Amita

Library Aide

High School

Reason: Personal

Effective: 11/26/2015

Limited Service Contracts:

Rix, Denise

Assistant Girls' Tennis Coach

High School

Reason: Personal

Effective: 11/16/2015 (retroactive)

Wilfong, Cynthia

Head Girls' Tennis Coach

High School

Reason: Personal

Effective: 11/15/2015 (retroactive)

Minutes

Following a motion by Mrs. Eby and a second by Mr. Franklin the personnel - resignations items were approved.

MOTION CARRIED

i. Personnel - General

1. The Administration recommended the approval of the following appointments:

Professional:

Colpo, Amy (new position)
Special Education Teacher
Intermediate Elementary School
Long-term Substitute
Bachelors, Step 1
Salary: \$47,686 (pro-rated)
Effective: To be determined

Classified:

Burke, Kara (replacing Sarann McCoy)
General Food Service Worker
Middle School
Level A: 4.0 hours per day
Salary: \$12.36 per hour
Effective: 11/24/2015

Hoyer, Jr., William
Substitute Custodian
District-wide
Salary: \$14.23 per hour
Effective: To be determined

Tetzlaff, Tammy
Substitute Custodian
District-wide
Salary: \$14.23 per hour
Effective: 11/24/2015

Unger, Lucy
Substitute General Food Service Worker
District-wide
Salary: \$10.73 per hour
Effective: To be determined

Transfer of Classified Staff:

Taylor, Margaret *
From: Teachers' Aide (High School)
To: Special Education Aide (High School)
Level A: 5.75 hours per day
Salary: \$15.64 per hour
Effective: 11/24/2015

Vanatta, Thomas *

From: Substitute General Food Service Worker (District-wide)

To: General Food Service Worker (Elementary School) (replacing Larry Koons)

Level A: 4.0 hours per day

Salary: \$12.36 per hour

Effective: 11/30/2015

Limited Service Contracts:

Drahovsky, David

Assistant Basketball Coach

Middle School

Group F, Step 10

Salary: \$3,088

Effective: 11/24/2015

Ortiz, Jose *

Cardio Room Supervisor

High School

Group H, Step 12

Salary: \$2,013

Effective: 11/24/2015

Zellers, Shane

Head Baseball Coach

High School

Group C, Step 5

Salary: \$3,867

Effective: 03/07/2016 (pending receipt of Act 168 forms)

2. The Administration recommended the approval of a salary increase of \$3,000 for **Angela Cooney**, Human Resources Specialist, retroactive to July 1, 2015. The salary adjustment is reflecting additional responsibilities to this Act 93 position.
3. The Administration recommended the approval of a salary increase of \$3,000 for **Michelle Kunder**, Curriculum Instruction/Professional Development Specialist, retroactive to July 1, 2015. The salary adjustment is reflecting additional responsibilities to this Act 93 position.
4. The Administration recommended the salary of **Dan Tredinnick**, Director of School/Community Information be adjusted to \$82,274 for the 2016 – 2017 school year. The salary adjustment reflects the negotiated changes made to 2016 – 2020 Act 93 Compensation and Benefits Program.
5. The Administration recommended the salary of **Michelle Kunder**, Curriculum Instruction/Professional Development Specialist be adjusted to \$52,042 for the 2016 – 2017 school year. The salary adjustment reflects the negotiated changes made to 2016 – 2020 Act 93 Compensation and Benefits Program.
6. The Administration recommended the salary of **Debra Urevich**, Payroll/Accounts Payable be adjusted to \$48,000 for the 2016 – 2017 school year. The salary adjustment reflects the

negotiated changes made to 2016 – 2020 Act 93 Compensation and Benefits Program.

7. The Administration recommended the salary of **Debra Kurtz**, Purchasing Assistant be adjusted to \$42,000 for the 2016 – 2017 school year. The salary adjustment reflects the negotiated changes made to 2016 – 2020 Act 93 Compensation and Benefits Program.

*** This individual is currently an employee. Clearances are on file.**

Minutes

Following a motion by Mrs. Eby and a second by Mr. Franklin the personnel - general items were approved.

Vote Results

Aye:	8	Bruce Hancock, Heidi Eby, Andrea Abruzzo, Jayanth Franklin, Brian Shiflett, Hank Donahue, Chris Barrett, Maryellen Sheehan
No:	0	
Abstain:	0	
Not Cast:	1	Julie Neal

MOTION CARRIED

6. DELEGATES REPORTS

a. Dauphin County Technical School

Minutes

Mr. Shiflett attached his report for the Dauphin County Technical School.

b. Capital Area Intermediate Unit

Minutes

Mrs. Sheehan attached her report for the Capital Area Intermediate Unit.

c. Harrisburg Area Community College

Minutes

Mr. Shiflett attached his report for the Harrisburg Area Community College.

d. Dauphin County Tax Association

Minutes

Mr. Shiflett attached his report for the Dauphin County Tax Association.

e. Derry Township Tax Association

Minutes

Mr. Shiflett attached his report for the Derry Township Tax Association.

f. Tax Increment Financing

Minutes

Mr. Shiflett attached his report for the Tax Increment Financing Committee.

7. SPECIAL REPORTS

a. Board Members' Report

Minutes

The following members provided reports to the Board:

- Mr. Hancock - Board Member Memories
- Dr. Donahue - Board Member Memories
- Mr. Barrett - Recognition of Outgoing Board Members
- Mr. Shiflett - Recognition of Outgoing Board Members, ALiCE presentation
- Mrs. Eby - Recognition of Outgoing Board Members
- Mr. Franklin - Recognition of Outgoing Board Members

b. Superintendent's Report

Minutes

Mr. McFarland provided the Board with the following updates:

- ALiCE Presentation
- Business Owner Breakfast

c. Board President's Report

Minutes

Mrs. Sheehan provided the Board with the following updates:

- Board Member Memories

8. RECOGNITION OF CITIZENS

This was an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak were asked to come to the microphone and follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

The following citizens were recognized by the Board:

- Lou Verdelli - Alumni Event
- Steve Rineer - Recognition of Board Members

9. ADJOURNMENT

Minutes

Following a motion by Mrs. Abruzzo and a second by Mr. Barrett the meeting was adjourned at 8:16 PM.

Respectfully submitted,

Michael Frentz

Secretary to the Board

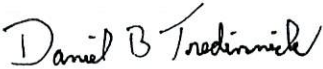
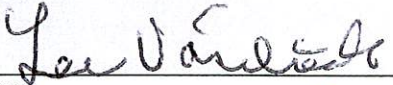

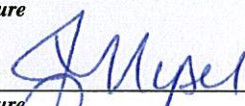
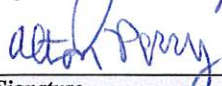
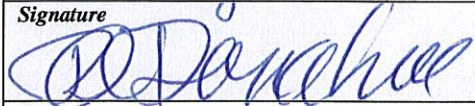
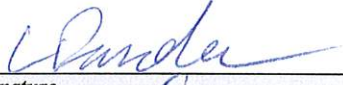
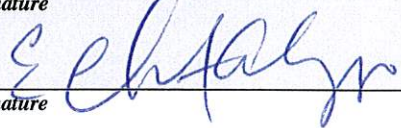
Approved at the December 14, 2015 meeting

Brian L. Shiflett
President of the Board of Directors

JWR

Derry Township School District
School Board Meeting
November 23, 2015

Please Sign In AND Print Your Name

Signature 	Printed Name Dan Tredinnick
Signature 	Printed Name Lee VASILIADES
Signature 	Printed Name Vathana Oukan
Signature 	Printed Name Jennifer Mysel
Signature 	Printed Name Alan Perry
Signature 	Printed Name Peggy Donahue
Signature 	Printed Name Connor Donahue
Signature 	Printed Name E. Christopher Abruzzo
Signature	Printed Name
Signature	Printed Name
Signature	Printed Name
Signature	Printed Name
Signature	Printed Name

DERRY TOWNSHIP SCHOOL DISTRICT
DAUPHIN COUNTY, PENNSYLVANIA

RESOLUTION

APPROVING AND ADOPTING REMEDIAL ACTION
PURSUANT TO THE INTERNAL REVENUE CODE OF 1986,
AS AMENDED, AND THE REGULATIONS PROMULGATED
THEREUNDER, WITH RESPECT TO THE GENERAL
OBLIGATION BONDS, SERIES OF 2012, OF THE SCHOOL
DISTRICT.

WHEREAS, Derry Township School District ("School District"), Dauphin County, Pennsylvania, previously entered into a guaranty agreement with respect to the debt service of the Township of Derry Industrial and Commercial Development Authority Guaranteed School Revenue Bonds, Series of 2002 (Derry Township School District Project) ("2002 Bonds"), issued by the Township of Derry Industrial and Commercial Development Authority ("Authority"), in the original aggregate principal amount of \$4,125,000, for the purpose of financing, for the benefit of and use by the School District, the renovation and improvement of portions of the buildings and facilities owned by the School District and located at 30 East Granada Avenue, Hershey, Pennsylvania ("2002 Project"), including gymnasium facilities ("Gymnasium Facilities"); and

WHEREAS, the 2002 Bonds were issued as tax-exempt bonds for federal income tax purposes under the Internal Revenue Code of 1986, as amended ("Code"), and the regulations promulgated thereunder ("Regulations"), pursuant to the reasonable expectations of the School District, as set forth in the Tax and Non-Arbitrage Certificate ("2002 Certificate"), executed and delivered by the School District on the date of closing and issuance of the 2002 Bonds; and

WHEREAS, the 2002 Project was completed, the proceeds of the 2002 Bonds were expended and, specifically, the Gymnasium Facilities were completed and placed in public use, all in accordance with the expectations of the School District as set forth in the 2002 Certificate; and

WHEREAS, 37% of the cost of the 2002 Project was specifically attributable to the cost of the renovation and improvement of the Gymnasium Facilities; and

WHEREAS, the 2002 Bonds were subsequently currently refunded by the Guaranteed School Revenue Bonds, Series of 2007 ("2007 Bonds"), issued as tax-exempt bonds for federal income tax purposes by the Authority and guaranteed by the School District, solely for the purpose of financing such current refunding, and the 2002 Bonds are no longer outstanding; and

WHEREAS, the 2007 Bonds were subsequently currently refunded by the General Obligation Bonds, Series of 2012 ("2012 Bonds"), issued as tax-exempt bonds for federal income tax purposes by the School District, solely for the purpose of financing such current refunding, and the 2007 Bonds are no longer outstanding; and

WHEREAS, the 2012 Bonds remain outstanding in the principal amount of \$2,360,000, and 37% of such principal amount, \$873,200, is therefore attributable to the financing of the renovation and improvement of the Gymnasium Facilities; and

WHEREAS, the reasonably expected economic life of the Gymnasium Facilities as renovated and improved as part of the 2002 Project was, in accordance with the Certificate, in excess of 25 years, and the final maturity of each the 2002 and 2007 Bonds was, and the final maturity of the 2012 Bonds is, May 15, 2023;

WHEREAS, the Gymnasium Facilities have been jointly managed as public recreational facilities by the School District and the Township of Derry ("Township"), Dauphin County, Pennsylvania, pursuant to a Joint Management and Use Agreement ("Joint Management Agreement") made between the School District and the Township, dated March 25, 2002; and

WHEREAS, the School District and the Township have amended the Joint Management Agreement to provide for the appointment of Power Train Hershey, LLC, a private entity, as the manager ("Private Manager") of the Gymnasium Facilities, and have approved and entered into, as of October 13, 2015, a Facilities Management Agreement ("Private Management Agreement") with the Private Manager, under which the School District and the Township will receive periodic cash payments from the Private Manager; and

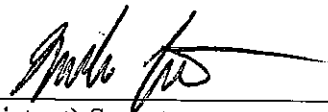
WHEREAS, the management of the Gymnasium Facilities by the Private Manager is expected to cause the private business tests under the Regulations to be met with respect to the attributed principal portion of the 2012 Bonds, and the periodic payments to be received from the Private Manager under the Private Management Agreement are expected to constitute disposition proceeds under the Regulations; and


WHEREAS, the School District has determined to implement the remedial action provided pursuant to Treasury Regulation §1.141-12(e), Alternative Use of Disposition Proceeds, by expenditure of such disposition proceeds, as received, and therefore in each instance, within two years of receipt of such disposition proceeds, upon and toward the cost of the capital items provided for under the Five Year Capital Improvement Plan adopted by the School District on May 11, 2015, and, thereafter, and until the final maturity of the 2012 Bonds, for ongoing capital expenditures of the School District ("Remedial Action").

THEREFORE, BE IT RESOLVED by the Board of School Directors ("Board") of the School District that the Remedial Action is hereby approved and adopted and shall be implemented.

DULY ADOPTED by the Board this 23rd day of November, 2015.

Derry Township School District

Attest: 
(Assistant) Secretary

By: 
(Vice) President

TWP OF DERRY TAX COLLECTION ASSOCIATION
2016 PROPOSED BUDGET

	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 PROJECTION	PROPOSED 2016 BUDGET	2016 OVER 2015 AMOUNT	BUDGET (UNDER) BUDGET PERCENT
RECEIPTS:							
CONTRIBUTIONS:							
School District	159,000.00	165,000.00	165,000.00	165,000.00	159,000.00	(6,000.00)	(0.04)
Township	159,000.00	165,000.00	165,000.00	165,000.00	159,000.00	(6,000.00)	(0.04)
OTHER INCOME:							
Tax Collector	10,300.00	10,300.00	10,300.00	10,300.00	10,300.00	-	-
Interest	57.14	60.78	60.00	100.00	100.00	40.00	0.67
Miscellaneous	240.00	1,842.32	360.00	140.00	140.00	(220.00)	-
TOTAL REVENUES	328,597.14	342,203.10	340,720.00	340,540.00	328,540.00	(12,180.00)	(0.04)
EXPENDITURES:							
CAPITAL EXPENSES:							
2005 Equipment & Furniture	6,345.00	-	2,500.00	1,500.00	2,000.00	(500.00)	(0.20)
PERSONNEL EXPENSES:							
3005 Wages	144,968.78	145,092.55	152,242.00	152,490.20	171,400.00	19,158.00	0.13
3010 FICA/UC	11,104.09	14,287.55	15,154.00	16,085.59	17,000.00	1,846.00	0.12
3015 Employee Benefits	28,386.51	8,981.77	3,050.00	2,810.36	3,900.00	850.00	0.28
3020 Retirement	8,698.16	8,131.36	8,230.00	7,129.70	10,700.00	2,470.00	0.30
	<u>193,157.54</u>	<u>176,493.23</u>	<u>178,676.00</u>	<u>178,515.85</u>	<u>203,000.00</u>	<u>24,324.00</u>	<u>0.14</u>
OCCUPANCY EXPENSES:							
4005 Telephone	3,938.37	1,476.59	2,500.00	1,480.00	1,510.00	(990.00)	(0.40)
4010 Rent	9,999.96	10,833.29	10,000.00	10,000.00	10,000.00	-	-
4015 Custodial	2,450.00	2,544.04	2,590.00	2,585.00	2,760.00	170.00	0.07
4020 Electric/Heat	13,485.40	15,815.40	17,500.00	17,540.00	19,500.00	2,000.00	0.11
4025 Water/Sewer/Trash	796.27	619.13	1,000.00	470.00	1,000.00	-	-
4030 Building Supplies	896.54	868.05	1,000.00	650.00	1,000.00	-	-
	<u>31,566.54</u>	<u>32,156.50</u>	<u>34,590.00</u>	<u>32,725.00</u>	<u>35,770.00</u>	<u>1,180.00</u>	<u>0.03</u>
OPERATING EXPENSES:							
5005 Office Supplies	3,622.01	4,011.60	4,500.00	2,800.00	4,500.00	-	-
5015 Inservice & Travel	19.04	-	500.00	18.97	500.00	-	-
5020 Census Expense	100.00	738.54	1,250.00	860.00	1,000.00	(250.00)	(0.20)
5025 EIT/LST	2,634.82	3,152.13	4,200.00	1,820.00	3,000.00	(1,200.00)	(0.29)
5028 Delinquent Collections	96.80	115.96	150.00	110.00	150.00	-	-
5030 Township Billing	14,468.70	14,811.27	15,500.00	14,300.00	15,500.00	-	-
5031 School District Billing	14,530.71	14,833.28	16,100.00	14,800.00	16,100.00	-	-
5035 Insurance & Bonds	3,686.00	3,672.00	4,090.00	4,000.00	4,000.00	(90.00)	(0.02)
5050 Bank Charges	5,720.92	3,721.01	5,500.00	7,800.00	8,000.00	2,500.00	0.45
	<u>44,879.00</u>	<u>45,055.79</u>	<u>51,790.00</u>	<u>46,508.97</u>	<u>52,750.00</u>	<u>960.00</u>	<u>0.02</u>
MAINTENANCE & REPAIRS							
6005 Equipment Repair	100.00	-	2,000.00	-	2,000.00	-	-
6010 Comp Maint/ Software	1,689.97	99,037.43	53,300.00	89,850.00	14,600.00	(38,700.00)	(0.73)
	<u>1,789.97</u>	<u>99,037.43</u>	<u>55,300.00</u>	<u>89,850.00</u>	<u>16,600.00</u>	<u>(38,700.00)</u>	<u>(0.70)</u>
PURCHASED SERVICES:							
7005 Accounting	5,500.00	8,500.00	8,000.00	7,500.00	8,000.00	-	-
7010 Bookkeeping	2,200.00	2,600.00	2,400.00	2,400.00	2,400.00	-	-
7015 Consultants	-	-	1,000.00	-	1,000.00	-	-
	<u>7,700.00</u>	<u>11,100.00</u>	<u>11,400.00</u>	<u>9,900.00</u>	<u>11,400.00</u>	<u>-</u>	<u>-</u>
MISCELLANEOUS:							
8000 Postage	1,021.00	978.11	1,200.00	780.00	1,000.00	(200.00)	(0.17)
9000 Contingency	24.50	24.50	1,000.00	24.50	1,000.00	-	-
	<u>1,045.50</u>	<u>1,002.61</u>	<u>2,200.00</u>	<u>804.50</u>	<u>2,000.00</u>	<u>(200.00)</u>	<u>(0.09)</u>
TOTAL EXPENDITURES	286,483.55	364,845.56	336,456.00	359,804.32	323,520.00	(12,936.00)	(0.04)
REVENUES OVER (UNDER) EXPENDITURES	42,113.59	(22,642.46)	4,264.00	(19,264.32)	5,020.00	756.00	0.18



The Dauphin County Technical School Joint Operating Committee (JOC) met on November 11, 2015 in executive session, work session and regular session. Brian Shiflett and Julie Neal attended all meetings.

Brian also attended the Planning for the Future Committee meeting prior to the regular meetings. Joe McFarland will serve on the committee as the Superintendent representative for this school year. The committee is scheduled to visit the York County School of Technology on December 10 and review their welding and dental assisting programs.

During the work session, Carol Roland of Trout, Ebersole & Groff presented the school's 2014-15 audited financial report. As has been the case in recent years, the auditor reported no negative findings.

Dr. Grimm and Ms. Zaharick provided an update on the Dental Assistant program. The JOC approved the Administration's recommendation to award a dental equipment bid to Patterson Dental in the amount of \$220,693. The renovation project is projected to cost \$422,871, which is well under the architect's \$500,000 estimate. Renovation work has begun and will run through the end of January.

In other business, the JOC conducted a first reading of revised Policy 208 - Withdrawal from School, revised Policy 218.2 Terroristic Threats/Acts, revised Policy 601 – Objectives, revised Policy 602 - Budget Planning, revised Policy 603 - Budget Preparation, and revised Policy 604 - Budget Adoption. The JOC conducted a second read and approved Policy 146, Student Services, Policy 204, Attendance, and revised Policy 206, Student Transfer.

The JOC approved the 2015-16 budgets for the Capital Reserve fund and the Summer School fund.

The next JOC meeting will be held Wednesday, December 16, 2015, 7:00 p.m. This will also be a Joint Board meeting night, and all DTSD board members are welcome to participate. The JOC is now meeting in the DC Tech auditorium. JOC meeting agenda are on BoardDocs (www.boarddocs.com/pa/daup/Board.nsf).

Brian Shiflett and Joe McFarland attended the DCTS Open House held on November 12. Joe observed families of prospective DCTS students from Derry Township in attendance.

Respectfully submitted,

Brian Shiflett

CAIU BOARD HIGHLIGHTS

The following actions were taken at the **November 19, 2015** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- Monthly Program Spotlight – Karen Ruddle, Program Supervisor for Training & Consultation (TaC), and Shana Montgomery, Educational Consultant, shared an overview of the TaC professional development and consultative services provided for staff in our districts.
- The Board recognized and thanked the following Board Members for their dedicated service and commitment to the students, staff and region:
 - **Mrs. Laurie Reichert**, Lower Dauphin SD
 - **Mrs. Maryellen Sheehan**, Derry Township SD
- Alicia McDonald, Director of Student Services, shared that Dr. Thompson, principal at Hill Top Academy (HTA) is working with the TaC staff to implement Schoolwide Positive Behavior Support at the school. She also shared that there are several referrals for HTA and the school is nearing student capacity. All CAIU Teachers of the Visually Impaired are completing training on the Unified English Braille code. Susquehanna Service Dogs visited HTA this week for a “Puppy Hugging” day.
- Theresa Kinsinger, Director of Organizational Services, shared that staff clearances are being updated. She continues to work with districts to answer their questions about volunteers and other clearance issues. She has sent requests to districts for their negotiations data survey. Open Enrollment is in process at CAIU. Currently, there are fourteen staff openings due to new student enrollments.
- Mr. Len Kapp, Supervisor of Operations and Transportation, shared that repairs are being done on a recent sewer line break and line blockage.
- Brian Griffith, Director of Curriculum Services, spotlighted the services that his Training and Consultation (TaC) team provides.
- David Martin, Director of Technology Services, shared that the updates for the new AgendaManager solution were released on November 13. There is a Content Keeper training being held at the CAIU today. The Lower Dauphin SD Technology Director will be presenting on the Mobility Solution that they use at their district to maintain content filtering when the device is off school property. Training was recently held at the CAIU on E-rate. There have been several changes to E-rate this past year. The CAIU applies for E-rate for CAIU districts that are part of the WAN and Internet consortium.
- Daren Moran, Business Manager, shared that the local audit is nearing completion. The local auditors will provide an overview of the 2014-15 audit at the December board meeting. Since the state budget has not passed, we continue to operate without any state or federal funds. We continue to invoice for the services provided. He thanked the districts for continuing to pay their invoices. Previously, we had acquired an \$8 million RAN. We have used \$2 million. The remaining \$6 million will cover operations through December. He continues the discussion with the bank about acquiring a second RAN if necessary. Daren is currently working to prepare the 2016-17 General Operating Budget. The process will be delayed by one month and will be presented for first reading at the January board meeting as there are too many outstanding variables due to the 2015-16 state budget not being passed.
- Dr. Rhonda Brunner, Assistant Executive Director, shared that PEMA and PDE will hold a Comprehensive Emergency Management (CEM) planner training at CAIU on January 15, 2016, and school districts have been invited to send district safety contacts. Board policies have been updated into the PSBA Board Docs system and the 300-level merged employee

section will be complete by January, at which time the previous policies will be formally "retired" on a future board agenda.

- Cindy Mortzfeldt, Executive Director, shared that the fall superintendent conference was held this month. Through federal funds, an Equitable Participation coaching model is being implemented for nonpublic schools. She also provided information about the Diakon Wilderness Center and CAIU Grant Proposal for the Annie E. Casey Foundation's Learn and Achieve Potential (LEAP) initiative.

Executive Session –The Board met in Executive Session to review the details of a personnel issue.

Approved Action Items

- Minutes from the October 22, 2015, CAIU Board Meeting
- Treasurer's Report and Payment of Bills – a total of \$6,151,800.91 in receipts and \$5,535,956.73 in expenditures for October 2015
- Summary of Operations for the 2014-15 fiscal year showing revenues of \$82,602,951.05 and expenses of \$81,829,619.66
- Summary of Operations for the 2015-16 fiscal year showing revenues of \$7,961,064.12 and expenses of \$15,875,569.72
- Budget Administration – No budgets this month
- Other Fiscal Matters – No other fiscal matters
- Policies & Programs
 - Second Reading, Revised Policy #321 – Political Activities
 - Second Reading, Revised Policy #334 – Sick Leave
 - Second Reading, Revised Policy #335 – Family and Medical Leave
 - Second Reading, Revised Policy #336 – Personal Necessity Leave
 - Second Reading, Revised Policy #337 – Vacation
 - Second Reading, Revised Policy #338 – Sabbatical Leave
 - Second Reading, Revised Policy #338.1 – Compensated Professional Leave
 - Second Reading, Revised Policy #339 – Uncompensated Leave
 - Second Reading, Revised Policy #346 – Workers' Compensation
 - Second Reading, Revised Policy #348 – Unlawful Harassment
 - Second Reading, Revised Policy #351 – Drug-free Workplace
 - Second Reading, Revised Policy #352 – Attorney Fees for Employees
 - Second Reading, Revised Policy #304.1 – Anti Nepotism
 - First Reading, Revised Policy #333 – Professional Development
 - First Reading, Revised Policy #340 – Responsibility for Student Wellness
 - First Reading, Revised Policy #341 – Benefits for PT Personnel
 - First Reading, Revised Policy #342 – Jury Duty
 - First Reading, Revised Policy #343 – Paid Holidays
 - First Reading, New Policy #347 – Workers Comp – Return to Work
 - First Reading, New Policy #706.1 – Disposal/Sale of Surplus Obsolete/Outdated Equipment
 - First Reading, Existing Position, Revised Description – Receptionist
- Personnel Items – see attached report

Executive Director's Report

- See attached written report.

President's Report

- Mrs. Jean Rice thanked the Board for being at the meeting this morning. She appreciates their good attendance. She wished them a happy, healthy and safe holiday season and hope that they enjoy time with your families.

Board Member Sharing of Information

- Dr. Fred Baldwin, Carlisle Area SD, shared that his district has received approval from the PDE for their Flexible Instructional Day proposal (electronic days for snow day school closures).

NEXT MEETING: Thursday, December 17, 2015, 8:00 a.m., Board Room, CAIU Enola

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting

RESIGNATIONS:

- **JOLETTA NEBEL**, Counselor, ANPS Program, effective February 29, 2016. Reason: Retirement after more than 9 years of CAIU service.

RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

- **RACHEL BENECKE**, Educational Paraprofessional, Autism Support Program, effective November 9, 2015. Base salary of HS + 30, Step 1, \$18,000 for 189 days of service will be prorated for a total of 132 days with additional new hire days as required. This is a replacement position funded through the Autism Support budget.
- **MATTHEW BRIGHTBILL**, Application Support Specialist, Technology Team, effective November 16, 2015. Base salary of \$37,147.50 for 12 months of service, prorated for a total of 164 days through June 30, 2016. This is a replacement position funded through the CAOLA budget.
- **JAMES BRILL**, Technology Infrastructure Supervisor, Technology Team, effective November 9, 2015. Base salary of \$91,400 for 12 months of service, prorated for a total of 169 days through June 30, 2016. This is a replacement position funded through Network Services and General Operating budgets.
- **DARRYL EISENHAUER**, Technology Support Specialist, Technology Team, effective November 16, 2015. Base salary of \$35,328.79 for 12 months of service, prorated for a total of 164 days through June 30, 2016. This is a replacement position funded the IMS budget.

CHANGES OF STATUS:

- **MEGAN CENTENO**, Behavior Specialist, Student Services Team, from a start date of November 9, 2015, to a start date dependent upon when her current district releases her.
- **FREDERICK GARMAN**, from Educational Paraprofessional to Long Term Substitute Behavior Consultant, Student Services, effective October 21- December 23, 2015. Change of status results in a change of salary to Masters, Step 15, \$69,116 for 189 days of service prorated for 43 days. This is a replacement position funded through the Educational Consultant budget.
- **RAY JOHNSON**, Educational Paraprofessional, Intervention Program, Student Services Team, from administrative paid leave to active status effective October 23, 2015.
- **KELLY REIFF**, Occupational Therapist, OT/PT Program, from a start date October 19, 2015 to a start date of November 9, 2015. Base salary of Bachelors, Step 9, \$53,301, for 189 days of service will be prorated for a total of 122 days through June 30, 2016.
- **PATRICIA STEPHENS**, ELECT Program Assistant, Student Services Team, from active status to furlough effective December 23, 2015. Furlough is due to a change in funding requirements of the ELECT grant.

LEAVES OF ABSENCE:

- **KELLI GARIS**, Educational Paraprofessional, Diagnostic Program, Student Services Team, leave of absence effective October 26, 2015 – November 5, 2015 for a total of 10 days. Leave is requested without pay for medical reasons in accordance with CAIU and FMLA policies.

Executive Director's Report

November 19, 2015

PROGRAM SPOTLIGHT

Training and Consultation (TaC) Services is authorized by the Federal Government (Individuals with Disabilities Education Act, IDEA) to provide professional development and consultative services to administrators, consultants, teachers and parents. These services are an integral part of broad school and district-wide accountability planning. Professional education activities are aligned with national, state and local initiatives, and support the strategically identified needs of our constituent school districts. While these services are not designed to focus on ongoing individual student interventions, they are intended to provide staff with professional development and resources to build capacity within the school to improve the education of all students. The Pennsylvania Department of Education outlines six initiatives, **Autism, Inclusive Practices/Least Restrictive Environment, Behavior Support, Multi-Tiered Systems of Support (MTSS-RtII), Secondary Transition, and Assistive Technology**, which are the focus of this team's work with local education agencies.

NEWS

FALL SUPERINTENDENTS' LEADERSHIP CONFERENCE



The CAIU Superintendents' Leadership Conference was held from November 4-6, 2015, in Annapolis, MD. The initial session included a team building activity where teams of superintendents prepared each course of the evening dinner. The content for this year's conference focused on "**Equity and Excellence**". Dr. Paul Gorski's presentation was on "Reaching and Teaching Students in Poverty" and Dr. Gayle Allen's was on "The New Pillars of Modern Leading, Learning, and Teaching."

TECHNOLOGY SERVICES

AgendaManager Upgrade. The CAIU is excited to announce the release of the new AgendaManager that occurred on November 13, 2015. Over the past year we have taken feedback from our existing user community and incorporated some of those requests into this version of AgendaManager. AgendaManager offers a new interface with enhanced performance and functionality that include (but not limited to):

- Dashboard for Quick View of Vital Information
- Key Agenda Items to be Saved for Reuse
- More Role Permission Options
- Streamlined Announcements

In addition to the enhancements during this new release, this upgrade uses the latest application development technology and will position the application to grow with future requests to meet the needs of our districts.

Content Keeper Upgrade and Training. ContentKeeper is our Internet filtering solution that provides real-time, high performance web content analysis, utilizing advanced heuristics and deep packet inspection for 24 schools in our region. During the month of November, the CAIU Technology staff worked with ContentKeeper to upgrade the Internet filtering servers so districts may have advanced reporting options. Training for this upgrade is scheduled for November 19th and is free to all districts.

E-rate Training. E-rate, the commonly used name for the Schools and Libraries Program of the Universal Service Fund, is a federal program to ensure that schools and libraries have affordable access to advanced telecommunications services. Under the program, districts receive discounts on Telecommunications Services, Internet Access, and Internal infrastructure. The CAIU applies for E-rate for CAIU districts that are part of the WAN and Internet consortium. On November 11th, Julie Tritt Schell delivered her annual full day E-rate training at the CAIU. There have been significant changes to E-rate over the past year. Approximately 70 people attended and it was a very informative session.

STUDENT SERVICES

Hill Top Academy

- Currently, there are 126 students enrolled and 10 requests (referrals) for placement. We are reviewing the class lists and considering the need to open additional classrooms to be able to meet district needs.
- Hill Top Academy's core PBIS (Positive Behavior Intervention Support) Team trained all HTA staff as we begin to roll-out SWPBS (Schoolwide Positive Behavior Support) at our most recent Act 80 day on October 4th.
- High school teacher, Ms. Chasteen, has partnered with Trout Unlimited to bring *Trout in The Classroom* to HTA. Equipment and materials have been donated by Trout Unlimited that will allow HTA students to learn about cold water conservation as they raise brook trout from eggs to fingerlings in a classroom aquarium.

Pupil Services

- **Diakon Wilderness Center and CAIU Grant Proposal for Annie E. Casey Foundation's Learn and Achieve Potential (LEAP) initiative.** Diakon Youth Services and the CAIU has advanced to the second phase in a competitive proposal process for the LEAP initiative which focuses on youth and young adults ages 14-25 who have been involved in the child welfare (foster care) and juvenile justice systems. This grant will help to assist transitional age youth with obtaining their high school diploma or GED and transition into the workforce or postsecondary education. Jobs for America's Graduates (JAG) specialists (which will be the CAIU educational staff) will provide classroom instruction, mentoring, guidance counseling and hands-on vocational training. Students form their own leadership council in which they elect officers select community service projects and engage in teamwork and leadership activities.

Speech/Language

- We have increased our staffing by 4 positions within the last 10 months. This is directly related to speech/language needs of students in IU class placements as well as district/agency contract increases.
- The first Speech/Language Networking meeting for the IU and district SLPs was held on Friday, October 30, 2015. Topics discussed included: Ed Specialist certification for SLPs, assessment of bi-lingual students, language assessment/interpretations, early intervention for students with speech/language needs and vocabulary instruction.

Equitable Participation

- **Coaching:** We are currently working with five non-public schools to expand skills of regular education teachers working with students identified as special education and in need of specially designed instruction. In one of the schools, the teacher commented: "The best thing about having an instructional coach available to our school is that she not only helps

the students with learning disabilities, but she helps us help ALL of the students." Requests for coaching continue to increase.

- **Learning Support Network:** Our first learning support network meeting held on October 14, 2015 focused on the following engagement strategies: beach ball activity, reciprocal teaching, turn and talk, four corners, shoulder partner discussion, ticket out the door. The next Learning Support Network meeting for non-public schools is scheduled for December 15, 2015 from 1:00 to 2:30 p.m. in our Enola center.

Blind/Visually Impaired Support

- All CAIU Teachers of the Visually Impaired will have completed training on the Unified English Braille by the end of the month. This braille system will be rolled out across the Commonwealth on January 4, 2016.

Early Warning System/Educator Dashboard: Administrators from West Perry School District completed Train-the-Trainer sessions for PDE's ***Educator Dashboard Early Warning System Intervention Catalog***. District administrators are working to implement this new system to aid the education staff in identifying and monitoring students at risk of dropping out and/or in need of interventions. IU15 partnered with PDE for this training initiative which was supported jointly by Curriculum Services (Karen Ditzler) and Student Services (Cindy Gavazzi).

NOTIFICATION OF ACTIVITIES

- Attended joint meeting of the Harrisburg SD Chief Recovery Officer Committee and Board Curriculum Committee.
- Attended the Regional Consortium for Excellence & Equity session, "Empowering and Engaging ALL Students for Learning."
- Visited Lemoyne Preschool Center to participate in their Halloween celebration.
- Participated in the Dauphin County Technical School administrative review for school nutrition
- Attended Dauphin County Technical School Open House

SAVE THE DATE

PDE Data Summit: Planning is underway for the 3rd PDE Data Summit to be held in Hershey from May 22 – 25, 2016. Several IU15 staff have volunteered to help with the Summit and will receive free conference registration in return for their efforts. Board members are invited to attend.

Harrisburg Area Community College Delegate Report

November 2015

The HACC Delegate Body met November 11, 2015, at 5:00 p.m. I participated by telephone, because I also attended the DC Tech Joint Operating Committee meetings that evening. I've appended the information packet distributed to the delegates. The narrative in the packet addresses the major points covered during the meeting, and I've added a few notes below.

President "Ski" Sygielski discussed the continued downward trend in enrollment at the Harrisburg campus. Dr. Ski noted that the 5.5% decline was slightly less than the 6.25% community college enrollment decline statewide.

The current delegate body chair, Barbary Layne from Middletown Area SD, is at the end of her school board term. The delegate body will elect a new chair at its March 2016 meeting.

The current amended sponsorship agreement between HACC and the sponsor school districts specifies funding terms through the 2016-17 school year. President Ski indicated that the process of negotiating local sponsor operating and capital cost contributions for the next amended agreement will commence in early 2016. The process of assembling a negotiating team representing the sponsor districts is not known at this time.

President Ski announced that a new capital campaign kicked off in August 2015 with a \$14 million goal. As noted in the handout, \$10 million of the proceeds of the campaign are earmarked to fund renovations at the Cooper Student Center. Dr. Ski noted that HACC is negotiating with the landlords of the adjacent PSECU building for swing space during renovations.

It was announced that sponsor school districts may order textbooks through HACC's bookstore, potentially providing savings to the school districts by leveraging HACC's purchasing power with textbook publishers.

DTSD's estimated 2016-17 contributions to HACC's operating and capital budgets are \$122,800 and \$95,714 respectively, which represents an increase of \$1,204 over the current year's total.

The next HACC delegate body meeting date has not been announced, but I expect it will be held during March 2016.

Respectfully submitted,

Brian Shiflett



AGENDA
Meeting of the Delegate Body
Of Harrisburg Area Community College
Wednesday, November 11, 2015
5:00PM

Meeting Location: Harrisburg Campus, Select Medical Health Pavilion, Room 115

Dial-In Instructions: Conference Number is (717) 221-1305 and use conference ID: 216668#

1. Fiscal Year 2014-15 Financial Statements (see attached)

The Harrisburg campus had an approved budget of \$54 million for FY2014-15 with a projected deficit of \$612,546. The budget included a \$2 million reduction in revenue and a corresponding \$1 million reduction in expenditures as compared to FY2013-14. The budget included a 2% pay raise for employees and a 15% percent increase in healthcare costs.

The campus ended the year with enrollments 7.2% below original budgeted enrollments. However, throughout the year the campus was judicial in spending and the projected deficit had turned to a \$178,000 surplus.

2. Enrollment Data

Overall enrollments at the Harrisburg campus for the FY 2014-15 ended down approximately 5.5% for the year for a total of 133,521 credits. Sponsoring students make up 55 percent of that equaling 73,569 credits. Although the overall trend continues with decreased enrollments, the decline in total credits is smaller than the previous year's seven percent decline. The year-over-year decline in the number of sponsored students has accelerated to 13 percent in the FY2014-15. The decrease may be attributed to a variety of factors including the number of graduates from sponsoring school districts and the increase in sponsoring tuition by \$10 per credit. The increase was necessary to offset half the amount of money lost by the campus through the four year agreement with sponsoring school districts.

HACC
School District Reimbursement
Operating and Capital 4-Year Payment Scenario

Fiscal Year	Fiscal Year 2012-13				Fiscal Year 2013-14				Fiscal Year 2014-15				Fiscal Year 2015-16				Fiscal Year 2016-17 (ESTIMATE)			
	Operating	Capital	Total		Operating	Capital	Total		Operating	Capital	Total		Operating	Capital	Total		Operating	Capital	Total	
7.5	\$ 157,590	\$ 17,386	\$ 175,976		\$ 110,305	\$ 17,273	\$ 127,578		\$ 82,800	\$ 16,851	\$ 99,651		\$ 69,000	\$ 16,759	\$ 85,759		\$ 55,200	\$ 25,139	\$ 80,339	
6.5	\$ 590,605	\$ 373,786	\$ 964,391		\$ 373,786	\$ 65,983	\$ 439,769		\$ 280,200	\$ 65,011	\$ 345,211		\$ 233,500	\$ 65,004	\$ 298,504		\$ 186,800	\$ 97,505	\$ 284,305	
5.5	\$ 2,626,568	\$ 1,838,616	\$ 4,465,184		\$ 1,838,616	\$ 179,472	\$ 2,018,088		\$ 1,378,800	\$ 177,619	\$ 1,556,419		\$ 1,149,000	\$ 177,574	\$ 1,326,574		\$ 919,200	\$ 266,360	\$ 1,185,560	
4.0	\$ 1,159,486	\$ 811,665	\$ 1,971,151		\$ 811,665	\$ 141,342	\$ 953,007		\$ 608,400	\$ 141,123	\$ 749,523		\$ 507,000	\$ 142,663	\$ 649,663		\$ 405,600	\$ 213,994	\$ 619,594	
5.0	\$ 350,613	\$ 245,461	\$ 596,074		\$ 245,461	\$ 63,289	\$ 308,750		\$ 184,200	\$ 64,541	\$ 248,741		\$ 153,500	\$ 63,810	\$ 217,310		\$ 122,800	\$ 95,714	\$ 218,514	
5.5	\$ 486,147	\$ 340,326	\$ 826,473		\$ 340,326	\$ 35,693	\$ 376,019		\$ 255,000	\$ 36,778	\$ 291,778		\$ 212,500	\$ 36,680	\$ 249,180		\$ 170,000	\$ 55,020	\$ 225,020	
6.0	\$ 94,227	\$ 65,958	\$ 160,185		\$ 65,958	\$ 8,512	\$ 74,470		\$ 49,200	\$ 8,372	\$ 57,572		\$ 41,000	\$ 8,330	\$ 49,330		\$ 32,800	\$ 12,495	\$ 45,295	
6.5	\$ 163,898	\$ 114,729	\$ 278,627		\$ 114,729	\$ 11,138	\$ 125,867		\$ 85,800	\$ 11,141	\$ 96,941		\$ 71,500	\$ 11,046	\$ 82,546		\$ 57,200	\$ 16,569	\$ 73,769	
7.0	\$ 975,407	\$ 682,934	\$ 1,658,341		\$ 682,934	\$ 50,806	\$ 733,740		\$ 511,800	\$ 52,040	\$ 563,840		\$ 426,500	\$ 51,667	\$ 478,167		\$ 341,200	\$ 77,502	\$ 418,702	
7.5	\$ 482,271	\$ 337,621	\$ 819,892		\$ 337,621	\$ 51,868	\$ 389,489		\$ 253,200	\$ 51,473	\$ 304,673		\$ 211,000	\$ 51,693	\$ 262,693		\$ 168,800	\$ 77,540	\$ 246,340	
8.0	\$ 582,038	\$ 407,439	\$ 989,477		\$ 407,439	\$ 54,309	\$ 461,748		\$ 305,400	\$ 54,143	\$ 359,543		\$ 254,500	\$ 54,229	\$ 308,729		\$ 203,600	\$ 81,343	\$ 284,943	
8.5	\$ 389,067	\$ 258,337	\$ 647,404		\$ 258,337	\$ 28,304	\$ 286,641		\$ 193,800	\$ 28,668	\$ 222,468		\$ 161,500	\$ 28,876	\$ 190,376		\$ 129,200	\$ 43,314	\$ 172,514	
9.0	\$ 117,651	\$ 82,356	\$ 199,007		\$ 82,356	\$ 7,982	\$ 90,338		\$ 61,800	\$ 8,093	\$ 69,893		\$ 51,500	\$ 8,042	\$ 59,542		\$ 41,200	\$ 12,063	\$ 53,263	
9.5	\$ 176,054	\$ 123,237	\$ 299,291		\$ 123,237	\$ 10,431	\$ 133,668		\$ 92,400	\$ 10,116	\$ 102,516		\$ 77,000	\$ 10,005	\$ 87,005		\$ 61,600	\$ 15,008	\$ 76,608	
10.0	\$ 216,662	\$ 151,666	\$ 368,328		\$ 151,666	\$ 38,847	\$ 190,513		\$ 114,000	\$ 38,563	\$ 152,563		\$ 95,000	\$ 38,614	\$ 133,614		\$ 76,000	\$ 57,921	\$ 133,921	
10.5	\$ 136,217	\$ 95,344	\$ 231,561		\$ 95,344	\$ 6,685	\$ 102,029		\$ 71,400	\$ 6,802	\$ 78,202		\$ 59,500	\$ 6,680	\$ 66,180		\$ 47,600	\$ 10,020	\$ 57,620	
11.0	\$ 671,966	\$ 470,382	\$ 1,142,348		\$ 470,382	\$ 49,258	\$ 519,640		\$ 352,800	\$ 49,502	\$ 402,302		\$ 294,000	\$ 49,534	\$ 343,534		\$ 235,200	\$ 74,301	\$ 309,501	
11.5	\$ 337,398	\$ 236,191	\$ 573,589		\$ 236,191	\$ 18,954	\$ 255,145		\$ 177,000	\$ 19,299	\$ 196,299		\$ 147,500	\$ 19,069	\$ 166,569		\$ 118,000	\$ 28,604	\$ 146,604	
12.0	\$ 141,585	\$ 99,120	\$ 240,705		\$ 99,120	\$ 11,375	\$ 110,495		\$ 74,400	\$ 11,752	\$ 86,152		\$ 62,000	\$ 11,726	\$ 73,726		\$ 49,800	\$ 17,589	\$ 67,389	
12.5	\$ 333,167	\$ 233,204	\$ 566,371		\$ 233,204	\$ 28,246	\$ 261,450		\$ 174,600	\$ 27,758	\$ 202,358		\$ 145,500	\$ 27,683	\$ 173,183		\$ 116,400	\$ 41,525	\$ 157,925	
13.0	\$ 1,239,286	\$ 867,508	\$ 2,106,794		\$ 867,508	\$ 114,395	\$ 981,903		\$ 650,400	\$ 114,401	\$ 764,801		\$ 542,000	\$ 114,345	\$ 656,345		\$ 433,600	\$ 171,517	\$ 605,117	
13.5	\$ 80,701	\$ 56,491	\$ 137,192		\$ 56,491	\$ 5,838	\$ 62,329		\$ 42,600	\$ 5,954	\$ 48,554		\$ 35,500	\$ 5,971	\$ 41,471		\$ 28,400	\$ 8,957	\$ 37,357	
21	\$ 11,488,603	\$ 8,002,676	\$ 19,491,279		\$ 8,002,676	\$ 1,000,000	\$ 9,002,676		\$ 6,000,000	\$ 1,000,000	\$ 7,000,000		\$ 5,000,000	\$ 1,000,000	\$ 6,000,000		\$ 4,000,000	\$ 1,500,000	\$ 5,500,000	

Dauphin County Tax Collection Committee – 11/18/2015 Meeting

Joe Lazzarro from Keystone provided an update on 4th quarter collections. He noted that collections are up 5% from the same time in 2014. He noted most of that is due to the continued flow of delinquent collections and warned that the increase is going to level off as most old delinquents have been identified.

The board reviewed and accepted the SOC-1 audit of Keystone performed by Boyer and Ritter, CPA. The SOC-1 audit is an audit of the systems at Keystone for all collections, not just our tax association. The audit report was clean and had no findings or reportable conditions.

Committee also approved the 2016 budget. Total budget amount of \$88,250 was approved, however it was also approved to use \$10,000 of fund balance so entities will only be billed based on \$78,250 (2015 budget was \$85,500). It was noted that the Association has over \$100,000 in fund balance and that discussion should occur before 2017 budget approval if more of fund balance should be used.

Respectfully Submitted by

Mike Frentz/Heidi Eby

Township of Derry Tax Collection Association - Delegate Report
November 2015

The Township of Derry Tax Collection Association met November 12, 2015, 6:00 p.m., in the Association office conference room at 610 Clearwater Road. A quorum was present, and Brian Shiflett and Mike Frentz represented the Derry Township School District.

The members approved the September 24, 2015, meeting minutes and the September and October 2015 Financial Reports. The Association's finances are in good order, with expenditures running 70% of budget year to date as of October 31.

Wendy Melhorn and Dick Polignone presented the proposed operating budget for 2016 (attached). The budgeted expenditures drop \$13,936 from the 2015 budget, primarily driven by an increase in personnel costs offset by a larger decrease in software costs. In 2014 and 2015, the Association undertook a major software update project with completion slated for this year. DTSD's 2016 contribution will be \$159,000, a decrease of \$6,000 from the 2015 amount of \$165,000. The personnel costs include a 2.5% salary increase and a conversion of a 28-hour part-time employee to full-time status. The personnel move is expected to address current work load as well as cover the hours of a 2-day part-time employee expected to retire in the coming year or two. The members approved the budget as presented, and the budget will be forwarded to the School Board and Board of Supervisors for their approval.

Ms. Melhorn the 2014 audit, prepared by Waggoner, Fruitiger & Daub, LLP. Mike Frentz and I have copies if any board member would like to review it. The members voted to accept the audit report.

The members approved the 2016 Association meeting schedule. The dates are: January 28, February 25, March 24, April 28, May 26, June 23, July 28, August 25, September 22, October 27, November 17 and December 22.

As reported during the September meeting, the Association's retirement plan carrier is closing its SARSEP plan to Association new hires. The current broker, Lincoln Life, did waive the IRS determination letter requirement and will be offering a 457(b) plan to the Association's employees.

Ms. Melhorn informed the members that the tax system software cutover is slated for the week of November 16.

The next meeting is scheduled January 28, 2016, at 6:00 p.m. The members voted to cancel the December 2015 meeting because of a lack of agenda items. Association officers will be elected at the January meeting.

Respectfully submitted,

Brian Shiflett

Township of Derry Tax Collection Association - Delegate Report
November 2015

TWP OF DERRY TAX COLLECTION ASSOCIATION
2016 PROPOSED BUDGET

	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 PROJECTION	PROPOSED 2016 BUDGET	2016 OVER 2015 AMOUNT	BUDGET (UNDER) BUDGET PERCENT
RECEIPTS:							
CONTRIBUTIONS:							
School District	159,000.00	165,000.00	165,000.00	165,000.00	159,000.00	(6,000.00)	(0.04)
Township	159,000.00	165,000.00	165,000.00	165,000.00	159,000.00	(6,000.00)	(0.04)
OTHER INCOME:							
Tax Collector	10,300.00	10,300.00	10,300.00	10,300.00	10,300.00	-	-
Interest	57.14	60.78	60.00	100.00	100.00	40.00	0.67
Miscellaneous	240.00	1,842.32	360.00	140.00	140.00	(220.00)	
TOTAL REVENUES	328,597.14	342,203.10	340,720.00	340,540.00	328,540.00	(12,180.00)	(0.04)
EXPENDITURES:							
CAPITAL EXPENSES:							
2005 Equipment & Furniture	6,345.00	-	2,500.00	1,500.00	2,000.00	(500.00)	(0.20)
PERSONNEL EXPENSES:							
3005 Wages	144,968.78	145,092.55	152,242.00	152,490.20	171,400.00	19,158.00	0.13
3010 FICA/UC	11,104.09	14,287.55	15,154.00	16,085.59	17,000.00	1,846.00	0.12
3015 Employee Benefits	28,386.51	8,981.77	3,050.00	2,810.36	3,900.00	850.00	0.28
3020 Retirement	8,698.16	8,131.36	8,230.00	7,129.70	10,700.00	2,470.00	0.30
	<u>193,157.54</u>	<u>176,493.23</u>	<u>178,676.00</u>	<u>178,515.85</u>	<u>203,000.00</u>	<u>24,324.00</u>	<u>0.14</u>
OCCUPANCY EXPENSES:							
4005 Telephone	3,938.37	1,476.59	2,500.00	1,480.00	1,510.00	(990.00)	(0.40)
4010 Rent	9,999.96	10,833.29	10,000.00	10,000.00	10,000.00	-	-
4015 Custodial	2,450.00	2,544.04	2,590.00	2,585.00	2,760.00	170.00	0.07
4020 Electric/Heat	13,485.40	15,815.40	17,500.00	17,540.00	19,500.00	2,000.00	0.11
4025 Water/Sewer/Trash	796.27	619.13	1,000.00	470.00	1,000.00	-	-
4030 Building Supplies	896.54	868.05	1,000.00	650.00	1,000.00	-	-
	<u>31,566.54</u>	<u>32,156.50</u>	<u>34,590.00</u>	<u>32,725.00</u>	<u>35,770.00</u>	<u>1,180.00</u>	<u>0.03</u>
OPERATING EXPENSES:							
5005 Office Supplies	3,622.01	4,011.60	4,500.00	2,800.00	4,500.00	-	-
5015 Inservice & Travel	19.04	-	500.00	18.97	500.00	-	-
5020 Census Expense	100.00	738.54	1,250.00	860.00	1,000.00	(250.00)	(0.20)
5025 EIT/LST	2,634.82	3,152.13	4,200.00	1,820.00	3,000.00	(1,200.00)	(0.29)
5028 Delinquent Collections	96.80	115.96	150.00	110.00	150.00	-	-
5030 Township Billing	14,468.70	14,811.27	15,500.00	14,300.00	15,500.00	-	-
5031 School District Billing	14,530.71	14,833.28	16,100.00	14,800.00	16,100.00	-	-
5035 Insurance & Bonds	3,686.00	3,672.00	4,090.00	4,000.00	4,000.00	(90.00)	(0.02)
5050 Bank Charges	5,720.92	3,721.01	5,500.00	7,800.00	8,000.00	2,500.00	0.45
	<u>44,879.00</u>	<u>45,055.79</u>	<u>51,790.00</u>	<u>46,508.97</u>	<u>52,750.00</u>	<u>960.00</u>	<u>0.02</u>
MAINTENANCE & REPAIRS							
6005 Equipment Repair	100.00	-	2,000.00	-	2,000.00	-	-
6010 Comp Maint/ Software	1,689.97	99,037.43	53,300.00	89,850.00	14,600.00	(38,700.00)	(0.73)
	<u>1,789.97</u>	<u>99,037.43</u>	<u>55,300.00</u>	<u>89,850.00</u>	<u>16,600.00</u>	<u>(38,700.00)</u>	<u>(0.70)</u>
PURCHASED SERVICES:							
7005 Accounting	5,500.00	8,500.00	8,000.00	7,500.00	8,000.00	-	-
7010 Bookkeeping	2,200.00	2,600.00	2,400.00	2,400.00	2,400.00	-	-
7015 Consultants	-	-	1,000.00	-	1,000.00	-	-
	<u>7,700.00</u>	<u>11,100.00</u>	<u>11,400.00</u>	<u>9,900.00</u>	<u>11,400.00</u>	<u>-</u>	<u>-</u>
MISCELLANEOUS:							
8000 Postage	1,021.00	978.11	1,200.00	780.00	1,000.00	(200.00)	(0.17)
9000 Contingency	24.50	24.50	1,000.00	24.50	1,000.00	-	-
	<u>1,045.50</u>	<u>1,002.61</u>	<u>2,200.00</u>	<u>804.50</u>	<u>2,000.00</u>	<u>(200.00)</u>	<u>(0.09)</u>
TOTAL EXPENDITURES	286,483.55	364,845.56	336,456.00	359,804.32	323,520.00	(12,936.00)	(0.04)
REVENUES OVER (UNDER) EXPENDITURES	42,113.59	(22,642.46)	4,264.00	(19,264.32)	5,020.00	756.00	0.18

DERRY TOWNSHIP

TIF COMMITTEE MEETING

10/7/2015

In Attendance:

- Justin Engle
- Chris Brown
- John Foley
- Jim Zugay
- Mike Frentz
- Bruce Hancock
- Ron Lucas
- Lauren Zumbrun
- Jim Negley
- Matt Weir
- Scott Shearer
- Melissa Hughes
- Marc Moyer
- Brian Schiflett

Summary

Chris:

- Today's focus will be on reviewing the draft plans and setting the timeline.
- What we have so far is the bare minimum. We can add more information but cannot remove information.
- We can edit to smooth the language.
- Our next meeting is tentatively scheduled for October 28

Brian:

- What else would the banks need to see?

Justin

- What other documents will be necessary and when will we have those?

Ron:

- We will need a co-op agreement and a trust indenture closer to the time of the financing.

Justin:

- So we don't need to spend time and money on those now?

Scott:

- No. Focus on the timeline.
- We can't finance speculatively.
- We wouldn't recommend it and the banks won't do it.

Chris:

- I think our plan outlines that.

Justin:

- But that can mean two things: after assessment by the County or after the money starts flowing.

Scott:

- We have to finance before the money starts flowing.

- We may need to do multiple financings based on timing of projects. When we have a defined set of projects, we can then finance those.

Ron:

- The assessor won't do a projected assessment. He will come in and do a final assessment.

Mike:

- Why are we having a developer do projections?

Scott:

- We did both. We had the developer do projections and also had the County take a look.

Chris:

- At this point they will construct in 2016 and 2017 and the bulk of the projects will appear on the tax rolls in 2017 and 2018.

Justin:

- Can we add some color about our purpose for doing TIF to Section 3?

Jim Z:

- Doesn't that add a party?-The financier?

Ron:

- They have to be there anyway. The lender must be satisfied so they will want a lot of information from the developer.

Jim Z:

- Is there an expiration date?

Scott:

- There is a 20 year clock.

Mike:

- Is there a benefit to creating a shorter timeline to get the financing completed in?

Scott:

- Not so much here because the TIF committee will continue to meet. Other places sometimes they just approve the TIF and the committee disbands.

Jim Z:

- This seems smarter. It lets you see how things work and what to adjust.

Scott:

- This is smarter and more collaborative.

Brian:

- What if there is a big change? A different developer? Turnover on one of the boards?

Chris:

- We may be just to built into co-op agreement. Some of the timing depends on which projects it is. Right turn lanes- early project. Piazza-later project. We need to allow for a little bit of speculation

DERRY TOWNSHIP

TIF COMMITTEE MEETING

10/28/2015

In Attendance:

- Justin Engle
- Chris Brown
- John Foley
- Jim Zugay
- Mike Frentz
- Bruce Hancock
- Ron Lucas
- Lauren Zumbrun
- Jim Negley
- Matt Weir
- Scott Shearer
- Melissa Hughes
- Brian Shiflett
- Marc Moyer

Summary

Chris:

- The Chafia project received conditional approval last night. The Post Office project has not.
- We worked with the developers to get the square footage and employment projections.
- These exhibits try to paint a broader impact of what this project may be able to do, not exactly what they will do.
- We want to review the changes. Tried to make it more narrative.

Matt:

- Parking is a valuable asset. Can this be done through some other method of financing? It doesn't even seem like there is enough cost listed here to pay for all of the parking.

Chris:

- The Chafia Table D lists the total value. The other table just sums the total ask. The developer isn't asking for all of the funds to pay for parking to come from TIF proceeds. They have other sources of financing also.
- I think maybe we need to label table D better.

Scott:

- We can change to say Total Non-Project Costs. Table D is supposed to lay out what the developer anticipates paying.

Chris:

- And this table also doesn't include the garage costs, site work, and soft costs.

Scott:

- I think we should add those things.

Chris:

- Subject to final financing plan with the ability to opt out if they are not in concert with the plan?
- Tries to give committee ability to opt out if they aren't in approval by the time we get to financing.

Ron:

- That may not be a good idea. The opt in Resolution adopted in conjunction with the TIF Plan should be the final board action. They could only opt out if the proposed projects were not in line with what is outlined in the plan.

Chris:

- Okay
- So we would be looking at November-December approvals. There would be a motion that would be generated by Ron.
- Is a 70%-100% range comfortable?
- If there is anything to be stricken from the plan, please say now.

Scott:

- We would need to have the TIF Plan finalized and approved by the TIF Committee before any of the taxing bodies could take action.

Lauren:

- Is there any action needed by the ICDA?

Scott:

- Technically, no but I think it would be a good idea in this case. The TIF plans are the ICDA's document and it is helpful to be able to say they are in agreement.

Lauren:

- Good points.

Chris:

- So what are the School District's November meetings?

Mike:

- November 9 and November 23

Chris:

- So we could come back and have the TIF approval at the November 9 meeting.

Ron:

- No. We need to know how much the School District will be contributing of its increment. That has to go in the final TIF plan.

Scott:

- We would need the School District to make a motion at the November 9 meeting to approve the level of increment. Then come back and have a TIF Committee meeting in the meantime to approve the final TIF Plan.

Chris:

- Then they could take action on the Plan at the November 23 meeting?

Scott:

- Yes.

Chris:

- So what do you want us to put in motion to start with for the meeting on the 9th? Or do you just want us to leave a blank and you can fill it in.

Brian:

- Well I think the board thinking right now, and I haven't heard otherwise, is that the District will contribute as much as the Township does.

Melissa:

- Do you mean in terms of absolute dollars or in terms of percentage? Those are very different levels.

Brian:

- In terms of absolute dollars. We support the projects. We heard Scott speak a couple of weeks ago about the financing. We heard Chris speak last week about the projects themselves. We think we need to be at the same absolute dollar value as the Township. Derry Township School District is a strong district, and the way that works with the state is if you are strong district, they don't think you need as much funding. So we are much more reliant on our tax base than other local districts. Because there is 100% overlap between the Township and the School District we can't spread the tax impact out. The current state budget delay has only made things worse.

Chris:

- Wow. I hadn't realized the level of this problem.

Mike:

- Yes. Another concern I have is with the charts added at the back. They seem to imply that there are going to be a lot of new people moving in and I was not under that impression.

Melissa:

- Yeah. That is not the case. Those charts are designed to illustrate the jobs associated with the projects. All of those people are not new to the Township.

Mike:

- That is what I thought but you can see how someone might pick the Plan up and arrive at that conclusion.

Melissa:

- Yeah. We could remove those if you liked.

Mike:

- I think that is a good idea.

Chris:

- When do you need information for the Board?

Mike:

- The Wednesday or Thursday before the meeting.