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Derry Township School District
Board of Directors Meeting
February 13, 2017
Summary Minutes - XV

1. OPENING ITEMS

a. Call to Order

Minutes

The meeting was called to order by Mrs. Mysel at 7:05 p.m.

b. Roll Call

Members in Attendance: Heidi Eby, Jayanth Franklin, Maria Memmi, Jennifer Mysel, Julie Neal, Brian Shiflett, Chris Barrett, Kathy Sicher, Terry Singer

Non-Voting Member in Attendance: Joe McFarland

Solicitor: Kim R. Smith

Staff/Public in Attendance: Dan Tredinnick, Mike Frentz, Stacy Winslow, Jason Reifsnyder, Jackie Castleman, Lindsey Schmidt, Mark Anderson, Cole Luttrell, Chris Luttrell, Matt Luttrell, Kevin Hill, Caylene Rippon, Mike Knause, Judy Haverstick, John Abel.

c. Flag Salute

d. Approval of Board of Directors Agenda

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett the Agenda for this evening's meeting was approved.

2. INFORMATIONAL AND PROPOSALS

a. Recognition of Staff Members

Minutes

Mr. McFarland recognized Ken Cray and Dave Kramer for their service to the District for going above and beyond to help students in the District.

b. Presentation: Trust Update - Fulton Financial

Minutes

Brenton Hake and Liz Peris provided the Board with an update on the Milton S. Hershey Trust for Derry Township School District.

c. Presentation: Full Day Kindergarten

Minutes

Mrs. Castleman and Ms. Schmidt provided the Board with a presentation with regard to full-day kindergarten.

d. Presentation: Proposed 2017-2018 School Calendar

Minutes

Mr. McFarland provided the Board with an overview of the proposed 2017-2018 school calendar.

e. Announcement of Executive Session

Minutes

The Board met in Executive Session prior to this evening's meeting to discuss matters of personnel and

labor relations and arbitrations.

f. Recognition of Citizens (Agenda Items)

Minutes

The following citizens were recognized by the Board of Directors:

- None

g. Standing Committee Meeting Report

Minutes

Mrs. Sicher provided the following updates with regard to the Curriculum Council Standing Committee Meeting:

- Act 116
- Digital Citizenship
- Project Max
- Course Proposal
- Course Revisions

Mr. Shiflett provided the following updates with regard to the General Services Standing Committee Meeting:

- Elementary Roof Replacement
- Elementary Chiller
- High School Special Education Renovations

h. Student Representatives' Report

Minutes

The student representatives provided the Board with the following updates:

- Recent Activities
- Upcoming Activities

i. Community Correspondence Report

Minutes

Mr. Tredinnick informed the Board that there were a total of seven submissions during the month of January.

j. Finance/Budget Priorities

Minutes

The Board provided Mr. Frentz with their finance/budget priorities for the 2017-2018 school year.

k. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the February 27, 2017 Public Board of Directors Meeting:

1. Approval of February 13, 2017 Board of Directors Summary Minutes
2. Presentation: Athletic Department Update
3. Presentation: 1 to 1 iPads
4. Presentation: Recognition of High School Students
5. Board Operating Guidelines - Oath of Office
6. Finance/Budget Update
7. Approval of 2017-2018 School Calendar
8. Approval of October 2017 Conference Day Speaker
9. Approval of Canon VarioPrint 135 - High Volume Printer 5-Year Lease

- 10. Requests for the Use of Facilities
- 11. Personnel
- 12. Staff Development

Minutes

The anticipated agenda items for the February 27, 2017 meeting of the Derry Township Board of School Directors were reviewed

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

Minutes

Following a motion by Mr. Shiflett and a second by Mr. Franklin the consent agenda items were approved.

Vote Results

Aye: 9

Brian Shiflett, Chris Barrett, Heidi Eby, Jayanth Franklin, Jennifer Mysel, Julie Neal, Kathy Sicher, Maria Memmi, Terry Singer

No: 0

Abstain: 0

Not Cast: 0

MOTION CARRIED

a. Approval of January 23, 2017 Summary Board of Directors Meeting- XIV Minutes

b. Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group: **Girls on the Run**

Date/Time: Monday and Wednesdays
February 13, 2017 through May 6, 2017
3:45 p.m. - 5:15 p.m.

Requested Facility: Elementary Hallways, Lobby Area (if inclement weather)
Cinder Track or Outside Area

Event: Running

Fee: None

Group: **Hershey Festival Strings**

Date/Time: March 31, 2017
4:00 p.m. - 9:00 p.m.

Requested Facility: Middle School Band Room, Cafeteria

Event: Rehearsal of Middle School String Students

Fee: None

Group: **Penn State College of Medicine and Milton S. Hershey Medical Center**

Date/Time: April 14, 2017
Noon - 1:00 p.m.
Requested Facility: District Office Classroom A
Event: Meeting
Fee: Room Rental: \$25/per hour (approximately \$25.00)

Group: **Hershey High School Football**
Time/Date: June 12 through 15, 2017
8:00 a.m. - 12:30 p.m.
Requested Facility: Football Turf Field, Grass Football Practice Field
Event: Youth Football Camp
Fee: None

c. Request for the Use of School Facilities with Waiver

The Administration recommended the Board approve the following Request for the Use of School Facilities with waiver:

<i>Group:</i>	Hershey Middle School Bands
<i>Date/Time:</i>	June 21, 28, 2017 (Rehearsals) July 5, 12, 19, 26, 2017 (Rehearsals) 6:00 p.m. - 9:00 p.m.
	July 27, 2017 (Concert) 5:00 p.m. - 9:00 p.m.
<i>Requested Facility:</i>	Middle School Auditorium, Auditorium Lobby, Restrooms, Band Room
<i>Event:</i>	Hershey/Lower Dauphin/Palmyra Middle School Band Rehearsals and Concert
<i>Fee:</i>	Custodian for July, 2017: Per HESPA Agreement
<i>Requested Waiver:</i>	Facility and Custodian Fees (See attached letter)

d. Announcement of Staff Development Conference

Staff Member: Page Kozak
Conference: PA School Nurses & Practitioners
Light the Way: Brighten a Student's Tomorrow
Location: Pennsylvania State University
Dates: March 31, 2017 through April 2, 2017
Expenses: \$560.00

5. NEW BUSINESS

a. Approval of 2017-2018 Board of Director Meeting Dates

2017	1st Mtg of Month	2nd Mtg of Month
July	17	
August	14	28
September	11	25
October	9	23
November	13	27
December	4 Re-Organization	11 Regular Meeting
2018		
January	8	22
February	12	26
March	12	26
April	9	23
May	7	21
June	11	25

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett the 2017-2018 Board of Director meeting dates were approved.

Vote Results

Aye: 9

Brian Shiflett, Chris Barrett, Heidi Eby, Jayanth Franklin, Jennifer Mysel, Julie Neal, Kathy Sicher, Maria Memmi, Terry Singer

No: 0

Abstain: 0

Not Cast: 0

MOTION CARRIED

b. Personnel – Resignations

The Administration recommended the approval of the following resignations:

Classified:
Choueka, Sally
Paraprofessional
Middle School
Reason: Personal
Revised: Effective: 02/10/2017

Kammerer, Kathryn
Paraprofessional (Self-Contained Classroom)
Middle School
Reason: Retirement
Effective: End of the 2016-2017 school year

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett the Personnel-Resignation items were approved.

c. Personnel – General

1. The Administration recommended the approval of the following appointments:

Professional:

Katerman, Tara* (for Samantha Gustantino)

Grade 5 Teacher
Intermediate Elementary School
Long Term Substitute
Bachelors, Step 1
Salary: \$48,794 (pro-rated)

Revised: Effective: 08/16/2016 through the end of the 2016-2017 school year

Perez, Jessica Betancourt

Psychology Intern
District-wide
Salary: \$10,000 (no benefits)
Effective: 08/21/2017 through the end of the 2017-2018 school year

Classified:

Hodges, Sandy

Substitute Administrative Assistant
District-wide
Salary: \$16.75 per hour
Effective: 02/14/2017

Transfer of Classified Staff:

Miller, Nicole*

Paraprofessional (Self-Contained Classroom)
From: Early Childhood Center
To: High School
Level B: 6.5 hours per day
Salary: \$18.17 per hour
Effective: 02/14/2017

Limited Service Contracts:

Blackburn, Paul*

Weight Room Supervisor - Spring

High School

Group F, Step 15

Salary: \$3,835

Effective: 02/14/2017

Wenninger, William*

Cardio Room Supervisor - Spring

High School

Group H, Step 2

Salary: \$1,232

Effective: 02/14/2017

*** This individual is currently an employee and/or volunteer. Clearances are on file.**

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett the Personnel-General items were approved.

Vote Results

Aye: 9

Brian Shiflett, Chris Barrett, Heidi Eby, Jayanth Franklin, Jennifer Mysel, Julie Neal, Kathy Sicher, Maria Memmi, Terry Singer

No: 0

Abstain: 0

Not Cast: 0

MOTION CARRIED

6. DELEGATE REPORT

a. Dauphin County Technical School

Minutes

Mr. Shiflett attached his report for the Dauphin County Technical School.

b. CAIU

Minutes

Mr. Franklin attached his report for the Capital Area Intermediate Unit.

c. HACC

Minutes

Mrs. Mysel attached her report for Harrisburg Area Community College.

7. SPECIAL REPORTS

a. Board Members' Report

Minutes

The following members provided reports to the Board:

- Mr. Singer - Athletics and Activities Committee

b. Superintendent's Report

Minutes

Mr. McFarland provided the Board with the following updates:

- Recognition of students
- Recognition of staff

c. Board President's Report

Minutes

Mrs. Mysel provided the Board with the following updates:

- Athletics and Activities Committee
- Board Presidents' Day
- Property Tax Elimination Act
- Derry Township Comprehensive Plan
- TIFF Update
- Java with Joe

8. RECOGNITION OF CITIZENS

Minutes

The following citizens were recognized by the Board:

- None

9. ADJOURNMENT

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett the meeting was adjourned at 9:17 p.m.

Respectfully submitted,

Michael Frentz

Secretary to the Board

Approved at the February 27, 2017 meeting

Jennifer L. Mysel

President of the Board of Directors

Derry Township School District
School Board Meeting
February 13, 2017

Please Sign In AND Print Your Name

Signature

Daniel B Tredinnick

Printed Name

Dan Tredinnick

Signature

Jackie Castleman

Printed Name

Jackie Castleman

Signature

Lindsey Schmidt

Printed Name

Lindsey Schmidt

Signature

Mark N. Amstutz

Printed Name

MARK AMSTUTZ

Signature

Cole Luttrell

Printed Name

Cole Luttrell

Signature

Chris Luttrell

Printed Name

Chris Luttrell

Signature

Matt Luttrell

Printed Name

Matt Luttrell

Signature

Printed Name

Kevin S. Hill

Signature

Caylene Rippon

Printed Name

Caylene Rippon

Signature

Mike Knauss

Printed Name

Mike Knauss

Signature

Judy Haverstick

Printed Name

Judy Haverstick

Signature

Printed Name

John Abel

Signature

Printed Name

Signature

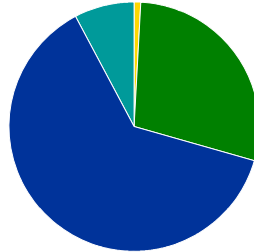
Printed Name

Investment Presentation for

Milton S Hershey Trust for DTSD

Asset Allocation

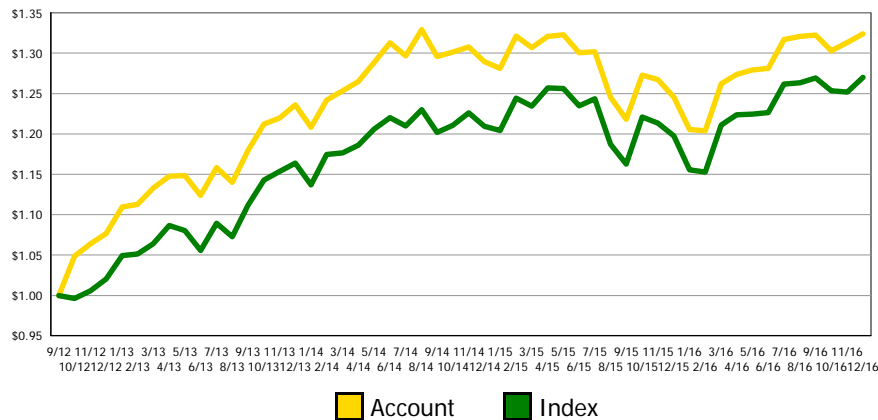
Category	% Acct	% Policy
Cash	0.9	0.0
Fixed Income	28.6	29.5
Equities	62.8	63.0
Alternatives	7.7	7.5
Other	0.0	0.0
Liabilities	0.0	0.0
Total	100.0%	100.0%



Account Information

Total Market Value	\$40,258,894.60
Policy Account	FFA - Growth W/ Alts (policy)
Index Account	Growth - Taxable
Estimated Annual Income	\$853,876.10
Estimated Portfolio Yield	2.12%
YTD Long Term Gain/Loss	\$669,233.80
YTD Short Term Gain/Loss	-\$262,978.50
Investment Officer	Elizabeth Peris

Growth of \$1

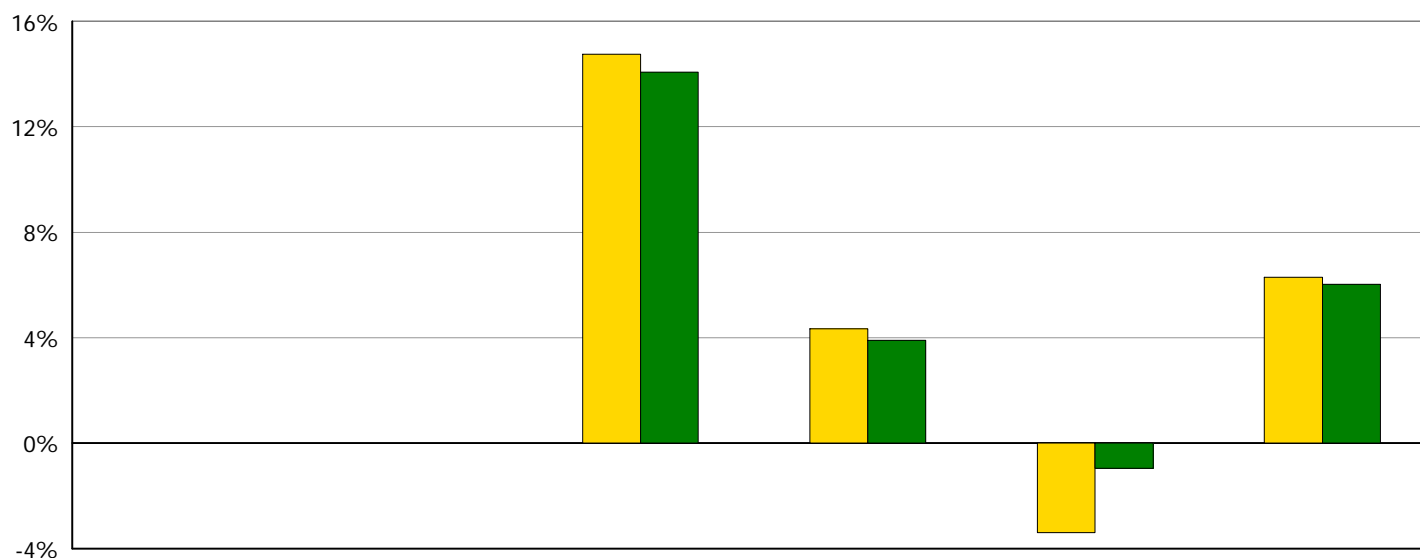


Account Flows

Flow Type	QTD	YTD
Beginning Market Value	\$ 40,756,134.01	\$ 39,988,123.26
Net Contributions Less Withdrawals	-497,637.63	-2,020,963.13
Earned Income	281,527.01	905,186.62
Market Appreciation/Depreciation	-237,633.77	1,560,485.28
Fees	-43,495.01	-173,937.43
Ending Market Value	\$ 40,258,894.60	\$ 40,258,894.60
Account	0.10%	6.30%
Index	0.05%	6.03%

Market values include accruals; Total performance class used is Total Managed; Index account is Growth - Taxable; Policy account is FFA - Growth W/ Alts (policy).

Total Managed Performance



Account/Index	2012*	2013	2014	2015	2016
M S Hershey TW - Dtsd Combined		14.76%	4.34%	-3.39%	6.30%
Growth - Taxable		14.07%	3.91%	-0.96%	6.03%

Account Flows from 10/01/2012 to 12/31/2016

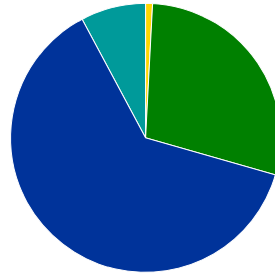
Flow Type					
Beginning Market Value	\$ 36,587,652.88	\$ 40,388,419.22	\$ 44,005,084.77	\$ 43,653,742.06	\$ 39,988,123.26
Net Contributions Less Withdrawals	733,698.53	-2,201,669.98	-2,254,037.97	-2,255,595.50	-2,194,900.56
Earned Income	495,886.84	1,188,827.65	1,135,556.55	1,110,560.92	905,186.62
Market Appreciation/Depreciation	2,571,180.96	4,629,507.88	767,138.72	-2,520,584.23	1,560,485.28
Ending Market Value	\$ 40,388,419.22	\$ 44,005,084.77	\$ 43,653,742.06	\$ 39,988,123.26	\$ 40,258,894.60

Market values include accruals; An (*) indicates a partial time period.

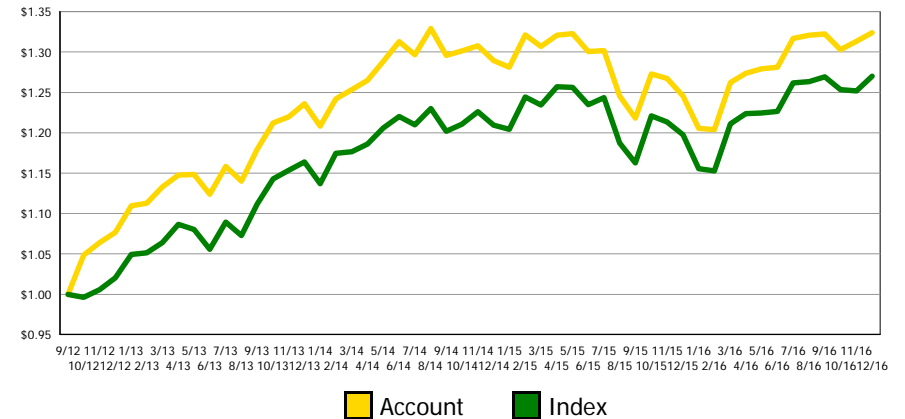
Portfolio Performance Summary as of 12/31/2016

Allocation

Category	Market Value	% Total
Cash	367,245.67	0.9
Fixed Income	11,498,354.45	28.6
Equities	25,288,903.80	62.8
Alternatives	3,104,390.68	7.7
Total	\$40,258,894.60	100.0%



Growth of \$1



Performance

	QTD	YTD	1 Year	2 Year	3 Year	Since Inception	Inception Date
Cash	0.01%	0.02%	0.02%	0.01%	0.01%	0.01%	09/30/2012
Fixed Income	-1.79%	4.74%	4.74%	2.36%	3.07%	2.45%	09/30/2012
Barclays U.S. Aggregate USD	-2.98%	2.65%	2.65%	1.59%	3.03%	1.69%	09/30/2012
Barclays Intermediate U.S. Government/credit USD	-2.07%	2.08%	2.08%	1.57%	2.09%	1.35%	09/30/2012
Equities	0.70%	7.37%	7.37%	1.90%	3.14%	11.60%	09/30/2012
MSCI AC World U\$	1.19%	7.86%	7.86%	2.62%	3.13%	7.98%	09/30/2012
S&P 500 Composite	3.82%	11.96%	11.96%	6.54%	8.87%	13.33%	09/30/2012
MSCI EAFE U\$	-0.71%	1.00%	1.00%	0.09%	-1.60%	5.32%	09/30/2012
MSCI EM U\$	-4.16%	11.19%	11.19%	-2.74%	-2.55%	-1.16%	09/30/2012
Alternatives	2.08%	7.39%	7.39%	-1.03%	-0.36%	1.44%	10/31/2012
Total Managed	0.10%	6.30%	6.30%	1.34%	2.33%	6.82%	09/30/2012
Growth - Taxable	0.05%	6.03%	6.03%	2.48%	2.95%	5.78%	09/30/2012

Market values include accruals; Index account for Growth of \$1 is Growth - Taxable; Performance class for Growth of \$1 is Total Managed.

Top Ten Contributors, Trailing 12 Months

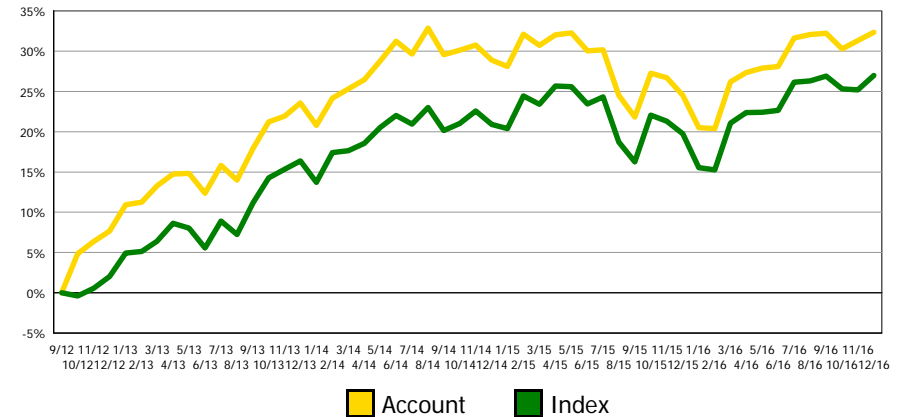
Asset	Contribution	Weight
Boston Partners Large Cap Value	1.18	9.58
Federated Core Plus Fixed Income Strategy	1.17	23.70
Southern Sun Smid	1.07	6.13
Strategic Growth Portfolio	0.55	13.44
Vanguard Dividend Growth Fund 57	0.34	4.50
Harding Loevner Inst Emerg Mkts Fd	0.29	2.22
iShares Russell 1000 Value ETF	0.29	1.67
Maingate Mlp Fund I	0.29	1.01
Osam Global Equity Enhanced Dividend	0.28	1.46
iShares Russell 1000 Growth ETF	0.23	3.26
Total	5.68%	66.97%

Top Ten Detractors, Trailing 12 Months

Asset	Contribution	Weight
Renaissance International	-0.11	7.34
PIMCO Stocksplus Intl US - Ins Fd	-0.10	1.48 ¹
iShares Russell 2000 ETF	-0.02	0.25 ¹
John Hancock II Gl ABS Re-i	-0.02	1.24 ¹
Harbor International Fd (11)	-0.01	2.30
AQR Multi Strategy Alternative Fund	0.00	2.48
Causeway Gl Absolute RET - Ins	0.00	0.00 ¹
Uninvested Cash	0.00	0.00 ¹
Federated Govt Oblig Fd #117	0.00	0.00 ¹
Templeton Global Bond Fund - Ad	0.00	0.68 ¹
Total	-0.25%	15.78%

Assets with a (1) were not held for the entire period; Index account is Growth - Taxable; Market values include accruals; Included asset classes: Equities, Fixed Income, Cash, Other, Alternatives, Liabilities; Weight is calculated as an average over the period held; Total performance class used is Total Managed.

Performance Over Time



Performance Statistics, Since 09/30/2012

Name	Account	Index
Annualized Return	6.82%	5.78%
Annualized Standard Deviation	7.01%	6.88%
Max Return	4.83%	5.04%
Min Return	-4.30%	-4.49%
Number of Observations	51	51
Alpha	0.12%	---
Beta	0.93	---
R Squared	84%	---
Sharpe Ratio	0.96	0.83
Information Ratio	0.14	---
Tracking Error	0.82%	---

Milton S. Hershey TW DTSD

CALCULATION OF DISTRIBUTION BASED
ON TOTAL RETURN CONCEPT(PA ACT 141)

For Fiscal Year: July 1, 2016 to June 30, 2017

Use Past 5 Years Market Value as of 3/31.

March 31, 2012	\$39,799,556
March 31, 2013	\$41,963,934
March 31, 2014	\$44,099,472
March 31, 2015	\$43,669,715
March 31, 2016	<u>\$39,969,652</u>
Total	\$209,502,329
Divided by 5 years	\$41,900,466
Times 4.75%	\$1,990,272
Divided by 4 quarters*	\$497,568

*Paid quarterly on 9/20, 12/20, 3/20
and 6/20.

2017- 2018 Derry Township School District

July 2017						
# of Days: Elem-0 Sec-0 Staff-0						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July

	Significant Date/Event
	Weekend/Summer Recess
	2-hr. Late Start for Students
	Early Dismissal for Students
	No School for Students
	No School, Students & Staff
	State Testing Window

August 2017						
# of Days: Elem-4 Sec-4 Staff-7/10						
Su	M	T	W	Th	F	Sa
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

15-17 - Orientation/Induction
21-23 - In-Service
28 - First Day for Students

September 2017						
# of Days: Elem-19 Sec-19 Staff-19						
Su	M	T	W	Th	F	Sa
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September

1,4-Labor Day Recess

October 2017						
# of Days: Elem-21 Sec-21 Staff-22						
Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October

9-In-Service
10 - 2-hr. Late Start for Students

November 2017						
# of Days: Elem-17 Sec-19 Staff-19						
Su	M	T	W	Th	F	Sa
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

November

1- End of 1st Marking Period
10 - End of 1st Trimester; 6th Grade Conferences
20-21 - Act 80 Days; Elem Conferences (No School for K-5 Students)
22-24 -Thanksgiving Recess
27 - 2-hr. Late Start for Students

December 2017						
# of Days: Elem-16 Sec-16 Staff-16						
Su	M	T	W	Th	F	Sa
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

December

22 - Early Dismissal for Students
25-29 - Winter Recess

January
1-2 - Winter Recess
12 - End of 2nd Marking Period
15 - Teacher Workday
16 - 2-hr. Late Start for Students

January 2018						
# of Days: Elem-20 Sec-20 Staff-21						
Su	M	T	W	Th	F	Sa
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February
16, 19 - Presidents' Day Recess
20 - In-Service

February 2018						
# of Days: Elem-17 Sec-17 Staff-18						
Su	M	T	W	Th	F	Sa
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March
2 - End of 2nd Trimester
15 - Act 80 Day;
Elem. Conferences
(No School for k-5 Students)
16- Act 80 Day
Elem. Conferences/ In-Service
Grades 6-12
(No School for K-12 Students)
23- End of 3rd Marking Period
28-30 - Spring Recess

March 2018						
# of Days: Elem-17 Sec-18 Staff-19						
Su	M	T	W	Th	F	Sa
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April
2 - Spring Recess

April 2018						
# of Days: Elem-20 Sec-20 Staff-20						
Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May
28-Memorial Day

May 2018						
# of Days: Elem-22 Sec-22 Staff-22						
Su	M	T	W	Th	F	Sa
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June
6- Last day Grade 12 & K PM;
Graduation
7- Last day K AM - Grade 11 Students; Early dismissal for Students; End of 4th Marking Period; End of 3rd Trimester

June 2018						
# of Days: Elem-5 Sec-5 Staff-5						
Su	M	T	W	Th	F	Sa
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Makeup Days (In order)

February 16
March 28
April 2

Marking Period End Dates

Quarter Marking Periods (Sec.)

First: November 1 (45 days)
Second: January 12 (42 days)
Third: March 23 (45days)
Fourth: June 7 (49 days)

Trimester Periods End Dates (Elem)

First: November 10 (52 days)
Second: March 2 (64 days)
Third: June 7 (62 days)

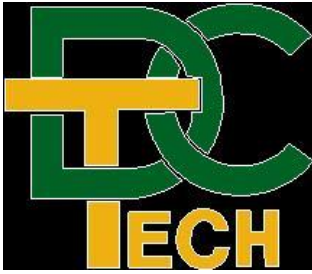
Student and Staff Days

Total Student Days - Elementary 180
Total Student Days - Secondary 181
Total Staff Days 190
(New Teachers 193*)

*Includes three new teacher orientation days

PROPOSED Board of Directors Meetings - 2017-2018

2017	1st Mtg of Month	2nd Mtg of Month
July	17	
August	14	28
September	11	25
October	9	23
November	13	27
December	4 Re-Organization	11 Regular Meeting
2018		
January	8	22
February	12	26
March	12	26
April	9	23
May	7	21
June	11	25



Delegate Report February 2017

The Dauphin County Technical School Joint Operating Committee (JOC) met in executive session, work session and in regular session on February 8, 2017. Brian Shiflett and Julie Neal attended all meetings. The Planning for the Future Committee did not meet this month.

Maria Zaharick, Business Administrator, presented the second draft of the DCTS 2017-18 budget. This version shaves \$97,667 from the first draft. DTSD's share of the preliminary budget is \$427,612, a 0.7% decrease from the current year budget. Overall, the budget grows 3.95% from the current year. Much like our own district's budget, salaries and retirement contributions represent the primary components of the increase.

The JOC approved equipment purchases for the Culinary Arts program in the amount of \$11,545.59 from multiple vendors budgeted for this year, Aquaponics equipment for the Horticulture program from Integrated Agriculture Systems Inc. at a cost of \$6,700 paid for by a supplemental equipment grant, and a replacement laser scanner for the Collision & Refinishing Technology program not to exceed \$6,600 paid from the Capital Reserve fund to replace a failed older unit.

The JOC approved the purchase of a new auditorium sound system from NJN Productions in the amount of \$12,726.22 from the Capital Reserve fund. The existing auditorium sound system is limited to a pair of hard-wired mics, and was never designed to support the requirements of a play or musical production, which are now held multiple times per year at DCTS

The next JOC meeting will be held Wednesday, March 15, 2017, 7:00 p.m. Meetings are held in the DC Tech cafeteria, and all meeting agenda are posted on BoardDocs (www.boarddocs.com/pa/daup/Board.nsf).

Prior to the JOC meetings, the committee organized to negotiate with Harrisburg School District and the JOC gathered to hear an update from the negotiating committee. The first negotiation session with Harrisburg School District will be February 23.



Each February, the Senior Culinary Arts students hold a Sweetheart Dinner for the JOC members and their significant others. To help recruit future JOC members from our district, I'll include highlight pictures. The talented students prepare and serve a fantastic meal!



Respectfully submitted,
Brian Shiflett



Dauphin County Technical School

January 2017

FIND YOUR DIRECTION

Welcome 2017

By Dr. Nicholas Blanch, Assistant Principal

Things are busy as usual at Dauphin County Technical School (DCTS), as we turn to another new calendar year. Teachers are continuing to engage their students on a daily basis with best practice teaching strategies. Students are responding by demonstrating their aptitudes and abilities impressively in both their academic and Program of Study areas on a daily basis. The DCTS administration is looking forward to seeing what the second semester of the school year will deliver.

On January 24, the first round of applications from prospective students began arriving in bulk to DCTS from our participating school districts. The vast majority of applications are submitted by 8th grade students, but there are many upperclassmen who apply to become students at DCTS as well. Last year, upwards of 600 applications were processed by DCTS administration. The number of students applying for admission for 2017-2018 may easily surpass last year's number due to extensive outreach and recruitment efforts. By "spreading the word," on both the type of effective learning environment and positive climate DCTS has to offer to their friends and families, our students are also part of our recruitment efforts. We look

forward to beginning the process of meeting our new applicants.

On January 17, the DCTS Four Diamonds Committee held a kickoff event in the school auditorium to begin promotion of the DCTS Mini-THON® event, which culminates on Friday, March 10 from 3pm-9pm. The goals of the Mini-THON® are to raise awareness and funds to assist in supporting families who are being impacted by pediatric cancer, as well as providing funds for pediatric cancer research. Last year, throughout the Commonwealth, approximately 235 schools held Mini-THON® events, collectively raising over \$5.5million to assist families and fund continuing research. DCTS, in 2016, raised well over \$10,000 in the first year of holding the event. The goal this year is to raise \$11,000 for this great cause. If you are able, please consider supporting this great cause through DCTS.

On Reverend Martin Luther King Jr. Day, January 16, DCTS was fortunate to host the District 5 Competitions for SKILLSUSA. In all, 19 schools brought 208 students for the competitions. Twenty-six advisors assisted throughout the day and over 50 community members helped to judge the events, which showcased student talents developed within their Programs of Study. Some of the events included: basic health care skills; internetworking; restaurant service; plumbing; culinary arts; cabinetmaking; building construction; automotive

refinishing. Out of eight DCTS competitors, seven received medals. It was a great demonstration of our students' skills and a great day overall here at DCTS.

Also, on January 19, the DCTS National Honor Society conducted its annual induction ceremony in the auditorium. This year, DCTS inducted 16 new members, who joined nine current members. Students apply to be accepted to this organization and are selected based on four criteria: scholarship, leadership, service, and character. Congratulations to all of our new and returning members!

Lastly, on Friday, February 3, the DCTS Education Foundation will hold a Talent Show in the auditorium starting at 7:00pm. Proceeds will benefit the DCTS Education Foundation Scholarship Fund. Tickets are \$6.00 for adults and \$3.00 for students. Please come and show your support!



Certified Forklift Trainers

Mr. Earnie Crist, Mrs. Maria Trafka, and Mr. Jason Civitello completed the "Train the Trainer" Forklift Operator Safety Training class on December 8, 2016. The re-certification course took place at the Equipment Depot Learning Center, Mechanicsburg. They conduct training for our Secondary and Adult Education programs.

OSHA compliant Forklift Operator Safety Training is offered once a month. Visit www.dcts.org – Adult Education – Evening Classes for more information.



National Honor Society

On January 19, 16 students were inducted into the National Honor Society.



Seniors: Izera Marshall, Lita Moose, Wildalys Quiles-Aviles, Paola Robles, Katelyn Sharrow, Macy Souders, and Cassandra Soi

Juniors: Jessica Anderson, Christopher Furlong, Catherine Leonard, Sarina Middleton, Cheyenne Pearson, Zachary Pellish, Cheyenne Ryan, Abraham Sandoval, and Truong Tran

Current Members: Marianna Baylor, Sierra Burton, Jessica Crone, Dominique Ertter, Issac Fetterhoff, Essence Frazier, Alyssa McCandless, Shania Steele, and Larry Vega



Students of the Month

December Reader – Azure Graham, Horticulture

Azure's home school is Central Dauphin East. Her favorite books are *Slumdog Millionaire*, *Water for Elephants*, *Sharp Objects*, *To Kill a Mockingbird*, and *The Outsiders*. Azure's favorite genres are Horror, Historical Fiction, and Fiction. She recommends *Pet Sematary*, *The Help*, *The Kite Runner*, and *Tuesdays with Morrie*. Azure also enjoys cross country, board games, and binge watching *The Office*.

January Reader – Chantel Cook-Meyers, Horticulture

Chantel's home school is Harrisburg. Her favorite books are *The Percy Jackson Series*. Chantel's favorite genre is Mystery. She recommends *The Percy Jackson Series*, *Pretty Little Liars Series*, *Twilight Series*, and *The Book Thief*.

January Rotary – Lita Moose, Veterinary Assistant

Lita's home school is Middletown. She enjoys swimming, coloring, learning, grooming animals, and baking brownies. Lita is involved in Girl Scouts, FFA, and National Honor Society. Her future plan is to attend Wilson College to become a Veterinary Technician.



Dress for Success Donation

DECA and the Marketing program presented a check for \$810 to Krystina Shultz, Suits to Careers Marketing and Event Coordinator. The funds were raised during the DECA Dress Down Day.

Pictured: Samantha Diaz, DECA Secretary; Johnay Lewis, DECA Treasurer; Tayanna Burton-Jones, DECA Vice-President; Krystina Shultz, Coordinator; and Dionne Warden, DECA President.



Career Expo

Twenty-three vendors participated in the DCTS 2017 Senior Career Expo on January 26 located in the Gymnasium. Jayne Johnson, Cooperative Education Coordinator, organized the event for our seniors.

Thank you to the following vendors for spending the day with our future workforce: Angels on Call, Arden Courts, Belco Community Credit Union, Boilermakers Local 13, Bricklayers & Allied Craftsmen Local 5, Carpenters Training & Educational Fund of Greater PA, Central Penn College, Country Meadows Retirement Communities, DHL Supply Chain, Haller Enterprises, HCR Manor Care, Heat & Frost Insulators & Allied Workers Local 23, Houck Group, Morgan Communities, NAPA Transportation, Pennsylvania College of Technology, Pennsy Supply, Pacific Rail Services, Regis Corporation, REMCO, Sutliff Auto Group, The Bridges at Bent Creek, and The Woods at Cedar Run.



Heart Model Contest Winner

Congratulations to Adrianna Ordaz for winning the Medical Assistant Heart Model Contest. Students submitted various renditions representing the components of the heart.



SkillsUSA District Competitions

During January, SkillsUSA District Competitions were held at Dauphin County Technical School, Milton Hershey School, and York County School of Technology. Several DCTS students qualified for the State Competition to be held in April at the Hershey Lodge & Convention Center.

1st Place

Thomas Barner, Drew Hobbs, James McCullum, & Rykert Trimm,
Teamworks

Jade Bell, *Advertising Art & Design*

Jessica Crone, Dominique Ertter, & Essence Frazier, *Crime Scene Investigation*

Keneth Diehl & Nathan Foster,
Computer Web Design

Damon Johnson, *Precision Machining Technology*

Christian Jones, *Automotive Service Specialization*

Colton Rider, *Automotive Technology*

Amanda Smith, *First Aid/CPR*

Larry Vega, *Electronics Technology*

2nd Place

Mike Barowski, *Building Construction - District 4*

Ayress Coley, *Nursing Assistant*

Sarah Hammaker, Jadin Neis, Alycia Soulliard & Kaylan Yinst, *Health Knowledge Bowl*

Ramziddin Roberts, *Culinary Arts*

Elijah Shearer, *Building Construction - District 5*

Breanna Startzman, *Internetworking*

3rd Place

Connor Beard,
Information Service Technology

Ben Bricker,
Welding

Jaquan Brown, *Electrical Construction Wiring*

Jordyn Harris-Franklin,
Restaurant Services

Hayden Hoffman, *Diesel Technology*

Jamie Johnson, *Masonry*



Announcements



DCTS TALENT SHOW

On Friday, February 3, DCTS Education Foundation is hosting a Talent Show in the Auditorium at 7:00 a.m. Tickets: \$6.00 for Adults & \$3.00 for Students.

AFTER SCHOOL TUTORING

Need a little extra help on homework, projects, or studying? DCTS offers after school tutoring on Monday's and Thursday's from 3:10 p.m. -4:10 p.m. in the School Library.

CEAD – CREATIVE EXPRESSIONS AT DCTS

Creative Expressions at DCTS will be hosting Open-Mic Nights throughout the 2016/2017 School Year. Want to play an instrument? No Problem! Want to try reading that poem you wrote? No Problem! You just need to come and experience the fun! Join in, sing along, try something new – just show up!

Culinary Dining Room from 6:00 p.m. to 8:00 p.m.

- March 10
- May 19

DCTS ALUMNI

DCTS is seeking alumni. Please register on the Alumni Page on the DCTS website, www.dcts.org. Click on "Community", then "Alumni". This webpage is the start of creating an Official DCTS Alumni Chapter and Class Reunions.

DCTS 2017 YEARBOOK

Yearbooks are on sale until February 17 for \$65.00

FOUR DIAMONDS Mini-THON®

- March 10 from 3:00 p.m. to 9:00 p.m.

BC CARES PANCAKE BREAKFAST

Mark your calendar for Saturday, April 1 from 7:00 a.m. to 11:00 a.m.

DCTS ANNUAL SPRING DINNER & SILENT AUCTION

Mark your calendar for Friday, April 21 from 6:00 p.m. to 8:00 p.m.

TECHNOLOGY NIGHT

DCTS has several online resources for Parents to stay informed on their son/daughter's education. If you are interested in learning more about PowerSchool, Schoology or Parent Online (Cafeteria Point of Service), please stop by the Parent Technology Lab on March 3 from 12:30 p.m. to 3:30 p.m.

NO SCHOOL

- February 20 (Famous Americans' Day)
- March 3 (In-Service Day/Parent Conferences)
- April 12 (In-Service Day)
- April 13 to April 17 (Spring Holiday)
- May 3 (NOCTI – 12th grade only)
- May 29 (Memorial Day)

WEATHER CLOSINGS/DISMISSALS

In case of heavy snow, icy roads or other extreme weather conditions, tune into any of the local radio or television stations between 6:30 a.m. and 7:30 a.m. for closing or delay information.

Early dismissals are in accordance with the sending school schedules for inclement weather.



The Dauphin County Technical School is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, or handicap in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, contact our Title IX Coordinator or Section 504 Coordinator at 6001 Locust Lane, Harrisburg, PA 17109 (717) 652-3170. For information regarding services, activities, and facilities that are accessible to and usable by handicapped individuals and groups, please contact our Administrative Director.

CAIU BOARD HIGHLIGHTS

The following actions were taken at the **January 26, 2017** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- As January is ***School Board Recognition Month***, the CAIU would like to take this opportunity to thank our nineteen Board Members for devoting their time to support education and serve the local schools and community.
- Keith Imboden, Program Supervisor, and Kimberly Matthews, CAIU Teacher, shared an overview of the Hospital Programs.
- The Board announced the following retirees: ***Debra Paroda***, Secretary, retirement after 16 years of service.
- Alicia McDonald, Director of Student Services, shared that the ELECT program was recently monitored by the Department of Human Services. The rates for 17-18 school-age special education services are being determined. At our recent CAIU All Staff Day, two former CAIU students presented and shared their success stories.
- Len Kapp, Supervisor, Operations and Transportation, shared that spring and summer projects are being planned.
- Brian Griffith, Director of Curriculum Services, shared that five telepresence robots are being used in our schools. He also provided the background and overview of the recent training for incoming student teachers.
- Daren Moran, Business Manager, shared information about school property tax elimination considerations.
- Dr. Rhonda Brunner, Assistant Executive Director, shared that she is presenting at the Title I Improving Schools Conference along with David Colestock and a nonpublic school principal. She also shared background information about the Hazing policy that is on the board agenda for a first reading.
- Cindy Mortzfeldt, Executive Director, shared that the WAN Committee met and selected Comcast to continue to be our WAN and Internet provider. The letter of commitment has been sent to our districts and the contract will be presented to the board in February. Additionally, she provided an update on the OCR complaint. The CAIU recently held its annual All Staff Day. Dina Duffy, CAIU Speech and Language Pathologist is the 2016-17 recipient of the Josephine J. Decima award. At the upcoming PETE&C Conference, the CAIU Technology staff and students from local school districts will provide the technology support for the conference.
- Rennie Gibson shared that the Statement of Financial Interest form is at each board member's place and is to be completed and returned by April 21. She also passed around the annual School Board Organization form for each member to verify employment as required by the Auditor General.

Approved Action Items

- Minutes from the December 22, 2016 CAIU Board Meeting
- Treasurer's Report and Payment of Bills – a total of \$6,230,932.43 in receipts and \$5,919,377.91 in expenditures for December 2016
- Summary of Operations for the 2016-17 fiscal year showing revenues of \$36,872,860.34 and expenses of \$29,929,439.05
- Budget Administration
 - Proposed 2017-2018 Original Budget – General Operating Budget (2nd Reading) in the amount of \$5,831,756

- Other Business Items – Annual Convention/Election of Board Member
- Policies & Programs
 - First Reading, New Policy #247 – Hazing
- Job Descriptions
 - Second Reading, New Position, New Description – Account Manager
- Personnel Items – See Attached Report

Executive Director's Report

- See attached written report.

Board Member Sharing of Information

- Mr. Ford Thompson, Central Dauphin SD, and Mrs. Barbara Geistwhite, Cumberland Valley SD, shared their concerns regarding the proposed Property Tax Elimination and the need for Board Members, legislators, and community members to be informed.
- Mr. Wilbur Wolf, Big Spring SD, also added that it is important to keep the need for pension reform and the reasons for the pension crisis as part of the conversation.

President's Report

- Mrs. Jean Rice thanked the Board members for their attendance at this morning's meeting. She shared her appreciation for their work and dedication as board members.

NEXT MEETING: Thursday, February 23, 2017, 8:00 a.m., Board Room, CAIU Enola Office

*Personnel and Policies/Programs Highlights from the
Capital Area Intermediate Unit Board of Directors' Meeting*

A. RESIGNATIONS:

- **LINDSEY BINKLE**, Teacher, Deaf/Hard of Hearing Program, effective February 17, 2017. Reason: Employee accepted a position with Lancaster-Lebanon Intermediate Unit.
- **TONYA HATTER**, Social Worker, Pupil Services Program, effective February 16, 2017. Reason: Employee accepted a position with Selinsgrove Area School District.

B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

- **KATHERINE DERK**, Teacher, Emotional Support Program, effective January 9, 2017. Base salary of Bachelors, Step 1, \$44,247 for 189 days of service will be prorated for a total of 96 days with additional new hire days as required. This is a replacement position funded through the Emotional Support budget.
- **KALYLA FEIGHT**, Educational Paraprofessional, Dual Diagnosis/Emotional Support Programs, effective January 31, 2017. Base salary of HS, Step 1, \$16,892 for 189 days of service will be prorated for a total of 81 days with additional new hire days as required. This is a replacement position funded through the Dual Diagnosis/Emotional Support budgets.
- **CIERRIA HARFIELD**, Personal Care Assistant, CATES Program, effective January 9, 2017. Base salary of HS, Step 1, \$16,892 for 189 days of service will be prorated for a total of 96 days with additional new hire days as required. This is a replacement position funded through the CATES budget.
- **KELLY LEBO**, Clerk, Loysville Youth Development Center, effective January 11, 2017. Base salary of \$31,882.50 for 12 months of service, prorated for a total of 123 days through June 30, 2017. This is a replacement position funded through the Loysville Youth Development Center budget.
- **CASSANDRA ST JUSTE**, Personal Care Assistant, Autism Support Program, effective February 6, 2017. Base salary of HS+30, Step 1, \$18,253 for 189 days of service will be prorated for a total of 82 days with additional new hire days as required. This is a new position funded through the Autism Support budget.
- **BRIELLE WITTLE**, Personal Care Assistant, CATES Program, effective January 3, 2017. Base salary of HS, Step 1, \$16,892 for 189 days of service will be prorated for a total of 100 days with additional new hire days as required. This is a new position funded through the CATES budget.

C. CHANGES OF STATUS:

- **DEBORAH EVANS**, Educational Consultant, Curriculum Team, change in leave of absence return to work date from February 1, 2017 to January 17, 2017.
- **VALERIE GREEN** from part-time Long Term Substitute Educational Paraprofessional to permanent, part-time Educational Paraprofessional, Early Intervention Program, effective January 3, 2017.

D. CHANGES OF SALARY:

- **JULIE HARMAN**, Educational Consultant, Student Services Team, change of salary for completion of Masters + 45 credits, effective December 22, 2016. Salary will be based on a Masters + 45, Step 15, \$73,873 for 189 days of service and will be prorated for a total of 99 days.
- **TAMMY POFF**, Behavior Consultant, Student Services Team, change of salary for completion of Masters + 45 credits, effective January 3, 2017. Salary will be based on a Masters + 45, Step 7, \$57,816 for 189 days of service and will be prorated for a total of 100 days.
- **NICOLE SHOWERS**, Educational Consultant, Student Services Team, change of salary for completion of Masters + 45 credits, effective December 22, 2016. Salary will be based on a Masters + 45, Step 15, \$73,873 for 189 days of service and will be prorated for a total of 101 days.

E. LEAVES OF ABSENCE:

- **KATHLEEN BEVERIDGE**, Reading Specialist, ANPS Program, intermittent FMLA leave through December 21, 2017. Leave is requested in accordance with CAIU and FMLA policies.
- **DEBORAH EVANS**, Educational Consultant, Curriculum Team, leave of absence effective February 15, 2017 – May 12, 2017. Leave is requested using remaining FMLA days and accumulated paid leave from February 15, 2017 – the morning of April 21, 2017 for a total of 44.5 paid days. Extended sick leave from the afternoon of April 21, 2017 – May 12, 2017 is requested using accumulated leave time for a total of an additional 15.5 paid days.
- **DEBRA HARRO**, Accounting Clerk, Administration Team - Business, intermittent FMLA leave through December 20, 2017. Leave is requested in accordance with CAIU and FMLA policies.
- **KAREN SHENK**, Educational Consultant, Curriculum Team, leave of absence effective January 3, 2017 – February 5, 2017. Leave is requested using accumulated paid leave from January 3, 2017 – January 24, 2017 for a total of 15 full days. Employee will then work half days, also using paid leave from January 25, 2017 – February 5, 2017 for a total of 8 half days. Leave is requested in accordance with CAIU and FMLA policies.

Executive Director's Report

January 26, 2017

Program Spotlight

Hospital Educational Programming

Educational services and school programming are provided to school-aged patients admitted to a hospital setting. Different levels of educational interventions are provided to the patients depending on their cognitive and educational status, the reason for their hospital admission, the length of their admission, and the medical unit to which they are admitted. The CAIU currently has classrooms at the following locations: Penn State Hershey Select Medical Rehabilitation, Penn State Hershey Children's Hospital, Penn State Hershey Medical Eating Disorders Clinic, Pennsylvania Psychiatric Institute (PPI) both inpatient and partial, and Roxbury Treatment Center. During the 2015-16 school year, the CAIU staff provided educational programming for 766 students as inpatients, and 226 students received services in the partial hospital setting.

NEWS

Annual All Staff Day

The Annual CAIU All Staff Day was held on Friday, January 13, 2017, at the Best Western Premier Hotel & Conference Center. This annual event brings all CAIU staff together to highlight our accomplishments, review our programs and recognize staff. The morning session concluded with a Keynote Presentation from Ariel Mickey. Ariel was a former CAIU student who has overcome significant challenges and is currently a senior at East Stroudsburg University. She is planning to become a special education teacher when she graduates. We also heard from a current student who is participating in online courses through our Capital Area Online Learning Association (CAOLA). During the afternoon, our staff participated in breakout sessions or service projects. Nearly three hundred staff completed service projects prior to All Staff Day.

CAIU Year in Review

- Early Intervention/Preschool served 1,981 children; 736 preschool children went to Kindergarten; and 16% entered Kindergarten without a need for Special Education Services.
- School-Age Services – there were 294 students enrolled in classroom programs at some point during the year; 783 students in districts received related services and 601 students in districts received evaluation, screening or consultations. Forty-one school entities were served through our school-age services (24 CAIU Districts, 5 CAIU Charter Schools, 3 Statewide Cyber Schools, 6 Out of Area Districts, and 3 Private Schools).
- Loysville YDC Program – 190 students served in the educational programs, 30 students graduated with PA Diplomas, and 8 students earned their GED.
- Center Point @ Diakon – 15 district placed students from 8 districts and 35 adjudicated students from 10 districts received services.

- English as a Second Language – 119 students were served in 9 school districts, 3 charter schools and 2 nonpublic schools.
- Nonpublic School Services – 633 students received reading support, 234 students received math support and 953 students received individual counseling services. 397 students received speech and language services from our Student Services Team.
- Curriculum and Professional Development – 535 Professional Development sessions attended by 8,756 participants and largest professional development activity in 2015-16 was iPad Summit with 219 participants.
- 1st Annual Mid Atlantic Conference on Personalized Learning – 365 participants from 21 states with over 60 breakout presentations and multiple keynote speakers.
- Blended Learning Planning Grants – 5 elementary schools were recipients of planning grants.
- South Central PA Consortium on Excellence & Equity – 2nd year of multi-part series focused on Excellence & Equity in Education, 721 attendees for 7 sessions in 2015-16, 1st Middle School Forum held in October 2016.
- Capital Area Online Learning Association – 36,863 course enrollments, 8 Intermediate Units, 88 school districts and 4,111 students enrolled in the program.
- Technology Services – 15,994 Helpdesk Tickets completed with 99% positive rating, wrote 140,000 lines of code, provided 8,000 Mbps of Internet daily serving almost 70,000 students and provided PowerSchool support for 26 entities with 33,200 students.
- Business Office – manages over 50 budgets, processes 500 purchase orders, 5,600 checks and 1,900 invoices, manages 75 Pcards, and manages group purchasing consortium in addition to yearly audits and reviews.
- Human Resources – posted 95 jobs with more than 600 people accessing the Applicant Portal and on-boarded 90 new staff.
- Transportation – over 700 students transported a total of 1.99 million miles.
- Maintenance & Custodial – used between 6,000 and 8,000 lbs. of salt to keep sidewalks clear.

Josephine Decima Award

We are proud to announce that the 2016-2017 winner of the Josephine J. Decima Award for Excellence in the Field of Special Education was awarded to Dina Duffy, early intervention speech clinician, at the CAIU All Staff Day. Dina was nominated by the parent of a child she had seen for therapy, a classroom teacher and her supervisor. Her passion for communication and the development of children's language and speech is applauded and valued by parents, children and her peers. **Congratulations Dina!**



Student Services

School Health Services

Vision Screenings – After 15 years, the CAIU is purchasing a new Sure Sight vision tester. It permits us to test our students and to offer the service to our member districts. The Sure Sight makes it possible to complete the required vision screening with students who are not

able to participate in the traditional screening methods because of their disabilities. The new machine is able to screen both eyes simultaneously and registers very quickly!

Community Activities

Mrs. Katherine Gottlieb, program supervisor, will be teaching a special education course for Penn State Capital Campus, called Families and Professionals in Special Education. This course is a semester-long 3 credit course designed for teachers who want to attain their special education certificates.

Preschool

Jean Gray, Educational Consultant in our preschool program, participated in the Carlisle Buck a Book event at the Carlisle EXPO Center. Over 500 children attended with more than 1,000 adults. This event was sponsored by Success by 6, United Way of Carlisle and Cumberland County.

Preschool to school age winter transition meetings began on January 12th and will be completed on February 15th with all school districts. There is a second round of transition meetings later in the spring but the winter session is when the majority of the transition planning conversations begin.

Pupil Services/CAMhP/Diakon/Educational Coaches

We are anticipating opening a new secondary CAMhP class at Hill Top Academy for the remainder of the 2016-2017 school year. The plan would be to move this class to a local school district for the 2017-2018 school year. We have 5 student referrals waiting for placement in this class.

With a resignation and the opening of a new CAMhP class, 2 new social workers will need to be hired along with a teacher.

Chambersburg School District has requested more school psychologist time. Beginning January 2017, there is a school psychologist from IU 15 providing service 5 days/week and another school psychologist working at Chambersburg 2 days/week. This will continue for the remainder of the school year.

All classroom teachers (Hill Top Academy and district IU classes) will be doing their next benchmarking assessments in the upcoming weeks.

Multiple Disabilities Support (MDS)

The students in Ms. Walker's MDS class at Steelton Highspire HS are making craft kits for Caitlin's Smiles. This helps support a worthy cause and provides an opportunity for the students to work on vocational skills. They really enjoy this and are now able to complete kits with very little supervision. In the spring they are planning to deliver the kits personally to the Caitlin's Smiles office.

Project SEARCH

One of our interns at Project Search, Tim, will start employment at the Penn State Health Hershey Medical Center on January 23, 2017. The other interns are completing applications and some interviews have been scheduled. The email mentoring project is going very well. Students have progressed in email skills and just recently asked their mentors if they could do a mock phone interview with them. The culminating activity will be a face to face

interview with their mentor at Enola with a pizza lunch provided to say thank you for the mentorship.

Hill Top Academy

Current Enrollment: 121 with 8 active classroom placement referrals

Hill Top CATES middle school teacher, Todd Howell, received a nomination for the Decima Award. As the teacher, Todd leads an outstanding team to support the students in his classroom at Hill Top.

At the mid-point of the school year, seven Hill Top students have begun or have already completed a transition back to a less restrictive placement in their home district.

Zoo America brought their winter animal exhibition to Hill Top right before the holiday break. This was an earned incentive as part of our Positive Behavior & Intervention Supports (PBIS) school-wide system. All students and staff enjoyed this.

NOTIFICATION OF ACTIVITIES

- Attended the monthly PAIU Executive Directors' meeting
- Visited with Project SEARCH Interns and CAIU staff at Hershey Medical Center
- Attended Harrisburg Chief Recovery Officer Committee meeting
- The CAIU Cabinet members met with Millersburg Area School District's administrative team. These meetings provide an opportunity for districts to share feedback about CAIU services and for the CAIU team to learn about the needs of our districts
- Attended school board meeting at West Shore SD to share an overview of CAIU services
- Attended meeting with United Way Education Task Force Transition Team
- Attended PASA Women's Caucus Executive Board Meeting

Upcoming Events

The **2017 Pennsylvania Educational Technology Expo and Conference (PETE&C)** is a statewide event that provides programs focused on technology in the educational field. The conference is being held at the Hershey Lodge and Convention Center on February 12-15. During the conference, companies and educators showcase their latest technology products and services to teachers, administrators, technology directors, school board members and students. The CAIU Technology Team, as well as students from some of our districts, provides support for this conference. This is always a great opportunity for the students as they experience customer service skills and technology skills first hand as well as attend technology session and speak to innovative educators and companies.



Implications of Property Tax Elimination

DISPARITY IN EDUCATION FUNDING. Property tax elimination locks in the inequity in education funding across the state. Due to the dramatic differences in state support for education across districts, property taxes have had to generate revenue necessary to fund education. Some districts rely on local property taxes to provide local revenue of about \$1,100 per student, while other districts more heavily reliant on property taxes generate about \$24,000 per student at the local level. Instead of addressing this disparity, however, property tax elimination locks it in, requiring the state to distribute to each district the equivalent of their local property tax revenue. How does the state argue that some students are worth more than others?

SAY GOODBYE TO THE NEW FORMULA. After months work by the Basic Education Funding Commission, a bipartisan recommendation and a nearly unanimous new formula enacted via Act 26 of 2016, property tax elimination would undo it before it had a chance to remedy the inequity it was designed to address. The entire structure of the new formula hinges on district factors, such as local tax effort and local tax capacity. With property tax elimination, these factors would be rendered meaningless, making the formula mathematically unworkable. Without a formula, we'll exacerbate the inequity in school funding and go back to funding schools based on political whim.

SIX COUNTIES GET MOST OF THE MONEY. Unless your school district is in Allegheny, Bucks, Chester, Delaware, Montgomery or Philadelphia County, it's unlikely much of your increased PIT or SUT will actually find its way to your school district. To replace the property taxes levied by all school districts, the highest of which are generally levied in these counties, a large portion of the state dollars collected under an elimination proposal will flow to the school districts in just 6 counties. This means that education funding is no longer local and your tax dollars are likely to be shipped across the state to benefit students hundreds of miles away.

SCHOOL FUNDING LAWSUIT READY TO HAPPEN. While there is already one lawsuit awaiting a decision by the PA Supreme Court on the justiciability of school funding issues, should the court determine that the court can hear the case, the inequity in the current system alleged by the plaintiffs is nothing in comparison to what it would be if property taxes were eliminated when the state will be sending one district \$1,100 per student and another more than \$24,000 per student. If the issue is determined to be justiciable, then expect more lawsuits to come.

SOME RESIDENTS WILL CONTINUE TO PAY SIGNIFICANT AMOUNTS OF SCHOOL PROPERTY TAX.

Despite the fact that the elimination proposal touts the elimination of school property taxes, it actually maintains school property taxes in most districts for a long period of time to pay off debt in existence on December 31, 2016. For those districts that receive significant state funding and have relatively low local revenue, the amount of property taxes residents will continue to pay is substantial. In 215 school districts, at least 20% of the current school property tax bill will continue to be levied to pay off these debts. In 23 school districts, at least 50% of the current school property tax bill will continue to be levied to pay off these debts. There are even some school districts in which local taxpayers will continue to pay all or nearly all of their school property taxes for years until the debt is paid off.

DOUBLE TAXATION ON THE POOREST CITIZENS. The residents in some of Pennsylvania's poorest school districts will be hit the hardest by property tax elimination. Not only will they not have their property taxes eliminated—many will maintain more than 50% of their current property taxes—but they will also be paying the increased PIT and SUT, which will be shipped out of their community to subsidize the education in some of the wealthiest school districts in the state. This proposal is nothing more than robbing Peter to pay Paul.

DISTRICT CASH FLOW PROBLEMS. With the expiration of a school district's ability to levy a property tax occurring on July 1, 2017 (with the exception of that for debt service), it will be nearly impossible for school districts to open their doors and pay their bills for 2017-18. School districts will face serious cash flow problems until the state is able to provide them with revenue from the increase PIT and SUT, a process which is likely to take 24 months. How will school districts operate in the absence of funding? Will the state provide all revenue necessary to ensure they can keep their doors open?

NO NEW DEBT MAKES CASH FLOW WORSE. The cash flow problems under elimination are bad enough (as the bill doesn't even provide a timeline for distribution of revenue to school districts), but the prohibition on the ability of a school district to incur any new debt makes it impossible for a district to respond to the financial chaos of elimination. This prohibits a district from borrowing money to keep its doors open while it waits for state revenue and prohibits a district from borrowing money to fixing a dead HVAC system. Allowing new debt only with referendum will ensure that school districts of all shapes and sizes across the state fall into financial distress. Will the state bail them all out?

DISPROPORTIONATELY HARMS SCHOOL DISTRICTS WITH HIGH DELINQUENT TAXES. Under property tax elimination, school districts will receive an amount equal to the property taxes they collected in 2016-17—not an amount equal to what they levied in property taxes. As a result, those school districts with high proportions of delinquent taxes—some of the poorest school districts in the commonwealth—would be disproportionately harmed. For these school districts, they would receive no corresponding state funding for the amount of outstanding delinquent taxes, and would forever forego that revenue.

LETS DELINQUENT TAXPAYERS OFF THE HOOK. By prohibiting a school district from levying, assessing or collecting property taxes after June 30, 2017, delinquent taxpayers appear to be off the hook. In some school districts, it takes years to collect delinquent taxes, but the blanket prohibition means that those taxpayer would never have to pay and that school districts would never receive state funding to make up for those delinquent revenues.

TAX SHIFT FROM BUSINESSES TO INDIVIDUALS. Eliminating property taxes across the board means that the property tax burden carried by businesses will be shifted to individuals in the form of increased PIT and SUT. Across Pennsylvania, businesses are currently paying approximately \$2.75 billion in property taxes, which will be shifted away from those businesses. Property tax elimination gives Walmart a free ride at the expense of individuals and small businesses.

MAINTAINS \$5 BILLION IN COUNTY/MUNICIPALITY PROPERTY TAXES. This property tax elimination bill doesn't actually eliminate property taxes. Instead, it eliminates only school property taxes (and not all at once, as taxes to pay outstanding debt remain in place), leaving approximately \$5 billion in other local government property taxes still on the table. In many areas across the state, property tax payers are paying more in property taxes to other local governments than to their school districts. These county

and other local property taxes will remain, and will increase, despite the elimination of school property taxes.

STATE MUST COVER COSTS OF ALL NEW MANDATES. The state will be unable to send even \$1 of additional costs to school districts without picking up the tab. With no ability to generate revenue to cover current costs, there is no way school districts will be able to cover new mandates. Any bill requiring teacher training, program offerings, additional reporting, even health and safety measures—anything—will result in additional school district costs. State dollars will need to accompany all new mandates or districts will have to cut programs, and with the comprehensive reforms required under ESSA on the horizon, this is a problem that the state will have to tackle sooner rather than later.

SCHOOL DISTRICTS LOSE MONEY ON TAX COLLECTION. While property taxes will be “eliminated,” most school districts will be sending out property tax bills to cover their outstanding debt service for several years. In those school districts with locally elected tax collectors that are paid per bill, the cost of tax collection just increased dramatically in comparison to the total amount being collected.

STATE CONTROLS COLLECTIVE BARGAINING. Property tax elimination removes all local control and funding authority of a school district and its school board. As a result, school districts will have no ability to hire new teachers, negotiate new contracts or fund an existing contract. The state will either have to change or eliminate collective bargaining rules and take over this role for each and every school district, which is likely to result in a significant cost to the state. Have fun fact-finding!

DETERIORATING PA SCHOOLS. With no ability to raise revenue to cover needed construction projects, roofs will leak, HVAC systems will fail, technology will fall far behind, parking lots will crumble and school districts will be unable to do anything about it. The state will be on the hook to cover the cost of all necessary maintenance and every needed renovation in school districts. While most districts are likely to defer maintenance under the unreasonable constraints of property tax elimination, what happens after 25 years of neglecting school facilities?

CUTS TO EDUCATION JUST TO COVER MANDATED PSERS AND CHARTER SCHOOL COSTS. PSERS and charter school costs increase significantly each year. Property tax elimination will not provide school districts with enough revenue to even begin to cover just these two rising costs. And with no ability to control these costs, let alone others such as special education, school districts will have to cut their way out of the annual increases, harming students to pay for these mandated costs.

WINDFALL TO THE FEDS. The elimination of property taxes will mean that approximately \$600 million will be sent to the federal government each year through lost federal income tax deductions for real estate taxes. More Pennsylvania money will go to Washington D.C. than ever before, meaning that there will be hundreds of millions of dollars less to be used to generate additional sales tax revenue.

NO MORE CLEAN AND GREEN. For years, taxpayers paid higher tax rates to fund the Clean and Green program, giving taxpayers with eligible properties a break on taxes to incentivize agriculture and green spaces, with the idea that the taxes would be paid in the future upon sale. What happens to these agreements? Are taxes due upon sales of these properties? If so, who are the taxes paid to? If these taxes are forgiven, will this result in sales of these properties and reductions of green spaces? Can we still incentivize such property maintenance without property taxes?

WHO NEEDS LOCAL CONTROL? With the elimination of property taxes, comes the total elimination of taxing authority by locally elected school boards and a total undercutting of local control. As a result, locally elected school board members—individuals locally elected by their communities to make the important decisions, including funding decisions, about how to run and operate the district's schools—will be rendered useless. The state will oversee and second guess every decision made by a school board. This elimination of local control and focus on big government for education flies in the face of over 100 years of PA tradition.

A RECESSION WILL SPELL TROUBLE. During the next severe recession, which eventually will occur, PIT and SUT revenues will take hit, spelling disaster for school funding. Unlike property tax, which is a stable base, PIT and SUT will be impacted negatively during and following a recession. Since school districts will have no ability to generate meaningful revenue to balance the impacts of a recession—or even to cut their way out of significant declines in PIT or SUT, the state will be required to find revenue to make school districts whole during any and all financial downturns.

UNJUSTIFIED COSTS FOR SCHOOL DISTRICTS. School districts that levy a per capita tax generally send those invoices with their property tax bills, and the collection process for those taxes is the same as the property tax collection process. Without property taxes, how can a school district justify a \$5 or \$10 per capita tax when the administrative costs per dollar will skyrocket? With no authority to replace the per capita tax revenue, school districts will lose even more than just property tax revenue through property tax elimination.

PA RESIDENTS PICKING UP THE TAB. There are many districts in which out-of-state residents pay a large portion of a school district's total property tax revenue. By eliminating property taxes across the board, the property tax dollars currently coming from non-PA residents will have to be made up by PA residents. In some districts, this means that a quarter or more of their total tax levy will need to be replaced by PA taxpayers.

SCHOOL DISTRICT BOND RATINGS TANK. With no ability to raise property tax revenue and complete dependence on the state for funding, school district bond ratings will decrease (S&P has already foreshadowed this). Additionally, as school districts are forced to spend down their fund balances to pay for rising costs not covered by state funding, bond ratings of every school district will tank.

VERY RAINY DAY FUND NEEDED. Under a property tax elimination plan, the state will need a very large rainy day fund to stabilize the greatly increased economic volatility that will be inherent with a switch to PIT and SUT. Without an enormous fund, the commonwealth's school finance policy will ride the whims and tide of the economy, making it unpredictable to deal with annually for the state and providing zero consistency for school districts—especially at a time where school districts are being asked to implement significant changes to education policy under ESSA.

STATE BUDGET TIMELINE DOESN'T WORK. Under property tax elimination, the state's budget process itself must change. Under elimination, a district will have no other options for funding once a state budget is passed, so districts must have time following the approval of the state budget to make necessary changes to educational programs and services for that year (which could include significant cuts). The current process, which requires districts to put together their budgets in winter and early spring is useless and no longer viable.

INCREASED COSTS FOR OTHER LOCAL GOVERNMENTS. With property tax elimination, there is no need for school districts to be involved in the process of assessments or assessment appeals. Those costs, which were mostly borne by school districts, will now be shifted to other local governments, placing a new and large cost on their plates, and potentially meaning that they have to increase their property taxes, the exact opposite of the intended effect of any elimination proposal.

TAX DOLLARS ARE BEING SIPHONED AWAY FROM EDUCATION. Under the elimination proposal, some of the dollars generated for the purpose of replacing local property taxes with the increased PIT and SUT will be siphoned away from school districts. Over \$250 million of the new revenue collected to replace school property taxes will actually be sent to the Transportation Assistance Fund and not to local school districts. How many other competing interests will siphon money away from education?



Implications of Property Tax Elimination for Parents

PROPERTY TAX ELIMINATION MEANS CUTS ARE IMMINENT. Property tax elimination will create significant financial challenges for school districts, giving them no option but to respond to these challenges through cuts to programs, services and staff. With no ability to raise needed revenue to respond to district needs, when special education costs increase, when enrollment increases or when the middle school HVAC system fails, the district will have no option but to cover those necessary costs through cuts. Education will suffer.

PROPERTY TAX ELIMINATION KILLS LOCAL DECISIONMAKING. With the elimination of property taxes, comes the elimination of virtually all local control that is the hallmark of Pennsylvania school district governance. School boards, parents and communities will no longer have any authority to make decisions that impact the educational, extracurricular or other programming at the school district. Without this authority, school districts will not be able to add new academic programs, increase staffing or implement extracurricular programs to respond to the needs of their students, and education will become a state-driven, one-size-fits-all approach in 500 school districts.

PROPERTY TAX ELIMINATION LOCKS IN INEQUITY IN EDUCATION FUNDING. If property tax elimination is approved, the state will send one school district \$5,100 per student in total state funding, while another school district will receive nearly \$28,000 per student in total state funding. The state will be picking educational winners and losers, indicating that to Harrisburg, some of Pennsylvania's students are worth more than others.

PROPERTY TAX ELIMINATION MEANS SCHOOLS MAY STRUGGLE TO OPEN THEIR DOORS. The massive shift to increased personal income and sales taxes to replace school property taxes can't happen overnight. If school districts can't levy a property tax after June 30, 2017, many school districts won't have the revenue (since the state hasn't implemented the increased taxes yet and since districts will be prohibited from borrowing) to open their doors to students in September. What happens to students' education while the state sorts out the administrative chaos created from this shift?

PROPERTY TAX ELIMINATION MEANS SCHOOLS WILL DETERIORATE. The health and safety of students and staff should be of utmost importance, but under property tax elimination, most school districts will have no ability to respond even to the most critical of school building maintenance needs. With no ability to raise revenue or even incur debt, most school districts won't be able to replace a leaking roof, update school security infrastructure, fix a faulty heating system or even pave a parking lot. As a result, schools will deteriorate to the detriment of students and their ability to learn.

IT DOESN'T ELIMINATE SCHOOL PROPERTY TAXES. Property tax elimination maintains school property taxes to pay off school district debt. Taxpayers in over 40% of school districts will maintain at least 20% of their current school property tax bill—in addition to paying more in statewide personal income tax and sales tax. Taxpayers in 24 school districts will maintain at least 50% of their current property tax bill, and taxpayers in some districts will continue to pay 100% of their current school property tax bill even after an elimination bill passes.



Implications of Property Tax Elimination for Taxpayers

LOCAL TAX DOLLARS DON'T STAY LOCAL. Unless your school district is in Allegheny, Bucks, Chester, Delaware, Montgomery or Philadelphia County, it's unlikely much of the increase in personal income or sales tax you will pay under property tax elimination will actually find its way to your school district. To replace the property taxes levied by all school districts, a large portion of the new state dollars collected will flow to the school districts in just 6 counties. This means that education funding is no longer local and your tax dollars are likely to be shipped across the state to benefit students hundreds of miles away.

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IT DOESN'T ELIMINATE OTHER LOCAL PROPERTY TAXES. In addition to property tax elimination not eliminating school property taxes, it doesn't even touch county or other local government property taxes. This means that taxpayers will still be paying an ever-increasing \$5 billion in non-school property taxes each year.

IT'S DOUBLE TAXATION ON THE POOREST CITIZENS. The residents in some of Pennsylvania's poorest school districts will be hit the hardest by property tax elimination. Not only will they not have their property taxes eliminated—many will maintain more than 50% of their current property taxes—but they will also be paying the increased personal income and sales taxes, which will be shipped out of their community to subsidize the education in some of the wealthiest school districts in the state. This proposal is nothing more than robbing Peter to pay Paul.

IT SHIFTS TAXES FROM BUSINESSES TO INDIVIDUALS. Eliminating property taxes across the board means that the property tax burden carried by businesses will be shifted to individuals in the form of increased personal income and sales taxes. Across Pennsylvania, businesses are currently paying approximately \$2.7 billion in property taxes, which will be shifted away from those businesses. Property tax elimination gives Walmart a free ride at the expense of individuals and small businesses.

IT GIVES A WINDFALL TO THE FEDS. The elimination of property taxes means that approximately \$600 million will be sent to the federal government each year through lost federal income tax deductions. More Pennsylvania money will go to Washington D.C. than ever before, meaning that there will be hundreds of millions of dollars less to be used to generate additional sales tax revenue.

WHO NEEDS LOCAL CONTROL, ANYWAY? With the elimination of school property taxes, comes the total elimination of taxing authority by locally elected school boards and a total undercutting of local control. As a result, locally elected school board members—individuals locally elected by their communities to make the important decisions, including funding decisions, about how to run and operate the district's schools—will be rendered useless. The state will oversee and second guess every decision made by a school board. This elimination of local control and focus on big government for education flies in the face of over 100 years of PA tradition.