



Derry Township School District Board of Directors Meeting August 10, 2015 Summary Minutes - II

1. OPENING ITEMS

1.1 Call to Order

Minutes: The August 10, 2015 meeting of the Derry Township Board of School Directors was called to order by Mrs. Sheehan at 7:02 p.m.

1.2 Roll Call

Members in attendance: Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Maryellen Sheehan

Non-Voting Members in attendance: Joseph McFarland

Members not in attendance: Julie Neal, Brian Shiflett

Staff/Public in attendance: Dan Tredinnick, Stacy Winslow, Jason Reifsnnyder, Mike Frentz, Lee Vasiliades, Jennifer Mysel, Alton Perry, Ray Faidley

Solicitor in Attendance: Kim Smith

1.3 Flag Salute

1.4 Approval of Board of Directors Agenda

Minutes: Following a motion by Mr. Franklin and a second by Mrs. Abruzzo the Board Agenda for the meeting was approved.

2. INFORMATIONAL AND PROPOSALS

2.1 Presentation - Assessment Update

Minutes: Dr. Winslow provided the Board an update with regard to the District's Assessment Data.

2.2 Announcement of Executive Session

Minutes: The Board met in Executive Session prior to the meeting and on August 4, 2015 to discuss matters of personnel, and purchase or lease of real estate and agency business, which if conducted in public, would lead to disclosure of confidential information.

2.3 Recognition of Citizens (Agenda Items)

Minutes: The following citizens were recognized by the Board:
None

2.4 Community Correspondence Report

Minutes: Mr. Tredinnick informed the Board that there were a total of six submissions during the month of July.

2.5 Anticipated Agenda Items for the Next Board of Directors Meeting
The Anticipated Agenda Items for the August 24, 2015 Public Board Meeting were listed:

1. Approval of August 10, 2015 Board of Directors Summary Minutes
2. Approval of July 2015 Finance Report
3. Requests for the Use of Facilities
4. Personnel
5. Staff Development

Minutes: The anticipated agenda items for the August 24, 2015 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

Minutes: Following a motion by Mr. Franklin and a second by Mr. Hancock the consent agenda items were approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin,
Bruce Hancock, Maryellen Sheehan

No 0

Abstain 0

Not 2 Julie Neal, Brian Shiflett

Cast

MOTION CARRIED

4.1 Approval of July 27, 2015 - Summary Board of Directors Meeting Minutes – I

4.2 Request for Payment - Construction Project

The Administration recommended the approval of the following invoice as reviewed and approved by Mr. Varvel:

Middle School HVAC Project

1. McClure Company, Inc. \$177,187.70
 Invoice No. 13 (Final)

4.3 Request for the Use of School Facilities

The Administration recommended the approval of the following Request for the Use of School Facilities:

Group: Hershey High School Music Department
Date/Time: April 30, May 7, 14, 21, 27, June 4, 10, 2016
7:00 a.m. - 3:00 p.m.
May 6, 13, 20, June 3, 2016
7:00 a.m. - 11:00 p.m.
Requested Facility: High School Auditorium, Music Rooms
Event: Music in the Parks
Fee: Custodian: \$41.64 per hour (if needed)

4.4 Announcement of Staff Development Conference

Staff Member: Allison Mackley
Conference: Pennsylvania Library Association Conference
Location: State College, PA
Dates: October 4 - 5, 2015
Expenses: \$480.00

5. NEW BUSINESS

5.1 Approval of Extended Food Services Agreement - Lancaster Mennonite School (Previously known as Hershey Christian School)

The Administration recommended the Board approve and ratify a further extension of agreement to provide food services to Lancaster Mennonite School - Hershey Campus.

2015-2016 EXTENSION OF THE "CONTRACT FOR PROVISION OF FOOD SERVICES"

This 2015-2016 EXTENSION OF THE CONTRACT FOR PROVISION OF FOOD SERVICES (the "2015 Extension") is entered into this 10th day of August, 2015, by and between the Board of School Directors of Derry Township School District (the "District"), and the Lancaster Mennonite School - Hershey Campus, located at 330 Hilltop Road, Hershey, Pennsylvania 17033 ("LMS/HC").

WHEREAS, the District and the Hershey Christian School entered into a "Contract For Provision of Food Services" (the "Contract"), on or about January 22, 2001, through which the District provided on-site lunch services at Hershey Christian School for the period commencing February 7, 2001, and concluding at the end of the school year, or on or about June 6, 2001; and

WHEREAS, since the execution of the Contract, the District and Hershey Christian School executed consecutive one-year extensions of the Contract beyond the initial contract term, up to and including the 2014-2015 school year; and

WHEREAS, the Hershey Christian School was acquired by the Lancaster Mennonite School, a non-profit corporation organized and existing under the laws of the Commonwealth of Pennsylvania, in February 2015, and became a campus of Lancaster Mennonite School, and

WHEREAS, the LMS/HC desire to continue to extend the Contract as modified by this 2015 Extension;

Now, therefore, the Parties hereto, intending to be legally bound, do covenant and agree as follows:

1. Section 1.a. of the Contract is amended by deleting the first sentence therein and replacing it with the following:

The District shall provide on-site lunch for LMS/HC (the "Lunch Services") on Wednesday and Friday of each week of the school year. The Lunch Services shall commence on or about September 23, 2015, and shall end at the conclusion of the LMS/HC school year or the District's school year, whichever shall occur first.

2. Section 1.a. of the Contract is amended by deleting the last sentence therein.

3. Section 1.b. of the Contract is deleted in its entirety and replaced with the following:

The District will deliver the Lunch Services to LMS/HC premises by 11:30 a.m. and pick-up the remaining Lunch Services by 12:45 p.m. for each day Lunch Services are provided. The duties of the District's employees shall be limited to delivery and pick-up.

4. Section 1.c. of the Contract is amended by deleting the second sentence therein and replacing it with the following:

A platter will include an entrée, fruit or fruit juice, vegetable (or two fruits in place of a vegetable), and a grain.

5. Section 1.f. of the Contract is deleted in its entirety and replaced with the following:

The Parties agree that District owns food service equipment, which is located at LMS/HC's facility and is available for use at LMS/HC's convenience. LMS/HC agrees to pay for any and all repairs required to maintain such food service equipment, and LMS/HC agrees that it shall be responsible for any damage in excess of ordinary wear and tear to said equipment.

6. Section 2 of the Contract is deleted in its entirety and replaced with the following Sections 2.a., 2.b. and 2.c.:

a. The District agrees to furnish the Lunch Services for a charge of \$3.25 per meal for each meal requested in the weekly count and for any additional meals subsequently requested that were not included in the weekly count but were provided. It is estimated and expected that a minimum of seventy (70) meals per day will be provided.

b. LMS/HC acknowledges and agrees that declining numbers of students have been purchasing meals through the Lunch Services. Consequently, the Parties agree to review, on or about November 16, 2015, the Lunch Services utilization and participation rates from the beginning of the 2015-2016 school year to that date. At the District's discretion, if the number of meals provided through the Lunch Services is not sufficient, LMS/HC agrees to send a letter to the parents/guardians of all LMS/HC students that encourages them to participate in the Lunch Services and that warns of the potential termination of the Lunch Services should insufficient participation continue. The Parties agree that they will reconvene on or about December 15, 2015, to determine if the Lunch Services utilization and participate rate has increased to a satisfactory level, which shall be deemed satisfactory at the District's sole discretion. If it is determined that the Lunch Services utilization and participation rate is not sufficient, the District shall be entitled to terminate this Contract and its responsibility to provide Lunch Services on or before December 31, 2015. LMS/HC acknowledges and agrees that such termination may occur notwithstanding any required prior notice provision of the Contract (including the requirement to provide forty-five (45) days' notice of termination under Section 14), and

that such termination shall not constitute a default or breach by the District in any manner whatsoever (including under Section 12 of the Contract).

c. The District will bill LMS/HC monthly for the Lunch Services provided for the previous period. Payment shall be due within ten (10) days of the invoice date. Any late payments shall bear interest at the rate of one (1%) percent per month, and the District shall be entitled to reimbursement of reasonable administrative costs and attorneys' fees in the event formal collection thereof would be necessitated.

7. Section 23 of the Contract is amended to delete reference to James R. Clippinger, Esquire, and shall be amended such that LMS/HC shall provide copies of notices to the current District Solicitor as follows:

Kim R. Smith, Esq.
Hartman Underhill & Brubaker, LLC
221 East Chestnut Street
Lancaster, PA 17602

8. All other provisions of the Contract, as modified by any previous extensions of the Contract, shall remain in full force and effect to the extent they are not in conflict with the provisions of this 2015 Extension. Should any conflict arise between the provisions of this 2015 Extension and the Contract or any other extension of the Contract, the provisions of this 2015 Extension shall control.

Minutes: Following a motion by Mr. Franklin and a second by Mrs. Abruzzo the agreement to extend the food service contract with the Lancaster Mennonite School was approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Maryellen Sheehan

No 0

Abstain 0

Not 2 Julie Neal, Brian Shiflett

Cast

MOTION CARRIED

5.2 Approval of Contract of Services - PA Educator

The Administration recommended the approval of the Contract of Services for PA Educator starting July 1, 2015 through June 30, 2016.

Minutes: Following a motion by Mrs. Eby and a second by Mr. Barrett the contract of services agreement with PA Educator was approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Maryellen Sheehan

No 0

Abstain 0

Not 2 Julie Neal, Brian Shiflett

Cast

MOTION CARRIED

5.3 Personnel – Resignations

The Administration recommended the approval of the following resignations:

Classified:

Endicott, Danielle

Teachers' Aide

High School

Reason: Personal

Effective: 07/31/2015

Limited Service Contract:

Endicott, Danielle

Assistant Field Hockey Coach

Middle School

Reason: Personal

Effective: 07/31/2015

Minutes: Following a motion by Mr. Franklin and a second by Mr. Barrett the personnel - resignation items were approved.

5.4 Personnel - General

1. The Administration recommended the approval of the following appointments:

Professional:

DeWitt, Kim (replacing Jesse Woodrow)

Part-time French Teacher

High School

Long Term Substitute

Bachelors, Step 1

Salary: \$23,843

Effective: 08/18/2015 (pending receipt of Act 168 clearance)

Engle, Kayla (replacing Jeannine Czekaj)

Special Education Teacher

Intermediate Elementary School

Temporary Professional

Bachelors, Step 1

Salary: \$47,686

Effective: 08/18/2015 (pending receipt of Act 34 and 168 clearances)

Hankey, Erin (replacing Emily Katzaman)

Speech and Language Pathologist

Early Childhood Center/Middle School

Professional

Masters, Step 8

Salary: \$59,754

Effective: 08/18/2015 (pending receipt of Act 168 clearance)

Masse, Victoria (replacing Randolph Gambelunghe)
Mathematics Teacher
Middle School
Temporary Professional
Bachelors, Step 1
Salary: \$47,686
Effective: 08/18/2015 (pending receipt of Act 168 clearance)

Classified:

Fasig, Jennifer (replacing Dale Krug)
General Food Service Worker
Middle School
Level A: 4.0 hours per day
Salary: \$12.36 per hour
Effective: 08/11/2015

Mongia, Amita * (replacing Ashley Feldman)
Library Aide
High School
Level A: 3.75 hours per day
Salary: \$14.59 per hour
Effective: 08/24/2015

Muscat, Timothy (replacing Jacob Hodge) (Student Co-op Food Services)
General Food Service Worker
District-wide
Not to exceed 2.0 hours per day
Salary: \$7.25 per hour
Effective: 08/11/2015

Priest, Kimberly (replacing Ashley Feldman)
Library Aide
High School
Level A: 3.75 hours per day
Salary: \$14.59 per hour
Effective: 08/24/2015 (pending receipt of Act 114 and 168 clearances)

Shiley, Carol
Substitute Cafeteria/Recess Aide
Elementary School
Salary: \$11.33 per hour
Effective: 08/31/2015 (pending receipt of Act 34, 151, and 114 clearances)

Vanatta, Thomas
Substitute General Food Service Worker
District-wide
Salary: \$10.73 per hour

Effective: 08/11/2015 (pending receipt of Act 114 clearance)

Wood, Alesha (replacing Toni Beare)

General Food Service Worker

Middle School

Level A: 4.0 hours per day

Salary: \$12.36 per hour

Effective: 08/11/2015

Limited Service Contracts:

Dawson, Tracie *

Outdoor Education Medical Preparation Coordinator - Kenbrook

Middle School

Group I, Step 1

Salary: \$752

Effective: 08/24/2015

Hustad, Tara *

Special Education

District-wide

Salary: \$1,000

Effective: 08/24/2015

Koons, Stephen *

Department Coordinator - Art

District-wide

Salary: \$2,000

Effective: 08/24/2015

Reinert, Emily *

NEXUS Advisor

High School

Group H, Step 4

Salary: \$1,369

Effective: 08/24/2015

Stewart, Kelly *

Extended School Year

District-wide

Salary: \$2,000

Effective: 07/06/2015 - 07/30/2015 (retroactive)

White, Heather

Marching Band Choreographer - Band Camp

High School

Group I, Step 1

Salary: \$752
Effective: 08/11/2015

White, Heather
Marching Band Color Guard Coordinator
High School
Group H, Step 1
Salary: \$1,128
Effective: 08/11/2015

2. The Administration recommended the approval of the following requests in accordance with Section 6.09 of the HEA Collective Bargaining Agreement:

Roberts, Erica *
Speech and Language Pathologist
District-wide
Paid/Unpaid Childrearing Leave
Effective: On or about 11/09/2015 through the end of the 2015-2016 school year

3. The Administration recommends the approval of the Mentor List for the 2015-2016 school year as attached.
4. The Administration recommends the approval of the Substitute List for the 2015-2016 school year as attached.

*** This individual is currently an employee and/or volunteer. Clearances are on file.**

Minutes: Following a motion by Mr. Franklin and a second by Mr. Barrett the Personnel - General items were approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Hank Donahue, Heidi Eby, Jayanth Franklin,
Bruce Hancock, Maryellen Sheehan

No 0

Abstain 0

Not 2 Julie Neal, Brian Shiflett

Cast

MOTION CARRIED

6. SPECIAL REPORTS

6.1 Board Members' Report

Minutes: The following members provided updates to the Board:

- Mr. Hancock - TIF Committee Update

6.2 Superintendent's Report

Minutes: Mr. McFarland provided the Board with the following updates:

- National Night Out - Recognition of Transportation Department
- Recognition of Staff

6.3 Board President's Report

Minutes: Mrs. Sheehan provided the Board with the following updates:

- Volunteer Clearance Event

7. RECOGNITION OF CITIZENS

Minutes: The following citizens were recognized by the Board:

None

8. ADJOURNMENT

Minutes: Following a motion by Mr. Franklin and a second by Mr. Barrett the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Michael Frentz
Secretary to the Board
Approved at the August 24, 2015 meeting

Christopher S. Barrett
Vice-President of the Board of Directors

JWR

Derry Township School District
School Board Meeting
August 10, 2015

Please Sign In AND Print Your Name

Signature

Daniel B Tredinnick

Printed Name

Dan Tredinnick

Signature

Lee Vasiliades

Printed Name

Lee Vasiliades

Signature

Jennifer Mysel

Printed Name

Jennifer Mysel

Signature

Alton Perry

Printed Name

ALTON PERRY

Signature

Ray Frisley

Printed Name

RAY FRISLEY

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