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Derry Township School District

Board of Directors Meeting - XII

December 19, 2016

1. OPENING ITEMS

a. Call to Order

Minutes

The meeting was called to order by Mrs. Mysel at 7:11 p.m.

b. Roll Call

Present: Heidi Eby, Jayanth Franklin, Maria Memmi, Jennifer Mysel, Julie Neal, Chris Barrett, Kathy Sicher, Brian Shiflett, Terry Singer

Non-Voting Members in Attendance: Joseph McFarland

Staff/Public in Attendance: Dan Tredinnick, Stacy Winslow, Jason Reifsnyder, Julie Nerino, Matthew Luttrell, Ron Wales, Judy Haverstick.

Solicitor in Attendance: Kim R. Smith

Media in Attendance: Monica Von Dobeneck – *The Sun*

c. Flag Salute

d. Approval of Board of Directors Agenda

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett the Board Agenda for the evening's meeting was approved.

2. INFORMATIONAL AND PROPOSALS

a. Presentation: Current On-Boarding Process Overview

Minutes

Mr. McFarland provided the Board with an overview of the District's Onboarding Process.

b. Announcement of Executive Session

Minutes

The Board met prior to the meeting to discuss matters of personnel.

c. Recognition of Citizens (Agenda Items)

Minutes

The following citizens were recognized by the Board:

- None

d. Standing Committee Meeting Report

Minutes

- Mr. Franklin provided the following update with regard to the General Services Standing Committee Meeting:
 - Architect of Record
- Mr. Barrett provided the following updates with regard to the Communications and Community Engagement Standing Committee Meeting:
 - Communications Audit RFP
 - ADA Compliance Update

e. Student Representatives' Report

Minutes

The student representatives provided the Board with the following updates:

- Recent Activities
- Upcoming Activities

f. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the January 9, 2017 Public Board of Directors Meeting:

1. Approval of December 19, 2016 Board of Directors Summary Minutes
2. Requests for the Use of Facilities
3. Personnel
4. Staff Development

Minutes

The anticipated agenda items for the January 9, 2017 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Neal the Consent Agenda Items were approved.

Vote Results

Aye:	8	Brian Shiflett, Terry Singer, Heidi Eby, Kathy Sicher, Jennifer Mysel, Maria Memmi, Julie Neal, Jayanth Franklin
No:	0	
Abstain:	0	
Not Cast:	1	Chris Barrett

MOTION CARRIED

a. Approval of December 5, 2016 Summary Board of Directors Re-Organization Meeting- X and Board of Directors Meeting-XI Minutes

b. Approval of November 2016 Finance Report

1. The Treasurer's Report for the month ending November 30, 2016 was summarized as follows:

General Fund Revenue	\$2,956,119
General Fund Expenditures	5,735,628
Balance of Cash Plus Investments (Included Capital Reserve)	37,519,256

2. The listed schedule of investment transactions for the period beginning November 1, 2016 through November 30, 2016, had total interest earnings of \$8,668 comprised of the following:

Money Market	556
General Fund	8,018
Capital Reserve	94

The average interest rate for November 2016 was .28%

3. The November 2016 expenditures for the paid bills for all funds totaled \$1,571,579 excluding net payroll, retirement contributions, and debt service.
4. The December 2016 expenditures for the unpaid bills for all funds totaled \$676,530.
5. Estimated expenditures of the General Fund for the month of December 2016 were in the following amounts:

Operating Expenses	\$1,000,000
Utilities	95,000
Net Payroll (2 pays)	1,370,000
Employer Provided Insurance	425,000
Payroll Deductions	765,000
Employer Payroll Taxes (FICA/RET)	2,064,000
Debt Service	0
Total Estimated Expenditures	\$5,719,000

c. Approval of Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year.

The Administration recommended the Board authorize the December 2016 budget transfers.

d. Approval of High School Club - Math National Honor Society Club

The Administration recommended the addition of the Hershey High School Math National Honor Society Club. The club requested a Student Activity Account. No Limited Service Contracts will be associated with the club.

e. Approval of High School Club - Vinyl Club

The Administration recommended the addition of the Hershey High School Vinyl Club. The club did not request a Student Activity Account. A Limited Service Contract will not be associated with the club.

f. Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group:	St Joan of Arc School Track Team
Date/Time:	Tuesday and Thursdays March 2, 2017 through June 1, 2017 5:00 p.m. - 7:00 p.m.

Requested Facility: Memorial Cinder Track
Event: Track Practice for Hershey Elementary and Middle School Students that go to St. Joan of Arc Parish School
Fee: None

Group: **Hershey Middle School Music Department (Music in the Parks)**

Date/Time: May 5, 12, 19, 26, 2017

June 2, 2017

2:30 p.m. - 10:00 p.m.

May 6, 13, 20, 2017

June 3, 2017

7:00 a.m. - 3:30 p.m.

Requested Facility: Middle School Auditorium, LGI, Band/Orchestra Rooms, Cafeteria/Auditorium Lobby
Cafeteria (Saturdays only)

Event: Music in the Parks

Fee: Custodian: \$38.64 per hour (if needed)

Group: **Hershey High School Girls' Lacrosse**

Date/Time: April 9, 2017

April 23, 2017 (rain date)

1:00 p.m. - 4:00 p.m.

Requested Facility: 322 Turf Field, Restrooms

Event: Team Tryouts for US Lacrosse National Tournament

Fee: None

Group: **Trojan Youth Wrestling**

Date/Time: June 19-22, 2017

7:00 a.m. - 4:30 p.m.

Requested Facility: High School Gym, Cafeteria (seating area only), Restrooms

Event: Trojan Wrestling Academy

Fee: Custodian: \$38.64 per hour (if needed)

Group: **Derry Township Parks & Recreation**

Date/Time: November 3, 2017

3:15 p.m. - 6:30 p.m.

November 4, 2017

5:00 a.m. - 5:30 p.m.

Requested Facility: Hershey High School Hallways, LGI, Cafeteria, Restrooms

Event: Annual Winter Arts & Craft Show

Fee: None (Township Event)

g. Announcement of Staff Development Conference

Staff Member: Jason Pedersen

Conference: National Association of School Psychologists

Location: San Antonio, TX

Dates: February 21 - 24, 2017

Expenses: \$269.00

5. NEW BUSINESS

a. Approval of HEA Agreement

The Administration and the Human Resources Committee recommended the Board accept and execute the proposed four-year collective bargaining agreement to which the Hershey Education Association's and the District's Negotiations Teams tentatively agreed. The term of the agreement will be July 1, 2017 through June 30, 2021.

Minutes

Following a motion by Mrs. Sicher and a second by Mr. Franklin the four-year collective bargaining agreement with the Hershey Education Association was approved.

Vote Results

Aye: 8 Brian Shiflett, Terry Singer, Heidi Eby, Kathy Sicher, Jennifer Mysel, Maria Memmi, Julie Neal, Jayanth Franklin

No: 0

Abstain: 0

Not Cast: 1 Chris Barrett

MOTION CARRIED

b. Approval to Retain Joseph E. McFarland as Superintendent

The Human Resources Committee recommended the Board retain Joseph E. McFarland as Superintendent of Derry Township School District for a term of four-years (4) commencing July 1, 2017 and authorize the execution of a Superintendent Contract between the District and Mr. McFarland. The District's Solicitor prepared the proposed Contract and copies of the proposed Contract have been provided to the members of the Board in advance of this meeting.

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Eby the four-year agreement to retain Joseph McFarland as Superintendent was approved.

Vote Results

Aye: 8 Brian Shiflett, Terry Singer, Heidi Eby, Kathy Sicher, Jennifer Mysel, Maria Memmi, Julie Neal, Jayanth Franklin

No: 0

Abstain: 0

Not Cast: 1 Chris Barrett

MOTION CARRIED

c. Approval of Architect of Record

The Administration recommended Crabtree, Rohrbaugh & Associates as the District's Architect of Record.

Minutes

Following a motion by Mr. Shiflett and a second by Mr. Franklin, Crabtree, Rohrbaugh and Associates was not approved as the District's Architect of Record. (4-4 Vote)

Following a motion by Mrs. Memmi and a second by Mrs. Sicher, LSC was not approved as the District's Architect of Record. (4-4 Vote)

Following a motion by Mrs. Mysel and a second by Mrs. Eby, Crabtree, Rohrbaugh and Associates was approved as the District's Architect for the high school special education project.

Vote Results

Aye: 8 Brian Shiflett, Terry Singer, Heidi Eby, Kathy Sicher, Jennifer Mysel, Maria Memmi, Julie Neal, Jayanth Franklin

No: 0

Abstain: 0

Not Cast: 1 Chris Barrett

MOTION CARRIED**d. Dauphin County Online Consortium - Memorandum of Understanding**

The Administration recommended the approval of the Dauphin County Online Consortium Memorandum of Understanding.

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett the Dauphin County online consortium memorandum of understanding was approved.

Vote Results

Aye: 8 Brian Shiflett, Terry Singer, Heidi Eby, Kathy Sicher, Jennifer Mysel, Maria Memmi, Julie Neal, Jayanth Franklin

No: 0

Abstain: 0

Not Cast: 1 Chris Barrett

MOTION CARRIED**e. Approval of Three 77-Passenger Propane School Buses**

The Administration recommended Brightbill Body Works, Inc. be awarded bid #2017-01 for three (3) 2018 Bluebird, Vision, 77-passenger propane school bus in the amount of \$93,886.00 each for a total of \$281,658.00.

Brightbill Body Works, Inc. was the lowest bid that met specifications for propane buses.

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Sicher, Brightbill Body Works was awarded the bid for three 2018 Bluebird, Vision, 77-passenger propane school buses.

Vote Results

Aye: 8 Brian Shiflett, Terry Singer, Heidi Eby, Kathy Sicher, Jennifer Mysel, Maria Memmi, Julie Neal, Jayanth Franklin

No: 0

Abstain: 0

Not Cast: 1 Chris Barrett

MOTION CARRIED

f. Approval of 48-Passenger Propane School Bus

The Administration recommended Brightbill Body Works, Inc. be awarded bid #2017-02 for one (1) 2018 Bluebird, Vision, 48-passenger propane school bus in the amount of \$87,975.00 with an additional \$20,000 taken off for the District's trade-in at delivery for a total purchase price of \$67,975.00.

Brightbill Body Works, Inc. was the lowest bid that met specifications for propane buses.

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett, Brightbill Body Works was awarded the bid for one 2018 Bluebird, Vision, 48-passenger propane school buses

Vote Results

Aye:	8	Brian Shiflett, Terry Singer, Heidi Eby, Kathy Sicher, Jennifer Mysel, Maria Memmi, Julie Neal, Jayanth Franklin
No:	0	
Abstain:	0	
Not Cast:	1	Chris Barrett

MOTION CARRIED

g. Approval of 9-Passenger School Student Van

The Administration recommended Whitmoyer Ford Inc. be awarded bid #2017-03 for one (1) 2017 Ford Transit 9-passenger school student van in the amount of \$36,700.00

Whitmoyer Ford, Inc. was the lowest bid that met specifications for this school student van.

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett, Whitmoyer Ford Inc. was awarded the bid for one 2017 Ford Transit 9-passenger school student van.

Vote Results

Aye:	8	Brian Shiflett, Terry Singer, Heidi Eby, Kathy Sicher, Jennifer Mysel, Maria Memmi, Julie Neal, Jayanth Franklin
No:	0	
Abstain:	0	
Not Cast:	1	Chris Barrett

MOTION CARRIED

h. Approval of Gift - Middle School Spring 2017 Assembly

The Administration recommended accepting the following gift:

<i>Donated by:</i>	Mr. and Mrs. Mike Leonard
<i>Item:</i>	Middle School Spring 2017 Assembly
<i>Specifications:</i>	6-8 Grade Students
<i>Value:</i>	\$2,000.00

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Eby, the middle school spring 2017 assembly gift was approved.

Vote Results

Aye:	8	Brian Shiflett, Terry Singer, Heidi Eby, Kathy Sicher, Jennifer Mysel, Maria Memmi, Julie Neal, Jayanth Franklin
No:	0	
Abstain:	0	
Not Cast:	1	Chris Barrett

MOTION CARRIED

i. Personnel - Resignations

The Administration recommended the approval of the following resignations:

Professional:

Miller, Carol

Heath/PE Teacher

Middle School

Reason: Retirement

Effective: At the end of the 2016-2017 school year and not later than 06/30/2017

Classified:

Wingert, Kathlene

Custodian

Early Childhood Center

Reason: Retirement

Effective: 07/31/2017

Minutes

Following a motion by Mrs. Eby and a second by Mr. Franklin, the personnel resignation items were approved.

MOTION CARRIED

j. Personnel – General

1. The Administration recommended the approval of the following appointments:

Transfer of Classified Staff:

Lapioli, Angela*

Library Aide

From: High School

To: Middle School

Level A: 5.75 hours per day

Salary: \$14.93 per hour

Effective: 01/03/2017

Lehew, Diane*

Library Aide

From: Middle School

To: High School

Level C: 7.5 hours per day

Salary: \$17.03 per hour

Effective: 01/03/2017

Limited Service Contract:**Ambler, Jason***

Mentor to Christine Choi, HS Biology Teacher Long Term Substitute

High School

Salary: \$500

Effective: 12/20/2016

2. The Administration recommended the approval of the following request in accordance with Section 6.10 of the HEA Collective Bargaining Agreement:

Kensinger, Amy*

Grade 2 Teacher

Primary Elementary School

Paid/Unpaid Childrearing Leave

Effective: On or about 02/21/2017 through approximately 11/10/2017 (End of 1st Trimester)

*** This individual is currently an employee and/or volunteer. Clearances are on file.****Minutes**

Following a motion by Mr. Franklin and a second by Mrs. Eby the personnel-general items were approved.

*Vote Results***Aye:** 8

Brian Shiflett, Terry Singer, Heidi Eby, Kathy Sicher, Jennifer Mysel, Maria Memmi, Julie Neal, Jayanth Franklin

No: 0**Abstain:** 0**Not Cast:** 1

Chris Barrett

MOTION CARRIED**6. DELEGATE REPORT****a. Dauphin County Technical School****Minutes**

Mr. Shiflett attached his report for the Dauphin County Technical School

b. The Trojan Foundation**Minutes**

Mrs. Mysel provided her report for the Trojan Foundation.

- EITC
- State Foundation Meeting
- Taste of Hershey
- Amazon Smiles

c. Tax Increment Financing Committee (TIF)**Minutes**

Mrs. Sicher attached her report for the Tax Increment Financing Committee.

d. Downtown Hershey Association**Minutes**

Mrs. Mysel provided her report for the Downtown Hershey Association

- New Board Member

- Election of Officer
- Meeting Dates
- Design Team Project Updates

7. SPECIAL REPORTS

a. Board Members' Report

Minutes

The following members provided reports to the Board:

- None

b. Superintendent's Report

Minutes

Mr. McFarland provided the Board with the following updates:

- Golden Age Club Cards
- ALiCE parent Session
- Recognition of Staff
- Recognition of Anonymous Donor
- Recognition of Mike Leonard's Plumbing

c. Board President's Report

Minutes

Mrs. Mysel provided the Board with the following updates:

- Upcoming Meetings

8. RECOGNITION OF CITIZENS

Minutes

The following citizens were recognized by the Board:

- None

9. ADJOURNMENT

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Eby the meeting was adjourned at 8:37 p.m.

Respectfully submitted,

Michael Frentz
Secretary to the Board
Approved at the January 9, 2017 meeting

Jennifer L. Mysel
President of the Board of Directors

JWR

Derry Township School District
School Board Meeting
December 19, 2016

Please Sign In AND Print Your Name

Signature

Daniel B Tredinnick

Printed Name

Dan Tredinnick

Signature

Julie L. Nerino

Printed Name

Julie L. Nerino

Signature

Matthew R. Luttrell

Printed Name

Matthew R. Luttrell

Signature

Ron Wales

Printed Name

Ron Wales

Signature

Judy Haverstick

Printed Name

Judy Haverstick

Signature

Printed Name

Signature

Printed Name

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Signature

Printed Name



The Dauphin County Technical School Joint Board and Joint Operating Committee (JOC) met on December 16, 2016. Brian Shiflett and Julie Neal attended all meetings, and a quorum was present for the JOC meeting but not for the Joint Board meeting. Jennifer Mysel and Joe McFarland attended the Joint Board meeting. Brian and Joe also participated in the Planning for the Future Committee meeting held prior to the other meetings.

Because a quorum was not present, all Joint Board actions will be voted upon by mail ballot.

The Joint Board reorganized and the following were nominated as officers:

- Chairman – Brian Shiflett (term expires Dec. 2017)
- Vice-Chairman – Keith Oellig, Lower Dauphin SD (term expires Dec. 2017)
- Treasurer – Brad Harker, Halifax Area SD (term expires June 30, 2017)

Bob Frankhouser and Bill McCarty, representing Barley Snyder, presented a recommended motion to proceed with forming a negotiating committee for the purposes of admitting Harrisburg SD as a member district. The motion (attached) directs the committee to use as a foundation the modified cost analysis provided by PFM, dated December 2, 2016, and directs the negotiating committee to regularly report progress to the Joint Board members. Dr. Sherri Smith made remarks on behalf of the Superintendents supporting the motion. School board members from Susquehanna Township SD and representatives from Harrisburg SD spoke in favor of a streamlined process to admit Harrisburg SD as a member district.

Maria Zaharick, Business Administrator, presented the first draft of the 2017-18 DCTS budget to the Joint Board. Overall the budget increases 3.95% year-to-year, largely driven by salary and retirement contribution increases. DTSD's budgeted contribution rises 0.2% year-over-year, from \$430,571 to \$431,523. DTSD's 5-year enrollment average, which factors into the allocation of contributions to member districts, continues to fall slightly to 29.53, but beginning with the 2018-19 budget, expect that enrollment average to rise, now that DTSD enrollment surpasses 40 students in 2016-17. The preliminary budget documents are attached.

The Joint Operating Committee reorganized and elected Brian Shiflett as chairman and Keith Oellig as Vice-Chairman, with terms expiring at the December 2017 reorganization meeting.

The next JOC meeting will be held Wednesday, January 11, 2017, 7:00 p.m. Meetings are held in the DC Tech cafeteria, and all meeting agenda are posted on BoardDocs (www.boarddocs.com/pa/daup/Board.nsf).

Respectfully submitted,

Brian Shiflett

Dauphin County Technical School

A RESOLUTION OF THE JOINT BOARD OF DIRECTORS OF THE DAUPHIN COUNTY TECHNICAL SCHOOL TO CONSIDER THE ADMISSION OF THE HARRISBURG SCHOOL DISTRICT AS AN ADDITIONAL MEMBER SCHOOL DISTRICT.

WHEREAS, the Restated Articles of Agreement for the Establishment and Operation of the Dauphin County Technical School effective as of July 1, 2003 establish that the following are member school districts: Central Dauphin School District, Derry Township School District, Halifax Area School District, Lower Dauphin School District, Middletown Area School District, and Susquehanna Township School District;

WHEREAS, the Article 14 of the Articles of Agreement provides that “additional school districts may become parties to this agreement and may be admitted as members of the Joint Board, from time to time, under such terms and conditions as shall be determined by the Joint Board;

WHEREAS, the Joint Board wishes to initiate a process to consider the admission of the Harrisburg School District as a member school district in accordance with the Articles of Agreement;

WHEREAS, the Joint Operating Committee of the Dauphin County Technical School engaged Barley Snyder LLP as an independent professional to develop a Plan for the Dauphin County Technical School to consider the admission of the Harrisburg School District as a member school district;

WHEREAS, Barley Snyder LLP has developed a Proposed Plan of Action, dated November 30, 2016, for the Admission of Harrisburg School District as an additional member school district;

NOW THEREFORE BE IT RESOLVED as follows:

1. The Joint Board of the Dauphin County Technical School (hereinafter referred to as the “Joint Board”) hereby approves the Proposed Plan of Action, dated November 30, 2016, for the Admission for Harrisburg School District as an additional member school district (hereinafter referred to as the “Plan”).
2. In accordance with the Plan, the Joint Board hereby appoints the following individuals to serve on the Negotiating Committee as described in the Plan:
 - a. Brian Shiflett (Derry Township School District);
 - b. Dr. Michele Orner (Halifax Area School District);
 - c. Dr. Sherri Smith (Lower Dauphin School District);
 - d. Karen McConnell (Central Dauphin School District);
 - e. Olswen Anderson (Susquehanna Township School District); and
 - f. Jennifer Scott (Middletown Area School District).

3. In accordance with the Plan, the Joint Board encourages the Board of School Directors of each member school district to designate an alternate to serve on the negotiating committee if the member appointed in this resolution is unable to attend a meeting of the negotiating committee.
4. In accordance with the Plan, the Joint Board directs the negotiating committee to establish parameters for the negotiations, using as its foundation the modified cost analysis set forth in the Analysis of New Member District Criteria dated July 29, 2015, prepared by Public Financial Management, Inc. (hereinafter referred to as "PFM"), and an updated analysis dated December 2, 2016 prepared by PFM.
5. In accordance with the Plan, the Joint Board directs the negotiating committee to regularly report the development of the parameters and the status of the negotiations to the members of the Joint Board.

It is hereby certified that the foregoing is a true and correct copy of a Resolution adopted by the Board at a meeting thereof and duly and legally held on the 14th day of December 2016.

JOINT BOARD OF THE DAUPHIN COUNTY
TECHNICAL SCHOOL

Attest: _____
Secretary

By: _____
Chairman

DCTS
2017/2018 Budget
First Draft - 12/14/2016

	Approved 2016-2017	1st Draft Proposed 2017-2018	Increase/ (Decrease)	
Revenues				
<u>Local</u>				
Central Dauphin	5,983,356	6,298,787	315,431	5.3%
Derry Township	430,571	431,523	952	0.2%
Halifax Area	432,574	456,285	23,711	5.5%
Lower Dauphin	1,145,761	1,151,877	6,116	0.5%
Middletown Area	1,147,903	1,137,806	(10,097)	-0.9%
Susquehanna Township	1,135,608	1,178,326	42,718	3.8%
Tuition Districts (265 students vs 273 actual)	4,215,725	4,402,287	186,562	4.4%
Interest	25,000	26,000	1,000	4.0%
Employees Insurance Contributions	107,120	105,820	(1,300)	-1.2%
Retirees Insurance Contributions	55,776	59,352	3,576	6.4%
Energy Curtailment	10,315	8,750	(1,565)	-15.2%
Health Care Rebates & Reimbursements	55,000	60,000	5,000	9.1%
E-Rate	6,400	37,600	31,200	487.5%
Misc. Revenue	23,000	18,000	(5,000)	-21.7%
PSERS Fund Balance Contribution	400,000	400,000	-	0.0%
Heath Care Fund Balance Contribution	100,000	-	(100,000)	-100.0%
<u>State Subsidies</u>				
Career & Technical Education	700,000	725,000	25,000	3.6%
Health Services	17,700	18,300	600	3.4%
Social Security	302,634	315,220	12,586	4.2%
Retirement	1,183,754	1,337,590	153,836	13.0%
	17,478,197	18,168,523	690,326	3.95%
Expenditures				
<u>Fixed (School-Wide)</u>				
Salaries [1 reallocated position: Coach from Perkins]	7,973,116	8,305,610	332,494	4.2%
Retirement [32.57% vs. 30.03%]	2,367,509	2,675,179	307,670	13.0%
Tuition Reimbursement	276,815	291,730	14,915	5.4%
Health Care - Medical, Rx, Vision, Dental	2,625,320	2,600,248	(25,072)	-1.0%
Other Benefits - FICA, Life, LTD, WC, UC	697,442	716,743	19,301	2.8%
Municipal Lease	153,655	-	(153,655)	-100.0%
Capital Lease - Virtualization of Servers	45,147	11,287	(33,860)	-75.0%
Lease - Mini Bus	7,680	12,084	4,404	57.3%
Utilities	482,500	494,500	12,000	2.5%
PPACA Fees (Affordable Health Care)	7,000	611	(6,389)	-91.3%
<u>Variable</u>				
Supplies	713,966	733,454	19,488	2.7%
Books	136,753	120,653	(16,100)	-11.8%
Technology Supplies	408,801	474,747	65,946	16.1%
Equipment	115,705	273,905	158,200	136.7%
Services [\$30,260 ESL Services; \$30,000 Facilities Study]	918,480	999,205	80,725	8.8%
Building Improvements [Rebuild Chiller/Library Renovation]	300,000	215,000	(85,000)	-28.3%
Travel & Food	106,628	124,342	17,714	16.6%
Transfers [Adult Education & Cafeteria]	95,000	75,000	(20,000)	-21.1%
Miscellaneous	46,680	44,225	(2,455)	-5.3%
	17,478,197	18,168,523	690,326	3.95%

Dauphin County Technical School
Member District Contribution & Non-Member Tuition Calculation
Fiscal Year 2017-2018

Enrollment & Contribution

Member District	5 Yr. Average Enrollment	% of Enrollment	2017-2018 Proposed Contribution	2016-2017 Approved Contribution	% Change	\$ Change
Central Dauphin	431.06	59.12%	\$ 6,298,787	\$ 5,983,356	5.3%	\$ 315,431
Derry Township	29.53	4.05%	\$ 431,523	\$ 430,571	0.2%	\$ 952
Halifax Area	31.23	4.28%	\$ 456,285	\$ 432,574	5.5%	\$ 23,711
Lower Dauphin	78.83	10.81%	\$ 1,151,877	\$ 1,145,761	0.5%	\$ 6,116
Middletown Area	77.87	10.68%	\$ 1,137,806	\$ 1,147,903	-0.9%	\$ (10,097)
Susquehanna Township	80.64	11.06%	\$ 1,178,326	\$ 1,135,608	3.8%	\$ 42,718
Totals	729.15	100.00%	\$ 10,654,604	\$ 10,275,773	3.69%	\$ 378,831

Non-Member Tuition Calculation

	<u>FY 17-18</u>	<u>FY 16-17</u>	
Total Budget/Tuition Base	\$ 18,168.52	\$ 17,478.20	
Tuition Base/Projected Enrollment	\$ 18,168.52	\$ 17,478.20	
Average Annual Debt Payment/Enrollment *	\$ 1,866.60	\$ 1,866.60	
(To be added to tuition until 2031)	\$ 20,035.12	\$ 19,344.80	
<i>Tuition Reduction for 2017-2018</i>	\$ (1,556.12)	\$ (1,569.80)	
TUITION 2017-2018	\$ 18,479.00	\$ 17,775.00	3.96%

* Approved by JOC 2/08 to be added until 2031 (\$1,658,643 / 888.59)

Projected Tuition Enrollment	265	265
Projected Tuition Revenue	\$ 4,402,286.80	\$ 4,215,726.00
Projected Debt Service Revenue	\$ 494,649.00	\$ 494,649.00

2016-2017 Enrollment as of November 30th

	9th	10th	11th	12th	Total
Harrisburg City	64	69	61	48	242
Millersburg Area	0	0	3	0	3
Steelton Highspire	0	6	5	14	25
Upper Dauphin	0	0	0	3	3
	<u>64</u>	<u>75</u>	<u>69</u>	<u>65</u>	<u>273</u>

Tuition	2017-2018 Contribution/ Avg. Enrollment	2016-2017 Contribution/ Avg. Enrollment	Increase
Member District - w/o debt	\$ 14,612.35	\$ 13,908.24	\$ 704.11
Tuition District - w/o debt	\$ 16,612.40	\$ 15,908.40	\$ 704.00
Tuition District *	\$ 18,479.00	\$ 17,775.00	\$ 704.00
* \$1,556 tuition reduction	\$ 2,000.05		
		Non-Member District Variance	

DCTS

Member District Revenues based on 5 Year Average
For Fiscal Year 2017-2018

11/18/2016

	Actual		Actual		Actual	
	FY 2011 - 2012	Percentage	FY 2011 - 2012	Percentage	FY 2013 - 2014	Percentage
	Avg ADM		Avg ADM		Avg ADM	
Central Dauphin	436.036	59.2%	448.845	59.2%	436.116	58.3%
Derry Township	37.106	5.0%	30.864	4.1%	27.895	3.7%
Halifax Area	27.104	3.7%	26.989	3.6%	32.808	4.4%
Lower Dauphin	72.317	9.8%	80.000	10.6%	88.695	11.9%
Middletown Area	72.848	9.9%	91.017	12.0%	87.121	11.7%
Susquehanna Township	90.677	12.3%	79.980	10.6%	74.884	10.0%

736.088757.695747.519

195.898 HBG

7.316 MBG

13.802 SHS

2.864 UD

0 OTHER

967.399

	Actual		Actual		Actual	
	FY 2014 - 2015	Percentage	FY 2015 - 2016	Percentage	FY 2015 - 2016	Percentage
	Avg ADM		Avg ADM		Avg ADM	
Central Dauphin	407.108	58.5%	427.188	60.3%	431.059	59.1%
Derry Township	25.136	3.6%	26.656	3.8%	29.531	4.1%
Halifax Area	38.017	5.5%	31.210	4.4%	31.226	4.3%
Lower Dauphin	82.631	11.9%	70.500	9.9%	78.829	10.8%
Middletown Area	71.193	10.2%	67.153	9.5%	77.866	10.7%
Susquehanna Township	71.705	10.3%	85.949	12.1%	80.639	11.1%

695.79708.656729.150

247.989 HBG

6.000 MBG

13.011 SHS

1.000 UD

0.375 OTHER

964.165

241.125 HBG

4.290 MBG

18.642 SHS

3.494 UD

0.290 OTHER

976.497

"Current Year"		"Next Year"	
5 Year Avg		5 Year Avg	
FY 2016-2017	Percentage	FY 2017-2018	Percentage
Avg ADM		Avg ADM	
430.202	58.2%	431.059	59.1%
30.958	4.2%	29.531	4.1%
31.102	4.2%	31.226	4.3%
82.380	11.2%	78.829	10.8%
82.534	11.2%	77.866	10.7%
81.650	11.1%	80.639	11.1%

738.826-1.3%

On Monday, December 12th at 2pm, the TIF Committee met for the first time since last year.

Those in attendance were Board members Julie Neal, Kathy Sicher, & Brian Shifflet; Lauren Zumbrum, Derry Township Economic Development Manager; and Melissa Hughes & Scott Shearer from Public Financial Management. Jay Franklin was absent.

The meeting was called as an educational meeting to prepare the new school TIF Committee Board members Julie, Kathy and Jay Franklin regarding the concept of a TIF. A larger meeting with more details on plans will be held at the Derry Township Municipal building Tuesday, December 20th.

Melissa, Scott, and Lauren presented the Board members with information items about a TIF. The 3 public entities will have to decide to “opt in” or “opt out” once a plan is developed and presented. Those 3 entities are the County, Township and School District. This TIF involves the 2 parcels at the old post office location.

Tax Incremental Financing is an economic development financing tool that can utilize increase in property taxes, resulting from private development within a specified area. TIFs last less than 20 years and use the tax increment between the base tax and the generated new tax for the TIF district.

Another update from the TIF Committee will be provided at the next Board meeting regarding the Dec 20th meeting at the Township.

Respectfully submitted by,
Kathy Sicher