

DTSD Board of Directors Summary Minutes XXI - May 21, 2018	2
Sign-In Sheet May 21, 2018	27
DCTS Joint Operating Committee Minutes - May 9, 2018	29
DCTS Work Session Minutes - May 9, 2018	41
Dauphin County Tax Collection Committee - Delegate Report - May	44
Downtown Hershey Association Report	46

**Derry Township School District
Board of Directors Meeting
May 21, 2018
Summary Minutes - XXI**

1. OPENING ITEMS

a. Call to Order

Minutes

The meeting was called to order by Mrs. Sicher at 7:03 pm

b. Roll Call

Members in Attendance: John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Tricia Steiner, Terry Singer

Member Absent: None

Non-Voting Members in Attendance: Joe McFarland, Mike Frentz

Staff/Public in Attendance: Dan Tredinnick, Jason Reifsnyder, Stacy Winslow, Kristen Boltz, Brandon Boltz, Isaac Ray, Allison Mackley, Leann Snyder, Kimberly Brown, Traci Landry, Christine Leonzo, Donna Spangler, Barbara Clouser, Angie Persing, Kimberly West, Christine Manari, Lance Hildrew, Catherine Siris, Mike Knause

c. Flag Salute

d. Approval of Board of Directors Agenda

Approval of the May 21, 2018 Derry Township School District Board of Directors Agenda.

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Board agenda for the evening's meeting was approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
-------------	---	---

Nay:	0
-------------	---

Abstain:	0
-----------------	---

Not Cast:	0
------------------	---

2. INFORMATIONAL AND PROPOSALS

a. Presentation: A Day in the Life of an Instructional Coach

Minutes

Instructional coaches Crystal Paukovitch, Christen Manari, Donna Spangler, Dave Yingst, Kim Brown, Allison Mackley, Christine Leonzo, Leann Snyder and Angie Persing provided a presentation to the board on the Day in the Life of an Instructional Coach.

b. President Communications

Minutes

Mrs. Sicher announced that the Human Resources Committee of the Board met on May 15, 2018 and the Board met in executive session prior to this meeting and will be meet post meeting to discuss matters of personnel and consultation with attorneys or other professional advisers.

c. Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone and state your name and address for the record. To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to five (5) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting. Speakers are asked to review the protocol for addressing the Board which can be found at the sign in table prior to speaking. Those wishing to present private concerns or questions needing follow-up outside of the Board meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned in to members of the administration to facilitate a reply.

Minutes

The following citizens were recognized by the Board of Directors:

- Barb Clouser

d. Standing Committee Meeting Report

Minutes

Ms. Drew reported that the Communications & Community Engagement Standing Committee met before this evening's meeting and the following items were discussed:

- Review of Zip Slip - document management software
- 2018-2019 Committee goals

e. Recognition of Student Representatives

Minutes

Miss Blazer and Miss Bhardwaj reported on activities that occurred at the High School over the past two weeks. Mrs. Sicher, on behalf of the Derry Township School District, Students, Administration and Board of Directors presented a small token of appreciation for the student representatives.

f. Student Representatives' Report

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

g. Finance/Budget Update

Mr. Frentz will be reviewing the Final Proposed 2018-2019 budget (attachments can be found under the agenda item 5a) and 2017-2018 projections of expenditures and revenues.

Minutes

Mr. Frentz reviewed the 2018-2019 Proposed Final Budget and 2017-2018 expense and revenue projections.

h. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the June 11, 2018 Public Board of Directors Meeting:

1. Approval of May 21, 2018 Board of Directors Summary Minutes
2. Recognition of Student Athletes
3. PFM/RBC Follow Up
4. Approval of Physical Plant Supplies
5. AIA Contract
6. DEP Grant - Alternate Fuels Grant Program
7. Requests for the Use of Facilities
8. Personnel
9. Staff Development

Minutes

The anticipated agenda items for the June 11, 2018 meeting of the Derry Township School Board of Directors were reviewed.

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Dr. Cronin and a second by Mrs. Memmi the consent agenda items were approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

a. Approval of May 7, 2018 Summary Board of Directors Meeting Minutes

b. Approval of April 2018 Finance Report

1. The Treasurer's Report for the month ending April 30, 2018 is summarized as follows:

General Fund Revenue	\$1,400,974
----------------------	-------------

	General Fund Expenditures	4,132,205
	Balance of Cash Plus Investments (Includes Capital Reserve)	27,038,858
2.	The listed schedule of investment transactions for the period beginning April 1, 2018 through April 30, 2018 has total interest earnings of \$12,346 comprised of the following:	
	General Fund	11,268
	Capital Reserve	1,078
	The average interest rate for April 2018 was .52%	
3.	The April 2018 expenditures for the paid bills for all funds total \$1,675,841 excluding net payroll, retirement contributions, and debt service.	
4.	The May 2018 expenditures for the unpaid bills for all funds total \$851,076 excluding net payroll, retirement contributions, and debt service.	
5.	Estimated expenditures of the General Fund for the month of May 2018 are in the following amounts:	
	Operating Expenses	\$1,000,000
	Utilities	149,400
	Net Payroll (2 pays)	1,430,000
	Employer Provided Insurance	449,800
	Payroll Deductions	726,000
	Employer Payroll Taxes (FICA/RET)	165,000
	Debt Service	<u>2,556,429</u>
	Total Estimated Expenditures	\$6,476,629

c. Approval of Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year.

The Administration recommends the Board authorize the May 2018 budget transfers.

d. Approval of October 8, 2018 In-Service Speaker Agreement

The Administration recommends the Board approve the listed speaker agreement for the October 8, 2018 Staff Conference:

Mark Cheramie Walz	\$1,500.00
--------------------	------------

e. Approval of Field Trip/Excursion - Hershey Boys Basketball Team

The Administration recommends the approval of the proposed overnight field trip/excursion as listed:

Group:	Hershey Boys Basketball
<i>Number of Participating Students:</i>	24
<i>Grade Level:</i>	9-12
<i>Destination:</i>	West Virginia University
<i>Purpose:</i>	Boys Basketball Team Camp
<i>Depart:</i>	June 15, 2018
<i>Return:</i>	June 17, 2018
<i>Trip Leader:</i>	Paul Blackburn

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

f. Penn State Medical Center Pro-Wellness Committee

The Board recommends Judy Haverstick be named the Board Delegate to the Penn State Medical Center Pro-Wellness Committee and Tricia Steiner the alternate.

g. Request for the Use of School Facilities

The Administration recommends the approval of the following Request for the Use of School Facilities:

Group:	Hershey Flag Football
	Saturdays
<i>Date/Time:</i>	August 4, 2018 through November 12, 2018
	8:30 a.m. - Noon
	Field Not Available August 11, 2018
	Mondays
	September 3, 2018 through September 26, 2018
	6:00 p.m. - 7:30 p.m.
<i>Requested Facility:</i>	Memorial Cinder Track/Football Field
	JH Football MS Upper Field (A)
<i>Event:</i>	Flag Football Program for Hershey Youth
<i>Fee:</i>	<u>None</u>

h. Requests for the Use of School Facilities with Waiver

The Administration recommends the approval of the following Requests for the Use of School Facilities with waiver:

Group: PB Hoops

Date/Time: June 25 - 28, 2018
July 9 - 12, 2018
11:00 a.m. - 1:45 p.m.

Requested Facility: ECC Gymnasium

Event: Boys Basketball Camp (K-2)

***Fee:** Gym Rental Fee: \$45.00/hour (Approximately \$990.00)
* Custodial Fees: \$39.95/hour (Approximately \$878.90)
* Request for Waiver of Custodial Fees (See Attached Letter): Approximately \$878.90

Group: Hershey Youth Field Hockey

Date/Time: July 16 - 19, 2018
5:00 p.m. - 8:00 p.m.
Rain Date - July 20, 2018

Requested Facility: 322 Turf Field

Event: Field Hockey Summer Camp 2018

*** Fee:** Synthetic Turf Field Rental Fee: \$35/hour (Approximately \$420.00)
Custodian Fee: \$39.95/hour (Approximately \$479.40)
* Request for Waiver of Custodial & Turf Rental Fee (See Attached Letter): Approximately \$899.40

i

i. Announcement of Staff Development Conferences

Staff Members:	Derek Dietz, Shari Taylor-Stuckey
Conference:	Advanced Placement Summer Institute in AP Language and Composition
Location:	College of William & Mary School of Education Williamsburg, VA
Dates:	July 16-19, 2018
Expenses:	\$1,772.46 (each)
Staff Member:	Angela Persing
Conference:	Special Education Leadership Academy 2018
Location:	Bedford Springs, PA

<i>Dates:</i>	July 16-19, 2018
<i>Expenses:</i>	\$795.00
<i>Staff Member:</i>	Janelle Hromyak
<i>Conference:</i>	Story Listening Workshop
<i>Location:</i>	West Chester, PA
<i>Dates:</i>	August 3-4, 2018
<i>Expenses:</i>	\$439.78

5. NEW BUSINESS

a. Resolution Authorizing 2018-2019 Proposed Final Budget Display and Advertising

RESOLVED, by the Board of School Directors of Derry Township School District as follows:

The School District shall make the Proposed 2018-2019 Final Budget as presented to the

1. School Board on May 21, 2018 available for public inspection at least 20 days before the date scheduled for adoption of the Final Budget.
2. At least 10 days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise a **Final Budget Notice** in substantially the form as presented to the School Board. The notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices and website.

I certify that the foregoing is a true and correct copy of the Resolution adopted by the Board of School Directors at a meeting thereof legally held on May 21, 2018

DERRY TOWNSHIP SCHOOL DISTRICT

_____, Board Secretary

Date: May _____

Minutes

Following a motion by Mr. Singer and a second by Dr. Shaw the Resolution Authorizing 2018-2019 Proposed Final Budget Display and Advertising was approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

b. Affirmation of Hershey Athletic Hall of Fame Inductees

Whereas, The Derry Township School District created the Hershey High School Athletic Hall of Fame in 2004 to recognize individuals for significant career accomplishments in the field of athletics;

Whereas, The Hershey High School Athletic Hall of Fame serves the dual purpose of recognizing such accomplishments and providing role models for current students in the Derry Township School District

Whereas, The Athletic Hall of Fame committee annually solicits nominations for induction, and considers those who have graduated at least 10 years prior to the year of nomination and who have been an athlete, coach or an individual who achieved noteworthy and outstanding accomplishments for the athletic program of the Derry Township School District;

Whereas, The Athletic Hall of Fame committee recommends the top 15 nominations and submits those to a selection committee consisting of a current coach, former coach, a member of the school administration, a current faculty member, three alumni and three members of the Athletic Hall of Fame committee; and

Whereas, The selection committee reviews the top 15 nominations into the Hershey High School Athletic Hall of Fame;

Resolved, For their past accomplishments and for serving as role models to current and future students, the Derry Township School District Board of School Directors recognizes the following 2018 inductees of the Hershey High School Athletic Hall of Fame:

Bob Spongaugle	Class of 1944
Jeff Rosensteel	Coach
Ken Whisler	Class of 1952
David Mysel	Class of 1989
Ken Kremer	Class of 1985

Minutes

Following a motion by Mr. Singer and a second by Ms. Drew the Affirmation of Hershey Athletic Hall of Fame Inductees was approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

c. Election of Board Treasurer

Section 404 of the School Laws of Pennsylvania stipulates "In each school district of the third class, The school directors shall elect a treasurer to serve for one year, beginning the first day in July following such election"

Minutes

Following a motion by Mrs. Steiner and a second by Mrs. Memmi the nomination and election of Mr. Singer as treasurer was approved.

Vote Results

Yea: 9 John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw,
Kathy Sicher, Terry Singer, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 0

d. Personnel General Amendment

1. The Administration recommends the approval of the following appointments:

Professional:

Albert, Brittany (replacing Kara DeVivo)

Special Education Teacher

Primary Elementary School

Temporary Professional

Bachelors, Step 1

Salary: \$50,794

Effective: 08/07/2018 (pending receipt of 168 certification)

Beard, Chante (replacing Darlene Dawes)

Grade 1 Teacher

Early Childhood Center

Temporary Professional

Bachelors, Step 1

Salary: \$50,794

Effective: 08/07/2018

Bissey, Natalie (replacing Adam Greene)

Special Education Teacher

Early Childhood Center

Temporary Professional

Masters, Step 1

Salary: \$52,406

Effective: 08/07/2018

Bodek, Caitlyn (new position)

School Counselor

Middle & High School

Temporary Professional

Masters, Step 1

Salary: \$52,406 (pro-rated)

Effective: 08/07/2018 (pending receipt of PA Teaching Certificate)

Boltz, Kristen (new position)

Special Education Teacher

Early Childhood Center

Temporary Professional

Bachelors, Step 1

Salary: \$50,794

Effective: 08/07/2018

Dowzicky, Cara Ann (replacing Jennifer Lentine)

Special Education Teacher

Primary Elementary School

Temporary Professional

Bachelors, Step 1

Salary: \$50,794

Effective: 08/07/2018 (pending receipt of PA Teaching Certificate)

Gavin, Chelsea (new position)

Grade 3 Teacher

Primary Elementary School

Temporary Professional

Bachelors, Step 2

Salary: \$51,994

Effective: 08/07/2018

Lambert, Alyssa (new position)

Grade 1 Teacher

Early Childhood Center

Professional

Bachelors, Step 2

Salary: \$51,994

Effective: 08/07/2018

Mikitish, Elizabeth (replacing Jennifer Klos)

Grade 7 Science Teacher

Middle School

Temporary Professional

Bachelors, Step 1

Salary: \$50,794

Effective: 08/07/2018

Querry, Jessica (new position)

Grade 4 Teacher

Intermediate Elementary School

Temporary Professional

Bachelors, Step 1

Salary: \$50,794

Effective: 08/07/2018 (pending receipt of PA Teaching Certification)

Shine, Brandi (new position)

Grade 5 Teacher

Intermediate Elementary School

Professional

Masters, Step 3

Salary: \$54,806

Effective: 08/07/2018

Smith, Victoria (replacing Bonnie Ritchey)

Cooperative Education Teacher

High School

Professional

Masters+30, Step 9
Salary: \$69,307
Effective: 08/07/2018
VanZant, Allison (replacing Jean Good)
School Counselor
High School
Temporary Professional
Masters, Step 1
Salary: \$52,406 (pro-rated)
Effective: 08/07/2018 (pending receipt PA Teaching Certificate)
West, Kimberly (replacing Hannah Mackay)
English Teacher
High School
Professional
Bachelors, Step 2
Salary: \$51,994
Effective: 08/07/2018
Transfer of Professional Staff:
Alexander, Laura*
From: Grade 1 Teacher
Early Childhood Center
To: Grade 3 Teacher
Primary Elementary School
Effective: 08/20/2018
Briotte, Maryann*
From: Grade 4 Teacher
Intermediate Elementary School
To: Grade 3 Teacher
Primary Elementary School
Effective: 08/20/2018
Brittain, Leah*
From: Grade 2 Teacher
Primary Elementary School
To: Grade 3 Teacher
Primary Elementary School
Effective: 08/20/2018
Brocius, Elizabeth*
From: Grade 3 Teacher
Primary Elementary School
To: Kindergarten Teacher
Early Childhood Center
Effective: 08/20/2018
Coombs, Heather*
From: Kindergarten Teacher
Early Childhood Center
To: Grade 1 Teacher

Early Childhood Center
Effective: 08/20/2018
Crabtree, John*
From: Grade 7 Social Studies Teacher
Middle School
To: Special Education Teacher
Middle School
Effective: 08/20/2018
Delaney, JoAnn*
From: Grade 6 Science Teacher
Middle School
To: Grade 6 Social Studies Teacher
Middle School
Effective: 08/20/2018
Greene, Adam*
From: Special Education Teacher
Early Childhood Center
To: Kindergarten Teacher
Early Childhood Center
Effective: 08/20/2018
Gustantino, Samantha*
From: Grade 5 Teacher
Intermediate Elementary School
To: Grade 1 Teacher
Early Childhood Center
Effective: 08/20/2018
Klos, Jennifer*
From: Grade 7 Science Teacher
Middle School
To: Gifted Education Teacher
Intermediate Elementary School
Effective: 08/20/2018
Kulina, Kimberly*
From: Grade 3 Teacher
Primary Elementary School
To: Grade 5 Teacher
Intermediate Elementary School
Effective: 08/20/2018
Lentine, Jennifer*
From: Special Education Teacher
Primary Elementary School
To: Kindergarten Teacher
Early Childhood Center
Effective: 08/20/2018
Lessard, Yvonne*
From: Grade 1 Teacher

Early Childhood Center
To: Grade 2 Teacher
Primary Elementary School
Effective: 08/20/2018
Lillenstein, Tiffany*
From: Part-time Kindergarten Teacher
Early Childhood Center
To: Part-time Social Skills Teacher
Early Childhood Center
Effective: 08/20/2018
McCarthy, Nicole*
From: Grade 4 Teacher
Intermediate Elementary School
To: Grade 3 Teacher
Primary Elementary School
Effective: 08/20/2018
McCauley, Karen*
From: Special Education Teacher
Intermediate Elementary School
To: Special Education Teacher
Primary Elementary School
Effective: 08/20/2018
McGarvey, Kristin*
From: Grade 3 Teacher
Primary Elementary School
To: Kindergarten Teacher
Early Childhood Center
Effective: 08/20/2018
Moore III, Ronald*
From: Special Education Teacher
Middle School
To: Grade 7 Social Studies Teacher
Middle School
Effective: 08/20/2018
Pegher, Kimberly*
From: Gifted Education Teacher
Intermediate Elementary School
To: Grade 6 Communications Art Teacher
Middle School
Effective: 08/20/2018
Pegher, David*
From: Grade 3 Teacher
Primary Elementary School
To: Grade 4 Teacher
Intermediate Elementary School
Effective: 08/20/2018

Ream, Cathy*

From: Grade 5 Teacher
Intermediate Elementary School
To: Grade 2 Teacher
Primary Elementary School
Effective: 08/20/2018

Sachs, Kristen*

From: Grade 1 Teacher
Early Childhood Center
To: Kindergarten Teacher
Early Childhood Center
Effective: 08/20/2018

Shay, James*

From: Grade 8 Science Teacher
Middle School
To: Grade 7 Science Teacher
Middle School
Effective: 08/20/2018

Shellenberger, Nancy*

From: Grade 5 Teacher
Intermediate Elementary School
To: Grade 3 Teacher
Primary Elementary School
Effective: 08/20/2018

Shrift, Brooke*

From: Grade 1 Teacher
Early Childhood Center
To: Kindergarten Teacher
Early Childhood Center
Effective: 08/20/2018

Smith, Mindy*

From: Grade 5 Teacher
Intermediate Elementary School
To: Instructional Coach
Primary Elementary School
Effective: 08/20/2018

Snyder, Leann*

From: Instructional Coach
Primary Elementary School
To: Math Specialist
Primary Elementary School
Effective: 08/20/2018

Stahl, Stacy*

From: Math Specialist
Primary Elementary School
To: Grade 5 Teacher

Intermediate Elementary School

Effective: 08/20/2018

Umberger, Jill*

From: Part-time Kindergarten Teacher

Early Childhood Center

To: Full-time Kindergarten Teacher

Early Childhood Center

Effective: 08/20/2018

Westervelt, Karen*

From: Grade 3 Teacher

Primary Elementary School

To: Grade 5 Teacher

Intermediate Elementary School

Effective: 08/20/2018

Whiston, Lisa*

From: Grade 6 Social Studies Teacher

Middle School

To: Grade 7 Social Studies Teacher

Middle School

Effective: 08/20/2018

Limited Service Contract:

Smith, Mindy*

Summer School Coordinator - Pre K-5

Elementary School

Group H, Step 1

Salary: \$1,173

Effective: 05/22/2018

2. The Administration recommends the approval of the following personnel for the 2018 Summer Employment:

Buildings and Grounds:

DeAcosta, Tyler

Summer Buildings and Grounds Help

Up to 29 hours per week

Salary: \$12.25 per hour

Effective: 06/11/2018 - 08/26/2018

Shaffer, Drew

Summer Buildings and Grounds Help

Up to 29 hours per week

Salary: \$12.25 per hour

Effective: 06/11/2018 - 08/26/2018

Stockroom:

Keefer, Steven*

Summer Stockroom Help

Up to 29 hours per week

Salary: \$12.25 per hour

Effective: 06/11/2018 - 08/26/2018

*** This individual is currently an employee. Clearances are on file.**

Minutes

Dr. Shaw made a motion seconded by Mrs. Sicher for approval of the listed appointments. The motion was amended by Dr. Cronin and seconded by Ms. Drew to approve the new hires and not include the transfer of professional staff. The amended was the amended by Ms. Drew and seconded by Dr. Cronin to approve new hires and recognize the transfer of professional staff. The amendments were approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

e. Personnel - General

1. The Administration recommends the approval of the following new hires and asks the Board to recognize the transfers as listed:

Professional:

Albert, Brittany (replacing Kara DeVivo)

Special Education Teacher

Primary Elementary School

Temporary Professional

Bachelors, Step 1

Salary: \$50,794

Effective: 08/07/2018 (pending receipt of 168 certification)

Beard, Chante (replacing Darlene Dawes)

Grade 1 Teacher

Early Childhood Center

Temporary Professional

Bachelors, Step 1

Salary: \$50,794

Effective: 08/07/2018

Bissey, Natalie (replacing Adam Greene)

Special Education Teacher

Early Childhood Center

Temporary Professional

Masters, Step 1

Salary: \$52,406

Effective: 08/07/2018

Bodek, Caitlyn (new position)

School Counselor

Middle & High School

Temporary Professional

Masters, Step 1

Salary: \$52,406 (pro-rated)
Effective: 08/07/2018 (pending receipt of PA Teaching Certificate)
Boltz, Kristen (new position)
Special Education Teacher
Early Childhood Center
Temporary Professional
Bachelors, Step 1
Salary: \$50,794
Effective: 08/07/2018
Dowzicky, Cara Ann (replacing Jennifer Lentine)
Special Education Teacher
Primary Elementary School
Temporary Professional
Bachelors, Step 1
Salary: \$50,794
Effective: 08/07/2018 (pending receipt of PA Teaching Certificate)
Gavin, Chelsea (new position)
Grade 3 Teacher
Primary Elementary School
Temporary Professional
Bachelors, Step 2
Salary: \$51,994
Effective: 08/07/2018
Lambert, Alyssa (new position)
Grade 1 Teacher
Early Childhood Center
Professional
Bachelors, Step 2
Salary: \$51,994
Effective: 08/07/2018
Mikitish, Elizabeth (replacing Jennifer Klos)
Grade 7 Science Teacher
Middle School
Temporary Professional
Bachelors, Step 1
Salary: \$50,794
Effective: 08/07/2018
Querry, Jessica (new position)
Grade 4 Teacher
Intermediate Elementary School
Temporary Professional
Bachelors, Step 1
Salary: \$50,794
Effective: 08/07/2018 (pending receipt of PA Teaching Certification)
Shine, Brandi (new position)
Grade 5 Teacher

Intermediate Elementary School
Professional
Masters, Step 3

Salary: \$54,806

Effective: 08/07/2018

Smith, Victoria (replacing Bonnie Ritchey)

Cooperative Education Teacher

High School

Professional

Masters+30, Step 9

Salary: \$69,307

Effective: 08/07/2018

VanZant, Allison (replacing Jean Good)

School Counselor

High School

Temporary Professional

Masters, Step 1

Salary: \$52,406 (pro-rated)

Effective: 08/07/2018 (pending receipt PA Teaching Certificate)

West, Kimberly (replacing Hannah Mackay)

English Teacher

High School

Professional

Bachelors, Step 2

Salary: \$51,994

Effective: 08/07/2018

Transfer of Professional Staff:

Alexander, Laura*

From: Grade 1 Teacher

Early Childhood Center

To: Grade 3 Teacher

Primary Elementary School

Effective: 08/20/2018

Briotte, Maryann*

From: Grade 4 Teacher

Intermediate Elementary School

To: Grade 3 Teacher

Primary Elementary School

Effective: 08/20/2018

Brittain, Leah*

From: Grade 2 Teacher

Primary Elementary School

To: Grade 3 Teacher

Primary Elementary School

Effective: 08/20/2018

Brocious, Elizabeth*

From: Grade 3 Teacher
Primary Elementary School
To: Kindergarten Teacher
Early Childhood Center
Effective: 08/20/2018

Coombs, Heather*

From: Kindergarten Teacher
Early Childhood Center
To: Grade 1 Teacher
Early Childhood Center
Effective: 08/20/2018

Crabtree, John*

From: Grade 7 Social Studies Teacher
Middle School
To: Special Education Teacher
Middle School
Effective: 08/20/2018

Delaney, JoAnn*

From: Grade 6 Science Teacher
Middle School
To: Grade 6 Social Studies Teacher
Middle School
Effective: 08/20/2018

Greene, Adam*

From: Special Education Teacher
Early Childhood Center
To: Kindergarten Teacher
Early Childhood Center
Effective: 08/20/2018

Gustantino, Samantha*

From: Grade 5 Teacher
Intermediate Elementary School
To: Grade 1 Teacher
Early Childhood Center
Effective: 08/20/2018

Klos, Jennifer*

From: Grade 7 Science Teacher
Middle School
To: Gifted Education Teacher
Intermediate Elementary School
Effective: 08/20/2018

Kulina, Kimberly*

From: Grade 3 Teacher
Primary Elementary School
To: Grade 5 Teacher

Intermediate Elementary School
Effective: 08/20/2018

Lentine, Jennifer*

From: Special Education Teacher
Primary Elementary School
To: Kindergarten Teacher
Early Childhood Center
Effective: 08/20/2018

Lessard, Yvonne*

From: Grade 1 Teacher
Early Childhood Center
To: Grade 2 Teacher
Primary Elementary School
Effective: 08/20/2018

Lillenstein, Tiffany*

From: Part-time Kindergarten Teacher
Early Childhood Center
To: Part-time Social Skills Teacher
Early Childhood Center
Effective: 08/20/2018

McCarthy, Nicole*

From: Grade 4 Teacher
Intermediate Elementary School
To: Grade 3 Teacher
Primary Elementary School
Effective: 08/20/2018

McCauley, Karen*

From: Special Education Teacher
Intermediate Elementary School
To: Special Education Teacher
Primary Elementary School
Effective: 08/20/2018

McGarvey, Kristin*

From: Grade 3 Teacher
Primary Elementary School
To: Kindergarten Teacher
Early Childhood Center
Effective: 08/20/2018

Moore III, Ronald*

From: Special Education Teacher
Middle School
To: Grade 7 Social Studies Teacher
Middle School
Effective: 08/20/2018

Pegher, Kimberly*

From: Gifted Education Teacher

Intermediate Elementary School
To: Grade 6 Communications Art Teacher
Middle School
Effective: 08/20/2018

Pegher, David*

From: Grade 3 Teacher
Primary Elementary School
To: Grade 4 Teacher
Intermediate Elementary School
Effective: 08/20/2018

Ream, Cathy*

From: Grade 5 Teacher
Intermediate Elementary School
To: Grade 2 Teacher
Primary Elementary School
Effective: 08/20/2018

Sachs, Kristen*

From: Grade 1 Teacher
Early Childhood Center
To: Kindergarten Teacher
Early Childhood Center
Effective: 08/20/2018

Shay, James*

From: Grade 8 Science Teacher
Middle School
To: Grade 7 Science Teacher
Middle School
Effective: 08/20/2018

Shellenberger, Nancy*

From: Grade 5 Teacher
Intermediate Elementary School
To: Grade 3 Teacher
Primary Elementary School
Effective: 08/20/2018

Shrift, Brooke*

From: Grade 1 Teacher
Early Childhood Center
To: Kindergarten Teacher
Early Childhood Center
Effective: 08/20/2018

Smith, Mindy*

From: Grade 5 Teacher
Intermediate Elementary School
To: Instructional Coach
Primary Elementary School
Effective: 08/20/2018

Snyder, Leann*

From: Instructional Coach
Primary Elementary School
To: Math Specialist
Primary Elementary School
Effective: 08/20/2018

Stahl, Stacy*

From: Math Specialist
Primary Elementary School
To: Grade 5 Teacher
Intermediate Elementary School
Effective: 08/20/2018

Umberger, Jill*

From: Part-time Kindergarten Teacher
Early Childhood Center
To: Full-time Kindergarten Teacher
Early Childhood Center
Effective: 08/20/2018

Westervelt, Karen*

From: Grade 3 Teacher
Primary Elementary School
To: Grade 5 Teacher
Intermediate Elementary School
Effective: 08/20/2018

Whiston, Lisa*

From: Grade 6 Social Studies Teacher
Middle School
To: Grade 7 Social Studies Teacher
Middle School
Effective: 08/20/2018

Limited Service Contract:

Smith, Mindy*

Summer School Coordinator - Pre K-5
Elementary School
Group H, Step 1
Salary: \$1,173
Effective: 05/22/2018

2. The Administration recommends the approval of the following personnel for the 2018 Summer Employment:

Buildings and Grounds:

DeAcosta, Tyler

Summer Buildings and Grounds Help
Up to 29 hours per week
Salary: \$12.25 per hour
Effective: 06/11/2018 - 08/26/2018

Shaffer, Drew

Summer Buildings and Grounds Help

Up to 29 hours per week

Salary: \$12.25 per hour

Effective: 06/11/2018 - 08/26/2018

Stockroom:**Keefer, Steven***

Summer Stockroom Help

Up to 29 hours per week

Salary: \$12.25 per hour

Effective: 06/11/2018 - 08/26/2018

*** This individual is currently an employee. Clearances are on file.**

Minutes

Following a motion by Ms. Drew and seconded by Dr. Cronin the board approved the new hires and recognition of the transfers was approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

6. DELEGATE REPORTS**a. Dauphin County Technical School****Minutes**

Mr. Singer attached his report for the Dauphin County Technical School

b. Dauphin County Tax Association**Minutes**

Dr. Shaw attached his report for the Dauphin County Tax Association

c. Downtown Hershey Association**Minutes**

Mr. Abel attached his report for the Downtown Hershey Association

7. SPECIAL REPORTS**a. Board Members' Report****Minutes**

The following board members provided reports:

- Ms. Drew reported that a PSBA Legislative Alert was issued today concerning proposed School Vouchers SB 2

b. Superintendent's Report**Minutes**

Mr. McFarland provided the Board with the following updates:

- I want to thank our three student representatives to the School Board for your dedication, professionalism and leadership you have modeled this year! You are an incredible example for not only your peers, but for all of us. You have done a great job reaching out and sharing the great things happening at all levels this year. You have been a positive, forward-thinking voice to work collaboratively to enhance our school climate and culture and you have modeled how to lead well. Thank you!
- Congratulations to Alex Winnick who won Outstanding Supporting Actor in a play for his role as James Keller in “The Miracle Worker” at last evening’s Apollo awards. And, congratulations to the high school orchestra who won Outstanding Student Orchestra for Peter Pan.
- I also want to congratulate our students, staff, and administration for the recent ranking by US News’s ranking of Hershey High School as 12th best high school in Pennsylvania out of 677 high schools and 742 out of more than 20,000 high schools. Thank you to the Board, our parents and our community for your support!
- Finally, I congratulate Mrs. Allison Mackley, High School Librarian, for winning the Pennsylvania Library Association Carolyn L. Smith Best Practices Award in the high school category for the online class she created: Passion Driven Research. The award will be presented to her at the annual conference in October.

c. Board President's Report

Minutes

Mrs. Sicher provided the Board with the following update:

- None

8. RECOGNITION OF CITIZENS

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to come to the microphone and follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

The following citizens were recognized by the Board:

- None

9. ADJOURNMENT

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the meeting was adjourned at 9:10 pm.

Respectfully submitted,

Michael Frentz
Secretary to the Board

Approved June 11, 2018

Kathy Sicher
President of the Board of Directors

Derry Township School District
School Board Meeting
May 21, 2018

Please Sign In AND Print Your Name

Signature

Daniel B Tredinnick

Printed Name

Dan Tredinnick

Signature

Kristen Boltz

Printed Name

Kristen Boltz

Signature

Brandon Boltz

Printed Name

Brandon Boltz

Signature

Isaac Ray

Printed Name

Isaac Ray

Signature

Allison Mackley

Printed Name

Allison Mackley

Signature

Leann Snyder

Printed Name

Leann Snyder

Signature

Kimberly Brown

Printed Name

Kimberly Brown

Signature

Traci Landry

Printed Name

Traci Landry

Signature

Christine Leonzo

Printed Name

Christine Leonzo

Signature

Donna Spangler

Printed Name

DONNA SPANGLER

Signature

Barbara Cloesser

Printed Name

Barbara Cloesser

Signature

Angie Rusig

Printed Name

Angie Rusig

Signature

Kimberly West

Printed Name

Kimberly West

Signature

Catherine Siris

Printed Name

Catherine Siris

Derry Township School District
School Board Meeting
May 21, 2018

Please Sign In AND Print Your Name

Signature

Printed Name

Daniel B Tredinnick

Dan Tredinnick

Signature

Printed Name

Christen M Manari

Christen Manari

Signature

Printed Name

Mike Knouse

Mike Knapp

Signature

Printed Name

Lance Hildrew

Lance Hildrew

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

JOINT OPERATING COMMITTEE MEETING
Wednesday, May 9, 2018

A meeting of the Joint Operating Committee of the Dauphin County Technical School (DCTS) was held on Wednesday, May 9, 2018, at 7:50 p.m. in the Cafeteria of DCTS, 6001 Locust Lane, Harrisburg, PA. Mr. Brad Harker, Chairman, called the meeting to order.

Roll Call

Members present:

Williams Roberts Jr., Central Dauphin
Richard Mazzatesta, Central Dauphin
Judy Haverstick, Derry Township
Terence Singer, Derry Township
Scott Corsnitz, Halifax Area
Brad Harker, Halifax Area
Melvin Wilson Jr., Harrisburg
Keith Oellig, Lower Dauphin
Jennifer Scott, Middletown Area
John F Dietrich, Susquehanna Township
Jesse Rawls Sr., Susquehanna Township

A QUORUM WAS DECLARED PRESENT

Members absent:

Ellis Roy Jr., Harrisburg
Todd Kreiser, Lower Dauphin
Darnell Montgomery, Middletown Area

JOC Representative: Arrietta Putman and Abraham Sandoval

Non Members: P. Daniel Altland, Esquire; Dr. Andria Saia, Superintendent of Record, CAIU; Dr. Peggy Grimm, Sandra Traynor, David Wright, Dwain Messersmith, Gwen Mosteller, Andrea Wallach, Maria Zaharick, Jan Zeager, Priscilla Rodriguez, Andrea Bennett, Dr. Barbara Maroney and Denise Green-Administrative Staff; Robert Brightbill, Sharon Deiling, Ralph Miller, and Linda Hammaker-DCTS Staff; Tyler Kauffman and Matthew Lorfink-students; and Rebecca Lorfink-parent.

APPROVAL OF AGENDA

Motion by John Dietrich, seconded by Keith Oellig, to approve the Agenda as presented.

Final Resolution: Motion Carries

Yes: William Roberts Jr., Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Melvin Wilson Jr., Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr.

SECRETARY'S REPORT

Motion by Jesse Rawls, Sr., seconded by Jennifer Scott, to approve the JOC Minutes of April 11, 2018.

Final Resolution: Motion Carries

Yes: William Roberts Jr., Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Melvin Wilson Jr., Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr.

Motion by Scott Corsnitz, seconded by Jennifer Scott, to approve the April 11, 2018 Work Session Minutes.

Final Resolution: Motion Carries

Yes: William Roberts Jr., Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Melvin Wilson Jr., Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr.

ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. Harker indicated that an executive session was held from 5:45-6:45 pm to discuss personnel items.

RECOGNITION OF COMMENTS

None presented.

STAFF REPORTS

Reports were included in meeting material.

TREASURER'S REPORT

The following financial report ending April 30, 2018 was submitted for approval:

General Fund	\$4,968,405.69
Grants	(\$15,074.09)
Capital Reserve	\$543,063.48

Debt Service	37,027.37
Cafeteria	\$63,612.28
Scholarships	\$9,951.05
Student Activity	\$58,579.36
Production	\$252,065.34
Summer School	\$22,888.48
Adult Education	\$59,389.61

Motion by Melvin Wilson Jr., seconded by Richard Mazzatesta, to approve the financial reports for the period ending April 30, 2018 as presented.

Final Resolution: Motion Carries

Yes: William Roberts Jr., Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Melvin Wilson Jr., Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr.

The following bills for the period ending April 30, 2018 were submitted for approval:

General	\$313,651.17
Grants	\$100,790.17
Capital Reserve	\$34,405.06
Cafeteria	\$35,905.87
Student Activity	\$4,205.12
Production	\$35,464.09
Adult Education	\$10,946.17

Motion by Melvin Wilson Jr, second by Richard Mazzatesta, to approve the bills for payment for the period ending April 30, 2018.

Final Resolution: Motion Carries

Yes: William Roberts Jr., Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Melvin Wilson Jr., Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr.

BUSINESS ITEMS - CONSENT AGENDA

CONSENT AGENDA
May 9, 2018

It is recommended that the following items on the Consent Agenda be approved.

PERSONNEL

Appointment*

The Administration requests approval to hire Anne Krobock, Paraeducator (replacing Roach) at \$12.50 per hour with single benefits effective May 8, 2018.

*approval contingent upon completion of all clearances (Acts 34, 114, 151, 168), physical & TB testing, and I-9 forms.

Resignation

The Administration accepts, with regret, the resignation of Jennifer Homoki, Special Education Teacher, effective July 1, 2018.

The Administration accepts, with regret, the resignation of Margaret Susann Sheck, Special Education Teacher, effective June 7, 2018.

Retirement

The Administration accepts, with regret, the retirement notice of Joni Sipling, Special Education Teacher, effective June 30, 2018. Mrs. Sipling has been employed by DCTS for nineteen (19) years.

The Administration accepts, with regret, the retirement notice of Lisa Harman, Special Education Teacher, effective June 8, 2018. Ms. Harman has been employed by DCTS for thirty (30) years. (contingent upon PSERS approval)

Child Rearing Leave Request

The Administration accepts Michelle Kirk, Health and Physical Education Teacher, request for Child Rearing Leave from August 21, 2018 to January 14, 2019.

CREDIT REIMBURSEMENTS

The Administration requests approval of the following credit reimbursements: topics listed are graduate courses unless indicated by [UG]

Initial 50% *

Rachel Chioda	4 cr. Probability & Statistics for Teachers	Millersville University	\$1,000.00
Adam Dawson	3 cr. [UG] Sociology of Education	PSU	\$1,177.50
Adam Dawson	3 cr. C & T Student Organizations	PSU	\$1,296.00
Penny Lenig-Zerby	3 cr. [UG] Sociology of Education	PSU	\$1,177.50
Penny Lenig-Zerby	3 cr. Career Tech Organizations	PSU	\$1,296.00
Jennifer O'Donnell	3 cr. Deeper Questioning through Inquiry	Wilson College	\$772.50

Jennifer O'Donnell	3 cr. The Mindful Classroom	\$772.50 Wilson College
Lori Ribbans	3 cr. Managing Resources & Data Driven Decision making in CTE	\$1,296.00 PSU
Lou Sackett	3 cr. [UG] Effective Writing: Writing in the Humanities	\$2,178.00 PSU
Emilie Tekely	3 cr. STEM Integrative Curriculum Design	\$927.00 Lebanon Valley College
Emilie Tekely	3 cr. STEM Education Systematics Reform	\$738.00 Lebanon Valley College
Emilie Tekely	2 cr. Integrative STEM Practicum	\$927.00 Lebanon Valley College
Janet Zeager	3 cr. Dissertation	\$975.00 Millersville University

**contingent on evidence of completion of course with grade of "A", "B", or "P" (for Pass/Fail courses);
failure to comply will require repayment of advanced monies to DCTS*

Final 50%

Bethanne Cline	2 cr. [UG] Student Teaching	\$726.00 PSU
Adam Dawson	3 cr. [UG] Student Teaching	\$1,271.00 PSU
Penny Lenig-Zerby	3 cr. [UG] Vocational Guidance	\$1,503.00 PSU
Penny Lenig-Zerby	3 cr. [UG] Historical & Philosophical Foundations of Workforce Ed.	\$1,503.00 PSU
Lori Ribbans	3 cr. School Law for Principals	\$1,416.00 Wilkes University

Full Reimbursement

Ty Christman	3 cr. [UG] Vocational Guidance	\$2,178.00 PSU
Ty Christman	3 cr. [UG] Voc. Ed. for Special Needs Learners	\$2,178.00 PSU
Ashley Stoner	3 cr. Designing Constructivist Learning Environments	\$2,559.00 PSU

Approval only[#]

Brian Deihl	3 cr. [UG] Effective Writing-Humanities	\$2,178.00 PSU
-------------	--	-------------------

Brian Deihl	3 cr. [UG] Vocational Student Organizations	\$2,178.00 PSU
Brian Deihl	2 cr. [UG] Conceptual and Legal Bases for Coop	\$1,452.00 PSU
Teresa Hoover	3 cr. Google for Educators	\$1,545.00 Wilson College
Dana Saporita	3 cr. The Mindful Classroom	\$1,545.00 Wilson College
Dana Saporita	3 cr. Deeper Questioning through Inquiry	\$1,545.00 Wilson College

individual has pre-paid enrollment costs or completed tuition deferment paperwork; full reimbursement will be processed upon submission of evidence of course completion with grade of "A", "B", or "P" (for Pass/Fail courses)

PRAXIS REIMBURSEMENT

The Administration requests approval for reimbursement of the Reading Specialist Praxis for Amanda Weaver at a cost of \$146.00.

OUT OF STATE CONFERENCE

The Administration requests approval for David Wright, Principal, to attend the 2018 National Principals Conference in Chicago, IL from July 11-13, 2018.

The Administration requests approval for Michael Bridgehouse, Information Systems Technology Instructor, to attend Cisco Academy Part 3 and 4 training in Towson, Maryland from July 9 through July 20, 2018.

The Administration requests approval for Teresa Hoover, Spanish Teacher, to attend the American Council on the Teaching of Foreign Languages (ACTFL) Conference in New Orleans, LA from November 15-18, 2018.

OUT OF STATE SKILLSUSA NATIONALS

The Administration requests approval for Tyler Wonders and 1 student to travel by air to attend SkillsUSA National Convention in Louisville, Kentucky from June 22-30, 2018.

The Administration requests approval for Jason Civitello and Adam Dawson and 4 students to travel by van to attend SkillsUSA National Convention in Louisville, Kentucky from June 24-30, 2018.

2018/2019 ADULT & CONTINUING EDUCATION BUDGET

The Administration requests approval of the attached 2018/2019 Adult & Continuing Education Budget.

2018/2019 CAFETERIA BUDGET

The Administration requests approval of the attached 2018/2019 Cafeteria Budget.

2018/2019 CAPITAL RESERVE BUDGET

The Administration requests approval of the attached 2018/2019 Capital Reserve Budget.

2018/2019 SCHOLARSHIP BUDGET

The Administration requests approval of the attached 2018/2019 Scholarship Budget.

2018/2019 SUMMER SCHOOL BUDGET

The Administration requests approval of the attached 2018/2019 Summer School Budget.

PERKINS REVISED GRANT

The Administration requests approval of the Perkins Revised Grant Budget for 2017/2018.

BUDGET TRANSFERS

The Administration requests approval of the attached budget transfers.

RECOMMENDATION: that the above Consent Agenda be approved.

Motion by Jesse Rawls Sr., seconded by Richard Mazzatesta, to approve the Consent Agenda.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Melvin Wilson Jr, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr.

AGENDA A

BUILDING IMPROVEMENTS FOR 2018/2019

HVAC Controllers

The Administration requests approval to enter into an agreement with Trane to provide and install five new programmable BACnet controllers for \$28,718 (COSTARS 008-274) during the 2018/2019 Fiscal Year.

Gym Wall Padding

The Administration requests approval to enter into an agreement with C.M. Eichenlaub Co. to furnish and install wall padding in the Gymnasium for \$6,080.71 (COSTARS 014-090) via the Capital Reserve during the 2018/2019 Fiscal Year.

Domestic Hot Water Heater

The Administration requests approval to enter into an agreement with SSM Industries, Inc. to replace one of the domestic hot water heaters for \$13,650 (COSTARS 008-420) during the 2018/2019 Fiscal Year. Note: This is the last domestic hot water heater from the four-year replacement plan.

Weight Room Floor

The Administration requests approval to enter into an agreement with Miller Flooring Company, Inc. to install a two-layer rubber shock absorbing floor and cove base in the Weight Room for \$8,235 (COSTARS 008-445) via the Capital Reserve during the 2018/2019 Fiscal Year.

Exhaust Fan for Chemical Fume Hood

The Administration requests approval to enter into an agreement with G.R. Sponaugle to provide/install a new up-blast roof exhaust fan and install the Chemical Fume for the Chemistry Science Lab for \$14,035 (COSTARS 008-071) during the 2018/2019 Fiscal Year.

RECOMMENDATION: that the above Agenda A be approved.

Motion by Jesse Rawls Sr., seconded by Richard Mazzatesta, to approve Agenda A as presented.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Melvin Wilson Jr, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr.

SUPPLEMENTAL BUSINESS ITEMS

AGENDA B

SUPPLEMENTAL CONSENT AGENDA

It is recommended that the following items on the Supplemental Consent Agenda be approved.

PERSONNEL

Intermittent FMLA Requests

The Administration accepts Elizabeth Wagner, Special Education Social Studies Teacher, request for Intermittent FMLA from May 9, 2018 to May 8, 2019.

FMLA Requests

The Administration accepts Barbara Lenker, Instructional Support Clerk, request for FMLA from June 7, 2018 to September 7, 2018.

CREDIT REIMBURSEMENTS

The Administration requests approval of the following credit reimbursements: topics listed are graduate courses unless indicated by [UG]

Initial 50%*

Claire Dacko	3 cr. [UG] Plants, People and Places	\$1,221.00 PSU
Claire Dacko	3 cr. [UG] Writing/Humanities	\$1,285.50 PSU

**contingent on evidence of completion of course with grade of "A", "B", or "P" (for Pass/Fail courses); failure to comply will require repayment of advanced monies to DCTS*

Final 50%

Jason Civitello	3 cr. [UG] Program/Facilities	\$888.00 PSU
Claire Dacko	3 cr. [UG]	\$1,296.00

	Voc Ed for Special Needs Learners	PSU
Aaron Dressler	2 cr. [UG]	\$726.00
	Student Teaching	PSU
Jo McPartland	2 cr. [UG]	\$726.00
	Student Teaching	PSU
Michelle Robinson-Snyder	3 cr.	\$1,285.50
	Reading Clinic	PSU
Michelle Robinson-Snyder	3 cr.	\$1,285.50
	Reading Clinic	PSU
Lou Sackett	3 cr. [UG]	\$882.00
	Program & Facilities Management	PSU
<u>Full Reimbursement</u>		
Brian Diehl	3 cr. [UG]	\$2,178.00
	Voc. Ed. for Special Needs Learners	PSU
Brian Diehl	3 cr. [UG]	\$2,178.00
	Program & Facilities Management	PSU
Emilie Tekely	3 cr.	\$1,854.00
	Principles of Earth Science	Lebanon Valley
Andrew Wagner	2 cr. [UG]	\$1,452.00
	Student Teaching	PSU

MEDICAL/PRESCRIPTION INSURANCE COVERAGE

The Administration requests approval to renew medical/prescription insurance coverage with Highmark Blue Shield from July 1, 2018 to June 30, 2021.

DENTAL INSURANCE

The Administration requests approval for Dauphin County Technical School to renew dental insurance coverage with Delta Dental from July 1, 2018 to June 30, 2020.

COBRA ADMINISTRATOR

The Administration requests approval for Dauphin County Technical School to renew Cobra Administrative Services with CM Regent Solutions (PSBA) for \$1,800 plus transaction fees for 2018-2019.

LIFE & LTD INSURANCE

The Administration requests approval for Dauphin County Technical School to renew life and long-term disability insurance coverage with USABLE Life from July 1, 2018 to June 30, 2020.

WORKMEN'S COMPENSATION

The Administration requests approval for Dauphin County Technical School to renew workmen's compensation insurance with School District Insurance Consortium for 2018-2019 school year.

LIABILITY INSURANCE

The Administration requests approval to purchase the Commercial Package (Property, Equipment Breakdown, General Liability, Automobile & Garage, School Leaders' Legal, Excess Liability, and Crime) from CM Regent Solutions (PSBA) via the Seltzer Group in the amount of \$60,128 for the 2018-2019 School Year.

RECOMMENDATION: that the above Agenda B - Supplemental Consent Agenda be approved.

Motion by Jesse Rawls Sr., seconded by Richard Mazzatesta, to approve the Supplemental Consent Agenda as presented.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Melvin Wilson Jr, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr.

AGENDA C

CAFETERIA LUNCH PRICE FOR 2018-2019

Motion by Scott Corsnitz, seconded by Jennifer Scott, to approve the increase of student lunch price to \$2.90 for 2018-2019, which is a \$0.05 increase because the weighted-average price per paid lunch for October of 2017 is less than the Federal reimbursement rates for 2017.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Melvin Wilson Jr, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr.

INFORMATIONAL

The April Mail Ballot was included.

ADJOURNMENT

Motion by Jesse Rawls Sr., seconded by Jennifer Scott, to adjourn the meeting. Meeting adjourned at 7:55 p.m.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Melvin Wilson Jr, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr.

Respectfully submitted,

Linda Hammaker, Board Secretary

JOINT OPERATING COMMITTEE WORK SESSION
Wednesday, May 9, 2018

The Work Session of the Dauphin County Technical School (DCTS) Joint Operating Committee was held on Wednesday, May 9, 2018 at 7:00 pm in the Cafeteria of DCTS, 6001 Locust Lane, Harrisburg, PA. Mr. Brad Harker, Chairman, presided. All those in attendance recited the Pledge of Allegiance.

Members present:

Williams Roberts Jr., Central Dauphin
Richard Mazzatesta, Central Dauphin
Judy Haverstick, Derry Township
Terence Singer, Derry Township
Scott Corsnitz, Halifax Area
Brad Harker, Halifax Area
Melvin Wilson Jr., Harrisburg
Keith Oellig, Lower Dauphin
Jennifer Scott, Middletown Area
John F Dietrich, Susquehanna Township
Jesse Rawls Sr., Susquehanna Township

Members absent:

Ellis Roy Jr., Harrisburg
Todd Kreiser, Lower Dauphin
Darnell Montgomery, Middletown Area

JOC Representative: Arrietta Putman and Abraham Sandoval

Non Members: P. Daniel Altland, Esquire; Dr. Andria Saia, Superintendent of Record, CAIU; Dr. Peggy Grimm, Sandra Traynor, David Wright, Dwain Messersmith, Gwen Mosteller, Andrea Wallach, Maria Zaharick, Jan Zeager, Priscilla Rodriguez, Andrea Bennett, Dr. Barbara Maroney and Denise Green-Administrative Staff; Robert Brightbill, Sharon Deiling, Ralph Miller, and Linda Hammaker-DCTS Staff; Tyler Kauffman and Matthew Lorfink-students; and Rebecca Lorfink, Tiana Baltimore and Steven Baltimore-parents.

2018-2019 JOC REPRESENTATIVES

Mr. Wright, Arietta Putman, and Abraham Sandoval introduced Tyler Kauffman as one of the JOC Representatives for next year. Letrele Roberts and Polina Rosas, JOC Alternate, were unable to attend

meeting. Tyler is a Criminal Justice/Police Science student. He is from Central Dauphin and is a SkillsUSA officer. Letrele is a Building Construction Technology student and from Susquehanna Township. Polina is a Horticulture student and from Derry Township.

JOC REPRESENTATIVES REPORT

Ms. Putman and Mr. Sandoval provided information on the Teens for Jeans dress down day and donated jeans will be given to Bethesda Mission; the prom is Friday and Arrietta is on prom court; DCTS Foundation Scholarships; sixth grade tours; NOCTI is over for seniors and Arrietta and Abraham both scored advanced; and Keystone Testing will be going on for next two weeks.

Arrietta and Abraham thanked the JOC for the opportunity to serve as JOC Representatives.

Mr. Harker thanked them both for their service and input. They are excellent representatives of our school.

BC CARES FALL 2017 TRIP

Mr. Brightbill, Mrs. Deiling, Elizabeth Hillegass, Ryan Holste, Juan Ortiz, and Elijah Shearer gave a slideshow presentation of the 2017 BC Cares trip to Richwood, West Virginia. During the week long trip, they planned on building a deck, assembling a playground, and repairing a roof. They got the majority of the skirting done on the building. They had to dig holes, which was difficult due to the rocks, for the playground poles and make sure they were plumb. They got the playground 97% finished before leaving. They also finished the deck and two roofs before they left. The group had a cookout at a trout stream and talked about two things that were good that day.

DIRECTORS REPORT

Dr. Grimm and a DCTS student have presented at the school board meetings of six consortium schools. She is trying to reschedule the last school district before the end of the school year.

Dr. Grimm and DCTS Administrators met with Cap Collective Videos concerning the DCTS virtual tour experience. Their cost was more reasonable than Digital Bard. She may work with counselors from

sending districts to create the end of the virtual experience activities to reduce the cost. These activities will fulfil the PA Career Readiness Indicator. Dr. Grimm will be confirming this project with the superintendents at the May Administrative Advisory Committee meeting.

Dr. Grimm met with Dr. Sygielski, HACC's President, to review the MOU draft for the DCTS Welding Program of Study. Dr. Grimm was concerned about the proposed cost. She and Ms. Zaharick plan on meeting with HACC's Business Manager to try to reduce the cost.

Dr. Grimm reported that DCTS and representatives from our sending school districts have been working for two years on an initiative to support internships, shadowing, cooperative education and service learning opportunities for DCTS students. This is supported by NC3T through PDE funding. Dr. Saia, Executive Director IU15, will be leading the Dauphin County Career Pathways Consortium.

LOCAL ADVISORY COMMITTEE

Local Advisory Committee had their first meeting tonight and have by-laws for the committee. Dr. Grimm gave a presentation on DCTS Governance and Lisa DeLorenzo, Perkins Outreach Manager-HACC, discussed TechLink.

CHAIRMAN'S REPORT

Mr. Harker spoke about the Foundation event that was held May 5 in Halifax. If any board member is interested in being on the DCTS Foundation committee, Ms. Zaharick can provide you information on becoming a committee member.

ADJOURNMENT

Being no further business, discussion for the Work Session of the Joint Operating Committee concluded at 7:50 p.m.

DAUPHIN COUNTY TAX COLLECTION COMMITTEE

AGENDA

May 16, 2018 – 6:30 PM

- I. Welcome to Regular Meeting - August "Skip" Memmi, Chairman
- II. Roll Call to Establish Quorum – **Quorum established**
- III. Public Comments - **None**
- IV. Accept Summary Report of January 2018 Reorganization Meeting - **Accepted**
- V. Accept Financial Report Ending April 30, 2018 – **Accepted. Balance sheet attached.**
- VI. New Business
 - A. Tax Collection Matters
 - i. Keystone's 2018 Review (January through April) – **Received as information. Copy available on request.**
 - B. Administrative Matters
 - i. Audit Subcommittee – Ratification of contracts with Boyer & Ritter for audits of Keystone's collections and Dauphin County TCC's account, FYE 12/31/17 -- **VOTE REQUIRED - Approved**
 - ii. Audit Subcommittee – Approval of annual audit of tax collector for FYE 12/31/2017 to be filed with DCED by September 1st, per Act 32 requirements -- **VOTE REQUIRED – Accepted. Copy available on request.**
 - iii. Executive Committee – Recommendation concerning special TCC meeting to be held on June 20, 2018 -- **VOTE REQUIRED - Approved**
 - iv. Executive Committee – Discussion of establishment of independent website for Dauphin County TCC – **Currently the Dauphin County (DC) website hosts the DCTCC web presence. The logistics of managing our web presence through DC have become cumbersome and do not permit timely updating of our webpages. Four web hosting companies have been contacted and price estimates obtained. It likely will cost \$1500-2000 to build a website and about \$300 annually for hosting/maintenance. It was moved and the Committee approved the Executive Committee formally negotiate an agreement for the Committee to consider.**
- VII. Old Business
 - A. Discussion of cancellation of July 18 regular meeting -- **VOTE REQUIRED – The July 18 meeting was cancelled because a June 20 meeting will occur.**
- VIII. Executive Session – Obtain the advice of counsel on proposed amendment to current contract for tax collection service, plus related issues

XI. Closing Comments and Adjournment

A. Next Regular Meeting – September 19, 2018 at 6:30 p.m.

Dauphin County Tax Collection Committee
Balance Sheet
May 16, 2018

ASSETS

Current Assets

OPENING BALANCE (12/31/2017) \$183,874.71

Accounts Receivable

Municipality Share Payments Feb & March \$ 31,854.09

Interest Jan, Feb, Mar & Apr. \$ 185.98

Total Accounts Receivable \$ 32,040.07

Total Current Assets **\$215,914.78**

LIABILITIES AND CAPITAL

Current Liabilities

Expenses

Geiger Loria Reporting Services \$ 590.82

PA Media Group \$ 198.92

Guy P. Beneventano, Esq., LLC \$ 4,071.00

PennPRIME \$ 4,485.00

B&T Bank Service Charges \$ 25.75

Boyer & Ritter (Keystone & Cash Audits) \$ 5,850.00

Total Expenses \$ (15,221.49)

ENDING BALANCE as of April 30, 2018 \$ 200,693.29

DOWNTOWN HERSHEY ASSOCIATION REPORT (DHA)

As announced at the last board meeting, DHA scheduled the **2018 Life on Chocolate Season Preview Event** and **volunteer celebration for Tuesday May 15**. This event was reportedly not held due to the weather. On other topics:

- The organizing committee met in April to discuss several items, including the 2018 Life on Chocolate event season and fundraising. The group formed a subcommittee to focus on securing business sponsorships and individual donations.
- The group is moving forward with the first **Downtown Hershey Bike Share Station**, which will be located on East Chocolate Avenue and which is made possible through the support of The Hershey Company.
- DHA is continuing to work with Derry Township, Penn State Health, and other partners to promote the **All Things Diversity** speaker series at The Hershey Story. The final session will be a panel discussion to be held on May 21.
- Congratulations to our graduating Hershey High School Brand Team interns, **Hanna Baker, Paige Randall, and Allyson Koda**
- DHA welcomed **Jenny Yesilonis** as its new Market Director. This year, **Market on Chocolate** will be held on Saturdays in the summer from 10 a.m. to 2 p.m. starting June 2.
- The first annual **Culturefest**, a celebration of global arts, food, and music with a local flavor, will be held June 23 from 12 to 8 p.m.
- Music on Chocolate will again be held on Second Saturdays, June through September from 7 to 10 p.m. •
- Curb-to-curb streetscape improvements on Chocolate Avenue will begin in 2018. These improvements are being funded through a Dauphin County Infrastructure Bank Loan and will include:
 - Paving of Chocolate Avenue
 - Installation of high-visibility decorative crosswalks at the intersections of Chocolate Avenue with Valley Road, Ridge Road, and Linden Road, as well as the intersection of Cocoa and Caracas Avenues
 - Delineated on-street parking

- Grass and decorative medians in select locations along the corridor
 - Resin bump-outs
 - A new crosswalk at Para Avenue.
-